

DES ALLEMANS VOLUNTEER FIRE DEPARTMENT, INC.
GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
DECEMBER 31, 2013

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Salem Forge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1-28-14

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INDEPENDENT AUDITORS' REPORT

Des Allemands Volunteer Fire Department, Inc.
P.O. Box 817
Des Allemands, Louisiana 70039

We have audited the accompanying general purpose financial statements of the Des Allemands Volunteer Fire Department, Inc. as of and for the year ended December 31, 2005, as listed in the table of contents. These general purpose financial statements are the responsibility of the Des Allemands Volunteer Fire Department, Inc.'s management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the Louisiana Governmental Audit Guide and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Des Allemands Volunteer Fire Department, Inc. as of December 31, 2005, and the results of its operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated June 23, 2006 on our consideration of the Des Allemands Volunteer Fire Department, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws and regulations. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

June 23, 2006


Certified Public Accountants

DES ALLEMANDS VOLUNTEER FIRE DEPARTMENT, INC.
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
DECEMBER 31, 2002

ASSETS AND PROVISIONS

	Governmental	Account	Totals	
	Fund Type	Group	(Memorandum Only)	
	General Fund	General Fixed Assets	2002	2001
Cash	\$ 124,009	\$ -	\$ 124,009	\$ 140,347
Due from Parish (Note 2)	3,790	-	3,790	4,553
Fire protection vehicles	-	865,123	865,123	863,123
Equipment	-	389,329	389,329	321,450
Buildings	-	134,147	134,147	134,343
Land	-	7,600	7,600	7,800
Total assets	\$ 127,789	\$ 1,395,799	\$ 1,723,188	\$ 1,674,620

LIABILITIES AND FUND EQUITY

<u>LIABILITIES:</u>				
Accounts payable	\$ 2,699	\$ -	\$ 2,699	\$ 12,171
Total liabilities	2,699	-	2,699	12,171
<u>FUND EQUITY:</u>				
Fixed asset investment	-	1,393,799	1,393,799	1,329,739
Fund balance, unreserved	125,130	-	125,130	332,729
Total fund equity	125,130	1,393,799	1,720,929	1,662,468
Total liabilities and fund equity	\$ 127,789	\$ 1,393,799	\$ 1,723,188	\$ 1,674,620

**DEW ALLEMANNS VOLUNTEER FIRE DEPARTMENT, INC.
 CONDENSED STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE - GENERAL FUND
 FOR THE YEAR ENDED DECEMBER 31, 2002**

	2002	Totals (Maximum) (Only) 2002
REVENUES		
Sales tax - 1% over	\$ 43,479	\$ 76,742
Administrative fee	111,243	188,198
Other revenues	(1,388)	12,813
Total revenues	<u>153,334</u>	<u>177,753</u>
EXPENDITURES		
Utilities:		
Electricity	6,560	4,911
Telephone	8,972	8,090
Water	1,455	1,348
Equipment:		
Maintenance	34,583	36,131
Fuel	1,342	1,638
Insurance	7,151	4,900
Buildings:		
Maintenance	1,182	4,022
Insurance	6,694	5,115
Personnel:		
Insurance	5,284	3,871
Training	7,821	3,602
Fire fighting expenditures:		
Fire fighting supplies	21,135	14,617
Miscellaneous:		
Accounting and auditing	4,175	3,125
Books and subscriptions	1,104	315
Legal	-	7,861
Licenses and permits	-	333
Office expenses	4,694	11,841
Meetings and other	11,818	7,383
Account group activity:		
Equipment purchases	60,079	28,753
Debt retirement	-	18,342
Interest expense	-	3,058
Total expenditures	<u>196,398</u>	<u>212,408</u>
(DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(43,064)</u>	<u>(34,655)</u>
FUND BALANCE, BEGINNING OF YEAR	<u>131,728</u>	<u>132,383</u>
FUND BALANCE, END OF YEAR	<u>\$ 88,664</u>	<u>\$ 97,728</u>

DES ALLEMANS VOLUNTEER FIRE DEPARTMENT, INC.
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
DECEMBER 31, 2020

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The Des Allemands Volunteer Fire Department, Inc. (Fire Department) receives funding from local and state government sources and must comply with the concomitant requirements of these funding source entities. However, the Fire Department is a "primary government" and is not included as a component unit of any other St. Charles Parish governmental "reporting entity" as defined in GASB pronouncements, since the entity is a non-profit corporation, and its board members have decision making authority, the power to designate management, the ability to significantly influence operations and primary accountability for fiscal matters. The Fire Department includes all activities that are controlled by it as a quasi-public non-profit corporation organized to provide fire protection to the Parish of St. Charles. The Fire Department has no component units.

The accounting and reporting policies of the Fire Department conform to generally accepted accounting principles as applicable to governmental units.

Fund Accounting

The accounts of the Fire Department are organized on the basis of a fund (General Fund) and account groups, each of which is considered a separate accounting entity. The operations of the General Fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The Fire Department records are maintained on the cash basis of accounting. However, the General Fund reported in the accompanying financial statements has been measured on a modified accrual basis of accounting utilizing the following practices in recording revenues and expenditures:

Revenues

Sales taxes are recorded in the month the taxes are collected by the St. Charles Parish School Board. Sales taxes become payable to the St. Charles Parish School Board on the first day of the month and become delinquent on the 15th day of the month following incurrence of the taxes by businesses.

DES ALLEMANS VOLUNTEER FIRE DEPARTMENT, INC.
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2003

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenues (Continued)

An ad valorem issue is dedicated to the operations of the nine volunteer fire departments in St. Charles Parish. The tax millage expires in 2009. Each department is to receive one sixth of annual collections. Taxes levied in November each year are available for expenditures in the subsequent year.

Interest income on investments is recorded when the investments have matured and income is available.

All other revenues are recorded when received.

The majority of the Fire Department's revenues are derived from the one-eighth of one percent sales tax and the ad valorem tax for operations.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for principal and interest on general long-term debt which is not recognized until due.

Cash

The Fire Department is authorized under state law to deposit funds within a fiscal agent - bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, and the laws of the United States. The Fire Department may also invest in three certificates of deposit with state banks organized under Louisiana law and national banks having their principal offices in Louisiana. Under state law, these deposits must be secured by the fiscal agent bank. The market value of such pledged securities and federal deposit insurance must equal or exceed the amount on deposit with the fiscal agent.

At December 31, 2003, the carrying amount of the Fire Department's deposit was \$134,099, and the bank balance was \$134,099, classified as follows:

Federally insured	\$ 100,000
Collateralized	24,099
Uninsured and uncollateralized	-
	<u>\$ 124,099</u>

888 ALLESTON VOLUNTEER FIRE DEPARTMENT, INC.
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2002

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Budgets and Budgetary Accounting

The Fire Department was not required to prepare a budget for the year ended December 31, 2001.

Encumbrance Accounting

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is used in governmental funds.

Fixed Assets and Long-Term Debt

Fixed assets used in governmental fund type operations are accounted for in the general fixed assets account group, rather than in the General Fund. No depreciation has been provided on fixed assets. Fixed assets are valued at historical cost. Donated fixed assets are recorded at estimated fair market value at the date of donation.

Long-term liabilities expected to be financed from the General Fund are accounted for in the general long-term debt account group.

The two account groups are not "funds". They are recorded only with the restatement of financial position and do not involve measurement of results of operations.

Total Columns of Combined Balance Sheet

Total columns on the combined balance sheet are captioned "memorandum only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Nor is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

Comparative Data

Comparative totals for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the Fire Department's financial position and operations. However, presentation of prior year totals by fund type have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

DES ALLEMANS VOLUNTEER FIRE DEPARTMENT, INC.
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2003

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

GASB 34 Implementation

The Governmental Accounting Standards Board (GASB) issued Statement Number 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*, in June 1999. The date of implementation is effective in three phases based on a government's total annual revenues in the first fiscal year ending after June 15, 1999 (earlier application is encouraged). The Fire Department is required to implement the provisions of the pronouncement for financial statements for the period beginning after June 15, 2003, because total annual revenues were less than \$10 million in the year ending December 31, 1999.

GASB Statement Number 34 establishes a new governmental financial reporting model that will feature, among other significant changes, management discussion and analysis, a unique combination of fund-based and government wide financial statements and required supplementary information. The effects on the Fire Department's financial statements are not known at this time; however, the pronouncement will be implemented for the year ending December 31, 2004.

(2) SALES TAX REVENUE

Effective March 1, 1990, sales tax in the amount of one-eighth of one percent is collected by the St. Charles Parish School Board and administered by the Parish President. The sales tax is to be used for the protection of the Parish of St. Charles. The funds are distributed monthly by the Parish President to the individual fire departments of the St. Charles Parish Fireman's Association, Inc. Effective January, 2000, the sales tax is distributed on the following basis:

	Monthly Basis	Percent of Examining Funds
Bayou Grande Volunteer Fire Dept., Inc.	\$ 2,500	2.68%
Des Allemands Volunteer Fire Dept., Inc.	\$ 2,500	4.68%
East Side St. Charles Volunteer Fire Dept., Inc.	\$ 2,500	25.07%
Hahnville Volunteer Fire Dept., Inc.	\$ 2,500	5.88%
Kalhoua Volunteer Fire Dept., Inc.	\$ 2,500	1.47%
Luling Volunteer Fire Dept., Inc.	\$ 2,500	29.12%
North Anna Volunteer Fire Dept., Inc.	\$ 2,500	10.19%
Paradis Volunteer Fire Dept., Inc.	\$ 2,500	4.79%
St. Rose Volunteer Fire Dept., Inc.	\$ 2,500	14.71%

DES ALLEMANS VOLUNTEER FIRE DEPARTMENT, INC.
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2003

(3) DUE FROM PARISH

Revenue receivable at December 31, 2003 consists of the Fire Department's share of the 100th cent sales tax for the month of November 2003, collected on or before December 20, 2003 by the St. Charles Parish School Board and received by St. Charles Parish in January 2004.

An allowance for uncollectible receivables is not recorded by the Fire Department because it considers all receivables collectible at December 31, 2003.

(4) CHANGES IN GENERAL FIXED ASSETS

	Balance 10-00	Purchases 2003	Retirements 2003	Balance 12/31/03
Fire protection vehicles	\$ 865,125	\$ -	\$ -	\$ 865,125
Equipment	523,499	65,009	-	588,508
Buildings	134,147	-	-	134,147
Land	7,000	-	-	7,000
	\$ 1,529,771	\$ 65,009	\$ -	\$ 1,594,780

(5) RISK MANAGEMENT

The Fire Department is exposed to various risks of losses related to torts, theft of, damage to, and destruction of assets; injuries to persons; and natural disasters. The Fire Department carries commercial insurance in amounts sufficient to insure itself against claims resulting from any of these risks.

(6) PRIOR PERIOD ADJUSTMENT

The Fire Department failed to include an asset under capital lease in the General Fixed Asset Account Group during the year ended December 31, 2002. As a result, the investment in General Fixed Asset Account Group was understated. The beginning balance of the equipment amount in General Fixed Asset Account Group at December 31, 2002 has been increased by \$7,000 in order to reflect the addition.

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Des Allemands Volunteer Fire Department, Inc.
P.O. Box 817
Des Allemands, Louisiana 70036

We have audited the general purpose financial statements of Des Allemands Volunteer Fire Department, Inc., as of and for the year ended December 31, 2003, and have issued our report thereon dated June 21, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Des Allemands Volunteer Fire Department, Inc.'s general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with these provisions was not an objective of our audit and, accordingly, we do not express such an opinion.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Des Allemands Volunteer Fire Department, Inc.'s internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. However, we noted a certain matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition.

ERICKSEN KAENTZEL & LA PORTELLE

CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

Des Allemands Volunteer Fire Department, Inc.

June 21, 2004

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Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect Des Allemands Volunteer Fire Department, Inc.'s ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements. The reportable condition is described in the accompanying schedule of findings and questioned costs as item 2003-1.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we consider the reportable condition described above to be a material weakness.

This report is intended solely for the information and use of Des Allemands Volunteer Fire Department, Inc., St. Charles Parish and the Louisiana Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

June 21, 2004


Certified Public Accountants

DES ALLEMANDE VOLUNTEER FIRE DEPARTMENT, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2003

We have audited the financial statements of Des Allemands Volunteer Fire Department, Inc. as of and for the year ended December 31, 2003, and have issued our report thereon dated June 21, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of December 31, 2003 resulted in an unqualified opinion.

SECTION I SUMMARY OF AUDITORS' REPORTS

a. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weaknesses Yes No

Reportable Conditions Yes No

Compliance

Compliance Material to Financial Statements Yes No

b. Federal Awards **Not Applicable**

Internal Control

Material Weaknesses Yes No

Reportable Conditions Yes No

Type of Opinion on Compliance: Unqualified Qualified
for Major Programs: Disclaimers Adverse

Are their findings required to be reported in accordance with Circular A-133, Section 310(a)? Yes No

c. Identification of Major Programs: **Not Applicable**

CFDA Number(s) Name of Federal Program (or Cluster)

DES ALLEMANDS VOLUNTEER FIRE DEPARTMENT, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 1980

Dollar threshold used to distinguish Type A and Type B Programs \$ _____

Is the auditee a "low-risk" auditee, as defined by OMB Circular A-133?

Yes No Not Applicable

SECTION II FINANCIAL STATEMENT FINDINGS

300-1 Segregation of Duties

Criteria: Segregation of assets requires adequate segregation of duties in an effective internal control structure. No one person should have access to both physical assets and the related accounting records or to all phases of a transaction.

Condition: Our evaluation of the internal control structure revealed an absence of appropriate segregation of duties consistent with appropriate control objectives regarding cash receipts and disbursements.

Effect: Intentional or unintentional errors could be made and not be detected.

Cause: The Department is small and therefore it is not feasible to maintain an adequate segregation of duties among accounting personnel. All personnel are volunteers.

Recommendation: The Board of Directors should remain involved in the day-to-day financial affairs of the Department to provide oversight and independent review functions. The bookkeeper should not be an authorized check signer and should not have access to cash receipts. Instead, someone independent of the bookkeeper should prepare a list of checks received and should make bank deposits. The list would be given to the bookkeeper for general ledger recording.

Management's Response: Management agrees with the recommendation; however, they feel that because of the small number of personnel in the Department it is not possible to remove the bookkeeper from the depositing and check signing responsibilities. The Board of Directors, however, thoroughly monitors and reviews all financial transactions of the Department.

DES ALLEMANS VOLUNTEER FIRE DEPARTMENT, INC.
SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2003

**SECTION I INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE
FINANCIAL STATEMENTS**

2002-1 Segregation of Duties

Our evaluation of the internal control structure revealed an absence of appropriate segregation of duties consistent with appropriate control objectives relative to cash receipts and disbursements.

The Department is small, and it was determined not to be feasible to maintain adequate segregation of duties. This issue remains unresolved.

**SECTION II INTERNAL CONTROL AND COMPLIANCE MATERIAL TO
FEDERAL AWARDS**

Not Applicable

SECTION III MANAGEMENT LETTER

Not Applicable