

STATE OF LOUISIANA LEGISLATIVE AUDITOR

Supreme Court of Louisiana
State of Louisiana
New Orleans, Louisiana

December 29, 1999



Financial and Compliance Audit Division

Daniel G. Kyle, Ph.D., CPA, CFE
Legislative Auditor

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LEGISLATIVE AUDITOR

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**SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
New Orleans, Louisiana**

**Special Purpose Financial Statements
and Independent Auditor's Reports
As of and for the Year Ended June 30, 1999
With Supplemental Information Schedules**

Under the provisions of state law, this report is a public document. A copy of this report has been submitted to the Governor, to the Attorney General, and to other public officials as required by state law. A copy of this report has been made available for public inspection at the Baton Rouge and New Orleans offices of the Legislative Auditor.

December 29, 1999

**SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
New Orleans, Louisiana**

Special Purpose Financial Statements
and Independent Auditor's Reports
As of and for the Year Ended June 30, 1999
With Supplemental Information Schedules

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December 9, 1999

Independent Auditor's Report
on the Financial Statements

SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
New Orleans, Louisiana

We have audited the accompanying special purpose (legal basis) financial statements of the Supreme Court of Louisiana, the judicial branch of government within Louisiana state government, as of and for the year ended June 30, 1999, as listed in the table of contents. These financial statements are the responsibility of management of the Supreme Court of Louisiana. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform our audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in note 1-B to the financial statements, Acts 13 of the 1998 Regular Session of the Louisiana Legislature provided various state appropriations to units of the judicial branch of government. The accompanying special purpose financial statements include these state appropriations, except for those appropriations that are not under the control of the Supreme Court of Louisiana as provided in note 1, which are subject to separate audits. As such, they present the appropriated and non-appropriated activity of the court that are part of the accounts and fund structure of the State of Louisiana. The appropriated funds reflect appropriated activity of the court that are part of the General Fund and special revenue funds of the State of Louisiana. The non-appropriated funds are individual funds of the State of Louisiana not subject to budgetary control. Furthermore, the special purpose financial statements have been prepared on a legal basis of accounting, the purpose of which is to reflect compliance with the annual appropriation act for the appropriated funds and the financial position of the non-appropriated funds. These procedures differ from generally accepted accounting principles as described in the notes to the financial statements. Accordingly, the accompanying special purpose financial statements are not intended to and do not present financial position and results of operations in conformity with generally accepted accounting principles.

LEGISLATIVE AUDITOR

SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
Audit Report, June 30, 1999

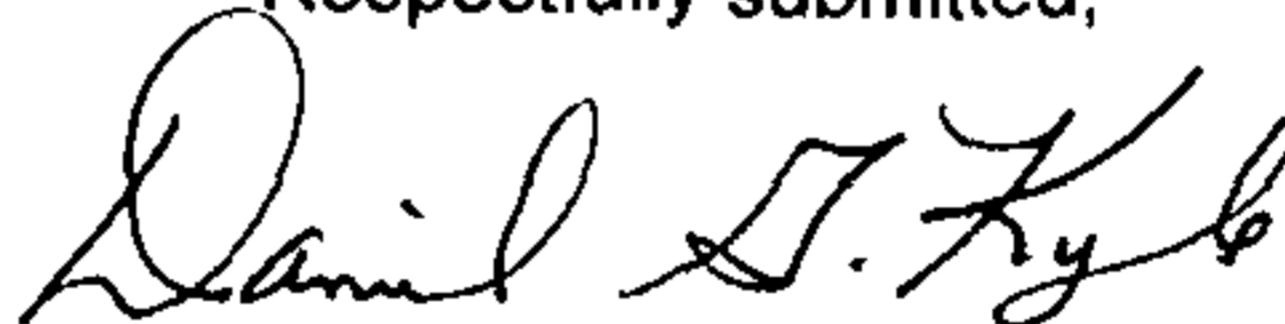
In our opinion, the accompanying special purpose financial statements present fairly, in all material respects, the balances within the appropriated and non-appropriated funds of the Supreme Court of Louisiana at June 30, 1999, and the transactions of such funds for the year then ended, on the basis of accounting described in note 1-D.

In accordance with *Government Auditing Standards*, we have also issued a report dated December 9, 1999, on our consideration of the Supreme Court's internal control over financial reporting and our tests of its compliance with certain laws and regulations.

Our audit was made for the purpose of forming an opinion on the accompanying special purpose financial statements of the Supreme Court of Louisiana taken as a whole. The accompanying supplemental information schedules are presented for the purpose of additional analysis and have been subjected to the procedures applied in the audit of the financial statements and, in our opinion, are stated fairly in all material respects in relation to the financial statements taken as a whole.

This report is intended solely for the information and use of the Supreme Court and its management and is not intended to be, and should not be, used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Respectfully submitted,



Daniel G. Kyle, CPA, CFE
Legislative Auditor

LOC:JR:RCL:ss

[SUPREME]

**SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
ALL APPROPRIATED AND NON-APPROPRIATED FUNDS**

Combined Balance Sheet, June 30, 1999

	<u>APPROPRIATED FUNDS</u>		
	<u>GENERAL APPROPRIATION</u>	<u>JUDGES' SUPPLEMENTAL COMPENSATION FUND</u>	<u>TRIAL COURT CASE MANAGEMENT INFORMATION FUND</u>
ASSETS			
Cash and cash equivalents (note 2)	\$4,309,168	\$59,198	\$49,819
Investments (note 3)	420,205		
Receivables	12,812		
Due from other funds (note 6)	59,374		90,526
	<u>4,801,559</u>	<u>59,198</u>	<u>140,345</u>
TOTAL ASSETS	<u>\$4,801,559</u>	<u>\$59,198</u>	<u>\$140,345</u>
LIABILITIES AND FUND EQUITY			
Liabilities:			
Accounts payable	\$276,271		\$2,565
Payroll deductions payable	82,687		
Due to other funds (note 6)			
Total Liabilities	<u>358,958</u>	<u>NONE</u>	<u>2,565</u>
Fund Equity - fund balance - reserved (note 13)	<u>4,442,601</u>	<u>\$59,198</u>	<u>137,780</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$4,801,559</u>	<u>\$59,198</u>	<u>\$140,345</u>

The accompanying notes are an integral part of this statement.

NON- APPROPRIATED FUNDS	TOTAL (MEMORANDUM ONLY)
\$926,980	\$5,345,165
159,912	420,205
	172,724
	149,900
<u>\$1,086,892</u>	<u>\$6,087,994</u>
\$94,368	\$373,204
149,900	82,687
<u>244,268</u>	<u>149,900</u>
842,624	605,791
<u>842,624</u>	<u>5,482,203</u>
<u>\$1,086,892</u>	<u>\$6,087,994</u>

**SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
APPROPRIATED AND NON-APPROPRIATED FUNDS**

**Combined Statement of Revenues, Expenditures,
and Changes in Fund Balances
For The Year Ended June 30, 1999**

	APPROPRIATED		
	GENERAL APPROPRIATION FUND	PATIENTS' COMPENSATION FUND	JUDGES' SUPPLEMENTAL COMPENSATION FUND
REVENUES			
Appropriated by legislature:			
State General Fund	\$67,328,925		
State special revenue funds		\$10,000	\$3,600,000
Fees and self-generated revenues	301,454		5,806
Non-appropriated revenues			
Total revenues	<u>67,630,379</u>	<u>10,000</u>	<u>3,605,806</u>
EXPENDITURES			
Personal services	42,787,797		3,875,499
Travel	1,052,582		
Operating supplies and services	1,543,145		
Professional services	852,956		
Other charges	955,559		
Non-appropriated expenditures			
Total expenditures	<u>47,192,039</u>	<u>NONE</u>	<u>3,875,499</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	<u>20,438,340</u>	<u>10,000</u>	<u>(269,693)</u>
OTHER FINANCING SOURCES (Uses)			
Operating transfers in (note 5)	19,593		
Operating transfers out (note 5)	(30,000)	(10,000)	
Transfers to other entities (note 7)	(19,378,491)		
Total other financing sources (uses)	<u>(19,388,898)</u>	<u>(10,000)</u>	<u>NONE</u>
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	<u>1,049,442</u>	<u>NONE</u>	<u>(269,693)</u>
FUND BALANCES AT BEGINNING OF YEAR, AS RESTATED (note 8)	<u>3,393,159</u>	<u>NONE</u>	<u>328,891</u>
FUND BALANCES AT END OF YEAR	<u>\$4,442,601</u>	<u>NONE</u>	<u>\$59,198</u>

The accompanying notes are an integral part of this statement.

Statement B

FUNDS		
TRIAL COURT CASE MANAGEMENT INFORMATION FUND	NON - APPROPRIATED FUNDS	TOTAL (MEMORANDUM ONLY)
		\$67,328,925
\$1,050,000		4,660,000
		307,260
	\$1,440,524	1,440,524
<u>1,050,000</u>	<u>1,440,524</u>	<u>73,736,709</u>
557,649		47,220,945
42,982		1,095,564
193,913		1,737,058
31,226		884,182
164,121		1,119,680
	1,500,554	1,500,554
<u>989,891</u>	<u>1,500,554</u>	<u>53,557,983</u>
<u>60,109</u>	<u>(60,030)</u>	<u>20,178,726</u>
	40,000	59,593
	(19,593)	(59,593)
		(19,378,491)
<u>NONE</u>	<u>20,407</u>	<u>(19,378,491)</u>
60,109	(39,623)	800,235
<u>77,671</u>	<u>882,247</u>	<u>4,681,968</u>
<u>\$137,780</u>	<u>\$842,624</u>	<u>\$5,482,203</u>

**SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
APPROPRIATED FUNDS**

**Statement of Revenues, Expenditures,
and Unexpended Appropriation -
Budget Comparison of Current-Year
Appropriation - Budget (Legal Basis)
For the Year Ended June 30, 1999**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
REVENUES			
Appropriated by legislature - state General Fund:			
Supreme Court:			
Salaries - Chief Justice and 7 associate justices	\$740,085	\$740,085	
Supreme Court Proper - staff and other expenses and salary of court crier	4,930,617	4,930,617	
Judicial Council	2,043,216	2,043,216	
Judiciary Commission	541,134	541,134	
Court reporters	194,507	194,507	
Dues to the National Center for State Courts	201,911	201,911	
Committee on Professional Ethics	3,000	3,000	
Retired judges - salaries and expenditures	898,332	898,332	
Law Library of Louisiana	1,116,735	1,116,735	
Transferred judges - salaries and expenditures	120,383	120,383	
Retirement benefits to justices and judges - all courts	2,826,918	2,826,918	
Retirement benefits to widows of justices and judges - all courts	1,243,371	1,243,371	
Judicial College	111,947	111,947	
Employer contribution to retirement system	2,803,547	2,803,547	
Civil commitment matters	85,000	85,000	
Law Enforcement Message Switch Software	250,000	250,000	
Attorney chairman of Medical Review Panel - to be paid from Patients' Compensation Fund	10,000	10,000	
Judges' Supplemental Compensation Fund	4,000,000	3,600,000	(\$400,000)
Trial Court Case Management Fund	1,265,986	1,050,000	(215,986)
Other - interest earnings	307,260	307,260	
Courts of Appeal - salaries of 54 judges	4,694,144	4,694,144	
First Circuit operation and maintenance	4,961,208	4,961,208	
Second Circuit operation and maintenance	2,830,324	2,830,324	
Third Circuit operation and maintenance	4,073,917	4,073,917	
Fourth Circuit operation and maintenance	4,136,765	4,136,765	
Fifth Circuit operation and maintenance	2,702,038	2,702,038	
District courts:			
Salaries of 173 judges	14,196,000	14,196,000	
District judges - office and travel expenses	1,185,800	1,185,800	

(Continued)

The accompanying notes are an integral part of this statement.

**SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
APPROPRIATED FUNDS
Statement of Revenues, Expenditures,
and Unexpended Appropriation -
Budget Comparison of Current-Year
Appropriation - Budget (Legal Basis), 1999**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
REVENUES (CONT.)			
Appropriated by legislature - state General Fund: (Cont.)			
District courts: (Cont.)			
Orleans Parish Civil District Court salaries of:			
14 judges	\$1,135,680	\$1,135,680	
Stenographers' and clerks' and other judges' expenses	70,000	70,000	
Twentieth Judicial District Court reporter - salary and retirement contribution	58,388	58,388	
Clerk of Orleans Parish Civil District Court	10,000	10,000	
Employer contribution to group, worker's compensation, general liability, and property insurance	1,490,343	1,490,343	
Commissioners of the Fifteenth and Nineteenth Judicial Districts - salaries	254,756	254,756	
Office expenses - Nineteenth Judicial District	239,064	239,064	
Office expenses - Fifteenth Judicial District	164,009	164,009	
Law clerk of the Twentieth Judicial District	25,836	25,836	
Orleans Parish Criminal Court:			
Salaries of 13 district judges	1,054,560	1,054,560	
Office expenses and employer contribution to group insurance	190,403	190,403	
Salaries of 13 minute clerks	262,908	262,908	
Salaries of 26 court reporters	381,068	381,068	
Salaries and related benefits of 4 commissioners	200,805	200,805	
Office expenses of commissioners	10,000	10,000	
Salaries of commissioners' minute clerks	60,265	60,265	
Salaries of commissioners' court reporters	45,428	45,428	
Judicial Administrator and 7 assistants - salaries and related benefits	355,523	355,523	
Salaries of 13 law clerks	360,764	360,764	
Salaries of 4 secretaries	104,266	104,266	
Sanity Commissions	182,172	182,172	
Board of Jury Commissioners	185,003	185,003	
Other courts - salaries and related benefits:			
Salaries of 60 City Court judges	1,571,429	1,571,429	
Juvenile Court - salaries of 14 judges	1,135,680	1,135,680	
Salaries of 5 family, 4 municipal, and 4 traffic court judges and one parish court judge	577,948	577,948	

(Continued)

The accompanying notes are an integral part of this statement.

**SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
APPROPRIATED FUNDS
Statement of Revenues, Expenditures,
and Unexpended Appropriation -
Budget Comparison of Current-Year
Appropriation - Budget (Legal Basis), 1999**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
REVENUES (CONT.)			
Appropriated by legislature - state General Fund: (Cont.)			
Other courts - salaries and related benefits: (Cont.)			
Juvenile and family courts - office expenses	\$100,800	\$100,800	
Orleans Parish Juvenile Protective Care Monitoring Program	135,928	135,928	
Judges Assistance Program	25,000	25,000	
Court Reporters for the Orleans Parish Juvenile Court	50,000	50,000	
Total appropriated revenues	<u>72,912,171</u>	<u>72,296,185</u>	<u>(\$615,986)</u>
EXPENDITURES			
Supreme Court:			
Salaries - Chief Justice and 7 associate justices	740,085	740,085	
Supreme Court Proper - staff and other expenses and salary of court crier	4,930,617	5,045,867	(115,250)
Judicial Council	2,043,216	1,967,028	76,188
Judiciary Commission	541,134	521,466	19,668
Court reporters	194,507	141,840	52,667
Dues to the National Center for State Courts	201,911	201,911	
Committee on Professional Ethics	3,000	3,000	
Retired judges - salaries and expenditures	898,332	898,332	
Law Library of Louisiana	1,116,735	1,214,295	(97,560)
Transferred judges - salaries and expenditures	120,383	120,383	
Retirement benefits to justices and judges - all courts	2,826,918	2,612,240	214,678
Retirement benefits to widows of justices and judges - all courts	1,243,371	1,243,371	
Judicial College	111,947	111,947	
Employer contribution to retirement system	2,803,547	2,709,501	94,046
Civil commitment matters	85,000	84,926	74
Law Enforcement Message Switch Software	250,000	250,000	
Administrative expenses of the Medical Review Panel	10,000		10,000
Courts of appeal - salaries of 54 judges	4,694,144	4,692,762	1,382
First Circuit operation and maintenance	4,961,208	4,961,208	
Second Circuit operation and maintenance	2,830,324	2,830,324	
Third Circuit operation and maintenance	4,073,917	4,073,917	
Fourth Circuit operation and maintenance	4,136,765	4,136,765	
Fifth Circuit operation and maintenance	2,702,038	2,702,038	

(Continued)

The accompanying notes are an integral part of this statement.

**SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
APPROPRIATED FUNDS
Statement of Revenues, Expenditures,
and Unexpended Appropriation -
Budget Comparison of Current-Year
Appropriation - Budget (Legal Basis), 1999**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
EXPENDITURES (CONT.)			
District Courts:			
Salaries of 173 judges	\$14,196,000	\$14,186,923	\$9,077
District judges - office and travel expenses	1,185,800	1,077,721	108,079
Orleans Parish Civil District Courts - salaries of:			
14 judges	1,135,680	1,134,631	1,049
Stenographers' and clerks' and other judges' expenses	70,000	70,000	
Twentieth Judicial District court reporter - salary and retirement contribution	58,388	58,388	
Clerk of Orleans Parish Civil District Court	10,000	10,000	
Employer contribution to group, worker's compensation, general liability, and property insurance	1,490,343	1,234,838	255,505
Commissioners of Fifteenth and Nineteenth Judicial Districts - salaries	254,756	242,447	12,309
Office expenses - Nineteenth Judicial District	239,064	239,064	
Office expenses - Fifteenth Judicial District	164,009	131,420	32,589
Law clerk of the Twentieth Judicial District	25,836	25,836	
Orleans Parish Criminal Court:			
Salaries of 13 district judges	1,054,560	1,043,636	10,924
Office expenses and employer contribution to group insurance	190,403	188,921	1,482
Salaries of 13 minute clerks	262,908	262,908	
Salaries of 26 court reporters	381,068	360,721	20,347
Salaries and related benefits of 4 commissioners	200,805	200,805	
Office expenses of commissioners	10,000	9,321	679
Salaries of commissioners' minute clerks	60,265	58,895	1,370
Salaries of commissioners' court reporters	45,428	43,574	1,854
Judicial Administrator and 7 assistants - salaries and related benefits	355,523	352,357	3,166
Salaries of 13 law clerks	360,764	352,640	8,124
Salaries of 4 secretaries	104,266	100,134	4,132
Sanity Commissions	182,172	182,172	
Board of Jury Commissioners	185,003	185,003	

(Continued)

The accompanying notes are an integral part of this statement.

**SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
APPROPRIATED FUNDS
Statement of Revenues, Expenditures,
and Unexpended Appropriation -
Budget Comparison of Current-Year
Appropriation - Budget (Legal Basis), 1999**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
EXPENDITURES (CONT.)			
Other courts - salaries and related benefits:			
Salaries of 60 city court judges	\$1,571,429	\$1,555,101	\$16,328
Juvenile Court - salaries of 14 judges	1,135,680	1,128,048	7,632
Salaries of 5 family, 4 municipal, and 4 traffic court judges and one parish court judge	577,948	577,948	
Juvenile and family courts - office expenses	100,800	100,800	
Orleans Parish Juvenile Protective Care Monitoring Program	135,928	128,072	7,856
Judges Assistance Program	25,000	25,000	
Orleans Parish Juvenile Court - court reporters	50,000		50,000
Appropriated by legislature - State Special Revenue and Statutory Dedicated Funds:			
Judges' Supplemental Compensation Fund	4,000,000	3,875,499	124,501
Trial Court Case Management Fund	1,265,986	989,891	276,095
Total appropriated expenditures	<u>72,604,911</u>	<u>71,395,920</u>	<u>1,208,991</u>
UNEXPENDED APPROPRIATION - CURRENT YEAR	<u>\$307,260</u>	<u>\$900,265</u>	<u>\$593,005</u>

(Concluded)

The accompanying notes are an integral part of this statement.

**SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA**

Notes to the Financial Statements
As of and for the Year Ended June 30, 1999

INTRODUCTION

The Supreme Court of Louisiana is a part of the State of Louisiana reporting entity within the judicial branch of government. As provided by Article V of the Louisiana Constitution of 1974, the judicial power of government of the state is vested in a supreme court, courts of appeal, district courts, and other courts. The Supreme Court of Louisiana exercises an appellate function as the highest court in the state, has general supervisory jurisdiction over all other courts, and in certain instances, is the court of original jurisdiction. All judges of the various courts are elected to serve terms ranging from six to ten years, depending upon their court of jurisdiction. The Supreme Court of Louisiana, comprised of the Chief Justice and seven Associate Justices, is empowered by Louisiana Revised Statutes (R.S.) 13:10, 13:121, and 25:91-95 to appoint a judicial administrator, its clerk, and other personnel, and to control the Law Library of Louisiana.

The court's operations are funded through annual appropriations made by the Louisiana Legislature from the state's General Fund and from the state's Patients' Compensation Fund, Judges' Supplemental Compensation Fund, and Trial Court Case Management Information Special Revenue Funds. The court's operations are further funded through self-generated revenues authorized by R.S. 13:126, which include fees for appeals, applications for writs, motions filed on unlogged appeals, answers to appeals, and through fees for copies, seminars, and other services. The state's Judges' Supplemental Compensation Special Revenue Fund is funded by an additional fee of \$16 charged by the various courts in the state in compliance with Act 63 of the 1985 Session of the Louisiana Legislature. The state's Trial Court Case Management Information Special Revenue Fund is funded by a special court cost from \$1 to \$2 on all traffic and criminal convictions in the state as mandated by Act 152 of the 1993 Session of the Louisiana Legislature. The total amount collected in connection with these two funds are collected by the Clerk of the Supreme Court and various lower courts and remitted to the state treasurer through the Judicial Administrator's Office of the Supreme Court of Louisiana.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The Governmental Accounting Standards Board (GASB) promulgates generally accepted accounting principles and reporting standards for state and local governmental entities. These principles are found in the Codification of Governmental Accounting and Financial Reporting Standards published by the GASB. However, the accompanying financial statements have been prepared on a legal basis, which differs from generally accepted accounting principles as explained in the following notes.

SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
Notes to the Financial Statements (Continued)

B. REPORTING ENTITY

GASB Codification Section 2100 has defined the governmental reporting entity to be the State of Louisiana. The accompanying financial statements represent activity of the Supreme Court within the judicial branch of state government and, therefore, are a part of the fund and account group structure of the State of Louisiana and its general purpose financial statements. Annually, the State of Louisiana issues general purpose financial statements, which include the activity contained in the General Appropriation Funds of the accompanying financial statements. The general purpose financial statements are audited by the Louisiana Legislative Auditor.

The financial activities of the court are organized on a fund basis whereby separate, self-balancing sets of accounts are maintained to account for authorized or appropriated activities. Therefore, although the accompanying special purpose financial statements of the court contain sub-account information of the various funds of the State of Louisiana, they only present information as to the transactions of the court as authorized by Louisiana statutes, administrative regulations, and rules of the Supreme Court of Louisiana and the Judicial Budgetary Control Board. As such, they are not intended to present financial position and results of operations in accordance with generally accepted accounting principles.

The operations of the Supreme Court of Louisiana are separated into four major offices as follows:

- The Judicial Administrator's Office is responsible for all appropriated and non-appropriated funds of the court, except those self-generated fees collected and accounted for by the Clerk of the Supreme Court, the Louisiana Law Library, and the Judicial College. Furthermore, the Judicial Administrator's Office provides a central payroll system for the payment of salaries to all state, district, and certain city court judges, as well as minute clerks, court reporters, et cetera. This office also pays certain expenses of the various courts throughout the state.
- The Office of the Clerk of the Supreme Court is responsible for collecting and accounting for the receipt and expenditure of filing fees and other self-generated revenues as provided by R.S. 13:124. These are funds not appropriated or accounted for by the Judicial Administrator.
- The Louisiana Law Library is responsible for collecting and accounting for proceeds from the sale of acts of the Louisiana Legislature and receipts from the copying of legal documents and the use of Westlaw and LEXIS computer terminals. These revenues are used to purchase books and cover costs relating to copy and computer equipment located in the

SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
Notes to the Financial Statements (Continued)

library. These funds are not appropriated or accounted for by the Judicial Administrator.

- The Louisiana Judicial College is responsible for collecting and accounting for seminar registration fees. These fees are used to conduct seminars for the education of Louisiana judges.

Certain appropriations made to units of the judicial branch under Act 13 of 1998 - Special Acts Judiciary are not administered by the Supreme Court of Louisiana and, therefore, are shown as transfers to other entities in the accompanying financial statements. These units are subject to separate audit and are listed as follows:

<u>Schedule Number</u>	<u>Appropriation</u>
03-8170-04	Committee on Professional Ethics and Grievances
03-8171-02	First Circuit Court of Appeal
03-8171-03	Second Circuit Court of Appeal
03-8171-04	Third Circuit Court of Appeal
03-8171-05	Fourth Circuit Court of Appeal
03-8171-06	Fifth Circuit Court of Appeal
03-8172-09	Judicial Expense Fund of the Nineteenth Judicial District Court - office expenses
03-8173-12	Sanity Commissions
03-8173-13	Board of Jury Commissioners
03-8175-02	Lawyers Assistance Program

C. FUND ACCOUNTING

The court uses fund accounting, along appropriation lines, to reflect its compliance with provisions of the annual appropriation act and to reflect the financial position and results of operations of its non-appropriated funds; this differs from the fund accounting of generally accepted accounting principles where the intent is to measure the financial position and results of the governmental reporting entity as a whole. Therefore, the funds within the accompanying financial statements have been divided between appropriated and non-appropriated funds and not by conventional fund types of generally accepted accounting principles.

The funds do not include any noncurrent assets or liabilities. Noncurrent assets, general fixed assets, and long-term liabilities are reflected in the State of Louisiana's general purpose financial statements.

The funds presented in the special purpose financial statements are described as follows:

SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
Notes to the Financial Statements (Continued)

APPROPRIATED FUNDS

General Appropriation Fund

The General Appropriation Fund provides for the salaries, related benefits, and general administrative expenditures of the Supreme Court of Louisiana and courts of appeal. In addition, the General Appropriation Fund provides for certain salaries, related benefits, and general administrative expenditures of the district, criminal, and city courts.

Patients' Compensation Fund

The Patients' Compensation Fund, as provided in R.S. 40:1299.47, is used to pay the administrative expenses of the Office of the Clerk of the Louisiana Supreme Court attributable to the selection process of the attorney chairman of the Medical Review Panel. The fund is financed by a yearly appropriation of the state legislature from the state's Patients' Compensation Special Revenue Fund.

Judges' Supplemental Compensation Fund

The Judges' Supplemental Compensation Fund was created under Act 63 of the 1985 Regular Session of the Louisiana Legislature to account for appropriations for salary supplements to judges and commissioners. The fund is financed by a yearly appropriation of the state legislature from statutory dedication funds transferred from the state's Judges' Supplemental Compensation Special Revenue Fund.

**Trial Court Case Management
Information System Fund**

The Trial Court Case Management Information System Fund was originated by Act 152 of the 1993 Regular Session of the Louisiana Legislature and accounts for appropriations used to prepare a master plan for the development of a statewide automated trial-court case management information system and to provide for the fast-tracked proto-type development of the criminal disposition component of the overall information system. The fund is financed by a yearly appropriation of the state legislature from statutory dedication funds transferred from the state's Trial Court Case Management Information System Special Revenue Fund.

SUPREME COURT OF LOUISIANA
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Notes to the Financial Statements (Continued)

NON-APPROPRIATED FUNDS

Judicial College - Seminar Fund

The Judicial College - Seminar Fund was established to account for transactions related to the conducting of seminars for the education of Louisiana judges. Funding is received from collected registration fees. The balance remaining in the program at June 30, 1999, will be used to sponsor seminars and special projects relative to judicial education for Louisiana judges during the fiscal year ended June 30, 2000.

**Clerk of the Supreme Court
Fee Account Fund**

The Clerk of the Supreme Court Fee Account Fund is used to account for filing fees, copies of court records, and other revenues received by the court, as provided by R.S. 13:126, and interest earned on time deposits. The fund is used to pay expenditures approved by the Supreme Court of Louisiana that are not paid by funds appropriated to the Clerk of the Supreme Court.

Law Library Self-Generated Fees Fund

The Law Library Self-Generated Fees Fund accounts for the purchase of law books from proceeds from the sale of acts of the Louisiana Legislature as provided by R.S. 43:22. The Law Library provides copy machines and a facsimile machine within the library for use by its patrons and Westlaw and LEXIS computer terminals to assist patrons in their legal research. The fees generated from these services are used to cover the cost of the copy machines, facsimile machine, computer maintenance, and other operating expenses.

Task Force on Women in the Courts Fund

The Task Force on Women in the Courts Fund was created by the Supreme Court in accordance with the Rules of the Judicial Budgetary Control Board and by authority of Act 348 of 1988 and is used to account for expenditures attributable to the following purposes of the fund: to determine whether the design, operation, laws, rules, practices, and conduct of the judicial system result in inequality between men and women litigants, lawyers, judges, witnesses, court personnel, and all those who come into contact with the judicial system; to assess the real or perceived effects of gender bias on courtroom interaction and the judicial decision-making process; and to educate the bench, bar, and public about gender fairness in the judicial system and to make appropriate recommendations.

The Campaign for the Children

The Campaign for the Children is a public awareness program that is designed to inform the public about the problem of foster care drift in Louisiana and to motivate the public to become involved in reducing and eventually eliminating the problem. Phase Three of the Campaign, beginning in October 1998 and extending to April 2000, is a media initiative funded by the Children's Trust Fund, Wendy's International, the Louisiana Court Improvement Program (LCIP) and Louisiana Public Broadcasting (LPB) that will result in the development by LPB of one 30-minute program, an eight to ten minute program, and two public service announcements on the issue of foster care drift. The 30-minute program was aired on LPB stations. The eight to ten minute version is used by a speakers' bureau and by the LCIP staff to communicate the issue at meetings through 2000. The public service announcements were aired on public and commercial stations from February through May of 1999.

Alternative Dispute Resolution Task Force

The Alternative Dispute Resolution Task Force is a legislatively created body that proposed and now administers the Civil District Court/First City Court Pilot Mediation Program. Mediation is an alternative dispute resolution mechanism wherein the parties attempt to resolve their differences with the assistance of a trained third-party facilitator, a mediator. The procedure is non-binding and shall not prejudice any party's right to full judicial process. The pilot program commenced on September 1, 1993, and extended to August 31, 1999, by Act 1451 of the 1997 Legislative Session. The task force is funded through a \$25 application fee to all persons who apply to be on the approved list of mediators in the Mediation Program that the task force now administers.

National Criminal History Improvement Program Grants: Brady Grant and Protective Orders Grant

The overall goal of the National Criminal History Improvement Program grant is to expand and enhance participation in the National Instant Criminal Background Check System and to develop model procedures for accessing records of persons other than felons who are ineligible to purchase firearms. Within this framework and with the use of federal funding, the Brady Grant will secure the means for the Supreme Court to develop a statewide criminal justice information system that will provide complete, accurate, and timely criminal justice records to the courts, district attorneys, and law enforcement. The Brady grant period, under the cognizance of the Louisiana Commission on Law Enforcement (LCLE), has been recently extended to September 30, 2000. The Protective Order Grant

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Notes to the Financial Statements (Continued)

will enable the court to provide law enforcement officers with access to accurate, timely, and complete records in regard to protective orders. The Protective Order grant, also under the cognizance of the LCLE, expired on September 30, 1998.

**National Criminal History Improvement
Sex Offender**

The Sex Offender grant is affiliated with the National Criminal History Improvement Program grant. A statewide criminal justice information system will provide complete, accurate, and timely criminal justice records to the courts, district attorneys, and law enforcement and will also flag dispositions of cases involving sex offenders for inclusion in the national and state sex offender registries. A physical connection between the Louisiana Supreme Court and the Department of Public Safety (DPS) already existed. The software is needed to automate the transfer of data and to support queries between the Louisiana Supreme Court criminal justice records and the Law Enforcement Message Switch software within the DPS network. The Sex Offender grant, under the cognizance of the Louisiana Commission on Law Enforcement, will expire on December 31, 1999.

**National Criminal History Improvement
State Computerized Criminal History System**

The State Computerized Criminal History System grant is a cooperative endeavor agreement with the Louisiana Commission on Law Enforcement. The funding source is the National Criminal History Improvement Program grant. The purpose of the grant is to continue with the development of the Case Management Information System (CMIS) and aid CMIS in the accomplishment of its goals and objectives thereby enhancing and improving local and state criminal justice records. The funding enabled CMIS to purchase a laser color printer to provide color aided presentation materials depicting the scope of CMIS projects and to provide manuals for the documentation of applications developed for the statewide implementation of the CMIS program. Although the grant funds were exhausted by June 30, 1999, the termination date of this program is September 30, 1999.

Violence Against Women Act Training Grant

In support of the Violent Crime Control and Law Enforcement Act, the National Crime Information Center - Protective Order File (NCIC-POF) was implemented in May 1997. Using funding available from the Violence Against Women Act grant (VAWA), implementation of the Louisiana Protective Order registry, a data base designed to collect information about all court orders issued for the purpose

SUPREME COURT OF LOUISIANA
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Notes to the Financial Statements (Continued)

of preventing violent or threatening acts against another person, will provide complete, accurate, and timely protective order records to the courts and law enforcement, and will allow Louisiana to fully participate in the NCIC-POF. The VAWA Training grant, under the cognizance of the Louisiana Commission on Law Enforcement, is used to conduct training. The expiration of the grant is November 30, 1999.

Louisiana Uniform Rules Project

The Louisiana Uniform Rules Project was created by the Supreme Court in 1998 for the purpose of developing uniform district court rules to be implemented by the Supreme Court. The main source of funding for the project is a grant from the State Justice Institute.

**New Orleans Collaborative for Timely Adoptions
(Adoption Opportunities Grant Fund)**

The New Orleans Collaborative for Timely Adoptions is a three-year grant that is federally funded at approximately \$250,000 per year from the Department of Health and Human Services. The grant began in October 1997 and will extend to October 2000. Its purpose is (1) to improve the timelines and quality of the adjudication of child abuse and neglect cases in the Orleans Parish Juvenile Court (OPJC) and (2) to institute long-term systems reforms within the OPJC, including the development and implementation of an integrated juvenile justice information system, new court rules, and retraining of all court employees.

State Court Improvement Grant

The State Court Improvement Grant is a four-year federal program established by the Omnibus Budget Reconciliation Act of 1993 (P. L. 103-66) to assist courts in the assessment and improvement of proceedings relating to foster care and adoption. The grant, awarded to the highest court in each state, will enable trial courts to (1) identify barriers, (2) highlight practices that are not fully successful, and (3) measure areas in need of added attention. Reforms will then be implemented that address the state court's specific needs in foster care abuse and neglect proceedings.

D. BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The funds in the accompanying financial statements measure the resources provided by the legislature to fund current-year expenditures and the use of

SUPREME COURT OF LOUISIANA
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Notes to the Financial Statements (Continued)

those resources by the court. This differs from generally accepted accounting principles in which the measurement focus would be to measure the flow of current resources.

Basis of accounting refers to when revenues and expenditures are recognized and reported in the financial statements, regardless of the measurement focus applied. The accompanying financial statements reflect revenues and expenditures in accordance with applicable statutory provisions and regulations of the Judicial Budgetary Control Board. These legal requirements differ from generally accepted accounting principles as follows:

1. Revenues are recognized to the extent that they have been appropriated and not necessarily when measurable and available.
2. Expenditures are recognized to the extent that appropriation authority has been extended to the court and not necessarily when the fund liability has been incurred.

Under the foregoing legal provisions, the court uses the following practices in recognizing revenues and expenditures.

Revenues

The state General Fund and Special Revenue Fund appropriations are recognized in the amounts appropriated, to the extent withdrawn from the State Treasury. Fees and self-generated revenues and non-appropriated revenues are recognized in the amounts earned, to the extent measurable and available.

Expenditures

Salaries, related benefits, and obligations of employee vested annual and sick leave are recognized when paid, to the extent that they have been appropriated or approved by the Judicial Budgetary Control Board. Substantially all other operating expenditures are recorded when the related liability is incurred, to the extent that they have been appropriated or approved by the Judicial Budgetary Control Board.

Other Financing Sources (Uses)

Transfers between funds or units of the judicial branch, some of which are not administered by the Supreme Court of Louisiana and are not expected to be repaid, are accounted for as other financing sources (uses) in the year the court or the Judicial Budgetary Control Board authorizes the transfer.

SUPREME COURT OF LOUISIANA
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Notes to the Financial Statements (Continued)

E. CASH and CASH EQUIVALENTS

Cash and cash equivalents includes cash on hand, demand deposits, and time deposits. Under state law, the court may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. Furthermore, the court may invest in certificates of deposit of state banks organized under the laws of Louisiana and national banks having their principal offices in the State of Louisiana.

F. INVESTMENTS

In accordance with R.S. 49:327(C)(2), the court is authorized to invest funds in direct United States Treasury obligations, United States government agency obligations, direct security repurchase agreements, and reverse direct security repurchase agreements for federal obligations listed previously. The investments, reported at market value, involve repurchase agreements of a Federal Home Loan Mortgage Corporation obligation.

G. GENERAL FIXED ASSETS

The court maintains records on its movable properties and does not account for land, buildings, and improvements used by the court. The movable properties are valued at historical cost at the time of acquisition. The movable property amounts are not included in the accompanying financial statements.

H. LONG-TERM OBLIGATIONS

The court is by statute not allowed to incur bonded indebtedness and, therefore, no recognition within the accompanying financial statements is necessary. Furthermore, any long-term obligations of the court arising from lease commitments, judgments, or compensated absences are not recognized in the accompanying special purpose financial statements.

I. BUDGET PRACTICES

By rule of the Supreme Court of Louisiana, the Judicial Budgetary Control Board was created with the authority to approve the transfer of funds within the court as needed. The appropriation made for the operations of the court is an annual lapsing appropriation and is recorded in the appropriated funds. As provided by Act 13 of 1998, any funds therein allocated to the judiciary, any portion of the funds previously appropriated to the judiciary, or interest earnings on such appropriations are thereby appropriated and may be used to defray expenses of the judiciary. All funds remaining unexpended and/or unencumbered must be returned to the state General Fund on or before September 1 of the succeeding fiscal year. However, Act 537 of 1999

SUPREME COURT OF LOUISIANA
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Notes to the Financial Statements (Continued)

reappropriated these funds to defray expenses of the judiciary for fiscal years 1999-2000, thereby eliminating the requirement to return the unexpended/unencumbered portions to the state General Fund on or before September 1.

Revenues and expenditures for budget purposes are recognized on the same basis of accounting as described in note 1-D. Statement C includes all appropriated funds and is presented as a single fund for budgetary comparison purposes. A reconciliation of Statement B to Statement C revenues and expenditures is as follows:

Revenues per Statement B:	
General Appropriation	\$67,630,379
Patients' Compensation Fund	10,000
Judges' Supplemental Compensation Fund	3,605,806
Case Management Information System Fund	<u>1,050,000</u>
Revenues per Statement C	<u><u>\$72,296,185</u></u>
Expenditures per Statement B:	
General Appropriation	\$47,192,039
Judges' Supplemental Compensation Fund	3,875,499
Case Management Information System Fund	989,891
Plus - transfers to circuit courts and other entities	19,378,491
Less - transfer to district court from prior year fund balance	<u>(40,000)</u>
Expenditures per Statement C	<u><u>\$71,395,920</u></u>

Budget revisions are granted by the Joint Legislative Committee on the Budget, the Judicial Budgetary Control Board, and the Supreme Court of Louisiana. The budget information included in the financial statements (Statement C) includes the original appropriations plus subsequent amendments as follows:

Original approved budget - Judiciary - Act 13 of 1998	\$72,604,911
Net increase in accordance with Act 13 of 1998	<u>307,260</u>
Total	<u><u>\$72,912,171</u></u>

J. JUDGES' SALARIES

The salaries of the judges of the various appellate, district, juvenile, family, and city courts throughout Louisiana are paid directly by the Supreme Court of Louisiana with warrants drawn on the State Treasury and are included in the expenditures of the accompanying financial statements. City court judges, in addition to their state-paid

SUPREME COURT OF LOUISIANA
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Notes to the Financial Statements (Continued)

salary, may receive salary from other sources, but their total salary is limited to that of a district court judge by R.S. 13:1874.1.

K. COMPENSATED ABSENCES

All regular employees of the Judicial Administrator's Office, the Office of the Clerk of the Supreme Court, the Law Library of Louisiana, the Judicial College, and certain Justices' personal staff earn and accumulate annual and sick leave, depending on years of service, at 12 and 24 days per year. The amount of annual and sick leave that may be accumulated by each employee is unlimited. Upon termination, employees may be compensated for up to 300 hours of unused annual leave at the employee's hourly rate of pay and for any unused compensatory leave earned at the employee's hourly rate of pay, depending on the availability of funds. Upon retirement, unused annual leave in excess of 300 hours may be converted to additional state service for the purpose of computing retirement benefits. In addition, those who attain eligibility in the state retirement system may include unused accrued sick leave in calculating retirement benefits in accordance with the formula established by the retirement system.

L. TOTAL COLUMNS ON STATEMENTS

Total columns on the statements are captioned Memorandum Only (overview) to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations. Neither are such data comparable to a consolidation.

2. CASH AND CASH EQUIVALENTS

At June 30, 1999, the court has cash and cash equivalents (book balances) as follows:

Petty cash	\$250
Time deposits	5,296
Demand deposits	<u>5,339,619</u>
Total	<u><u>\$5,345,165</u></u>

At June 30, 1999, the court has \$7,548,829 in deposits (collected bank balances). These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. These deposits are secured from risk by \$287,258 of federal deposit insurance (GASB Category 1) and \$7,261,571 of pledged securities

SUPREME COURT OF LOUISIANA
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Notes to the Financial Statements (Continued)

held by the custodial bank in the name of the fiscal agent bank and in the name of the court (GASB Category 1).

3. INVESTMENTS

As shown on Statement A, at June 30, 1999, the court has investments in repurchase agreements composed of Federal Home Loan Mortgage Corporation obligations with a market value of \$420,205. In applying the credit risk of GASB Codification Section 150.164, the investments are considered GASB Category 1 because they are in the name of the court and are held in the trust department of a custodial bank selected by the court.

4. GENERAL FIXED ASSETS

At June 30, 1999, the Supreme Court has stewardship responsibility for \$2,453,904 in general fixed assets (movable property) valued at historical cost at the time of acquisition. In addition, the Office of the Judicial Administrator maintains an inventory of \$1,377,356, which includes fixed assets located at various appellate, district, juvenile, and family courts throughout Louisiana. These assets were purchased by the judges of those courts with the approval of the Judicial Administrator by authority of R.S. 13:698-699. A summary of general fixed assets - movable property for the year ended June 30, 1999, for the Supreme Court and for the inventory of the other courts in Louisiana maintained by the Judicial Administrator's Office is as follows:

	Balance at July 1, 1998	Additions	Deletions and Adjustments	Balance at June 30, 1999
Law Library	\$234,816	\$36,468	(\$12,463)	\$258,821
Judicial Administrator	829,121	76,444	(21,809)	883,756
Clerk of the Supreme Court	1,122,439	239,375	(50,487)	1,311,327
Total Supreme Court	<u>2,186,376</u>	<u>352,287</u>	<u>(84,759)</u>	<u>2,453,904</u>
Other courts in Louisiana	1,279,138	99,634	(1,416)	1,377,356
	<u>\$3,465,514</u>	<u>\$451,921</u>	<u>(\$86,175)</u>	<u>\$3,831,260</u>

The movable property records of the Supreme Court do not include the Supreme Court's portrait collection, which is valued at \$407,350, nor the value of books maintained in the Law Library of Louisiana. A card file inventory is maintained, and the value assigned to these books as appraised by the Law Library is \$6,441,410 as of June 30, 1999.

The court does not own any land or buildings.

SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
Notes to the Financial Statements (Continued)

5. INTERFUND TRANSFERS

Interfund operating transfers consist of the following:

	<u>Transfers In</u>	<u>Transfers Out</u>
Tasks Force on Women in the Courts Fund		\$19,593
Patients' Compensation Fund		10,000
Clerk of the Supreme Court Fee Account Fund	\$10,000	
General Appropriation Fund	19,593	30,000
Uniform Rules Project Fund	15,000	
Adoptions Opportunities Grant Fund	15,000	
	<u> </u>	<u> </u>
Total operating transfers in/out	<u>\$59,593</u>	<u>\$59,593</u>

6. DUE TO/DUE FROM OTHER FUNDS

Due to/due from other funds consist of the following:

	<u>Due From</u>	<u>Due To</u>
General Appropriation Fund	\$59,374	
Trial Court Case Management Information Fund	90,526	
Brady Grant Fund		\$56,132
Protective Orders Grant Fund		16,572
Sex Offender Grant Fund		1,500
Violence Against Women Training Grant Fund		16,322
Adoption Opportunities Grant Fund		33,891
State Court Improvement Grant Fund		25,483
	<u> </u>	<u> </u>
Total Due to/Due From	<u>\$149,900</u>	<u>\$149,900</u>

7. TRANSFERS TO OTHER ENTITIES

Transfers to other entities consist of the following:

SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
Notes to the Financial Statements (Continued)

Committee on Professional Ethics and Grievances	\$3,000
First Circuit Court of Appeal	4,961,208
Second Circuit Court of Appeal	2,830,324
Third Circuit Court of Appeal	4,073,917
Fourth Circuit Court of Appeal	4,136,765
Fifth Circuit Court of Appeal	2,702,038
Nineteenth Judicial District Court	239,064
Sanity Commissions	182,172
Board of Jury Commissioners	185,003
Lawyers Assistance Program	25,000
Thirty-Fourth Judicial District Court	<u>40,000</u>
Total	<u><u>\$19,378,491</u></u>

8. RESTATEMENT OF BEGINNING FUND BALANCES

Beginning fund balances of the Non-Appropriated Funds on Statement B have been restated as follows:

Fund balance at June 30, 1998	\$873,204
Adjustments for cash balances and stale dated checks	<u>9,043</u>
Fund balance at July 1, 1998	<u><u>\$882,247</u></u>

9. PENSION PLANS

Substantially all employees of the court are members of two statewide, public employee retirement systems (cost sharing, multiple-employer plans). The clerk of court and assistance deputy clerks of the court are members of the Louisiana Clerks Retirement and Relief Fund (LCRRF). Substantially all other employees and justices are members of the Louisiana State Employees Retirement System (LASERS). Generally, all full-time employees are eligible to participate in the systems, with employee benefits vesting after 10 years of service. The State of Louisiana guarantees benefits granted by the retirement systems by provisions of the Louisiana Constitution of 1974. The systems issue annual publicly available financial reports that include financial statements and required supplementary information for the systems. The reports may be obtained by writing to the Louisiana Clerks Retirement and Relief Fund, 11745 Bricksome Avenue, Suite B1, Baton Rouge, Louisiana 70816, or by calling (225) 256-6660 and/or the Louisiana State Employees Retirement System, Post Office Box 44213, Baton Rouge, Louisiana 70804, or by calling (225) 922-0600.

SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
Notes to the Financial Statements (Continued)

The contribution requirements of plan members and the court are established and may be amended by the state legislature. The legislature annually sets the required employer contribution rate equal to the actuarially required employer contribution, as set forth in R.S. 11:102. Employees contribute 8.25% (LCRRF) and 7.5% (LASERS). The state is required to contribute 10% to the LCRRF and 12.4% of covered salaries to LASERS. Contributions to the systems are funded through employee contributions and employer contributions. The State of Louisiana funds the court's employer contributions through annual appropriations to the court. The court's employer contributions to LCRRF for the years ended June 30, 1999, 1998, and 1997, were \$122,026, \$117,298, and \$117,840, respectively, and to LASERS for the years ended June 30, 1999, 1998, and 1997, were \$3,836,438, \$4,068,755, and \$3,504,090, respectively, equal to the required contribution for each year for each retirement system.

**10. POSTRETIREMENT HEALTH CARE
AND LIFE INSURANCE BENEFITS**

The court provides certain continuing health and life insurance benefits for its retired employees. Substantially all of the court's employees become eligible for these benefits if they reach normal retirement age while working for the court. These benefits for retirees and similar benefits for active employees are provided through insurance companies whose monthly premiums are paid jointly by the employee and the court. The court recognized the cost of providing these benefits for active employees (court's portion of premiums) as an expenditure when paid during the year, which was \$789,552 for the year ended June 30, 1999. The court's cost of providing retiree health care and life insurance benefits are recognized as expenditures when the monthly premiums are paid. For the year ended June 30, 1999, the cost of retiree benefits totaled \$678,179.

11. COMPENSATED ABSENCES

The liability for unused annual leave payable at June 30, 1999, computed in accordance with the Codification of Governmental Accounting and Financial Reporting Standards Section C60.105, is estimated at \$515,875 of unused annual leave and \$16,124 of unused compensatory leave. The leave payable is not recorded in the accompanying financial statements.

12. LEASE COMMITMENTS

The Supreme Court has entered into two rental lease agreements for office space. The court's lease agreements have non-appropriation exculpatory clauses that allow lease cancellations if the legislature does not make an appropriation for their continuation during future fiscal years. Total rental expenditures for these operating leases during the 1998-99 fiscal year amounted to \$167,657. The anticipated annual rental payments for office space for the next four fiscal years are presented in the following schedule:

SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
Notes to the Financial Statements (Continued)

<u>Location</u>	<u>1999-2000</u>	<u>2000-2001</u>	<u>2001-2002</u>	<u>2002-2003</u>
1555 Poydras	\$152,005	\$168,888	\$182,109	\$182,109
601 St. Charles	31,500	31,500	31,500	

13. RESERVE FOR CONTINUING OPERATIONS

As shown on Statement A, the Supreme Court of Louisiana has reserves for continuing operations totaling \$5,482,203 at June 30, 1999. These funds may be retained and used to defray the expenditures of the court, as prescribed by R.S. 13:10.3 for the Judges' Supplemental Compensation Fund, R.S. 13:124 for the Clerk of the Supreme Court Fee Account Fund, and Act 539 of 1999 for all other appropriated funds. The fund balances in the other non-appropriated funds are considered restricted or reserved for the purposes for which the funds were collected, granted, or donated. The reserves for continuing operations are detailed as follows:

Appropriated Funds:	
General Appropriation Fund:	
Courts' Relocation Expenses	\$1,195,201
Operations and Maintenance	3,247,400
Judges' Supplemental Compensation Fund	59,198
Trial Court Case Management Information Fund	137,780
Non-Appropriated Funds:	
Judicial College - Seminar Fund	60,776
Clerk of the Supreme Court Fee Account Fund	645,246
Law Library Self-Generated Fees Fund	104,387
Campaign for the Children	7,588
Louisiana Uniform Rules Project	37,500
State Court Improvement Grant	(12,873)
	<hr/>
Total	<u>\$5,482,203</u>

14. JUDGMENTS, CLAIMS, AND SIMILAR CONTINGENCIES

Obligations and losses arising from judgments, claims, and similar contingencies are paid through the state's self-insurance fund and are not reflected in the accompanying special purpose financial statements. The self-insurance fund is operated by the Office of Risk Management, the state agency responsible for the state's risk management program.

SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
Notes to the Financial Statements (Concluded)

15. DEFERRED COMPENSATION PLANS

Some employees of the court participate in the Louisiana Deferred Compensation Plan adopted under the provisions of Internal Revenue Code Section 457. Complete disclosures relating to this statewide plan are available in the financial statements of the State of Louisiana.

**SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
SUPPLEMENTAL INFORMATION SCHEDULES
As of and for the Year Ended June 30, 1999**

NON-APPROPRIATED FUNDS

Schedule 1 presents a combining balance sheet for all non-appropriated funds as of June 30, 1999.

Schedule 2 presents a combining schedule of revenues, expenditures, and changes in fund balances for all non-appropriated funds for the year ended June 30, 1999.

**SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
NON-APPROPRIATED FUNDS**

Combining Balance Sheet (Legal Basis), June 30, 1999

	<u>JUDICIAL COLLEGE - SEMINAR FUND</u>	<u>CLERK OF THE SUPREME COURT FEE ACCOUNT FUND</u>	<u>LAW LIBRARY SELF- GENERATED FEES FUND</u>	<u>CAMPAIGN FOR THE CHILDREN FUND</u>	<u>ALTERNATIVE DISPUTE RESOLUTION TASK FORCE FUND</u>	<u>BRADY GRANT FUND</u>
ASSETS						
Cash	\$100,595	\$640,529	\$140,518	\$7,588	\$250	
Receivables		10,012				\$56,132
TOTAL ASSETS	<u>\$100,595</u>	<u>\$650,541</u>	<u>\$140,518</u>	<u>\$7,588</u>	<u>\$250</u>	<u>\$56,132</u>
LIABILITIES AND FUND EQUITY						
Liabilities - accounts payable	\$39,819	\$5,295	\$36,131		\$250	
Due to other funds						\$56,132
Total liabilities	<u>39,819</u>	<u>5,295</u>	<u>36,131</u>	<u>NONE</u>	<u>250</u>	<u>56,132</u>
Fund Equity - fund balances - reserved for continuing operations	<u>60,776</u>	<u>645,246</u>	<u>104,387</u>	<u>\$7,588</u>	<u>NONE</u>	<u>NONE</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$100,595</u>	<u>\$650,541</u>	<u>\$140,518</u>	<u>\$7,588</u>	<u>\$250</u>	<u>\$56,132</u>

PROTECTIVE ORDERS GRANT FUND	SEX OFFENDER GRANT FUND	VIOLENCE AGAINST WOMEN ACT TRAINING GRANT FUND	LOUISIANA UNIFORM RULES PROJECT FUND	ADOPTION OPPORTUNITIES GRANT FUND	STATE COURT IMPROVEMENT GRANT FUND	TOTAL
			\$37,500			\$926,980
\$16,572	\$1,500	\$16,322		\$33,891	\$25,483	159,912
<u>\$16,572</u>	<u>\$1,500</u>	<u>\$16,322</u>	<u>\$37,500</u>	<u>\$33,891</u>	<u>\$25,483</u>	<u>\$1,086,892</u>
\$16,572	\$1,500	\$16,322		\$33,891	\$12,873	\$94,368
16,572	1,500	16,322	NONE	33,891	25,483	149,900
					38,356	244,268
NONE	NONE	NONE	\$37,500	NONE	(12,873)	842,624
<u>\$16,572</u>	<u>\$1,500</u>	<u>\$16,322</u>	<u>\$37,500</u>	<u>\$33,891</u>	<u>\$25,483</u>	<u>\$1,086,892</u>

**SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
NON-APPROPRIATED FUNDS**

**Combining Schedule of Revenues, Expenditures,
and Changes in Fund Balances (Legal Basis)
For the Year Ended June 30, 1999**

	JUDICIAL COLLEGE - SEMINAR FUND	CLERK OF THE SUPREME COURT FEE ACCOUNT FUND	LAW LIBRARY SELF- GENERATED FEES FUND	TASK FORCE ON WOMEN IN COURTS FUND
REVENUES				
Grants - federal				
Grants - other				
Fees and self-generated revenues:				
Court fees		\$239,857		
Copy fees		24,307	\$17,299	
Bar admissions		15,975		
Seminar fees	\$135,923		50	
Sales of acts of the legislature			9,839	
Computer-assisted research fees			7,373	
Facsimile fees			7,693	
Miscellaneous		153		
Use of money and property - interest earnings	5,441	15,219		
Total revenues	<u>141,364</u>	<u>295,511</u>	<u>42,254</u>	<u>NONE</u>
EXPENDITURES				
Personal services	4,220	485		
Travel	5,901	25,246		
Operating supplies and services	15,220	162,531	10,406	
Professional services	179,559	5,702	39,798	
Other charges		26,548	10,432	
Total expenditures	<u>204,900</u>	<u>220,512</u>	<u>60,636</u>	<u>NONE</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	(63,536)	74,999	(18,382)	NONE
OTHER FINANCING SOURCES				
Operating transfers in (out)	NONE	10,000	NONE	(\$19,593)
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES	(63,536)	84,999	(18,382)	(19,593)
FUND BALANCES AT BEGINNING OF YEAR, AS RESTATED	<u>124,312</u>	<u>560,247</u>	<u>122,769</u>	<u>19,593</u>
FUND BALANCES AT END OF YEAR	<u>\$60,776</u>	<u>\$645,246</u>	<u>\$104,387</u>	<u>NONE</u>

(Continued)

CAMPAIGN FOR THE CHILDREN FUND	ALTERNATIVE DISPUTE RESOLUTION TASK FORCE FUND	BRADY GRANT FUND	PROTECTIVE ORDERS GRANT FUND	SEX OFFENDER GRANT FUND
\$25,000		\$244,325	\$153,751	\$1,500
	\$2,125			
<u>25,000</u>	<u>2,125</u>	<u>244,325</u>	<u>153,751</u>	<u>1,500</u>
			101,192	
24,723	2,640	14 119,738	11,680 36,622	
<u>24,723</u>	<u>2,640</u>	<u>124,573</u>	<u>4,257</u>	<u>1,500</u>
		<u>244,325</u>	<u>153,751</u>	<u>1,500</u>
277	(515)	NONE	NONE	NONE
<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>
277	(515)	NONE	NONE	NONE
<u>7,311</u>	<u>515</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>
<u>\$7,588</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>

**SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
NON-APPROPRIATED FUNDS**

**Combining Schedule of Revenues, Expenditures,
and Changes in Fund Balances (Legal Basis)
For the Year Ended June 30, 1999**

	STATE COMPUTERIZED CRIMINAL HISTORY SYSTEM FUND	VIOLENCE AGAINST WOMEN ACT TRAINING GRANT FUND	LOUISIANA UNIFORM RULES PROJECT FUND
REVENUES			
Grants - federal	\$4,479	\$16,322	\$17,500
Grants - other			
Fees and self-generated revenues:			
Court fees			
Copy fees			
Bar admissions			
Seminar fees			
Sales of acts of the legislature			
Computer-assisted research fees			
Facsimile fees			
Miscellaneous			
Use of money and property - Interest earnings			
Total revenues	<u>4,479</u>	<u>16,322</u>	<u>17,500</u>
EXPENDITURES			
Personal services			
Travel			
Operating supplies and services		5,890	
Professional services		10,432	42,500
Other charges	4,479		
Total expenditures	<u>4,479</u>	<u>16,322</u>	<u>42,500</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	NONE	NONE	(25,000)
OTHER FINANCING SOURCES			
Operating transfers in (out)	NONE	NONE	15,000
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES	NONE	NONE	(10,000)
FUND BALANCES AT BEGINNING OF YEAR, AS RESTATED	NONE	NONE	47,500
FUND BALANCES AT END OF YEAR	<u>NONE</u>	<u>NONE</u>	<u>\$37,500</u>

(Concluded)

Schedule 2

ADOPTION OPPORTUNITIES GRANT FUND	STATE COURT IMPROVEMENT GRANT FUND	TOTAL
\$229,334	\$266,257	\$933,468
		25,000
		239,857
		41,606
		15,975
		135,973
		9,839
		7,373
		7,693
	802	3,080
		20,660
<u>229,334</u>	<u>267,059</u>	<u>1,440,524</u>
	106,429	212,326
2,636	10,093	43,876
236	5,456	211,433
97,823	24,041	583,578
143,639	133,913	449,341
<u>244,334</u>	<u>279,932</u>	<u>1,500,554</u>
(15,000)	(12,873)	(60,030)
<u>15,000</u>	<u>NONE</u>	<u>20,407</u>
NONE	(12,873)	(39,623)
<u>NONE</u>	<u>NONE</u>	<u>882,247</u>
<u>NONE</u>	<u>(\$12,873)</u>	<u>\$842,624</u>

**OTHER REPORT REQUIRED BY
GOVERNMENT AUDITING STANDARDS**

The following pages contain a report on compliance with laws and regulations and on internal control as required by *Government Auditing Standards*, issued by the Comptroller General of the United States. This report is based solely on the audit of the financial statements and includes, where appropriate, any reportable conditions and/or material weaknesses in internal control or compliance matters that would be material to the presented financial statements.



OFFICE OF
LEGISLATIVE AUDITOR
STATE OF LOUISIANA
BATON ROUGE, LOUISIANA 70804-9397

DANIEL G. KYLE, PH.D., CPA, CFE
LEGISLATIVE AUDITOR

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December 9, 1999

Report on Compliance and on Internal Control Over Financial
Reporting Based on an Audit of the Special Purpose Financial Statements

SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
New Orleans, Louisiana

We have audited the accompanying special purpose (legal basis) financial statements of the Supreme Court of Louisiana, as of and for the year ended June 30, 1999, and have issued our report thereon dated December 9, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Supreme Court's special purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Supreme Court's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the special purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the court's internal control over financial reporting and its operations that we consider to be material weaknesses.

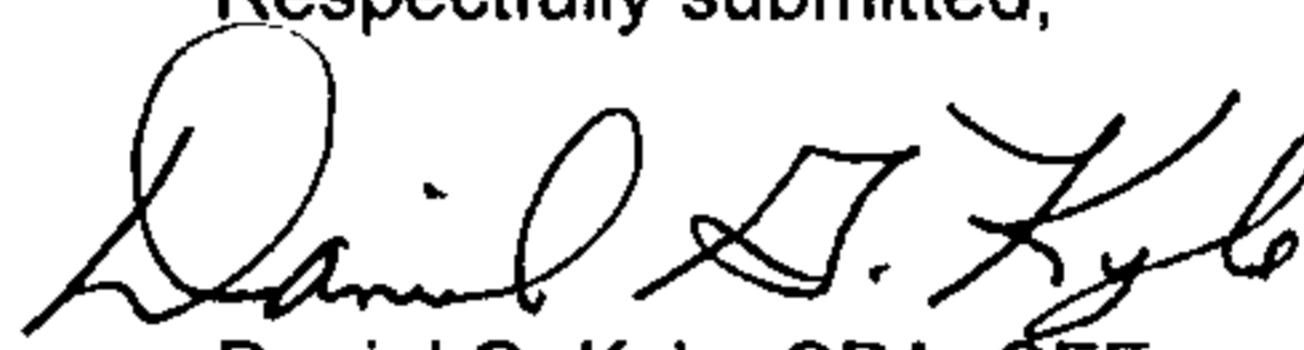
EXHIBIT A

LEGISLATIVE AUDITOR

SUPREME COURT OF LOUISIANA
STATE OF LOUISIANA
Compliance and Internal Control Report
December 9, 1999
Page 2

This report is intended solely for the information and use of the Supreme Court of Louisiana and its management and is not intended to be, and should not be, used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Respectfully submitted,

A handwritten signature in cursive script that reads "Daniel G. Kyle".

Daniel G. Kyle, CPA, CFE
Legislative Auditor

LOC:JR:RCL:ss

[SUPREME]

EXHIBIT A