

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
DEPARTMENT OF HEALTH AND HOSPITALS
COMBINED BALANCE SHEET - ALL FUNDS TYPES AND ACCOUNT GROUPS
DECEMBER 31, 1954
(With Comparative Totals for December 31, 1953)

	Governmental Fund Types	
	General Fund	Special Accounts
ASSETS AND OTHER DEBITS		
ASSETS		
Cash	\$ 582,859	\$ 152,825
Investments	2,229,874	158,000
Accrued interest	55,211	478
NSF Checks and Foreign Items	1,784	2,800
Property, plant & Equipment, at cost		
Due From Special Revenues Fund	7,995	
Other Assets	31,135	
OTHER DEBITS		
Amount to be provided for compensated absences		
Total assets and other debits	2,883,108	389,283
LIABILITIES, FUND BALANCE AND OTHER CREDITS		
LIABILITIES		
Accounts payable	\$ 105,948	\$ 8,340
Due to general fund		7,995
Payroll taxes payable	4,851	
Notes payable	20,825	
Deferred revenues	1,100,410	18,950
Compensated absences	17,808	
Total Liabilities	1,248,337	36,285
FUND BALANCE & OTHER CREDITS		
Investment in general fixed assets		
Fund Balance:		
Unreserved & Undesigned	1,634,771	278,018
Total liabilities, fund balance & other credits	2,883,108	389,283

See Notes to Financial Statements

GENERAL FUND

The general fund is used to account for resources, traditionally associated with governments, which are not required to be accounted for in another fund.

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA
SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1996

The Board has corrected the audit findings reported in the December 31, 1996 audit.

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
 DEPARTMENT OF HEALTH AND HOSPITALS
 CLINICAL LABORATORY SPECIAL REVENUE FUND
 BALANCE SHEET
 DECEMBER 31, 1995 AND 1994

	1995	1994
ASSETS		
Cash	\$ 155,825	\$ 182,189
Investments	150,000	
Accrued interest	878	
NSF Checks and Foreign Items	2,880	2,000
	<u>309,583</u>	<u>184,189</u>
Total assets	309,583	184,189
LIABILITIES AND FUND BALANCE		
LIABILITIES		
Accounts payable	\$ 8,248	\$ 3,342
Due to general fund	7,995	20,600
Deferred revenue	18,860	8,410
	<u>35,103</u>	<u>32,352</u>
Total liabilities	35,103	32,352
FUND BALANCE		
Fund Balance:		
Unreserved & undesigned	274,018	151,837
Total liabilities, fund balance & other credits	<u>309,583</u>	<u>184,189</u>

See Notes to Financial Statements

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
DEPARTMENT OF HEALTH AND HOSPITALS
BALANCE SHEET - GENERAL FUND
DECEMBER 31, 1996 AND 1995

	<u>1996</u>	<u>1995</u>
ASSETS		
Cash	\$ 566,909	\$1,130,023
Investments	2,328,076	1,800,880
Accrued Interest	95,211	7,613
USP Checks and Foreign Items	1,784	
Property, plant & Equipment, at cost		
Less From Special Revenue Fund	7,989	20,880
Other Assets	31,135	19,556
	<u>2,983,109</u>	<u>2,177,192</u>
Total assets		
LIABILITIES AND FUND BALANCE		
LIABILITIES		
Accounts payable	\$ 166,948	\$ 121,130
Due to general fund		
Payroll taxes payable	4,883	4,784
Wages payable	20,829	
Deferred revenues	1,180,618	1,305,800
Compensated absences	17,883	15,729
	<u>1,349,227</u>	<u>1,447,247</u>
Total Liabilities		
FUND BALANCE		
Fund Balance:		
Unreserved & Undesigned	1,633,871	236,363
Total liabilities, fund balance & other credits	<u>2,983,109</u>	<u>2,177,781</u>
	<u>2,983,109</u>	<u>2,177,781</u>
See Notes to Financial Statements		

(Memorandum Only)

1994	1995
52,954,090	52,163,168
120,783	143,151
271,786	67,878
3,344,579	3,276,219
782,676	702,101
3,577,184	3,283,285
52,823	51,709
52,554	38,318
83,838	756,153
3,229,073	3,641,574
1,016,604	(467,387)
892,383	3,368,738
3,987,887	892,183

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
 DEPARTMENT OF HEALTH AND HOSPITALS
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES FUND BALANCES
 -BUDGET AND ACTUAL - GENERAL FUND
 YEARS ENDED DECEMBER 31, 1996 AND 1995

	1996		Variance Favorable Unfavorable
	Budget	Actual	
Revenues:			
Licenses and permits	\$2,880,800	\$2,888,197	\$ 740,397
Miscellaneous -			
Interest earned	350,800	114,571	(236,229)
Other	100,800	288,468	187,668
Total revenues	2,780,800	3,073,034	399,834
Expenditures:			
Public Safety -			
Personnel services	725,339	792,681	67,342
Operating services	1,285,877	1,288,369	(24,482)
Materials and supplies	85,800	82,140	3,660
Travel and meetings	50,800	54,212	(3,412)
Capital outlay	72,800	73,297	(497)
Total expenditures	2,370,244	2,163,709	206,535
Excess of revenues over (under) expenditures	401,334	903,327	502,093
Fund Balance - Beginning	882,800	788,844	(93,956)
Fund Balance, ending	1,284,134	1,692,171	408,037

See Notes to Financial Statements

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
 DEPARTMENT OF HEALTH AND HOSPITALS
 STATE OF LOUISIANA
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED DECEMBER 31, 1996

STATE OF LOUISIANA
 SCHEDULE OF PER DIEM PAID BOARD MEMBERS
 FOR THE FISCAL YEAR ENDED DECEMBER 31, 1996

NAME	Number of Meetings Attended	Amount
Dr. Richard M. Munnally	28	\$1,280
Dr. Ike Maslow	22	1,100
Dr. Elmo J. Laborde	28	1,400
Dr. F. P. Boudelon, Jr.	24	1,200
Dr. Keith C. Ferdinand	23	1,150
Dr. Mary Lee Applewhite	23	1,150
Dr. Trevon Jones	28	1,400
TOTAL	173	\$9,480

The schedule of diem paid board members is presented in compliance with House Concurrent Resolution No. 58 of the 1979 Session of the Louisiana Legislature. Board members are paid \$50 per day they attend a board meeting, as authorized by Louisiana Revised Statute.

Account Groups			Totals (Memorandum Only)	
General Fixed Assets	General Fixed Assets	General Long-term Infr.	1984	1985
\$	\$	\$	\$ 742,874	\$3,322,312
			2,370,874	1,008,000
			35,887	7,612
			4,584	2,000
2,219,517	8,541		2,328,258	3,127,978
			7,886	28,880
			12,126	19,566
		24,619	24,619	28,799
2,219,517	8,541	24,619	5,444,886	4,528,757
			124,288	124,476
			7,886	28,880
			4,881	4,784
			28,828	
			1,344,379	1,314,016
		24,619	17,805	48,524
		24,619	1,309,841	1,508,389
2,219,517	8,541		2,208,958	2,137,978
			1,907,887	882,381
2,219,517	8,541	24,619	5,444,986	4,528,757

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
 DEPARTMENT OF HEALTH AND HOSPITALS
 STATE OF LOUISIANA
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED DECEMBER 31, 1996

G. CHANGES IN GENERAL LONG-TERM OBLIGATIONS

The following is a summary of the long-term obligation transactions during the year:

	Composited Amounts
	<hr/>
Long-term Obligations	
Payable 12/31/95	\$28,788
Additions	
Deductions	<u>(4,180)</u>
Long-term Obligations	
Payable 12/31/96	<u>24,608</u>

F. LITIGATION AND CLAIMS

There were no unasserted claims or assessments as of December 31, 1996.

G. RELATED PARTY TRANSACTIONS

There were no related parties transactions.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The "schedules" listed in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements of the Louisiana State Board of Medical Examiners. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.



McNight & Associates

June 17, 1987

McRight & Associates

Chartered Public Accountants

1880 Lakeside Ave., Suite 1
Baton Rouge, Louisiana 70802
(504) 388-0388

— 1997-98 Report, 8/28, 12/28

L. John McRight, CPA, CMA

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Louisiana State Board of Medical Examiners
Department of Health and Hospitals
State of Louisiana

We have audited the accompanying general purpose financial statements of the Louisiana State Board of Medical Examiners, a component unit of the State of Louisiana, as of and for the year ended December 31, 1996, as listed in the table of contents. These general purpose financial statements are the responsibility of the Louisiana State Board of Medical Examiners' management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, Government Auditing Standards issued by the Comptroller General of the United States, and the Louisiana Governmental Auditing Guide. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes reviewing, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion(s).

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Louisiana State Board of Medical Examiners as of December 31, 1996, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued a report dated June 17, 1997 on our consideration of Louisiana State Board of Medical Examiners internal control structure and a report dated June 19, 1997, on its compliance with laws and regulations.

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**LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA**

**GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED: DECEMBER 31, 1980**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the auditor, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date Jul 09 1981

**MCWRIGHT & ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS**

**11817 BRICKSTONE AVE. SUITE 6
BATON ROUGE, LOUISIANA**

1995

	Budget	Actual	Variance Favorable Unfavorable
Revenues:			
Licenses and permits	\$1,000,000	\$1,918,108	\$ 68,108
Miscellaneous -			
Interest earned	100,000	143,181	43,181
Other	50,000	47,878	17,878
Total revenues	2,000,000	2,129,167	229,167
Expenditures:			
Public Safety -			
Personnel services	714,244	663,462	48,682
Operating services	1,222,870	1,258,658	133,988
Materials and supplies	45,000	44,060	40
Travel and meetings	36,150	34,763	(687)
Capital outlay	400,000	754,296	(234,296)
Total expenditures	2,438,270	2,788,331	(220,161)
Excess of revenues over (under) expenditures	(438,270)	(659,164)	6,970
Fund Balance - beginning	1,227,138	1,227,138	
Fund Balance, ending	598,968	738,598	141,580

See Notes to Financial Statements

SPECIAL REVENUE FUND

Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes.

The Clinical Laboratory Personnel Fund was authorized by the Louisiana Legislature in 1988 R.S. 46:2505B and 2505C, R.S. 47:1270(A)(5) and Part 13 of Chapter 36 of title 37 of the LA. S.S. of 1980, to be comprised of R.S. 47:1221 - 1222 inclusive.

This fund is to account for the receipts and subsequent expenditure of the fees assessed to individuals engaged in the practice of clinical laboratory science in the State of Louisiana.

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
 DEPARTMENT OF HEALTH AND HOSPITALS
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
 FUND BALANCE - ALL GOVERNMENTAL FUND TYPES
 DECEMBER 31, 1994
 (With Comparative Totals for December 31, 1993)

	General	Special Revenues
Revenues:		
Licenses and permits	\$3,400,187	\$ 383,883
Miscellaneous -		
Interest earned	114,371	4,413
Other	268,460	3,238
	-----	-----
Total revenues	3,073,018	391,543
	-----	-----
Expenditures:		
Public Safety -		
Personal services	702,481	58,896
Operating services	1,290,159	84,826
Materials and supplies	51,140	1,881
Travel and meetings	50,212	2,342
Capital outlay	75,297	8,541
	-----	-----
Total expenditures	2,169,789	156,486
	-----	-----
Excess of revenues over (indeed) expenditures	903,227	113,179
Fund Balance - Beginning	730,344	181,837
	-----	-----
Fund Balance, ending	1,633,571	295,016
	-----	-----

See Notes to Financial Statements

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1996

M. POSTRETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

The Louisiana State Board of Medical Examiners provides certain continuing health care and life insurance benefits for its retired employees. Substantially all of the Board employees become eligible for those benefits if they reach normal retirement age while working for the Board. Those benefits for retirees and similar benefits for active employees are provided through an insurance company whose monthly premiums are paid jointly (50%) by the employee and by the Board. The Board's cost of providing retirees health care and life insurance benefits are recognized as expenditures when the monthly premiums are paid. For the year ended December 31, 1996, the Louisiana State Board of Medical Examiners provided retirement benefits for 3 retired employees and the costs of those retirees benefits totaled \$489.

N. OPERATING LEASES

The Board inherited a tenant under an existing lease when it purchased its building. The Board leases office space to the Italian Consulate at the rate of \$42,880 per year. The existing lease was effective June 30, 1988 and was amended October 1, 1993. It extends through June 30, 1997. The lease is cancellable by either party upon giving six months notice. During 1996 the Board collected \$42,880 in rent payments from the Italian Consulate.

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1994

All full-time Board employees, who began state employment prior to age 65, are eligible to participate in the System. Benefits vest with 10 years of service. At retirement age, employees are entitled to annual benefits equal to 1.5 per cent of their highest consecutive 36 months average salary multiplied by their years of credited service plus \$100 for employees hired before July 31, 1993. Vested age 55 with 20 years of service, or (a) age 65 with 10 years of service. The system also provides death and disability benefits.

Covered employees were required to contribute 7.0% of gross salary to the plan. The Board added an 1% contribution for the year.

Contribution requirements to the System are set by Statute and differ from the contribution requirement determined using actuarial methods.

E. TOTAL COLUMN ON STATEMENTS

The total column on the statements is captioned Memorandum Only to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
 DEPARTMENT OF HEALTH AND HOSPITALS
 STATE OF LOUISIANA
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDING DECEMBER 31, 1994

1. CHANGES IN GENERAL FIXED ASSETS

The Board purchased its building in July 1994, and occupied it in May 1994.

Fiscal Year Ending June 30,	Ending Balance 1995	Additions	Deletions	Ending Balance 1994
Land & building	\$882,678			982,678
Building Improv	379,243	6,242		585,389
Equipment:				
Office Furn & Equip	418,883	78,297		497,180
Computers	159,288			159,288
Vehicles	-			-
Total	2,137,978	84,539		2,222,917

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1986

G. INVESTMENTS

Investments totaling \$1,378,078 consist of Certificates of Deposits with maturities of three months or more. These Certificates of Deposits are secured by the pledge of securities as described in Note F.

H. INVENTORIES

Inventories are considered immaterial and are recorded at cost and recognized as an expenditure when purchased.

I. ACCUMULATED ANNUAL LEAVE

Accumulated annual leave is accrued in the accompanying financial statements. The Board's employees accumulate unlimited amounts of annual and sick leave at varying rates, as established by state regulations. Upon resignation or retirement, unused annual leave of up to 300 hours is paid to employees at the employee's current rate of pay. Upon retirement, annual leave in excess of 300 hours and unused sick leave is credited as earned service in computing retirement benefits. The current portion is recorded as a liability in the General Fund and represents the amount unpaid at December 31, 1986, which would normally be liquidated with expendable available financial resources.

Accumulated annual leave at December 31, 1986 \$ 24,439

J. PENSION PLAN

The employees of the Board are members of the Louisiana State Employees Retirement System ("System"), a multiple-employer, public employee retirement system (PERS). The System is a statewide public retirement system for the benefit of state employees, which is administered and controlled by a separate board of trustees.

The system issues an annual publicly available financial report that includes financial statements and required supplementary information for the system. That report may be

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
 DEPARTMENT OF HEALTH AND HOSPITALS
 STATE OF LOUISIANA
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED DECEMBER 31, 1996

F. CASH AND CASH EQUIVALENTS

For reporting purposes, cash and cash equivalents include cash, demand deposits, time deposits and certificates of deposit with maturities less than three months.

The Louisiana State Board of Medical Examiners had cash and cash equivalents totaling \$742,834 at December 31, 1996. Cash and cash equivalents are stated at cost, which approximates market. Under state law these deposits must be secured by Federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the Federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These pledged securities are held in the name of the pledging (fiscal agent) bank in a holding or custodial bank in the form of safekeeping receipts held by the state treasurer.

The deposits at December 31, 1996 were accrued as follows:

	December 31, 1996	
	Carrying Amount	Bank Balance
Deposits:		
Insured (FDIC, FDIA or FDIC)	\$ 300,000	\$ 300,000
Uninsured: Collateral held by the pledging bank's trust department or the pledging bank's agent in the Board's name	542,834	542,834
Total Deposits	\$ 742,834	\$ 742,834

The carrying amount is included on the balance sheet under the following caption:

Cash \$ 742,834

**LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1996**

Expenditures:

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liabilities are incurred and the goods or services have been received.

D. BUDGET PRACTICES

Budgets are prepared and adopted by the Board annually. The budget for the fiscal year ending December 31, 1997 was adopted at the Board meeting of March 26, 1996. The Board adopts a budget annually for the General and Special Revenue Funds. The Board is a state licensing agency subject to the Licensing Agency Budget Act established by Louisiana Revised Statutes 39:1331 et al.

All funds budgeted are immediately available, as the Board's operations are financed with self-generated revenue. Therefore, the budget is known as a nonappropriated budget.

The Board normally does not use encumbrance accounting, as the budget was not integrated in the accounting records. In addition, the budget was employed by the Board as a management control device, by comparing budgeted expenditures with actual expenditures.

The budget is prepared on the GAAP basis, using the modified accrual basis of accounting.

The Board monitors the budget and makes changes when deemed appropriate.

The Board has complied with the budgetary requirements of LSA-RS 38:42.

E. ENCUMBRANCES

The Louisiana State Board of Medical Examiners does not follow the encumbrance method of accounting.

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
 DEPARTMENT OF HEALTH AND HOSPITALS
 STATE OF LOUISIANA
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED DECEMBER 31, 1994

B. GENERAL FIXED ASSETS AND GENERAL LONG-TERM OBLIGATIONS

Fixed assets used in the governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. Depreciation has not been provided on general fixed assets. All fixed assets are valued at historical costs.

Long-term obligations expected to be financed from governmental funds are accounted for in the General Long-Term Obligation Account Group, not in the governmental funds.

The two account groups are not "funds". They are concerned only with the measurement of financial position, not with measurement of results of operations.

C. BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement basis applied. The Board's records are maintained on the modified accrual basis of accounting using the following practices:

Revenues:

Revenues are recognized when they become measurable. All revenues are susceptible to accrual. Annual notices for 1990 were mailed on November 1989, were payable by December 31, 1989, and became delinquent on January 1, 1990. Renewal fees for 1997 received in 1994 are deferred and will be recognized as revenue in 1997.

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA

NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1996

Annually the State of Louisiana issues general purpose financial statements which include the activity contained in the accompanying financial statements. The General purpose financial statements are issued by the Louisiana Division of Administration, Office of Statewide Reporting and Accounting Policy, and audited by the Louisiana Legislative Auditor.

A. FUND ACCOUNTING

The accounts of the Board are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Revenues are accounted for in three individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The funds presented in the financial statements are described as follows:

GOVERNMENTAL FUNDS:

General Funds

The General Fund is the principal fund and is used to account for the general operations of the Board. The various fees and charges due the Board are accounted for in this fund.

Special Revenue Fund

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

FINANCIAL STATEMENTS OF INDIVIDUAL FUNDS

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
 DEPARTMENT OF HEALTH AND HOSPITALS
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
 FUND BALANCE - BUDGET AND ACTUAL - ALL
 DEPARTMENTAL FUND TYPES
 DECEMBER 31, 1954
 (With Comparative Totals for December 31, 1953)

	Special Revenue Fund		
	Budget	Actual	Variance Favorable Unfavorable
Revenues:			
Licenses and permits	\$ 244,283	\$ 203,899	\$ (40,384)
Miscellaneous -			
Interest earned	3,304	4,412	478
Other	823	2,230	3,407
	-----	-----	-----
Total revenues	248,410	210,541	1,781
	-----	-----	-----
Expenditures:			
Public Safety -			
Personnel services	54,813	58,995	(4,182)
Operating services	66,784	88,825	(22,041)
Materials and supplies	1,896	3,661	335
Travel and meetings	4,342	2,343	2,000
Capital outlay	12,504	6,541	5,963
	-----	-----	-----
Total expenditures	140,239	156,365	1,126
	-----	-----	-----
Excess of revenues over (budget) expenditures	108,171	112,176	3,994
Fund Balance - beginning	161,027	161,837	-----
	-----	-----	-----
Fund Balance, ending	271,840	274,013	2,173
	-----	-----	-----

See Notes to Financial Statements

McRight & Associates

Chartered Public Accountants
1157 Williams Ave., Suite 1
Metairie, Louisiana 70002
(504) 885-0040

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L. Peter McRight, CPA, (P)

COMPLIANCE REPORT BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

We have audited the general purpose financial statements of Louisiana State Board of Medical Examiners, Baton Rouge, Louisiana, as of and for the year ended December 31, 1996, and have issued our report thereon dated June 17, 1997.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to Louisiana State Board of Medical Examiners, Baton Rouge, Louisiana, is the responsibility of the Board's management. As part of obtaining reasonable assurance about whether the general purpose financial statements are free of material misstatement, we performed tests of the Board's compliance with certain provisions of laws, regulations, contracts, and grants. However, our objective was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

This report is intended for the information of Board of Commissioners, management, and Legislative Auditor's Office. However, this report is a matter of public record, and its distribution is not limited.



Baton Rouge, Louisiana
June 17, 1997

TIMELY DEPOSITS ARE NOT MADE

Condition: Deposits are not made on a timely basis.

Criteria: Deposits are being made weeks or even months after receipt of a check.

Effect: A large number of checks are returned when deposited because of inadequate funds and/or closing of checking accounts by the time the deposits are being made.

Cause: The limited number of personnel and the volume of mail received during peak periods creates untimely deposits of checks.

Recommendation: Additional temporary personnel can be hired during the peak seasons to help open the mail and sort the checks. In addition, additional permanent personnel can be hired to handle the unusual items that must be researched and controlled.

Auditor Response: Management has got approval to hire additional personnel to handle the peak seasons and to help handle any additional problem areas that delay checks being deposited on a timely basis.

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA
SCHEDULE OF INTERNAL CONTROL STRUCTURE REPORTABLE CONDITIONS
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1994

Inadequate segregation of duties

Conditions: Current practices allow the same person to take cash, checks, or money orders and to credit the account of the applicant for that amount. A receipt is written up for the amount but no double check is made to assure that the proper amount of money is deposited into the account.

Criteria: The processing of money and receivables under the control of one person represents a failure to segregate the incompatible accounting activities.

Effects: The effect is such that errors, either intentional or unintentional, in the processing of money and receivables entries could occur and not be detected in a timely manner and in the ordinary course of operations.

Cause: The size and placement of the different departments in the building did not permit an adequate segregation of incompatible duties.

Recommendation: With the additional space that has been freed from not having a leased Italian consulate, the accounting department will be able to take and account for money received through walk in applicants. The regular accounts representatives will have a receipt to process the applicants and enter data in the computer.

Auditee Response: By having the accounting department take the money and make the deposits and the regular accounts representative taking and processing the applicant, we have segregated the duties to help alleviate mistakes.

In planning and performing our audit of the general purpose financial statements of the Louisiana Board of Veterinary Medicine for the year ended December 31, 1986, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

We noted certain matters involving the internal control structure and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structures that, in our judgment, could adversely affect the entity's ability to record, process, summarize, and report financial data consistent with the assertions of management in the general purpose financial statements.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

This report is intended for the information of the board of commissioners, management, and Legislative Auditor's Office. However, this report is a matter of public record, and its distribution is not limited.

June 17, 1987

McRae & Associates

	1995		Variance Favorable Unfavorable
	Budget	Actual	
Revenues:			
Licenses and permits	\$ 250,000	\$ 245,000	\$ (4,990)
Miscellaneous -			
Interest earned			
Other			
Total revenues	250,000	245,000	4,990
Expenditures:			
Public Safety -			
Personal services	36,563	34,639	1,924
Operating services	34,937	38,437	11,510
Materials and supplies	7,500	6,749	751
Travel and meetings	4,000	3,801	1,999
Capital outlay	9,371	3,687	7,684
Total expenditures	92,371	87,293	9,118
Excess of revenues over (under) expenditures	157,629	143,007	4,190
Fund Balance - beginning	0	0	
Fund Balance, ending	157,629	143,007	4,190

See Notes to Financial Statements

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
 DEPARTMENT OF HEALTH AND HOSPITALS
 CLINICAL LABORATORY SPECIAL SERVICE FUND
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES FUND BALANCE
 - BUDGET AND ACTUAL -
 YEARS ENDED DECEMBER 31, 1996 AND 1995

	1996		
	Budget	Actual	Variance Favorable Unfavorable
Revenues:			
Licenses and permits	\$266,000	\$ 263,000	\$ 1,100
Miscellaneous -			
Interest earned	9,936	4,413	(476)
Other	838	3,308	2,408
total revenues	269,762	271,543	1,781
Expenditures:			
Public Safety -			
Personal services	56,848	50,888	(5,852)
Operating services	86,786	86,828	141
Materials and supplies	1,868	1,561	305
Travel and meetings	6,342	3,982	2,360
Capital outlay	13,528	8,581	4,947
Total expenditures	169,558	159,364	9,976
Excess of revenues over (indebt) expenditures	100,203	112,179	2,976
Fund Balance - beginning	181,837	181,837	
Fund Balance, ending	277,040	274,016	2,976

See Notes to Financial Statements

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
 DEPARTMENT OF HEALTH AND HOSPITALS
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
 FUND BALANCES - BUDGET AND ACTUAL - ALL
 GOVERNMENTAL FUND TYPES
 DECEMBER 31, 1956
 (with comparative totals for December 31, 1955)

General Fund

	Budget	Actual	Variance Favorable Defavorable
Revenues:			
Licenses and permits	\$2,580,000	\$2,699,197	\$ 119,197
Miscellaneous -			
Interest earned	520,000	314,371	(205,629)
Other	100,000	268,488	168,488
	-----	-----	-----
total revenues	2,780,000	3,073,056	293,056
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Expenditures:			
Public Safety -			
Personnel services	725,000	902,661	177,661
Operating services	1,265,877	1,298,359	32,482
Materials and supplies	65,800	51,160	14,640
Travel and meetings	80,000	58,212	21,788
Capital outlay	74,000	35,293	38,707
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Total expenditures	2,379,877	2,348,709	31,168
	-----	-----	-----
Excess of revenues over (and/or) expenditures	401,123	724,347	323,224
Fund Balance - beginning	960,800	736,548	224,252
	-----	-----	-----
Fund Balance, ending	1,361,946	1,460,895	98,949
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See Notes to Financial Statements

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1996

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting entity:

The Louisiana State Board of Medical Examiners (the Board) is a component unit of the State of Louisiana created within the Louisiana Department of Health and Hospitals, as provided by Louisiana Revised Statute 47:1261-1292. The Board is composed of seven members, appointed by the Governor. The members serve terms of six years. The Board is charged with the responsibility of administering practice acts providing for the licensure of doctors of medicine, doctors of osteopathy, doctors of podiatry, physician assistants, occupational therapists, occupational therapy assistants, respiratory therapists, respiratory therapy technicians, nurses, athletic trainers, radiological technologists, emergency medical technicians (intermediate and paramedic) and clinical laboratory technicians. Operations of the Board are funded entirely through self-generated revenues.

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles or reporting standards with respect to activities and transactions of state and local governmental entities. In June of 1987, the GASB issued a revised codification of governmental accounting and financial reporting standards. The codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local government.

The Louisiana State Board of Medical Examiners prepared its financial statements in accordance with the standards established by the GASB. GASB Codification Section 2100 establishes criteria for determining the governmental reporting entity and has defined the governmental reporting entity to be the State of Louisiana. The accompanying statements present only transactions of the Louisiana State Board of Medical Examiners, a component unit of the State of Louisiana.