

3-17-99

RECEIVED
LEGISLATIVE AUDITOR
00 JUN 27 AM 11:51

**OFFICIAL
FILE COPY**
DO NOT SEND OUT

(Xerox necessary
copies from this
copy and PLACE
BACK in FILE)

**LOUISIANA STATE BOARD OF
BARBER EXAMINERS
DEPARTMENT OF LABOR
STATE OF LOUISIANA**
FINANCIAL REPORT
TWO YEARS ENDED DECEMBER 31, 1999

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date JUL 12 2000

**LOUISIANA STATE BOARD OF BARBER EXAMINERS
DEPARTMENT OF LABOR
STATE OF LOUISIANA
TWO YEARS ENDED DECEMBER 31, 1999
TABLE OF CONTENTS**

	<u>EXHIBIT</u>	<u>SCHEDULE</u>	<u>PAGE</u>
INDEPENDENT AUDITORS' REPORT	-	-	1-2
Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	-	-	3-4
GENERAL PURPOSE FINANCIAL STATEMENTS	-	-	5
Combined Balance Sheet - All Fund Types and Account Groups	A	-	6
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Fund Type - General Fund	B	-	7
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget (GAAP Basis) and Actual - Governmental Fund Type - General Fund	C	-	8
Notes to Financial Statements	-	-	9-15
SUPPLEMENTAL INFORMATION	-	-	16
Schedule of Board Members' Per Diem	-	1	17
Schedule of Revenues by Source, Eleven Years Ended December 31, 1999 (Unaudited)	-	2	18
Schedule of Findings and Questioned Costs	-	3	19



HUGH F. BAXLEY, CPA
A Professional Accounting Corporation

Hugh F. Baxley, CPA/PFS/CVA
Margaret A. Pritchard, CPA
Terrell D. Martin, CPA

Louisiana State Board of Barber Examiners
Department of Labor
State of Louisiana
Baton Rouge, Louisiana

INDEPENDENT AUDITORS' REPORT

We have audited the accompanying general purpose financial statements of the Louisiana State Board of Barber Examiners as of and for the two years ended December 31, 1999, as listed in the table of contents. These general purpose financial statements are the responsibility of the Louisiana State Board of Barber Examiners' management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

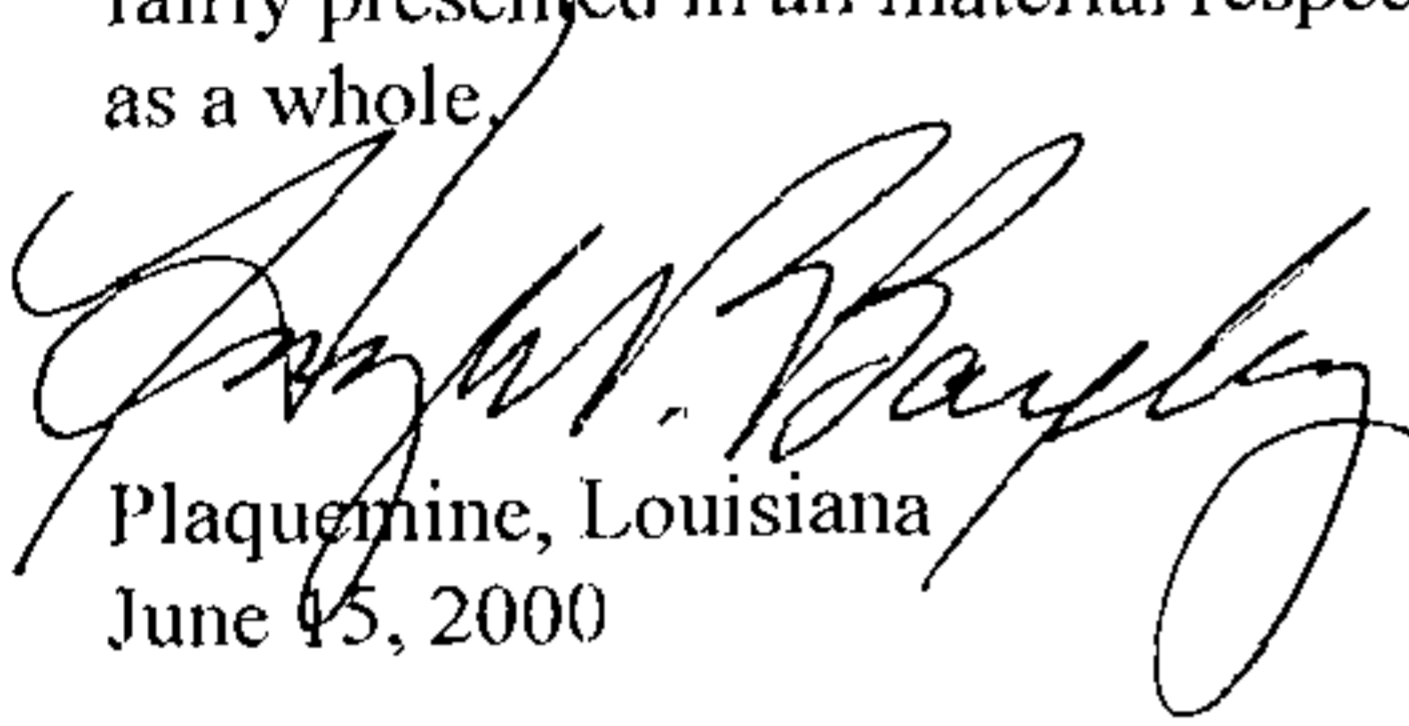
We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Louisiana State Board of Barber Examiners, as of December 31, 1999, and the results of its operations for the two years then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 15, 2000, on our consideration of Louisiana State Board of Barber Examiners' internal control reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants.

INDEPENDENT AUDITORS' REPORT (continued)

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplemental information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements of Louisiana State Board of Barber Examiners. Such information, except for that portion marked "unaudited", on which we express no opinion, has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.



Joseph W. Bayley
Plaquemine, Louisiana
June 15, 2000



HUGH F. BAXLEY, CPA
A Professional Accounting Corporation

Hugh F. Baxley, CPA/PFS/CVA
Margaret A. Pritchard, CPA
Terrell D. Martin, CPA

Louisiana State Board of Barber Examiners
Department of Labor
State of Louisiana
Baton Rouge, Louisiana

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

We have audited the general purpose financial statements of Louisiana State Board of Barber Examiners for the two years ended December 31, 1999, and have issued our report thereon dated June 15, 2000. We have conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Louisiana State Board of Barber Examiners' general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under *Government Auditing Standards* which are described in the accompanying schedule of findings and questioned costs as item 99-1.

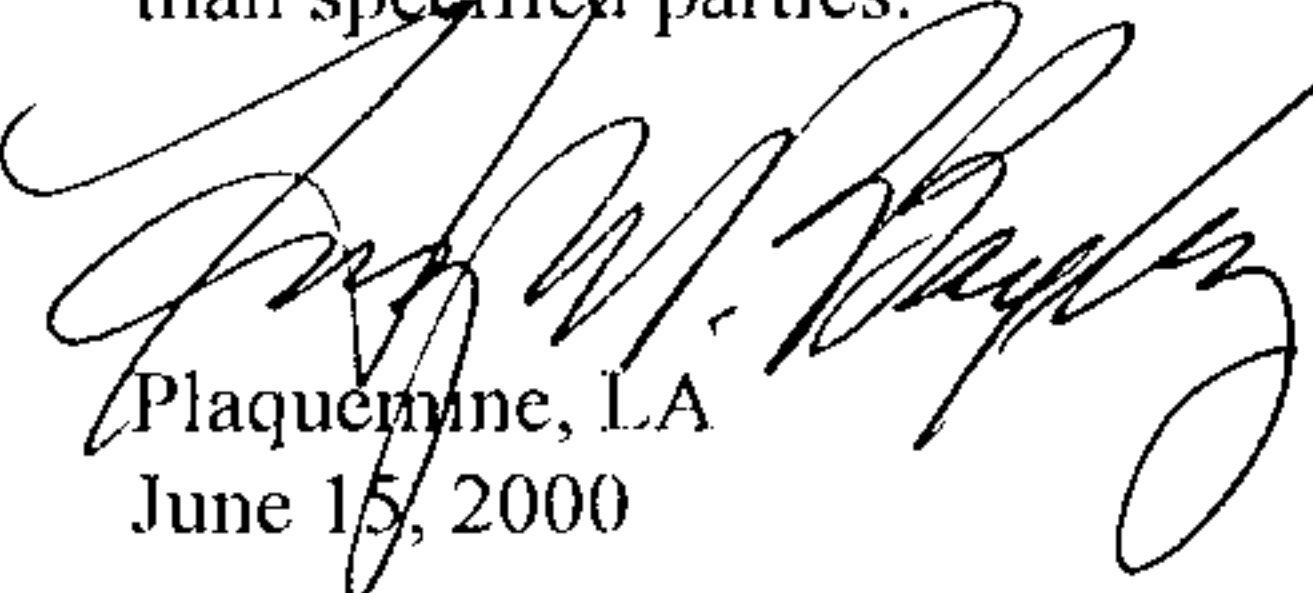
Internal Control Over Financial Reporting

In planning and performing our audit, we considered Louisiana State Board of Barber Examiners' internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect Louisiana State Board of Barber Examiners' ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements. The results of our tests disclosed no reportable conditions that are required to be reported under *Government Auditing Standards*.

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS* (continued)

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe none of the reportable conditions described above is a material weakness.

This report is intended for the information and use of the Board, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than specified parties.



Plaquemine, LA
June 15, 2000

GENERAL PURPOSE FINANCIAL STATEMENTS

**LOUISIANA STATE BOARD OF BARBER EXAMINERS
DEPARTMENT OF LABOR
STATE OF LOUISIANA
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
DECEMBER 31, 1999**

	Governmental Fund Type - General Fund	Account Groups		Total (Memorandum Only)
		General Fixed Assets	General Long-term Obligations	
ASSETS				
Cash	\$93,423	-	-	\$93,423
Investment at amortized cost	53,476	-	-	53,476
Receivables	672	-	-	672
Deposits	950	-	-	950
Fixed assets	-	20,620	-	20,620
Other debits:				
Amount to be provided for retirement of long-term obligations	-	-	3,152	3,152
TOTAL ASSETS	\$148,521	\$20,620	\$3,152	\$172,293
LIABILITIES AND FUND EQUITY				
Liabilities:				
Accounts payable	\$6,128	-	-	\$6,128
Salaries and related benefits	730	-	-	730
Deferred revenue	14,115	-	-	14,115
Accrued compensated absences	-	-	3,152	3,152
TOTAL LIABILITIES	20,973	-	3,152	24,125
Fund equity:				
Investment in general fixed assets	-	20,620	-	20,620
Fund balance-unreserved-undesignated	127,548	-	-	127,548
TOTAL FUND EQUITY	127,548	20,620	-	148,168
TOTAL LIABILITIES AND FUND EQUITY	\$148,521	\$20,620	\$3,152	\$172,293

The accompanying notes are an integral part of this statement.

LOUISIANA STATE BOARD OF BARBER EXAMINERS
DEPARTMENT OF LABOR
STATE OF LOUISIANA
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCES - GOVERNMENTAL FUND TYPE - GENERAL FUND
TWO YEARS ENDED DECEMBER 31, 1999

	YEAR ENDED DECEMBER 31, 1999	YEAR ENDED DECEMBER 31, 1998
REVENUES		
Barbers' annual license fees	\$150,280	\$141,480
Shops' annual license fees	25,980	23,900
Penalty and delinquent fees	17,653	14,750
Other fees	18,691	19,251
Interest earnings	6,009	6,838
Miscellaneous	445	474
TOTAL REVENUES	219,058	206,693
EXPENDITURES		
Personal services and related benefits	122,927	126,382
Operating services	51,294	47,000
Materials and supplies	4,862	2,223
Travel	35,334	31,216
Capital outlay	3,107	1,700
TOTAL EXPENDITURES	217,524	208,521
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	1,534	(1,828)
FUND BALANCE AT BEGINNING OF YEAR	126,014	127,842
FUND BALANCE AT END OF YEAR	\$127,548	\$126,014

The accompanying notes are an integral part of this statement.

LOUISIANA STATE BOARD OF BARBER EXAMINERS
DEPARTMENT OF LABOR
STATE OF LOUISIANA
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES-BUDGET (GAAP BASIS) AND ACTUAL-
GOVERNMENTAL FUND TYPE-GENERAL FUND
TWO YEARS ENDED DECEMBER 31, 1999

	YEAR ENDED DECEMBER 31, 1999			YEAR ENDED DECEMBER 31, 1998		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES						
Barbers' annual license fees	\$145,000	\$150,280	\$5,280	\$132,000	\$141,480	\$9,480
Shops' annual license fees	26,000	25,980	(20)	26,000	23,900	(2,100)
Penalty and delinquent fees	15,000	17,653	2,653	17,000	14,750	(2,250)
Examination fees	12,000	6,880	(5,120)	6,500	12,800	6,300
New shop registration fees	1,500	3,675	2,175	1,400	2,075	675
Apprentice books	-	4,906	4,906	-	600	600
Equivalent examination	79	236	157	79	76	(3)
Teachers' license fees	2,000	2,400	400	1,790	2,050	260
School certificates	650	450	(200)	750	450	(300)
Reciprocity	500	144	(356)	500	1,200	700
Interest earnings	6,000	6,009	9	6,000	6,838	838
Miscellaneous	271	445	174	181	474	293
TOTAL REVENUES	209,000	219,058	10,058	192,200	206,693	14,493
EXPENDITURES						
Salaries	96,000	95,508	492	96,000	102,222	(6,222)
Retirement	9,000	4,794	4,206	9,000	10,099	(1,099)
Insurance	15,000	14,783	217	15,000	11,975	3,025
Payroll and unemployment taxes	2,000	7,842	(5,842)	1,000	2,086	(1,086)
Per diem	14,000	14,700	(700)	8,000	9,400	(1,400)
Telephone	5,000	2,790	2,210	4,000	7,336	(3,336)
Postage	3,000	4,098	(1,098)	3,000	3,714	(714)
Printing	500	1,826	(1,326)	500	2,793	(2,293)
Equipment maintenance	100	559	(459)	100	987	(887)
National Barber Board fees	100	100	-	100	100	-
Rent	11,400	11,400	-	11,400	11,400	-
Apprentice books	-	5,770	(5,770)	-	-	-
Accounting and audit	8,700	6,225	2,475	7,700	9,795	(2,095)
Miscellaneous	700	3,826	(3,126)	700	1,475	(775)
Office and copy supplies	1,500	4,862	(3,362)	2,000	2,223	(223)
Travel expenses:						
Staff	23,000	19,398	3,602	23,000	18,896	4,104
Board members	14,000	15,936	(1,936)	8,000	12,320	(4,320)
Capital outlay	2,000	3,107	(1,107)	1,000	1,700	(700)
TOTAL EXPENDITURES	206,000	217,524	(11,524)	190,500	208,521	(18,021)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$3,000	1,534	(\$1,466)	\$1,700	(1,828)	(\$3,528)
FUND BALANCE AT BEGINNING OF YEAR		126,014			127,842	
FUND BALANCE AT END OF YEAR		\$127,548			\$126,014	

The accompanying notes are an integral part of this statement.

**LOUISIANA STATE BOARD OF BARBER EXAMINERS
NOTES TO FINANCIAL STATEMENTS
TWO YEARS ENDED DECEMBER 31, 1999**

INTRODUCTION

The Louisiana State Board of Barbers Examiners is a component unit of the State of Louisiana created as provided by Louisiana Revised Statutes (LSA - R.S.) 37:341-392 within the Louisiana Department of Labor, as provided by LSA-R.S. 36:309. The Board is composed of five members, appointed by the governor, who are charged with licensing and regulating the practice of barbering in the State of Louisiana. The Board was established to administer examinations and issue, renew, suspend and/or revoke licenses of barbers in the State of Louisiana. Operations of the Board are funded entirely through self-generated revenues. As of December 31, 1999, there were 3,508 licensed barbers in the state.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

1. Basis of Presentation

The accompanying financial statements of the Louisiana State Board of Barber Examiners have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

2. Reporting Entity

Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification) established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. In conformance with GASB Codification Section 2100, the Board is a component unit of the State of Louisiana because the state exercises oversight responsibility in that the governor appoints the board members and public service is rendered within the state's boundaries. The accompanying general purpose financial statements present only the transactions of the Louisiana State Board of Barber Examiners, a component unit of the State of Louisiana.

3. Fund Accounting

The Board uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

**LOUISIANA STATE BOARD OF BARBER EXAMINERS
NOTES TO FINANCIAL STATEMENTS**

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect the net expendable available financial resources.

Funds of the Board are classified as governmental funds. Governmental funds account for the Board's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition of general fixed assets, and the servicing of general long-term obligations. Governmental funds of the Board include:

General Fund

The general fund is the general operating fund of the Board. It is used to account for all financial resources except those required to be accounted for in other funds.

4. Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by the governmental funds. The governmental funds use the following practices in recording revenues and expenditures:

Revenues

Licenses and fees are recorded in the year earned, which approximates when measurable and available. Licenses are renewed by November of each year. Amounts collected in advance are recorded as deferred revenues.

Interest income on certificates is recorded when earned.

Substantially all other revenues are recorded when received.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for accumulated annual leave, which is recognized when paid.

**LOUISIANA STATE BOARD OF BARBER EXAMINERS
NOTES TO FINANCIAL STATEMENTS**

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

5. Fixed Assets and Long-Term Obligations

Fixed assets used in governmental fund type operations are not capitalized in the funds used to acquire them. Instead, capital acquisition is reflected in governmental funds, and the related assets are reported in the general fixed assets account group. No depreciation has been provided on such fixed assets. All fixed assets are valued at historical cost.

Long-term obligations expected to be financed from the general fund are accounted for in the general long-term obligations account group.

The account groups are not funds. They are concerned only with the measurement of financial position, not with measurement of results of operations.

6. Encumbrances

Encumbrance accounting, under which purchase orders are recorded in order to reserve that portion of the application appropriation, is not employed.

7. Budget Practices

An annual budget is adopted for the general fund on a basis consistent with generally accepted accounting principles.

8. Cash and Investments

Cash includes demand deposits and interest bearing demand deposits. Under state law, the Board may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law, national banks having their principal offices in Louisiana, in savings accounts or shares of savings and loan associations and savings banks, and in share accounts and share certificate accounts of federally or state chartered credit unions.

Under state law, the Board may invest in United States bonds, treasury notes, or certificates.

The Board considers time deposits and investments with an original maturity of ninety days or less to be cash equivalents. If the original maturities exceed ninety days, they are classified as investments.

Investments are stated at cost, which approximates market.

**LOUISIANA STATE BOARD OF BARBER EXAMINERS
NOTES TO FINANCIAL STATEMENTS**

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

9. Compensated Absences

Vested or accumulated annual leave that is not expected to be liquidated with expendable available resources of the general funds is reported in the general long-term obligation account group. No expenditure is reported for these amounts.

13. Total Columns on Statements

Total columns on the balance sheet is captioned "Memorandum Only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

NOTE B - LEGAL COMPLIANCE - BUDGET

The Board adopts a budget for the year. Formal budget integration is employed as a management control device during the year. All appropriations lapse at the end of the year. Budgetary amendments require the approval of the Board. Budgeted amounts included in the accompanying financial statements reflect the original adopted budget.

NOTE C - CASH AND CASH EQUIVALENTS

At December 31, 1999, the Board has cash (book balances) totaling \$93,423, as follows:

Interest-bearing demand deposits	\$ 94,741
Demand deposits	<u>(1,318)</u>
TOTAL	<u>\$ 93,423</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 1999, the Board had \$95,864 in deposits (collected bank balances). This entire balance is secured from risk by federal depository insurance.

**LOUISIANA STATE BOARD OF BARBER EXAMINERS
NOTES TO FINANCIAL STATEMENTS**

NOTE D - INVESTMENTS

At December 31, 1999, the Board has investments consisting of a time certificate of deposit with an original maturity of over 90 days. This amount is secured from risk by federal deposit insurance.

At December 31, 1999, the investments' amortized cost and market value is \$53,476.

NOTE E - CHANGES IN GENERAL FIXED ASSETS

At December 31, 1999, the Board has stewardship responsibility for \$20,620 in furniture and equipment.

The following is a summary of the changes to fixed assets during the two years ended December 31, 1999:

Balance, January 1, 1998	\$15,813
Additions	1,700
Reductions	<u>-</u>
Balance, December 31, 1998	17,513
Additions	3,107
Reductions	<u>-</u>
Balance, December 31, 1999	<u><u>\$20,620</u></u>

NOTE F - LONG-TERM OBLIGATIONS

Long-term obligations consist of compensated absences. The following is a summary of the long-term obligation transactions during the two years ended December 31, 1999.

Balance, January 1, 1998	\$8,705
Additions	3,344
Reductions	<u>(5,593)</u>
Balance, December 31, 1998	6,456
Additions	615
Reductions	<u>(3,919)</u>
Balance, December 31, 1999	<u><u>\$3,152</u></u>

**LOUISIANA STATE BOARD OF BARBER EXAMINERS
NOTES TO FINANCIAL STATEMENTS**

NOTE G - PENSION PLAN

All full-time employees of the Board are members of the Louisiana State Employees Retirement System ("System"), a multiple-employer (cost sharing), public employee retirement system (PERS) controlled and administered by a separate board of trustees. Contributions of participating agencies are pooled within the System to fund accrued benefits, with contribution rates approved by the Louisiana Legislature.

All full-time employees are eligible to participate in the System. Benefits vest with ten years of service. At retirement age, employees are entitled to annual benefits equal to \$300 plus 2.5 percent of their highest consecutive 36 months average salary multiplied by their years of credited service. Vested employees may retire at (a) any age with thirty years of service, (b) age 55 with twenty-five years of service, or (c) at age 60 with ten years of service. The System also provides death and disability benefits. Benefits are established by state statute.

The System issues stand-alone financial statements that may be obtained at Post Office Box 44213, Baton Rouge, Louisiana, 70804.

In addition to the employee contributions of 7.5 percent of gross salary, the Board contributes an additional 12.4 percent of gross salary to the System. Contributions to the System were funded through employee and employer contributions of \$3,276 and \$4,794 and \$6,048 and \$10,099, respectively, for the years ended December 31, 1999 and December 31, 1998. The total payroll of the Board for the years ended December 31, 1999 and December 31, 1998 were \$95,508 and \$102,222, respectively. Under present statutes, the Board does not guarantee any of the benefits of the System.

NOTE F - LEASES

The Board leases office space for \$950 per month. This lease is considered for accounting purposes to be an operating lease which expires August 31, 2002. Rent expenditure is \$11,400 for the year ended December 31, 1999.

Future minimum lease payments for this lease are as follows:

<u>Year Ended December 31,</u>	<u>Amount</u>
2000	\$11,900
2001	12,000
2002	8,000

**LOUISIANA STATE BOARD OF BARBER EXAMINERS
NOTES TO FINANCIAL STATEMENTS**

NOTE G - LITIGATION

There were no judgments, claims or similar contingencies pending against the Board at December 31, 1999.

NOTE H - PER DIEM PAID TO BOARD MEMBERS

The Board members are paid a per diem of \$100 for each day's attendance at a board meeting or at an examination. The total amount of per diem for the period ended December 31, 1999 and December 31, 1998 is \$9,400 and \$14,700, respectively.

NOTE I - POST-RETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

The Board has three retired employees receiving post-retirement health care and life insurance benefits. For the years ended December 31, 1999 and December 31, 1998, those costs totaled \$1,250 and \$1,704, respectively.

SUPPLEMENTAL INFORMATION

SCHEDULE 1

**LOUISIANA STATE BOARD OF BARBER EXAMINERS
DEPARTMENT OF LABOR
STATE OF LOUISIANA
SCHEDULE OF BOARD MEMBERS' PER DIEM
TWO YEARS ENDED DECEMBER 31, 1999**

	Years Ended December 31,	
	<u>1999</u>	<u>1998</u>
James Adams	\$5,700	\$3,200
Gerald Breaux	2,300	1,400
J. Wayne Daigle	-	1,500
Bobbie Favaron	2,600	500
Jessie Handy	500	-
Gervis Ned	2,300	1,100
Patricia Pipes	1,300	1,700
	<u>\$14,700</u>	<u>\$9,400</u>

LOUISIANA STATE BOARD OF BARBER EXAMINERS
DEPARTMENT OF LABOR
STATE OF LOUISIANA
SCHEDULE OF REVENUES BY SOURCE
ELEVEN YEARS ENDED DECEMBER 31, 1999
(UNAUDITED)

	1999	1998	1997	1996	1995	1994	1993	1992	1991	1990	1989
REVENUES											
Barbers' annual license fees	\$150,280	\$141,480	\$130,160	\$128,680	\$120,800	\$119,520	\$120,921	\$126,060	\$120,302	\$120,796	\$118,500
Shops' annual license fees	25,980	23,900	24,460	25,940	26,480	25,480	24,945	27,110	2,000	1,975	2,634
Penalty and delinquent fees	17,653	14,750	20,764	14,998	16,504	16,674	15,015	9,100	11,290	11,560	12,830
Examination fees	6,880	12,800	4,299	11,730	7,567	7,119	6,317	8,442	6,043	3,774	3,449
New shop registration fees	3,675	2,075	1,000	1,400	2,100	1,625	-	-	-	-	-
Apprentice books	4,906	600	-	-	-	-	-	-	-	-	-
Duplicate license fees	-	-	-	48	88	12	64	-	-	60	220
Equivalent examinations	236	76	76	118	904	325	255	587	338	265	324
Teachers' license fees	2,400	2,050	2,640	1,600	326	350	300	255	337	215	180
School certificates	450	450	750	750	250	750	500	444	280	650	270
Reciprocity	144	1,200	400	2,120	1,660	540	2,860	4,600	1,900	-	2,000
Entrance fees	-	-	-	-	-	-	750	-	440	2,200	5,580
Interest earnings	6,009	6,838	6,241	5,715	6,689	4,191	3,681	2,197	4,845	5,930	6,180
Federal grant	-	-	-	-	-	-	-	-	1,980	-	-
Miscellaneous	445	474	351	620	91	48	697	333	237	571	4,468
Totals	\$219,058	\$206,693	\$191,141	\$193,719	\$183,459	\$176,634	\$176,305	\$179,128	\$149,992	\$147,996	\$156,635

LOUISIANA STATE BOARD OF BARBER EXAMINERS
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS
 TWO YEARS ENDED DECEMBER 31, 1999

A. SUMMARY OF AUDIT RESULTS

Financial Statements

Type of auditor's report issued: *unqualified*

Internal control over financial reporting:

Material weaknesses identified?	_____ yes	<u> X </u> no
Reportable conditions identified that are not considered to be material weaknesses?	<u> X </u> yes	_____ no
Noncompliance material to financial statements noted?	_____ yes	<u> X </u> no

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

REPORTABLE CONDITION

99-1 BUDGET

Condition:

In the General fund, the 1999 actual expenditures exceeded the budgeted expenditures by 6 percent and the 1998 actual expenditures exceeded the budgeted expenditures by 9 percent.

Criteria:

The actual expenditures in any of the funds should not exceed the estimated budgeted expenditures by more than 5 percent nor should the budgeted revenue exceed the actual revenues by more than 5 percent.

Effect:

Due to the variances, the General fund expended more than was budgeted.

Recommendation:

Continuous efforts by management should be made to monitor revenue and expenditures in relation to the budget. Amendments should be made as they become necessary.

Management's Response:

We will monitor the revenues and expenditures more closely. Reclassifications and amendments will be made in the 2000 budget.