

ST. LANDRY PARISH FIRE PROTECTION DISTRICT NO. 1  
KROTZ SPRINGS, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE TWO YEARS ENDED JUNE 30, 1996 AND 1995

NOTE A: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

GENERAL FUND

The General Fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

3. BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All Governmental Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Ad valorem taxes and the related state revenue sharing (Intergovernmental revenues) are considered "measurable" at the time of levy. Miscellaneous revenues are recorded as revenues when received in cash by the District because they are generally not measurable until actually received. Charges for services are recorded when earned since they are measurable and available.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

4. BUDGET PRACTICES

As required by the Louisiana Revised Statutes 39:1303, the Board of Commissioners (the Board) adopted a budget for the District's General Fund. The budgetary practices included public notice of the proposed budget, public inspection of the proposed budget, and public hearings on the budget prior to adoption. Any amendment involving the transfer of monies from one function to another or increases in expenditures must be approved by the Board. All budgeted amounts which are not expended, or obligated through contracts, lapse at year end.

The General Fund budget is adopted on a basis materially consistent with generally accepted accounting principles.

ST. LANDRY PARISH FIRE PROTECTION DISTRICT NO. 1  
 KROTZ SPRINGS, LOUISIANA  
 COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS  
 JUNE 30, 1996

|  | GOVERNMENTAL<br>FUND<br>TYPES<br>GENERAL | ACCOUNT<br>GROUP<br>GENERAL<br>FIXED ASSETS | TOTALS<br>(MEMORANDUM ONLY) |                 |
|--|--|---|-----------------------------|-----------------|
|  |  |   | JUNE 30<br>1996             | JUNE 30<br>1995 |
| <b>ASSETS</b>                          |  |   |                             |                 |
| Cash                                   | \$469,516                                |   | \$469,516                   | \$459,006       |
| Property, plant,<br>and equipment      |  | \$847,746                                   | 847,746                     | 640,645         |
| Other assets                           | 10                                       |   | 10                          | 10              |
| Total assets                           | \$469,526                                | \$847,746                                   | \$1,317,272                 | \$1,099,661     |
| <b>LIABILITIES AND<br/>FUND EQUITY</b> |  |   |                             |                 |
| <b>LIABILITIES</b>                     |  |   |                             |                 |
| Accounts payable                       | \$2,761                                  |   | \$2,761                     | \$1,713         |
| Total liabilities                      | \$2,761                                  | \$0   | \$2,761                     | \$1,713         |
| <b>FUND EQUITY</b>                     |  |   |                             |                 |
| Fund balance                           |  |   |                             |                 |
| Unres., undesig.                       | 466,765                                  |   | 466,765                     | 457,303         |
| Investment in general<br>fixed assets  |  | 847,746                                     | 847,746                     | 640,645         |
| Total fund equity                      | 466,765                                  | 847,746                                     | 1,314,511                   | 1,097,948       |
| Total liabilities<br>and fund equity   | \$469,526                                | \$847,746                                   | \$1,317,272                 | \$1,099,661     |

See accountants' report and notes to financial statements.

ST. LANDRY PARISH FIRE PROTECTION DISTRICT NO. 1  
 KROTZ SPRINGS, LOUISIANA  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND  
 CHANGES IN FUND BALANCE  
 ALL GOVERNMENTAL FUND TYPES  
 FOR THE YEAR ENDED JUNE 30, 1996

|   | GOVERNMENTAL<br>FUND TYPES | TOTALS<br>(MEMORANDUM ONLY) |                 |
|---|----------------------------|-----------------------------|-----------------|
|   | GENERAL FUND               | JUNE 30<br>1996             | JUNE 30<br>1995 |
|   |                            |                             |                 |
| REVENUES                                |                            |                             |                 |
| Ad valorem taxes                        | \$469,884                  | \$469,884                   | \$451,982       |
| Intergovernmental                       | 4,522                      | 4,522                       | 6,133           |
| Interest earned                         | 8,649                      | 8,649                       | 10,356          |
| Miscellaneous                           | 108                        | 108                         | 81              |
| Total revenues                          | 483,163                    | 483,163                     | 468,552         |
| EXPENDITURES                            |                            |                             |                 |
| Executive and<br>administrative         | 270,742                    | 270,742                     | 260,440         |
| Capital outlay                          | 207,101                    | 207,101                     | 201,068         |
| Total expenditures                      | 477,843                    | 477,843                     | 461,508         |
| EXCESS OF REVENUES<br>OVER EXPENDITURES | 5,320                      | 5,320                       | 7,044           |
| FUND BALANCES:                          |                            |                             |                 |
| BEGINNING                               | 457,304                    | 457,304                     | 450,260         |
| Prior period adjustment                 | 4,141                      | 4,141                       |                 |
| ENDING                                  | \$466,765                  | \$466,765                   | \$457,304       |

See accountants' report and notes to financial statements.

*Barbara M. York*  
CERTIFIED PUBLIC ACCOUNTANT

INDEPENDENT AUDITOR'S REPORT

Board of Commissioners  
St. Landry Parish  
Fire Protection District No. 1  
Krotz Springs, Louisiana

I have audited the accompanying component unit general purpose financial statements of the of the St. Landry Parish Fire Protection District No.1 ( the District), as of and for the years ended June 30, 1996 and 1995, as listed in the table of contents. These financial statements are the responsibility of the commissioners. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for our opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the District, for the two years ended June 30, 1996, and the results of its operations for the years then ended in conformity with generally accepted accounting principles.



Barbara M. York  
Certified Public Accountant

October 30, 1996

ST. LANDRY PARISH FIRE PROTECTION DISTRICT NO. 1  
KROTZ SPRINGS, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE TWO YEARS ENDED JUNE 30, 1996 AND 1995

NOTE A: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

1. THE REPORTING ENTITY

As provided by Louisiana Revised Statute 40:1496, the fire protection district is governed by five commissioners who are resident property taxpayers of the district. These five commissioners are referred to as the Board of Commissioners. Two members are appointed by the parish governing authority and two by the governing body of the municipal corporation in the district. The fifth member is selected by the other four members and serves as chairman. The members serve terms of two years. Vacancies are filled by the bodies making the original appointments.

Fire protection districts are created for the purpose of acquiring, maintaining, and operating buildings, machinery, equipment, water tanks, water hydrants and water lines, and any other things necessary to provide proper fire prevention and control of the property within the district.

The District is a component unit of the St. Landry Parish Police Jury.

2. FUND ACCOUNTING

The accounts of the fire district are organized on the basis of funds and an account group, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures. Revenues are accounted for in these individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The funds presented in the financial statements are described as follows:

GOVERNMENTAL FUND TYPES

Governmental Funds are those through which the governmental functions of the District are financed. The acquisition, use and balances of the District's expendable financial resources and the related liabilities are accounted for through Governmental Funds. The measurement focus is upon determination of changes in financial position, rather than upon net income determination. The following is the Governmental Fund of the District:

**OFFICIAL  
FILE COPY**  
**DO NOT SEND OUT**

(Xerox necessary  
copies from this  
copy and PLACE  
BACK in FILE)

ST. LANDRY PARISH FIRE PROTECTION DISTRICT NO. 1

KROTZ SPRINGS, LOUISIANA

COMPONENT UNIT FINANCIAL STATEMENTS

FOR THE TWO YEARS ENDED JUNE 30, 1996

RECEIVED  
LEGISLATIVE AUDITOR  
97 JAN -7 AM 5:38

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court

Release Date JAN 29 1997

ST. LANDRY PARISH FIRE PROTECTION DISTRICT NO. 1  
KROTZ SPRINGS, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE TWO YEARS ENDED JUNE 30, 1996 AND 1995

NOTE A: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

8. ENCUMBRANCES

Encumbrance accounting, under which purchase orders, contracts and other commitments are recorded in the fund general ledgers, is not utilized by the District.

9. TOTAL COLUMNS ON STATEMENT

Total columns on the statement are captioned Memorandum Only (overview) to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither are such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of these data.

NOTE B: CASH

Louisiana state law allows all political subdivisions to invest excess funds in obligation of the United States, certificates of deposit of state or national banks having their principal office in Louisiana or any other federally insured investment.

State law also requires that deposits of all political subdivisions be fully collateralized at all times. Acceptable collateralization includes the FDIC insurance and the market value of securities purchased and pledged to the political subdivision. Obligations of the United States, the State of Louisiana and certain political subdivisions are allowed as security for deposits. Obligations furnished as security must be held by the political subdivision or with an affiliated bank or trust company for the account of the political subdivision. The District's cash was adequately secured as of June 30, 1996 and 1995.

NOTE C: PROPERTY TAXES

Property taxes are levied each November 1 on the assessed value listed as of the prior January 1 for all real property, merchandise and movable property located in the Parish. Assessed values are established by the St. Landry Parish Assessor's Office and the State Tax Commission at percentages of actual value as specified by Louisiana law.

ST. LANDRY PARISH FIRE PROTECTION DISTRICT NO. 1  
KROTZ SPRINGS, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE TWO YEARS ENDED JUNE 30, 1996 AND 1995

NOTE C: PROPERTY TAXES (cont'd)

A reevaluation of all property is required to be completed no less than every four years. The last reevaluation was completed for the list of January 1, 1995. Taxes are due and payable December 31 with interest being charged on payments after January 1. Taxes can be paid through the tax sale date, which is the last Wednesday in June. Properties for which the taxes have not been paid are sold for the amount of the taxes. The tax rate for the years June 30, 1996 and June 30, 1995 was \$16.99 per \$1,000 of assessed valuation on property within the District for the purpose of acquiring, constructing, maintaining, and operating fire prevention and control within the District.

NOTE D: PENSION PLAN

Substantially all fire protection district employees are members of the Firefighters Retirement System of Louisiana and the social security system. In addition to employee payroll deductions, district funds are remitted to the retirement systems and recorded as expenditures when due. The Firefighters Retirement System of Louisiana is a multiple employer, statewide, defined benefit retirement system which is administered and controlled by a separate board of trustees. Contributions of participating agencies are pooled within the system to fund accrued benefits, with contribution rates approved by the Louisiana Legislature. Employee contributions were 8%, and employer contributions were 9% for the year ended June 30, 1994.

At the last valuation date (June 30, 1993), provision for normal cost was \$8,922,151, and the amortization of funding excess was (\$2,346,790).

In the 1989, amortization of unfunded accrued liability was over 30 years to conform with provisions of Act 81 of the 1990 legislative session.

NOTE E: COMPENSATION PAID COMMISSION MEMBERS

The schedule of compensation paid to commission members is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. As provided by Louisiana Revised Statute 40:1498 (C), the board members receive \$50 per diem for attending board meetings. Compensation paid to commissioners is as follows:



ST. LANDRY PARISH FIRE PROTECTION DISTRICT NO. 1  
 KROTZ SPRINGS, LOUISIANA  
 NOTES TO FINANCIAL STATEMENTS  
 FOR THE TWO YEARS ENDED JUNE 30, 1996 AND 1995

NOTE F: COMPENSATION PAID COMMISSION MEMBERS

|                        | <u>1996</u>   |                 | <u>1995</u>   |                 |
|------------------------|---------------|-----------------|---------------|-----------------|
|                        | <u>NUMBER</u> | <u>AMOUNT</u>   | <u>NUMBER</u> | <u>AMOUNT</u>   |
| Little, R.G., Chairman | 17            | \$ 850          | 15            | \$ 750          |
| Evans, Harold          | 17            | 850             | 15            | 750             |
| David, Robert          | 13            | 650             | 15            | 750             |
| Jarreau, Roland        | 17            | 850             | 15            | 750             |
| Coulon, Peter          | 17            | <u>850</u>      | 15            | <u>750</u>      |
| Totals                 |               | <u>\$ 4,050</u> |               | <u>\$ 3,750</u> |

NOTE G: CHANGES IN GENERAL FIXED ASSETS

The changes in general fixed assets are as follows:

|                            | Balance<br>June 30<br><u>1994</u> | <u>Additions</u>  | Balance<br>June 30<br><u>1996</u> |
|----------------------------|-----------------------------------|-------------------|-----------------------------------|
| Land                       | \$ 1,000                          | \$ 30,000         | \$ 31,000                         |
| Buildings and improvements | 68,143                            |                   | 68,143                            |
| Fire protection equipment  | 361,292                           | 375,169           | 736,461                           |
| Equipment and furniture    | <u>9,142</u>                      | <u>          </u> | <u>11,142</u>                     |
| <u>Totals</u>              | <u>\$439,577</u>                  | <u>\$405,169</u>  | <u>\$847,746</u>                  |

ST. LANDRY PARISH FIRE PROTECTION DISTRICT NO. 1  
KROTZ SPRINGS, LOUISIANA  
DETAILED SCHEDULE OF EXPENDITURES  
BUDGET (GAAP BASIS) AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 1996

|  | GENERAL FUND  |               |                | TOTAL<br>(MEMO<br>ONLY) |
|--|---------------|---------------|----------------|-------------------------|
|  | BUDGET        | ACTUAL        | VARIANCE       |                         |
| EXPENDITURES:                          |               |               |                |                         |
| Executive and administrative:          |               |               |                |                         |
| Salaries                               | \$175,311     | \$161,818     | \$13,493       | \$158,229               |
| Retirement                             | 11,800        | 12,282        | (482)          | 12,052                  |
| Insurance                              | 26,000        | 21,229        | 4,771          | 19,696                  |
| Workers compensation                   | 16,900        | 19,184        | (2,284)        | 17,369                  |
| Rescue runs, etc.                      | 7,700         | 6,357         | 1,343          | 7,262                   |
| Board per diem                         | 3,550         | 4,050         | (500)          | 3,750                   |
| Office expenses                        | 9,300         | 7,848         | 1,452          | 9,974                   |
| Firemen uniforms                       | 0             | 699           | (699)          | 577                     |
| Professional fees                      | 7,000         | 5,033         | 1,967          | 6,148                   |
| Supplies-medical, etc.                 | 1,400         | 4,031         | (2,631)        | 2,421                   |
| Payroll taxes                          | 13,411        | 14,743        | (1,332)        | 13,578                  |
| Repairs & maintenance                  | 11,400        | 13,468        | (2,068)        | 9,384                   |
| <br>Total executive and administrative | <br>\$283,772 | <br>\$270,742 | <br>\$13,030   | <br>\$260,440           |
| <br>Capital Outlay                     | <br>\$178,000 | <br>\$207,101 | <br>(\$29,101) | <br>\$201,068           |

See accountants' report and notes to financial statements.

*Barbara M. York*  
CERTIFIED PUBLIC ACCOUNTANT

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners  
St. Landry Parish  
Fire Protection District No. 1  
Krotz Springs, Louisiana

I have audited the component unit general purpose financial statements of St. Landry Fire Protection District No. 1 ( the District), as of and for the years ended June 30, 1996 and 1995, and have issued my report thereon dated October 30, 1996.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to the District, is the responsibility of the commissioners. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we perform tests of the District's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of my audit of the component unit general purpose financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, I do not express such an opinion.

The results of my tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

This report is intended for the information of the audit committee, commissioners, and the State of Louisiana Legislature Auditor. However, this report is a matter of public record and its distribution is not limited.



Barbara M. York  
Certified Public Accountant

October 30, 1996

*Barbara M. York*  
CERTIFIED PUBLIC ACCOUNTANT

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE  
BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners  
St. Landry Parish  
Fire Protection District No. 1  
Krotz Springs, Louisiana

I have audited the general purpose financial statements of the St. Landry Parish Fire District No. 1 (the District), as of and for the years ended June 30, 1996, and have issued my report thereon dated October 30, 1996.


I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

The commissioners of the District are responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgements by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing my audit of the general purpose financial statements of the District, for the years ended June 30, 1996 and 1995, I obtained an understanding of the internal control structure. With respect to the internal control structure, I obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and I assessed control risk in order to determine our auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, I do not express such an opinion.

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors and irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control structure and its operation that I consider to be material weaknesses as defined above.

This report is intended for the information of the commissioners, and State of Louisiana Legislative Auditor. However, this report is a matter of public record and its distribution is not limited.

  
Barbara M. York  
Certified Public Accountant

October 30, 1996

ST. LANDRY PARISH FIRE PROTECTION DISTRICT NO. 1  
 KROTZ SPRINGS, LOUISIANA  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND  
 CHANGES IN FUND BALANCE  
 BUDGET (GAAP BASIS) AND ACTUAL  
 GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 1996

|   | GENERAL FUND |           |            |
|---|--------------|-----------|------------|
|   | BUDGET       | ACTUAL    | VARIANCE   |
| <b>REVENUES</b>                                 |              |           |            |
| Ad valorem taxes                                | \$484,000    | \$469,884 | (\$14,116) |
| Intergovernmental                               | 4,000        | 4,522     | 522        |
| Interest earned                                 | 6,000        | 8,649     | 2,649      |
| Miscellaneous                                   | 3,000        | 108       | (2,892)    |
| Total revenues                                  | 497,000      | 483,163   | (13,837)   |
| <b>EXPENDITURES</b>                             |              |           |            |
| Executive and<br>administrative                 | 283,772      | 270,742   | 13,030     |
| Capital outlay                                  | 178,000      | 207,101   | (29,101)   |
| Total expenditures                              | 461,772      | 477,843   | (16,071)   |
| <b>EXCESS OF REVENUES<br/>OVER EXPENDITURES</b> | 35,228       | 5,320     | (29,908)   |
| <b>FUND BALANCES:</b>                           |              |           |            |
| BEGINNING                                       | 457,304      | 457,304   | 0          |
| Prior period adjustment                         |              | 4,141     | 4,141      |
| ENDING  | \$492,532    | \$466,765 | (\$25,767) |

See accountants' report and notes to financial statements.