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TOWN OF CHURCH POINT, LOUISIANA
FINANCIAL REPORT
SEPTEMBER 30, 1998

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the auditor, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date MAR 10 1999

C O N T E N T S

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BROUSSARD, POCHE, LEWIS & BREAUX, L.L.P.

CERTIFIED ACCOUNTANTS
Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish ~~INDEPENDENT~~ AUDITOR'S REPORT.

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The ~~Release Date~~ _____
by the Board of Aldermen
Town of Church Point, Louisiana

We have audited the accompanying general purpose financial statements of Town of Church Point, Louisiana as of September 30, 1998, and for the year then ended. These general purpose financial statements are the responsibility of Town of Church Point management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Town of Church Point, Louisiana as of September 30, 1998, and the results of its operations and cash flows of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles.

- Lawrence A. Cramer, CPA*
- Eugene C. Gilder, CPA*
- Donald W. Kelley, CPA*
- Herbert Lemoine II, CPA*
- Frank A. Stagno, CPA*
- Scott J. Broussard, CPA*
- L. Charles Abshire, CPA*
- Kenneth R. Dugas, CPA*
- P. John Blanchet III, CPA*
- Stephen L. Lambousy, CPA*
- Craig C. Balineaux, CPA*
- Peter C. Borrello, CPA*
- Michael P. Crochet, CPA*
- George J. Trappey III, CPA*
- Daniel E. Gilder, CPA*
- Gregory B. Milton, CPA*
- S. Scott Soileau, CPA*
- Patrick D. McCarthy, CPA*

- Retired:*
- Sidney L. Broussard, CPA 1980
 - Leon K. Poche, CPA 1984
 - James H. Breaux, CPA 1987
 - Erna R. Walton, CPA 1988
 - George A. Lewis, CPA* 1992
 - Geraldine J. Wimberly, CPA* 1996
 - Rodney L. Savoy, CPA* 1996
 - Larry G. Broussard, CPA* 1996

Members of American Institute of
Certified Public Accountants
Society of Louisiana Certified
Public Accountants

* A Professional Accounting Corporation.

The Mayor and the Board of Aldermen
Town of Church Point, Louisiana

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund and account group financial statements and the schedules listed in the table of contents as "Other Supplementary Information" are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Church Point. Such information, except for the Schedule of Insurance in Force marked "unaudited", on which we express no opinion, has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to general purpose financial statements taken as a whole.

In accordance with Government Auditing Standards, we have also issued a report dated December 22, 1998, on our consideration of the Town of Church Point's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants.

The financial information for the preceding year which is included for comparative purposes was taken from the financial report for that year in which we expressed an unqualified opinion on the general purpose financial statements of the Town of Church Point, Louisiana.

Broussard, Poché, Lewis & Breaux LLP

Crowley, Louisiana
December 22, 1998

GENERAL PURPOSE FINANCIAL STATEMENTS
(COMBINED STATEMENTS - OVERVIEW)

TOWN OF CHURCH POINT, LOUISIANA

COMBINED BALANCE SHEET -
ALL FUND TYPES AND ACCOUNT GROUPS
September 30, 1998

ASSETS	Governmental Fund Types			
	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>
Cash and cash equivalents	\$222,528	\$230,307	\$ 63,490	\$ -
Investments, at cost	126,025	-	-	-
Receivables:				
Accounts net of allowance for uncollectible accounts 1998 - \$9,335, 1997 - \$9,427	-	-	-	-
Special assessments	-	9,803	3,408	-
Other	8,244	-	-	-
Unbilled services	-	-	-	-
Grant	15,970	-	-	-
Due from other funds	24,019	33,553	1,465	-
Due from other governments	-	53,735	-	-
Inventory of supplies, at cost	-	-	-	-
Restricted assets:				
Customer deposits	-	-	-	-
Revenue bond sinking account	-	-	-	-
Revenue bond reserve account	-	-	-	-
Revenue bond contingency account	-	-	-	-
Capital improvements account	-	-	-	-
Land and buildings	-	-	-	-
Autos and trucks	-	-	-	-
Improvements other than buildings	-	-	-	-
Le Vieux Presbytere - renovations in progress	-	-	-	-
Machinery and equipment	-	-	-	-
Miscellaneous town property	-	-	-	-
Utilities - plant and equipment	-	-	-	-
Amount available in Debt Service Funds	-	-	-	-
Amount to be provided for retirement of general long-term debt	-	-	-	-
Total assets	<u>\$396,786</u>	<u>\$327,398</u>	<u>\$ 68,363</u>	<u>\$ -</u>

Exhibit A

<u>Proprietary Fund Type</u>	<u>Fiduciary Fund Type</u>	<u>General Fixed Assets</u>	<u>General Long- Term Debt</u>	<u>Totals (Memorandum Only)</u>	
				<u>1998</u>	<u>1997</u>
<u>Enterprise</u>	<u>Agency</u>				
\$ 271,536	\$ 25,564	\$ -	\$ -	\$ 813,425	\$ 577,568
-	-	-	-	126,025	171,694
57,702	-	-	-	57,702	51,843
-	-	-	-	13,211	13,211
-	-	-	-	8,244	53,446
21,998	-	-	-	21,998	23,205
-	-	-	-	15,970	29,775
40,448	-	-	-	99,485	100,181
-	-	-	-	53,735	56,334
17,155	-	-	-	17,155	17,192
54,120	-	-	-	54,120	48,375
827	-	-	-	827	827
27,440	-	-	-	27,440	21,554
26,123	-	-	-	26,123	20,743
71,853	-	-	-	71,853	60,182
-	-	846,842	-	846,842	846,842
-	-	262,484	-	262,484	262,484
-	-	2,675,879	-	2,675,879	2,672,129
-	-	98,929	-	98,929	36,713
-	-	172,757	-	172,757	170,767
-	-	196,857	-	196,857	196,226
4,031,627	-	-	-	4,031,627	4,114,470
-	-	-	59,932	59,932	59,521
-	-	-	294,430	294,430	354,327
<u>\$4,620,829</u>	<u>\$ 25,564</u>	<u>\$4,253,748</u>	<u>\$ 354,362</u>	<u>\$10,047,050</u>	<u>\$ 9,959,609</u>

(Continued)

TOWN OF CHURCH POINT, LOUISIANA

COMBINED BALANCE SHEET -
ALL FUND TYPES AND ACCOUNT GROUPS (CONTINUED)
September 30, 1998

LIABILITIES AND FUND EQUITY	Governmental Fund Types			
	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>
Liabilities:				
Accounts payable	\$ 22,225	\$ -	\$ -	\$ -
Other payable	-	-	-	-
Deferred revenues	-	9,803	-	-
Due to other funds	30,680	1,465	13,075	-
Payable from restricted assets:				
Customers' deposits	-	-	-	-
Accrued interest payable	-	-	-	-
General obligation bonds	-	-	-	-
Compensated absences payable	-	-	-	-
Lease payable	-	-	-	-
Revenue bond payable	-	-	-	-
Other payables	-	-	-	-
Total liabilities	<u>\$ 52,905</u>	<u>\$ 11,268</u>	<u>\$ 13,075</u>	<u>\$ -</u>
Fund equity:				
Contributed capital	\$ -	\$ -	\$ -	\$ -
Investment in general fixed assets	-	-	-	-
Retained earnings:				
Reserved for bond reserve fund	-	-	-	-
Reserved for Revenue Bond Debt Service	-	-	-	-
Reserved for Revenue Bond contingencies	-	-	-	-
Reserved for capital improvements	-	-	-	-
Undesignated	-	-	-	-
Fund balances:				
Unreserved -				
Designated for debt service	-	-	59,932	-
Undesignated	<u>343,881</u>	<u>316,130</u>	<u>(4,644)</u>	<u>-</u>
Total fund equity	<u>\$343,881</u>	<u>\$316,130</u>	<u>\$ 55,288</u>	<u>\$ -</u>
Total liabilities and fund equity	<u>\$396,786</u>	<u>\$327,398</u>	<u>\$ 68,363</u>	<u>\$ -</u>

See Notes to Financial Statements.

Exhibit A
(continued)

Proprietary Fund Type	Fiduciary Fund Type	Account Groups		Totals (Memorandum Only)	
		General Fixed Assets	General Long- Term Debt	1998	1997
<u>Enterprise</u>	<u>Agency</u>				
\$ 11,141	\$ -	\$ -	\$ -	\$ 33,366	\$ 51,764
-	3,144	-	-	3,144	32,197
-	-	-	-	9,803	9,803
31,845	22,420	-	-	99,485	100,181
48,912	-	-	-	48,912	44,170
5,047	-	-	-	5,047	3,766
-	-	-	340,000	340,000	405,000
2,260	-	-	14,362	16,622	12,670
17,000	-	-	-	17,000	-
1,417,013	-	-	-	1,417,013	1,446,899
580	-	-	-	580	539
<u>\$1,533,798</u>	<u>\$ 25,564</u>	<u>\$ -</u>	<u>\$ 354,362</u>	<u>\$ 1,990,972</u>	<u>\$ 2,106,989</u>
\$3,125,334	\$ -	\$ -	\$ -	\$ 3,125,334	\$ 3,112,326
-	-	4,253,748	-	4,253,748	4,185,161
27,440	-	-	-	27,440	21,554
827	-	-	-	827	827
26,123	-	-	-	26,123	20,743
71,853	-	-	-	71,853	60,182
(164,546)	-	-	-	(164,546)	(164,914)
-	-	-	-	59,932	59,521
-	-	-	-	655,367	557,220
<u>\$3,087,031</u>	<u>\$ -</u>	<u>\$4,253,748</u>	<u>\$ -</u>	<u>\$ 8,056,078</u>	<u>\$ 7,852,620</u>
<u>\$4,620,829</u>	<u>\$ 25,564</u>	<u>\$4,253,748</u>	<u>\$ 354,362</u>	<u>\$10,047,050</u>	<u>\$ 9,959,609</u>

TOWN OF CHURCH POINT, LOUISIANA

COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES -
ALL GOVERNMENTAL FUND TYPES
Year Ended September 30, 1998

	<u>General</u>	<u>Special Revenue</u>
Revenues:		
Taxes	\$ 296,724	\$ 353,469
Licenses and permits	141,515	-
Intergovernmental revenues	92,842	-
Charges for services	24,919	-
Fines	85,314	-
Miscellaneous	25,847	26
Gain on sale of assets	200	-
Rent income	25,500	-
Oil lease income	28,247	-
Interest	10,669	3,121
Grant income	75,264	-
Total revenues	<u>\$ 807,041</u>	<u>\$ 356,616</u>
Expenditures:		
Current:		
General government	\$ 294,101	\$ 80,462
Public safety	454,608	-
Culture and recreation	22,532	-
Public works	132,251	-
Debt service:		
Principal retirement	-	-
Interest and fiscal charges	-	-
Total expenditures	<u>\$ 903,492</u>	<u>\$ 80,462</u>
Excess (deficiency) of revenues over expenditures	<u>\$ (96,451)</u>	<u>\$ 276,154</u>
Other financing sources (uses):		
Operating transfers in	\$ 109,757	\$ -
Operating transfers out	(10,650)	(180,750)
Issuance of bonds	-	-
	<u>\$ 99,107</u>	<u>\$ (180,750)</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ 2,656	\$ 95,404
Fund balances, beginning	341,225	220,726
Residual equity transfer out	<u>-</u>	<u>-</u>
Fund balances, ending	<u>\$ 343,881</u>	<u>\$ 316,130</u>

See Notes to Financial Statements.

<u>Debt Service</u>	<u>Capital Projects</u>	<u>Totals</u> <u>(Memorandum Only)</u>	
		<u>1998</u>	<u>1997</u>
\$ -	\$ -	\$ 650,193	\$ 592,062
-	-	141,515	137,190
-	-	92,842	102,780
-	-	24,919	24,932
-	-	85,314	96,047
-	-	25,873	20,111
-	-	200	1,675
-	-	25,500	19,500
-	-	28,247	101,028
1,887	-	15,677	15,680
-	-	75,264	310,283
<u>\$ 1,887</u>	<u>\$ -</u>	<u>\$1,165,544</u>	<u>\$1,421,288</u>
\$ 22	\$ 17	\$ 374,602	\$ 342,698
-	-	454,608	447,131
-	-	22,532	19,759
-	3,750	136,001	572,495
65,000	-	65,000	55,000
24,000	-	24,000	24,000
<u>\$ 89,022</u>	<u>\$ 3,767</u>	<u>\$1,076,743</u>	<u>\$1,461,083</u>
<u>\$ (87,135)</u>	<u>\$ (3,767)</u>	<u>\$ 88,801</u>	<u>\$ (39,795)</u>
\$ -	\$ -	\$ 109,757	\$ 459,619
87,650	3,750	(100,000)	(458,178)
-	-	-	60,000
<u>\$ 87,650</u>	<u>\$ 3,750</u>	<u>\$ 9,757</u>	<u>\$ 61,441</u>
\$ 515	\$ (17)	\$ 98,558	\$ 21,646
54,773	17	616,741	595,095
-	-	-	-
<u>\$ 55,288</u>	<u>\$ -</u>	<u>\$ 715,299</u>	<u>\$ 616,741</u>

TOWN OF CHURCH POINT, LOUISIANA

COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
 IN FUND BALANCES - BUDGET (GAAP BASIS) AND ACTUAL -
 GENERAL AND SPECIAL REVENUE FUND TYPES
 Year Ended September 30, 1998

	<u>General Fund</u>		
	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues:			
Taxes	\$ 263,000	\$ 296,724	\$ 33,724
Licenses and permits	125,650	141,515	15,865
Intergovernmental revenues	75,084	92,842	17,758
Charges for services	22,600	24,919	2,319
Fines	80,000	85,314	5,314
Gain on sale of assets	-	200	200
Miscellaneous income	82,870	25,847	(57,023)
Rent income	25,800	25,500	(300)
Oil lease income	24,816	28,247	3,431
Interest	1,900	10,669	8,769
Grant income	59,500	75,264	15,764
Total revenues	<u>\$ 761,220</u>	<u>\$ 807,041</u>	<u>\$ 45,821</u>
Expenditures:			
Current:			
General government	\$ 291,414	\$ 294,101	\$ (2,687)
Public safety	443,380	454,608	(11,228)
Culture and recreation	12,550	22,532	(9,982)
Public works	142,050	132,251	9,799
Total expenditures	<u>\$ 889,394</u>	<u>\$ 903,492</u>	<u>\$ (14,098)</u>
Excess (deficiency) of revenues over expenditures	<u>\$ (128,174)</u>	<u>\$ (96,451)</u>	<u>\$ 31,723</u>
Other financing sources (uses):			
Operating transfers in	\$ 150,000	\$ 109,757	\$ (40,243)
Operating transfers out	(5,000)	(10,650)	(5,650)
Issuance of bonds	-	-	-
	<u>\$ 145,000</u>	<u>\$ 99,107</u>	<u>\$ (45,893)</u>
Excess of revenues and other sources over expenditures and other uses	\$ 16,826	\$ 2,656	\$ (14,170)
Fund balances, beginning	<u>341,225</u>	<u>341,225</u>	<u>-</u>
Fund balances, ending	<u>\$ 358,051</u>	<u>\$ 343,881</u>	<u>\$ (14,170)</u>

<u>Capital Projects Fund</u>			<u>Special Revenue Funds</u>		
<u>Budget</u>	<u>Actual</u>	<u>Variance- Favorable (Unfavorable)</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance- Favorable (Unfavorable)</u>
\$ -	\$ -	\$ -	\$ 290,000	\$ 353,469	\$ 63,469
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	26	26
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	3,121	3,121
-	-	-	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 290,000</u>	<u>\$ 356,616</u>	<u>\$ 66,616</u>
\$ -	\$ -	\$ -	\$ 80,268	\$ 80,462	\$ (194)
-	-	-	-	-	-
-	-	-	-	-	-
-	3,767	(3,767)	-	-	-
<u>\$ -</u>	<u>\$ 3,767</u>	<u>\$ (3,767)</u>	<u>\$ 80,268</u>	<u>\$ 80,462</u>	<u>\$ (194)</u>
<u>\$ -</u>	<u>\$ (3,767)</u>	<u>\$ (3,767)</u>	<u>\$ 209,732</u>	<u>\$ 276,154</u>	<u>\$ 66,422</u>
\$ -	\$ 3,750	\$ 3,750	\$ -	\$ -	\$ -
-	-	-	(215,700)	(180,750)	34,950
-	-	-	-	-	-
<u>\$ -</u>	<u>\$ 3,750</u>	<u>\$ 3,750</u>	<u>\$ (215,700)</u>	<u>\$ (180,750)</u>	<u>\$ 34,950</u>
\$ -	\$ (17)	\$ (17)	\$ (5,968)	\$ 95,404	\$ 101,372
17	17	-	220,726	220,726	-
<u>\$ 17</u>	<u>\$ -</u>	<u>\$ (17)</u>	<u>\$ 214,758</u>	<u>\$ 316,130</u>	<u>\$ 101,372</u>

TOWN OF CHURCH POINT, LOUISIANA
COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - BUDGET (GAAP BASIS) AND ACTUAL -
GENERAL AND SPECIAL REVENUE FUND TYPES (CONTINUED)
Year Ended September 30, 1998

	Totals (Memorandum Only)		
	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Taxes	\$ 553,000	\$ 650,193	\$ 97,193
Licenses and permits	125,650	141,515	15,865
Intergovernmental revenues	75,084	92,842	17,758
Charges for services	22,600	24,919	2,319
Fines	80,000	85,314	5,314
Gain on sale of assets	-	200	200
Miscellaneous income	82,870	25,873	(56,997)
Rent income	25,800	25,500	(300)
Oil lease income	24,816	28,247	3,431
Interest	1,900	13,790	11,890
Grant income	59,500	75,264	15,764
Total revenues	\$1,051,220	\$1,163,657	\$ 112,437
Expenditures:			
Current:			
General government	\$ 371,682	\$ 374,563	\$ (2,881)
Public safety	443,380	454,608	(11,228)
Culture and recreation	12,550	22,532	(9,982)
Public works	142,050	136,018	6,032
Total expenditures	\$ 969,662	\$ 987,721	\$ (18,059)
Excess of revenues over expenditures	\$ 81,558	\$ 175,936	\$ 94,378
Other financing sources:			
Operating transfers in	\$ 150,000	\$ 113,507	\$ (36,493)
Operating transfers out	(220,700)	(191,400)	29,300
Issuance of bonds	-	-	-
	\$ (70,700)	\$ (77,893)	\$ (7,193)
Excess of revenues and other sources over expenditures and other uses	\$ 10,858	\$ 98,043	\$ 87,185
Fund balances, beginning	561,968	561,968	-
Fund balances, ending	\$ 572,826	\$ 660,011	\$ 87,185

See Notes to Financial Statements.

TOWN OF CHURCH POINT, LOUISIANA
 STATEMENTS OF REVENUES, EXPENSES, AND
 CHANGES IN RETAINED EARNINGS -
 PROPRIETARY FUND TYPES
 Years Ended September 30, 1998 and 1997

	<u>1998</u>	<u>1997</u>
Operating revenue:		
Charges for services	\$580,885	\$563,087
Other	<u>20,902</u>	<u>22,387</u>
Total operating revenue	<u>\$601,787</u>	<u>\$585,474</u>
Operating expenses:		
Salaries	\$132,587	\$128,576
Group insurance	13,024	11,803
Utilities	66,788	65,048
Repairs and maintenance	40,059	136,741
Legal and professional	944	-
Insurance	16,400	17,266
Operating supplies	48,297	44,730
Office supplies and expense	4,514	5,004
Bad debt expense	-	203
Payroll taxes	10,412	9,867
Depreciation	165,777	169,305
Other	<u>13,361</u>	<u>12,851</u>
Total operating expenses	<u>\$512,163</u>	<u>\$601,394</u>
Operating income (loss)	<u>\$ 89,624</u>	<u>\$(15,920)</u>
Non-operating revenue (expense):		
Interest income	\$ 9,769	\$ 8,359
Interest expense	<u>(71,331)</u>	<u>(72,917)</u>
	<u>\$(61,562)</u>	<u>\$(64,558)</u>
Income (loss) before operating interfund transfers	\$ 28,062	\$(80,478)
Operating interfund transfers:		
Operating transfers out	<u>(4,757)</u>	<u>(12,376)</u>
Net income (loss)	\$ 23,305	\$(92,854)
Retained earnings, beginning	(61,608)	31,246
Residual equity transfer in	<u>-</u>	<u>-</u>
Retained earnings (deficit), ending	<u>\$(38,303)</u>	<u>\$(61,608)</u>

See Notes to Financial Statements.

TOWN OF CHURCH POINT, LOUISIANA
 STATEMENTS OF CASH FLOWS
 PROPRIETARY FUND TYPES
 Years Ended September 30, 1998 and 1997

	<u>1998</u>	<u>1997</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Operating income (loss)	\$ 89,624	\$ (15,920)
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation	165,777	169,305
Provision for uncollectible accounts	(92)	203
Changes in assets and liabilities:		
(Increase) decrease in assets:		
Accounts receivable	(5,767)	(883)
Inventory	37	(7)
Due from other funds	(172)	5,505
Unbilled services receivable	1,207	(1,909)
Increase (decrease) in liabilities:		
Accounts payable	(16,317)	13,940
Due to other funds	3,302	(12,594)
Customer deposits	4,742	3,043
Compensation absences payable	(1,562)	2,888
Other payable	<u>41</u>	<u>(187)</u>
Net cash provided by operating activities	<u>\$ 240,820</u>	<u>\$ 163,384</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
Operating transfers out to other funds	<u>\$ (4,757)</u>	<u>\$ (12,376)</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Acquisition and construction of capital assets	\$ (82,933)	\$ (32,312)
Interest paid on revenue bonds	(70,050)	(74,195)
Payment on revenue bonds	(29,887)	(25,741)
Increase in contributed capital from sales tax funds	13,008	-
Lease payable	<u>17,000</u>	<u>-</u>
Net cash used for capital and related financing activities	<u>\$ (152,862)</u>	<u>\$ (132,248)</u>
Totals forward	<u>\$ 83,201</u>	<u>\$ 18,760</u>

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TOWN OF CHURCH POINT, LOUISIANA
 STATEMENTS OF CASH FLOWS
 PROPRIETARY FUND TYPES (CONTINUED)
 Years Ended September 30, 1998 and 1997

	<u>1998</u>	<u>1997</u>
Totals forwarded	\$ 83,201	\$ 18,760
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest received	<u>9,769</u>	<u>8,359</u>
Net increase in cash and cash equivalents	\$ 92,970	\$ 27,119
Cash and cash equivalents, beginning	<u>358,929</u>	<u>331,810</u>
Cash and cash equivalents, ending	<u>\$ 451,899</u>	<u>\$ 358,929</u>

See Notes to Financial Statements.

TOWN OF CHURCH POINT, LOUISIANA

NOTES TO FINANCIAL STATEMENTS

Note 1. Summary of Significant Accounting Policies

The Town of Church Point was incorporated June 1, 1899, under the Lawrason Act, and is administered under the Mayor and Board of Aldermen form of government.

The Town's financial statements include the accounts of all Town operations. The following entities are not included because of the reasons noted:

The Town of Church Point Housing Authority was chartered by the Town, and its Board of Directors is appointed by the Mayor and Board of Aldermen. However, the Town's oversight responsibilities in the management of operations and financial accountability is remote.

The accounting and reporting policies of the Town of Church Point conform to generally accepted accounting principles as applicable to governmental units. Such accounting and reporting procedures also conform to the requirements of the industry audit guide, Audits of State and Local Governmental Units, published by the American Institute of Certified Public Accountants.

The following is a summary of certain significant accounting policies and practices.

Fund accounting:

The accounts of the Town of Church Point are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into six generic fund types and three broad fund categories as follows:

Governmental Funds

General Fund

The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

NOTES TO FINANCIAL STATEMENTS

Governmental Funds (continued)

Special revenue funds

Special revenue funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

Debt service funds

Debt service funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

Capital Projects Funds

Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds.)

Proprietary Funds

Enterprise funds

Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Fiduciary Funds

Agency funds

Trust and agency funds are used to account for assets held by the Town in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

NOTES TO FINANCIAL STATEMENTS

Fixed assets and long-term liabilities:

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental funds are accounted for on a spending or "financial flow" measurement focus and only current assets and current liabilities are generally included on their balance sheets.

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. These assets are recorded as expenditures in the governmental fund types when purchased. General fixed assets consisting of certain improvements including drainage systems and lighting systems, are capitalized along with other general fixed assets. No depreciation has been provided on general fixed assets.

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in the governmental funds.

The two account groups are not "funds". They are concerned only with the measurement of financial position and are not involved with measurement of results of operations.

All proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus, and all assets and liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets.

Depreciation of all exhaustible fixed assets used by the proprietary fund is charged as an expense against its operations. Accumulated depreciation is reported on the proprietary fund balance sheet. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Improvements and buildings	40 Years
Equipment	5-8 Years
Autos and trucks	3 Years

All fixed assets are valued at historical cost.

NOTES TO FINANCIAL STATEMENTS

Basis of accounting:

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds and agency funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except that principal and interest on general long-term debt is recognized as an expenditure when due.

Purchases of operating supplies are regarded as expenditures at the time purchased, and inventories of such supplies (if any) are not recorded as assets at the close of the fiscal year.

The proprietary fund is accounted for using the accrual basis of accounting whereby revenues are recognized when they are earned and expenses are recognized when incurred.

Those revenues susceptible to accrual are property taxes, special assessments, interest revenue, and charges for services. Sales taxes collected and held by the parish at year-end on behalf of the Town also are recognized as revenue. All other revenue is not susceptible to accrual because generally they are not measurable until received in cash.

The Town reports deferred revenue on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. In subsequent periods, when both revenue recognition criteria are met or when the government has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

Proprietary funds are reported in accordance with GASB Statement No. 20, Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting. This standard requires that all applicable GASB pronouncements, Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board (APB) Opinions, and Accounting Research Bulletins (ARBs) issued on or before November 30, 1989 be applied to proprietary activities unless they (FASB Statements and Interpretations, ARB Opinions, and ARBs) conflict with or contradict GASB pronouncements.

NOTES TO FINANCIAL STATEMENTS

GASB Statement No. 20 also states that for proprietary activities management may elect to apply all FASB Statements and Interpretations issued after November 30, 1989, except for those that conflict with or contradict GASB pronouncements. Proprietary activities under the control of the Town of Church Point will not elect to apply FASB Statements and Interpretations issued after November 30, 1989, unless they are adopted by GASB.

Budgets and budgetary accounting:

The Town follows these procedures in establishing the budgetary data reflected in the financial statements:

1. Prior to October 1, the Mayor submits to the Board of Aldermen a proposed operating budget for the ensuing fiscal year. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted at the City Hall to obtain taxpayer comments.
3. The budget is legally enacted through passage of a resolution.
4. The Mayor is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the Aldermen. All appropriations lapse at the end of the fiscal year.
5. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).
6. The budget is employed as a management control device during the year for the General Fund and Special Revenue Funds.

All budget appropriations lapse at year end.

Investments:

Investments are stated at cost which is not materially different from the lower of cost or market.

Cash and cash equivalents:

For purposes of the statement of cash flows, the Company considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

NOTES TO FINANCIAL STATEMENTS

Inventories:

Inventories are valued at cost, which approximates market, using the first-in/first-out (FIFO) method. The cost of governmental fund type inventories are recorded as expenditures when purchased rather than when consumed.

Comparative data:

Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the Town's financial position and operations. However, comparative (i.e., presentation of prior year totals by fund type) data have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

Total columns on combined statements - overview:

Total columns on the combined statements - overview are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

Note 2. Changes in Fixed Assets

A summary of changes in general fixed assets follows:

	Balance October 1, <u>1997</u>	<u>Additions</u>	<u>Deletions</u>	Balance Sept. 30, <u>1998</u>
Land and buildings	\$ 846,842	\$ -	\$ -	\$ 846,842
Autos and trucks	262,484	-	-	262,484
Equipment	170,767	1,990	-	172,757
Improvements other than buildings	2,672,129	3,750	-	2,675,879
Le Vieux Presbytere - renovations in process	36,713	62,216	-	98,929
Miscellaneous Town property	<u>196,226</u>	<u>631</u>	<u>-</u>	<u>196,857</u>
Total	<u>\$4,185,161</u>	<u>\$ 68,587</u>	<u>\$ -</u>	<u>\$4,253,748</u>

NOTES TO FINANCIAL STATEMENTS

A summary of proprietary fund plant and equipment at September 30, 1998 is as follows:

<u>Description</u>	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Net</u>
Water plant	\$1,588,721	\$1,003,230	\$ 585,491
Sewerage plant	4,631,689	1,241,527	3,390,162
Trucks and automobiles	22,349	22,349	-
Equipment	<u>217,669</u>	<u>161,695</u>	<u>55,974</u>
Totals	<u>\$6,460,428</u>	<u>\$2,428,801</u>	<u>\$4,031,627</u>

Note 3. Changes in Long-Term Debt

The following is a summary of bond transactions of the Town for the year ended September 30, 1998:

	<u>General Obligation</u>	<u>Utility Revenue</u>	<u>Total</u>
Bonds payable at 9-30-97	\$ 405,000	\$1,446,899	\$1,851,899
Bonds retired	<u>65,000</u>	<u>29,886</u>	<u>94,886</u>
Bonds payable at 9-30-98	<u>\$ 340,000</u>	<u>\$1,417,013</u>	<u>\$1,757,013</u>

Bonds payable at September 30, 1998 are composed of the following individual issues:

General obligation bonds:

\$600,000 Certificate of Indebtedness, series 1992, due in annual installments of \$45,000 to \$75,000 through June 1, 2002; interest at 6% (to be retired by proceeds of the 1% sales and use tax)	\$ 285,000
\$60,000 Certificates of Indebtedness, series 1997, due in annual installments of \$5,000 to \$7,000 through August 1, 2007; interest at 5.5% (to be retired by excess revenues)	<u>55,000</u>
	<u>\$ 340,000</u>

NOTES TO FINANCIAL STATEMENTS

Utility Revenue Bonds:

\$1,528,000 of Utility Revenue Bonds with an interest payment due of \$76,400 on June 3, 1994 and monthly installments of principal and interest of \$8,328 through June 3, 2023; interest at 5% (to be retired by excess revenues)

\$1,417,013

The annual requirements to amortize all debt outstanding at September 30, 1998, including interest payments of \$1,115,056 are as follows:

<u>Year Ending</u> <u>September 30</u>	<u>General</u> <u>Obligation</u>	<u>Utility</u> <u>Revenue</u>	<u>Total</u>
1999	\$ 90,125	\$ 99,931	\$ 190,056
2000	90,950	99,931	190,881
2001	92,475	99,931	192,406
2002	87,645	99,931	187,576
2003	7,815	99,931	107,746
2004 and thereafter	<u>30,795</u>	<u>1,972,609</u>	<u>2,003,404</u>
	<u>\$ 399,805</u>	<u>\$2,472,264</u>	<u>\$2,872,069</u>

There are a number of limitations and restrictions contained in the various bond indentures. The Town is in compliance with all significant limitations and restrictions.

Note 4. Dedication of Sales Tax Proceeds

The proceeds of the Town 1% sales and use tax approved January 10, 1967 are dedicated to the following purposes:

1. Constructing, paving, resurfacing, improving and maintaining streets.
2. Constructing, and improving drains, drainage canals and subsurface drainage.
3. Constructing and purchasing fire department stations and equipment and operating same.
4. For any one or more of said purposes, title to which shall be in the public.
5. Such tax to be subject to funding into bonds by the Town maturing not more than ten years from date thereof.

NOTES TO FINANCIAL STATEMENTS

Note 5. Enterprise Fund Operations

Enterprise operations of the Town of Church Point consist of the Water Utility Fund and Sewerage System Fund.

Operating results of the individual utilities were as follows:

<u>Year Ended</u> <u>Sept. 30</u>		<u>Charges</u> <u>for</u> <u>Services</u>	<u>Operating</u> <u>Expenses</u>	<u>Operating</u> <u>Income</u> <u>(Loss)</u>
Water Utility	1998	<u>\$253,833</u>	<u>\$223,383</u>	<u>\$ 30,450</u>
	1997	<u>\$247,943</u>	<u>\$273,072</u>	<u>\$(25,129)</u>
Sewerage Utility	1998	<u>\$347,954</u>	<u>\$288,780</u>	<u>\$ 59,174</u>
	1997	<u>\$337,531</u>	<u>\$328,322</u>	<u>\$ 9,209</u>

Note 6. Interfund Receivables, Payables

<u>Receivables</u>	<u>Payables</u>	<u>Interfund</u>	<u>Interfund</u>
General Fund		\$ 24,019	\$ 30,680
Special revenue funds - Sales Tax Fund		33,553	1,465
Debt service funds -			
Special assessment S-120/79		1,465	1,875
Special Assessment S-166		-	11,200
Enterprise fund -			
Water Utility Fund		1,798	31,845
Sewerage Fund		38,650	-
Agency fund - Payroll Fund		-	22,420
		<u>\$ 99,485</u>	<u>\$ 99,485</u>

NOTES TO FINANCIAL STATEMENTS

Note 7. Ad Valorem Taxes

Ad valorem taxes attach as an enforceable lien on property as of January 1. Taxes are levied on October 1 and due by December 31. The Town bills and collects its own property taxes. Town ad valorem tax revenues are recognized when levied to the extent that they result in current receivables.

For the year ended September 30, 1998, taxes of 10.00 mills were levied on property with assessed valuations totaling \$8,604,280 and were dedicated as follows:

General corporate purposes	7.0 mills
Fire protection	3.0 mills

Total taxes levied were \$86,043 at September 30, 1998.

Note 8. Cash and Cash Equivalents

For reporting purposes, cash and cash equivalents include cash and certificates of deposit with original maturities of 90 days or less. The Town may invest in United States bonds, treasury notes, or certificates, or time certificates of deposit of state banks having their principal office in the State of Louisiana, or any other federally insured investment. The Town may also invest in shares of any homestead and building and loan association in any amount not exceeding the federally insured amount. The deposits at September 30, 1998 were secured as follows:

	<u>Bank Balance</u>	<u>FDIC Insurance</u>	<u>Balance Uninsured</u>
Checking	\$ 567,846	\$ 200,000	\$ 367,846
Savings and certificates of deposit	<u>570,927</u>	<u>200,000</u>	<u>370,927</u>
Total	<u>\$1,138,773</u>	<u>\$ 400,000</u>	\$ 738,773
Securities pledged and held by the custodial bank in the name of the bank (Category III)			<u>665,310</u>
Amount unsecured			<u>\$ 73,463</u>

NOTES TO FINANCIAL STATEMENTS

Note 9. Retirement Commitments

All employees of the Town of Church Point are members of the Federal Social Security system. Two police officers are also members of the Municipal Police Employees' Retirement System.

The Municipal Police Employees' Retirement System (the System) is a cost-sharing multiple-employer public employee retirement system (PERS).

Membership is mandatory for any full-time police officers employed by a municipality of the State of Louisiana and engaged in law enforcement, empowered to make arrest, providing they do not have to pay social security and providing they meet the statutory criteria. Employees who have been members of the System for one year, and retire at or after age 50 with at least 20 years of credited service, or at or after age 55 with at least 12 years of credited service are entitled to a retirement benefit payable monthly for life, equal to 3-1/3 percent of their average final compensation multiplied by the employee's years of credited service. Final compensation is the employee's monthly earnings during the 36 consecutive or joined months that produce the highest average. The System also provides death and disability benefits. Benefits are established by state statute.

The Municipal Police Employee's Retirement System issues a publicly available report that includes financial statements and required supplemental information. That report may be obtained by writing to Municipal Police Employee's Retirement System, 8401 United Plaza Blvd., Suite 270, Baton Rouge, LA 70809-7017.

Funding policy:

Plan members are required to contribute 7.5% of their annual covered salary and the Town is required to contribute 9.0% as established by the state statute. The Town's contributions to the System for the year ended September 30, 1998, 1997, and 1996 were \$2,903, \$1,783, and \$1,665, respectively, equal to the required contributions for each year.

Note 10. Risk Management

The Town of Church Point is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town participates in a risk management pool with other municipalities, carries commercial insurance and began carrying general liability insurance as of August 22, 1998.

NOTES TO FINANCIAL STATEMENTS

Note 11. Stewardship, Compliance and Accountability

Deficit fund balance and retained earnings of individual funds:

Debt service fund

The Special Assessment S-166 fund has a fund balance deficit of \$4,644 as of September 30, 1998.

Enterprise fund

The sewerage utility fund has a deficit retained earnings balance of \$148,320 as of September 30, 1998 primarily as a result of insufficient income to cover expenses including depreciation and operating transfers out.

The Town plans to liquidate these deficits with charges for services and operating transfers.

Note 12. Reclassification of Certain Items in Financial Statements

Certain items in the financial statements as of September 30, 1997 have been reclassified to be consistent with the classifications adopted for the year ended September 30, 1998 with no effect on net income or excess/deficiency of revenues over expenditures.

Note 13. Compensated Absences

It is the policy of the Town to grant sick leave with pay to employees of the Town who meet specific criteria. This time can be accumulated by an employee for two years. If the sick leave is not used within a two year period, one year's leave is lost. Furthermore, employees who resign, retire, or are dismissed from employment shall not be paid for any accrued sick leave.

Note 14. Contingencies

As indicated in Note 10, the Town did not carry any general liability insurance prior to August 22, 1998. The Town does have five pending lawsuits against it, two of which are set to go to trial in 1999. The Town intends to vigorously contest these suits.

As of September 30, 1998, the Town is unable to assess the potential losses, if any, associated with the suits or unasserted claims mentioned above. Currently, no liability has been provided for in the financial statements of the Town.

NOTES TO FINANCIAL STATEMENTS

Note 15. Lease-Purchase

The Town has entered into a lease-purchase agreement for financing the acquisition of a tract of land for \$25,000. The lease agreement calls for 25 monthly payments of \$1,000 each beginning February 1, 1998. Lease expenditures for the year ended September 30, 1998 amounted to \$8,000. The future minimum lease payments for this lease are as follows:

1999	\$ 12,000
2000	<u>5,000</u>
Total	<u>\$ 17,000</u>

Note 16. Federally Assisted Programs

The Town participates in a number of federally assisted programs. Audits of prior years have not resulted in any disallowed costs; however, grantor agencies may provide for further examinations. Based on prior experience, the Town's management believes that further examination would not result in any material costs.

Note 17. Year 2000 Issue

The Town is currently in the "Awareness Stage" in relation to the Year 2000 issue. The Town has begun to assess the impact of Year 2000 on the operations of the Town. As of September 30, 1998, the amount of work involved and resources required, if any, to become Year 2000 compliant has not been determined.

Note 18. Related Party Transactions

As of September 30, 1998, the Town had transactions with related parties as defined in SFAS No. 57. Specifically, the Town purchased liability and property insurance from a relative of the mayor. These policies are for a period of one year for a cost of approximately \$67,500.

Note 19. Subsequent Events

The Town of Church Point has received authorization to issue \$2,500,000 of Utilities Revenue Bonds to mature over a period not exceeding 20 years from the date of issuance at a rate of interest not exceeding 7.50% per annum. The proceeds of the bond issue will be used to fund the upgrade and expansion of the Town's water system. No further action to issue the bonds has been taken.

GENERAL FUND

To account for resources traditionally associated with governments which are not required to be accounted for in another fund.

TOWN OF CHURCH POINT, LOUISIANA
GENERAL FUND

BALANCE SHEETS
September 30, 1998 and 1997

ASSETS	<u>1998</u>	<u>1997</u>
Cash and cash equivalents	\$222,528	\$148,435
Investments, at cost	126,025	171,694
Grant receivable	15,970	32,402
Other receivables	8,244	20,023
Due from other funds	<u>24,019</u>	<u>22,175</u>
Total assets	<u>\$396,786</u>	<u>\$394,729</u>
LIABILITIES AND FUND BALANCE		
LIABILITIES		
Accounts payable	\$ 22,225	\$ 19,713
Due to other funds	<u>30,680</u>	<u>33,791</u>
Total liabilities	\$ 52,905	\$ 53,504
FUND BALANCE		
Unreserved - undesignated	<u>343,881</u>	<u>341,225</u>
Total liabilities and fund balance	<u>\$396,786</u>	<u>\$394,729</u>

TOWN OF CHURCH POINT, LOUISIANA
GENERAL FUND

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL
Year Ended September 30, 1998
With Comparative Actual Amounts for the Year Ended September 30, 1997

	<u>1998</u>		Variance-	<u>1997</u>
	<u>Budget</u>	<u>Actual</u>	Favorable	<u>Actual</u>
			(Unfavorable)	
Revenues:				
Taxes - Ad valorem	\$ 82,000	\$ 85,976	\$ 3,976	\$ 78,367
Utility franchise	181,000	210,748	29,748	195,979
Licenses and permits -				
Occupational licenses	125,000	140,488	15,488	136,200
Permits	650	1,027	377	990
Intergovernmental revenues -				
Housing Authority payment in lieu of taxes	-	13,641	13,641	11,839
Housing Authority payment - Police protection	-	-	-	11,994
Beer taxes	9,500	10,647	1,147	11,042
Tobacco taxes	23,000	23,757	757	23,757
Video poker commissions	30,000	32,213	2,213	32,005
Fire insurance rebate	12,584	12,584	-	12,143
Grant income	59,500	75,264	15,764	63,323
Charges for services -				
Utility collection	22,600	24,919	2,319	24,932
Fines	80,000	85,314	5,314	96,047
Rent income	25,800	25,500	(300)	19,500
Oil lease income	24,816	28,247	3,431	101,028
Interest	1,900	10,669	8,769	10,460
Gain on sale of assets	-	200	200	1,675
Presbytere fundraisers	67,750	8,076	(59,674)	3,005
Miscellaneous revenues	15,120	17,771	2,651	19,956
Total revenues	<u>\$ 761,220</u>	<u>\$ 807,041</u>	<u>\$ 45,821</u>	<u>\$ 854,242</u>
Expenditures:				
General government	\$ 291,414	\$ 294,101	\$ (2,687)	\$271,268
Public safety	443,380	454,608	(11,228)	447,131
Public works	142,050	132,251	9,799	216,937
Culture and recreation	12,550	22,532	(9,982)	19,759
Total expenditures	<u>\$ 889,394</u>	<u>\$ 903,492</u>	<u>\$ (14,098)</u>	<u>\$ 955,095</u>
(Deficiency) of revenues over expenditures				
(subtotals forward)	<u>\$ (128,174)</u>	<u>\$ (96,451)</u>	<u>\$ 31,723</u>	<u>\$ (100,853)</u>

TOWN OF CHURCH POINT, LOUISIANA
GENERAL FUND

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL (CONTINUED)

Year Ended September 30, 1998

With Comparative Actual Amounts for the Year Ended September 30, 1997

	1998		Variance- Favorable (Unfavorable)	1997
	<u>Budget</u>	<u>Actual</u>		<u>Actual</u>
(Deficiency) of revenues over expenditures (subtotals forwarded)	\$ (128,174)	\$ (96,451)	\$ 31,723	\$ (100,853)
Other financing sources (uses):				
Operating transfers in	\$ 150,000	\$ 109,757	\$ (40,243)	\$ 157,376
Issuance of bonds	-	-	-	60,000
Operating transfers out	(5,000)	(10,650)	(5,650)	(67,893)
	<u>\$ 145,000</u>	<u>\$ 99,107</u>	<u>\$ (45,893)</u>	<u>\$ 149,483</u>
Excess of revenues and other sources over expenditures and other uses	\$ 16,826	\$ 2,656	\$ (14,170)	\$ 48,630
Fund balance, beginning	<u>341,225</u>	<u>341,225</u>	<u>-</u>	<u>292,595</u>
Fund balance, ending	<u>\$ 358,051</u>	<u>\$ 343,881</u>	<u>\$ (14,170)</u>	<u>\$ 341,225</u>

TOWN OF CHURCH POINT, LOUISIANA
GENERAL FUND

STATEMENT OF EXPENDITURES - BUDGET
(GAAP BASIS) AND ACTUAL

Year Ended September 30, 1998

With Comparative Actual Amounts for the Year Ended September 30, 1997

	<u>1998</u>		Variance-	<u>1997</u>
	<u>Budget</u>	<u>Actual</u>	Favorable	<u>Actual</u>
			(Unfavorable)	
General government:				
Salaries	\$ 91,570	\$ 88,483	\$ 3,087	\$ 94,014
Capital outlay	4,427	1,175	3,252	8,158
Payroll taxes	9,000	8,366	634	8,422
Group insurance	14,000	15,337	(1,337)	22,007
Magistrate and prosecutor	8,000	6,705	1,295	7,468
General insurance	17,000	4,438	12,562	7,837
Legal and professional	8,000	21,740	(13,740)	14,493
Office expense and supplies	11,100	12,288	(1,188)	12,378
Advertising and promotion	3,000	3,645	(645)	2,478
Conventions and seminars	1,000	2,669	(1,669)	1,191
Repairs and maintenance	2,000	1,713	287	2,890
Uniforms	-	874	(874)	-
Dues	1,200	1,021	179	1,031
Clerk fees	18,720	19,103	(383)	14,534
Utilities and telephone	9,300	9,050	250	9,056
Preparation of tax rolls	2,000	2,488	(488)	1,760
Miscellaneous	3,200	6,184	(2,984)	2,892
Court reporting	14,400	11,317	3,083	13,844
Presbytere expense	58,208	62,216	(4,008)	36,713
Bond issue costs	-	-	-	1,086
Economic development	15,289	15,289	-	9,016
Total general government	<u>\$ 291,414</u>	<u>\$ 294,101</u>	<u>\$ (2,687)</u>	<u>\$ 271,268</u>
Public safety:				
Police -				
Payroll	\$ 291,195	\$ 295,190	\$ (3,995)	\$ 279,749
Capital outlay	1,451	995	456	22,640
Payroll taxes	22,500	25,703	(3,203)	24,667
Transportation	15,500	22,675	(7,175)	16,113
Supplies	9,000	9,400	(400)	8,829
Telephone and utilities	7,100	8,113	(1,013)	6,971
Insurance	28,000	27,650	350	27,747
Group insurance	24,000	29,076	(5,076)	25,870
(Subtotals forward)	<u>\$ 398,746</u>	<u>\$ 418,802</u>	<u>\$ (20,056)</u>	<u>\$ 412,586</u>
Totals forward	<u>\$ 291,414</u>	<u>\$ 294,101</u>	<u>\$ (2,687)</u>	<u>\$ 271,268</u>

TOWN OF CHURCH POINT, LOUISIANA
GENERAL FUND

STATEMENT OF EXPENDITURES - BUDGET
(GAAP BASIS) AND ACTUAL (CONTINUED)
Year Ended September 30, 1998

With Comparative Actual Amounts for the Year Ended September 30, 1997

	1998		Variance - Favorable (Unfavorable)	1997
	<u>Budget</u>	<u>Actual</u>		<u>Actual</u>
Totals forwarded	\$ 291,414	\$ 294,101	\$ (2,687)	\$ 271,268
Public safety:				
Police (continued) -				
(Subtotals forwarded)	\$ 398,746	\$ 418,802	\$ (20,056)	\$ 412,586
Equipment rental	1,200	1,340	(140)	1,168
Repairs and maintenance	3,000	765	2,235	5,732
Meals for prisoners	3,500	3,219	281	3,183
Uniforms	2,400	2,474	(74)	2,322
Police pension	1,800	2,903	(1,103)	1,783
Miscellaneous	4,000	1,572	2,428	2,581
Fire department -				
Supplies and repairs	1,200	738	462	5,072
Transportation	1,350	1,609	(259)	858
Preparation of tax rolls	900	-	900	743
Equipment rental	600	1,196	(596)	495
Telephone and utilities	3,200	2,655	545	3,368
Insurance	8,000	4,336	3,664	6,524
Transfer to volunteer firemen	12,584	12,584	-	-
Miscellaneous	900	415	485	716
Total public safety	\$ 443,380	\$ 454,608	\$ (11,228)	\$ 447,131
Public works:				
Payroll	\$ 56,000	\$ 53,237	\$ 2,763	\$ 56,910
Payroll taxes	4,700	4,109	591	4,467
Gravel, shell and supplies	14,000	18,754	(4,754)	16,197
Repairs and maintenance	5,000	661	4,339	9,723
Transportation	12,800	6,821	5,979	12,629
Telephone and utilities	2,550	2,251	299	2,479
Group insurance	7,000	7,767	(767)	8,541
Insurance	-	-	-	368
Subtotals forward	\$ 102,050	\$ 93,600	\$ 8,450	\$ 111,314
Totals forward	\$ 734,794	\$ 748,709	\$ (13,915)	\$ 718,399

TOWN OF CHURCH POINT, LOUISIANA
GENERAL FUND

STATEMENT OF EXPENDITURES - BUDGET
(GAAP BASIS) AND ACTUAL (CONTINUED)
Year Ended September 30, 1998

With Comparative Actual Amounts for the Year Ended September 30, 1997

	1998			1997
	<u>Budget</u>	<u>Actual</u>	Variance- Favorable (Unfavorable)	<u>Actual</u>
Totals forwarded	\$ 734,794	\$ 748,709	\$ (13,915)	\$ 718,399
Public works (continued):				
Subtotals forwarded	\$ 102,050	\$ 93,600	\$ 8,450	\$ 111,314
Capital outlay	-	412	(412)	66,789
Miscellaneous	1,000	742	258	304
Street lighting	<u>39,000</u>	<u>37,497</u>	<u>1,503</u>	<u>38,530</u>
Total public works	\$ <u>142,050</u>	\$ <u>132,251</u>	\$ <u>9,799</u>	\$ <u>216,937</u>
Culture and recreation:				
Capital outlay	\$ -	\$ 219	\$ (219)	\$ 5,906
Commissioner	1,200	1,200	-	1,200
Supplies	4,000	6,602	(2,602)	4,545
Repairs and maintenance	2,000	4,505	(2,505)	3,525
Telephone and utilities	4,000	4,634	(634)	4,016
Insurance	-	248	(248)	-
Forestry grant project	-	5,000	(5,000)	-
Miscellaneous	<u>1,350</u>	<u>124</u>	<u>1,226</u>	<u>567</u>
Total culture and recreation	\$ <u>12,550</u>	\$ <u>22,532</u>	\$ <u>(9,982)</u>	\$ <u>19,759</u>
Total expenditures	\$ <u>889,394</u>	\$ <u>903,492</u>	\$ <u>(14,098)</u>	\$ <u>955,095</u>

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SPECIAL REVENUE FUND

Sales Tax Fund - To account for the collection of a 1% sales and use tax and its subsequent disbursement in accordance with the sales tax dedication.

TOWN OF CHURCH POINT, LOUISIANA
SPECIAL REVENUE FUND
SALES TAX FUND

BALANCE SHEETS
September 30, 1998 and 1997

ASSETS	<u>1998</u>	<u>1997</u>
Cash and cash equivalents	\$230,307	\$136,260
Due from other funds	33,553	34,038
Due from other governments	53,735	56,334
Assessments receivable	<u>9,803</u>	<u>9,803</u>
Total assets	<u>\$327,398</u>	<u>\$236,435</u>
LIABILITIES AND FUND BALANCES		
Liabilities:		
Accounts payable	\$ -	\$ 2,214
Due to other funds	1,465	3,692
Deferred revenues	<u>9,803</u>	<u>9,803</u>
Total liabilities	\$ 11,268	\$ 15,709
Fund balances -		
Unreserved and undesignated	<u>316,130</u>	<u>220,726</u>
Total liabilities and fund balances	<u>\$327,398</u>	<u>\$236,435</u>

TOWN OF CHURCH POINT, LOUISIANA
SPECIAL REVENUE FUND
SALES TAX FUND

STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
Year Ended September 30, 1998

With Comparative Actual Amounts for the Year Ended September 30, 1997

	<u>1998</u>			<u>1997</u>
	<u>Budget</u>	<u>Actual</u>	Variance- Favorable (Unfavorable)	<u>Actual</u>
Revenues:				
Taxes - sales taxes	\$ 290,000	\$ 353,469	\$ 63,469	\$ 317,716
Interest	-	3,121	3,121	2,868
Grant income	-	-	-	17,106
Miscellaneous	-	26	26	155
Total revenues	<u>\$ 290,000</u>	<u>\$ 356,616</u>	<u>\$ 66,616</u>	<u>\$ 337,845</u>
Expenditures:				
General government -				
Salaries	\$ 36,560	\$ 36,273	\$ 287	\$ 28,980
Capital outlay	13,008	13,008	-	-
Insurance	18,500	12,779	5,721	16,162
Group insurance	4,200	3,748	452	3,424
Collection expense	-	5,400	(5,400)	4,767
Repairs	-	6,443	(6,443)	1,360
Payroll taxes	3,000	2,811	189	2,636
Audit fees	5,000	-	5,000	-
Grant expense	-	-	-	17,106
Total general government	<u>\$ 80,268</u>	<u>\$ 80,462</u>	<u>\$ (194)</u>	<u>\$ 74,435</u>
Excess of revenues over expenditures (subtotals forward)	<u>\$ 209,732</u>	<u>\$ 276,154</u>	<u>\$ 66,422</u>	<u>\$ 263,410</u>

TOWN OF CHURCH POINT, LOUISIANA
SPECIAL REVENUE FUND
SALES TAX FUND

STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL (CONTINUED)
Year Ended September 30, 1998
With Comparative Actual Amounts for the Year Ended September 30, 1997

	<u>1998</u>		Variance- Favorable (Unfavorable)	<u>1997</u>
	<u>Budget</u>	<u>Actual</u>		<u>Actual</u>
Excess of revenues over expenditures (subtotals forwarded)	\$ <u>209,732</u>	\$ <u>276,154</u>	\$ <u>66,422</u>	\$ <u>263,410</u>
Other financing sources (uses):				
Operating transfers out	\$ (215,700)	\$ (180,750)	\$ 34,950	\$ (349,348)
Operating transfers in	-	-	-	92,624
	\$ <u>(215,700)</u>	\$ <u>(180,750)</u>	\$ <u>34,950</u>	\$ <u>(256,724)</u>
Excess of revenues and other financing sources over expenditures and other uses	\$ (5,968)	\$ 95,404	\$ 101,372	\$ 6,686
Fund balance, beginning	<u>220,726</u>	<u>220,726</u>	-	<u>214,040</u>
Fund balance, ending	\$ <u>214,758</u>	\$ <u>316,130</u>	\$ <u>101,372</u>	\$ <u>220,726</u>

DEBT SERVICE FUNDS

To accumulate monies for payment of the various bond issues of the Town.

TOWN OF CHURCH POINT, LOUISIANA
ALL DEBT SERVICE FUNDS

COMBINING BALANCE SHEET
September 30, 1998
With Comparative Totals for September 30, 1997

ASSETS	<u>Special Assessment S-120/79</u>	<u>Special Assessment S-166</u>
Cash	\$ -	\$ 3,558
Due from other funds	1,465	-
Receivables:		
Assessments receivable	<u>410</u>	<u>2,998</u>
Total assets	<u>\$ 1,875</u>	<u>\$ 6,556</u>
LIABILITIES AND FUND BALANCES		
Liabilities:		
Due to other funds	<u>\$ 1,875</u>	<u>\$ 11,200</u>
Fund balances:		
Designated for debt retirement	\$ -	\$ -
Undesignated	<u>-</u>	<u>(4,644)</u>
Total fund balances	<u>\$ -</u>	<u>\$ (4,644)</u>
Total liabilities and fund balances	<u>\$ 1,875</u>	<u>\$ 6,556</u>

Certificate of Indebtedness 1992	Certificate of Indebtedness 1997	<u>Totals</u>	
		<u>1998</u>	<u>1997</u>
\$ 57,542	\$ 2,390	\$ 63,490	\$ 62,975
-	-	1,465	1,465
-	-	<u>3,408</u>	<u>3,408</u>
<u>\$ 57,542</u>	<u>\$ 2,390</u>	<u>\$ 68,363</u>	<u>\$ 67,848</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,075</u>	<u>\$ 3,075</u>
\$ 57,542	\$ 2,390	\$ 59,932	\$ 59,521
-	-	<u>(4,644)</u>	<u>(4,748)</u>
<u>\$ 57,542</u>	<u>\$ 2,390</u>	<u>\$ 55,288</u>	<u>\$ 54,773</u>
<u>\$ 57,542</u>	<u>\$ 2,390</u>	<u>\$ 68,363</u>	<u>\$ 67,848</u>

TOWN OF CHURCH POINT, LOUISIANA
ALL DEBT SERVICE FUNDS

COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
Year Ended September 30, 1998

With Comparative Totals for the Year Ended September 30, 1997

	<u>Special Assessment S-120/79</u>	<u>Special Assessment S-166</u>
Revenues:		
Interest	\$ -	\$ 104
Expenditures:		
Interest	\$ -	\$ -
Bonds paid	-	-
Miscellaneous	-	-
Total expenditures	<u>\$ -</u>	<u>\$ -</u>
Excess (deficiency) of revenues over expenditures	\$ -	\$ 104
Other financing sources:		
Operating transfers in	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues and other sources over expenditures	\$ -	\$ 104
Fund balances, beginning	<u>-</u>	<u>(4,748)</u>
Fund balances (deficit), ending	<u>\$ -</u>	<u>\$ (4,644)</u>

Certificate of Indebtedness <u>1992</u>	Certificate of Indebtedness <u>1997</u>	<u>Totals</u>	
		<u>1998</u>	<u>1997</u>
\$ <u>1,721</u>	\$ <u>62</u>	\$ <u>1,887</u>	\$ <u>1,690</u>
\$ 20,700	\$ 3,300	\$ 24,000	\$ 24,000
60,000	5,000	65,000	55,000
<u>-</u>	<u>22</u>	<u>22</u>	<u>-</u>
\$ <u>80,700</u>	\$ <u>8,322</u>	\$ <u>89,022</u>	\$ <u>79,000</u>
\$(78,979)	\$ (8,260)	\$(87,135)	\$(77,310)
<u>77,000</u>	<u>10,650</u>	<u>87,650</u>	<u>84,000</u>
\$ (1,979)	\$ 2,390	\$ 515	\$ 6,690
<u>59,521</u>	<u>-</u>	<u>54,773</u>	<u>48,083</u>
<u>\$ 57,542</u>	<u>\$ 2,390</u>	<u>\$ 55,288</u>	<u>\$ 54,773</u>

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CAPITAL PROJECTS FUNDS

1992 Street Improvement Fund - to account for the collection and disbursement of funds for resurfacing and improving public streets in the Town.

Community Development Block Grant - to account for the collection and disbursement of grants from other governmental units, used for street improvements.

TOWN OF CHURCH POINT, LOUISIANA
ALL CAPITAL PROJECTS FUNDS

COMBINING BALANCE SHEET
September 30, 1998
With Comparative Totals for September 30, 1997

ASSETS	1992 Street Improvement Fund	Community Development Block Grant	<u>Totals</u>	
			<u>1998</u>	<u>1997</u>
Cash	\$ -	\$ -	\$ -	\$ 17
Grant receivable	-	-	-	29,775
Due from other funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,227</u>
Total assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 32,019</u>
 LIABILITIES AND FUND BALANCES				
Liabilities:				
Retainage payable	\$ -	\$ -	\$ -	\$ 29,623
Accounts payable	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,379</u>
Total liabilities	\$ -	\$ -	\$ -	\$ 32,002
Fund balances (deficit) - unreserved and undesignated	<u>-</u>	<u>-</u>	<u>-</u>	<u>17</u>
Total liabilities and fund balances	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 32,019</u>

TOWN OF CHURCH POINT, LOUISIANA
ALL CAPITAL PROJECTS FUNDS

COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
Year Ended September 30, 1998

With Comparative Totals for the Year Ended September 30, 1997

	1992 Street Improvement Fund	Community Development Block Grant	<u>Totals</u>	
			<u>1998</u>	<u>1997</u>
Revenues:				
Grant income	\$ -	\$ -	\$ -	\$ 229,854
Interest	-	-	-	662
Total revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 230,516</u>
Expenditures:				
Professional fees	\$ -	\$ 3,750	\$ 3,750	\$ 56,590
Construction services	-	-	-	298,612
Miscellaneous	17	-	17	356
	<u>\$ 17</u>	<u>\$ 3,750</u>	<u>\$ 3,767</u>	<u>\$ 355,558</u>
Excess (deficiency) of revenues over expenditures	<u>\$ (17)</u>	<u>\$ (3,750)</u>	<u>\$ (3,767)</u>	<u>\$ (125,042)</u>
Other financial sources (uses):				
Operating transfers in	\$ -	\$ 3,750	\$ 3,750	\$ 125,619
Operating transfers out	-	-	-	(40,937)
	<u>\$ -</u>	<u>\$ 3,750</u>	<u>\$ 3,750</u>	<u>\$ 84,682</u>
Deficiency of revenues over expenditures and other uses	\$ (17)	\$ -	\$ (17)	\$ (40,360)
Fund balance, beginning	<u>17</u>	<u>-</u>	<u>17</u>	<u>40,377</u>
Fund balance, ending	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 17</u></u>

TOWN OF CHURCH POINT, LOUISIANA
CAPITAL PROJECTS FUNDS
1992 STREET IMPROVEMENT FUND

STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES - BUDGET (GAAP BASIS) AND ACTUAL
Year Ended September 30, 1998

With Comparative Actual Amounts for the Year Ended September 30, 1997

	<u>1998</u>			<u>1997</u>
	<u>Budget</u>	<u>Actual</u>	Variance- Favorable (Unfavorable)	<u>Actual</u>
Revenues:				
Interest	\$ -	\$ -	\$ -	\$ 662
Expenditures:				
Miscellaneous	<u>-</u>	<u>17</u>	<u>(17)</u>	<u>85</u>
Excess of revenues over expenditures	\$ -	\$ (17)	\$ (17)	\$ 577
Other financing uses:				
Operating transfers out	<u>-</u>	<u>-</u>	<u>-</u>	<u>(40,937)</u>
Deficiency of revenues over expenditures and other uses	\$ -	\$ (17)	\$ (17)	\$(40,360)
Fund balance, beginning	<u>17</u>	<u>17</u>	<u>-</u>	<u>40,377</u>
Fund balance, ending	<u>\$ 17</u>	<u>\$ -</u>	<u>\$ (17)</u>	<u>\$ 17</u>

TOWN OF CHURCH POINT, LOUISIANA
 CAPITAL PROJECTS FUNDS
 COMMUNITY DEVELOPMENT BLOCK GRANT

STATEMENT OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES - BUDGET (GAAP BASIS) AND ACTUAL
 Year Ended September 30, 1998

With Comparative Actual Amounts for the Year Ended September 30, 1997

	1998		Variance- Favorable (Unfavorable)	1997
	Budget	Actual		Actual
Revenues:				
Grant revenue	\$ -	\$ -	\$ -	\$ 229,854
Expenditures:				
Professional fees	\$ -	\$ 3,750	\$ (3,750)	\$ 56,590
Miscellaneous	-	-	-	271
Construction services	-	-	-	298,612
	<u>\$ -</u>	<u>\$ 3,750</u>	<u>\$ (3,750)</u>	<u>\$ 355,473</u>
Deficiency of revenues over expenditures	\$ -	\$ (3,750)	\$ (3,750)	\$(125,619)
Other financing uses:				
Operating transfers in	-	3,750	3,750	125,619
Excess of revenues over expenditures and other uses	\$ -	\$ -	\$ -	\$ -
Fund balance, beginning	-	-	-	-
Fund balance, ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

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ENTERPRISE FUND

- Water Utility - To account for the provision of water services to the residents of the Town. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, and billing and collections.
- Sewerage System - To account for the provision of sewerage services to the residents of the Town. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, and billing and collections.

TOWN OF CHURCH POINT, LOUISIANA
ENTERPRISE FUNDS

COMBINING BALANCE SHEET
September 30, 1998
With Comparative Totals for September 30, 1997

ASSETS	<u>Water Utility</u>	<u>Sewerage System</u>	<u>Totals</u>	
			<u>1998</u>	<u>1997</u>
CURRENT ASSETS				
Cash and cash equivalents	\$ 99,349	\$ 172,187	\$ 271,536	\$ 207,248
Accounts receivable, net of allowance for uncollectible accounts, 1998 \$9,335, 1997 \$9,427	25,452	32,250	57,702	51,843
Due from other funds	1,798	38,650	40,448	40,276
Inventories	15,428	1,727	17,155	17,192
Unbilled services receivable	<u>9,194</u>	<u>12,804</u>	<u>21,998</u>	<u>23,205</u>
Total current assets	<u>\$ 151,221</u>	<u>\$ 257,618</u>	<u>\$ 408,839</u>	<u>\$ 339,764</u>
RESTRICTED ASSETS				
Customers' deposits	\$ 54,120	\$ -	\$ 54,120	\$ 48,375
Revenue bond sinking account	-	827	827	827
Revenue bond reserve account	-	27,440	27,440	21,554
Revenue contingency account	-	26,123	26,123	20,743
Capital improvements accounts	<u>6,847</u>	<u>65,006</u>	<u>71,853</u>	<u>60,182</u>
	<u>\$ 60,967</u>	<u>\$ 119,396</u>	<u>\$ 180,363</u>	<u>\$ 151,681</u>
PLANT AND EQUIPMENT, at cost, net of accumulated depreciation, 1998 \$2,428,801, 1997 \$2,263,024,				
	<u>\$ 597,608</u>	<u>\$3,434,019</u>	<u>\$4,031,627</u>	<u>\$4,114,470</u>
	<u>\$ 809,796</u>	<u>\$3,811,033</u>	<u>\$4,620,829</u>	<u>\$4,605,915</u>

TOWN OF CHURCH POINT, LOUISIANA
ENTERPRISE FUNDS

COMBINING BALANCE SHEET
September 30, 1998
With Comparative Totals for September 30, 1997

LIABILITIES AND FUND EQUITY	<u>Water Utility</u>	<u>Sewerage System</u>	<u>Totals</u>	
			<u>1998</u>	<u>1997</u>
CURRENT LIABILITIES (payable from current assets)				
Accounts payable	\$ 6,983	\$ 4,158	\$ 11,141	\$ 27,458
Due to other funds	31,845	-	31,845	28,543
Compensated absences payable	1,012	1,248	2,260	3,822
Lease payable	12,000	-	12,000	-
Other payables	<u>580</u>	<u>-</u>	<u>580</u>	<u>539</u>
 Total current liabilities (payable from current assets)	 <u>\$ 52,420</u>	 <u>\$ 5,406</u>	 <u>\$ 57,826</u>	 <u>\$ 60,362</u>
CURRENT LIABILITIES (payable from restricted assets)				
Customer deposits	\$ 48,912	\$ -	\$ 48,912	\$ 44,170
Accrued interest payable	-	5,047	5,047	3,766
Revenue bonds payable	<u>-</u>	<u>29,756</u>	<u>29,756</u>	<u>28,227</u>
	<u>\$ 48,912</u>	<u>\$ 34,803</u>	<u>\$ 83,715</u>	<u>\$ 76,163</u>
NONCURRENT LIABILITIES				
Revenue bonds payable	\$ -	\$1,387,257	\$1,387,257	\$1,418,672
Lease payable	<u>5,000</u>	<u>-</u>	<u>5,000</u>	<u>-</u>
Total noncurrent liabilities	<u>\$ 5,000</u>	<u>\$1,387,257</u>	<u>\$1,392,257</u>	<u>\$1,418,672</u>
 Total liabilities (totals forward)	 <u>\$ 106,332</u>	 <u>\$1,427,466</u>	 <u>\$1,533,798</u>	 <u>\$1,555,197</u>
FUND EQUITY				
Contributed capital:				
Local	\$ -	\$ 32,500	\$ 32,500	\$ 32,500
Municipality	134,851	170,583	305,434	292,426
Federal government	<u>458,596</u>	<u>2,328,804</u>	<u>2,787,400</u>	<u>2,787,400</u>
Total contributed capital (totals forward)	<u>\$ 593,447</u>	<u>\$2,531,887</u>	<u>\$3,125,334</u>	<u>\$3,112,326</u>

(Continued)

TOWN OF CHURCH POINT, LOUISIANA
ENTERPRISE FUNDS

COMBINING BALANCE SHEET
September 30, 1998
With Comparative Totals for September 30, 1997

LIABILITIES AND FUND EQUITY	<u>Water Utility</u>	<u>Sewerage System</u>	<u>Totals</u>	
			<u>1998</u>	<u>1997</u>
Total liabilities (totals forwarded)	\$ <u>106,332</u>	\$ <u>1,427,466</u>	\$ <u>1,533,798</u>	\$ <u>1,555,197</u>
FUND EQUITY (continued)				
Total contributed capital (totals forwarded)	\$ <u>593,447</u>	\$ <u>2,531,887</u>	\$ <u>3,125,334</u>	\$ <u>3,112,326</u>
Retained earnings:				
Reserved for revenue bond reserve fund	\$ -	\$ 27,440	\$ 27,440	\$ 21,554
Reserved for revenue bond debt service	-	827	827	827
Reserved for revenue bond contingencies	-	26,123	26,123	20,743
Reserved for capital improvements	6,847	65,006	71,853	60,182
Unreserved	<u>103,170</u>	<u>(267,716)</u>	<u>(164,546)</u>	<u>(164,914)</u>
Total retained earnings	\$ <u>110,017</u>	\$ <u>(148,320)</u>	\$ <u>(38,303)</u>	\$ <u>(61,608)</u>
Total fund equity	\$ <u>703,464</u>	\$ <u>2,383,567</u>	\$ <u>3,087,031</u>	\$ <u>3,050,718</u>
Total liabilities and fund equity	\$ <u>809,796</u>	\$ <u>3,811,033</u>	\$ <u>4,620,829</u>	\$ <u>4,605,915</u>

TOWN OF CHURCH POINT, LOUISIANA
ENTERPRISE FUNDS

COMBINING STATEMENT OF REVENUES, EXPENSES, AND
CHANGES IN RETAINED EARNINGS
Year Ended September 30, 1998

With Comparative Actual Amounts for the Year Ended September 30, 1997

	<u>Water Utility</u>	<u>Sewerage System</u>	<u>Totals</u>	
			<u>1998</u>	<u>1997</u>
Operating revenue:				
Charges for services	\$ 242,777	\$ 338,108	\$ 580,885	\$ 563,087
Other	<u>11,056</u>	<u>9,846</u>	<u>20,902</u>	<u>22,387</u>
Total operating revenues	<u>\$ 253,833</u>	<u>\$ 347,954</u>	<u>\$ 601,787</u>	<u>\$ 585,474</u>
Operating expenses:				
Salaries	\$ 66,779	\$ 65,808	\$ 132,587	\$ 128,576
Utilities	30,316	36,472	66,788	65,048
Repairs and maintenance	15,237	24,822	40,059	136,741
Legal and professional	-	944	944	-
Group insurance	7,186	5,838	13,024	11,803
Insurance	7,151	9,249	16,400	17,266
Operating supplies	38,776	9,521	48,297	44,730
Office supplies and expense	4,514	-	4,514	5,004
Bad debt expense	-	-	-	203
Payroll taxes	5,257	5,155	10,412	9,867
Depreciation	46,031	119,746	165,777	169,305
Other	<u>2,136</u>	<u>11,225</u>	<u>13,361</u>	<u>12,851</u>
Total operating expenses	<u>\$ 223,383</u>	<u>\$ 288,780</u>	<u>\$ 512,163</u>	<u>\$ 601,394</u>
Operating income (loss)	<u>\$ 30,450</u>	<u>\$ 59,174</u>	<u>\$ 89,624</u>	<u>\$ (15,920)</u>
Non-operating revenue (expense):				
Interest income	\$ 1,216	\$ 8,553	\$ 9,769	\$ 8,359
Interest expense	<u>-</u>	<u>(71,331)</u>	<u>(71,331)</u>	<u>(72,917)</u>
	<u>\$ 1,216</u>	<u>\$ (62,778)</u>	<u>\$ (61,562)</u>	<u>\$ (64,558)</u>
Income (loss) before other operating operating transfers	\$ 31,666	\$ (3,604)	\$ 28,062	\$ (80,478)
Other operating transfers:				
Operating transfers out	<u>-</u>	<u>(4,757)</u>	<u>(4,757)</u>	<u>(12,376)</u>
Net income (loss) (totals forward)	<u>\$ 31,666</u>	<u>\$ (8,361)</u>	<u>\$ 23,305</u>	<u>\$ (92,854)</u>

TOWN OF CHURCH POINT, LOUISIANA
ENTERPRISE FUNDS

COMBINING STATEMENT OF REVENUES, EXPENSES, AND
CHANGES IN RETAINED EARNINGS

Year Ended September 30, 1998

With Comparative Actual Amounts for the Year Ended September 30, 1997

	<u>Water Utility</u>	<u>Sewerage System</u>	<u>Totals</u>	
			<u>1998</u>	<u>1997</u>
Net income (loss) (totals forwarded)	\$ 31,666	\$ (8,361)	\$ 23,305	\$ (92,854)
Retained earnings, (deficit) beginning	<u>78,351</u>	<u>(139,959)</u>	<u>(61,608)</u>	<u>31,246</u>
Retained earnings (deficit), ending	<u>\$ 110,017</u>	<u>\$(148,320)</u>	<u>\$ (38,303)</u>	<u>\$ (61,608)</u>

TOWN OF CHURCH POINT, LOUISIANA

ENTERPRISE FUNDS
WATER UTILITY FUNDSTATEMENT OF REVENUES AND EXPENSES - BUDGET (GAAP BASIS) AND ACTUAL
Year Ended September 30, 1998
With Comparative Actual Amounts for Year Ended September 30, 1997

	1998		Variance- Favorable (Unfavorable)	1997
	<u>Budget</u>	<u>Actual</u>		<u>Actual</u>
Operating revenue:				
Charges for services	\$240,000	\$242,777	\$ 2,777	\$235,897
Other	<u>8,200</u>	<u>11,056</u>	<u>2,856</u>	<u>12,046</u>
Total operating revenues	<u>\$248,200</u>	<u>\$253,833</u>	<u>\$ 5,633</u>	<u>\$247,943</u>
Operating expenses:				
Salaries	\$ 69,000	\$ 66,779	\$ 2,221	\$ 68,898
Utilities	32,050	30,316	1,734	32,087
Repairs and maintenance	35,000	15,237	19,763	58,601
Group insurance	8,200	7,186	1,014	6,440
Insurance	9,500	7,151	2,349	8,841
Operating supplies	36,000	38,776	(2,776)	36,858
Office supplies and expense	5,500	4,514	986	5,004
Bad debt expense	-	-	-	142
Payroll taxes	5,500	5,257	243	5,295
Depreciation	40,000	46,031	(6,031)	47,777
Audit fees	5,000	-	5,000	-
Other	<u>1,750</u>	<u>2,136</u>	<u>(386)</u>	<u>3,129</u>
Total operating expenses	<u>\$247,500</u>	<u>\$223,383</u>	<u>\$ 24,117</u>	<u>\$273,072</u>
Operating income (loss)	\$ 700	\$ 30,450	\$ 29,750	\$(25,129)
Non-operating revenue:				
Interest income	<u>-</u>	<u>1,216</u>	<u>1,216</u>	<u>1,104</u>
Income (loss) before other operating transfers	\$ 700	\$ 31,666	\$ 30,966	\$(24,025)
Other operating transfers:				
Operating transfers out	<u>(10,000)</u>	<u>-</u>	<u>10,000</u>	<u>-</u>
Net income (loss)	<u>\$ (9,300)</u>	<u>\$ 31,666</u>	<u>\$ 40,966</u>	<u>\$(24,025)</u>

TOWN OF CHURCH POINT, LOUISIANA
ENTERPRISE FUNDS
SEWERAGE FUND

STATEMENT OF REVENUES AND EXPENSES - BUDGET (GAAP BASIS) AND ACTUAL
Year Ended September 30, 1998
With Comparative Actual Amounts for Year Ended September 30, 1997

	<u>1998</u>		Variance- Favorable (Unfavorable)	<u>1997</u>
	<u>Budget</u>	<u>Actual</u>		<u>Actual</u>
Operating revenue:				
Charges for services	\$325,000	\$338,108	\$ 13,108	\$327,190
Other	<u>9,700</u>	<u>9,846</u>	<u>146</u>	<u>10,341</u>
Total operating revenues	<u>\$334,700</u>	<u>\$347,954</u>	<u>\$ 13,254</u>	<u>\$337,531</u>
Operating expenses:				
Salaries	\$ 70,000	\$ 65,808	\$ 4,192	\$ 59,678
Utilities	41,750	36,472	5,278	32,961
Repairs and maintenance	25,500	24,822	678	78,140
Legal and professional	5,000	944	4,056	-
Group insurance	6,800	5,838	962	5,363
Insurance	8,300	9,249	(949)	8,425
Operating supplies	5,500	9,521	(4,021)	7,872
Bad debt expense	-	-	-	61
Payroll taxes	5,000	5,155	(155)	4,572
Depreciation	120,000	119,746	254	121,528
Other	<u>9,150</u>	<u>11,225</u>	<u>(2,075)</u>	<u>9,722</u>
Total operating expenses	<u>\$297,000</u>	<u>\$288,780</u>	<u>\$ 8,220</u>	<u>\$328,322</u>
Operating income	<u>\$ 37,700</u>	<u>\$ 59,174</u>	<u>\$ 21,474</u>	<u>\$ 9,209</u>
Non-operating revenue:				
Interest income	\$ -	\$ 8,553	\$ 8,553	\$ 7,255
Interest expense	<u>(72,000)</u>	<u>(71,331)</u>	<u>669</u>	<u>(72,917)</u>
Income (loss) before other operating transfers	<u>\$(72,000)</u>	<u>\$(62,778)</u>	<u>\$ 9,222</u>	<u>\$(65,662)</u>
Income (loss) before other operating transfers	\$(34,300)	\$ (3,604)	\$ 30,696	\$(56,453)
Other operating transfers:				
Operating transfers out	<u>(5,000)</u>	<u>(4,757)</u>	<u>243</u>	<u>(12,376)</u>
Net loss	<u>\$(39,300)</u>	<u>\$ (8,361)</u>	<u>\$ 30,939</u>	<u>\$(68,829)</u>

TOWN OF CHURCH POINT, LOUISIANA
ENTERPRISE FUNDS

COMBINING STATEMENT OF CASH FLOWS
Year Ended September 30, 1998

With Comparative Actual Amounts for Year Ended September 30, 1997

	<u>Water Utility</u>	<u>Sewerage System</u>	<u>Totals</u>	
			<u>1998</u>	<u>1997</u>
CASH FLOWS FROM OPERATING ACTIVITIES				
Operating income (loss)	\$ 30,450	\$ 59,174	\$ 89,624	\$(15,920)
Adjustments to reconcile operating income to net cash provided by operating activities:				
Depreciation	46,031	119,746	165,777	169,305
Provision for uncollectible accounts	(64)	(28)	(92)	203
(Increase) decrease in assets:				
Accounts receivable	(1,899)	(3,868)	(5,767)	(883)
Inventory	528	(491)	37	(7)
Due from other funds	-	(172)	(172)	5,505
Unbilled services receivable	581	626	1,207	(1,909)
Increase (decrease) in liabilities:				
Accounts payable	(837)	(15,480)	(16,317)	13,940
Due to other funds	3,302	-	3,302	(12,594)
Customer deposits	4,742	-	4,742	3,043
Compensated absences payable	(933)	(629)	(1,562)	2,888
Other payables	<u>41</u>	<u>-</u>	<u>41</u>	<u>(187)</u>
Net cash provided (used) by operating activities (totals forward)	<u>\$ 81,942</u>	<u>\$158,878</u>	<u>\$240,820</u>	<u>\$163,384</u>

TOWN OF CHURCH POINT, LOUISIANA
ENTERPRISE FUNDS

COMBINING STATEMENT OF CASH FLOWS (CONTINUED)
Year Ended September 30, 1998

With Comparative Actual Amounts for Year Ended September 30, 1997

	<u>Water Utility</u>	<u>Sewerage System</u>	<u>Totals</u>	
			<u>1998</u>	<u>1997</u>
Totals forwarded	\$ 81,942	\$ 158,878	\$ 240,820	\$ 163,384
CASH FLOWS FROM NONCAPITAL FINANCING				
Operating transfers out to other funds	\$ -	\$ (4,757)	\$ (4,757)	\$ (12,376)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Acquisition and construction of capital assets	\$ (56,917)	\$ (26,016)	\$ (82,933)	\$ (32,312)
Interest paid on debt	-	(70,050)	(70,050)	(74,195)
Payments on revenue bonds	-	(29,887)	(29,887)	(25,741)
Increase in contributed capital from sales tax funds	-	13,008	13,008	-
Lease payable	<u>17,000</u>	<u>-</u>	<u>17,000</u>	<u>-</u>
Net cash used for capital and related financing activities	\$ (39,917)	\$ (112,945)	\$ (152,862)	\$ (132,248)
CASH FLOWS FROM INVESTING ACTIVITIES				
Interest received	\$ 1,216	\$ 8,553	\$ 9,769	\$ 8,359
Net increase in cash and cash equivalents	\$ 43,241	\$ 49,729	\$ 92,970	\$ 27,119
Cash and cash equivalents, beginning	<u>117,075</u>	<u>241,854</u>	<u>358,929</u>	<u>331,810</u>
Cash and cash equivalents, ending	<u>\$ 160,316</u>	<u>\$ 291,583</u>	<u>\$ 451,899</u>	<u>\$ 358,929</u>

AGENCY FUND

Payroll Fund - To account for payroll expenditures of the Town. Individual funds transmit monies needed to cover their share of payroll costs.

TOWN OF CHURCH POINT, LOUISIANA
PAYROLL FUND

BALANCE SHEETS
September 30, 1998 and 1997

ASSETS	<u>1998</u>	<u>1997</u>
Cash	\$ 25,564	\$ 22,633
Other receivables	<u> -</u>	<u> 1,021</u>
Total assets	<u>\$ 25,564</u>	<u>\$ 23,654</u>
LIABILITIES		
Accrued liabilities	\$ 3,144	\$ 2,574
Due to other funds	<u> 22,420</u>	<u> 21,080</u>
Total liabilities	<u>\$ 25,564</u>	<u>\$ 23,654</u>

STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
Year Ended September 30, 1998

ASSETS	<u>Balance, Oct. 1, 1997</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance, Sept. 30, 1998</u>
Cash	\$ 22,633	\$ 2,931	\$ -	\$ 25,564
Other receivables	<u> 1,021</u>	<u> -</u>	<u> 1,021</u>	<u> -</u>
Total assets	<u>\$ 23,654</u>	<u>\$ 2,931</u>	<u>\$ 1,021</u>	<u>\$ 25,564</u>
LIABILITIES				
Accrued liabilities	\$ 2,574	\$ 593	\$ 23	\$ 3,144
Due to other funds	<u> 21,080</u>	<u> 1,340</u>	<u> -</u>	<u> 22,420</u>
Total liabilities	<u>\$ 23,654</u>	<u>\$ 1,933</u>	<u>\$ 23</u>	<u>\$ 25,564</u>

GENERAL FIXED ASSETS
ACCOUNT GROUP

To account for fixed assets not used in proprietary fund operations.

TOWN OF CHURCH POINT, LOUISIANA
GENERAL FIXED ASSETS GROUP OF ACCOUNTS

STATEMENT OF CHANGES IN GENERAL FIXED ASSETS
Year Ended September 30, 1998

	Balance, Oct. 1, <u>1997</u>	<u>Additions</u>	<u>Deductions</u>	Balance, Sept. 30, <u>1998</u>
General fixed assets, at cost:				
Land and buildings	\$ 846,842	\$ -	\$ -	\$ 846,842
Autos and trucks	262,484	-	-	262,484
Improvements other than buildings	2,672,129	3,750	-	2,675,879
Le Vieux Presbytere - renovation in process	36,713	62,216	-	98,929
Equipment	170,767	1,990	-	172,757
Miscellaneous town property	<u>196,226</u>	<u>631</u>	<u>-</u>	<u>196,857</u>
Total general fixed assets	<u>\$4,185,161</u>	<u>\$ 68,587</u>	<u>\$ -</u>	<u>\$4,253,748</u>
Investment in general fixed assets:				
Property acquired prior to July 1, 1971	\$ 239,886	\$ -	\$ -	\$ 239,886
Property acquired after July 1, 1971 from -				
General Fund	1,104,676	54,837	-	1,159,513
Sales Tax Fund	745,211	3,750	-	748,961
Parks and Recreation	487,760	-	-	487,760
General Bonded Indebtedness	694,318	-	-	694,318
Special Assessments Fund	345,512	-	-	345,512
Federal Revenue Sharing Fund	554,499	-	-	554,499
State Revenue Sharing Fund	<u>13,299</u>	<u>10,000</u>	<u>-</u>	<u>23,299</u>
Total investments in general fixed assets	<u>\$4,185,161</u>	<u>\$ 68,587</u>	<u>\$ -</u>	<u>\$4,253,748</u>

GENERAL LONG-TERM DEBT ACCOUNT GROUP

To account for unmatured principal amounts on general long-term debt expected to be financed from governmental type funds. Payment of maturing obligations, including interest, are accounted for in the debt service funds.

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TOWN OF CHURCH POINT, LOUISIANA
 COMBINING STATEMENT OF GENERAL LONG-TERM DEBT
 September 30, 1998
 With Comparative Totals for September 30, 1997

	Certificate of Indebted- ness 1992	Certificate of Indebted- ness Series 1997	Compensated Absences	<u>Totals</u>	
	<u>1992</u>	<u>1997</u>	<u>Absences</u>	<u>1998</u>	<u>1997</u>
AMOUNT AVAILABLE AND TO BE PROVIDED FOR PAYMENT OF GENERAL LONG-TERM DEBT					
Amount available in Debt Service Funds for debt retirement	\$ 57,542	\$ 2,390	\$ -	\$ 59,932	\$ 59,521
Amount to be provided	<u>227,458</u>	<u>52,610</u>	<u>14,362</u>	<u>294,430</u>	<u>354,327</u>
Total available and to be provided	<u>\$285,000</u>	<u>\$ 55,000</u>	<u>\$ 14,362</u>	<u>\$354,362</u>	<u>\$413,848</u>
GENERAL LONG-TERM DEBT PAYABLE					
Bonds payable:					
Due within one year	\$ 65,000	\$ 5,000	\$ -	\$ 70,000	\$ 65,000
Due after one year	<u>220,000</u>	<u>50,000</u>	<u>-</u>	<u>270,000</u>	<u>340,000</u>
Total bonds payable	\$285,000	\$ 55,000	\$ -	\$340,000	\$405,000
Compensated absences payable	<u>-</u>	<u>-</u>	<u>14,362</u>	<u>14,362</u>	<u>8,848</u>
Total debt payable	<u>\$285,000</u>	<u>\$ 55,000</u>	<u>\$ 14,362</u>	<u>\$354,362</u>	<u>\$413,848</u>

TOWN OF CHURCH POINT, LOUISIANA

SCHEDULE OF CHANGES IN GENERAL LONG-TERM DEBT
 Year Ended September 30, 1998

	Balance, Oct. 1, <u>1997</u>	Compensated <u>Absences</u>
Amount available in Debt Service Funds	\$ 59,521	\$ -
Amount to be provided for retirement of long-term debt	<u>354,327</u>	<u>5,514</u>
Total available and to be provided	<u>\$413,848</u>	<u>\$ 5,514</u>
General long-term debt payable	<u>\$413,848</u>	<u>\$ 5,514</u>

Schedule M-2

<u>Long-term Debt Issued</u>	<u>Long-term Debt Retired</u>	<u>Debt Service Fund Operations</u>	<u>Balance, Sept. 30, 1998</u>
\$ -	\$ -	\$ 411	\$ 59,932
<u>-</u>	<u>(65,000)</u>	<u>(411)</u>	<u>294,430</u>
<u>\$ -</u>	<u>\$(65,000)</u>	<u>\$ -</u>	<u>\$354,362</u>
<u>\$ -</u>	<u>\$(65,000)</u>	<u>\$ -</u>	<u>\$354,362</u>

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OTHER SUPPLEMENTARY INFORMATION

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TOWN OF CHURCH POINT, LOUISIANA

SUMMARY OF AD VALOREM TAX ASSESSMENTS AND COLLECTIONS
Year Ended September 30, 1998

	<u>General Fund</u>
Total assessed valuation 1997 roll -	
Original roll	\$ 8,604,320
Reductions to roll	<u> (40)</u>
Net roll	<u>\$ 8,604,280</u>
Taxes levied -	<u>10.00 Mills</u>
Total taxes - 1997 roll	<u>\$ 86,043</u>

TOWN OF CHURCH POINT, LOUISIANA
 COMBINED SCHEDULE OF LONG-TERM DEBT
 September 30, 1998

	<u>Issue Date</u>	<u>Final Maturity Date</u>
Public Improvement Bonds -		
Certificate of Indebtedness 1992	6-1-92	6-1-2002
Certificate of Indebtedness 1997	8-1-97	8-1-2007
Utility Revenue Bonds	6-3-93	6-3-2023

Schedule 2

<u>Interest</u>		<u>Bonds</u>		
<u>Rates</u>	<u>Payment Dates</u>	<u>Issued</u>	<u>Retired</u>	<u>Outstanding</u>
6.0	6-1; 12-1	<u>\$ 600,000</u>	<u>\$ 315,000</u>	<u>\$ 285,000</u>
5.5	2-1; 8-1	<u>\$ 60,000</u>	<u>\$ 5,000</u>	<u>\$ 55,000</u>
5.0	3rd Day of each month	<u>\$1,528,000</u>	<u>\$ 110,987</u>	<u>\$1,417,013</u>

TOWN OF CHURCH POINT, LOUISIANA

COMBINED SCHEDULE OF CERTIFICATES OF DEPOSIT - ALL FUNDS
September 30, 1998

General Fund:

Certificate of deposit - Farmers State Bank
Certificate of deposit - Farmers State Bank
Certificate of deposit - Farmers State Bank

Sales Tax Fund:

Certificate of deposit - Farmers State Bank
Certificate of deposit - Church Point Bank

Water Utility:

Certificate of deposit - Farmers State Bank
Certificate of deposit - Church Point Bank

Water Utility (restricted assets):

Capital additions and contingency -
Certificate of deposit - Farmers State Bank

Customers' deposits -

Certificate of deposit - Farmers State Bank

Sewerage Utility:

Certificate of deposit - Farmers State Bank
Certificate of deposit - Church Point Bank

Sewer Utility (restricted assets):

Capital Improvement Fund -
Certificate of deposit - Church Point Bank

Utility Revenue Bond Reserve -

Certificate of deposit - Farmers State Bank

Utility Revenue Bond Contingency -

Certificate of deposit - Farmers State Bank

Schedule 3

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Amount</u>
3.60%	Monthly renewal	\$ 53,363
4.65%	10-17-98	126,025
3.60%	Monthly renewal	<u>10,045</u>
		<u>\$189,433</u>
3.70%	Monthly renewal	\$ 29,366
3.25%	Monthly renewal	<u>60,848</u>
		<u>\$ 90,214</u>
3.70%	Monthly renewal	\$ 554
3.25%	Monthly renewal	289
3.70%	Monthly renewal	5,028
3.70%	Monthly renewal	<u>28,247</u>
		<u>\$ 34,118</u>
3.70%	Monthly renewal	\$ 62,693
3.25%	Monthly renewal	76,786
3.25%	Monthly renewal	64,120
3.70%	Monthly renewal	27,440
3.70%	Monthly renewal	<u>26,123</u>
		<u>\$257,162</u>

TOWN OF CHURCH POINT, LOUISIANA

SCHEDULE OF INSURANCE IN FORCE

(Unaudited)

September 30, 1998

<u>Insurer</u>	<u>Assets Covered</u>
Western Surety	Public employees collecting money Mayor and City Clerk
Hartford Insurance	Municipal employees
Special Risk Insurance Company	Volunteer firemen
Huval Companies	Notary bonds - police Tax collector
Hartford Insurance	Automobiles Sewer Utility - public officials Reserve officers City Hall, police station, water buildings, reservoirs and tower, fire station buildings, and sewer buildings General liability and law enforcement

<u>Risks Covered</u>	<u>Limits of Coverage (in dollars)</u>	<u>Expiration Date</u>
Blanket Bond	\$ 5,000	8-15-99
Property damage	\$ 182,000	7-29-99
Workmen's compensation -		
Accident	\$ 100,000	10-31-98
Employee	\$ 100,000	
Policy limit	\$ 500,000	
Accidental Death	\$ 10,000	4-8-99
Disability	\$ 150/wk	
Blanket medical	\$ 5,000	
Loss of life	\$ 10,000	
Liability	\$ 5,000	9-15-2000
Errors and omissions	\$ 10,000	
Blanket bond	\$ 5,000	3-12-99
Auto liability; comp and collision	\$ 500,000/accident	5-1-99
General liability - policy limit	\$ 500,000	
- occurrence	\$ 500,000	9-1-99
Accident and health		9-1-99
Blanket coverage	\$2,902,000	9-1-99
90% Co-insurance		
Bodily injury and property damage	\$ 500,000	9-1-99
Personal injury, employee benefits		
injury, advertising injury	\$ 500,000	
Fire, lightning, explosion damage	\$ 500,000	
Medical - per person per accident	\$ 10,000	
- in aggregate	\$ 100,000	
Products - completed operations	\$ 500,000	

TOWN OF CHURCH POINT, LOUISIANA

SCHEDULE OF COMPENSATION PAID TO BOARD MEMBERS
Year Ended September 30, 1998

<u>Name</u>	<u>Amount</u>
J. Harold Beaugh, Mayor	\$ 23,345
Roger Boudreaux	3,164
Errol Comeaux	3,164
Reivers J. Faul	3,164
Sylvia Sims	3,164
Robert Thibodeaux	3,164
	<u>\$ 39,165</u>

The schedule of compensation paid to board members was prepared in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Legislature.

The mayor receives \$1,600 per month plus the payment of his health insurance. The aldermen received \$110 per meeting attended plus a monthly payment in lieu of insurance of \$73 per month through April 1998. Effective May 1998, the aldermen received \$250 per month plus \$150 for each special meeting called.

Table 1

TOWN OF CHURCH POINT, LOUISIANA
PROPERTY TAX LEVIES AND COLLECTIONS
FOR THE LAST SIX YEARS

<u>Year</u>	<u>Assessed Valuation</u>	<u>Millage</u>	<u>Taxes</u>
1992-93	\$7,336,100	7.80	\$ 57,222
1993-94	\$7,241,720	10.00	\$ 72,417
1994-95	\$7,269,270	10.00	\$ 72,693
1995-96	\$7,391,550	10.00	\$ 73,916
1996-97	\$7,845,330	10.00	\$ 78,453
1997-98	\$8,604,280	10.00	\$ 86,043

Table 2

GENERAL REVENUES BY SOURCE (1)
FOR LAST FOUR FISCAL YEARS

	<u>1998</u>	<u>1997</u>	<u>1996</u>	<u>1995</u>
Taxes	\$ 650,193	\$ 592,062	\$ 569,989	\$ 551,142
Special assessments	-	-	-	7,518
Licenses and permits	141,515	137,190	129,707	126,244
Intergovernmental	92,842	102,780	90,401	98,591
Charges for services	24,919	24,932	23,440	19,265
Fines	85,314	96,047	104,244	67,134
Miscellaneous	17,797	20,111	22,863	1,291
Rent income	19,500	19,500	19,800	27,500
Interest	15,677	15,680	12,713	10,135
Oil lease	28,247	101,028	21,236	16,500
Gain on sale of asset	<u>200</u>	<u>1,675</u>	<u>751</u>	<u>15,543</u>
Totals	<u>\$1,076,204</u>	<u>\$1,111,005</u>	<u>\$ 995,144</u>	<u>\$ 940,863</u>

(1) Includes General, Special Revenue, Debt Service, and Capital Projects Funds.

Table 3

TOWN OF CHURCH POINT, LOUISIANA

GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION (1)
FOR LAST FOUR FISCAL YEARS

	<u>1998</u>	<u>1997</u>	<u>1996</u>	<u>1995</u>
General government	\$ 366,526	\$ 342,698	\$ 294,134	\$ 293,939
Public safety	454,608	447,131	418,749	350,041
Public works	136,001	572,495	126,676	130,333
Culture and recreation	22,532	19,759	28,975	25,027
Debt service	<u>89,000</u>	<u>79,000</u>	<u>82,300</u>	<u>88,248</u>
Totals	<u>\$1,068,667</u>	<u>\$1,461,083</u>	<u>\$ 950,834</u>	<u>\$ 887,588</u>

(1) Includes General, Special Revenue, Debt Service Funds, and Capital Projects Funds.

Table 4

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES
FOR GENERAL BONDED DEBT TO TOTAL GENERAL EXPENDITURES
FOR LAST FOUR FISCAL YEARS

	<u>1998</u>	<u>1997</u>	<u>1996</u>	<u>1995</u>
Principal	\$ 65,000	\$ 55,000	\$ 55,000	\$ 50,000
Interest	<u>24,000</u>	<u>24,000</u>	<u>27,300</u>	<u>30,300</u>
Total debt service	<u>\$ 89,000</u>	<u>\$ 79,000</u>	<u>\$ 82,300</u>	<u>\$ 80,300</u>
Total general expenditures (1)	<u>\$1,068,667</u>	<u>\$1,461,083</u>	<u>\$ 950,834</u>	<u>\$ 887,588</u>
Ratio of debt service to total general expenditures	<u>7.3%</u>	<u>5.4%</u>	<u>8.7%</u>	<u>9.0%</u>

(1) Includes General, Special Revenue, Debt Service Funds, and Capital Projects Funds.

Table 5

TOWN OF CHURCH POINT, LOUISIANA

GROSS SALARIES BY FUNCTION
FOR LAST FOUR FISCAL YEARS

	<u>1998</u>	<u>1997</u>	<u>1996</u>	<u>1995</u>
General government	\$107,586	\$112,994	\$127,465	\$128,451
Public safety	295,190	279,749	264,969	217,239
Public works	53,237	56,910	50,603	45,190
Culture and recreation	1,200	1,200	1,200	1,000
Enterprise	<u>132,587</u>	<u>128,576</u>	<u>112,456</u>	<u>127,921</u>
Totals	<u>\$589,800</u>	<u>\$579,429</u>	<u>\$556,693</u>	<u>\$519,801</u>

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BROUSSARD, POCHE', LEWIS & BREAUX, L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS

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70527-0307

phone: (318) 783-0650
fax: (318) 783-7238

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Lafayette, LA
(318) 988-4930

Opelousas, LA
(318) 942-5217

Abbeville, LA
(318) 898-1497

New Iberia, LA
(318) 364-4554

Church Point, LA
(318) 684-2855

Eunice, LA
(318) 457-0071

The Mayor and the Board of Aldermen
Town of Church Point, Louisiana

We have audited the general purpose financial statements of the Town of Church Point, Louisiana as of and for the year ended September 30, 1998, and have issued our report thereon dated December 22, 1998. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Lawrence A. Cramer, CPA*
Eugene C. Gilder, CPA*
Donald W. Kelley, CPA*
Herbert Lemoine II, CPA*
Frank A. Stagno, CPA*
Scott J. Broussard, CPA*
L. Charles Abshire, CPA*
Kenneth R. Dugas, CPA*
P. John Blanchet III, CPA*
Stephen I. Lambousy, CPA*
Craig C. Babinoux, CPA*
Peter C. Borzello, CPA*
Michael P. Crochet, CPA*
George J. Trappey III, CPA*
Daniel E. Gilder, CPA*
Gregory B. Milton, CPA*
S. Scott Soileau, CPA*
Patrick D. McCarthy, CPA*

Compliance

As part of obtaining reasonable assurance about whether the Town of Church Point, Louisiana's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under Government Auditing Standards which are described in the accompanying schedule of findings and questioned costs as items 98-1, 98-2, 98-3, and 98-4.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Town of Church Point, Louisiana's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. However, we noted a certain matter involving the internal control over financial reporting and its operation that we

Retired:
Sidney L. Broussard, CPA 1980
Leon K. Poche, CPA 1984
James H. Breaux, CPA 1987
Erna R. Walton, CPA 1988
George A. Lewis, CPA* 1992
Geraldine J. Wimberly, CPA* 1995
Rodney L. Savoy, CPA* 1996
Larry G. Broussard, CPA* 1996

Members of American Institute of
Certified Public Accountants
Society of Louisiana Certified
Public Accountants

The Mayor and the Board of Aldermen
Town of Church Point, Louisiana

consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgement, could adversely affect the Town of Church Point, Louisiana's ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements. A reportable condition is described in the accompanying schedule of findings and questioned costs as item 98-5.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we consider the reportable condition described above, item 98-5, to be a material weakness.

This report is intended for the information of management and the Legislative Auditor. However, this report is a matter of public record and its distribution is not limited.

Broussard, Poché, Lewis & Breaux LLP

Crowley, Louisiana
December 22, 1998

TOWN OF CHURCH POINT, LOUISIANA
CHURCH POINT, LOUISIANA

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year Ended September 30, 1998

We have audited the financial statements of the Town of Church Point, Louisiana as of and for the year ended September 30, 1998, and have issued our report thereon dated December 22, 1998. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of September 30, 1998 resulted in an unqualified opinion.

Section I Summary of Auditor's Reports

a. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weaknesses Yes No Reportable Conditions Yes No

Compliance

Compliance Material to Financial Statements Yes No

b. Federal Awards

Internal Control

Material Weaknesses Yes No Reportable Conditions Yes No

Section II Financial Statement Findings

98-1 Sale of Movable Property

Finding: During our audit, it was noted that an old wood shredder was sold without a resolution being adopted by the council or notice of the resolution and call for bids for the proposed sale being published in the official journal of the municipality.

Cause: The Town failed to adopt a resolution regarding the sale of the wood shredder and failed to properly publish such resolution and a request for bids for the proposed sale in their official journal within the time period prescribed by law.

Recommendation: We recommend that the Town adopt resolutions and publish notice of proposed sales and bid requests in its official journal as prescribed by law.

Response: The Town will gain Board approval for the proposed sale of any Town assets and will advertise for sealed bids as prescribed by law.

TOWN OF CHURCH POINT, LOUISIANA

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
Year Ended September 30, 1998

98-2 Budget Compliance

Finding: The Town did not comply with the Louisiana Local Government Budget Act with the fiscal year 1998 budget. The Town did not publish in the official journal a notice stating the proposed budget is available for public inspection (LSA-RS 39:1306 (B)).

Cause: While the Town did publish notice of a public hearing on the proposed budget for fiscal year 1998, giving the date, time, and place of the hearing, no mention was made of the availability of the proposed budget for public inspection.

Recommendation: Established procedures should be followed in the future to comply with the Louisiana Local Government Budget Act in full.

Response: The Town will make sure to advertise all information required with respect to proposed budgets in the future.

98-3 Capital Lease

Finding: The Town did not receive approval from the State Bond Commission before entering into a 25 month capital lease.

Cause: Municipalities must receive approval from the State Bond Commission if they are obligating themselves for over 90 days. The lease-purchase agreement was for a term of 25 months. Therefore, the Town was not in compliance with LSA-RS 39:1410.60(A).

Recommendation: We recommend that the Town apply to the State Bond Commission for approval whenever they are entering into agreements by which they obligate themselves for more than 90 days.

Response: The Town will seek the approval of the State Board Commission before incurring long-term debt in the future.

TOWN OF CHURCH POINT, LOUISIANA

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
Year Ended September 30, 1998

98-4 Pledged Securities

Finding: During the course of the audit, we found that funds at one financial institution exceeded FDIC insurance and bank pledged securities by \$73,463.

Recommendation: We recommend that procedures be developed in conjunction with the financial institutions to ensure that adequate amounts of securities are pledged on behalf of the Town.

Response: The Town will request regular reports from the financial institutions on the securities pledged by the bank for the Town's deposits. The clerk will use these reports to verify that adequate amounts of securities are pledged on behalf of the Town.

98-5 Occupational Licenses

Finding: During our audit of the general purpose financial statements, we noted that some businesses in the Town had not purchased an occupational license when one was required.

Cause: A file is kept containing the cards for occupational licenses. Right before the deadline for license purchases, the clerk goes through the cards in the file to see who has not yet purchased their occupational licenses and notices are sent out. New cards are only added if the Clerk happens to hear that a new business has opened. A list is not kept of existing licenses to ensure all licenses are renewed. Nor is there any established procedure in place whereby the Town is notified if any new businesses have utilities turned on or the clerk compares a list of existing licenses to the local telephone directory to note new businesses.

Recommendation: We recommend that a list be kept of the existing occupational licenses and that this list be updated regularly by the clerk. The Town's utility departments can notify the clerk when they are providing services for new businesses and the clerk can also compare the list to the local telephone directory to ensure that occupational licenses are obtained by all who are required to have them.

Response: The Town will begin keeping a list of occupational licenses which is to be updated regularly by the clerk as recommended.

Section III Federal Award Findings and Questioned Costs

There are not any findings or questioned costs reported with regards to the Town's federal awards for the year ended September 30, 1998.

TOWN OF CHURCH POINT, LOUISIANA

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
Year Ended September 30, 1998

I. Internal Control and Compliance Material to the Financial Statements

#97-1 - Budget

Finding: The Town's actual expenses exceeded budgeted expenses by 11.81% in the Sewer Utility Fund, and 12.48% in the general fund.

Recommendation: The Town should utilize the budget more and make revisions as they become necessary.

Current status: In the current year, the Town's actual expenditures did not exceed budgeted expenditures by 5% or more in any funds.

#97-2 - Sale of Movable Property

Finding: During our audit of the general purpose financial statements, it was noted that an old vehicle was sold without a resolution being adopted by the council or notice of the resolution and proposed sale being published at least 15 days prior to the date of sale in the official journal of the municipality.

Recommendation: The Town should adopt a resolution and publish notice of any sales of movable property in its official journal at least 15 days prior to the date of the sale.

Current status: The Town sold movable property again in the current year without proper board action or publication. This finding is disclosed in the current schedule of findings and questioned costs as item 98-1.

II. Internal Control and Compliance Material to Federal Awards

The prior year's report did not disclose any findings relative to federal awards.

III. Management Letter

The prior year's report did not include a management letter.

TOWN OF CHURCH POINT, LOUISIANA

MANAGEMENT'S CORRECTIVE ACTION PLAN
Year Ended September 30, 1998

Section I. Internal Control and Compliance Material to the Financial Statements

98-1 Sale of Movable Property

Finding: During our audit, it was noted that an old wood shredder was sold without a resolution being adopted by the council or notice of the resolution and call for bids for the proposed sale being published in the official journal of the municipality.

Cause: The Town failed to adopt a resolution regarding the sale of the wood shredder and failed to properly publish such resolution and a request for bids for the proposed sale in their official journal within the time period prescribed by law.

Recommendation: We recommend that the Town adopt resolutions and publish notice of proposed sales and bid requests in its official journal as prescribed by law.

Response: The Town will gain Board approval for the proposed sale of any Town assets and will advertise for sealed bids as prescribed by law.

98-2 Budget Compliance

Finding: The Town did not comply with the Louisiana Local Government Budget Act with the fiscal year 1998 budget. The Town did not publish in the official journal a notice stating the proposed budget is available for public inspection (LSA-RS 39:1306 (B)).

Cause: While the Town did publish notice of a public hearing on the proposed budget for fiscal year 1998, giving the date, time, and place of the hearing, no mention was made of the availability of the proposed budget for public inspection.

Recommendation: Established procedures should be followed in the future to comply with the Louisiana Local Government Budget Act in full.

Response: The Town will make sure to advertise all information required with respect to proposed budgets in the future.

98-3 Capital Lease

Finding: The Town did not receive approval from the State Bond Commission before entering into a 25 month capital lease.

Cause: Municipalities must receive approval from the State Bond Commission if they are obligating themselves for over one year. The lease-purchase agreement was for a term of 25 months. Therefore, the Town was not in compliance with LSA-RS 39:1410.60(A).

Recommendation: We recommend that the Town apply to the State Bond Commission for approval whenever they are entering into agreements by which they obligate themselves for more than one year.

TOWN OF CHURCH POINT, LOUISIANA

MANAGEMENT'S CORRECTIVE ACTION PLAN (CONTINUED)
Year Ended September 30, 1998

Response: The Town will seek the approval of the State Board Commission before incurring long-term debt in the future.

98-4 Pledged Securities

Finding: During the course of the audit, we found that funds at one financial institution exceeded FDIC insurance and bank pledged securities by \$73,463.

Recommendation: We recommend that procedures be developed in conjunction with the financial institutions to ensure that adequate amounts of securities are pledged on behalf of the Town.

Response: The Town will request regular reports from the financial institutions on the securities pledged by the bank for the Town's deposits. The clerk will use these reports to verify that adequate amounts of securities are pledged on behalf of the Town.

98-5 Occupational Licenses

Finding: During our audit of the general purpose financial statements, we noted that some businesses in the Town had not purchased an occupational license when one was required.

Cause: A file is kept containing the cards for occupational licenses. Right before the deadline for license purchases, the clerk goes through the cards in the file to see who has not yet purchased their occupational licenses and notices are sent out. New cards are only added if the Clerk happens to hear that a new business has opened. A list is not kept of existing licenses to ensure all licenses are renewed. Nor is there any established procedure in place whereby the Town is notified if any new businesses have utilities turned on or the clerk compares a list of existing licenses to the local telephone directory to note new businesses.

Recommendation: We recommend that a list be kept of the existing occupational licenses and that this list be updated regularly by the clerk. The Town's utility departments can notify the clerk when they are providing services for new businesses and the clerk can also compare the list to the local telephone directory to ensure that occupational licenses are obtained by all who are required to have them.

Response: The Town will begin keeping a list of occupational licenses which is to be updated regularly by the clerk as recommended.

TOWN OF CHURCH POINT, LOUISIANA

MANAGEMENT'S CORRECTIVE ACTION PLAN (CONTINUED)
Year Ended September 30, 1998

Section II. Internal Control and Compliance Material to Federal Awards

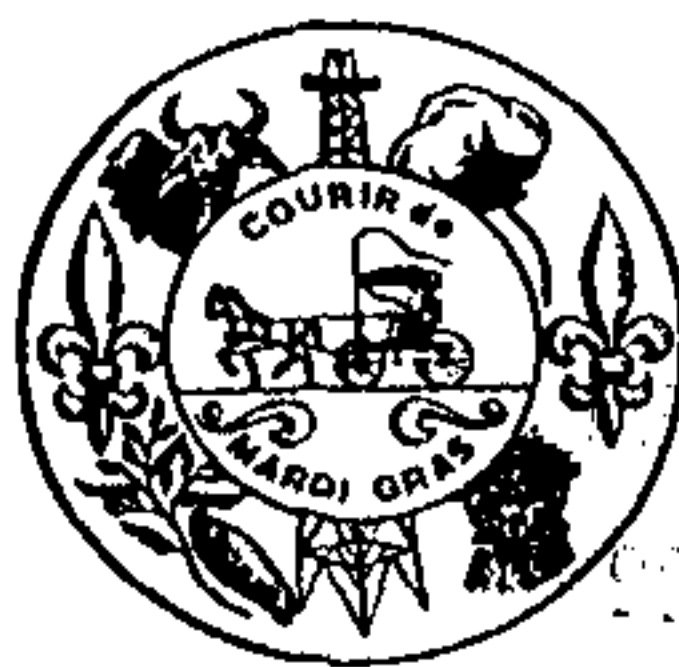
There was not any findings reported with regards to the Town's federal awards.

Section III. Management Letter

A management letter was not issued for the year ended September 30, 1998.

Responsible Party: Roger Boudreaux, Mayor

HAROLD BEAUGH
MAYOR
LINDA LARSON
TOWN CLERK
FLOYD LYONS
CHIEF OF POLICE



COUNCILMEN:
ROGER BOUDREAUX
ERROL 'SLU' COMEAUX
REIVERS J. FAUL
SYLVIA SIMS
ROBERT THIBODEAUX

Town of Church Point

102 Church Boulevard
Church Point, La. 70525
(318) 684-5692
FAX (318) 684-6891

TOWN OF CHURCH POINT, LOUISIANA

MANAGEMENT'S CORRECTIVE ACTION PLAN Year Ended September 30, 1998

Section I. Internal Control and Compliance Material to the Financial Statements

98-1 Sale of Movable Property

Finding: During our audit, it was noted that an old wood shredder was sold without a resolution being adopted by the council or notice of the resolution and call for bids for the proposed sale being published in the official journal of the municipality.

Cause: The Town failed to adopt a resolution regarding the sale of the wood shredder and failed to properly publish such resolution and a request for bids for the proposed sale in their official journal within the time period prescribed by law.

Recommendation: We recommend that the Town adopt resolutions and publish notice of proposed sales and bid requests in its official journal as prescribed by law.

Response: The Town will gain Board approval for the proposed sale of any Town assets and will advertise for sealed bids as prescribed by law.

98-2 Budget Compliance

Finding: The Town did not comply with the Louisiana Local Government Budget Act with the fiscal year 1998 budget. The Town did not publish in the official journal a notice stating the proposed budget is available for public inspection (LSA-RS 39:1306 (B)).

la Pointe de l'Eglise

TOWN OF CHURCH POINT, LOUISIANA

MANAGEMENT'S CORRECTIVE ACTION PLAN (CONTINUED)

Year Ended September 30, 1998

Cause: While the Town did publish notice of a public hearing on the proposed budget for fiscal year 1998, giving the date, time, and place of the hearing, no mention was made of the availability of the proposed budget for public inspection.

Recommendation: Established procedures should be followed in the future to comply with the Louisiana Local Government Budget Act in full.

Response: The Town will make sure to advertise all information required with respect to proposed budgets in the future.

98-3 Capital Lease

Finding: The Town did not receive approval from the State Bond Commission before entering into a 25 month capital lease.

Cause: Municipalities must receive approval from the State Bond Commission if they are obligating themselves for over one year. The lease-purchase agreement was for a term of 25 months. Therefore, the Town was not in compliance with LSA-RS 39:1410.60 (A).

Recommendation: We recommend that the Town apply to the State Bond Commission for approval whenever they are entering into agreements by which they obligate themselves for more than one year.

Response: The Town will seek the approval of the State Board Commission before incurring long-term debt in the future.

98-4 Pledged Securities

Finding: During the course of the audit, we found that funds at one financial institution exceeded FDIC insurance and bank pledged securities by \$73,463.

Recommendation: We recommend that procedures be developed in conjunction with the financial institutions to ensure that adequate amounts of securities are pledged on behalf of the Town.

Response: The Town will request regular reports from the financial institutions on the securities pledged by the bank for the Town's deposits. The clerk will use these reports to verify that adequate amounts of securities are pledged on behalf of the Town.

TOWN OF CHURCH POINT, LOUISIANA

MANAGEMENT'S CORRECTIVE ACTION PLAN (CONTINUED)

Year Ended September 30, 1998

98-5 Occupational Licenses

Finding: During our audit of the general purpose financial statements, we noted that some businesses in the Town had not purchased an occupational license when one was required.

Cause: A file is kept containing the cards for occupational licenses. Right before the deadline for license purchases, the clerk goes through the cards in the file to see who has not yet purchased their occupational licenses and notices are sent out. New cards are only added if the Clerk happens to hear that a new business has opened. A list is not kept of existing licenses to ensure all licenses are renewed. Nor is there any established procedure in place whereby the Town is notified if any new businesses have utilities turned on or the Clerk compares a list of existing licenses to the local telephone directory to note new businesses.

Recommendation: We recommend that a list be kept of the existing occupational licenses and that this list be updated regularly by the Clerk. The Town's utility departments can notify the Clerk when they are providing services for new businesses and the Clerk can also *compare the list to the local telephone directory to ensure that occupational licenses are obtained by all who are required to have them.*

Response: The Town will begin keeping a list of occupational licenses which is to be updated regularly by the Clerk as recommended.

Section II. Internal Control and Compliance Material to Federal Awards

There was not any findings reported with regards to the Town's federal awards.

Section III. Management Letter

A management letter was not issued for the year ended September 30, 1998.

Responsible Party:


Roger Boudreaux, Mayor