

RECEIVED  
LEGISLATIVE DIRECTOR

# Comprehensive Annual Financial Report



for the year ended  
June 30, 1999

**CADDO PARISH SCHOOL BOARD**

---

Shreveport • • • Louisiana

# COMPREHENSIVE ANNUAL FINANCIAL REPORT

of the

## CADDO PARISH SCHOOL BOARD Shreveport, Louisiana

For the Year Ended June 30, 1999

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date \_\_\_\_\_

Willie D. Burton  
President

Ron Festavan  
Assistant Superintendent –  
Support Services

James E. Foster, Ed.D.  
Superintendent

Ben Wreyford  
Director of Finance

Prepared by the Finance Department

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

**Comprehensive Annual Financial Report**

Year Ended June 30, 1999

**Table of Contents**

	<b>Exhibit</b>	<b>Page(s)</b>
<b>INTRODUCTORY SECTION</b>		
Transmittal Letter		i
Certificate of Excellence in Financial Reporting		xi
Certificate of Achievement for Excellence in Financial Reporting		xii
Organizational Structure		xiii
Elected Officials and Selected Administrative Officials		xiv
<b>FINANCIAL SECTION</b>		
Independent Auditors' Report		1-2
Combined Financial Statements - Overview ("Liftable" General Purpose Financial Statements):		
Combined Balance Sheet - All Fund Types and Account Groups	1	3
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - All Governmental Fund Types	2	4
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual – General, Special Revenue, Debt Service and Capital Projects Funds	3	5
Combined Statement of Revenues, Expenses and Changes in Retained Earnings – Proprietary Fund Type and Fiduciary Fund Type	4	6
Combined Statement of Cash Flows – Proprietary Fund Type and Fiduciary Fund Type	5	7
Notes to General Purpose Financial Statements		8-29
Required Supplementary Information (unaudited) – Disclosure about Year 2000 Issues		30

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Comprehensive Annual Financial Report

Year Ended June 30, 1999

**Table of Contents, Continued**

	<b>Exhibit</b>	<b>Page(s)</b>
Supplemental Statements And Schedules - Combining, Individual Fund, and Account Group Statements and Schedules: Governmental Funds:		
Special Revenue Funds:		
Combining Balance Sheet	A-1	31
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	A-2	32
Title I - Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual	A-3	33
Title VI - Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual	A-4	34
Special Education - Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual	A-5	35
Title II - Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual	A-6	36
Title XIX - Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual	A-7	37
Title IV (Drug-Free) - Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual	A-8	38
Family Support - Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual	A-9	39
8G State Fund - Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual	A-10	40
Adult Education - Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual	A-11	41
Vocational Education - Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual	A-12	42

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Comprehensive Annual Financial Report

Year Ended June 30, 1999

**Table of Contents, Continued**

	<b>Exhibit</b>	<b>Page(s)</b>
Child Nutrition Program - Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual	A-13	43
Goals 2000 - Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual	A-14	44
JTPA - Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual	A-15	45
Miscellaneous State/Federal Grants - Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual	A-16	46
<b>Fiduciary Fund – Trust and Agency Funds:</b>		
Combining Balance Sheets	B-1	47
Statement of Changes in Assets and Liabilities	B-2	48
Schedule of Changes in Deposits Due Others	B-3	49-50
<b>General Fixed Assets Account Group:</b>		
Schedule of General Fixed Assets - By Sources	C-1	51
Schedule of Changes in General Fixed Assets - By Function and Activity	C-2	52
Schedule of General Fixed Assets - By Function and Activity	C-3	53
<b>General Long-Term Debt Account Group - Schedule of Changes in Long-Term Debt</b>	D-1	54
 <b>STATISTICAL SECTION</b>		
<b>(UNAUDITED - NOT COVERED BY AUDIT REPORT)</b>		
General Expenditures by Function - All Governmental Fund Types	1	55
General Revenues by Source - All Governmental Fund Types	2	56

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

**Comprehensive Annual Financial Report**

Year Ended June 30, 1999

**Table of Contents, Continued**

	<b>Table</b>	<b>Page(s)</b>
<b>STATISTICAL SECTION (Continued)</b>		
Property Tax Levies and Collections	3	57
Assessed and Estimated Actual Value of Taxable Property	4	58
Property Tax Rates and Tax Levies - Direct and Overlapping Governments	5	59
Ratio of Net General Bonded Debt to Assessed Value and Net Bonded Debt Per Capita	6	60
Computation of Direct and Overlapping Debt	7	61
Computation of Legal Debt Margin for General Obligation Bonds	8	62
Ratio of Annual Debt Service Expenditure for General Bonded Debt to Total General Expenditures	9	63
Demographic Statistics	10	64
Property Value, Construction, and Bank Deposits	11	65
Principal Taxpayers	12	66
Attendance Data	13	67
Schedule of Insurance in Force	14	68
Miscellaneous Statistical Data	15	69-71
Schedule of Compensation Paid Board Members	16	72

# Introductory Section



# CADDO PARISH SCHOOL BOARD

SHREVEPORT, LOUISIANA 71130-2000

AREA CODE 318  
TELEPHONE 636-0210  
FAX 631-5241

POST OFFICE BOX 32000  
1961 MIDWAY STREET

JAMES E. FOSTER, Ed.D.  
SUPERINTENDENT

October 6, 1999

**WILLIE D. BURTON**  
President  
417 Indian Trail  
Shreveport, LA 71107  
District 3

**MIKE POWELL**  
First Vice President  
3320 Youree Drive  
Shreveport, LA 71105  
District 8

**JERRY TIM BROOKS**  
Second Vice President  
4605 Curtis Lane  
Shreveport, LA 71109  
District 7

**GINGER ARMSTRONG**  
9800 Chaseway  
Shreveport, LA 71118  
District 11

**JUDY D. BOYKIN**  
710 Hyde Park Place  
Shreveport, LA 71108  
District 10

**PHILLIP R. GUIN**  
P.O. Box 1414  
Blanchard, LA 71009  
District 1

**MILES HITCHCOCK, Sc.D.**  
3336 Pines Road  
Shreveport, LA 71119  
District 12

**MARK MILAM**  
1525 Cambridge  
Shreveport, LA 71105  
District 9

**ALVIN MIMS**  
633 Eden Boulevard  
Shreveport, LA 71106  
District 6

**MILDRED B. PUGH**  
3803 Michigan Boulevard  
Shreveport, LA 71109  
District 5

**MICHAEL J. THIBODEAUX**  
3620 Madison Park  
Shreveport, LA 71104  
District 4

**JOHNNY VANCE, JR.**  
841 Wilton Place  
Shreveport, LA 71107  
District 2

Mr. Willie D. Burton, President,  
Caddo Parish School Board Members  
and Citizens of Caddo Parish  
Shreveport, Louisiana

The Comprehensive Annual Financial Report of the Caddo Parish School Board (School Board) for the year ended June 30, 1999, is submitted herewith. This report has been prepared by Finance Department personnel following the guidelines recommended by the Association of School Business Officials International and the Government Finance Officers Association of the United States and Canada.

## A. Management Responsibility

Responsibility for both the accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the School Board. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the School Board. All disclosures necessary to enable the reader to gain an understanding of the School Board's financial activities have been included.

## B. Comprehensive Annual Financial Report (CAFR)

The CAFR consists of three parts:

- (1) The Introductory Section. This section includes a letter of transmittal, information on financial reporting achievements, the School Board's organizational chart, recognition of the elected officials of the School Board, and a list of selected administrative officials.
- (2) The Financial Section. The independent auditors' report and the School Board's financial statements and schedules are presented in accordance with the financial reporting pyramid set forth by the Governmental Accounting Standards Board. The School Board's complete financial operations are depicted in the general purpose financial statements and thus present an overview of the School Board's operations. Individual fund and account group statements and schedules are also presented along with the combining statements.
- (3) The Statistical Section. This section includes a number of tables of unaudited data depicting the financial history, demographics, and other miscellaneous information of the Caddo Parish School Board for the past ten years.



Mr. Willie D. Burton, President  
Caddo Parish School Board Members  
and Citizens of Caddo Parish  
Shreveport, Louisiana

The School Board is required to undergo an annual single audit in conformity with the provisions of Single Audit Act Amendments of 1996 and U.S. Office of Management and Budget Circular No. A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Information related to this single audit, includes the Schedule of Expenditures of Federal Awards, findings and recommendations, if applicable, and auditors' reports on internal control and compliance with applicable laws and regulations. The single audit report is issued separately from this Comprehensive Annual Financial Report.

The School Board provides a full range of educational services appropriate to grade levels K through 12. These include regular and enriched academic education, special education for handicapped youngsters, occupational education, and many individualized programs such as specialized instruction for disadvantaged students and those with limited English proficiency. These basic programs are supplemented by a wide variety of offerings in the fine arts and athletics.

### **C. Reporting Entity**

The report includes all entities or organizations that are required to be included in the School Board's reporting entity. The basic criteria for determining whether a governmental department, agency, institution, commission, public authority, or other governmental organization should be included in a governmental unit's reporting entity is financial accountability. Financial accountability includes the appointment of a voting majority of the organization's governing body and either the ability of the primary government to impose its will on the organization or if there is a financial benefit/burden relationship. In addition, an organization which is fiscally dependent on the primary government should be included in its reporting entity.

The financial statements present the Caddo Parish School Board (the primary government). Based on the criteria there are no component units included in the School Board's reporting entity.

Caddo-Shreveport Sales and Use Tax Commission – The Commission is an independent agency responsible for the collection, enforcement, and administration of sales and use taxes levied by the School Board and the City of Shreveport. The Commission is considered a separate reporting entity and issues financial statements separate from those of the School Board. The School Board does not retain an ongoing financial interest or responsibility in its day-to-day operations. The Commission is not considered a component unit of the School Board and its operations are not included in the accompanying financial statements.

### **D. Economic Condition and Outlook**

Construction continues to stimulate the local economy. Over half a billion dollars in projects are currently planned or underway on Shreveport's downtown riverfront. These projects include two major casino hotels, parking, and retail shopping. Voters recently approved an \$85 million convention center to be located downtown near Cross Bayou. When completed in 2002, the state of the art center will allow the city to host major conventions. Work is nearing completion on a \$30 million terminal expansion at the Shreveport Regional Airport. This project is preparing Shreveport for the next century to accommodate the increased number of visitors to the city. Other major projects are a new cancer treatment center at Willis Knighton Medical Center, a women's and children's clinic at LSU Medical Center, and Frymaster Corporation's new plant.

Mr. Willie D. Burton, President  
Caddo Parish School Board Members  
and Citizens of Caddo Parish  
Shreveport, Louisiana

As construction activity has increased, thousands of jobs have been created, giving people more income to spend on houses, automobiles, and other goods. This in turn has attracted more retailers and restaurants to locate here, sparking even more construction. Southeast Shreveport's retailing activity continues to increase with expansion of Bayou Walk Shopping Center and other new establishments near Millicent Way at Bert Kouns. A Target department store will soon be under construction at Youree and East 70<sup>th</sup> Street. Three auto dealerships are relocating to the auto mall.

Year to date, the value of retail sales in Caddo Parish is up 6% over 1998. The number of residential building permits in Shreveport is up 19.5% and the value of construction is up 12%. Hotel revenues are up 3.5%.

Few people would deny that the local economy has been booming for the past few years. Most expect it to continue growing at an equal or faster pace for the next several years.

#### **E. Major Initiatives**

##### **FOR THE YEAR**

Major plant projects completed by the school system in 1998-1999 were:

- Electrical upgrades for technology at 20 schools.
- Roofing at Caddo Middle Magnet, Creswell, Hollywood, Judson, Oil City, Queensborough, Northwood, Captain Shreve, Caddo Magnet High, Southwood and Woodlawn.
- Air conditioning and heating improvements at Captain Shreve, Claiborne, and Southwood
- Boilers and controls at Caddo Middle Magnet, Broadmoor, Lakeshore and Riverside.
- Air conditioned cafeterias at Broadmoor, Caddo Heights, J. S. Clark, Forest Hill, Oil City, and Southern Hills.
- Air conditioned auditorium at J. S. Clark.
- Transportation Department fuel tank replacement.
- New library at Mooringsport.
- Replaced 39 school buses.
- Lighting improvements at Caddo Stadium and Barnes Stadium.
- Replacement of windows at Bethune.

Major projects began in 1998-99 were the relocation of the Special Programs Administrative Center to the Shreve City Office Park and classroom wing additions at Pine Grove, Southwood, Vivian, Walnut Hill, Werner Park, West Shreveport, and Youree Drive.

##### **FOR THE FUTURE**

In the Caddo Parish Public School System, our mission is student achievement and learning success. We offer various learning environments for students at all grade levels. We have high expectations of everyone – students, teachers, administrators and support groups. We believe that to achieve the best, we must expect the best.

Mr. Willie D. Burton, President  
Caddo Parish School Board Members  
and Citizens of Caddo Parish  
Shreveport, Louisiana

The District Student Achievement Plan's goal is to prepare all students to successfully master content and higher standards as measured by the Iowa Test and Louisiana Educational Assessment Program. In accordance with the state's new accountability plan, schools are working to meet growth targets based on test scores, attendance, and dropout rates.

We believe that all children can learn and our challenge is to provide a quality education for all of our students. Our goal is to remain a leader in educating youth for the 21<sup>st</sup> century and be a catalyst for economic growth and development.

#### **F. Internal Control**

Management of the School Board is responsible for establishing and maintaining internal control designed to ensure that the assets of the School Board are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. Internal control is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

We believe that the School Board's accounting controls provide reasonable assurance that errors or irregularities to the financial statements are prevented or would be detected within a timely period by employees in the normal course of performing their assigned functions.

As a recipient of Federal, state and local financial assistance, the School Board also is responsible for ensuring that adequate internal control is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control is subject to periodic evaluation by management and the internal audit staff.

As a part of the School Board's single audit, described earlier, tests are made to determine the adequacy of internal control, including that portion related to federal awards programs, as well as to determine that the School Board has complied with applicable laws and regulations. The results of the School Board's single audit for the fiscal year ended June 30, 1999 provided no instances of material weaknesses in internal control or significant violations of applicable laws and regulations.

#### **G. Budgetary Controls**

The School Board maintains budgetary controls to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the School Board. Activities of the general fund, special revenue funds, debt service fund and the capital projects fund are included in the annual appropriated budget. School Board policy prescribes that the level of budgetary control is at the functional level for the general fund and capital projects fund and at the fund level for the special revenue funds. Legal requirements provide that expenditures may not exceed appropriations in excess of five percent of the budgeted expenditures at the fund level.

As demonstrated by the statements and schedules included in the financial section of this report, the School Board continues to meet its responsibility for sound financial management.

Mr. Willie D. Burton, President  
 Caddo Parish School Board Members  
 and Citizens of Caddo Parish  
 Shreveport, Louisiana

**H. Financial Condition**

*General Educational Functions*

General educational activities which are accounted for in the general fund are supported principally by local taxes and state entitlements. Direct federal aid is nominal in the general fund, but substantial sums are made available to the Louisiana Department of Education which are subsequently distributed to local entities. General fund revenues are as follows:

	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) From 1998</u>	<u>Percentage Change From 1998</u>
Local	\$ 98,504,550	40.96%	\$ 3,333,776	3.50%
State	141,113,173	58.68	10,238,631	7.82
Federal and Other	<u>859,187</u>	<u>.36</u>	<u>(19,067)</u>	<u>(2.17)</u>
	<u>\$ 240,476,910</u>	<u>100.00%</u>	<u>\$ 13,553,340</u>	<u>5.97%</u>

The general fund revenues increase of \$13,553,340 from the prior year amount of \$226,923,570 was primarily due to the following:

- Local sources increased due to a \$2,016,362 increase in sales tax revenues and a \$1,193,680 increase in ad valorem taxes.
- State revenues increased \$10,238,631 due primarily to increases in minimum foundation payments (MFP) and state pay supplements. MFP funding is, in part, driven by student population.
- Federal sources decreased due to a decrease in federal grant monies received.

General educational expenditures by function were as follows:

<u>Item</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) From 1998</u>	<u>Percentage Change From 1998</u>
Instruction	\$ 172,145,852	72.72%	\$ 10,191,999	6.29%
General administration	3,111,826	1.31	220,887	7.64
School administration	16,428,799	6.94	1,039,285	6.75
Business services	2,758,225	1.17	235,242	9.32
Plant services	25,002,620	10.56	1,306,196	5.51
Student transportation services	14,176,321	5.99	1,920,644	15.67
Central services	3,077,118	1.30	251,390	8.90
Community service program	<u>33,809</u>	<u>0.01</u>	<u>.21,595</u>	<u>1.77</u>
	<u>\$ 236,734,570</u>	<u>100.00%</u>	<u>\$ 15,187,238</u>	<u>6.86%</u>

Mr. Willie D. Burton, President  
 Caddo Parish School Board Members  
 and Citizens of Caddo Parish  
 Shreveport, Louisiana

General fund expenditures increased \$15,187,238 from the prior year amount of \$221,547,332. This increase was primarily due to the following:

- Teacher and employee salaries increased approximately \$9,523,000. Related benefits also increased approximately \$1,754,000.

The unreserved fund balance in the general fund was maintained at an adequate level. The unreserved fund balance, which includes a designation for contingencies of \$5,787,277 and a designation for equipment replacement of \$456,684 at June 30, 1999, increased from \$18,959,692 to \$22,680,383 or 19.6%. This unreserved fund balance represents 9.58% of 1998-1999 general fund expenditures.

*Special Revenue Activities*

Special revenue fund revenues of \$39,445,355, including \$8,472,333 of state sources, \$2,777,019 of local sources, and \$28,196,003 of federal sources, were restricted for use in fifteen separate activities. The Child Nutrition Program fund accounts for \$16,935,296 of these revenues. The School Lunch Program is administered by this fund. Of the remaining revenues, \$11,052,406 funds the Title I program for educationally deprived students. The remainder was designed primarily to: (1) provide instructional and related services to handicapped children and (2) provide extended day remedial instruction including books, tapes and audiovisual hardware and software for general student population.

Special revenue fund expenditures by function were:

<u>Item</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) From 1998</u>	<u>Percentage Change From 1998</u>
Instruction	\$ 20,715,718	50.78%	\$ (1,788,866)	(7.95)%
General administration	406,187	1.00	102,365	33.69
School administration	265,139	.65	72,558	37.68
Business services	57,950	.14	9,989	20.83
Plant services	160,036	.39	(261,116)	(62.00)
Student transportation services	147,244	.36	76,948	109.46
Food services	18,368,550	45.02	566,836	3.18
Community service programs	676,118	1.66	(88,651)	(11.59)
	<u>\$ 40,796,942</u>	<u>100.00%</u>	<u>\$ (1,309,937)</u>	<u>(3.11)%</u>

The special revenue fund expenditures decrease of \$1,309,937 over the prior year amount of \$42,106,879 is mainly due to a decrease in support from the state and federal governments for the various programs accounted for as special revenue funds.

Mr. Willie D. Burton, President  
 Caddo Parish School Board Members  
 and Citizens of Caddo Parish  
 Shreveport, Louisiana

*General Long-Term Debt Activities*

The changes in general long-term obligations are as follows:

	<u>July 1, 1998</u>	<u>Additions</u>	<u>Deletions</u>	<u>June 30, 1999</u>
Bonds payable	\$ 24,085,000	20,000,000	3,445,000	40,640,000
Claims and judgments payable	353,883	-	272,995	80,888
Compensated absences payable	<u>13,957,098</u>	<u>371,411</u>	<u>-</u>	<u>14,328,509</u>
	<u>\$ 38,395,981</u>	<u>20,371,411</u>	<u>3,717,995</u>	<u>55,049,397</u>

*Capital Project Activities*

All major capital improvements are accounted for in the capital projects fund. During the year ended June 30, 1999, capital expenditures were made in the amount of \$15,669,869. The majority of these funds were expended on the renovation and expansion of existing schools. These projects were primarily funded with the proceeds of \$20,000,000 in bonds, an allocation of property taxes in the amount of \$10,504,377, interest earnings on idle funds in the amount of \$1,059,428, state sources of \$367,468 and funds carried over from prior years.

*Proprietary Activities*

The School Board maintained an internal service fund to account for medical and dental self-insurance coverage. The School Board elected to terminate the self-insurance program in April 1997. All claims occurring after April 1, 1997 were filed under a fully insured plan. The current year activity consisted mainly of collecting claims refunds and paying all run-off claims due. Accordingly, operating revenues to the fund decreased from \$759,131 in 1998 to \$66,990 in 1999, a decrease of \$692,141. Medical claims decreased from \$284,537 in 1998 to \$21,333 in 1999, a decrease of \$263,204.

*Nonexpendable Trust Activities*

The Caddo Educational Excellence fund is a nonexpendable trust fund. The fund is used to account for the trust principal investment earnings and boarding fees from area casinos as provided for in Louisiana Revised Statute LSA-R.S. 17:408.1. Revenues consisted of \$1,113,362 of boarding fees and \$175,536 of interest earnings. The operating transfer out of \$158,946 was used for educational enhancement.

*Fiduciary Activities*

The school activity funds comprise approximately one-half of the School Board's agency fund activities. These funds are held by the individual schools of the School Board to support school activities such as athletics and other student organizations. All school activity funds are audited periodically by the internal audit staff.

Mr. Willie D. Burton, President  
 Caddo Parish School Board Members  
 and Citizens of Caddo Parish  
 Shreveport, Louisiana

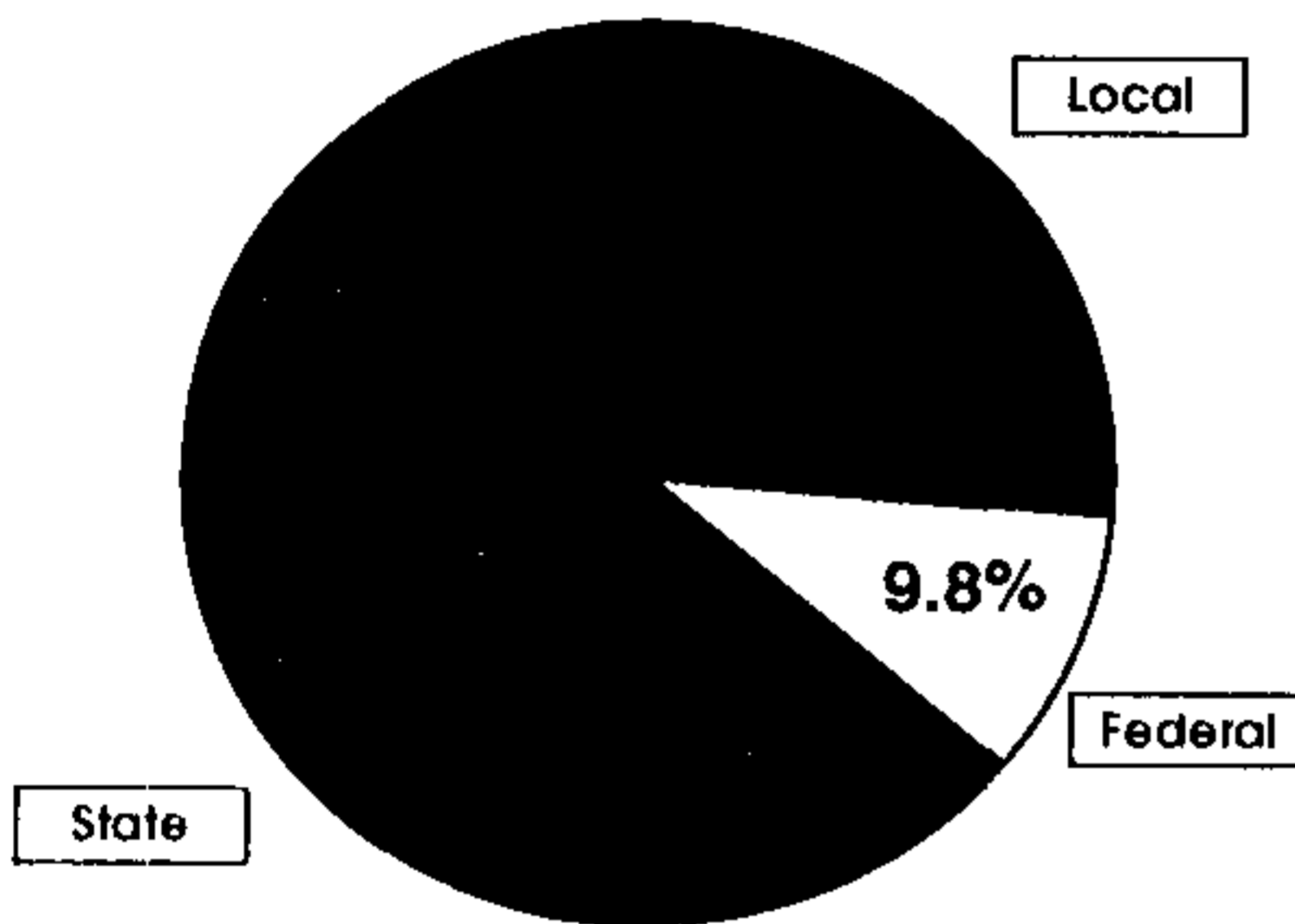
*Sources and Uses of Funds*

The following charts provide an analysis of the sources of revenues and the expenditures by function for the year ended June 30, 1999

**ALL GOVERNMENTAL FUNDS**

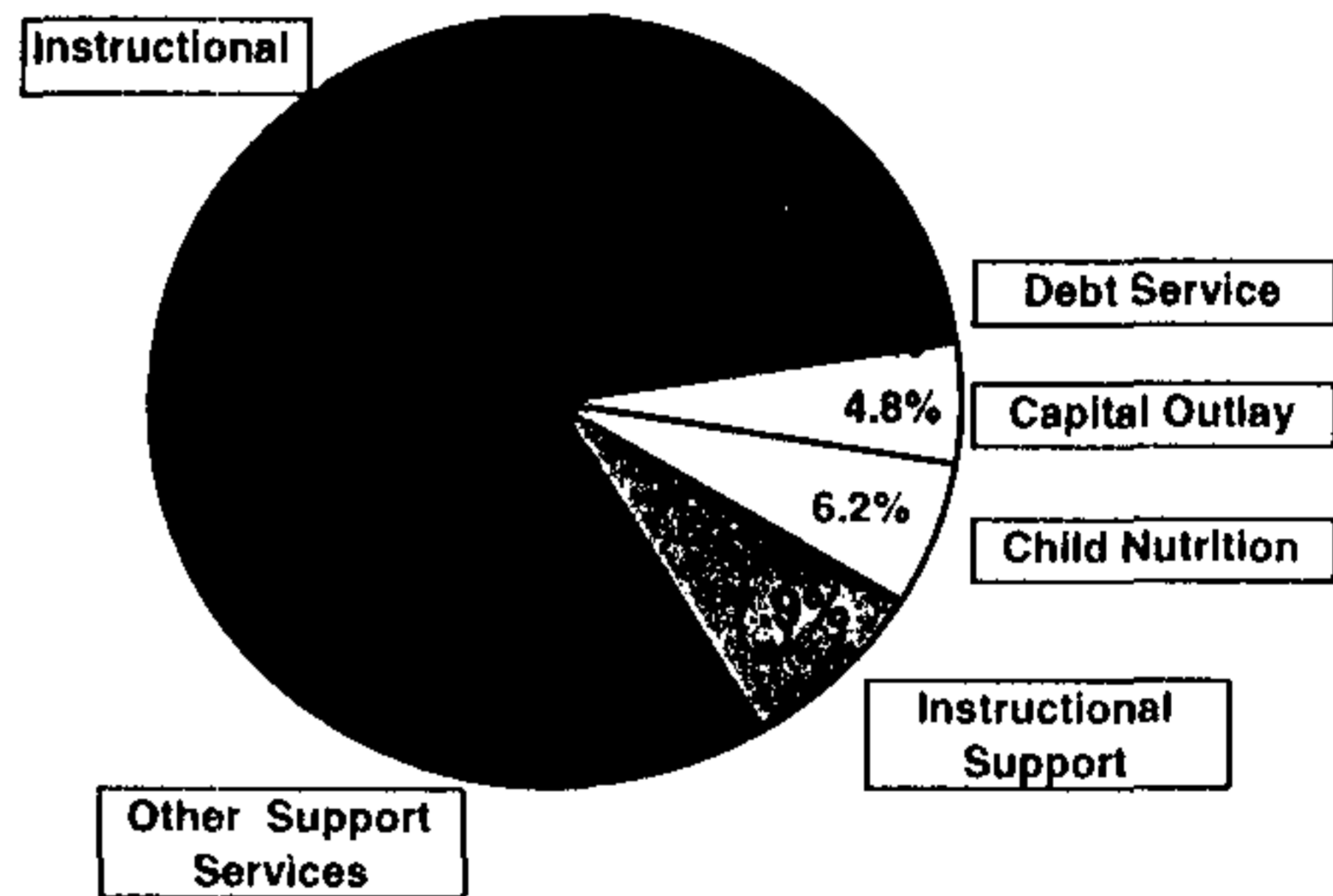
**Revenue Sources**

Percentage of Total Revenues



**Expenditures by Function**

Percentage of Total Expenditures



**I. Cash Management**

The School Board has an aggressive cash management program which consists of expediting the receipt of revenues and prudently investing available cash in obligations collateralized by instruments issued by the United States Government or federal government agencies created by an act of Congress or insured by the Federal Deposit Insurance Corporation. The total amount of interest earned was \$3,881,904 for the year ended June 30, 1999. This was distributed as follows

General fund	\$ 2,065,586
Special revenue fund – Child Nutrition Program	454,292
Debt service fund	125,544
Capital projects fund	1,059,428
Internal service fund	1,518
Nonexpendable trust fund	175,536
	<u>3,881,904</u>
	<u>\$ 3,881,904</u>

Mr. Willie D. Burton, President  
 Caddo Parish School Board Members  
 and Citizens of Caddo Parish  
 Shreveport, Louisiana

**J. Debt Administration**

The ratio of net bonded debt to assessed valuation and the amount of bonded debt per capita are useful indicators of the School Board's debt position. Net bonded debt represents total bonded debt of \$40,640,000 less fund equity in the debt service fund of \$2,295,917. This data as of June 30, 1999 is as follows:

	<u>Amount</u>	<u>Ratio of Debt to Assessed Value</u>	<u>Debt per Capita</u>
Net direct general obligation bonded debt	\$38,344,083	3.64%	\$159

The School Board maintained an A+ bond rating from Standard and Poor's Corporation and an A1 bond rating from Moody's.

The bonded debt chart compares the maximum amount of indebtedness allowed by Louisiana Statutes and the actual amount of net indebtedness outstanding at year end for the past five fiscal years. State statute defines maximum indebtedness allowed as thirty-five percent of the assessed value of property in Caddo Parish.

**K. Risk Management**

The School Board maintains a combination of self-insurance and stop-loss coverage to manage its risk of loss from property damage, theft and claims against employees. In addition, the School Board was partially self-insured for group hospitalization, dental disability and life insurance prior to April 1, 1997.

A list of insurance in force is included in Table 14. The fund balance of the general fund includes \$5,787,277 designated for contingencies established in anticipation of possible losses from lawsuits and self-insurance liability including self-insurance run-off claims.

**L. Awards**

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting and the Association of School Business Officials International (ASBO) awarded a Certificate of Excellence in Financial Reporting to the School Board for its Comprehensive Annual Financial Report, for every fiscal year since the year ended June 30, 1988. To be awarded these certificates, a government unit must publish an easily readable and efficiently organized Comprehensive Annual Financial Report, whose contents conform to program standards. Such reports must satisfy both generally accepted accounting principles and applicable legal requirements. These certificates are valid for a period of one year only. We believe our current report continues to conform to the certificate requirements, and we are submitting it to both GFOA and ASBO.



Mr. Willie D. Burton, President  
Caddo Parish School Board Members  
and Citizens of Caddo Parish  
Shreveport, Louisiana

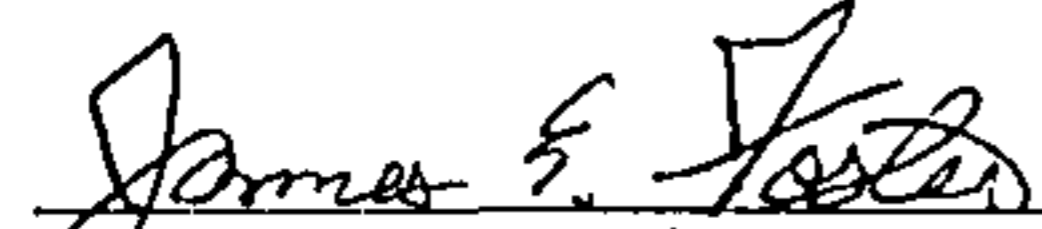
**M. Independent and Internal Audits**

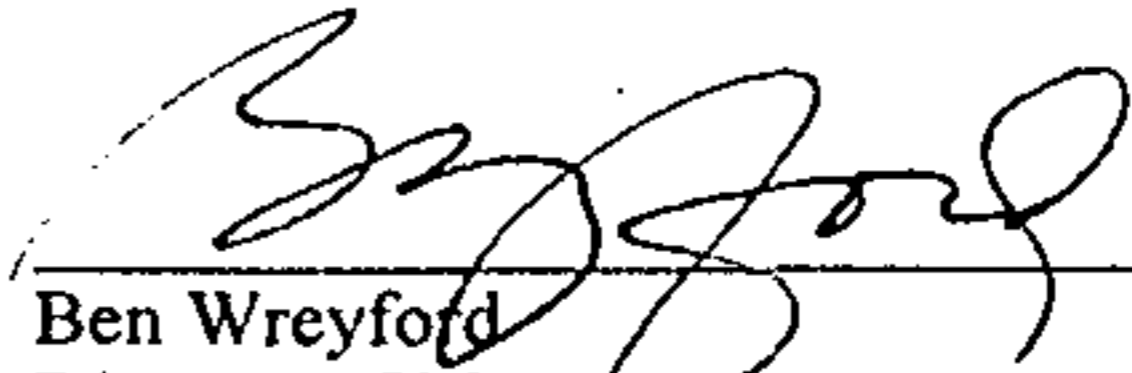
The report of our independent certified public accountants, KPMG LLP, follows as an integral component of this report. Their audit of the general purpose financial statements and the combining and individual fund and account group statements and schedules was performed in accordance with generally accepted auditing standards and, accordingly, included a review of the School Board's system of budgetary and accounting controls.

In addition to the accounting control systems and the use of independent auditors, the School Board maintains a staff of internal auditors who conduct internal audits as well as special audits of the operations of the School Board.

**N. Acknowledgments**

The preparation of this report could not have been accomplished without the efficient and dedicated services of the entire staff of the Finance Department and the Internal Auditing Department. We want to express our appreciation to them for their assistance. We also thank the members of the School Board for their interest and support in planning and conducting the financial operations of the school system in a responsible and progressive manner.

  
\_\_\_\_\_  
James E. Foster, Ed.D.  
Superintendent

  
\_\_\_\_\_  
Ben Wreyford  
Director of Finance

CADDO PARISH SCHOOL BOARD  
Shreveport, Louisiana

GFOA Certificate of Achievement

Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting

Presented to

Caddo Parish School Board,  
Louisiana

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
June 30, 1998

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



*Douglas R. Ellaworth*  
President

*Jeffrey L. Esler*  
Executive Director

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Certificate of Achievement for Excellence in Financial Reporting (ASBO)

**ASSOCIATION OF SCHOOL BUSINESS OFFICIALS**  
**INTERNATIONAL**



This Certificate of Excellence in Financial Reporting is presented to

**CADDO PARISH SCHOOL BOARD**

For its Comprehensive Annual Financial Report (CAFR)  
For the Fiscal Year Ended June 30, 1998

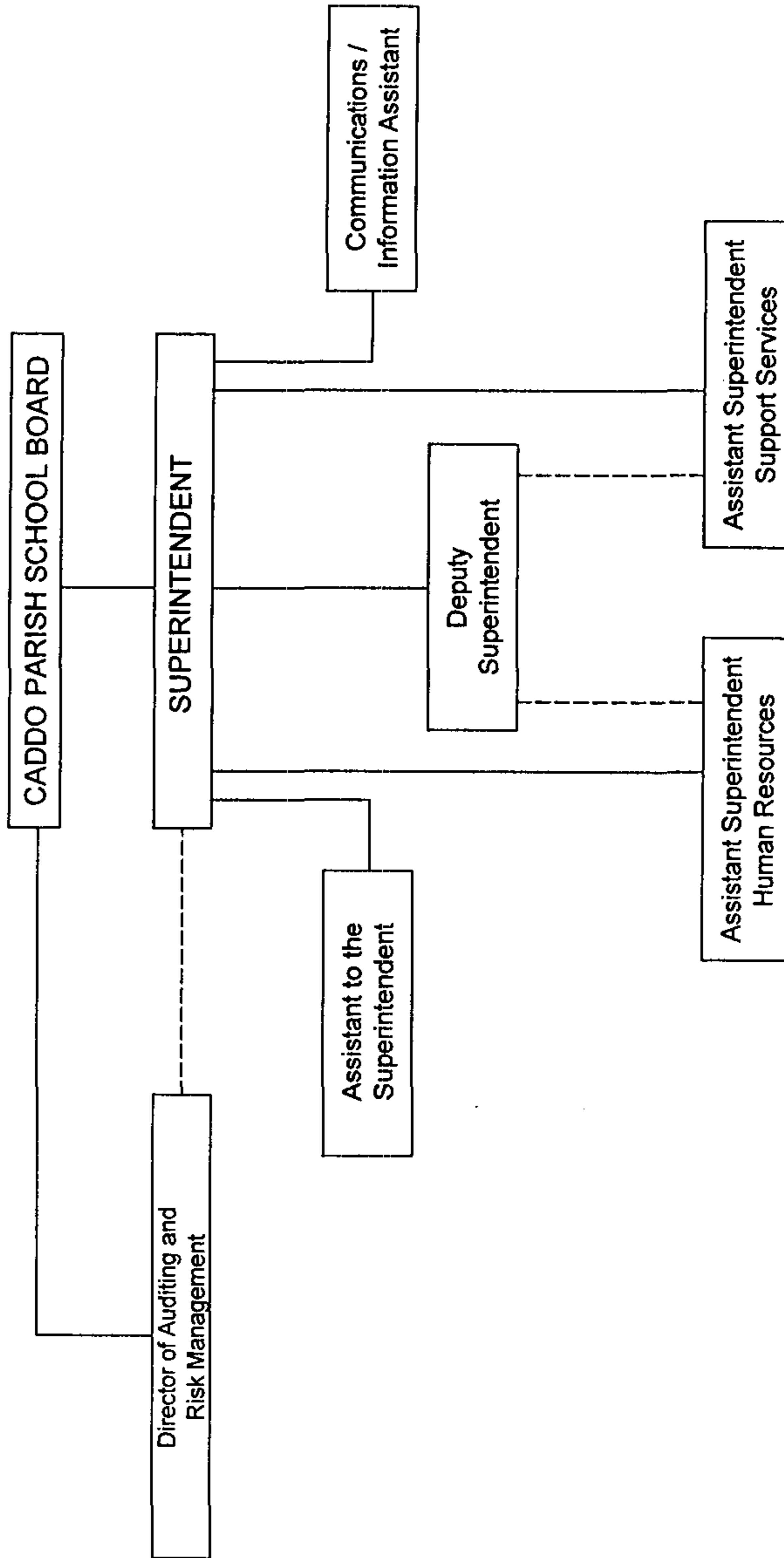
Upon recommendation of the Association's Panel of Review which has judged that the Report substantially conforms to principles and standards of ASBO's Certificate of Excellence Program

*Glen A. Fleisher*  
President

*Don F. Harper*  
Executive Director

**Caddo Parish School Board  
Shreveport, Louisiana**

**Organization Chart  
June 30, 1999**



# The Caddo Parish School Board

## EXECUTIVE COMMITTEE



Willie D. Burton  
*President*  
District 3



Mike Powell  
*1st Vice President*  
District 8



Jerry Tim Brooks  
*2nd Vice President*  
District 7



Phillip R. Guin  
District 1



Johnny Vance, Jr.  
District 2



Michael J. Thibodeaux  
District 4



Mildred B. Pugh  
District 5



Alvin Mims  
District 6



Mark Milam  
District 9



Judy D. Boykin  
District 10



Ginger Armstrong  
District 11



Miles Hitchcock  
District 12

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

**ELECTED OFFICIALS**  
June 30, 1999

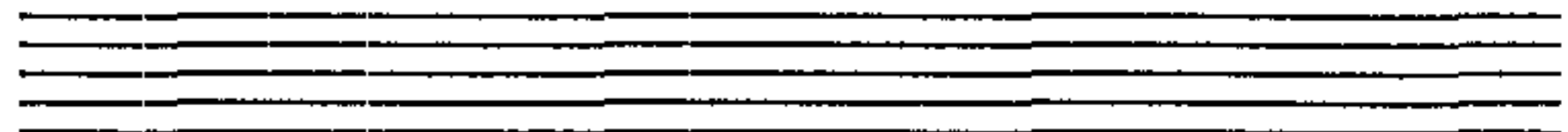
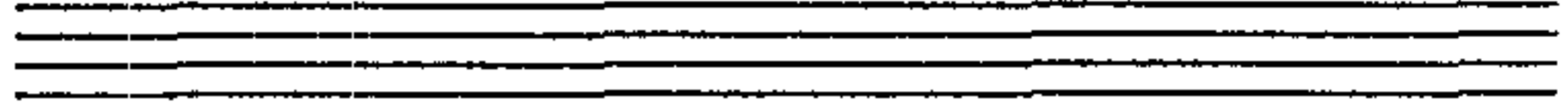
	<u>Present Term Began</u>	<u>Present Term Expires</u>	<u>Began as a Board Member</u>
Willie D. Burton, President	January 1, 1999	December 31, 2002	January 1991
Mike Powell, 1 <sup>st</sup> Vice President	January 1, 1999	December 31, 2002	November 1994
Jerry Tim Brooks, 2 <sup>nd</sup> Vice President	January 1, 1999	December 31, 2002	January 1982
Ginger Armstrong	January 1, 1999	December 31, 2002	January 1999
Judy D. Boykin	January 1, 1999	December 31, 2002	January 1991
Phillip R. Guin	January 1, 1999	December 31, 2002	January 1999
Miles Hitchcock, Sc.D.	January 1, 1999	December 31, 2002	January 1995
Mark Milam	January 1, 1999	December 31, 2002	January 1991
Alvin Mims	January 1, 1999	December 31, 2002	January 1995
Mildred B. Pugh	January 1, 1999	December 31, 2002	September 1982
Michael J. Thibodeaux	January 1, 1999	December 31, 2002	January 1987
Johnny Vance, Jr.	January 1, 1999	December 31, 2002	January 1991

**SELECTED ADMINISTRATIVE OFFICIALS**  
June 30, 1999

James E. Foster, Ed.D.	Superintendent
Ollie Tyler	Deputy Superintendent
Willie Henderson	Assistant Superintendent – Human Resources
Ron Festavan	Assistant Superintendent – Support Services
Dwight E. Collier	Director of Auditing and Risk Management
Ben Wreyford	Director of Finance

# Financial Section

**INDEPENDENT  
AUDITORS' REPORT**







1900 Deposit Guaranty Tower  
333 Texas Street  
Shreveport, LA 71101-3692

## Independent Auditors' Report

Members of the Caddo Parish School Board  
Shreveport, Louisiana:

We have audited the general purpose financial statements of the Caddo Parish School Board (School Board) as of and for the year ended June 30, 1999, as listed in the accompanying table of contents. These general purpose financial statements are the responsibility of the School Board's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the School Board as of June 30, 1999, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 6, 1999, on our consideration of the School Board's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

The year 2000 supplementary information on page 30 is not a required part of the general purpose financial statements, but is supplementary information required by the Governmental Accounting Standards Board, and we did not audit and do not express an opinion on such information. Further, we were unable to apply to the information certain procedures prescribed by professional standards because of the nature of the subject matter underlying the disclosure requirements and because sufficiently specific criteria regarding the matters to be disclosed have not been established. In addition, we do not provide assurance that the School Board is or will become year 2000 compliant, that the School Board's year 2000 remediation efforts will be successful in whole or in part, or that parties with which the School Board does business are or will become year 2000 compliant.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining, individual fund, and individual account group financial statements and schedules listed in the accompanying table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the School Board. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.



The accompanying financial information listed in the statistical section is presented for purposes of additional analysis and is not a required part of the general purpose financial statements of the School Board. Such information has not been subjected to the auditing procedures applied in the audit of the general purpose financial statements, and accordingly we express no opinion on this information.

KPMG LLP

October 6, 1999

**COMBINED  
FINANCIAL STATEMENTS  
— OVERVIEW**

---

---

---

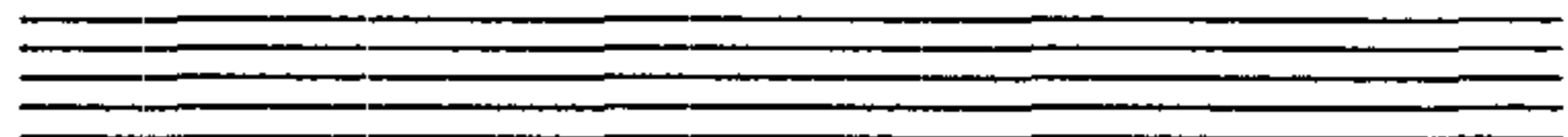
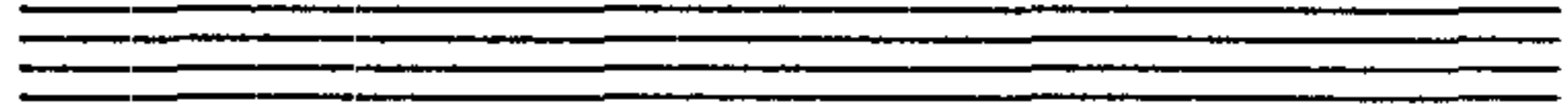
The Combined Financial Statements - Overview include all *funds and account groups* in order to provide an overview of the financial position and results of operations for the Caddo Parish school system as a whole. Detailed financial statements for each fund and account group are presented elsewhere in this report.

---

---

---

**SUPPLEMENTAL STATEMENTS  
AND SCHEDULES —  
COMBINING,  
INDIVIDUAL FUND,  
AND ACCOUNT  
GROUP STATEMENTS  
AND SCHEDULES**



**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

**Combined Balance Sheet - All Fund Types and Account Groups**  
June 30, 1999  
(with comparative totals for June 30, 1998)

	Governmental Fund Types				Proprietary Fund Type Internal Service Fund	Fiduciary Fund Type Trust and Agency Funds	Account Groups			Totals		
	General Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds			General Fixed Assets	Long-Term Debt	(Memorandum Only)	1999	1998	
<b>ASSETS AND OTHER DEBITS</b>												
Assets:												
Cash and cash equivalents	\$ 38,476,659	7,090,410	2,295,917	20,804,031	109	3,331,394	-	-	-	71,998,520	48,309,186	
Investments	205,288	-	-	-	-	3,839,927	-	-	-	4,045,215	2,976,366	
Receivables	4,696,490	5,934,772	-	-	-	30,482	-	-	-	10,661,744	10,243,577	
Interfund receivable	5,102,215	-	-	-	-	-	-	-	-	5,102,215	4,662,408	
Inventory	513,821	228,707	-	-	-	-	-	-	-	742,528	646,409	
Land, buildings and equipment	-	-	-	-	-	-	223,254,497	-	-	223,254,497	214,033,728	
Other debits:												
Amount available in Debt Service Fund	-	-	-	-	-	-	-	2,295,917	-	2,295,917	2,483,213	
Amount to be provided for payment of general long-term debt	-	-	-	-	-	-	-	-	52,753,480	52,753,480	35,912,768	
<b>Total assets and other debits</b>	<b>\$ 48,994,473</b>	<b>13,253,889</b>	<b>2,295,917</b>	<b>20,804,031</b>	<b>109</b>	<b>7,201,803</b>	<b>223,254,497</b>	<b>55,049,397</b>	<b>370,854,116</b>	<b>319,267,655</b>		

**LIABILITIES, EQUITY AND OTHER CREDITS**

Liabilities:												
Accounts, salaries and other payables	\$ 24,069,919	1,857,368	-	1,087,132	-	29,530	-	-	-	27,043,949	21,365,772	
Retainage payable	-	-	-	263,275	-	-	-	-	-	263,275	-	
Interfund payable	-	5,102,215	-	-	-	-	-	-	-	5,102,215	4,662,408	
Deposits due others	-	-	-	-	-	3,091,503	-	-	-	3,091,503	2,875,582	
Deferred revenues	-	323,956	-	-	-	-	-	-	-	323,956	771,827	
Bonds payable	-	-	-	-	-	-	-	40,640,000	-	40,640,000	24,085,000	
Claims and judgements payable	440,425	-	-	-	-	-	-	80,888	-	521,313	636,383	
Compensated absences payable	1,111,340	-	-	-	-	-	-	14,328,509	-	15,439,849	15,005,289	
<b>Total liabilities</b>	<b>25,621,684</b>	<b>7,283,539</b>	<b>-</b>	<b>1,350,407</b>	<b>-</b>	<b>3,121,033</b>	<b>-</b>	<b>55,049,397</b>	<b>92,426,060</b>	<b>69,402,261</b>		
Equity and other credits:												
Investments in general fixed assets	-	-	-	-	-	-	223,254,497	-	-	223,254,497	214,033,728	
Retained earnings (deficit)	-	-	-	-	109	-	-	-	109	(46,930)		
Fund balances:												
Reserved for encumbrances	178,585	2,235,271	-	7,827,069	-	-	-	-	-	10,240,925	281,465	
Reserved for inventory	513,821	228,707	-	-	-	-	-	-	-	742,528	646,409	
Reserved for debt service	-	-	2,295,917	-	-	-	-	-	-	2,295,917	2,483,213	
Reserved for instructional enhancement	-	-	-	-	-	4,080,770	-	-	-	4,080,770	2,951,002	
Unreserved:												
Designated for contingencies	5,787,277	640,203	-	-	-	-	-	-	-	6,427,480	7,239,914	
Designated for equipment replacement	456,684	2,408,836	-	-	-	-	-	-	-	2,865,520	3,897,155	
Undesignated fund balance	16,436,422	457,333	-	11,626,555	-	-	-	-	-	28,520,310	18,379,438	
<b>Total equity and other credits</b>	<b>23,372,789</b>	<b>5,970,350</b>	<b>2,295,917</b>	<b>19,453,624</b>	<b>109</b>	<b>4,080,770</b>	<b>223,254,497</b>	<b>55,049,397</b>	<b>278,428,056</b>	<b>249,865,394</b>		
<b>Total liabilities, equity, and other credits</b>	<b>\$ 48,994,473</b>	<b>13,253,889</b>	<b>2,295,917</b>	<b>20,804,031</b>	<b>109</b>	<b>7,201,803</b>	<b>223,254,497</b>	<b>55,049,397</b>	<b>370,854,116</b>	<b>319,267,655</b>		

See accompanying notes to general purpose financial statements.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

**Combined Statement of Revenues, Expenditures, and  
Changes in Fund Balances - All Governmental Fund Types**

For the year ended June 30, 1999  
(with comparative totals for June 30, 1998)

	Governmental Fund Types				Totals	
	General Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	(Memorandum Only) 1999	1998
<b>Revenues:</b>						
Local sources:						
Taxes:						
Ad valorem	\$ 48,581,794	-	5,174,975	10,504,377	64,261,146	63,117,118
Sales and use	46,208,702	-	-	-	46,208,702	44,192,340
Investment income	2,065,586	454,292	125,544	1,059,428	3,704,850	2,971,737
Food services	-	2,297,908	-	-	2,297,908	2,319,329
Other	1,648,468	24,819	-	18,568	1,691,855	1,346,075
State sources:						
Equalization	135,668,675	3,876,840	-	-	139,545,515	131,768,333
Other	5,444,498	4,595,493	-	367,468	10,407,459	8,785,179
Federal and other sources	859,187	28,196,003	-	-	29,055,190	29,918,929
Total revenues	<u>240,476,910</u>	<u>39,445,355</u>	<u>5,300,519</u>	<u>11,949,841</u>	<u>297,172,625</u>	<u>284,419,040</u>
<b>Expenditures:</b>						
Current:						
Instruction	172,145,852	20,715,718	-	-	192,861,570	184,458,437
Support services:						
General administration	3,111,826	406,187	195,797	529,343	4,243,153	3,859,541
School administration	16,428,799	265,139	-	-	16,693,938	15,582,095
Business services	2,758,225	57,950	-	960	2,817,135	2,570,944
Plant services	25,002,620	160,036	-	-	25,162,656	24,117,576
Student transportation services	14,176,321	147,244	-	-	14,323,565	12,325,973
Central services	3,077,118	-	-	-	3,077,118	2,825,728
Food services	-	18,368,550	-	-	18,368,550	17,801,714
Community service programs	33,809	676,118	-	-	709,927	776,983
Capital outlay	-	-	-	15,669,869	15,669,869	7,261,864
Debt service:						
Principal retirement	-	-	3,445,000	-	3,445,000	2,705,000
Interest and bank charges	-	-	1,847,018	-	1,847,018	1,292,362
Total expenditures	<u>236,734,570</u>	<u>40,796,942</u>	<u>5,487,815</u>	<u>16,200,172</u>	<u>299,219,499</u>	<u>275,578,217</u>
Excess (deficiency) of revenues over expenditures	3,742,340	(1,351,587)	(187,296)	(4,250,331)	(2,046,874)	8,840,823
Other financing sources (uses):						
Proceeds from sale of fixed assets	49,297	3,717	-	-	53,014	309,726
Proceeds from bonds	-	-	-	20,000,000	20,000,000	-
Operating transfers in	158,946	-	-	70,000	228,946	1,276,261
Operating transfers out	(70,000)	-	-	-	(70,000)	(1,128,241)
Total other financing sources (uses)	<u>138,243</u>	<u>3,717</u>	<u>-</u>	<u>20,070,000</u>	<u>20,211,960</u>	<u>457,746</u>
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	3,880,583	(1,347,870)	(187,296)	15,819,669	18,165,086	9,298,569
Fund balances at beginning of year	19,492,206	7,318,220	2,483,213	3,633,955	32,927,594	23,629,025
Fund balances at end of year	<u>\$ 23,372,789</u>	<u>5,970,350</u>	<u>2,295,917</u>	<u>19,453,624</u>	<u>51,092,680</u>	<u>32,927,594</u>

See accompanying notes to general purpose financial statements.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

**Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual - General, Special Revenue, Debt Service and Capital Projects Funds**

For the year ended June 30, 1999

	General Fund			Special Revenue Funds			Debt Service Funds			Capital Projects Fund		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
<b>Revenues:</b>												
Local sources:												
Taxes:												
Ad valorem	48,757,200	48,581,794	(175,406)	-	-	-	5,080,900	5,174,975	94,075	10,542,300	10,504,377	(37,923)
Sales and use	44,400,000	46,208,702	1,808,702	-	-	-	100,000	125,544	25,544	975,000	1,059,428	84,428
Investment income	2,100,000	2,065,586	(34,414)	92,000	454,292	362,292	-	-	-	-	-	-
Food services	-	-	-	2,009,000	2,297,908	288,908	-	-	-	-	-	-
Other	1,316,000	1,648,468	332,468	-	24,819	24,819	-	-	-	-	18,568	18,568
State sources:												
Equalization	135,663,028	135,668,675	5,647	3,876,840	3,876,840	-	-	-	-	-	-	-
Other	5,483,478	5,444,498	(38,980)	4,608,849	4,595,493	(13,356)	-	-	-	372,100	367,468	(4,632)
Federal sources	1,185,000	859,187	(325,813)	31,180,739	28,196,003	(2,984,736)	-	-	-	-	-	-
Total revenues	238,904,706	240,476,910	1,572,204	41,767,428	39,443,355	(2,324,073)	5,180,900	5,300,519	119,619	11,889,400	11,949,841	60,441
<b>Expenditures (note 12):</b>												
Current:												
Instruction	174,661,312	172,145,852	2,515,460	25,309,881	20,715,718	4,594,163	-	-	-	-	-	-
Support services:												
General administration	3,531,810	3,111,826	419,984	578,173	406,187	171,986	195,000	195,797	(797)	530,000	529,343	657
School administration	16,568,900	16,428,799	140,101	76,368	265,159	(188,771)	-	-	-	-	960	(960)
Business services	2,805,250	2,758,225	47,025	59,060	57,950	1,110	-	-	-	-	-	-
Plant services	25,833,000	25,002,620	830,380	64,909	160,036	(95,127)	-	-	-	-	-	-
Student transportation services	14,025,500	14,176,321	(150,821)	116,953	147,244	(30,291)	-	-	-	-	-	-
Central services	3,242,850	3,077,118	165,732	-	-	-	-	-	-	-	-	-
Food services	-	-	-	18,148,803	18,368,550	(219,747)	-	-	-	-	-	-
Community service programs	-	33,809	(33,809)	-	676,118	(676,118)	-	-	-	-	-	-
Capital outlay	-	-	-	10,455	-	10,455	-	-	-	24,941,700	15,669,869	9,271,831
Debt service:												
Principal retirement	-	-	-	-	-	-	3,445,000	3,445,000	-	-	-	-
Interest and bank charges	-	-	-	-	-	-	1,843,927	1,847,018	(3,091)	-	-	-
Total expenditures	240,668,622	236,754,570	3,934,052	44,364,602	40,796,942	3,567,660	5,483,927	5,487,815	(3,888)	25,471,700	16,200,172	9,271,528
Excess (deficiency) of revenues over expenditures	(1,763,916)	3,742,340	5,506,256	(2,597,174)	(1,351,587)	1,245,587	(303,027)	(187,296)	115,731	(13,582,300)	(4,250,331)	(9,211,067)
<b>Other financing sources (uses):</b>												
Proceeds from the sale of fixed assets	-	49,297	49,297	-	3,717	3,717	-	-	-	-	-	-
Proceeds from bonds	160,000	158,946	(1,054)	1,585,000	-	(1,585,000)	-	-	-	20,000,000	20,000,000	-
Operating transfers in	-	(70,000)	(70,000)	-	-	-	-	-	-	370,000	70,000	(300,000)
Operating transfers out	-	-	-	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	160,000	138,243	(21,757)	1,585,000	3,717	(1,581,283)	-	-	-	20,370,000	20,070,000	(300,000)
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	(1,603,916)	3,880,583	5,484,499	(1,012,174)	(1,347,870)	(335,696)	(303,027)	(187,296)	115,731	6,787,700	15,819,669	(9,511,067)
Fund balance at beginning of year	19,492,206	19,492,206	-	7,318,220	7,318,220	-	2,483,213	2,483,213	-	3,633,955	3,633,955	-
Fund balance at end of year	17,888,290	23,372,789	5,484,499	6,306,046	5,970,350	(335,696)	2,180,186	2,295,917	115,731	10,421,655	19,453,624	(9,511,067)

See accompanying notes to general purpose financial statements.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

**Combined Statement of Revenues, Expenses, and Changes in Retained Earnings**  
**Proprietary Fund Type and Fiduciary Fund Type**

For the year ended June 30, 1999  
(with comparative totals for the year ended June 30, 1998)

	Proprietary Fund Type - Internal Service	Fiduciary Fund Type - Nonexpendable Trust	Totals (Memorandum Only)	
			1999	1998
Operating revenue:				
Employer contributions	\$ -	-	-	751,000
Fees	-	1,113,362	1,113,362	1,161,682
Claim refunds	66,990	-	66,990	-
Total operating revenues	66,990	1,113,362	1,180,352	1,912,682
Operating expenses:				
Administration	136	184	320	23,307
Claims	21,333	-	21,333	284,537
Total operating expenses	21,469	184	21,653	307,844
Operating income	45,521	1,113,178	1,158,699	1,604,838
Nonoperating revenue - investment income	1,518	175,536	177,054	139,237
Income before operating transfers	47,039	1,288,714	1,335,753	1,744,075
Operating transfers from/(to) other funds	-	(158,946)	(158,946)	(148,020)
Net income	47,039	1,129,768	1,176,807	1,596,055
Retained earnings (deficit) at beginning of year	(46,930)	2,951,002	2,904,072	1,308,017
Retained earnings at end of year	\$ 109	4,080,770	4,080,879	2,904,072

See accompanying notes to general purpose financial statements.



**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

**Combined Statement of Cash Flows**  
Proprietary Fund Type and Fiduciary Fund Type

For the year ended June 30, 1999  
(with comparative totals for the year ended June 30, 1998)

	Proprietary Fund - Internal Service	Fiduciary Fund - Nonexpendable Trust	Totals (Memorandum Only)	
			1999	1998
Cash flow from operating activities:				
Operating income	\$ 45,521	1,113,178	1,158,699	1,604,838
Adjustments to reconcile operating income to net cash provided by (used in) operating activities:				
(Increase) decrease in receivable	-	28,681	28,681	(17,228)
Increase (decrease) in interfund payable	(60,000)	-	(60,000)	60,000
Decrease in claims payable	-	-	-	(1,758,416)
Net cash provided by (used in) operating activities	<u>(14,479)</u>	<u>1,141,859</u>	<u>1,127,380</u>	<u>(110,806)</u>
Cash flow from noncapital financing activities - transfers out	<u>-</u>	<u>(158,946)</u>	<u>(158,946)</u>	<u>(148,020)</u>
Net cash used in noncapital financing activities	<u>-</u>	<u>(158,946)</u>	<u>(158,946)</u>	<u>(148,020)</u>
Cash flow from investing activities:				
Purchase of investments	-	(1,514,927)	(1,514,927)	(560,900)
Investment income	1,518	175,536	177,054	139,237
Net cash provided by (used in) investing activities	<u>1,518</u>	<u>(1,339,391)</u>	<u>(1,337,873)</u>	<u>(421,663)</u>
Net decrease in cash and cash equivalents	(12,961)	(356,478)	(369,439)	(680,489)
Cash and cash equivalents at beginning of year	<u>13,070</u>	<u>566,839</u>	<u>579,909</u>	<u>1,260,398</u>
Cash and cash equivalents at end of year	<u>\$ 109</u>	<u>210,361</u>	<u>210,470</u>	<u>579,909</u>

See accompanying notes to general purpose financial statements.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

**(1) Summary of Significant Accounting Policies**

The Caddo Parish School Board (School Board) was created by Louisiana Revised Statute (LSA-R.S.) 17:51 to provide public education for the children within Caddo Parish. The School Board is authorized by LSA-R.S. 17:81 to establish policies and regulations for its own government consistent with the laws of the state of Louisiana and the regulations of the Louisiana Board of Elementary and Secondary Education. The School Board is comprised of twelve members who are elected from twelve districts for concurrent terms of four years.

The School Board operates 74 schools within the parish with a total enrollment of approximately 46,000 pupils. In conjunction with the regular education programs, some of these schools offer special education and/or adult education programs. In addition, the School Board provides transportation and school food services for the students.

**(a) Reporting Entity**

The basic criterion established by the Governmental Accounting Standards Board for determining whether a governmental department, agency, institution, commission, public authority, or other governmental organization should be included in a primary governmental unit's reporting entity for general purpose financial statements is financial accountability. Financial accountability includes the appointment of a voting majority of the organization's governing body and either the ability of the primary government to impose its will on the organization or if there is a financial benefit/burden relationship. In addition, an organization which is fiscally dependent on the primary government should be included in its reporting entity.

The financial statements present the Caddo Parish School Board (the primary government). Based on the criteria, there are no component units included in the School Board's reporting entity.

**Jointly Governed Organization**

**Caddo Parish Sales and Use Tax Commission (Commission)** — The Commission is an independent agency responsible for the collection, enforcement, and administration of sales and use taxes levied by the School Board and the City of Shreveport. The Commission is considered a separate reporting entity and issues financial statements separate from those of the School Board. The School Board does not retain an ongoing financial interest or responsibility in its operations. The Commission is not considered a component unit of the School Board and its operations are not included in the accompanying financial statements.

The accounting policies of the School Board conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the more significant policies:

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

**(b) Basis of Presentation**

The accounts of the School Board are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. The various funds are summarized by type in the financial statements. The following fund types and account groups are used by the School Board:

**Governmental Funds**

Governmental funds are those through which most governmental functions of the School Board are financed. The acquisition, use, and balances of the School Board's expendable financial resources and the related liabilities are accounted for through governmental funds. The following are the School Board's governmental fund types:

*General Fund* - The General Fund is the general operating fund of the School Board. It is used to account for all financial resources except those required to be accounted for in another fund.

*Special Revenue Funds* - Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

*Debt Service Funds* - The Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs. The Debt Service Funds receive a dedicated portion of ad valorem and sales taxes paid to the School Board.

*Capital Projects Funds* - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

**Proprietary Funds**

The Proprietary Fund is used to account for the School Board's ongoing organizations and activities which are similar to those often found in the private sector. The proprietary fund is accounted for on a capital maintenance measurement focus; that is the measurement focus is based upon determination of net income.

The School Board applies all applicable Governmental Accounting Standards Board (GASB) pronouncements in accounting and reporting for its proprietary operations as well as the following pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board opinions, and Accounting Research Bulletins.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

*Internal Service Fund* - The Internal Service Fund is the only proprietary fund and is used to account for the accumulation of resources for and the payment of benefits by the School Board's risk retention program. On April 1, 1997, the School Board changed to a fully insured plan. All claims occurring after April 1, 1997 belong to the carrier. Current-year activity consisted of paying run-out claims incurred before April 1, 1997 but filed in the current year. Once all liabilities are paid, the Internal Service Fund will be terminated.

**Fiduciary Fund**

Fiduciary funds account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the School Board. Fiduciary funds include:

*Agency Funds* - The Agency Funds are used to account for assets held by the School Board as an agent for other parties. The Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

*Nonexpendable Trust Fund* - The Nonexpendable Trust Fund is used to account for assets held by the School Board in trust, of which the principal is not to be expended.

**Account Groups**

Account groups are used to establish accounting control and accountability for the School Board's general fixed assets and general long-term obligations. The following are the School Board's account groups:

*General Fixed Assets Account Group* - This account group is established to account for all fixed assets of the School Board. Items that are charged against the capital outlay accounts, materials and supplies, and repairs and maintenance that meet the capitalization policy are recorded in the General Fixed Assets Account Group.

*General Long-Term Debt Account Group* - This account group is established to account for all long-term obligations of the School Board.

**(c) Fixed Assets and Long-Term Liabilities**

The accounting and reporting treatments applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. No depreciation has been provided on general fixed assets, nor has interest been capitalized.

All purchased or constructed fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated fixed assets are valued at their fair market value on the date donated.

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in the governmental funds.

The two account groups are not "funds." They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

Expenditure recognition for governmental fund types excludes amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the General Long-Term Debt Account Group.

*(d) Basis of Accounting*

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The governmental (General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds) and fiduciary funds are maintained on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Ad valorem taxes are considered "measurable" at the time of preparation of the tax roll by the tax assessor. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The governmental funds use the following practices in recording revenues and expenditures:

**Revenues**

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of revenues. In reimbursement-type programs, monies must be expended on the specific purpose or project before any amounts will be paid to the

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

School Board; therefore, revenues are recognized based upon the expenditures recorded. In other programs in which monies are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements, the resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met.

Ad valorem taxes are recorded in the year the taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis. Tax notices are sent on November 15 of each year and become delinquent on December 31.

Sales taxes are recorded as revenues in the month collected by the School Board or by the Commission because they are generally not measurable until actually received.

Investment earnings are recorded as earned since they are measurable and available.

**Expenditures**

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. As of June 30, 1999, all instructional related salaries for July and August have been accrued because the salaries have been earned but not paid.

Purchases of various operating supplies are recorded as expenditures in the accounting period they are purchased.

Compensated absences are recognized as expenditures when leave is actually taken or when employees (or heirs) are paid for accrued leave upon retirement or death, while the cost of the leave privileges not requiring current resources is recorded in the General Long-Term Debt Account Group.

Principal and interest on general long-term debt are recognized when due.

Substantially all other expenditures are recognized when the related fund liability has been incurred.

**Other Financing Sources (Uses)**

Operating transfers between funds that are not expected to be repaid and long-term debt proceeds are accounted for as other financing sources (uses). These other financing sources (uses) are recognized at the time the underlying events occur.

**(e) Budget Practices**

The School Board utilizes the following procedures in establishing the budgetary data reflected in the financial statements:

**CADDO PARISH SCHOOL BOARD**

Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

- (1) About May 1, the Superintendent submits to the School Board a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and sources of funding.
- (2) A public hearing is then conducted after proper official journal notification to obtain taxpayer comments.
- (3) Prior to July 1, the budget is legally adopted by the School Board during public session.
- (4) Budget documents for the General Fund, Special Revenue Funds, Debt Service Fund, and Capital Projects Fund are structured such that revenues are budgeted by source and appropriations by function. School Board policy prescribes that the level of budgetary control is at the functional level for the General Fund, Debt Service Fund and Capital Projects Fund and at the fund level for the Special Revenue Funds. Legal requirements provide that expenditures may not exceed appropriations in excess of five percent of the budgeted expenditures at the fund level. Revisions to the budget as enacted on a functional level require School Board approval. Budget amounts included in the accompanying financial statements include the original budget and amendment. The School Board issues a budget report at least annually that demonstrates legal compliance at the legal level of budgetary control.
- (5) The School Board utilizes formal budgetary integration as a management control device for the General Fund, all Special Revenue Funds, Debt Service Fund, Capital Projects Fund, and Internal Service Fund.
- (6) Comparison of budgeted and actual amounts is included in Exhibit 3 in the accompanying financial report and includes all funds for which budgets are legally required. The budget and actual comparisons are made by source for revenues and by function for expenditures. Annual budgets are not required and are not presented in the accompanying financial report for the Internal Service Fund, the Nonexpendable Trust Fund and Fiduciary Funds.
- (7) The basis of accounting applied to budgetary data presented is substantially consistent with the appropriate basis of accounting for each fund type for which an annual budget is prepared. Budgeted amounts reflected in the accompanying budget and actual comparisons are as originally adopted and legally amended by the School Board during the fiscal year. Appropriations which are not expended lapse at year end.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

**(f) Encumbrances**

Encumbrance accounting is not employed. Outstanding encumbrances (e.g., purchase orders, contracts) lapse at year end. To the extent the School Board intends to honor the purchase orders and commitments, they are reported as reservations of fund balances. Authorization for the eventual expenditure will be included in the following year's budget appropriations.

**(g) Cash**

The School Board maintains a pooled cash account for all funds of the School Board. The asset balance and interest income is allocated to each respective individual fund monthly based on their respective fund balances at month end.

**(h) Investments**

Investments as of June 30, 1999 are limited to cash held in the State Treasury and United States agency obligations with a maturity of one year or less at the time of purchase. Investments are stated at cost, which approximates market. The School Board maintains investments separately for each fund.

Under state law, the School Board may invest in direct United States Treasury obligations, indebtedness issued or guaranteed by federal governmental agencies (provided such obligations are backed by the full faith and credit of the U.S. government), indebtedness issued or guaranteed by federally sponsored U.S. government agencies, and may deposit its funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana or mutual or trust fund institutions registered with the Securities and Exchange Commission.

**(i) Inventories**

Inventories in the General Fund consists of materials and supplies. Inventory of the Child Nutrition Program special revenue fund consists of supplies and food purchased by the School Board. All commodities received through both the cash in lieu of commodities program and the food distribution program are received and consumed in the current year.

Material, food and supplies are accounted for on the consumption method. All purchased inventory items are valued at cost (first-in, first-out). Inventories are equally offset by a fund balance reserve which indicates that these do not constitute "available spendable resources", even though they are a component of total assets.



**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

**(j) *Vacation, Sick Leave, and Sabbatical Leave***

All School Board employees earn from ten to twenty days of vacation leave each year depending upon length of service. Vacation leave may be accumulated up to one hundred and fifty percent of their annual allotment. Upon termination, employees may be paid for up to thirty days of unused vacation leave.

All School Board employees earn from twelve to sixteen days of sick leave each year, depending upon the length of service. Sick leave may be accumulated without limitation. Upon retirement or death, unused accumulated sick leave of up to twenty-five days may be paid to the employee or the employee's estate at the employee's current rate of pay. Under the Louisiana Teachers' Retirement System and the Louisiana School Employees' Retirement System, all unpaid sick leave is used in the retirement benefit computation as earned service.

Sabbatical leave may be granted for medical reasons and for professional and cultural improvement. Any employee with a teaching certificate is entitled, subject to approval by the School Board, to one semester of sabbatical leave after three years of continuous service or two semesters of sabbatical leave after six or more years of continuous service.

Leave benefits are based on accrued leave benefits of employees with ten years service to a maximum of twenty-five days for sick leave and thirty days for vacation at their current annual salary.

Sabbatical leave benefits are recorded as expenditures in the period paid.

Only the current portion of the liability for compensated absences is reported in the fund. The current portion is the amount left unpaid at the end of the reporting period that normally would be liquidated with expendable available financial resources. The remainder of the liability is reported in the general long-term debt account group.

**(k) *Sales Tax***

The School Board receives sales tax revenue from the following three sales tax:

- (a) The voters of Caddo Parish approved on June 6, 1967, a one-half of one percent (1/2%) parish-wide sales tax to be used to supplement salaries of teachers of Caddo Parish and for the operation of public schools in Caddo Parish.
- (b) The voters of Caddo Parish approved on May 27, 1969, a one-half of one percent (1/2%) parish-wide sales tax to be used to supplement salaries of teachers of Caddo Parish and for the operation of public schools in Caddo Parish.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

- (c) The voters of Caddo Parish approved on May 4, 1985, a one-half of one percent (½%) parish-wide sales tax to be used to supplement salaries of teachers of Caddo Parish and other school board employees and for the operation of public schools in Caddo Parish.

**(l) Pension Plans**

The School Board participates in two pension plans administered by other governmental entities which cover substantially all employees who meet certain length of service requirements (see note 6 for details of these plans).

**(m) Reserves**

Use of the term "reserve" in describing governmental fund "Fund Balances" indicates that a portion of the fund balance is not available to appropriate for expenditure or is legally segregated for a specific future use. The nature and purpose of these reserves are explained as follows:

**Encumbrances**

Encumbrances outstanding at year end represent the estimated amount the School Board intends to honor as a commitment regardless of the lapse in the appropriation.

**Inventory**

This amount represents the portion of fund balance relating to inventory on hand which is therefore unavailable to be expended for other purposes.

**Debt Service**

This amount represents the portion of fund balance that has been reserved in the Debt Service Fund for future payment of principal and interest on bonded debt.

**Instructional Enhancement**

This amount represents the portion of fund balance that has been reserved in the Caddo Educational Excellence Fund (nonexpendable trust).

**(n) Designations**

Use of the term "designated" in describing governmental fund "Fund Balances" indicates that a portion of the fund balance has been segregated to indicate tentative plans for future financial resource use. Designated fund balances may be changed and are subject to subsequent authorization before expenditures can be made. The nature and purpose of these designations are explained as follows:

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

**Designated for Contingencies**

This amount represents a portion of fund balance that has been designated to fund possible losses from lawsuits, self-insurance liability, and other risks.

**Designated for Equipment Replacement**

This amount has been accumulated over several years to fund the replacement or updating of data processing equipment.

**(o) *Interfund Transactions***

There are several types of transactions that are reported in the financial statements as interfund items. Interfund transactions which constitute reimbursements to a fund for expenditures initially made from that fund which are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of the expenditure in the fund that is being reimbursed. Nonrecurring or nonroutine transfers of equity between funds are treated as residual equity transfers and are reported as additions to or deductions from fund balance. All other transfers are treated as operating transfers and are included in the results of operations. Reference should be made to note 10 regarding interfund transactions.

**(p) *Grants and Entitlements From Other Governmental Agencies***

Federal and state governmental agencies represent an important source of supplementary funding to finance educational programs and other activities beneficial to parish schools. These funds, primarily in the form of grants, are recorded in the General Fund and Special Revenue Funds. A grant receivable is recorded when the School Board has a right to reimbursement under the related grant. The grants normally specify the purpose for which the funds may be used and are audited annually as mandated in OMB Circular A-133.

**(q) *Comparative Total Data***

Comparative total data for the prior year have been presented in the accompanying combined financial statements to provide an understanding of changes in the School Board's financial position and operations. However, comparative data (i.e., presentation of prior year totals by fund type) have not been presented in each of the statements, since their inclusion would make the statements unduly complex and difficult to read. Certain amounts relating to 1998 have been reclassified in the accompanying financial statements in order to conform with the 1999 presentation.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

**(r) Total Columns on Combined Statements**

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**(s) Claims and Judgments**

Claims and judgments are recorded as expenditures in governmental funds for the amount that will be liquidated with expendable available financial resources. The remainder of the liability (if any) is recorded in the General Long-Term Debt Account Group.

**(t) Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, expenses, and other financing sources and uses during the reporting period. Actual results could differ from those estimates.

**(2) Cash and Investments**

At June 30, 1999, the carrying amount of the School Board's cash deposits was \$71,998,520 and the bank balance was \$83,349,100. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

Of the bank balance, \$620,805 was covered by federal depository insurance or by collateral held by the School Board's agent in the School Board's name (GASB Category 1). \$14,315,066 was collateralized with securities held by the pledging financial institution's trust department or agent but in the School Board's name (GASB Category 2).

The School Board maintains a sweep account for the operating funds of the School Board. Each fund's cash account is swept daily for excess cash. Excess amounts are invested in an overnight repurchase agreement which is invested in United States government treasury bills, treasury notes, and certificates of deposit. The U.S. government investments are not held in the School Board's name therefore, these investments, totaling \$68,413,229, were considered to be Category 3. Because the repurchase agreements mature daily and are highly liquid, the School Board treats these repurchase agreements as cash equivalents.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

Investments are categorized into these three categories of credit risk:

1. Insured or registered, or securities held by the School Board or its agent in the School Board's name.
2. Uninsured and unregistered, with securities held by the counter party's trust department or agent in the School Board's name.
3. Uninsured and unregistered, with securities held by the counter party, or by its trust department or agent but not in the School Board's name.

At year end, the School Board investment balances included the following:

	<u>Category 1</u>	<u>Carrying Amount and Fair Value</u>
U.S. Agency Obligations	\$ 3,974,633	3,974,633
Cash held in state treasury		70,582
Total investments		\$ 4,045,215

**(3) Levied Taxes**

The School Board levies taxes on real and business personal property located within Caddo Parish's boundaries. Property taxes are levied by the School Board on property values assessed by the Caddo Parish Tax Assessor and approved by the state of Louisiana Tax Commission.

The Caddo Parish Sheriff's Office bills and collects property taxes for the School Board. Collections are remitted to the School Board monthly.

**Property Tax Calendar**

Assessment date	January 1, 1998
Levy date	Not later than June 1, 1998
Tax bills mailed	On or about November 15, 1998
Total taxes are due	December 31, 1998
Penalties and interest are added	January 1, 1999
Lien date	January 1, 1999
Tax sale - 1998 delinquent property	May 17, 1999

The School Board is permitted to levy taxes up to 10% of the assessed property valuation for each specified purpose or, in the aggregate for all purposes, 35% of the assessed valuation for the payment of principal and interest on long-term debt after approval by the voters of the parish.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

All 1998 property taxes that had not been received as of June 30, 1999 were considered uncollectible. Any amounts that might be collected subsequently would not be significant. The tax roll is not prepared by the tax assessor until November of each year; therefore, the amount of 1999 property taxes to be collected within the next year is not known. As a result, no property tax receivable for 1999 taxes is included on the accompanying combined balance sheet.

Assessed values are established by the Caddo Parish Tax Assessor each year on a uniform basis at the following ratios of assessed value to fair market value.

10% land	15% machinery
10% residential improvements	15% commercial improvements
15% industrial improvements	25% public service properties, excluding land

A revaluation of all property is required to be completed no less than every four years. The last revaluation was completed for the roll of January 1, 1997. Total assessed value was \$1,053,910,790 for calendar year 1998. Louisiana State law exempts the first \$7,500 of assessed value of a taxpayer's primary residence from parish property taxes. This homestead exemption was \$274,951,040 of the assessed value in calendar year 1998.

The following is a summary of authorized and levied (tax rate per \$1,000 assessed value) ad valorem taxes:

<u>Parish-wide taxes</u>	<u>Date of Voter Approval</u>	<u>Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration Date</u>
Constitutional	Statutory	9.41	9.41	Statutory
Operation and Maintenance	January 16, 1993	12.67	12.37	2003
Operation and Maintenance	January 16, 1993	19.26	18.80	2003
Technology	October 18, 1997	1.50	1.50	2006
Employee Salaries & Benefits	October 18, 1997	21.79	21.79	2006
Construction	January 16, 1993	7.71	7.53	2003
Construction	October 18, 1997	6.28	6.28	2006
Bond and Interest	May 4, 1985 and amended on October 18, 1997	Variable	6.80	2017

The difference between authorized and levied millages are the result of the reassessment of taxable property required by Article 7, Section 23 of the Louisiana Constitution of 1974.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

**(4) General Fixed Assets**

A summary of changes in general fixed assets is as follows:

	<u>Balance July 1, 1998</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance June 30, 1999</u>
General fixed assets:				
Land	\$ 5,168,136	27,200	3,414	5,191,922
Buildings and improvements	150,814,059	4,475,186	371,477	154,917,768
Furniture and equipment	39,713,764	4,781,057	6,837,677	37,657,144
Transportation equipment	18,337,769	2,318,703	1,146,004	19,510,468
Construction in progress	-	5,977,195	-	5,977,195
	<u>\$ 214,033,728</u>	<u>17,579,341</u>	<u>8,358,572</u>	<u>223,254,497</u>

Included in construction in progress at June 30, 1999, is construction of classroom wings and technology upgrades at various schools.

**(5) Receivables**

The receivables of \$10,661,744 at June 30, 1999, consist of the following:

<u>Class of Receivable</u>	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Trust and Agency Funds</u>	<u>Total</u>
Grants:				
Federal	\$ 197,390	4,777,915	-	4,975,305
State	95,172	1,156,710	-	1,251,882
Sales tax	4,320,280	-	-	4,320,280
Other	83,648	147	30,482	114,277
	<u>\$ 4,696,490</u>	<u>5,934,772</u>	<u>30,482</u>	<u>10,661,744</u>

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

**(6) Defined Benefit Pension Plans**

The School Board provides retirement, death, and disability benefits to its employees through two pension plans administered by the state of Louisiana. These plans are:

**Teachers' Retirement System of Louisiana (TRS):**

*Plan Description*

Participation in the Teachers' Retirement Systems is divided into two plans – the Teachers' Regular Plan and the Teachers' Plan A (Teachers' Plan). In general, professional employees (such as teachers and principals) and lunchroom workers are members of these cost-sharing multiple-employer statewide plans. Benefit provisions are established in accordance with Louisiana state statute. The Teachers' Plan issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the Board of Trustees of the Teachers' Retirement System of Louisiana, P. O. Box 94123, Baton Rouge, Louisiana 70804-9123.

*Funding Policy*

Covered employees are required to contribute 8% of their salary to the Teachers' Regular Plan. The School Board was required to contribute 16.3% of covered employees' salaries from July 1, 1995 to June 30, 1997 and 16.4% from July 1, 1997 to June 30, 1998. From July 1, 1998 to June 30, 1999, the School Board was required to contribute 16.5% of covered employees' salaries. Covered employees are required to contribute 9.10% percent of their salary to the Teachers' Plan A.

The employer and employee contribution obligations are established and may be amended by Louisiana state statute. The School Board's contributions for the years ended June 30, 1999, 1998, and 1997 were \$23,750,923, \$22,202,482 and \$20,925,450, respectively, equal to the required contributions for each year. In accordance with GASB Statement No. 27, *Accounting for Pensions by State and Local Governmental Employers*, the net pension obligation was determined to be zero. Prior to adoption of GASB 27, the School Board did not report a pension liability for the Teachers' Plan.

*Deferred Retirement Option Plan*

Effective July 1, 1992, the Teachers' Retirement System adopted a Deferred Retirement Option Plan (DROP). Under the DROP, a member is allowed to retire and accumulate his/her retirement benefits in a special reserve fund and yet continue employment and draw a salary. Upon termination of employment at the end of the specified period, the monthly retirement benefits and the amounts paid into the DROP will begin being paid to the retiree.

Total covered payroll of the School Board for TRS-Regular Plan, TRS-Plan A, and Louisiana School Employees' Retirement System for the year ended June 30, 1999, amounted to \$150,743,628, \$2,223,209, and \$16,246,258, respectively.



**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

**Louisiana School Employees' Retirement System (School Employees' Plan):**

*Plan Description*

All bus drivers, bus aids, maintenance employees, and custodians are members of this cost-sharing multiple-employer statewide plan. Benefit provisions are established in accordance with Louisiana state statute. The School Employees' Plan issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the Board of Trustees of the Louisiana School Employees' Retirement System, P.O. Box 44516, Baton Rouge, Louisiana 70804-4516.

*Funding Policy*

Covered employees were required to contribute 6.35% of their salary to the School Employees' Plan for 1999, 1998, and 1997. The School Board was required to contribute 6% of covered employees' salaries from July 1, 1995 to June 30, 1999. The employer and employee contribution obligations are established and may be amended by Louisiana state statute. The School Board's contributions for the years ended June 30, 1999, 1998, and 1997 were \$974,666, \$922,744 and \$819,824, respectively, equal to the required contribution for each year. In accordance with GASB 27, the net pension obligation was determined to be zero. Prior to adoption of GASB 27, the School Board did not report a pension liability for the School Employees' Plan.

**(7) Post-Retirement Health Care and Life Insurance Benefits**

In accordance with state statutes, the School Board provides continuing health care and life insurance benefits for its retired employees. Substantially all of the School Board's employees become eligible for these benefits if they reach normal retirement age while working for the School Board. These benefits for retirees and similar benefits for active employees were provided through a fully-insured program, whose monthly premiums are paid jointly by the employees and the School Board. The School Board recognizes the cost of providing these benefits (the Board's portion of premiums) as an expenditure when the monthly premiums are due.

The School Board is responsible for 70-80% of the health insurance premium, depending on the category of employee. Total cost to the School Board of health care insurance premiums totaled \$5,120,067 for 1999, while the employees paid \$1,669,692. At June 30, 1999, 2,400 former employees were qualified to receive such benefits.

For life insurance benefits, the School Board is responsible for 25% of the premiums, while the employee is responsible for the remaining 75%. The School Board paid a total of \$61,707 in life insurance premiums, while the employees paid \$185,262 for 1999. At June 30, 1999, 2,361 former employees were qualified to receive such benefits.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

**(8) Long-Term Obligations**

The following is a summary of the long-term obligation activity for the year ended June 30, 1999:

	<u>General Bonded Debt</u>	<u>Claims and Judgments Payable</u>	<u>Compensated Absences</u>	<u>Total</u>
Balances, at July 1, 1998	\$ 24,085,000	353,883	13,957,098	38,395,981
Debt additions and increases in compensated absences	20,000,000	-	371,411	20,371,411
Debt retirements and payments of compensated absences	<u>3,445,000</u>	<u>272,995</u>	<u>-</u>	<u>3,717,995</u>
Balances, at June 30, 1999	<u>\$ 40,640,000</u>	<u>80,888</u>	<u>14,328,509</u>	<u>55,049,397</u>

For the year ended June 30, 1999, the principal payments of \$3,445,000 plus interest and fiscal charges of \$1,847,018, on the obligations were paid from Debt Service Funds.

General obligation bonds at June 30, 1999, is comprised of the following issues:

\$28,265,000 1993 refunding bonds due in annual installments of \$2,865,000 to \$4,120,000 through March 1, 2005; interest at 2.65% to 5.2%; callable on or after March 1, 2003.	\$ 21,220,000
\$20,000,000 general obligation bonds due in annual installments of \$580,000 to \$1,575,000 through March 1, 2018; interest at 4.5% to 6.0%; callable on or after March 1, 2008.	<u>19,420,000</u>
Total general obligation bonds	<u>\$ 40,640,000</u>

All principal and interest requirements are funded in accordance with Louisiana law by the annual ad valorem tax levy on taxable property within the parish and through general fund operations. At June 30, 1999, the School Board has accumulated \$ 2,295,917 in the Debt Service Funds for future debt requirements.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

On July 1, 1998, the School Board issued \$20,000,000 of general obligation bonds. The issue was a portion of \$48,000,000 general obligation bonds authorized by the citizens of Caddo Parish in a special election held October 18, 1997. The proceeds from the bonds are to be used for the acquisition and construction of new classrooms at existing public schools in Caddo Parish.

The annual requirements to amortize all debt outstanding as of June 30, 1999 are as follows:

<u>Year Ending June 30,</u>	<u>General Obligation Bonds</u>	<u>Interest Payments</u>	<u>Total</u>
2000	\$ 3,635,000	2,018,825	5,653,825
2001	3,845,000	1,846,125	5,691,125
2002	4,080,000	1,653,825	5,733,825
2003	4,330,000	1,450,845	5,780,845
2004	4,615,000	1,231,843	5,846,843
2005 - 2018	<u>20,135,000</u>	<u>6,787,300</u>	<u>26,922,300</u>
Total	<u>\$ 40,640,000</u>	<u>14,988,768</u>	<u>55,628,768</u>

In accordance with Louisiana Revised Statute 39:562, the School Board is legally restricted from incurring long-term bonded debt in excess of 35% of the assessed value of taxable property. At June 30, 1999, the statutory limit was \$368,868,777, the outstanding bonded debt net of applicable debt service funds totaled \$38,344,083 and the legal debt margin was \$330,524,694.

On April 1, 1993, the School Board issued \$28,265,000 General Obligation School Refunding Bonds, Series 1993, to refund \$25,495,000 of the outstanding General Obligation School Bonds, Series 1989. The net proceeds were used to make an initial deposit in the escrow fund and purchase an U.S. government security. This security, plus an initial cash deposit, was deposited in an irrevocable trust with an escrow agent to provide for future debt service payments on the 1989 bonds. As of June 30, 1999, \$20,620,000 of the 1989 bonds due in the period 2000 to 2005 remain outstanding but are considered to be defeased and the liability for those bonds has been removed from the General Long-Term Debt Account Group.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

**(10) Other Required Individual Fund Disclosures**

**(a) Interfund Receivables and Payables**

Individual fund interfund receivable and payable balances at June 30, 1999, were as follows:

<b>Fund</b>	<b><u>Interfund Receivables</u></b>	<b><u>Interfund Payables</u></b>
General Fund	\$ 5,102,215	-
Special Revenue Funds:		
Title I	-	3,236,272
8G State Fund	-	324,409
Special Education	-	259,682
JPTA	-	3,000
Vocational Education	-	245,231
Adult Education	-	112,372
Goals 2000	-	94,944
Title IV (Drug Free)	-	80,400
Title VI	-	29,000
Title II	-	25,311
Miscellaneous State/Federal Grants	-	691,594
	<hr/>	<hr/>
Total	\$ <u>5,102,215</u>	<u>5,102,215</u>

**(b) Operating Transfers**

A reconciliation of operating transfers for the year ended June 30, 1999, follows:

<b>Fund</b>	<b><u>In</u></b>	<b><u>Out</u></b>
General Fund	\$ 158,946	70,000
Capital Projects Fund	70,000	-
Fiduciary Fund – Nonexpendable Trust:		
Caddo Education Excellence	-	158,946
	<hr/>	<hr/>
Total	\$ <u>228,946</u>	<u>228,946</u>

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

**(12) Compliance, Stewardship, and Accountability**

**(a) Excess of Expenditures Over Appropriations**

For those funds for which a budget to actual comparison was made, 1999 actual expenditures exceeded budgeted expenditures on a fund basis as follows:

Fund	Expenditures		Unfavorable Variance
	Budget	Actual	
Special Revenue Funds:			
Child Nutrition	\$ 18,148,803	18,368,815	220,012
Adult Education	337,881	357,672	19,791

**(b) Budgets and Budget Basis of Accounting**

Annual expenditure budgets are adopted for the General Fund and Special Revenue Funds. All budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP). Revisions made to the original budget for each fund were as follows:

	Original Budget	Total Revision	Revised Budget
General Fund	\$ 230,633,545	10,035,077	240,668,622
Title I	11,640,396	1,453,618	13,094,014
Title VI	301,615	-	301,615
Special Education	4,093,465	(140,249)	3,953,216
Title II	395,551	-	395,551
Title XIX	400,072	-	400,072
Title IV (Drug Free)	369,618	-	369,618
Family Support	580,928	68,624	649,552
8G State Fund	1,182,681	(8,722)	1,173,959
Adult Education	322,881	15,000	337,881
Vocational Education	825,314	-	825,314
Child Nutrition Program	17,197,000	170,061	17,367,061
Goals 2000	641,589	15,709	657,298
JTPA	95,390	-	95,390
Miscellaneous State/Federal Grants	4,189,667	227,348	3,962,319
Debt Service Fund	5,483,927	-	5,483,927
Capital Projects Fund	25,336,100	135,600	25,471,700

**(13) Commitments and Contingencies**

*Litigation*

At June 30, 1999, the School Board is involved in various litigation. It is the opinion of the legal advisor for the School Board that ultimate resolution of these lawsuits would not materially affect the financial statements.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

June 30, 1999

*Tax Arbitrage Rebate*

Under the Tax Reform Act of 1986, interest earned on the debt proceeds in excess of interest expense prior to the disbursement of the proceeds must be rebated to the Internal Revenue Service. Management believes there is no tax arbitrage liability at year end.

*Self-Insurance*

The School Board is partially self-insured for workers' compensation. Claims are funded through employer contributions and operating funds of the School Board. All known claims filed and an estimate of incurred but not reported claims based on experience of the School Board are made and accrued as necessary in the financial statements. A portion of fund balance of the General Fund has been designated for payment of future claims.

*Grant Audits*

The School Board participates in a number of state and federally assisted grant programs. The programs are subject to compliance audits under the single audit. Such audits could lead to requests for reimbursement by the grantor agency for expenditures disallowed under terms of the grants. School Board management believes that the amount of loss, if any, which may arise from future audits will not be material.

*Risk Management*

The School Board is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters. The School Board is a defendant in several lawsuits involving civil actions. The School Board is self-insured for losses up to \$200,000. The School Board currently reports all of its risk management activities except for employees' health insurance in the General Fund and the General Long-Term Debt Account Group. An insurance policy covers individual claims in excess of \$200,000. Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. This liability is the School Board's best estimate based on available information.

At June 30, 1999, \$5,787,277 of the fund balance of the General Fund is designated for payment of future claims.

Prior to April 1, 1997, the School Board provided a self-insured health insurance plan for employees. Stop-loss insurance was maintained for losses in excess of 105% of expected claims. On April 1, 1997, the School Board changed to a fully insured health insurance plan with Blue Cross/Blue Shield of Louisiana. All financial risk for claims incurred after April 1, 1997 belong to Blue Cross. Therefore, no estimate of incurred but unreported claims is necessary as of June 30, 1999.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to General Purpose Financial Statements

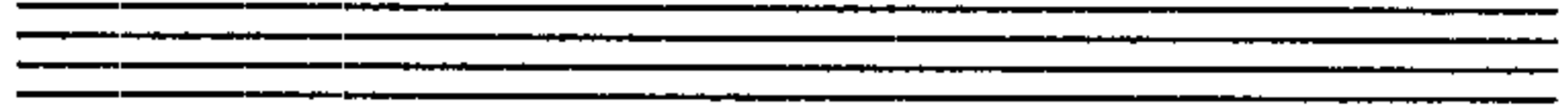
June 30, 1999

Current-year activity consisted of run-out claims for health services incurred before April 1, 1997, and submitted for payment this fiscal year.

Changes in the reported liability for the current and recent previous fiscal year are as follows:

	<u>Beginning of Fiscal-Year Liability</u>	<u>Current Year Claims and Changes in Estimates</u>	<u>Claim Payments</u>	<u>Balance at Fiscal Year End</u>
<b>Risk Management Activities (other than Group Health)</b>				
1997-1998	\$ 861,943	601,390	1,247,374	215,959
1998-1999	215,959	1,692,612	1,468,146	440,425
<b>Group Health Insurance</b>				
1997-1998	\$ 1,758,416	284,537	2,042,953	-
1998-1999	-	21,333	21,333	-

**REQUIRED  
SUPPLEMENTARY  
INFORMATION**





**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

**Required Supplementary Information**

**Disclosure About Year 2000 Issues**

**June 30, 1999**  
**(unaudited)**

The School Board is currently addressing year 2000 issues relating to its computer systems and other electronic equipment. The Year 2000 Issue refers to the fact that many computer programs use only the last two digits to refer to a year. Therefore, both 1900 and 2000 would be referred to as "00". Computer programs have to be adjusted to recognize the difference between those two years or the programs will fail or create errors. Also, some programs may not be able to recognize that 2000 is a leap year. Further, the Year 2000 Issue could affect electronic equipment—such as environmental systems, vehicles and medical equipment—containing computer chips that have date recognition features.

The School Board has completed an inventory of computer systems and other electronic equipment that may be affected by the Year 2000 Issue and that are necessary to conducting School Board operations. The School Board has identified financial administration and educational systems as mission critical systems.

The School Board has completed the awareness and assessment stage of work with respect to its mission critical systems whereby a plan has been established for dealing with these issues and systems have been identified which are in need of year 2000 compliance work. The School Board is currently within the remediation stage, during which changes are being made to systems and equipment. The costs associated with these changes are being funded on a pay as you go basis. At June 30, 1999, \$62,000 had been incurred for these costs. Certain of these changes require commitments with vendors for assistance in addressing year 2000 issues. As of June 30, 1999, the amount of those commitments is approximately \$38,000. The validation and testing phase of the work is targeted to be completed by November 1999.

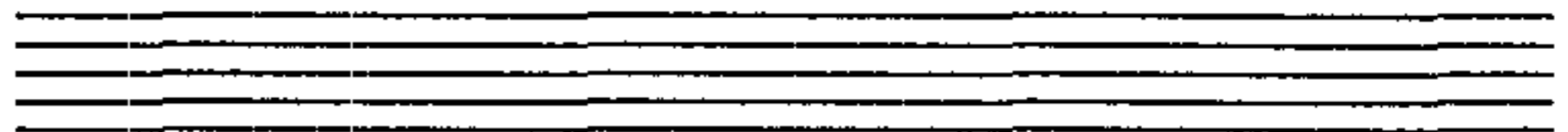
Because of the unprecedented nature of the Year 2000 Issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Management cannot assure that the School Board is or will be Year 2000 ready, that the School Board's remediation efforts will be successful in whole or in part, or that parties with whom the School Board does business will be year 2000 ready.

# GOVERNMENTAL FUNDS

---

---

- SPECIAL REVENUE FUNDS



# SPECIAL REVENUE FUNDS

---

---

## **Title I**

To improve the educational opportunities of educationally deprived children by helping them succeed in the regular school program, attain grade level proficiency and improve achievement in basic and more advanced skills. Primarily for provision of compensatory instructional activities to educationally deprived children that reside in low-income areas and have been selected on the basis of a needs assessment. Services supplement, not supplant, those normally provided by state and local educational agencies.

## **Title VI**

To assist state and local educational agencies to improve elementary and secondary education.

Grants are awarded for students at risk of failure in school; instructional materials; school-wide improvements and effective school programs; training and professional development; early identification of children with reading disabilities, personal excellence of students and student achievements; and innovative enhancement projects to the educational program and climate of the school.

## **SPECIAL EDUCATION**

### **Special Education – State Grants**

To provide grants to states to assist them in providing a free appropriate public education to all children with disabilities.

### **Payments to States for Child Care Assistance**

To make grants available to assist low-income families with child care services. The purpose of the program is to increase the availability, affordability, and quality of child care and to increase the availability of early childhood development and before- and after-school programs.

### **Preschool Grants**

To provide grants to states to assist them in providing a free appropriate public education to preschool disabled children aged three through five years.

---

---

---

**Title II**

To improve the skills of teachers and the quality of instruction in mathematics and science, also to increase the accessibility of such instruction to all students.

**Title XIX**

This fund is a federally funded program to improve the health status of children by providing preventive services, health assessments, and the necessary diagnosis, treatment and follow-up care in the context of an ongoing relationship between the patient and other health care providers.

**Title IV – (Drug-Free)**

To establish state and local programs of alcohol and drug abuse education and prevention coordinated with related community efforts and resources.

**Family Support**

Family Support was established to account for the receipts and expenditures of a federally funded program to provide educational services to participate in Project Independence. These educational services include training welfare mothers with job skills while providing day-care for their children.

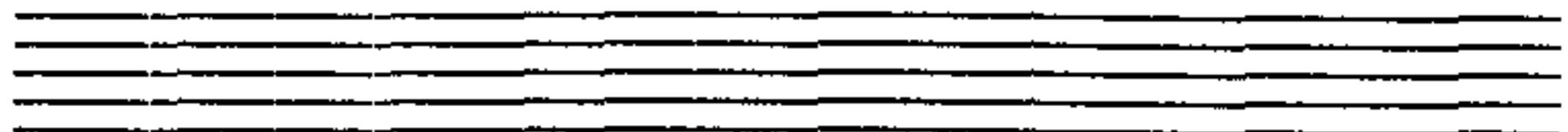
**8G State Fund**

The 8G state fund is a program to provide enhancement to elementary, secondary and vocational programs funded through the State Minimum Foundation Program.

**Adult Education**

To improve educational opportunities for adults and to encourage the establishment of adult education programs that will enable all adults to acquire basic educational skills necessary to function in a literate society, enable adults who so desire to complete secondary school, and enable adults to benefit from job training and retraining programs and obtain productive employment to more fully enjoy the benefits and responsibilities of citizenship.

Special emphasis is given to programs of instruction in computational skills and in speaking, reading, or writing English for those adults who are educationally disadvantaged.



**Vocational Education**

To make the United States more competitive in the world economy by developing more fully the academic and occupational skills of all segments of the population, principally through concentrating resources on improving educational programs leading to academic and occupational skills needed to work in a technologically advanced society.

**Child Nutrition Program**

To assist through cash grants and food donations in providing a nutritious breakfast and lunch service for school students and to encourage the domestic consumption of nutritious agricultural commodities.

**Goals 2000**

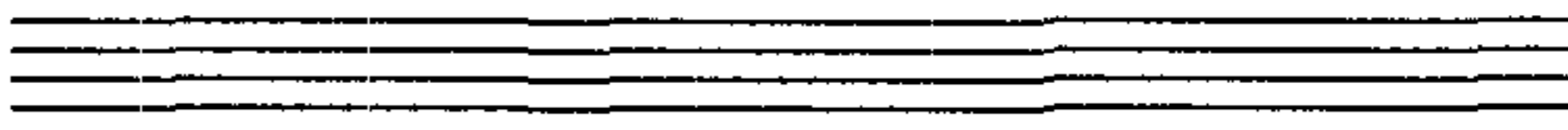
To provide grants to State Education Agencies (SEAs) on a formula basis to support the development and implementation of comprehensive reform plans at the state, local, and school levels to improve the teaching and learning of all children. To support top down and bottom up reform through subgrants by SEAs of 90 percent of these grant funds to local education agencies (LEAs) and through LEAs to individual schools. To support the establishment by states and localities of high standards in their core content areas. All aspects of the educational process are aligned including, but not limited to assessments, curriculum, professional development, and pre-service training.

**JTPA**

To provide job training and related assistance to economically disadvantaged individuals and others who face significant employment barriers. The ultimate goal of the Act is to move trainees into permanent, self-sustaining employment.

**Miscellaneous State/Federal Grants**

The fund includes various small state and federal funded grants.



**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Special Revenue Funds  
Combining Balance Sheet

June 30, 1999  
(with comparative totals for June 30, 1998)

	Title I	Title VI	Special Education	Title II	Title XIX (Drug-Free)	Title IV (Drug-Free)	Family Support	8G State Fund	Adult Education	Vocational Education	Child Nutrition Program	Goals 2000	JTPA	Misc. State/Federal Grants	Totals	
	1999	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999	1998	1998	
<b>Assets</b>																
Cash and cash equivalents	\$ 564,776	467	10,884	-	388,003	715	88,575	7,328	7,232	16,569	5,939,762	3,327	77	62,695	7,090,410	7,785,178
Receivables	3,561,683	29,019	281,862	26,076	-	87,299	48,412	324,627	109,242	234,885	125,238	95,434	2,923	1,008,072	5,934,772	5,225,460
Inventories	-	-	-	-	-	-	-	-	-	-	228,707	-	-	-	228,707	182,430
Total assets	\$ 4,126,459	29,486	292,746	26,076	388,003	88,014	136,987	331,955	116,474	251,454	6,293,707	98,761	3,000	1,070,767	13,253,889	13,193,068
<b>Liabilities and Fund Balances</b>																
<b>Liabilities:</b>																
Accounts/salaries and other payable	\$ 885,217	486	33,045	753	7,011	7,614	62,746	7,303	4,102	6,214	585,956	3,327	-	253,594	1,857,368	835,778
Due to other funds	3,236,272	29,000	259,682	25,311	-	80,400	-	324,409	112,372	245,231	-	94,944	3,000	691,594	5,102,215	4,602,408
Deferred revenues	71	-	19	12	-	-	-	243	-	9	197,433	490	-	125,579	323,956	436,662
Total liabilities	\$ 4,121,560	29,486	292,746	26,076	7,011	88,014	62,746	331,955	116,474	251,454	783,489	98,761	3,000	1,070,767	7,283,539	5,874,848
<b>Fund balances:</b>																
Reserved:	197	-	-	-	-	-	2,602	-	-	-	2,232,472	-	-	-	2,235,271	212,930
Encumbrances	-	-	-	-	-	-	-	-	-	-	228,707	-	-	-	228,707	182,430
Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Unreserved:	-	-	-	-	-	-	-	-	-	-	640,203	-	-	-	640,203	1,477,704
Designated for contingencies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Designated for equipment replacement	-	-	-	-	-	-	-	-	-	-	2,408,836	-	-	-	2,408,836	3,523,836
Undesignated	4,702	-	-	-	380,992	-	71,639	-	-	-	-	-	-	-	457,333	1,921,320
Total fund balances	\$ 4,899	29,486	292,746	26,076	380,992	88,014	136,987	331,955	116,474	251,454	6,293,707	98,761	3,000	1,070,767	13,253,889	13,193,068
Total liabilities and fund balances	\$ 4,126,459	29,486	292,746	26,076	388,003	88,014	136,987	331,955	116,474	251,454	6,293,707	98,761	3,000	1,070,767	13,253,889	13,193,068

See accompanying independent auditors' report.

CADDO PARISH SCHOOL BOARD  
Shreveport, Louisiana

Special Revenue Funds

Combining Statement of Revenues, Expenditures,  
and Changes in Fund Balances

June 30, 1999  
(with comparative totals for June 30, 1998)

	Title I	Title VI	Special Education	Title II	Title XIX (Drug-Free)	Title IV (Family Support)	8G State Fund	Adult Education	Vocational Education	Child Nutrition Program	Goals 2000	JTPA	State/Federal Grants	Misc.	Totals	
	1999	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999	
<b>Revenues:</b>																
Local sources:																
Investment income	\$ 106,924	-	-	-	-	-	-	-	-	347,368	-	-	-	-	454,292	450,884
Food services	-	-	-	-	-	-	-	-	-	2,297,908	-	-	-	-	2,297,908	2,319,329
Other	-	-	-	-	-	4,880	-	19,939	-	-	-	-	-	-	24,819	19,895
State sources:																
Equalization	-	-	-	-	-	-	-	-	-	3,876,840	-	-	-	-	3,876,840	5,602,706
Other	-	-	-	-	-	-	1,159,487	108,995	-	177,576	-	-	3,149,435	-	4,595,493	3,706,330
Federal sources	10,945,482	266,722	3,029,107	265,647	244,691	580,928	-	228,738	823,961	10,235,604	633,977	82,843	533,002	28,196,003	29,040,675	
Total revenues	11,052,406	266,722	3,029,107	265,647	244,691	585,808	1,159,487	357,672	823,961	16,935,296	633,977	82,843	3,682,437	39,445,355	41,139,819	
<b>Expenditures:</b>																
Current:																
Instruction	9,752,291	262,479	2,905,218	258,041	165,520	467,566	1,151,215	353,908	823,961	-	603,145	78,666	3,591,171	20,715,718	22,304,584	
Support services:																
General administration	279,986	4,103	73,507	7,606	4,915	9,299	-	3,764	-	-	15,461	-	7,546	406,187	303,822	
School administration	213,706	-	2,864	-	-	35,577	-	-	-	-	-	246	12,746	265,139	192,581	
Business services	23,558	-	582	-	-	10,087	7,682	-	-	265	13,446	-	2,330	57,950	47,961	
Plant services	39,484	-	28,526	-	126	77,048	-	-	-	-	1,925	700	8,869	160,036	421,152	
Student transportation services	62,364	140	18,410	-	-	-	590	-	-	-	-	3,231	62,489	147,244	70,296	
Food services	-	-	-	-	-	-	-	-	-	18,368,550	-	-	-	18,368,550	17,801,714	
Community service program	676,118	-	-	-	-	-	-	-	-	-	-	-	-	676,118	764,769	
Total expenditures	11,047,507	266,722	3,029,107	265,647	170,561	580,191	1,159,487	357,672	823,961	18,368,815	633,977	82,843	3,685,151	40,796,942	42,106,879	
Excess (deficiency) of revenues over expenditures	4,899	-	-	-	74,130	5,617	-	-	-	(1,433,519)	-	-	(2,714)	(1,351,587)	(967,060)	
Other financing sources (uses):																
Operating transfers in	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	125,000
Operating transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(3,241)
Proceeds from the sale of fixed assets	-	-	-	-	-	-	-	-	-	3,717	-	-	-	-	3,717	3,208
Total other financing sources (uses)	-	-	-	-	-	-	-	-	-	3,717	-	-	-	-	3,717	124,967
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	4,899	-	-	-	74,130	5,617	-	-	-	(1,429,802)	-	-	(2,714)	(1,347,870)	(842,093)	
Fund balances at beginning of year	-	-	-	-	306,862	68,624	-	-	-	6,940,020	-	-	2,714	7,318,220	8,160,313	
Fund balances at end of year	\$ 4,899	-	-	-	380,992	74,241	-	-	-	5,510,218	-	-	-	5,970,350	7,318,220	

See accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Special Revenue Fund

Title I

Statement of Revenues, Expenditures, and Changes in Fund  
Balance - Budget and Actual

For the year ended June 30, 1999  
(with comparative totals for June 30, 1998)

	1999			1998
	Budget	Actual	Variance Favorable (Unfavorable)	
<b>Revenues:</b>				
Local sources - investment income	\$ -	106,924	106,924	3,710
Federal sources	12,987,090	10,945,482	(2,041,608)	12,002,661
<b>Total revenues</b>	<u>12,987,090</u>	<u>11,052,406</u>	<u>(1,934,684)</u>	<u>12,006,371</u>
<b>Expenditures - current:</b>				
<b>Instruction and support services:</b>				
Instruction	12,673,355	9,752,291	2,921,064	10,869,460
General administration	420,659	279,986	140,673	209,342
School administration	-	213,706	(213,706)	135,103
Business services	-	23,558	(23,558)	23,381
Plant services	-	39,484	(39,484)	4,316
Student transportation services	-	62,364	(62,364)	-
Community service programs	-	676,118	(676,118)	764,769
<b>Total expenditures</b>	<u>13,094,014</u>	<u>11,047,507</u>	<u>2,046,507</u>	<u>12,006,371</u>
<b>Excess (deficiency) of revenues over expenditures</b>	(106,924)	4,899	111,823	-
<b>Fund balance at beginning of year</b>	-	-	-	-
<b>Fund balance at end of year</b>	<u>\$ (106,924)</u>	<u>4,899</u>	<u>111,823</u>	<u>-</u>

See accompanying independent auditors' report.



**CADDO PARISH SCHOOL BOARD**  
 Shreveport, Louisiana

Special Revenue Fund

Title VI

Statement of Revenues, Expenditures, and Changes in Fund  
 Balance - Budget and Actual

For the year ended June 30, 1999  
 (with comparative totals for June 30, 1998)

	1999		Variance Favorable (Unfavorable)	1998
	Budget	Actual		
Revenues - federal sources	\$ 301,615	266,722	(34,893)	275,882
Expenditures - current:				
Instruction and support services:				
Instruction	296,310	262,479	33,831	274,051
Student transportation services	200	140	60	-
General administration	5,105	4,103	1,002	1,831
Total expenditures	<u>301,615</u>	<u>266,722</u>	<u>34,893</u>	<u>275,882</u>
Excess of revenues over expenditures	-	-	-	-
Fund balance at beginning of year	-	-	-	-
Fund balance at end of year	\$ <u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

See accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
 Shreveport, Louisiana

Special Revenue Fund

Special Education

Statement of Revenues, Expenditures, and Changes in Fund  
 Balance - Budget and Actual

For the year ended June 30, 1999  
 (with comparative totals for June 30, 1998)

	1999		Variance Favorable (Unfavorable)	1998
	Budget	Actual		
Revenues - federal sources	\$ 3,953,216	3,029,107	(924,109)	2,438,934
Expenditures - current:				
Instruction and support services:				
Instruction	3,780,760	2,905,218	875,542	2,333,376
General administration	90,520	73,507	17,013	56,471
School administration	4,682	2,864	1,818	2,709
Business services	3,691	582	3,109	702
Plant services	40,643	28,526	12,117	27,756
Student transportation services	32,920	18,410	14,510	17,920
Total expenditures	3,953,216	3,029,107	924,109	2,438,934
Excess of revenues over expenditures	-	-	-	-
Fund balance at beginning of year	-	-	-	-
Fund balance at end of year	\$ -	-	-	-

See accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
 Shreveport, Louisiana

Special Revenue Fund

Title II

Statement of Revenues, Expenditures, and Changes in Fund  
 Balance - Budget and Actual

For the year ended June 30, 1999  
 (with comparative totals for June 30, 1998)

	1999			1998
	Budget	Actual	Variance Favorable (Unfavorable)	
Revenues - federal sources	\$ 395,551	265,647	(129,904)	329,639
Expenditures - current:				
Instruction and support services:				
Instruction	384,142	258,041	126,101	321,215
General administration	11,409	7,606	3,803	8,325
Business services	-	-	-	99
Total expenditures	395,551	265,647	129,904	329,639
Excess of revenues over expenditures	-	-	-	-
Fund balance at beginning of year	-	-	-	-
Fund balance at end of year	\$ -	-	-	-

See accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
 Shreveport, Louisiana

**Special Revenue Fund**

**Title XIX**

**Statement of Revenues, Expenditures, and Changes in Fund  
 Balance - Budget and Actual**

For the year ended June 30, 1999  
 (with comparative totals for June 30, 1998)

	1999			1998
	Budget	Actual	Variance Favorable (Unfavorable)	
Revenues - federal sources	\$ 400,072	244,691	(155,381)	468,545
Expenditures - current:				
Instruction and support services:				
Instruction	389,895	165,520	224,375	157,158
General administration	10,177	4,915	5,262	4,113
Plant services	-	126	(126)	412
Total expenditures	400,072	170,561	229,511	161,683
Excess of revenues over expenditures	-	74,130	74,130	306,862
Fund balance at beginning of year	306,862	306,862	-	-
Fund balance at end of year	\$ 306,862	380,992	74,130	306,862

See accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
 Shreveport, Louisiana

Special Revenue Fund

Title IV (Drug-Free)

Statement of Revenues, Expenditures, and Changes in Fund  
 Balance - Budget and Actual

For the year ended June 30, 1999  
 (with comparative totals for June 30, 1998)

	1999		Variance Favorable (Unfavorable)	1998
	Budget	Actual		
<b>Revenues:</b>				
Local sources - other	\$ -	-	-	960
Federal sources	369,618	325,301	(44,317)	324,769
Total revenues	<u>369,618</u>	<u>325,301</u>	<u>(44,317)</u>	<u>325,729</u>
<b>Expenditures - current:</b>				
Instruction and support services:				
Instruction	320,440	302,537	17,903	300,634
General administration	10,606	9,299	1,307	8,168
Business services	31,074	10,087	20,987	12,828
Plant services	5,498	3,358	2,140	4,059
Student transportation services	2,000	20	1,980	40
Total expenditures	<u>369,618</u>	<u>325,301</u>	<u>44,317</u>	<u>325,729</u>
Excess of revenues over expenditures	-	-	-	-
Fund balance at beginning of year	-	-	-	-
Fund balance at end of year	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>

See accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
 Shreveport, Louisiana

Special Revenue Fund

Family Support

Statement of Revenues, Expenditures, and Changes in Fund  
 Balance - Budget and Actual

For the year ended June 30, 1999  
 (with comparative totals for June 30, 1998)

	1999		Variance Favorable (Unfavorable)	1998
	Budget	Actual		
Revenues:				
Local sources - other	\$ -	4,880	4,880	17
Federal sources	649,552	580,928	(68,624)	580,928
Total revenues	<u>649,552</u>	<u>585,808</u>	<u>(63,744)</u>	<u>580,945</u>
Expenditures - current:				
Instruction and support services:				
Instruction	592,552	467,566	124,986	515,603
School administration	50,000	35,577	14,423	31,523
Plant services	7,000	77,048	(70,048)	137,348
Total expenditures	<u>649,552</u>	<u>580,191</u>	<u>69,361</u>	<u>684,474</u>
Excess (deficiency) of revenues over expenditures	-	5,617	5,617	(103,529)
Fund balance at beginning of year	<u>68,624</u>	<u>68,624</u>	-	<u>172,153</u>
Fund balance at end of year	<u>\$ 68,624</u>	<u>74,241</u>	<u>5,617</u>	<u>68,624</u>

See accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
 Shreveport, Louisiana

Special Revenue Fund

8G State Fund

Statement of Revenues, Expenditures, and Changes in Fund  
 Balance - Budget and Actual

For the year ended June 30, 1999  
 (with comparative totals for June 30, 1998)

	1999		Variance Favorable (Unfavorable)	1998
	Budget	Actual		
Revenues - state sources - other	\$ 1,173,959	1,159,487	(14,472)	1,017,585
Expenditures - current:				
Instruction and support services:				
Instruction	1,165,437	1,151,215	14,222	1,017,585
Business services	7,682	7,682	-	-
Student transportation services	840	590	250	-
Total expenditures	<u>1,173,959</u>	<u>1,159,487</u>	<u>14,472</u>	<u>1,017,585</u>
Excess of revenues over expenditures	-	-	-	-
Fund balance at beginning of year	-	-	-	-
Fund balance at end of year	\$ <u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

See accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Special Revenue Fund

Adult Education

Statement of Revenues, Expenditures, and Changes in Fund  
Balance - Budget and Actual

For the year ended June 30, 1999  
(with comparative totals for June 30, 1998)

	1999		Variance Favorable (Unfavorable)	1998
	Budget	Actual		
Revenues:				
Local sources - other	\$ -	19,939	19,939	18,918
State sources - other	108,995	108,995	-	131,409
Federal sources	228,886	228,738	(148)	242,116
Total revenues	<u>337,881</u>	<u>357,672</u>	<u>19,791</u>	<u>392,443</u>
Expenditures - current:				
Instruction and support services:				
Instruction	331,822	353,908	(22,086)	392,443
General administration	6,059	3,764	2,295	-
Total expenditures	<u>337,881</u>	<u>357,672</u>	<u>(19,791)</u>	<u>392,443</u>
Excess of revenues over expenditures	-	-	-	-
Other financing sources (uses) - operating transfers out	-	-	-	(3,241)
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	-	-	-	(3,241)
Fund balance at beginning of year	-	-	-	3,241
Fund balance at end of year	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>

See accompanying independent auditors' report.



**CADDO PARISH SCHOOL BOARD**  
 Shreveport, Louisiana

Special Revenue Fund

Vocational Education

Statement of Revenues, Expenditures, and Changes in Fund  
 Balance - Budget and Actual

For the year ended June 30, 1999  
 (with comparative totals for June 30, 1998)

	1999			1998
	Budget	Actual	Variance Favorable (Unfavorable)	
Revenues - federal sources	\$ 825,314	823,961	(1,353)	794,089
Expenditures - current:				
Instruction and support services:				
Instruction	825,314	823,961	1,353	794,089
Excess of revenues over expenditures	-	-	-	-
Fund balance at beginning of year	-	-	-	-
Fund balance at end of year	\$ -	-	-	-

See accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Special Revenue Fund

Child Nutrition Program

Statement of Revenues, Expenditures, and Changes in Fund  
Balance - Budget and Actual

For the year ended June 30, 1999  
(with comparative totals for June 30, 1998)

	1999		Variance Favorable (Unfavorable)	1998
	Budget	Actual		
Revenues:				
Local sources:				
Investment income	\$ 92,000	347,368	255,368	444,278
Food services	2,009,000	2,297,908	288,908	2,319,329
State sources:				
Equalization	3,876,840	3,876,840	-	3,876,842
Other	-	177,576	177,576	-
Federal sources	9,680,713	10,235,604	554,891	10,227,150
Total revenues	<u>15,658,553</u>	<u>16,935,296</u>	<u>1,276,743</u>	<u>16,867,599</u>
Expenditures - current:				
Instruction and support services:				
Business services	-	265	(265)	-
Food services	18,148,803	18,368,550	(219,747)	17,801,947
Total expenditures	<u>18,148,803</u>	<u>18,368,815</u>	<u>(220,012)</u>	<u>17,801,947</u>
Excess (deficiency) of revenues over expenditures	(2,490,250)	(1,433,519)	1,056,731	(934,348)
Other financing sources (uses):				
Operating transfers in	1,585,000	-	(1,585,000)	-
Proceeds from the sale of fixed assets	-	3,717	3,717	3,208
Total other financing sources (uses)	<u>1,585,000</u>	<u>3,717</u>	<u>(1,581,283)</u>	<u>3,208</u>
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	(905,250)	(1,429,802)	(524,552)	(931,140)
Fund balance at beginning of year	<u>6,940,020</u>	<u>6,940,020</u>	-	<u>7,871,160</u>
Fund balance at end of year	<u>\$ 6,034,770</u>	<u>5,510,218</u>	<u>(524,552)</u>	<u>6,940,020</u>

See accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
 Shreveport, Louisiana

Special Revenue Fund

Goals 2000

Statement of Revenues, Expenditures, and Changes in Fund  
 Balance - Budget and Actual

For the year ended June 30, 1999  
 (with comparative totals for June 30, 1998)

	1999		Variance Favorable (Unfavorable)	1998
	Budget	Actual		
Revenues - federal sources	\$ 657,298	633,977	(23,321)	562,352
Expenditures - current:				
Instruction and support services:				
Instruction	626,109	603,145	22,964	540,994
General administration	15,971	15,461	510	9,136
Business services	13,218	13,446	(228)	10,718
Plant services	2,000	1,925	75	1,504
Total expenditures	657,298	633,977	23,321	562,352
Excess of revenues over expenditures	-	-	-	-
Fund balance at beginning of year	-	-	-	-
Fund balance at end of year	\$ -	-	-	-

See accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
 Shreveport, Louisiana

Special Revenue Fund

JTPA

Statement of Revenues, Expenditures, and Changes in Fund  
 Balance - Budget and Actual

For the year ended June 30, 1999  
 (with comparative totals for June 30, 1998)

	1999			1998
	Budget	Actual	Variance Favorable (Unfavorable)	
Revenues - federal sources	\$ 95,390	82,843	(12,547)	105,336
Expenditures - current:				
Instruction and support services:				
Instruction	90,047	78,666	11,381	99,126
School administration	-	246	(246)	242
Plant services	-	700	(700)	954
Student transportation services	5,343	3,231	2,112	5,014
Total expenditures	95,390	82,843	12,547	105,336
Excess of revenues over expenditures	-	-	-	-
Fund balance at beginning of year	-	-	-	-
Fund balance at end of year	\$ -	-	-	-

See accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Special Revenue Fund

Miscellaneous State/Federal Grants

Statement of Revenues, Expenditures, and Changes in Fund  
Balance - Budget and Actual

For the year ended June 30, 1999  
(with comparative totals for June 30, 1998)

	1999		Variance Favorable (Unfavorable)	1998
	Budget	Actual		
Revenues:				
Local sources - investment income	\$ -	-	-	2,896
State sources:				
Equalization	-	-	-	1,725,864
Other	3,325,895	3,149,435	(176,460)	2,557,336
Federal sources	636,424	533,002	(103,422)	688,274
Total revenues	<u>3,962,319</u>	<u>3,682,437</u>	<u>(279,882)</u>	<u>4,974,370</u>
Expenditures - current:				
Instruction and support services:				
Instruction	3,833,698	3,591,171	242,527	4,888,850
General administration	7,667	7,546	121	6,436
School administration	21,686	12,746	8,940	23,004
Business services	3,395	2,330	1,065	-
Plant services	9,768	8,869	899	244,803
Student transportation services	75,650	62,489	13,161	47,322
Capital outlay	10,455	-	10,455	-
Total expenditures	<u>3,962,319</u>	<u>3,685,151</u>	<u>277,168</u>	<u>5,210,415</u>
Excess (deficiency) of revenues over expenditures	-	(2,714)	(2,714)	(236,045)
Other financing sources (uses) - operating transfers in	-	-	-	125,000
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	-	(2,714)	(2,714)	(111,045)
Fund balance at beginning of year	2,714	2,714	-	113,759
Fund balance at end of year	<u>\$ 2,714</u>	<u>-</u>	<u>(2,714)</u>	<u>2,714</u>

See accompanying independent auditors' report.

## **FIDUCIARY FUNDS — TRUST AND AGENCY FUNDS**

---

---

---

The Nonexpendable Trust Fund is used to account for assets of the School Board held in trust, for which the principal may not be spent.

Agency funds are used to account for assets held by the Board in a fiduciary capacity. These funds are custodial in nature and do not involve measurement of results of operations.

The following activities are reported in this section:

- Caddo Educational Excellence Nonexpendable Trust Fund
- School Activity Agency Funds
- Central Office Concession Agency Fund

---

---

---

**CADDO PARISH SCHOOL BOARD**  
 Shreveport, Louisiana

Combining Balance Sheet - All Trust and Agency Funds

June 30, 1999  
 (with comparative totals for June 30, 1998)

	Non Expendable		Totals		
	Trust	Agency Funds			
	Caddo Educational Excellence	School Activity Funds	Central Office Concession	1999	1998
<b>Assets</b>					
Cash and cash equivalents	\$ 210,361	3,116,015	5,018	3,331,394	3,169,849
Investments	3,839,927	-	-	3,839,927	2,639,544
Receivables	30,482	-	-	30,482	59,163
<b>Total assets</b>	<b>\$ 4,080,770</b>	<b>3,116,015</b>	<b>5,018</b>	<b>7,201,803</b>	<b>5,868,556</b>
<b>Liabilities and Fund Balance</b>					
<b>Liabilities:</b>					
Accounts payable	\$ -	26,202	3,328	29,530	41,972
Deposits due others	-	3,089,813	1,690	3,091,503	2,875,582
<b>Total liabilities</b>	<b>-</b>	<b>3,116,015</b>	<b>5,018</b>	<b>3,121,033</b>	<b>2,917,554</b>
<b>Fund Balance:</b>					
Reserved for instructional enhancement	4,080,770	-	-	4,080,770	2,951,002
<b>Total fund balance</b>	<b>4,080,770</b>	<b>-</b>	<b>-</b>	<b>4,080,770</b>	<b>2,951,002</b>
<b>Total liabilities and fund balance</b>	<b>\$ 4,080,770</b>	<b>3,116,015</b>	<b>5,018</b>	<b>7,201,803</b>	<b>5,868,556</b>

See accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Combining Statement of Changes in Assets and Liabilities - Agency Funds

For the year ended June 30, 1999

	<u>Balance July 1, 1998</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance June 30, 1999</u>
<b>SCHOOL ACTIVITY FUND</b>				
<b>Assets</b>				
Cash and cash equivalents	\$ 2,600,772	9,421,657	8,982,676	3,039,753
Investments	314,544	643	238,925	76,262
Total assets	<u>\$ 2,915,316</u>	<u>9,422,300</u>	<u>9,221,601</u>	<u>3,116,015</u>
<b>Liabilities</b>				
Accounts payable	\$ 40,518	26,202	40,518	26,202
Deposits due others	2,874,798	9,396,098	9,181,083	3,089,813
Total liabilities	<u>\$ 2,915,316</u>	<u>9,422,300</u>	<u>9,221,601</u>	<u>3,116,015</u>
<b>CENTRAL OFFICE CONCESSION FUND</b>				
<b>Assets</b>				
Cash and cash equivalents	\$ 2,238	27,230	24,450	5,018
<b>Liabilities</b>				
Accounts payable	\$ 1,454	3,328	1,454	3,328
Deposits due others	784	23,902	22,996	1,690
Total liabilities	<u>\$ 2,238</u>	<u>27,230</u>	<u>24,450</u>	<u>5,018</u>
<b>ALL AGENCY FUNDS</b>				
<b>Assets</b>				
Cash and cash equivalents	\$ 2,603,010	9,448,887	9,007,126	3,044,771
Investments	314,544	643	238,925	76,262
Total assets	<u>2,917,554</u>	<u>9,449,530</u>	<u>9,246,051</u>	<u>3,121,033</u>
<b>Liabilities</b>				
Accounts payable	\$ 41,972	29,530	41,972	29,530
Deposits due others	2,875,582	9,420,000	9,204,079	3,091,503
Total liabilities	<u>\$ 2,917,554</u>	<u>9,449,530</u>	<u>9,246,051</u>	<u>3,121,033</u>

See accompanying independent auditors' report.



**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

School Activity Agency Fund

Schedule of Changes in Deposits Due Others

For the year ended June 30, 1999

School	<u>Balance, Beginning</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance, Ending</u>
Alexander Special Education	\$ 6,830	-	6,830	-
Arthur Circle Elementary	19,029	53,991	48,367	24,653
Atkins Elementary	5,137	30,427	28,122	7,442
Barrett Elementary	4,103	15,868	15,476	4,495
Bethune Middle	7,710	26,867	28,810	5,767
Donnie Bickham Middle	13,445	145,836	131,764	27,517
Blanchard Elementary	40,592	57,524	46,534	51,582
Broadmoor Elementary	38,648	164,071	158,180	44,539
Byrd High	195,072	736,391	711,230	220,233
Caddo Career Center	111,203	239,771	255,828	95,146
Caddo Exceptional	4,812	22,792	10,600	17,004
Caddo Heights Elementary	4,443	27,837	23,740	8,540
Caddo Magnet High	98,079	565,410	555,784	107,705
Caddo Middle Magnet	62,355	234,305	234,251	62,409
Captain Shreve High	200,937	403,655	371,994	232,598
Central Elementary	26,445	27,714	38,416	15,743
Cherokee Park Elementary	15,752	21,247	23,031	13,968
Claiborne Elementary	8,865	55,314	52,819	11,360
J.S. Clark Middle	49,744	74,444	77,258	46,930
Creswell Elementary	14,575	31,337	40,778	5,134
Eden Gardens Fundamental	47,956	96,348	92,277	52,027
Eighty-First Street ECE	10,057	29,396	28,604	10,849
Fairfield Elementary	6,110	19,926	20,955	5,081
Fair Park High	34,208	242,991	234,319	42,880
Forest Hill Elementary	43,353	85,101	90,168	38,286
Green Oaks High	33,979	185,476	166,429	53,026
Hamilton Terrace Learning Center	18,781	29,140	31,240	16,681
Hendrix Elementary	6,589	17,327	15,170	8,746
Herndon Middle Magnet	56,963	229,228	223,596	62,595
Hillsdale Elementary	17,235	38,611	35,806	20,040
Hollywood Middle	23,987	73,378	56,317	41,048
Hosston Elementary	3,992	11,514	11,468	4,038
Huntington High	163,857	688,782	676,342	176,297
Ingersoll Elementary	14,838	15,956	12,721	18,073
Judson Fundamental Elementary	18,660	93,458	99,685	12,433
Keithville Elem/Middle	22,899	150,130	145,124	27,905
Lakeshore Elementary	16,938	38,413	34,964	20,387

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

School Activity Agency Fund

Schedule of Changes in Deposits Due Others

For the year ended June 30, 1999

School	<u>Balance, Beginning</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance, Ending</u>
Laurel Street Early Childhood	\$ 2,829	10,370	10,328	2,871
Linear Middle	16,465	55,747	53,735	18,477
Linwood Middle	31,003	102,586	102,185	31,404
Midway Middle	18,012	46,792	52,135	12,669
Mooretown ECE	14,603	15,663	14,443	15,823
Mooringsport Elementary	15,770	40,624	40,740	15,654
North Caddo High	27,184	229,581	211,998	44,767
North Highlands Elementary	9,838	59,374	56,536	12,676
Northside Elementary	9,556	44,405	43,117	10,844
Northwood High	57,926	412,221	405,442	64,705
Oak Park Elementary	8,122	36,216	34,091	10,247
Oak Terrace Special Ed.	5,975	47,666	39,745	13,896
Oil City Elem/Middle	14,241	44,276	45,622	12,895
Pine Grove Elementary	17,151	20,346	19,337	18,160
Queensborough Elementary	9,115	38,513	39,736	7,892
Ridgewood Middle	23,058	133,506	137,841	18,723
Riverside Elementary	10,720	83,404	85,958	8,166
JROTC	2,597	7,157	6,563	3,191
Shreve Island Elementary	7,610	86,659	83,167	11,102
Newton Smith Elementary	3,134	26,784	27,587	2,331
South Highlands Elementary	33,989	117,870	124,844	27,015
Southern Hills Elementary	22,044	49,365	51,820	19,589
Southwood High	156,911	656,658	637,070	176,499
A.C. Steere Elementary	27,031	55,251	57,193	25,089
E.B. Williams Stoner Hill Elem.	15,911	49,331	53,785	11,457
Summerfield Elementary	40,073	76,391	78,108	38,356
Summer Grove Elementary	14,380	70,992	68,224	17,148
Sunset Acres Elementary	26,453	34,215	36,458	24,210
Timmons Elementary	13,553	27,195	25,092	15,656
Turner Elem/Middle	186,733	247,346	242,386	191,693
University Elementary	17,862	126,792	128,318	16,336
Vivian Elem/Middle	26,900	80,494	75,756	31,638
Walnut Hill Elem/Middle	193,021	407,408	381,718	218,711
B.T. Washington High	49,444	241,305	245,177	45,572
Werner Park Elementary	23,442	38,182	36,529	25,095
West Shreveport Elementary	17,006	46,292	46,328	16,970
Westwood Elementary	10,196	51,981	40,800	21,377
Woodlawn High	82,908	273,644	265,944	90,608
Youree Drive Middle	143,854	223,520	240,230	127,144
Total	\$ <u>2,874,798</u>	<u>9,396,098</u>	<u>9,181,083</u>	<u>3,089,813</u>

See accompanying independent auditors' report.

## GENERAL FIXED ASSETS ACCOUNT GROUP

---

---

The General Fixed Assets Account Group represents a summary of fixed assets of the School Board. Capital outlay in all funds is recorded as an expenditure of those funds at the time of purchase and is subsequently recorded, at cost, for control purposes in the General Fixed Assets Account Group. In accordance with generally accepted accounting principles for governmental entities, depreciation is not recorded on general fixed assets.

---

---

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

General Fixed Assets Account Group

Schedule of General Fixed Assets - By Sources

June 30, 1999  
(with comparative amounts for June 30, 1998)

	1999	1998
General fixed assets:		
Land	\$ 5,191,922	5,168,136
Buildings and improvements	154,917,768	150,814,059
Furniture and equipment	37,657,144	39,713,764
Transportation equipment	19,510,468	18,337,769
Construction in progress	5,977,195	-
	<u>\$ 223,254,497</u>	<u>214,033,728</u>
Investment in general fixed assets:		
Capital Projects Funds	\$ 171,118,824	161,742,606
General Fund	31,918,905	33,718,841
Child Nutrition Fund	4,130,575	4,561,350
Federal Funds	9,215,976	8,620,945
Donations	1,259,461	1,308,918
State Funds	5,610,756	4,081,068
	<u>\$ 223,254,497</u>	<u>214,033,728</u>

See accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

*General Fixed Assets Account Group*

Schedule of Changes in General Fixed Assets -  
By Function and Activity

Year ended June 30, 1999

Function and Activity	General Fixed Assets July 1, 1998	Additions	Retirements	General Fixed Assets June 30, 1999
Instruction:				
High schools	\$ 66,300,952	2,317,539	1,737,001	66,881,490
Middle schools	32,451,969	2,054,962	1,540,198	32,966,733
Elementary schools	26,670,367	620,321	464,932	26,825,756
Adult education	47,135,118	2,729,248	2,045,528	47,818,838
Total instruction	<u>172,558,406</u>	<u>7,722,070</u>	<u>5,787,659</u>	<u>174,492,817</u>
General and school administration	9,532,340	1,362,549	1,021,234	9,873,655
Plant and maintenance	7,968,423	532,284	398,948	8,101,759
Food service equipment	5,791,255	6,307	4,727	5,792,835
Transportation equipment	18,183,304	1,978,936	1,146,004	19,016,236
Construction in progress	-	5,977,195	-	5,977,195
Total general fixed assets	<u>\$ 214,033,728</u>	<u>17,579,341</u>	<u>8,358,572</u>	<u>223,254,497</u>

See accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

General Fixed Assets Account Group

Schedule of General Fixed Assets -  
By Function and Activity

June 30, 1999

Function and Activity	<u>Total</u>	<u>Land</u>	<u>Buildings and Improvements</u>	<u>Furniture and Equipment</u>	<u>Transportation Equipment</u>	<u>Construction in Progress</u>
Instruction:						
High schools	\$ 66,881,490	1,472,085	60,420,226	4,989,179	-	-
Middle schools	32,966,733	849,609	28,347,121	3,770,003	-	-
Elementary schools	26,825,756	774,501	23,088,919	2,962,336	-	-
Adult education	47,818,838	1,069,848	32,866,589	13,882,401	-	-
Total instruction	<u>174,492,817</u>	<u>4,166,043</u>	<u>144,722,855</u>	<u>25,603,919</u>	<u>-</u>	<u>-</u>
General and school administration	9,873,655	66,503	7,520,458	2,174,362	112,332	-
Plant and maintenance	8,101,759	959,376	2,667,936	4,035,343	439,104	-
Food service equipment	5,792,835	-	-	5,792,835	-	-
Transportation equipment	19,016,236	-	6,519	50,685	18,959,032	-
Construction in progress	<u>5,977,195</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,977,195</u>
 Total general fixed assets allocated to functions	 \$ <u>223,254,497</u>	 <u>5,191,922</u>	 <u>154,917,768</u>	 <u>37,657,144</u>	 <u>19,510,468</u>	 <u>5,977,195</u>

See accompanying independent auditors' report.

# **GENERAL LONG-TERM DEBT ACCOUNT GROUP**

---

---

---

The General Long-Term Debt Account Group represents a summary of the general long-term debt of the School Board.

---

---

---

**CADDO PARISH SCHOOL BOARD**  
 Shreveport, Louisiana

General Long-Term Debt Account Group

Schedule of Changes in Long-Term Debt

Year ended June 30, 1999

	<u>July 1, 1998</u>	<u>Additions</u>	<u>Payments</u>	<u>Debt Service Fund Operations</u>	<u>June 30, 1999</u>
Amount available in Debt Service Funds	\$ 2,483,213	-	-	(187,296)	2,295,917
Amount to be provided for retirement of long-term debt	21,601,787	20,000,000	3,445,000	187,296	38,344,083
Amount to be provided for claims and judgments	353,883	-	272,995	-	80,888
Amount to be provided for accrued compensated absences	13,957,098	371,411	-	-	14,328,509
	<u>\$ 38,395,981</u>	<u>20,371,411</u>	<u>3,717,995</u>	<u>-</u>	<u>55,049,397</u>
Long-term obligations payable:					
General obligation bonds payable	\$ 24,085,000	20,000,000	3,445,000	-	40,640,000
Claims and judgments payable	353,883	-	272,995	-	80,888
Accrued compensated absences	13,957,098	371,411	-	-	14,328,509
	<u>\$ 38,395,981</u>	<u>20,371,411</u>	<u>3,717,995</u>	<u>-</u>	<u>55,049,397</u>

See accompanying independent auditors' report.



# Statistical Section

Table 1

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

General Expenditures by Function - All Governmental Fund Types

Fiscal years ended June 30, 1990 through June 30, 1999

	1990	1991	1992	1993	1994	1995 (1)	1996	1997	1998	1999
<b>Current expenditures:</b>										
Instruction services	\$ 122,067,251	123,140,581	128,846,246	128,181,369	131,995,095	-	-	-	-	-
Instruction related services	6,675,724	6,773,259	6,340,174	7,025,704	7,939,057	-	-	-	-	-
General and school administration	18,711,070	19,397,245	20,523,135	20,682,235	21,694,204	-	-	-	-	-
Instruction	-	-	-	-	-	152,961,837	157,723,662	165,679,871	184,458,437	192,861,570
General administration	-	-	-	-	-	3,034,528	3,167,043	3,362,269	3,859,541	4,243,153
School administration	-	-	-	-	-	12,732,202	13,014,421	13,635,540	15,582,095	16,693,938
Business services	-	-	-	-	-	2,177,442	2,088,666	2,313,755	2,570,944	2,817,135
Plant services	17,066,170	17,774,073	18,033,265	18,438,803	19,262,686	20,057,853	21,293,871	22,212,203	24,117,576	25,162,656
Student transportation services	9,679,249	9,795,918	10,549,288	10,257,711	10,293,354	11,351,140	11,832,551	11,628,103	12,325,973	14,323,565
Central services	-	-	-	-	-	2,458,376	2,387,158	2,584,174	2,825,728	3,077,118
Food service	14,250,559	14,866,734	15,370,200	15,663,191	15,788,136	16,839,168	17,166,085	17,242,420	17,801,714	18,368,550
Community services	-	-	-	-	-	448,147	501,182	616,654	776,983	709,927
Ancillary services	563,113	475,612	475,349	580,771	740,822	-	-	-	-	-
Capital outlay	9,368,456	9,129,419	7,352,986	7,415,610	8,045,001	5,981,516	6,243,739	8,490,168	7,261,864	15,669,869
<b>Debt service:</b>										
Principal retired	2,152,287	1,566,681	1,585,137	1,498,253	1,999,634	2,176,118	2,364,685	2,525,000	2,705,000	3,445,000
Interest and bank charges	2,836,374	3,089,636	2,958,983	2,774,910	1,804,138	1,932,767	1,604,838	1,471,160	1,292,362	1,847,018
Advance refunding escrow on bond	-	-	-	561,189	-	-	-	-	-	-
<b>Total expenditures</b>	<b>\$ 203,370,253</b>	<b>206,009,158</b>	<b>212,034,763</b>	<b>213,079,746</b>	<b>219,562,127</b>	<b>232,151,094</b>	<b>239,387,901</b>	<b>251,761,317</b>	<b>275,578,217</b>	<b>299,219,499</b>

**Notes:**

(1) In 1995, the School Board revised the functions presented in its financial statements.

Unaudited - see accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

General Revenues by Source - All Governmental Fund Types

Fiscal years ended June 30, 1990 through June 30, 1999

	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999
<b>Local sources:</b>										
Ad valorem taxes	\$ 32,826,011	31,489,802	32,412,840	34,992,940	35,666,540	36,522,449	36,854,624	39,270,971	63,117,118	64,261,146
Sales taxes	32,100,524	33,516,156	35,077,090	36,618,089	38,540,607	40,662,972	42,744,467	42,396,962	44,192,340	46,208,702
Investment earnings	3,878,205	2,927,844	2,063,421	2,006,562	1,397,450	1,953,308	2,603,076	2,380,121	2,971,737	3,704,850
Food sales	2,961,869	2,879,308	2,766,604	2,663,757	2,624,549	3,237,809	2,450,474	2,363,957	2,319,329	2,297,908
Rent and royalties	61,912	104,505	87,234	92,486	105,383	108,547	232,594	282,877	-	-
Other	222,651	114,128	362,415	282,716	174,384	182,851	967,465	1,306,183	1,346,075	1,691,855
Tuition	357,044	327,956	370,686	402,155	399,984	453,775	388,575	435,805	-	-
Total revenues from local sources	<u>72,408,216</u>	<u>71,359,699</u>	<u>73,140,290</u>	<u>77,058,705</u>	<u>78,908,897</u>	<u>83,121,711</u>	<u>86,241,275</u>	<u>88,436,876</u>	<u>113,946,599</u>	<u>118,164,461</u>
<b>State sources:</b>										
Equalization	98,018,311	99,878,136	105,542,411	109,837,566	110,088,516	113,226,930	116,820,911	122,551,245	131,768,333	139,545,515
Revenue sharing	3,047,857	2,490,164	2,641,122	2,601,014	2,553,731	2,147,076	2,117,706	2,377,754	2,003,929	2,347,795
Professional improvement program	3,413,941	3,212,641	3,004,847	2,793,106	2,698,461	2,432,434	2,301,800	2,138,546	2,412,335	1,811,769
Other	2,649,888	4,310,872	3,498,125	1,878,481	1,553,295	5,891,789	1,981,476	2,292,064	4,368,915	6,247,895
Total from state sources	<u>107,129,997</u>	<u>109,891,813</u>	<u>114,686,505</u>	<u>117,110,167</u>	<u>116,894,003</u>	<u>123,698,229</u>	<u>123,221,893</u>	<u>129,359,609</u>	<u>140,553,512</u>	<u>149,952,974</u>
Revenues from federal sources	20,968,217	19,966,176	21,785,140	22,928,263	26,360,735	26,643,830	27,964,606	29,319,793	29,918,929	29,055,190
Total revenues	<u>\$ 199,606,430</u>	<u>201,217,688</u>	<u>209,611,935</u>	<u>217,097,135</u>	<u>222,163,635</u>	<u>233,463,770</u>	<u>237,427,774</u>	<u>247,116,278</u>	<u>284,419,040</u>	<u>297,172,625</u>

Unaudited - see accompanying independent auditors' report.

Table 3

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Property Tax Levies and Collections (1)

Fiscal years ended June 30, 1990 through June 30, 1999

Fiscal Year	Total School Board Tax Assessment	Current Tax Collections	Percent of Tax Levy Collected	Delinquent Taxes Collected		Total Taxes, Interest, and Penalty Collected	Total Collections As a Percent of Current Tax Levy
				Taxes	Interest and Penalty		
1989-90	\$ 33,664,079	31,757,850	94.34%	\$ 756,866	311,295	32,826,011	97.51%
1990-91	32,081,416	30,672,625	95.61%	535,510	281,667	31,489,802	98.16%
1991-92	32,465,020	30,971,991	95.40%	783,311	338,431	32,093,733	98.86%
1992-93	35,019,949	33,784,409	96.47%	863,788	344,743	34,992,940	99.92%
1993-94	36,630,049	34,776,000	94.94%	732,425	158,115	35,666,540	97.37%
1994-95	37,720,491	35,645,788	94.50%	875,581	154,935	36,676,304	97.23%
1995-96	37,640,523	35,269,842	93.70%	530,401	160,469	35,960,712	95.54%
1996-97	38,451,509	37,353,822	97.15%	1,397,855	178,185	38,929,862	101.24%
1997-98	64,868,735	62,493,042	96.34%	490,209	133,867	63,117,118	97.30%
1998-99	65,806,520	62,736,420	95.33%	1,089,800	434,926	64,261,146	97.65%

**Notes:**

(1) Caddo Parish Tax Assessor

Unaudited - see accompanying independent auditors' report.

Table 4

**CADDO PARISH SCHOOL BOARD**  
 Shreveport, Louisiana

Assessed and Estimated Actual Value of Taxable Property

Last Ten Calendar Years

<u>Year</u>	<u>Assessed Value</u>	<u>Estimated Actual Value</u>	<u>Ratio of Assessed Value to Estimated Actual Value</u>
1989	\$ 617,462,940	7,484,620,147	8.2%
1990	602,241,720	6,757,499,000	8.9%
1991	612,963,730	6,797,690,350	9.0%
1992	631,907,770	6,888,410,900	9.2%
1993	665,210,220	7,135,332,740	9.3%
1994	686,076,600	8,369,991,047	8.2%
1995	689,261,910	7,442,626,700	9.3%
1996	721,281,360	7,737,226,608	9.3%
1997	762,443,990	8,082,437,653	9.4%
1998	778,959,750	8,248,621,700	9.4%

**Notes:**

(1) Information provided by Caddo Parish Tax Assessor.

(2) Assessed values are established by the Caddo Parish Tax Assessor on January 1st of each year at approximately 10-25% of actual market value, depending upon the property classification. A revaluation of all property is required to be completed no less than every four years. The last revaluation was completed for the tax roll of 1996.

Unaudited - see accompanying independent auditors' report.

Table 5

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Property Tax Rates and Tax Levies - Direct and Overlapping Governments (1)

Last Ten Calendar Years

Year	Tax Rates Per \$1,000 of Assessed Value (2)				Total	Tax Levies (2)				Total
	Commission	Schools	Sheriff	City of Shreveport (3)		Parishwide Schools	Sheriff	City of Shreveport (3)		
1989	38.29	54.52	8.33	44.01	145.15 \$	24,060,163	33,664,079	5,143,466	30,551,593	93,419,301
1990	38.29	53.27	8.33	45.51	145.40	23,461,932	32,081,416	5,016,674	31,470,400	92,030,422
1991	42.46	53.17	11.33	48.51	155.47	25,925,611	32,465,020	6,917,974	33,672,187	98,980,792
1992	41.93	56.13	11.94	51.34	161.34	26,615,156	35,019,949	7,449,460	35,396,942	104,481,507
1993	42.53	55.68	14.94	51.34	164.49	27,466,995	36,630,049	9,828,537	36,402,501	110,328,082
1994	38.72	54.98	14.94	51.34	159.98	25,711,970	37,720,491	10,249,984	37,825,061	111,507,506
1995	38.22	54.58	14.94	51.34	159.08	26,786,404	37,640,523	10,303,214	39,316,657	114,046,798
1996	41.90	53.31	14.94	51.63	161.78	30,349,226	38,451,509	10,775,943	40,902,242	120,478,920
1997	41.87	85.08	14.94	51.63	193.52	31,501,056	64,868,735	11,390,913	42,905,989	150,666,693
1998	41.17	84.48	14.94	51.63	192.22	32,516,749	65,806,520	11,637,659	44,133,525	154,094,453

Notes:

(1) Includes parishwide overlapping levels and levy of the largest municipality which overlaps approximately 75.5% of the total parish assessment. There are other small municipalities and taxing districts currently levying ad valorem taxes with the parish.

(2) Caddo Parish Tax Assessor

(3) Rates for taxpayers within the City of Shreveport and the Town of Vivian.

Unaudited - see accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Ratio of Net General Bonded Debt  
to Assessed Value and Net Bonded Debt Per Capita

Fiscal years ended June 30, 1990 through June 30, 1999

Assessment Year	Fiscal Year Ended June 30,	Caddo Parish Population (1)	Assessed Value (2)	Gross Bonded Debt (3)	Less Debt Service Funds (3)	Net Bonded Debt	Ratio of Net Bonded Debt To Assessed Value	Net Bonded Debt Per Capita
1989	1990	269,258	\$ 878,594,670	37,170,000	2,688,530	34,481,470	3.92%	\$ 128
1990	1991	248,253	861,697,580	35,950,000	2,416,594	33,533,406	3.89%	135
1991	1992	249,528	871,602,430	34,500,000	2,025,418	32,474,582	3.73%	130
1992	1993	247,035	885,697,400	35,790,000	1,575,026	34,214,974	3.86%	139
1993	1994	246,597	920,598,630	33,810,000	1,974,480	31,835,520	3.46%	129
1994	1995	246,435	942,377,110	31,655,000	1,770,290	29,884,710	3.17%	121
1995	1996	246,706	948,851,270	29,315,000	1,340,938	27,974,062	2.95%	113
1996	1997	246,363	988,098,350	26,790,000	1,098,579	25,691,421	2.60%	104
1997	1998	244,943	1,032,835,570	24,085,000	2,483,213	21,601,787	2.09%	88
1998	1999	241,587	1,053,910,790	40,640,000	2,295,917	38,344,083	3.64%	159

**Notes:**

(1) Amounts provided by the Research Division of Louisiana Tech University, Ruston, Louisiana except 1990 which was obtained from the U.S. Census and 1997 which was obtained from the Louisiana Electronic Assistance Program website.

(2) Assessed value is the total assessed valuation of all property located in Caddo Parish as approved by Caddo Parish Tax Assessor and is presented before deducting the homestead exemption. Revaluations are reflected in years 1992 and 1996.

Unaudited - see accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Computation of Direct and Overlapping Debt

June 30, 1999

<u>Direct Debt</u>	<u>Gross Debt</u>	<u>Exclusions (2)</u>	<u>Amount Available Debt Service Fund</u>	<u>Net Debt</u>	<u>Percentage of Debt Applicable to the School Board (3)</u>	<u>School Board's Share of Debt (4)</u>
Caddo Parish School Board	\$ 40,640,000	-	2,295,917	<u>38,344,083</u>	100%	<u>\$ 38,344,083</u>
<b><u>Overlapping Debt</u></b>						
Caddo Parish Commission (5)	20,730,000	-	5,220,685	15,509,315	100%	15,509,315
City of Shreveport (5)	249,995,606	7,099,096	23,942,397	218,954,113	75.5%	164,215,585
Total overlapping debt	<u>270,725,606</u>	<u>7,099,096</u>	<u>29,163,082</u>	<u>234,463,428</u>		<u>179,724,900</u>
Total direct and overlapping debt	<u>\$ 311,365,606</u>	<u>7,099,096</u>	<u>31,458,999</u>	<u>272,807,511</u>		<u>\$ 218,068,983</u>

**Notes:**

- (1) Various taxing districts exist within Caddo Parish that involve a small percentage of Parish taxpayers. These districts' debt is not included.
- (2) Exclusions represent general obligation bonds and notes issued for enterprise fund purposes which are payable from those funds.
- (3) Based on 1996 assessed valuation.
- (4) This represents the debt of all the constituents who reside within Caddo Parish.
- (5) Financial information extracted from Annual Financial Report of respective governments.

Unaudited - see accompanying independent auditors' report.



Table 8

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Computation of Legal Debt Margin for General Obligation Bonds

June 30, 1999

Assessed value (1)	\$ 1,053,910,790
Debt limit thirty-five (35%) of assessed value*	368,868,777
Amount of debt applicable to debt limit:	
Total general bonded debt	\$ 40,640,000
Less: Assets in debt service funds	<u>2,295,917</u>
Total amount of debt applicable to debt limit	<u>38,344,083</u>
Legal debt margin	<u>\$ 330,524,694</u>

\*This percentage is in accordance with Act 103 of 1980 Regular Session of the Louisiana Legislature R.S.39:562(c).

Notes:  
(1) Caddo Parish Tax Assessor

Unaudited - see accompanying independent auditors' report.

Table 9

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Ratio of Annual Debt Service Expenditure for  
General Bonded Debt to Total General Expenditures

Fiscal years ended June 30, 1990 through June 30, 1999

<u>Year Ended June 30,</u>	<u>Principal (1)</u>	<u>Interest and Fiscal Charges (1)</u>	<u>Total Debt Service</u>	<u>Total General Expenditures (2)</u>	<u>Ratio of Debt Service to General Expenditures</u>
1990	\$ 1,775,000	2,640,310	4,415,310	203,370,253	2.17%
1991	1,220,000	2,944,905	4,164,905	206,009,158	2.02%
1992	1,450,000	2,809,220	4,259,220	212,034,763	2.01%
1993	1,480,000	2,646,140	4,126,140	213,079,746	1.94%
1994	1,980,000	1,677,996	3,657,996	219,562,127	1.67%
1995	2,155,000	1,805,560	3,960,560	232,441,639	1.70%
1996	2,340,000	1,603,775	3,943,775	239,387,901	1.65%
1997	2,525,000	1,471,160	3,996,160	251,761,317	1.59%
1998	2,705,000	1,292,362	3,997,362	275,578,217	1.45%
1999	3,445,000	1,847,018	5,292,018	299,219,499	1.77%

**Notes:**

(1) Includes debt service on general obligation bonds, certificates of indebtedness, and sales tax bonds.

(2) Includes general expenditures for all funds.

Unaudited - see accompanying independent auditors' report.

Table 10

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Demographic Statistics

Last Ten Calendar Years

<u>Calendar Year</u>	<u>Population (1)</u>	<u>School Enrollment (2)</u>	<u>Average Daily Membership (3)</u>	<u>Unemployment Rate (1)</u>
1989	269,258	49,869	50,480	8.3%
1990	248,253	49,615	50,006	6.7%
1991	249,528	50,029	50,075	7.2%
1992	247,035	48,488	48,571	7.1%
1993	246,597	47,988	48,589	7.1%
1994	246,435	48,658	48,062	7.9%
1995	246,706	49,915	49,000	7.1%
1996	246,363	49,603	48,742	6.0%
1997	244,943	48,628	47,977	6.9%
1998	241,587	47,649	46,804	6.5%

**Notes:**

(1) Research Division, Louisiana Tech University.

(2) Represents the number of active students at the end of each school year.

(3) Represents the daily average number of active students for the school year.

Unaudited - see accompanying independent auditors' report.

Table 11

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Property Value, Construction, and Bank Deposits

Last Ten Calendar Years

Year	Property Value (1)		Total	Commercial Construction (2)		Residential Construction (2)		Bank Deposits (3)	
	Commercial	Residential		Exemptions	Number of Units	Value	Number of Units		Value
1989	\$ 5,607,489,354	2,179,995,613	261,131,730	7,526,353,237	129	\$ 19,794,437	60	\$ 9,427,464	2,523,957
1990	5,697,295,350	2,093,822,240	259,455,860	7,531,661,730	127	26,844,915	69	9,875,490	2,485,842
1991	5,578,561,600	2,075,900,600	258,638,700	7,395,823,500	187	18,329,362	96	12,203,040	2,600,611
1992	5,554,558,100	2,148,278,066	253,789,640	7,449,046,526	24	14,125,672	272	21,873,965	2,337,511
1993	5,689,477,600	2,295,386,000	255,388,410	7,729,475,190	42	24,776,625	178	23,803,536	2,287,927
1994	5,665,316,900	2,505,636,061	256,300,510	7,914,652,451	64	28,406,873	233	33,893,896	2,262,514
1995	3,453,827,400	3,988,799,300	259,589,360	7,183,037,340	78	25,900,000	248	34,000,000	2,332,600
1996	3,624,480,008	4,112,746,600	266,816,990	7,470,409,618	72	42,500,000	276	37,700,000	2,337,091
1997	3,521,617,020	4,183,721,600	270,391,580	7,434,947,040	114	119,400,000	236	37,800,000	N/A
1998	3,589,643,600	4,323,258,400	274,951,040	7,637,950,960	130	110,100,000	258	40,200,000	N/A

Notes:

- (1) Caddo Parish Tax Assessor
- (2) Shreveport Chamber of Commerce
- (3) Northeast Louisiana University for Business & Economic Research

Unaudited - see accompanying independent auditors' report.

Table 12

**CADDO PARISH SCHOOL BOARD**  
 Shreveport, Louisiana

Principal Taxpayers

June 30, 1999

<u>Name</u>	<u>Industry</u>	<u>Assessed Value</u>	<u>Percentage of Total Assessed Valuation</u>
Southwestern Electric Power Company	Public Utility	\$ 52,727,410	5.01%
Bell South	Public Utility	33,217,800	3.15%
Atlas Processing Company	Refinery	21,917,720	2.08%
General Motors	Manufacturing - Vehicles	17,213,660	1.63%
Bank One	Financial Institution	14,892,360	1.41%
Deposit Guaranty	Financial Institution	12,585,600	1.19%
Lucent Technologies	Manufacturing	12,290,740	1.17%
Hibernia Bank	Financial Institution	10,447,580	0.99%
Universal Oil Products	Refinery	9,601,210	0.91%
Reliant Energy Corporation	Public Utility	9,263,000	0.88%
Total for ten principal taxpayers		\$ 194,157,080	18.42%
Total for remaining taxpayers		859,753,710	81.58%
Total for all taxpayers		\$ 1,053,910,790	100.00%

**Notes:**

(1) Caddo Parish Tax Assessor

Unaudited - see accompanying independent auditors' report.

Table 13

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Attendance Data

Fiscal Years Ended June 30, 1990 through June 30, 1999

Fiscal Year	Number of Graduates	Average Daily Membership (1)	Average Daily Attendance		
			Amount (2)	Percent Change	
				Percent of Membership	
1990	2,382	50,480	47,747	-2.13%	94.59%
1991	2,292	50,006	47,086	-1.38%	94.16%
1992	2,075	50,075	47,135	0.10%	94.13%
1993	2,240	48,571	44,193	-6.24%	90.99%
1994	2,204	48,589	45,079	2.00%	92.78%
1995	2,114	48,062	44,614	-1.03%	92.83%
1996	2,252	49,000	45,443	1.86%	92.74%
1997	2,294	48,742	45,486	0.09%	93.32%
1998	2,339	47,997	44,703	-1.72%	93.14%
1999	2,118	46,804	43,741	-2.15%	93.46%

**Notes:**

(1) Represents the daily average number of active students for the school year.

(2) Represents the daily average number of students in attendance for the school year.

Unaudited - see accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Schedule of Insurance in Force

June 30, 1999

Type of Coverage/ Name of Company	Policy Number	Policy Period		Details of Coverage and Coinsurance	Coverage Limits	Premium
		From	To			
Property damage general liability and automobile liability Coregis Insurance Co.	651-006319-8	09/01/98	09/01/99	All property, employees & vehicles \$200,000 deductible	\$ 1,000,000	378,499
Commercial Umbrella Policy Coregis Insurance Co.	503-071926-8	09/01/98	09/01/99	Umbrella liability	5,000,000	75,924
Property loss and property damage liability Hartford Steam Boiler Insurance Co.	HN-0956038-24	07/01/98	07/01/99	Boilers and electric motors \$10,000 deductible	5,000,000	17,859
Superintendent's bond Aetna Casualty & Surety Co.	715101004396	07/01/98	07/01/99	James E. Foster No deductible	100,000	2,357
Notary bond Aetna Casualty & Surety Co.	7151006666947BCA	10/01/90	10/01/00	Joy Sneed No deductible	5,000	110

**Notes:**

(1) Insurance files maintained by Director of Risk Management of the Caddo Parish School Board.

Unaudited - see accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Miscellaneous Statistical Data

June 30, 1999

Form of Government:	Parish School Board			
Geographic Area:	891 Square Miles			
Instruction Sites:		<u>Constructed</u>	<u>Capacity/Sq. Ft.</u>	<u>Acreage</u>
<b>High Schools:</b>				
C.E. Byrd		1926	235,733	20.56
Caddo Magnet		1964	92,775	26.50
Captain Shreve		1967	230,372	58.00
Fair Park		1958	161,746	23.00
Green Oaks		1971	160,329	52.64
Hamilton Terrace Adult Learning Center		1925	71,000	8.00
Huntington		1973	208,905	61.48
North Caddo		1954	105,694	40.00
Northwood		1967	167,781	63.20
Southwood		1970	139,374	60.00
Booker T. Washington		1950	197,926	32.93
Woodlawn		1960	129,154	53.00
			<u>1,900,789</u>	<u>499.31</u>
<b>Middle Schools:</b>				
Bethune		1961	75,788	20.00
Donnie Bickham		1988	153,949	32.38
Broadmoor Middle Lab		1949	73,688	16.00
Caddo Middle Magnet		1965	111,216	20.00
J.S. Clark		1958	117,044	29.76
Hollywood		1955	83,216	10.00
Linear		1961	96,302	25.00
Linwood		1949	87,296	17.62
Midway		1931	70,524	15.09
Ridgewood		1965	82,307	19.98
Youree Drive		1959	65,688	26.25
			<u>1,017,018</u>	<u>232.08</u>

(Continued)



Table 15

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Miscellaneous Statistical Data

June 30, 1999

	<u>Constructed</u>	<u>Capacity/Sq. Ft.</u>	<u>Acreage</u>
<b>Middle Schools (continued):</b>			
Herndon	1956	91,947	80.00
Keithville	1989	158,559	32.56
Oil City	1923	54,891	4.72
Turner	1984	154,953	15.00
Vivian	1923	103,882	8.07
Walnut Hill	1956	87,831	77.58
		<u>652,063</u>	<u>217.93</u>
<b>Elementary Schools:</b>			
Arthur Circle	1955	32,272	12.77
Atkins	1935	44,771	13.00
Barret	1916	46,628	4.00
Blanchard	1948	62,490	10.00
Caddo Heights	1949	52,580	15.00
Central	1917	41,806	2.95
Cherokee Park	1966	50,018	8.50
Claiborne Fundamental Magnet	1923	51,340	5.00
Creswell	1920	43,550	4.00
Eden Gardens Fundamental Magnet	1967	42,985	6.50
Eighty-First Street ECE	1954	38,068	12.60
Fairfield	1924	32,368	9.00
Forest Hill	1964	42,279	12.40
George P. Hendrix	1916	28,106	2.50
Hillsdale	1960	29,789	12.00
Hosston	1931	32,750	9.02
Ingersoll	1956	67,040	11.69
Judson Fundamental Magnet	1954	35,104	12.00
Lakeshore	1949	94,070	18.00
Laurel Street ECE	1905	33,992	3.00
Mooretown ECE	1954	44,010	10.00
Mooringsport	1911	37,404	4.00
North Highlands	1957	30,144	10.00
Northside	1955	36,711	12.00

(Continued)

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Miscellaneous Statistical Data

June 30, 1999

	<u>Constructed</u>	<u>Capacity/Sq. Ft.</u>	<u>Acreage</u>
<b>Elementary Schools (continued):</b>			
Oak Park	1958	44,293	10.00
Pine Grove	1963	28,358	10.00
Pine Valley	1956	30,802	13.15
Queensborough	1924	66,056	5.00
Riverside	1957	35,436	9.44
Rodessa	1938	33,433	5.00
Shreve Island	1955	38,424	10.45
Newton Smith	1960	31,008	12.00
South Highlands Magnet	1922	26,606	5.40
Southern Hills	1959	38,082	10.00
A.C. Steere	1929	34,716	13.00
E.B. Williams Stoner Hill Lab	1954	35,494	14.44
Summerfield	1967	41,000	15.46
Summer Grove	1954	39,270	12.00
Sunset Acres	1954	36,852	10.73
Jack P. Timmons	1956	29,992	10.00
University	1969	42,119	15.34
Werner Park	1942	42,348	8.30
West Shreveport	1926	47,552	5.00
Westwood	1960	25,688	10.00
		<u>1,797,804</u>	<u>424.64</u>
<b>Other Instruction Sites:</b>			
Alexander Special Education	1912	30,243	4.00
Caddo Career Center	1956	108,801	24.15
Caddo School for Exceptional Children	1956	20,068	2.10
Oak Terrace Special Education	1959	61,985	18.00
School Nurse/Book Processing	1975	7,555	3.60
Special Education Center	1982	48,120	6.00
		<u>276,772</u>	<u>57.85</u>
<b>Total Overall Instruction Sites</b>		<u><u>5,644,446</u></u>	<u><u>1431.81</u></u>

Unaudited - see accompanying independent auditors' report.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Schedule of Compensation Paid Board Members  
For the year ended June 30, 1999

The schedule of compensation paid to the School Board members is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Compensation of the School Board members is included in the general administrative expenditures of the General Fund. In accordance with Louisiana Revised Statute 17:56, the School Board members have elected the monthly payment method of compensation. Under this method, each member of the School Board receives \$800 per month, the vice-presidents receives \$850 per month, and the president receives \$900 per month for performing the duties of office. The extra \$50 and \$100 per month for the vice-presidents and the president is paid to each only in the event each attends the monthly executive committee meeting.

Willie D. Burton, President	\$ 10,500
Mike Powell, 1 <sup>st</sup> Vice-President	9,900
Jerry Tim Brooks, 2 <sup>nd</sup> Vice-President	10,150
Ron Adams*	4,800
Judy Boykin	9,600
Miles Hitchcock	9,600
Mark Milam	9,600
Alvin Mims	9,600
Mildred B. Pugh	9,600
Michael J. Thibodeaux	10,200
Johnny Vance, Jr.	9,600
Sybil Walker*	4,800
Phillip R. Guin**	4,800
Ginger Armstrong**	<u>4,800</u>
Total	<u>\$ 117,550</u>

\* Term expired 12/31/98

\*\* Term began 1/1/99



1999-00-11

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana  
Schedule of Expenditures of Federal Awards  
(Single Audit)  
Year Ended June 30, 1999  
(With Independent Auditors' Report Thereon)

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court

Release Date \_\_\_\_\_ .



**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Schedule of Expenditures of Federal Awards  
(Single Audit)

Year ended June 30, 1999

**Table of Contents**

	<b>Page(s)</b>
Report on Compliance and on Internal Control over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>	1
Report on Compliance With Requirements Applicable to Each Major Program and on Internal Control over Compliance in Accordance with OMB Circular A-133	2-3
Schedule of Expenditures of Federal Awards and Accompanying Notes	4-6
Schedule of Findings and Questioned Costs	7-8



1900 Deposit Guaranty Tower  
333 Texas Street  
Shreveport, LA 71101-3692

**Report on Compliance and on Internal Control Over  
Financial Reporting Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards***

Members of the Caddo Parish School Board  
Shreveport, Louisiana:

We have audited the financial statements of the Caddo Parish School Board (School Board) as of and for the year ended June 30, 1999, and have issued our report thereon dated October 6, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether the School Board's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the School Board's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting, which we have reported to management of the School Board in a separate letter dated October 6, 1999.

This report is solely for the information and use of management, members of the Caddo Parish School Board, the State of Louisiana Legislative Auditor, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

**KPMG LLP**

October 6, 1999





1900 Deposit Guaranty Tower  
333 Texas Street  
Shreveport, LA 71101-3692

**Report on Compliance with Requirements  
Applicable to Each Major Program and on Internal Control Over  
Compliance in Accordance with OMB Circular A-133**

Members of the Caddo Parish School Board  
Shreveport, Louisiana:

**Compliance**

We have audited the compliance of the Caddo Parish School Board (School Board) with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 1999. The School Board's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the School Board's management. Our responsibility is to express an opinion on the School Board's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School Board's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the School Board's compliance with those requirements.

In our opinion, the School Board complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 1999.

**Internal Control Over Compliance**

The management of the School Board is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the School Board's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to *test and report on the internal control over compliance in accordance with OMB Circular A-133*.

Our consideration of the internal control over compliance would not necessarily disclose all matters in internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants



that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operations that we consider to be material weaknesses. However, we did note other matters involving the internal control over compliance, which we have reported to management of the School Board in a separate letter dated October 6, 1999.

**Schedule of Expenditures of Federal Awards**

We have audited the general purpose financial statements of the School Board as of and for the year ended June 30, 1999, and have issued our report thereon dated October 6, 1999. Our audit was performed for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as whole.

This report is intended solely for the information and use of management, members of the Caddo Parish School Board, the State of Louisiana Legislative Auditor, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

**KPMG LLP**

October 6, 1999



**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Schedule of Expenditures of Federal Awards

Year ended June 30, 1999

<u>Grant Title</u>	<u>Federal CFDA Number</u>	<u>Grant Number</u>	<u>Expenditures</u>
<b>U.S. Department of Agriculture</b>			
Passed through Ender York, Inc. of Herdon, Virginia: Food Distribution (Cash in lieu of Commodities)	10.550	N/A	\$ 777,213
Passed through Louisiana Department of Education - Child Nutrition Cluster:			
School Breakfast Program	10.553	N/A	1,866,608
National School Lunch Program	10.555	N/A	7,283,897
Summer Food Program for Children	10.559	N/A	335,451
			<u>10,263,169</u>
<b>U.S. Department of Education</b>			
Direct Programs:			
Impact Aid (Title VIII)	84.041	N/A	12,673
Passed through Louisiana Department of Education:			
Adult Education - State Grant Program	84.002A	99-AE-09-GF 99-AE-09-F 99-AETT-09-F	228,738
Title I Grants to Local Educational Agencies	84.010	99-IASA-09-I 99-IASA-09	10,945,435
Special Education Cluster:			
Grants to States ( Part B )	84.027	99-IB-09-S	2,733,319
Grants to States ( Part H )	84.181	99-IB-09-S	18,975
Preschool Grants	84.173	99-IP-09-S	276,814
Vocational Education:			
Basic Grants to States	84.048A	99-02-2BIBG	555,286
Tech-Prep Education	84.243	99-VE-09-3FE	178,425
Single Parent Tapsis & Direct	84.048A	99-VE-09-2SP	49,413
Sex Equity	84.048A	99-VE-09-2SE	26,039
Innovative Education Program Strategies - Title VI	84.298	99-IASA-09-VI	266,722
Title II (Eisenhower Professional Development)	84.281	99-IASA-09-II	265,647
Title IV (Safe and Drug-Free Schools - State Grant)	84.186	99-IASA-09-IV	325,301
Goals 2000:			
State and Local Education Systematic Improvement Grants	84.276	99-TS-09-L	543,620
Teacher Subgrant	84.276A	99-TS-09-L	90,357
Even Start - Family Literacy	84.213	99-ES-9-GF	125,487
Education for Homeless Children and Youth (McKinney Homeless Assistance)	84.196A	99-IASA-09-H	76,912
Red River Partners at Work	84.278E	V278E70017-99	232,706
Red River Partners - Vocational	84.278E	V278E70017-99	14,798
			<u>16,966,667</u>

**CADDO PARISH SCHOOL BOARD**

Shreveport, Louisiana

Schedule of Expenditures of Federal Awards

Year ended June 30, 1999

<u>Grant Title</u>	<u>Federal CFDA Number</u>	<u>Grant Number</u>	<u>Expenditures</u>
<b>U.S. Department of Health and Human Services</b>			
Passed Through the Louisiana Department of Education:			
Child Care and Development Block Grant (Starting Points Preschool)	93.575	CFMS-533828	\$ 189,471
Title XIX	93.714	N/A	170,560
Passed Through the Office of Family Support:			
Family Support Act - Project Independence	93.781	CFMS-548586	<u>580,191</u>
			<u>940,222</u>
<b>U.S. Department of Labor</b>			
Passed Through the City of Shreveport:			
Job Training Partnership Act (JTPA)	17.250	E8009, E8019, E8011, E9006, B8007	66,377
Passed Through the Coordinating Development Corp.			
Job Training Partnership Act (JTPA)	17.250	PY-98-70-44-II	<u>16,446</u>
			<u>82,823</u>
<b>U.S. Department of Defense Direct Programs</b>			
Department of the Army:			
JROTC	N/A	N/A	719,486
ROTC	N/A	N/A	3,363
Flood Control Projects	12.106	N/A	<u>1,757</u>
			<u>724,606</u>
<b>Other Cash Federal Awards</b>			
Payment in Lieu of Taxes	N/A	N/A	<u>27,678</u>
<b>Noncash Federal Awards - U.S. Department of Agriculture</b>			
Passed Through Louisiana Department of Agriculture and Forestry - Food Distribution (Commodities)	10.550	N/A	<u>7,526</u>
Total			<u>\$ 29,012,691</u>

See accompanying notes to schedule of expenditures of federal awards.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Notes to Schedule of Expenditures of Federal Awards

Year ended June 30, 1999

**(1) General**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the Caddo Parish School Board and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the general purpose financial statements.

**(2) Noncash Programs**

Commodities received, which are noncash revenues, are valued using prices provided by the United States Department of Agriculture.

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Schedule of Findings and Questioned Costs

Year ended June 30, 1999

**Section 1 – Summary of Auditors’ Results**

*Financial Statements*

Type of report issued: unqualified opinion

Internal control over financial reporting:

- Material weakness(es) identified? No
- Reportable condition(s) identified that are not considered to be material weakness(es)? None reported

Noncompliance material to financial statements noted? No

*Federal Awards*

Internal control over major programs:

- Material weakness(es) identified? No
- Reportable condition(s) identified that are not considered to be material weakness(es)? None reported

Type of auditor’s report issued on compliance for major program: unqualified opinion

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133? No

Identification of major programs:

<u>CFDA Number</u>	<u>Name of Federal Program or Cluster</u>
10.553, 10.555 and 10.559	Child Nutrition Cluster: United States Department of Agriculture - National School Breakfast Program; National School Lunch Program; Summer Food Program for Children
84.027, 84.181 and 84.173	Special Education Cluster: United States Department of Education – Special Education – Grants to States; Preschool Grants

Dollar threshold used to distinguish between Type A and Type B programs: \$870,381

Auditee qualified as a low-risk auditee? Yes

**Section 2 – Financial Statement Findings**

None

**CADDO PARISH SCHOOL BOARD**  
Shreveport, Louisiana

Schedule of Findings and Questioned Costs

Year ended June 30, 1999

**Section 3 – Federal Award Findings and Questioned Costs**

None





1900 Deposit Guaranty Tower  
333 Texas Street  
Shreveport, LA 71101-3692

October 6, 1999

The Members of the Caddo  
Parish School Board  
Shreveport, Louisiana:

We have audited the financial statements of the Caddo Parish School Board (School Board) for the year ended June 30, 1999, and have issued our report thereon dated October 6, 1999. In planning and performing our audit of the financial statements of Caddo Parish School Board, we considered internal control in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements. An audit does not include examining the effectiveness of internal control and does not provide assurance on internal control. We have not considered internal control since the date of our report.

During our audit, we noted certain matters involving internal control and other operational matters that are presented for your consideration. These comments and recommendations, all of which have been discussed with the appropriate members of management, are intended to improve internal control or result in other operating efficiencies and are summarized as follows:

#### COMPREHENSIVE LISTING OVER FIXED ASSETS

During testwork of fixed assets, we noted that the Central Office comprehensive fixed asset listing omitted a large piece of food service equipment. To exercise better controls over all fixed assets owned by the School Board, Central Office should work in conjunction with those at the program level over fixed assets to ensure all necessary information is maintained at the Central Office level.

**Management's Response** – Our Accounting Department has made significant progress in updating fixed asset records. Schools have performed inventories and provided that data to the Accounting Department. We are in the process of reconciling school and program records to Central Office records. We will continue to work with personnel at school and program levels to ensure accuracy of fixed asset records.

#### YEAR 2000

During the course of our audit, we performed a limited review of the Year 2000 Issue. It is our understanding that the School Board has made progress toward remediation and testing of mission critical systems. The School Board should continue in its efforts to explore the effects of the Year 2000 Issue on the School Board. Considering the lack of time remaining, contingency plans become critical at this point. We suggest that the School Board focus its efforts on contingency planning, which include alternative manual procedures, and ongoing monitoring plans in the year 2000 so that issues can be identified as quickly as possible.



Our discussions, which included limited inquiries in connection with the Year 2000 Issue, were not designed to, and do not provide any assurance that the Year 2000 issues which may exist have been identified, on the adequacy of the School Board's remediation plans related to the Year 2000 financial or operational issues or whether the School Board is or will become Year 2000 compliant. Year 2000 compliance is the responsibility of the School Board's officials and management.

**Management's Response** – The information technology department has completed the identification, remediation and testing of mission critical systems. In November of 1999 the mainframe computer system was initialized to December 31, 1999, 11:45 p.m. and "rolled over" to January 1, 2000. Thorough testing of mission critical systems was conducted under a variety of year 2000 dates.

Departments will continue to develop and refine contingency plans up to and into the year 2000. On-going monitoring plans are also being developed.

#### NEW REPORTING MODEL – GASB 34

After years of study and consideration of the needs of users of government financial statements, the Governmental Accounting Standards Board (GASB) issued its revolutionary new reporting model in June 1999. The new model dramatically changes the presentation of governments' external financial statements. In the GASB's view, the objective of the new model is to enhance the clarity and usefulness of government financial statements to the citizenry, oversight bodies, investors and creditors. It will substantially affect the School Board's financial data accumulation and financial statement presentation processes. Some of the key aspects of the changes follow:

*Management's Discussion and Analysis (MD&A)* – A comprehensive MD&A will now be included as required supplementary information. The MD&A will introduce the financial statements by presenting an analysis of the government's financial performance for the year and its financial position at year-end. The MD&A will be *in addition* to the transmittal letter currently required for Government Finance Officers Association (GFOA) award candidates, such as your School Board, but we expect that the GFOA will make changes in their requirements so as to avoid any duplication between the two documents.

*Government-Wide Reporting* – The School Board will be required to report financial operations and net assets, not only at the fund perspective for governmental activities, but will also have to prepare statements at the government-wide level. This level will distinguish between government and business type activities. *All* information at the government-wide level will be reported using the economic resources measurement focus and accrual basis of accounting, as enterprise funds do under the current model. Fiduciary activities will be excluded from the government-wide level of reporting. General government fixed assets, and long term liabilities of the government will need to be reported with all other governmental assets and liabilities.

*Statement of Activities* – Governments will now be required to use a "net program cost" format for the government-wide statements instead of a traditional operating statement. This new format groups revenues and expenses by functional categories (such as public safety, public works, etc.). The purpose of the new statement is to inform readers about the cost of specific functions and the extent to which



they are financed with program revenues or general revenues of the government. Governments will have the option of reporting both direct and indirect program costs. Depreciation expense will now generally be reflected as a cost in the statement of activities.

*Fund Level Reporting* – Fund level financial statements will still be required and will provide information about the School Board's fund types, including fiduciary funds and blended component units. General capital assets and general long-term liabilities will only be reported at the government-wide level. Fund level reporting will continue to focus on fiscal accountability and reflect the flows and balances of current financial resources. The modified accrual basis of accounting will continue to be used at the fund level, except for proprietary and fiduciary funds which would continue reporting based on economic resources and the accrual method of accounting. A reconciliation between the fund and the government-wide statements will be required on the face of the fund statements. Finally, proprietary fund cash flows statements must be presented using the direct method.

*Presentation of Budgetary Information* – The standard requires budgetary statements for the general fund and certain other governmental funds as required supplementary information. The original adopted budget of the School Board as well as the final revised budget must be presented. Actual results on a budgetary basis will need to be reconciled to the GAAP (generally accepted accounting principles) basis on the face of the statements.

The effective date of the new pronouncement will require implementation by the School Board for its year ending June 30, 2002. The magnitude of these changes and the time required to prepare for implementation should not be underestimated. We recommend that the School Board begin to look at its systems and processes to ensure that the required information will be available to ensure timely implementation. Further, we recommend that the School Board consider the cost of required changes to its systems and processes to ensure availability of necessary funds in its upcoming budget.

**Management's Response** – We are aware that the new financial reporting model will require changes to our financial reports. We plan to prepare for the new model by reviewing literature, attending training sessions, and collaborating with other professionals and auditors to ensure compliance for the year ending June 30, 2002.

\* \* \* \* \*

Our audit procedures are designed primarily to enable us to form an opinion on the financial statements, and therefore may not bring to light all weaknesses in policies or procedures that may exist. We aim, however, to use our knowledge of the School Board's organization gained during our work to make comments and suggestions that we hope will be useful to you. We would be pleased to discuss these comments and recommendations with you at any time.

This report is intended solely for the information and use of the Members of the School Board, management, and the Louisiana Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

KPMG LLP