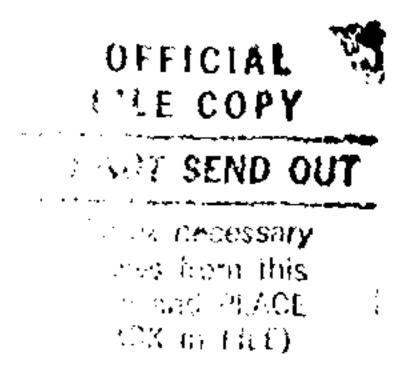


29 JUL29 P1:27



- - -

•

Financial Report

Houma, Louisiana

December 31, 1998

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date ______ UL 1 4 1999

-

Financial Report

Houma, Louisiana

December 31, 1998

- - ---- --

i

Financial Report

Houma, Louisiana

December 31, 1998

TABLE OF CONTENTS

Page Number

i

ii

INTRODUCTORY SECTION

Title Page

· — - -

- -

-- ----

Table of Contents

FINANCIAL SECTION

Independent Auditor's Report	1
Balance Sheet	3
Statement of Revenues, Expenditures and Changes in Fund Balance	4
Notes to Financial Statements	5
SUPPLEMENTARY FINANCIAL REPORTS	
Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with <u>Government Auditing Standards</u>	7
Schedule of Findings and Questioned Costs	9
Schedule of Prior-Year Findings	10
Management's Corrective Action Plan	11

- .

.

...

-

ii

· · **__**_· - _

5779 HWY 311 P. O. BOX 3695 HOUMA, LOUISIANA 70361-3695 TELEPHONE (504) 851-0883 FAX (504) 851-3014 email mdbcpa@cajun.net

Bergeron & Lanaux

----- CERTIFIED PUBLIC ACCOUNTANTS -----

A PROFESSIONAL CORPORATION

INDEPENDENT AUDITOR'S REPORT

CLAUDE E. BERGERON, CPA THOMAS J. LANAUX, CPA MICHAEL D. BERGERON, CPA

To the Board of Commissioners Bayou Cane Volunteer Fire Department, Inc. Fire Fighters' Account Houma, Louisiana

We have audited the accompanying general purpose financial statements of the Bayou Cane Volunteer Fire Department, Inc. Fire Fighters' Account (the Account) (a Non-Profit Organization), as of and for the year ended December 31, 1998, as listed in the table of contents. These general purpose financial statements are the responsibility of the Account's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Governmental Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The financial statements present only the Fire Fighters' Account Fund referred to above and do not include the assets, liabilities, and fund balances and revenues and expenditures that are recorded in other funds of the Bayou Cane Volunteer Fire Department, Inc. Accordingly, the accompanying financial statements are not intended to present the financial position of Bayou Cane Volunteer Fire Department, Inc. as of December 31, 1998, and the results of its operations and changes in fund balance for the year then ended in conformity with generally accepted accounting principles.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Bayou Cane Volunteer Fire Department, Inc. Fire Fighters' Account as of December 31, 1998 and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

The Account has not presented the disclosures required by Governmental Accounting Standards Board Technical Bulletin 98-1, *Disclosures about Year 2000 Issues*, as amended by the Governmental Accounting Standards Board Technical Bulletin 99-1, that Governmental Accounting Standards Board has determined are necessary to supplement, although not be a part of, the basic financial statements. In addition, we do not provide assurance that the Account is or will become year 2000 compliant, that the Account's year 2000 remediation

AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS --- MEMBERS --- SOCIETY OF LOUISIANA CERTIFIED PUBLIC ACCOUNTANTS

efforts will be successful in whole or in part, or that parties with which the Account does business are or will become year 2000 compliant.

In accordance with <u>Government Auditing Standards</u>, we have also issued a report dated June 2, 1999 on our consideration of the Bayou Cane Volunteer Fire Department, Inc. Fire Fighters' Account's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants.

June 2, 1999

Bergerma Janany

_ _ _ _ _ _ _

_ _ _ _

Balance Sheet

December 31, 1998

<u>ASSETS</u>

<u>CURRENT</u> Cash	\$ 37,839
Total assets	\$ 37,839

LIABILITIES AND FUND BALANCE

<u>CURRENT LIABILITIES</u> Accounts payable and accrued expenses	\$	1,965
FUND BALANCE	. <u> </u>	35,874
Total liabilities and fund balance	\$	37,839

3

· · –

- - --

See notes to financial statements.

. . . .

_--

· - --

Statement of Revenues, Expenditures and Changes in Fund Balance

Year Ended December 31, 1998

REVENUE

----- --- <u>-</u>--

Intergovernmental:		
Bayou Cane Fire Protection District:		
Contract services	\$ 290,638	
Miscellaneous:		
Interest earned	2,454	
Other	 15,762	
Total revenues	 	

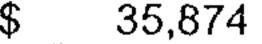
\$ 308,854

EXPENDITURES

Public safety:		
Personal services	118,634	
Supplies and materials	51,387	
Repairs and maintenance	44,670	
Other services and charges:		
Insurance	78,895	
Training and travel	5,963	
Utilities and telephone	18,660	
Professional fees	11,345	
Medical	2,002	
Other	15,598	
Total expenditures		347,154
Excess of revenues over expenditures		(38,300)
<u>FUND BALANCE</u>		
Beginning of year		139,470
Other changes in fund balance:		
Capital additions	_	(65,296)

4

End of year



· · --

See notes to financial statements.

· · · **--** ·-

Notes to Financial Statements

1) Summary of Significant Accounting Policies

Bayou Cane Volunteer Fire Department, Inc. is organized as a non-profit, quasigovernmental corporation to provide fire protection to the Parish of Terrebonne. The Fire Fighters' Account (the Account) is a restricted fund of the corporation to account for revenues from governmental agencies.

The financial statements of the Account are prepared on the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Expenditures are recognized when the related liability is incurred. Fixed assets and long-term debt are accounted for in other funds, and accordingly, capital additions and debt retirement are shown as changes to fund balance. Amounts transferred from other funds of the

corporation are also shown as changes to fund balance.

2) Fire Protection Contract and Economic Dependence

On May 3, 1997, the voters of the Bayou Cane Fire Protection District (the District) approved a 10 mill property tax for a period of 10 years beginning in 1997 to operate and maintain fire protection services. The District has contracted with the Fire Department to provide these services for a period of one year beginning January 12, 1998. The contract is renewed automatically unless one of the parties provides written notice of cancellation at least ninety days prior to expiration. The income from this contract accounts for a substantial portion of the Fire Department's revenues.

3) Risk Management

The Fire Department is exposed to various risks of losses related to torts: theft of, damage to, and destruction of assets; injuries to employees; and natural disasters. To manage these risks, the Fire Department has obtained coverage through participation in the Terrebonne Parish Government's self-insurance program and through the purchase of commercial insurance. During 1998, there were no claims in excess of insurance coverage.

5

-- - -

- ---

SUPPLEMENTARY FINANCIAL REPORTS

· · · · · · · · · · · · · · · · ----- 5779 Hwy 311 P. O. Box 3695 Ноима, Louisiana 70361-3695 TELEPHONE (504) 851-0883 Fax (504) 851-3014 email mdbcpa@cajun.net

Bergeron & Lanaux

---- CERTIFIED PUBLIC ACCOUNTANTS ----

A PROFESSIONAL CORPORATION

CLAUDE E. BERGERON, CPA THOMAS J. LANAUX, CPA MICHAEL D. BERGERON, CPA

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Bayou Cane Volunteer Fire Department, Inc. Board Houma, Louisiana

We have audited the financial statements of the Bayou Cane Volunteer Fire Department, Inc. Fire Fighters' Account as of and for the year ended December 31, 1998, and have issued our report thereon dated June 2, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

<u>Compliance</u>

As part of obtaining reasonable assurance about whether the Bayou Cane Volunteer Fire Department, Inc. Fire Fighters' Account's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Bayou Cane Volunteer Fire Department's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned

functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS --- MEMBERS --- SOCIETY OF LOUISIANA CERTIFIED PUBLIC ACCOUNTANTS

This report is intended for the information of the Bayou Cane Volunteer Fire Department Board, the Bayou Cane Fire Protection District Board, the State of Louisiana and the Legislative Auditor for the State of Louisiana and is not intended to be and should not be used by anyone other than these specified parties.

Bergeron & Janang

June 2, 1999

.

BAYOU CANE VOLUNTEER FIRE DEPARTMENT, INC. FIRE FIGHTERS' ACCOUNT SCHEDULE OF FINDINGS AND QUESTIONED COSTS For the Year Ended December 31, 1998

We have audited the financial statements of the Bayou Cane Volunteer Fire Department, Inc. Fire Fighters' Account as of and for the year ended December 31, 1998, and have issued our report thereon dated June 2, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Our audit of the financial statements as of December 31, 1998 resulted in an unqualified opinion.

Section I Summary of Auditor's Reports

a. Report on Internal Control and Compliance Material to the Financial Statements

• • • • • • •

Internal Control: Material Weakness	Yes	<u>XX</u> No
Reportable Conditions	Yes	<u>XX</u> No
Compliance: Compliance Material to Financial Statements	Yes	<u>XX_</u> No

- b. Federal Awards (Not applicable)
- c. Identification of Major Programs (Not applicable)

Section II Financial Statement Findings

There were none noted.

Section III Federal Award Findings and Questioned Costs

Not Applicable.

BAYOU CANE VOLUNTEER FIRE DEPARTMENT, INC. FIRE FIGHTERS' ACCOUNT SCHEDULE OF PRIOR YEAR FINDINGS For the Year Ended December 31, 1998

SECTION I INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS

There were none noted for the year ended December 31, 1997.

SECTION II INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

Not applicable.

SECTION III MANAGEMENT LETTER

No management letter was issued for the year ended December 31, 1997.

10

. . .

BAYOU CANE VOLUNTEER FIRE DEPARTMENT, INC. FIRE FIGHTERS' ACCOUNT MANAGEMENT'S CORRECTIVE ACTION PLAN For the Year Ended December 31, 1998

____

SECTION I INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENT

No findings were reported which require a response from management.

SECTION II INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

Not applicable.

SECTION III MANAGEMENT LETTER

No management letter was issued.

11

. ...