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**JEFFERSON DAVIS PARISH SANITARY  
LANDFILL COMMISSION  
JENNINGS, LOUISIANA**

**ANNUAL FINANCIAL REPORT**

**DECEMBER 31, 1998**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7-28-99

JEFFERSON DAVIS PARISH SANITARY LANDFILL COMMISSION  
JENNINGS, LOUISIANA

ANNUAL FINANCIAL STATEMENTS  
DECEMBER 31, 1998

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# KRIELOW & COMPANY

A PROFESSIONAL ACCOUNTING CORPORATION

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JENNINGS, LA 70546  
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## INDEPENDENT AUDITORS' REPORT

To The Jefferson Davis Parish Sanitary Landfill Commission  
Jennings, Louisiana

We have audited the accompanying general purpose financial statements of the Jefferson Davis Parish Sanitary Landfill Commission as of and for the year ended December 31, 1998. These general purpose financial statements are the responsibility of the Jefferson Davis Parish Sanitary Landfill Commission's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Jefferson Davis Parish Sanitary Landfill Commission as of December 31, 1998, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 22, 1999 on our consideration of the Jefferson Davis Parish Sanitary Landfill Commission's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Jefferson Davis Parish Sanitary Landfill Commission has not presented the disclosures required by Governmental Accounting Standards Board Technical Bulletin 98-1, *Disclosures about Year 2000 Issues*, as amended by Governmental Accounting Standards Board Technical Bulletin 99-1, that the Governmental Accounting Standards Board has determined are necessary to supplement, although not be a part of, the basic financial statements. In addition, we do not provide assurance that the Jefferson Davis Parish Sanitary Landfill Commission is or will become year 2000 compliant, that the Jefferson Davis Parish Sanitary Landfill Commission's year 2000 remediation efforts will be successful in whole or in part, or that parties with which Jefferson Davis Parish Sanitary Landfill Commission does business are or will become year 2000 compliant.

*Krielow & Company*

Certified Public Accountants

Jennings, Louisiana  
June 22, 1999

**GENERAL PURPOSE FINANCIAL STATEMENTS**

**JEFFERSON DAVIS PARISH SANITARY LANDFILL COMMISSION  
JENNINGS, LOUISIANA**

**COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS  
AS OF DECEMBER 31, 1998**

	GOVERNMENTAL FUND TYPE	ACCOUNT GROUP	1998	1997
	GENERAL FUND	GENERAL FIXED ASSETS	TOTAL (MEMORANDUM ONLY)	TOTAL (MEMORANDUM ONLY)
<b>ASSETS</b>				
Cash & cash equivalents	\$ 1,155,609	\$ -	\$ 1,155,609	\$ 1,858,669
Investments	2,428,936	-	2,428,936	1,645,188
Receivables:				
Royalties	53,332	-	53,332	53,736
Accrued interest	64,148	-	64,148	41,580
Landfill operator	4,077	-	4,077	412
Other	2,041	-	2,041	982
Land, equipment and landfill facility	-	3,484,592	3,484,592	3,484,592
<b>TOTAL ASSETS</b>	<b>\$ 3,708,143</b>	<b>\$ 3,484,592</b>	<b>\$ 7,192,735</b>	<b>\$ 7,085,159</b>
<b>LIABILITIES AND FUND BALANCE</b>				
<b>Liabilities:</b>				
Accounts payable	\$ 6,802	\$ -	\$ 6,802	\$ 9,760
Retainage payable	11,883	-	11,883	-
Accrued liabilities:				
Retirement benefits payable	6,643	-	6,643	4,926
Payroll taxes and withholdings	2,242	-	2,242	1,927
<b>Total Liabilities</b>	<b>\$ 27,570</b>	<b>\$ -</b>	<b>\$ 27,570</b>	<b>\$ 16,613</b>
<b>Fund Balance:</b>				
Investment in general fixed assets	\$ -	\$ 3,484,592	\$ 3,484,592	\$ 3,484,592
Unreserved:				
Designated for postclosure contingencies	2,535,524		2,535,524	2,461,674
Undesignated	1,145,049		1,145,049	1,122,280
<b>Total Fund Balance</b>	<b>\$ 3,680,573</b>	<b>\$ 3,484,592</b>	<b>\$ 7,165,165</b>	<b>\$ 7,068,546</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ 3,708,143</b>	<b>\$ 3,484,592</b>	<b>\$ 7,192,735</b>	<b>\$ 7,085,159</b>

The Accompanying Notes Are An Integral Part Of This Statement

**JEFFERSON DAVIS PARISH SANITARY LANDFILL COMMISSION  
JENNINGS, LOUISIANA**

**COMBINED STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCE  
ALL GOVERNMENTAL FUND TYPES  
FOR THE YEARS ENDED DECEMBER 31, 1998 AND 1997 (Restated)**

	1998	1997
	GOVERNMENTAL FUND TYPE	GOVERNMENTAL FUND TYPE
	GENERAL FUND	GENERAL FUND
		(Restated)
<b><u>REVENUES</u></b>		
Use of money and property:		
Landfill usage royalties	\$ 667,579	\$ 582,336
Interest income	202,764	169,993
Miscellaneous revenue:		
Other revenues	81,804	70,130
<b>Total Revenues</b>	<b>\$ 952,147</b>	<b>\$ 822,459</b>
<b><u>EXPENDITURES</u></b>		
Landfill operations:		
Personal services	\$ 105,341	\$ 98,561
Operating services	121,540	113,795
Recycling program	14,593	16,586
Excess waste fees	12,733	-
Materials and supplies	470	721
Travel and other charges	3,272	3,218
Capital outlay	135,696	26,952
Total landfill operation	<b>\$ 393,645</b>	<b>\$ 259,833</b>
Economic development:		
Personal services	\$ 40,781	\$ 38,002
Operating services	71,633	108,205
Travel and other charges	9,469	4,662
Disbursements to member governments	40,000	40,000
Total economic development	<b>\$ 161,883</b>	<b>\$ 190,869</b>
Intergovernmental		
Distributions to member governments	<b>\$ 300,000</b>	<b>\$ 260,000</b>
<b>Total Expenditures</b>	<b>\$ 855,528</b>	<b>\$ 710,702</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ 96,619</b>	<b>\$ 111,757</b>
<b>Fund balance, beginning of year</b>	<b>3,583,954</b>	<b>3,472,197</b>
<b>Fund balance, end of year</b>	<b>\$ 3,680,573</b>	<b>\$ 3,583,954</b>

The Accompanying Notes Are An Integral Part Of This Statement

**JEFFERSON DAVIS PARISH SANITARY LANDFILL COMMISSION  
JENNINGS, LOUISIANA**

**COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCE-BUDGET (GAAP BASIS) AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED DECEMBER 31, 1998**

	GENERAL FUND		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
<b>REVENUES</b>			
Use of money and property:			
Landfill usage royalties	\$ 500,000	\$ 667,579	\$ 167,579
Interest income	163,850	202,764	38,914
Miscellaneous revenue:			
Expenditure reimbursements-other	78,600	68,513	(10,087)
Other revenues	2,000	13,291	11,291
<b>Total Revenues</b>	<b>\$ 744,450</b>	<b>\$ 952,147</b>	<b>\$ 207,697</b>
<b>EXPENDITURES</b>			
Landfill operations:			
Personal services	\$ 101,962	\$ 105,341	\$ (3,379)
Operating services	149,750	121,540	28,210
Recycling program	20,000	14,593	5,407
Excess waste fees	6,046	12,733	(6,687)
Materials and supplies	1,500	470	1,030
Travel and other charges	4,000	3,272	728
Capital outlay	150,000	135,696	14,304
Total landfill operation	<b>\$ 433,258</b>	<b>\$ 393,645</b>	<b>\$ 39,613</b>
Economic development:			
Personal services	\$ 43,100	\$ 40,781	\$ 2,319
Operating services	72,500	71,633	867
Travel and other charges	6,200	9,469	(3,269)
Distribution to member governments	40,000	40,000	-
Total economic development	<b>\$ 161,800</b>	<b>\$ 161,883</b>	<b>\$ (83)</b>
Intergovernmental:			
Distribution to member governments	\$ 300,000	\$ 300,000	\$ -
<b>Total Expenditures</b>	<b>\$ 895,058</b>	<b>\$ 855,528</b>	<b>\$ 39,530</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ (150,608)</b>	<b>\$ 96,619</b>	<b>\$ 247,227</b>
<b>Fund balance, beginning of year</b>	<b>3,583,954</b>	<b>3,583,954</b>	<b>-</b>
<b>Fund balance, end of year</b>	<b>\$ 3,433,346</b>	<b>\$ 3,680,573</b>	<b>\$ 247,227</b>

The Accompanying Notes Are An Integral Part Of This Statement

JEFFERSON DAVIS PARISH SANITARY LANDFILL COMMISSION  
JENNINGS, LOUISIANA

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 1998

**INTRODUCTION**

The Jefferson Davis Parish Sanitary Landfill Commission was chartered February 17, 1984. The Commission was created by the joint action of the following political subdivisions: the City of Jennings, the Town of Welsh, the Town of Lake Arthur, and the Jefferson Davis Parish Police Jury. These governing bodies joined efforts for the purpose of establishing a long term plan for disposal of solid wastes in Jefferson Davis Parish. According to the charter, the operations of the Commission are not to be financed by user charges but by direct assessment of the member governing bodies. Each member governing body is assessed directly in the proportion of the number of households within each member unit to the total number of households within all member units. These proportions were determined by the figures obtained from the 1980 U. S. Census. Based upon the information available from the 1980 U. S. Census, the following percentages for each member governing body were determined:

<u>LOCALITY</u>	<u>NUMBER OF HOUSEHOLDS</u>	<u>PERCENTAGES</u>
Jennings	4,161	.421196
Welsh	1,167	.118129
Lake Arthur	1,212	.122684
Parish (excluding Jennings, Welsh, Lake Arthur & Elton)	<u>3,339</u>	<u>.337991</u>
Totals	<u>9,879</u>	<u>1.000000</u>

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. BASIS OF PRESENTATION**

The accounting and reporting policies of the Jefferson Davis Parish Sanitary Landfill Commission conform to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statutes 24:517 and to the guides set forth in the *Louisiana Governmental Audit Guide*, and to the industry audit guide, *Audits of State and Local Governmental Units*, published by the American Institute of Certified Public Accountants. Our examination was also made in accordance with the provisions of *Government Auditing Standards*, promulgated by the United States Comptroller General, as they pertain to financial and compliance audits.

**B. REPORTING ENTITY**

The financial statements of the Commission consist only of the funds and account groups of the Commission. The Commission has no financial accountability for any other governmental entity since no other entities are considered to be component units of the Commission. GASB Statement No. 14 established criteria for determining which component units should be considered part of the Jefferson Davis Parish Sanitary Landfill Commission for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:



JEFFERSON DAVIS PARISH SANITARY LANDFILL COMMISSION  
JENNINGS, LOUISIANA

NOTES TO THE FINANCIAL STATEMENTS  
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1. Appointing a voting majority of an organization's governing body, and
  - a. The ability of the Commission to impose its will on the organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Commission.
2. Organizations for which the Commission does not appoint a voting majority but are fiscally dependent on the Commission.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Based on the previous criteria, the Commission has determined that it has no component units.

#### C. FUND ACCOUNTING

The Commission uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds of the Commission are of only one category: governmental. In turn, the category has only one fund type. The fund classification and a description of the existing fund type follow:

##### Governmental Funds

Governmental funds are used to account for all or most of the Commission's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. Governmental funds include:

##### General Fund

The General Fund is the general operating fund of the Commission and accounts for all financial resources, except those required to be accounted for in other funds.

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JENNINGS, LOUISIANA

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D. BASIS OF ACCOUNTING

*The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by all governmental funds. The governmental funds use the following practices in recording revenues and expenditures:*

Revenues

Revenues are recognized in the accounting period in which they become available and measurable.

Expenditures

Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

E. BUDGETARY PRACTICES

The Commission utilized the following budgetary practices:

For the year ended December 31, 1998, the Commission adopted a budget on December 17, 1997 at a public hearing for the general fund on a basis consistent with generally accepted accounting principles (GAAP). Periodic budget comparisons were made during the year and amendments were made when deemed necessary. All budgetary appropriations lapse at the end of each fiscal year. Formal encumbrance accounting is not utilized by the Commission.

F. CASH AND CASH EQUIVALENTS AND INVESTMENTS

Cash includes amounts in demand deposits, interest-bearing demand deposits, and certificates of deposit. Cash equivalents include amounts in time deposits and those investments with maturities of 90 days or less. Under state law the Commission may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having principal offices in Louisiana. Investments may include instruments or obligations issued by the United States Government or its agencies, or any other federally issued investment.

JEFFERSON DAVIS PARISH SANITARY LANDFILL COMMISSION  
JENNINGS, LOUISIANA

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 1998

G. FIXED ASSETS

Fixed assets of governmental funds are recorded as expenditures at the time purchased or constructed, and the related assets are capitalized (reported) in the General Fixed Assets Account Group. Public domain or infrastructures are not capitalized. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost or estimated historical cost if historical cost is not available. Of the fixed assets, those with estimated costs are: Land - \$325,000.

The account group mentioned above is not a "fund." It is concerned only with the measurement of financial position. It is not involved with measurement of results of operations.

H. COMPENSATED ABSENCES

The Commission adopted a personnel policy during 1994. The policy states that all full-time employees shall be allowed vacation time, provided they have been employed full-time for a period of a least six months. Vacation time allowed varies from five to twenty days per year depending on length of service. Under similar circumstances part-time employees will also be allowed vacation time but on a ratio of part-time hours scheduled and working to a normal forty hour work week. Vacation time may not be carried over to the following year.

*Full-time employees shall be entitled to utilize one sick day for each month of active full-time employment up to a maximum sixty days. Regular part-time employees shall be entitled to utilize sick days at the same rate as full-time employees with a maximum accumulation of thirty days. This benefit for regular part-time employees applies only to absences lasting more than one week with the first week being an unpaid waiting period.*

I. TOTAL COLUMNS ON COMBINED STATEMENTS

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

J. RISK MANAGEMENT

The Commission is exposed to various risks of loss related to torts: theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Commission manages these losses through the purchase of commercial insurance.

JEFFERSON DAVIS PARISH SANITARY LANDFILL COMMISSION  
JENNINGS, LOUISIANA

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 1998

**2. CASH AND CASH EQUIVALENTS**

At December 31, 1998, the Commission has cash and cash equivalents totaling \$1,155,609. Cash equivalents include time deposits and those investments with original maturities of 90 days or less. These amounts are as follows:

Interest bearing demand deposits	\$ 421,957
Time deposits	<u>733,652</u>
Total	<u>\$ 1,155,609</u>

These deposits are stated at cost or amortized cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank (GASB Category 3) in a holding or custodial bank that is mutually acceptable to both parties. Cash and cash equivalents (bank balances) at December 31, 1998, are secured as follows:

Bank balance	<u>\$ 1,157,742</u>
Insured (FDIC)	\$ 200,000
Uninsured, uncollateralized:	
Pledged securities held by pledging Bank's Agent in Bank's name	<u>957,742</u>
Total	<u>\$ 1,157,742</u>

Even though the pledged securities are considered uninsured-uncollateralized (Category 3) under the provisions of GASB Statement 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Commission that the fiscal agent has failed to pay deposited funds upon demand.

**3. INVESTMENTS**

At December 31, 1998, the District has investments totaling \$2,428,936. The carrying amount approximates the market value. These investments consist of U.S. Treasury Notes and are registered in the name of the Jeff Davis Parish Landfill and are held at Whitney Bank of New Orleans as custodian. In applying the credit risk of GASB Codification Section 150.164, these securities are considered Category 2 as they are held by the counterparty's trust department or agent in the government's name.

JEFFERSON DAVIS PARISH SANITARY LANDFILL COMMISSION  
JENNINGS, LOUISIANA

NOTES TO THE FINANCIAL STATEMENTS  
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**4. CHANGES IN GENERAL FIXED ASSETS**

A summary of changes in general fixed assets follows:

	Balance At 12-31-97	Additions	Reductions	Balance At 12-31-98
Land	\$ 989,700	\$ -0-	\$ -0-	\$ 989,700
Improvements	1,988,426	-0-	-0-	1,988,426
Buildings	422,628	-0-	-0-	422,628
Furniture & fixtures	4,067	-0-	-0-	4,067
Equipment	52,783	-0-	-0-	52,783
Landscaping	7,796	-0-	-0-	7,796
Marketing office-office equipment	19,192	-0-	-0-	19,192
Total	<u>\$ 3,484,592</u>	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ 3,484,592</u>

**6. COMPENSATION PAID TO BOARD MEMBERS**

The Commission paid no compensation to board members for the year ended December 31, 1998.

**7. LITIGATION**

The Commission is involved in litigation with a former employee that has filed a claim before the Equal Employment Opportunity Commission alleging discrimination based upon sex and religion. According to the Commission's attorney, the claim presents insignificant risk of liability.

**8. SIGNIFICANT CONTRACT PROVISIONS**

On July 26, 1989, the Commission contracted with Browning Ferris Industries, Inc. (BFI) for the daily operations of waste disposal at the landfill site. The more significant outstanding provisions of that contract are as follows:

- A. BFI shall be responsible for all law violations that are caused by BFI's performance of its tasks at the landfill.
- B. Unless this contract is earlier terminated, BFI is responsible for closure in accordance with the permit and for appropriate seeding of the sanitary landfill for erosion control. BFI's post-closure care, maintenance and monitoring responsibility shall be 3 years, or as required by law, following closure. Afterwards, the Commission is responsible for all post-closure care.
- C. BFI shall take all necessary precautions to prevent receipt of and deposit into the landfill regulated "hazardous waste", wet sludges, and oilfield wastes.

JEFFERSON DAVIS PARISH SANITARY LANDFILL COMMISSION  
JENNINGS, LOUISIANA

NOTES TO THE FINANCIAL STATEMENTS  
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D. BFI will maintain all liability insurance as set forth in the contract.

**9. PENSION PLAN**

**A. Parochial Employees Retirement System of Louisiana (PERS)**

*Plan Description.* The System is composed of two distinct plans, Plan A and Plan B, with Separate assets and benefit provisions. All participating employees of the police jury are members of plan A.

All permanent employees working at least 28 hours per week who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in the System. Under Plan A, employees who retire at or after age 60 with at least 10 years of creditable service, at or after age 55 with at least 25 years of creditable service, or at any age with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 percent of their final-average salary for each year of creditable service. However, for those employees who were members of the supplemental plan only prior to January 1, 1980, the benefit is equal to one percent of final average salary plus \$24 for each year of supplemental-plan-only service earned prior to January 1, 1980. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above and do not withdraw their employee contributions may retire at the ages specified above and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established by state statute.

The system issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Parochial Employees Retirement System of Louisiana, 5420 Corporate Blvd. Suite 103, Baton Rouge, Louisiana 70808-2509, or by calling (504) 928-1361.

*Funding Policy.* Under plan A, members are required by state statute to contribute 9.50% of their annual covered salary and the Commission is required to contribute at a statutory rate based on actuarially determined computations. The rate for 1998 is 7.75% of covered payroll. Contributions to the System also include one-fourth of one percent of the taxes shown to be collectible (except for Orleans and East Baton Rouge parishes) by the tax rolls of each parish. These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan. The contribution requirements of plan members and the Commission are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Commission's contribution to the System under Plan A for the year ending December 31, 1998, 1997, and 1996 were \$10,587, \$9,589, and \$6,835, respectively, equal to the required contributions for each year.

JEFFERSON DAVIS PARISH SANITARY LANDFILL COMMISSION  
JENNINGS, LOUISIANA

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 1998

**10. RELATED PARTY TRANSACTIONS**

The Commission voted to distribute \$300,000 to the four local government bodies that participate in the Landfill Commission and funded its construction and early operations. The distributions were made in the same proportions as the original investments by the governments (see Note 1). In addition, the Commission distributed an additional \$40,000 (\$10,000 each) to the members for economic development. There are no amounts due to the member governments at December 31, 1998.

**11. CONTINGENCIES**

The Landfill Commission as owner of a sanitary landfill is subject to recent Environmental Protection Agency (EPA) regulations that require monitoring the landfill site for 30 years following closure of the site in addition to other closure requirements. These regulations also mandate that landfill owners provide financial assurances that they will have the resources available to satisfy the postclosure standards. These guarantees can be third-party trusts, surety bonds, letters of credit, insurance, or state sponsored plans. According to the Commission's contract with the site operator, "...the contractor shall be responsible for closure in accordance with the permit...". Additionally, "...the contractor's post-closure care, maintenance and monitoring responsibility shall be three (3) years, or as required by law,...". In the event the operator is for whatever reason unwilling or unable to fulfill this requirement, the responsibility for closure and post closure monitoring will revert back to the Commission.

Additionally, because of the industry the Commission participates in, certain potential liabilities are always present. These include, but are not limited to, environmental cleanup costs and EPA penalties for violation of its regulations. The EPA is empowered by law (through the Superfund legislation) to seek recovery from anyone who ever owned or operated a particular contaminated site, or anyone who ever generated or transported hazardous materials to a site (these parties are commonly referred to as potentially responsible parties, or PRPs). Potentially, the liability can extend to subsequent owners or to the parent company of a PRP. While there are no asserted or unasserted potential costs or penalties at the date of this report that the Commission is aware of, the potential is present.

**12. SUBSEQUENT EVENTS**

At the January 20, 1999 meeting of the Commission, the Commission voted to distribute \$290,000 to the respective governmental bodies in accordance with the terms of the Commission Charter.

**13. DESIGNATED FUND BALANCE**

The Commission has established a policy of annually designating three percent (3%) of the beginning designated fund balance, or the total interest earned on investments, whichever is lesser, for potential post-closure contingencies.

JEFFERSON DAVIS PARISH SANITARY LANDFILL COMMISSION  
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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 1998

**14. RESTATEMENT**

During 1998, the Commission changed the method of accounting for the annual permit renewal fee assessed by the DEQ. Prior to 1998, this fee and subsequent reimbursement was charged directly to a receivable from the operator since it was the operator's responsibility according to the operating contract. Beginning in 1998, the Commission budgeted the permit fee as an expenditure and the reimbursement as a revenue. To be comparative, the 1997 financial statement was restated. The fees for 1998 were \$62,753 and for 1997 they were \$54,663.



**OTHER REPORTS**

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Jefferson Davis Parish Sanitary Landfill Commission  
Jennings, Louisiana

We have audited the financial statements of the Jefferson Davis Parish Sanitary Landfill Commission as of and for the year ended December 31, 1998, and have issued our report thereon dated June 22, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Jefferson Davis Parish Sanitary Landfill Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Jefferson Davis Parish Sanitary Landfill's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the *internal control over financial reporting and its operation that we consider to be material weaknesses*.

This report is intended for the information of the audit committee, management and federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

*Krielow & Company*  
Certified Public Accountants

Jennings, Louisiana  
June 22, 1999

JEFFERSON DAVIS PARISH SANITARY LANDFILL COMMISSION  
JENNINGS, LOUISIANA

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED DECEMBER 31, 1998

<u>Ref. No.</u>	<u>Fiscal Year Finding Initially Occurred</u>	<u>Description of Finding</u>	<u>Corrective Action Taken (Yes, No, Partially)</u>	<u>Planned Corrective Action/Partial Corrective Action Taken</u>
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No prior audit findings.

JEFFERSON DAVIS PARISH SANITARY LANDFILL COMMISSION  
JENNINGS, LOUISIANA

CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS  
FOR THE YEAR ENDED DECEMBER 31, 1998

<u>Ref No.</u>	<u>Description of Finding</u>	<u>Corrective Action Planned</u>	<u>Name(s) of Contact Person(s)</u>	<u>Anticipated Completion Date</u>
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No current year audit findings.