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**TOWN OF LIVONIA, LOUISIANA**

**ANNUAL FINANCIAL REPORT**

**FOR THE YEAR ENDED DECEMBER 31, 1999**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date JUL 19 2000

**TOWN OF LIVONIA  
POINTE COUPEE PARISH, LOUISIANA  
P. O. BOX 307  
LIVONIA, LA 70755  
(504) 637-2981**

**MAYOR**  
Warren C. Pourciau

**COUNCIL**

Ronald Barlow - Street Commissioner  
Kevin Bergeron - Grass Commissioner  
Patsy Hutchinson - Gas Commissioner  
Glenn Sayger - Drainage Commissioner  
Linda Walker - Water Commissioner

**LEGAL COUNSEL**  
Charles R. Browning

**TOWN CLERK**  
Donna Bergeron

**CHIEF OF POLICE**  
Tait Slocum

**MEETING DATE**

2nd Tuesday of Every Month  
7:00 PM - Town Hall

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# George F. Delaune

CERTIFIED PUBLIC ACCOUNTANT  
(A Professional Corporation)

Practice Limited to Governmental Accounting, Auditing and Financial Reporting

## Phone

OFFICE (225) 638-3387

FAX (225) 638-3669

PAGER (225) 352-0359

CELLULAR (225) 937-9735

E-MAIL: GFD CPA@webmail.bellsouth.net

## Office

7663 ANCHOR DRIVE

VENTRESS, LA 70783-4120

## Member

AMERICAN INSTITUTE OF CPAs

LOUISIANA SOCIETY OF CPAs

GOVERNMENT FINANCE

OFFICERS ASSOCIATION

## INDEPENDENT AUDITOR'S REPORT

The Honorable Warren C. Pourciau, Mayor  
and Members of the Town Council  
Town of Livonia, Louisiana

I have audited the accompanying general purpose financial statements of the TOWN OF LIVONIA, LOUISIANA, as of and for the year ended December 31, 1999, as listed in the Table of Contents. These general purpose financial statements are the responsibility of the Town of Livonia, Louisiana's management. My responsibility is to express an opinion on these general purposes financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and with provisions of Louisiana Revised Statute 24:513 and the provisions of the *Louisiana Governmental Audit Guide*, published jointly by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general purpose financial statements referred above present fairly, in all material respects, the financial position of the Town of Livonia, Louisiana, as of December 31, 1999, and the results of its operations and the cash flows of its proprietary fund type for the year then ended in conformity with generally accepted accounting principle.

In accordance with *Government Auditing Standards*, I have also issued my report dated May 12, 2000, on my consideration of the Town of Livonia, Louisiana's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grants.

My audit was performed for the purpose of forming an opinion on the general purpose financial statements of Town of Livonia, Louisiana, taken as a whole. The accompanying financial information listed as Supplemental Information in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

*George F. Delaune, CPA*

May 12, 2000

EXHIBIT A  
TOWN OF LIVONIA, LOUISIANA  
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS  
DECEMBER 31, 1999

	Governmental Fund Types		Proprietary Fund Type	Account Group	Totals
	General	Special Revenue			
ASSETS					
Cash and investments	\$ 357,816	\$ 348,980	\$ 96,571		\$ 803,367
Receivables -					
Taxes - ad valorem	20,294				20,294
Taxes - franchise	9,465				9,465
Reimbursements	1,758				1,758
Utility billings and unbilled			37,277		37,277
Due from other governmental units -					
Louisiana - beer taxes	483				483
Louisiana - tobacco taxes	1,311				1,311
Louisiana - video poker	2,562				2,562
Louisiana - public safety		4,578			4,578
Prepaid expenses					
Restricted assets -			2,079		2,079
Current debt service					
Future debt service					
Contingency			45,093		45,093
Consumer meter deposits			16,683		16,683
Property, Plant and Equipment -					
At cost			625,377	\$ 362,672	988,049
Accumulated depreciation			(371,891)		(371,891)
<b>TOTAL ASSETS</b>	<b>\$ 393,689</b>	<b>\$ 353,558</b>	<b>\$ 451,189</b>	<b>\$ 362,672</b>	<b>\$ 1,561,108</b>

The accompanying notes are an integral part of these statements.



	Governmental Fund Types		Proprietary Fund Type	Account Group	Totals Memorandum Only
	General	Special Revenue			
<b>LIABILITIES AND FUND EQUITY</b>					
Liabilities:					
Accounts payable	\$ 3,683		\$ 14,550		\$ 18,233
Due to other governmental units - P.C. Parish - Solid Waste System			12,486		12,486
Payable from restricted assets - Consumer deposits			15,305		15,305
Total Liabilities	<u>3,683</u>		<u>42,341</u>		<u>46,024</u>
Fund Equity:					
Contributed capital			209,902		209,902
Investment in general fixed assets				\$ 362,672	362,672
Retained earnings - Reserved for --					
Revenue bond contingency			45,093		45,093
Unreserved			153,853		153,853
Fund balances - Unreserved --					
Undesignated	390,006	\$ 353,558			743,564
Total Fund Equity	<u>390,006</u>	<u>353,558</u>	<u>408,848</u>	<u>362,672</u>	<u>1,515,084</u>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$ 393,689</b>	<b>\$ 353,558</b>	<b>\$ 451,189</b>	<b>\$ 362,672</b>	<b>\$ 1,561,108</b>

The accompanying notes are an integral part of these statements.



EXHIBIT B  
TOWN OF LIVONIA, LOUISIANA  
COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
ALL GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 1999

	<u>General</u>	<u>Special Revenue</u>	<u>Totals Memorandum Only</u>
<i>Revenues:</i>			
Taxes	\$ 61,996	\$ 126,661	\$ 188,657
Licenses and permits	40,659		40,659
Intergovernmental revenue	129,967		129,967
Fines and forfeitures	117,651		117,651
Miscellaneous revenues	21,332	14,028	35,360
<b>Total Revenues</b>	<u>371,605</u>	<u>140,689</u>	<u>512,294</u>
<i>Expenditures:</i>			
Current -			
General government	70,687	1,952	72,639
Public safety	157,249		157,249
Streets and drainage	147,734		147,734
Capital outlays -			
General government			
Public safety	25,641		25,641
Streets and drainage	2,700		2,700
<b>Total Expenditures</b>	<u>404,011</u>	<u>1,952</u>	<u>405,963</u>
<i>Excess Revenues (Expenditures)</i>	(32,406)	138,737	106,331
<i>Other Financing Sources (Uses):</i>			
Operating transfers in	64,700		64,700
Operating transfers out		(64,700)	(64,700)
<i>Excess Revenues and Other Sources (Expenditures and Other Uses)</i>	32,294	74,037	106,331
Fund Balance - January 1	<u>275,488</u>	<u>279,521</u>	<u>555,009</u>
<b>FUND BALANCE - DECEMBER 31</b>	<u><u>\$ 307,782</u></u>	<u><u>\$ 353,558</u></u>	<u><u>\$ 661,340</u></u>

The accompanying notes are an integral part of this statement.

EXHIBIT C

TOWN OF LIVONIA, LOUISIANA

COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL (GAAP BASIS) - GENERAL AND SPECIAL REVENUE FUND TYPES

FOR THE YEAR ENDED DECEMBER 31, 1999

	General Fund		Special Revenue Fund - Sales Tax		Variance Favorable (Unfavorable)
	Budget	Actual	Budget	Actual	
<i>Revenues:</i>					
Taxes	\$ 60,700	\$ 61,996	\$ 130,000	\$ 126,661	\$ (3,339)
Licenses and permits	39,825	40,659			834
Intergovernmental revenue	134,889	129,967			(4,922)
Fines and forfeitures	119,848	117,651			(2,197)
Miscellaneous revenues	20,483	21,332	12,000	14,028	2,028
Total Revenues	375,745	371,605	142,000	140,689	(1,311)
<i>Expenditures:</i>					
Current -					
General government	73,603	70,687	2,180	1,952	228
Public safety	163,926	157,249			6,677
Streets and drainage	150,007	147,734			2,273
Capital outlays -					
General government					
Public safety	25,649	25,641			8
Streets and drainage	2,700	2,700			
Total Expenditures	415,885	404,011	2,180	1,952	228
Excess Revenues (Expenditures)	(40,140)	(32,406)	139,820	138,737	(1,083)
<i>Other Financing Sources (Uses):</i>					
Operating transfers in	64,700	64,700			
Operating transfers out			(64,700)	(64,700)	
Excess Revenues and Other Sources (Expenditures and Other Uses)	24,560	32,294	75,120	74,037	(1,083)
Fund Balance - January 1	357,712	357,712	279,521	279,521	
FUND BALANCE - DECEMBER 31	\$ 382,272	\$ 390,006	\$ 354,641	\$ 353,558	\$ (1,083)

The accompanying notes are an integral part of this statement.

EXHIBIT D  
TOWN OF LIVONIA, LOUISIANA  
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS  
BUDGET AND ACTUAL (GAAP BASIS) - PROPRIETARY FUND TYPE  
FOR THE YEAR ENDED DECEMBER 31, 1999

	Enterprise			1998 Actual
	1999	Variance Favorable (Unfavorable)		
	Budget	Actual		
<i>Operating Revenues:</i>				
Charges for services -				
Natural gas sales	\$ 104,500	\$ 109,830	\$ 5,330	\$ 107,432
Water sales	94,000	94,489	489	93,163
Penalty charges	2,700	2,847	147	2,907
Billing and collection fees	9,300	9,886	586	8,870
Miscellaneous revenues	5,780	5,805	25	2,303
<b>Total Operating Revenues</b>	<b>216,280</b>	<b>222,857</b>	<b>6,577</b>	<b>214,675</b>
<i>Operating Expenses:</i>				
Natural gas expenses	64,128	66,634	(2,506)	64,210
Water expenses	49,621	29,934	19,687	32,788
General and administrative	109,954	108,086	1,868	107,193
<b>Total Operating Expenses</b>	<b>223,703</b>	<b>204,654</b>	<b>19,049</b>	<b>204,191</b>
<b>Operating Loss</b>	<b>(7,423)</b>	<b>18,203</b>	<b>25,626</b>	<b>10,484</b>
<i>Non-operating Revenues (Expenses):</i>				
Interest earned	5,575	6,447	872	5,947
Bad debts recovered		34	34	
Miscellaneous revenues	330	330		25
Interest and fiscal charges	(945)	(945)		(2,315)
<b>Total Non-operating Revenues (Expenses)</b>	<b>4,960</b>	<b>5,866</b>	<b>906</b>	<b>3,657</b>
<b>Net Loss before Transfers</b>	<b>(2,463)</b>	<b>24,069</b>	<b>26,532</b>	<b>14,141</b>
<i>Other Financing Sources (Uses):</i>				
Operating transfers in	18,750			222
Retained Earnings - January 1	174,877	174,877		160,514
<b>RETAINED EARNINGS - DECEMBER 31</b>	<b>\$ 191,164</b>	<b>\$ 198,946</b>	<b>\$ 26,532</b>	<b>\$ 174,877</b>

The accompanying notes are an integral part of this statement.

EXHIBIT E  
TOWN OF LIVONIA, LOUISIANA  
STATEMENT OF CASH FLOWS - PROPRIETARY FUND TYPE  
FOR THE YEAR ENDED DECEMBER 31, 1999

	Enterprise	
	1999	1998
<i>Cash Flows from Operating Activities:</i>		
Operating loss	\$ 18,203	\$ 10,484
Adjustments to reconcile operating income to net cash provided by operating activities -		
Depreciation	23,035	23,531
Other non-operating revenues	364	25
Changes in assets and liabilities -		
Decrease (increase) in receivables	(1,540)	6,120
Decrease (increase) in prepaid insurance	183	11
Decrease (increase) in restricted assets	141	27,402
Increase (decrease) in accounts payable	10,033	(8,252)
Increase (decrease) in due to other governmental units	483	217
Increase (decrease) in consumer meter deposit liability	(315)	2,295
	50,587	61,833
<i>Cash Flows from Capital and Related Financing Activities:</i>		
Acquisition of capital assets	(34,062)	(7,930)
Principal paid on revenue bonds		(15,000)
Interest paid on revenue bonds		(900)
Fiscal agent charges paid	(945)	(1,491)
	(35,007)	(25,321)
<i>Cash Flows from Investing Activities:</i>		
Interest on investments	6,447	5,947
	6,447	5,947
<i>Net Decrease in Cash and Cash Equivalents</i>	22,027	42,459
Cash and Cash Equivalents at January 1	74,544	32,085
<b>CASH AND CASH EQUIVALENTS AT DECEMBER 31</b>	<b>\$ 96,571</b>	<b>\$ 74,544</b>

The accompanying notes are an integral part of this statement.

TOWN OF LIVONIA, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 1999

NOTE 1 - INTRODUCTION

The Town of Livonia, Louisiana (the "Town") was incorporated in 1959, under the provisions of Title 33, Chapter 2, Part 1, of the Louisiana Revised Statutes (Lawrason Act - Act No. 36 of 1898). The Town operates under a Mayor-Board of Aldermen Council form of government and provides the following services--public safety (police), streets, public improvements, and general administrative services. In addition, the Town owns and operates a gas and water enterprise activity.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

As the municipal governing authority, for reporting purposes, the Town of Livonia is considered a separate financial reporting entity. The financial reporting entity consists of [a] the primary government (municipality), [b] organizations for which the primary government is financially accountable, and [c] other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria for determining which component units should be considered part of the Town of Livonia for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria include:

1. Appointing a voting majority of an organization's governing body, and
  - a. The ability of the municipality to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the municipality.
2. Organizations for which the municipality does not appoint a voting majority but are fiscally dependent on the municipality.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

As required by generally accepted accounting principles, these financial statements present the Town of Livonia (the primary government). There are no component units that are required to be included with the reporting entity.



TOWN OF LIVONIA, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
DECEMBER 31, 1999

Other Organizations

The municipality may appoint some, or all, governing board members of organizations that are not included as component units in the primary government's reporting entity. These organizations are classified as [a] related organizations, [b] joint ventures and jointly governed organizations, and [c] component units of another government with characteristics of a joint venture or jointly governed organization.

Considered in the determination of component units of the reporting entity were the Pointe Coupee Parish Police Jury, Sheriff, Clerk of Court, Assessor, and School Board and the District Attorney and Judges for the 18th Judicial District. It was determined that these governmental entities are not component units of the Town of Livonia reporting entity because they have separately elected governing bodies, are legally separate, and are fiscally independent of the Town of Livonia.

Also, excluded from the reporting entity:

Fire Protection District No. 4 of the Parish of Pointe Coupee, Louisiana

This potential component unit has a separate board appointed jointly by the area governments' governing bodies. It provides services to residents, within the geographic boundaries of the government and other areas adjacent to it. This unit is excluded from the reporting entity because the government does not have the ability to exercise influence or control over its daily operations, approve budgets or provide funding.

Fund Accounting

The municipality uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds of the municipality are classified into two categories: governmental and proprietary. In turn, each category is divided into separate fund types. The fund classifications and a description of each existing fund type follow:

TOWN OF LIVONIA, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
DECEMBER 31, 1999

**Governmental Fund**

Governmental funds are used to account for all or most of the municipality's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. Governmental funds include:

*General Fund*--the general operating fund of the municipality and accounts for all financial resources, except those required to be accounted for in other funds.

*Special revenue funds*--account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

**Proprietary Fund Type**

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Proprietary funds differ from governmental funds in that their focus is on income measurement, which, together with the maintenance of equity, is an important financial indicator. Proprietary funds include:

*Enterprise funds*--account for operations (a) where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**Basis of Accounting**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements for these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by all governmental funds. The governmental funds use the following practices in recording revenues and expenditures:



TOWN OF LIVONIA, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
DECEMBER 31, 1999

*Revenues*

1. Ad valorem taxes and related state revenue sharing are recorded in the year the taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis and attach as an enforceable lien and become due and payable on the date the tax rolls are filed with the recorder of mortgages. Louisiana Revised Statute 47:1993 requires that the tax roll be filed on or before November 15 of each year. Ad valorem taxes become delinquent if not paid by December 31. The taxes are normally collected in December of the current year and January and February of the ensuing year.
2. Sales and use tax revenues are recorded in the month they are received by the parish tax collector.
3. Federal and state grants and reimbursements are recorded when the Town is entitled to the funds.
4. Fines, forfeitures, and court costs are recorded in the year they are received by the Town or parish tax collector.
5. Fees, charges and commissions are recognized as revenue in the month in which they are earned and billed.
6. Substantially all other revenues are recorded when received by the Town.

*Expenditures*

Expenditures are recognized under the modified accrual basis of accounting when the related fund liability is incurred.

*Other Financing Sources (Uses)*

Transfers between funds that are not expected to be repaid are accounted for as other financing sources (uses) and are recorded when the actual transfers occurs.

*Budgets*

A proposed operating budget for the fiscal year, prepared on GAAP Basis, is approved by the Board of Aldermen and adopted in accordance with the Local Government Budget Law. The operating budget includes proposed expenditures and the means of financing them.

TOWN OF LIVONIA, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
DECEMBER 31, 1999

During the year, monthly budgetary comparison statements are used as management tools to control operations. When necessary the Board adopts budget amendments which are included in minutes published in the official journal.

The Board exercises budgetary control at the line item level. Unexpended appropriations lapse at the year end and must be reappropriated in the next year's proposed budget to be expended.

*Encumbrances*

The Town does not follow the encumbrance method of accounting.

*Cash and Cash Equivalents*

Cash includes amounts in demand deposits and interest-bearing demand deposits. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less.

State statutes authorize the Town to invest in United States bonds, treasury notes and bills, or certificates or time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. In addition, local governments in Louisiana are authorized to invest in the Louisiana Asset Management Pool Inc. (LAMP), a non-profit corporation formed by an initiative of the State Treasurer and organized under the laws of the State of Louisiana, which operates a local government investment pool. Investments are stated at cost.

*Accounts Receivable and Bad Debts*

The Town uses the direct charge-off method whereby uncollectible amounts due from ad valorem taxes are recognized as bad debts at the time information becomes available which would indicate the uncollectibility of the particular receivable. The direct charge-off method is used because it does not cause a material departure from GAAP and it approximates the valuation method.

*Short-Term Interfund Receivables/Payables*

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as due from other funds or due to other funds on the balance sheet. Short-term interfund loans are classified as interfund receivables/payables.

TOWN OF LIVONIA, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
DECEMBER 31, 1999

Inventories

Inventories for supplies are immaterial and are recorded as expenditures when purchased.

Restricted Assets

Funds are set aside into a *Depreciation and Contingencies Fund* to care for extensions, additions, and operations of the system.

General Fixed Assets

Fixed assets of governmental funds are recorded as expenditures at the time purchased or constructed, and the related assets are reported in the general fixed assets account group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than building, including roads, streets, drainage systems, and lighting systems, are not capitalized with other fixed assets. Interest cost incurred during construction are capitalized. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost or estimated cost if historical cost is not available. Repairs and maintenance are recorded as expenditures; renewals and betterments are capitalized.

Property, Plant and Equipment - Proprietary Fund

Fixed assets used in the proprietary fund operations are included on the balance sheet of the funds net of accumulated depreciation. Additions to the utility plant in service are recorded at cost or, if contributed property, at their estimated fair value at time of contribution. Repairs and maintenance are recorded as expenses; renewals and betterments are capitalized. The sale or disposal of fixed assets is recorded by removing cost and accumulated depreciation from the accounts and charging the resulting gain or loss to income.

Depreciation is charged as an expense against operations. Depreciation is computed using the straight-line method with estimated useful lives as follows:

Buildings	20 Years
Natural Gas System	20 Years
Water System	5 - 50 Years
Vehicles	6 Years
Tractors and Equipment	5 Years

Compensated Absences

Accumulated unpaid vacation and sick leave is accrued when incurred in proprietary funds. The amount of accumulated vacation and sick leave recorded in the governmental funds is that amount, adjusted to current salary costs, which is expected to be liquidated with expendable

TOWN OF LIVONIA, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
DECEMBER 31, 1999

available financial resources. Only the current portion is reflected in the funds. The remainder of the liability is reported in the General Long-Term Debt Account Group. The guidelines of Financial Accounting Standards Board Statement (FASB) No. 43 "Accounting for Compensated Absences" were applied in determining the liability for both governmental and proprietary funds.

*Long-Term Obligations*

Long-term obligations expected to be financed from governmental funds are reported in the general long-term obligations account group. Expenditures for principal and interest payments for long-term obligations are recognized in the governmental funds when due. Long-term obligations expected to be financed from proprietary fund operations are accounted for in those funds.

*Fund Equity*

*Contributed Capital*

Contributed capital is recorded in proprietary funds that have received capital grants or contributions from developers, customers, or other funds when such resources are restricted for the acquisition or construction of capital assets. Contributed capital is not amortized based on the depreciation recognized on that portion of the assets acquired or constructed from such resources.

*Reserves*

Reserves represent those portions of fund equity not appropriable for expenditures or legally segregated for a specific future use.

*Unreserved Retained Earnings*

Unreserved retained earnings for proprietary funds represent the net assets available for future operations or distributions.

*Designated Fund Balances*

Designated fund balances represent tentative plans for future use of financial resources.

*Unreserved-Undesignated Fund Balances*

The unreserved-undesignated fund balances for governmental funds represent the amount available for budgeting future operations.



TOWN OF LIVONIA, LOUISIANA  
 NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
 DECEMBER 31, 1999

Interfund Transactions

All interfund transfers are reported as operating transfers.

Comparative Data

Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the Town's financial position and operations. However, complete comparative data (i.e., presentation of prior year totals by fund type in each of the statements) have not been presented since their inclusion would make the statements unduly complex and difficult to read.

Total Columns on Combined Statements

Total columns on the Combined Statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations, in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**NOTE 3 - CASH DEPOSITS WITH FINANCIAL INSTITUTIONS**

At December 31, 1999, the status of deposited funds and collateralized balances are as follows:

	<u>Balance per Bank Statement</u>	<u>Secured by FDIC</u>	<u>Pledged Collateral</u>	<u>Unsecured/ Uncollat- eralized</u>
Demand Accounts - Operating funds	\$ 162,788	\$ 100,000	\$ 500,000	\$ 0

These deposits are stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement No. 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified that the fiscal agent has failed to pay deposited funds upon demand.

**TOWN OF LIVONIA, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 1999**

**NOTE 4 - INVESTMENTS**

Investments held at December 31, 1999, include \$713,922 in the Louisiana Asset Management Pool Inc. (LAMP), a local government investment pool (see Summary of Significant Accounting Policies). In accordance with GASB Codification Section 150.165, the investment in LAMP at December 31, 1999, is not categorized in the three risk categories provided by GASB Codification Section 150.164 because the investment is in the pool of funds and therefore not evidenced by securities that exist in physical or book entry form. LAMP is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana, which was formed by an initiative of the State Treasurer in 1993. The corporation is governed by a board of directors comprising the State Treasurer, representatives from various organizations of local government, the Government Finance Officers Association of Louisiana, and the Society of Louisiana CPA's. Only local governments having contracted to participate in LAMP have an investment interest in its pool of assets. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short-term, high-quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest. Accordingly, LAMP investments are restricted to securities issued, guaranteed, or backed by the U.S. Treasury, the U.S. government or one of its agencies, enterprises, or instrumentalities, as well as repurchase agreements collateralized by those securities. The dollar weighted average portfolio maturity of LAMP assets is restricted to not more than 90 days, and consists of no securities with a maturity in excess of 397 days. LAMP is designed to be highly liquid to give its participants immediate access to their account balances.

**NOTE 5 - CHANGES IN FIXED ASSETS**

A summary of changes in general fixed assets follows:

	<u>1-1-99</u>	<u>Additions</u>	<u>Deletions</u>	<u>12-31-99</u>
Land	\$ 6,137			\$ 6,137
Buildings and improvements	151,119			151,119
Furniture and equipment	79,150	\$ 3,948		83,098
Vehicles	44,344	23,443		67,787
Tractors and Equipment	53,581	950		54,531
Totals	<u>\$ 334,331</u>	<u>\$ 28,341</u>		<u>\$ 362,672</u>

**TOWN OF LIVONIA, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 1999**

A summary of changes in proprietary fund type property, plant and equipment follows:

	<u>1-1-99</u>	<u>Additions</u>	<u>Deletions</u>	<u>12-31-99</u>
Land	\$ 3,000			\$ 3,000
Buildings	18,136			18,136
Natural gas system	105,521			105,521
Water system	399,797	\$ 31,700		431,497
Vehicles	12,785	1,750		14,535
Tractors and equipment	38,967	612		39,579
Office equipment & furniture	13,108			13,108
	<u>591,314</u>	<u>\$ 34,062</u>		<u>625,376</u>
Less accumulated depreciation	<u>348,856</u>	<u>\$ 23,035</u>		<u>371,891</u>
	<u>\$ 242,458</u>			<u>\$ 253,485</u>

**NOTE 6 - AD VALOREM TAXES**

All taxable property located within the State of Louisiana is subject by law to taxation on the basis of its assessed valuation. The assessed value is determined by the Parish Assessor, except for public utility property which is assessed by the Louisiana Tax Commission.

The 1974 Louisiana Constitution provided that, beginning in 1978, all land and residential property were to be assessed at 10% of fair market value; agricultural, horticultural, marsh lands, timber lands and certain historic buildings are to be assessed at 10% of "use" value; and all other property is to be assessed at 15% of fair market value. Fair market values are determined by the elected assessor of the parish and are subject to review and final certification by the Louisiana Tax Commission. The Assessor is required to reappraise all property every four years.

The Sheriff of Pointe Coupee Parish, as provided by State Law, is the official tax collector of general property taxes levied by the Town. All taxes are due by December 31 of the year and are delinquent on January 1 of the next year, which is also the lien date.

State law requires the Sheriff to collect property taxes in the calendar year in which the assessment is made. If the 1999 taxes are not paid by the due date of December 31st, the taxes bear interest at 1.25% per month until the taxes are paid. After notice is given to the delinquent taxpayers, the Sheriff is required by the Constitution of the State of Louisiana to sell the least quantity of property necessary to settle the taxes and interest owed.



**TOWN OF LIVONIA, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
DECEMBER 31, 1999**

Property taxes are recognized as revenue in the year for which they are levied and become due. The majority of the year's taxes are collected from November to February by the Sheriff. Any amounts not collected at December 31st are shown as accounts receivable.

Ad valorem taxes as presented in these financial statements are as follows:

Fund	Mills	Property Assessed Valuations	Taxes Assessed For	
			General Purpose	Debt Service
General Fund	6.63	\$ 3,745,354	\$ 24,832	

**NOTE 7 - SALES TAX DEDICATION**

Proceeds of a 1% sales and use tax levied by the Town, after administrative and collection costs, can be spent for any and all lawful purposes.

**NOTE 8 - NATURAL GAS SERVICE AGREEMENT**

On July 10, 1997, the Town entered into a fixed-price contract with the Louisiana Municipal Gas Purchasing Authority, effective January 1, 1999 for a period of ten months at a total delivered price. Subsequent contracts will be for a twelve month period beginning November 1<sup>st</sup>. The price will be based upon a 12-month average NYMEX strip price plus supplier margin, transportation, and fees.

**NOTE 9 - UTILITY SERVICE AGREEMENT**

An agreement between the Solid Waste Disposal System of the Parish of Pointe Coupee and the Town of Livonia provides for the billing of customers on the Town's system. This billing agreement went into effect for the month of October 1985. Under the terms of the agreement, the Town retains a \$ .75 per customer as a billing fee. The amount owed to the Solid Waste Disposal System as of December 31, 1999 is \$12,486.

**NOTE 10 - CENTRALIZED COLLECTION AGENCY AGREEMENT**

In accordance with Paragraph (B)(1) of Section 3 of Article VII of the Constitution of the State of Louisiana, the Town entered into an agreement on May 20, 1992 with all of the sales and use taxing authorities of the Parish of Pointe Coupee designating the Sales Tax Department of the Pointe Coupee Parish Police Jury as the single tax collection entity. The agreement is

TOWN OF LIVONIA, LOUISIANA  
 NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
 DECEMBER 31, 1999

effective as of July 1, 1992, the agreement authorizes the Town to compensate the collection agency 1.25% of the gross amounts collected.

**NOTE 11 - FRANCHISE AGREEMENTS**

The Town has granted three franchises:

*Cable Television*

A non-exclusive cable television franchise was granted to Green's Incorporated on October 13, 1981 for a period of 15 years. The agreement was extended on February 14, 1995 for an additional 15 year period. The annual franchise fee for this franchise shall be \$500 or 3% of the annual gross subscriber revenues (whichever is greater).

*Telephone*

On April 9, 1999, the Town adopted Ordinance Number 103 granting a non-exclusive telephone franchise to Star Telephone Company, Inc. for a period of ten years, beginning, effective January 1, 1997, and ending on December 31, 2007. The franchise fee is 3% of the Company's gross receipts payable quarterly.

*Electric*

On October 1, 1972, the Town renewed a franchise to Gulf States Utilities Company to supply electric energy to the Town and the inhabitants thereof for a period of 60 years. In consideration, the Town shall receive a fee of 4.5% of the gross receipts from sales of electricity within the corporate limits of the Town from October 1, 1972 to September 30, 1982. Then from November 1, 1982 to September 30, 2032 a fee of 5%.

**NOTE 12 - INTERFUND TRANSFERS**

Transfers between funds for the year ended December 31, 1999 were as follows:

	Transfers	
	In	Out
General Fund from Sales Tax Fund	\$ 64,700	
Sales Tax Fund to General Fund		\$ 64,700
	\$ 64,700	\$ 64,700

TOWN OF LIVONIA, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
DECEMBER 31, 1999

**NOTE 13 - PENSION PLAN AND RETIREMENT COMMITMENTS**

**Social Security System -**

All employees of the Town, except policemen covered under the Municipal Police Employees Retirement System, are members of the Federal Social Security System, administered by the State of Louisiana. The total payroll for employees of the Town covered by the System for the year 1999 was \$128,676.

The total contribution to the System is 12.4% of taxable payroll of which the Town and employees contribute 6.2% each. For the year 1999, the Town contributed \$7,978 to the System.

**Medicare System -**

All employees of the Town, except policemen covered under the Municipal Police Employees Retirement System and elected officials before 1986, are members of the Federal Medicare System. The total payroll for employees of the Town covered by the System for the year 1999 was \$193,977.

The total contribution to the system is 2.9% of taxable payroll of which the Town and employees contribute 1.45% each. For the year 1999, the Town contributed \$2,813 to the System.

**Municipal Police Employees' Retirement System of Louisiana -**

***Plan Description:*** All full-time police department employees engaged in law enforcement are required to participate in the System. Employees who retire at or after age 50 with at least 20 years of creditable service or at or after age 55 with at least 12 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 1/3 percent of their final-average salary for each year of creditable service. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above, and do not withdraw their employee contributions, may retire at the ages specified previously and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Municipal Police Employees Retirement System of Louisiana, 8401 United Plaza Boulevard, Baton Rouge, Louisiana 70809-2250, or by calling (504) 929-7411.

***Funding Policy:*** Plan members are required by state statute to contribute 7.5% of their annual covered salary and the Town of Livonia is required to contribute at an actuarially determined rate. The current rate is 9.0% of annual covered payroll. The contribution re-

**TOWN OF LIVONIA, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
DECEMBER 31, 1999**

quirements of plan members and the Town of Livonia are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Town of Livonia contributions to the System for the years ending December 31, 1999, 1998, and 1997, were \$7,010, \$5,520, and \$2,908, respectively, equal to the required contributions for each year.

**NOTE 14 - CONTINGENT LIABILITIES**

There is no pending litigation against the Town.

**NOTE 15 - COMPENSATION PAID TO BOARD MEMBERS**

In compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature, compensation paid to the outgoing mayor and board members is as follows:

Mayor	- Warren Pourciau	\$ 8,400
Council Mem-	- Ronald J. Barlow	3,700
	- Kevin W. Bergeron	3,700
	- Patsy Hutchinson	3,700
	- Glen Sayger	3,700
	- Linda C. Walker	3,700
		<u>\$ 26,900</u>

**NOTE 16 - FEDERAL FINANCIAL ASSISTANCE**

The Town received two Local Law Enforcement Block Grants during the year amounting to \$2,861.

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**SUPPLEMENTAL INFORMATION**

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SCHEDULE 1  
TOWN OF LIVONIA, LOUISIANA  
GENERAL FUND  
SCHEDULE OF REVENUES - BUDGET AND ACTUAL (GAAP BASIS)  
FOR THE YEAR ENDED DECEMBER 31, 1999

	1999			1998
	Budget	Actual	Variance Favorable (Unfavorable)	Actual
<i>Taxes:</i>				
General property	\$ 24,800	\$ 24,604	\$ (196)	\$ 22,951
Electric franchise	29,800	30,068	268	31,138
Cable TV franchise	2,300	3,501	1,201	1,538
Telephone franchise	3,800	3,823	23	3,749
<b>Total Taxes</b>	<b>\$ 60,700</b>	<b>\$ 61,996</b>	<b>\$ 1,296</b>	<b>\$ 59,376</b>
<i>Licenses and Permits:</i>				
Occupational - local business	\$ 18,000	\$ 18,017	\$ 17	\$ 21,921
Occupational - insurance	20,175	20,452	277	20,050
Liquor and beer permits	1,650	2,190	540	1,950
<b>Total Licenses and Permits</b>	<b>\$ 39,825</b>	<b>\$ 40,659</b>	<b>\$ 834</b>	<b>\$ 43,921</b>
<i>Intergovernmental Revenues:</i>				
La - Tobacco taxes	\$ 5,200	\$ 5,245	\$ 45	\$ 5,245
La - Beer taxes	1,500	2,118	\$618	1,706
La - Video poker	77,686	70,343	(7,343)	79,548
La - Law Enforcement	1,103	2,861	1,758	8,889
La - Public Safety - police supplemental	14,400	14,400		11,400
La - Rural Development	35,000	35,000		17,500
<b>Total Intergovernmental Revenues</b>	<b>\$ 134,889</b>	<b>\$ 129,967</b>	<b>\$ (4,922)</b>	<b>\$ 124,288</b>
<i>Fines and Forfeitures:</i>				
Traffic fines	\$ 119,848	\$ 117,651	\$ (2,197)	\$ 101,081
<i>Miscellaneous Revenues:</i>				
Interest earned	\$ 15,700	\$ 16,581	\$ 881	\$ 12,035
La - Department of Transportation	3,343	3,343		3,343
Sale of fixed assets	325	325		2,175
Mowing and backhoe rental				525
Other	1,115	1,083	(32)	1,560
<b>Total Miscellaneous Revenues</b>	<b>\$ 20,483</b>	<b>\$ 21,332</b>	<b>\$ 849</b>	<b>\$ 19,638</b>

SCHEDULE 2  
TOWN OF LIVONIA, LOUISIANA  
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL (GAAP BASIS)  
GENERAL FUND  
FOR THE YEAR ENDED DECEMBER 31, 1999

	1999			1998
	Budget	Actual	Variance Favorable (Unfavorable)	Actual
<i>General Government:</i>				
Mayor's per diem	\$ 8,400	\$ 8,400		\$ 7,200
Council members per diem	18,375	18,500	\$ (125)	13,700
Salary - clerk	12,074	12,074		11,474
Benefits	2,218	2,175	43	1,620
Attorney fee				
Assessor fee	750	753	(3)	721
Audit fee	1,475	1,475		1,350
Professional fees	800	405	395	225
Conventions, conferences, seminars	3,100	2,953	147	1,758
Utilities	2,755	2,509	246	2,539
Insurance	3,684	3,540	144	3,758
Telephone	1,700	1,605	95	1,139
Publishing and recording	1,500	1,380	120	1,094
Mayor's expense account	1,000	1,000		1,000
Travel	500	297	203	1,134
Dues and subscriptions	785	883	(98)	797
Tourism and promotion	750	448	302	442
Beautification program	3,000	2,884	116	1,946
Maintenance of building	4,000	3,844	156	4,298
Janitorial and other supplies	2,500	2,474	26	2,197
Equipment maintenance	437	442	(5)	595
Office expense and postage	2,050	1,695	355	2,137
Animal ordinance expense	700	354	346	1,859
Miscellaneous expenses	1,050	597	453	1,091
<b>Total General Government</b>	<b>\$ 73,603</b>	<b>\$ 70,687</b>	<b>\$ 2,916</b>	<b>\$ 64,074</b>
<i>Public Safety - Police:</i>				
Salary - Chief of Police	\$ 31,217	\$ 31,217		\$ 16,818
Salary - police officers	53,611	53,611		53,352
Salary - part-time	10,000	9,335	665	6,913
State supplemental pay	14,400	14,400		11,400
Benefits	21,723	21,673	50	18,492
Conventions and conferences	300	124	176	25
Insurance	8,575	8,670	(95)	7,365
Telephone and paging system	2,300	2,232	68	2,561
Vehicle - gas and oil	5,000	5,026	(26)	4,256
Vehicle - repairs	7,000	6,195	805	5,567
Supplies and maintenance	1,600	1,860	(260)	2,113
Repairs - radios and equipment	7,075	2,661	4,414	3,367
Other services and charges	1,125	245	880	2,091
<b>Total Public Safety - Police</b>	<b>\$ 163,926</b>	<b>\$ 157,249</b>	<b>\$ 6,677</b>	<b>\$ 134,320</b>

	1999			1998
	Budget	Actual	Variance Favorable (Unfavorable)	Actual
<i>Streets and Drainage:</i>				
Salary - foreman	\$ 5,184	\$ 5,184		\$ 4,709
Salary - laborers	7,345	7,495	(150)	9,303
Benefits	2,245	2,226	19	2,670
Professional fees - engineer				3,260
Street lighting	12,000	12,811	(811)	11,129
Insurance	2,383	2,383		2,500
Satellite truck system	8,650	8,644	6	8,500
Concrete and asphalt	61,000	61,000		6,746
Gravel, limestone and shell	500		500	2,968
Dirt and sand	200		200	
Drainage	37,000	36,270	730	295
Road and street signs and speed bump	3,900	3,745	155	889
Vehicle - gas and oil	1,200	1,233	(33)	1,551
Vehicle - repairs	700	392	308	2,320
Equipment maintenance	2,500	1,747	753	1,717
Small tools and supplies	1,000	709	291	461
Chemicals - weed control	2,500	2,408	92	2,100
Other services and charges	1,700	1,487	213	1,589
<b>Total Streets and Drainage</b>	<b>\$ 150,007</b>	<b>\$ 147,734</b>	<b>\$ 2,273</b>	<b>\$ 62,707</b>
<i>Capital Outlays:</i>				
General government				\$ 1,150
Public safety - police	\$ 25,649	\$ 25,641	8	6,458
Street and drainage	2,700	2,700		40,000
<b>Total Capital Outlays</b>	<b>\$ 28,349</b>	<b>\$ 28,341</b>	<b>\$ 8</b>	<b>\$ 47,608</b>

SCHEDULE 3  
TOWN OF LIVONIA, LOUISIANA  
SCHEDULE OF EXPENSES - BUDGET AND ACTUAL (GAAP BASIS)  
PROPRIETARY FUND TYPE - ENTERPRISE FUND  
FOR THE YEAR ENDED DECEMBER 31, 1999

	1999		Variance Favorable (Unfavorable)	1998
	Budget	Actual		Actual
<i>Operating Expenses:</i>				
Natural Gas Expenses -				
Safety and odorization	\$ 550	\$ 466	\$ 84	\$ 365
Cathodic protection survey	300	275	25	275
Leakage survey	300	275	25	275
Drug testing policy fees	550	528	22	418
Operations manual	480	480		
Insurance	2,400	2,438	(38)	2,476
Natural gas purchases	50,000	52,416	(2,416)	50,858
Maintenance of meters	1,715	1,715		1,100
Maintenance of lines	3,800	4,279	(479)	3,929
Supplies and small tools	1,700	1,323	377	1,903
Miscellaneous supplies	75	16	59	188
Depreciation	2,258	2,423	(165)	2,423
<b>Total Natural Gas Expenses</b>	<b>\$ 64,128</b>	<b>\$ 66,634</b>	<b>\$ (2,506)</b>	<b>\$ 64,210</b>
Water Expenses -				
Current used in pumping	\$ 8,750	\$ 8,580	\$ 170	\$ 8,692
Insurance	1,350	1,363	(13)	1,421
Maintenance of pumping equipme	325	267	58	
Maintenance of lines and meters	7,000	5,088	1,912	6,845
Maintenance of water tower	19,500	2,482	17,018	3,111
Maintenance of generator & chlori	830	802	28	646
Supplies and small tools	1,400	1,018	382	784
Chlorine	1,650	1,216	434	2,104
Miscellaneous supplies	150	54	96	455
Depreciation	8,666	9,064	(398)	8,730
<b>Total Water Expenses</b>	<b>\$ 49,621</b>	<b>\$ 29,934</b>	<b>\$ 19,687</b>	<b>\$ 32,788</b>

	1999			1998
	Budget	Actual	Variance Favorable (Unfavorable)	Actual
General and Administrative -				
Salary - superintendent	\$ 22,500	\$ 22,500		\$ 21,500
Salary - maintenance	19,435	19,585	(150)	17,280
Salary - clerk	8,050	8,050		7,650
Salary - office personnel	15,288	15,288		14,449
Benefits	9,285	9,227	58	8,659
Professional fees - audit	1,475	1,475		1,350
Professional fees - accounting	1,200	1,305	(105)	225
Uniform expense	700	708	(8)	219
Utilities	1,003	1,030	(27)	941
Insurance	2,322	2,415	(93)	2,589
Telephone	1,200	1,146	54	1,037
Paging system	500	449	51	448
Printing	710	708	2	744
Travel	100	42	58	260
Continuing education	500	480	20	334
Dues and subscriptions	715	887	(172)	746
Maintenance of buildings	4,000	3,798	202	4,482
Janitorial and other supplies	700	659	41	523
Vehicle - gas and oil	1,300	1,347	(47)	1,073
Maintenance of trucks	500	879	(379)	1,528
Maintenance of equipment	500	92	408	4,003
Maintenance of office equipment	761	742	19	441
Office supplies and stationery	1,100	1,299	(199)	1,022
Postage	2,000	1,993	7	2,527
Miscellaneous	2,426	434	1,992	785
Depreciation	11,684	11,548	136	12,378
Total General and Administrati	<u>\$ 109,954</u>	<u>\$ 108,086</u>	<u>\$ 1,868</u>	<u>\$ 107,193</u>

**SCHEDULE 4**  
**TOWN OF LIVONIA, LOUISIANA**  
**PUBLIC UTILITY SYSTEM**  
**SCHEDULE OF CHANGES IN ASSETS RESTRICTED**  
**FOR REVENUE BOND DEBT SERVICE**  
**FOR YEAR ENDED DECEMBER 31, 1999**

	Current Debt Service	Future Debt Service Reserve	Contingency	Total
Cash and Investments - January 1	\$ 6	\$ 46	\$ 45,981	\$ 46,033
<i>Cash Receipts:</i>				
Transfers from reserve	46			46
Interest received	1	6	3,314	3,321
Total Cash Receipts	47	6	3,314	3,367
Total Cash and Investments Available	53	52	49,295	49,400
<i>Cash Disbursements:</i>				
Transfer to operations	52		4,203	4,255
Transfer to sinking		46		46
Trustee fees	1	6		7
Total Cash Disbursements	53	52	4,203	4,308
<b>CASH &amp; INVESTMENTS-DECEMBER 31</b>	<b>6</b>	<b>46</b>	<b>\$ 45,092</b>	<b>\$ 45,092</b>



SCHEDULE 5  
TOWN OF LIVONIA, LOUISIANA  
GENERAL FUND REVENUES, EXPENDITURES, AND TRANSFERS  
LAST TEN YEARS  
(UNAUDITED)

	12/31/90	12/31/91	12/31/92	12/31/93	12/31/94	12/31/95	12/31/96	12/31/97	12/31/98	12/31/99
<b>Revenues and Transfers:</b>										
Taxes	\$ 44,637	\$ 44,851	\$ 45,138	\$ 48,747	\$ 53,485	\$ 49,547	\$ 54,107	\$ 60,439	\$ 59,376	\$ 61,996
Licenses and permits	23,720	23,675	24,751	34,997	40,821	31,429	39,919	42,082	43,921	40,659
Intergovernmental revenues	7,009	11,349	20,688	12,895	41,752	65,930	87,089	86,909	124,288	129,967
Fines and forfeitures	69,133	76,115	107,885	83,126	78,654	69,663	118,381	101,081	125,710	117,651
Miscellaneous revenues	15,827	14,755	13,910	9,621	6,904	10,458	10,582	11,014	19,639	21,333
Transfers from other funds	21,203	222,000	27,000	53,000	56,000	86,000	87,000	12,000	18,000	64,700
<b>Total Revenues and Transfers</b>	<b>181,529</b>	<b>392,745</b>	<b>239,372</b>	<b>242,386</b>	<b>277,616</b>	<b>313,027</b>	<b>397,078</b>	<b>313,525</b>	<b>390,934</b>	<b>436,306</b>
<b>Expenditures and Transfers:</b>										
General government	34,052	36,788	46,604	55,553	59,471	58,450	59,599	59,887	62,215	70,333
Police department	81,219	85,310	108,713	107,284	111,161	123,339	136,574	142,168	134,320	157,249
Fire department										
Streets and sanitation	46,156	46,478	60,926	53,344	78,468	104,222	73,044	62,625	64,566	148,088
Capital outlays	10,134	273,974	16,713	42,878	12,868	3,377	28,670	28,180	47,608	28,341
Transfers to other funds	5,064									
<b>Total Expenditures and Transfers</b>	<b>176,625</b>	<b>442,550</b>	<b>232,957</b>	<b>259,059</b>	<b>261,968</b>	<b>289,388</b>	<b>297,887</b>	<b>292,860</b>	<b>308,709</b>	<b>404,011</b>
<b>Excess Revenues and Transfers (Expenditures and Transfers)</b>	<b>\$ 4,904</b>	<b>\$ (49,805)</b>	<b>\$ 6,415</b>	<b>\$ (16,673)</b>	<b>\$ 15,648</b>	<b>\$ 23,639</b>	<b>\$ 99,191</b>	<b>\$ 20,665</b>	<b>\$ 82,225</b>	<b>\$ 32,295</b>



**SCHEDULE 6**  
**TOWN OF LIVONIA, LOUISIANA**  
**TAXABLE PROPERTY VALUATIONS**  
**(UNAUDITED)**

<u>Year</u>	<u>Real Estate</u>	<u>Movables</u>	<u>Public Service</u>	<u>Totals</u>
1984	\$ 1,696,825	\$ 201,985	\$ 497,296	\$ 2,396,106
1985	1,725,949	213,590	533,509	2,473,048
1986	1,759,715	213,765	426,073	2,399,553
1987	1,763,360	255,285	463,967	2,482,612
1988	1,657,610	208,735	466,460	2,332,805
1989	1,696,540	198,750	482,764	2,378,054
1990	1,721,760	204,695	413,721	2,340,176
1991	1,738,635	215,281	412,386	2,366,302
1992	1,799,925	251,155	397,906	2,448,986
1993	1,858,685	369,978	416,839	2,645,502
1994	1,906,400	439,030	469,232	2,814,662
1995	1,927,235	381,267	397,222	2,705,724
1996	2,214,135	410,653	376,020	3,000,808
1997	2,434,595	478,623	323,525	3,236,743
1998	2,565,330	520,500	431,816	3,517,646
1999	2,565,330	520,500	431,816	3,517,646

SCHEDULE 7  
TOWN OF LIVONIA, LOUISIANA  
PUBLIC UTILITY SYSTEM  
SUMMARY OF OPERATIONS

	Gas System		Water System	
	1999	1998	1999	1998
Sales	\$ 109,830	\$ 107,432	\$ 94,489	\$ 93,163
MCF Gas Sold	17,196	18,280	-	-
Total number of customers billed	4,639	4,629	8,687	8,610
Avg number of customers billed per mo.	387	386	724	718
Average annual revenue per customer	\$ 284.10	\$ 278.50	\$ 130.52	\$ 129.84
Average monthly revenue per customer	\$ 23.68	\$ 23.21	\$ 10.88	\$ 10.82
Average MCF gas billed per customer	3.71	3.95	-	-
Average revenue per MCF of gas billed	\$ 6.39	\$ 5.88	-	-
Number of customers at beginning of year	385	377	722	699
Number of customers at end of year	390	385	728	722

	1999		1998	
	Amount	MCF	Amount	MCF
Gas Sales	\$ 109,830	17,196	\$ 107,432	18,280
Gas Purchases	52,416	18,605	50,858	18,473
Gross Profit on Sales	<u>\$ 57,414</u>		<u>\$ 56,574</u>	
MCF Gas Unaccounted For - Sales (Purchases)		<u>(1,409)</u>		<u>(193)</u>
Percent Unaccounted For - Gas Gain (Loss)		<u>-7.5732%</u>		<u>-1.0448%</u>

# George F. Delaune

CERTIFIED PUBLIC ACCOUNTANT  
(A Professional Corporation)

Practice Limited to Governmental Accounting, Auditing and Financial Reporting

## Phone

OFFICE (225) 638-3387

FAX (225) 638-3669

PAGER (225) 352-0359

CELLULAR (225) 937-9735

E-MAIL: GFD CPA@webmail.bellsouth.net

## Office

7663 ANCHOR DRIVE  
VENTRESS, LA 70783-4120

## Member

AMERICAN INSTITUTE OF CPAs  
LOUISIANA SOCIETY OF CPAs  
GOVERNMENT FINANCE  
OFFICERS ASSOCIATION

## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Honorable Warren C. Pourciau  
and Members of the Town Council  
Town of Livonia, Louisiana

I have audited the financial statements of TOWN OF LIVONIA, LOUISIANA, as of and for the year ended December 31, 1999, and have issued my report thereon dated May 12, 2000. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether Town of Livonia, Louisiana's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

### Internal Control Over Financial Reporting

In planning and performing my audit, I considered Town of Livonia, Louisiana's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a

relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended for the information of management and the Legislative Auditor for the State of Louisiana. However, this report is a matter of public record and its distribution is not limited.

*George F. Delaune, CPA*

April 9, 1999

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**TOWN OF LIVONIA, LOUISIANA  
SCHEDULE OF FINDINGS  
YEAR ENDED DECEMBER 31, 1999**

**A. SUMMARY OF AUDIT RESULTS**

1. The auditor's report expresses an unqualified opinion on the general purpose financial statements of the Town of Livonia, Louisiana.
2. No reportable conditions were disclosed during the audit of the general purpose financial statements.
3. No instances of noncompliance were disclosed during the audit of the general purpose financial statements.
4. The Town of Livonia, Louisiana received one Local Law Enforcement Block Grant during the year amounting to \$2,861 under CFDA 16.592.

**B. FINDING -- FINANCIAL STATEMENTS AUDIT**

None