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Financial Report

Terrebonne Parish Recreation District No. 5

Bourg, Louisiana

December 31, 1999

According to the law, this report is a public document. A copy of this report has been submitted to the following public officials. The original report is on file in the office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date APR 26 2000

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Terrebonne Parish Recreation District No. 5

December 31, 1999

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FINANCIAL SECTION



Bourgeois Bennett

INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners,
Terrebonne Parish Recreation District No. 5,
Bourg, Louisiana.

We have audited the accompanying general-purpose financial statements of Terrebonne Parish Recreation District No. 5 (the District), a component unit of Terrebonne Parish Consolidated Government, State of Louisiana, as of and for the year ended December 31, 1999, as listed in the table of contents. These general-purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of Terrebonne Parish Recreation District No. 5 as of December 31, 1999, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued our report dated January 28, 2000 on our consideration of Terrebonne Parish Recreation District No. 5's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Bourgeois Bennett, L.L.C.

Certified Public Accountants.

Houma, La.,
January 28, 2000.

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**COMBINED BALANCE SHEET -
GOVERNMENTAL FUND TYPE AND ACCOUNT GROUPS**

Terrebonne Parish Recreation District No. 5

December 31, 1999

	<u>Governmental Fund Type General</u>	<u>Account Groups General Fixed Assets</u>	<u>General Long-Term Debt</u>	<u>Total (Memorandum Only)</u>
ASSETS AND OTHER DEBITS				
Assets				
Cash	\$ 12,728	\$ -	\$ -	\$ 12,728
Investments	99,942	-	-	99,942
Receivable - taxes	8,380	-	-	8,380
Due from other governmental units	89,420	-	-	89,420
Fixed assets	-	450,181	-	450,181
Other Debits				
Amount to be provided for retirement of general long-term debt	-	-	45,708	45,708
Total assets and other debits	<u>\$ 210,470</u>	<u>\$ 450,181</u>	<u>\$ 45,708</u>	<u>\$ 706,359</u>
LIABILITIES, EQUITY AND OTHER CREDITS				
Liabilities				
Accounts payable and accrued expenditures	\$ 1,151		\$ -	\$ 1,151
Other long-term debt	-		45,708	45,708
Total liabilities	<u>1,151</u>		<u>45,708</u>	<u>46,859</u>
Equity and Other Credits				
Investment in general fixed assets		\$ 450,181		450,181
Fund balances - unreserved:				
Designated for subsequent years' expenditures	17,120			17,120
Undesignated	192,199	-		192,199
Total equity and other credits	<u>209,319</u>	<u>450,181</u>		<u>659,500</u>
Total liabilities, equity and other credits	<u>\$ 210,470</u>	<u>\$ 450,181</u>	<u>\$ 45,708</u>	<u>\$ 706,359</u>

See notes to financial statements.

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL -
GOVERNMENTAL FUND TYPE - GENERAL FUND

Terrebonne Parish Recreation District No. 5

For the year ended December 31, 1999

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues			
Taxes	\$ 56,000	\$ 77,118	\$ 21,118
Intergovernmental:			
State of Louisiana:			
State revenue sharing	19,500	19,942	442
Office of Rural Development	-	48,907	48,907
Charges for services	600	75	(525)
Miscellaneous:			
Interest	1,600	6,379	4,779
Other	-	177	177
	77,700	152,598	74,898
Expenditures			
Current:			
General Government:			
Ad valorem tax adjustment	3,200	4,516	(1,316)
Ad valorem tax deductions	3,250	2,269	981
	6,450	6,785	(335)
Culture and Recreation:			
Personal services	25,290	24,323	967
Supplies and materials	4,000	2,696	1,304
Other services and charges	17,370	14,954	2,416
Repairs and maintenance	6,000	14,299	(8,299)
Capital expenditures	15,500	49,392	(33,892)
	68,160	105,664	(37,504)
Debt Service:			
Principal retirement	3,000	3,000	-
	77,610	115,449	(37,839)
Excess of Revenues Over Expenditures	\$ 90	37,149	\$ 37,059
Fund Balance			
Beginning of year		172,170	
End of year		\$ 209,319	

See notes to financial statements.

NOTES TO FINANCIAL STATEMENTS**Terrebonne Parish Recreation District No. 5**

December 31, 1999

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Terrebonne Parish Recreation District No. 5 (the District) conform to generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The following is a summary of significant accounting policies:

a) Reporting Entity

The District is a component unit of Terrebonne Parish Consolidated Government (the Parish) and as such, these financial statements will be included in the comprehensive annual financial report (CAFR) of the Parish for the year ended December 31, 1999.

The District has reviewed all of its activities and determined that there are no potential component units, which should be included in its financial statements.

b) Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

b) Fund Accounting: (Continued)

Governmental Funds

Governmental Funds are those through which the governmental functions of the District are financed. The acquisition, use and balances of the District's expendable financial resources and the related liabilities are accounted for through Governmental Funds. The measurement focus is upon determination of changes in financial position, rather than upon net income determination. The following is the Governmental Fund of the District:

General Fund - The General Fund is the general operating fund of the District. It is used to account for all financial resources except those that are required to be accounted for in another fund.

Account Groups

Account groups are used to establish accounting control and accountability. The District's Account Groups are as follows:

General Fixed Assets Account Group - This account group is used to account for fixed assets not accounted for in proprietary or trust funds.

General Long-Term Debt Account Group - This account group is used to account for general long-term debt and certain other liabilities that are not specific liabilities of proprietary or trust funds.

c) Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All Governmental Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Ad valorem taxes and the related state revenue sharing (Intergovernmental revenues) are considered "measurable" at the time of levy. Intergovernmental revenue (state grant) is recorded as revenue when the District is entitled to the funds. Charges for services are recorded when earned since they are

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

c) Basis of Accounting (Continued)

measurable and available. Miscellaneous revenues are recorded as revenues when received in cash by the District because they are generally not measurable until actually received.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is principal and interest on general long-term debt which is recognized when due.

d) Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

e) Operating Budgetary Data

As required by the Louisiana Revised Statutes 39:1303, the Board of Commissioners (the Board) adopted a budget for the District's General Fund. The Board, as allowed by state law, does not obtain public participation in the budget process. Any amendment involving the transfer of monies from one function to another or increases in expenditures must be approved by the Board. The District did not amend its budget during the year. All budgeted amounts, which are not expended, or obligated through contracts, lapse at year end.

The General Fund budget is adopted on a basis materially consistent with generally accepted accounting principles.

f) Accounts Receivable

The financial statements for the District contain no allowance for uncollectible accounts. Uncollectible amounts due for ad valorem taxes and other receivables are recognized as bad debts at the time information becomes available which would indicate the uncollectibility of the particular receivable. These amounts are not considered to be material in relation to the financial position or operations of the funds.

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

g) Investments

Investments consist of certificates of deposit, which are stated at cost and approximates market value.

h) Fixed Assets

Fixed assets used in governmental fund type operations (fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. The Account Group is not a fund. It is concerned only with the measurement of financial position.

It is not involved with the measurement of results of operations. Public domain ("infrastructure") fixed assets consisting of certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems, are not capitalized along with other fixed assets. No depreciation has been provided on fixed assets.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Fixed assets with an estimated historical cost amounted to approximately \$20,000 or 5% of the total General Fixed Assets Account Group.

i) Long-Term Debt

The accounting and reporting treatment applied to the long-term debt associated with fund is determined by its measurement focus. All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental Fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Long-term debt expected to be financed from governmental funds is accounted for in the General Long-Term Debt Account Group, not in the governmental funds.

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

i) Long-Term Debt (continued)

The Long-Term Debt Account Group is not a "fund". It is concerned only with the measurement of financial position. It is not involved with the measurement of results of operations.

j) Vacation and Sick Leave

The District has no written vacation and sick leave policy in place. There is no accumulated unpaid vacation and sick leave at December 31, 1999.

k) Encumbrances

Encumbrance accounting, under which purchase orders, contracts and other commitments are recorded in the fund general ledgers, is not utilized by the District.

l) Fund Equity

Designated fund balance represents tentative plans for future use of financial resources.

m) Memorandum Only - Total Columns

The total columns on the general-purpose financial statements are captioned "Memorandum Only" because they do not represent consolidated financial information and are presented only to facilitate financial analysis. The columns do not present information that reflects financial position or results of operations in accordance with generally accepted accounting principles. Interfund eliminations have not been made in the aggregation of this data.

Note 2 - DEPOSITS

Louisiana state law allows all political subdivisions to invest excess funds in obligations of the United States, certificates of deposit of state or national banks having their principal office in Louisiana or any other federally insured investment.

State law also requires that deposits (cash and certificates of deposit) of all political subdivisions be fully collateralized at all times. Acceptable collateralization includes

Note 2 -DEPOSITS (Continued)

FDIC insurance and the market value of securities purchased and pledged to the political subdivision. Obligations of the United States, the State of Louisiana and certain political subdivisions are allowed as security for deposits. Obligations furnished as security must be held by the political subdivision or with an unaffiliated bank or trust company for the account of the political subdivision.

Cash and deposits are categorized into three categories of credit risk.

Category 1 includes deposits covered by federal depository insurance or by collateral held by the District or its agent in the District's name.

Category 2 includes deposits covered by collateral held by the pledging financial institution's trust department or its agent in the District's name.

Category 3 includes deposits covered by collateral held by the pledging financial institution or its trust department or agents but not in the District's name and deposits which are uninsured or uncollateralized.

The year end bank balances of deposits and the carrying amounts as shown on the combined balance sheet are as follows:

	Bank Balances			Book Balance
	Category			
	1	2	3	
Cash	\$ 14,160	\$ -	\$ -	\$ 12,728
Investments:				
Certificates of deposit	<u>99,942</u>	<u>-</u>	<u>-</u>	<u>99,942</u>
Totals	<u>\$114,102</u>	<u>\$-</u>	<u>\$-</u>	<u>\$112,670</u>

At December 31, 1999, cash and certificates of deposit did not exceed the FDIC insurance coverage.

Note 3 - PROPERTY TAXES

Property taxes are levied each November 1 on the assessed value listed as of the prior January 1 for all real property, merchandise and movable property located in the Parish. Assessed values are established by the Terrebonne Parish Assessor's Office and the State Tax Commission at percentages of actual value as specified by Louisiana law. A reevaluation of all property is required to be completed no less than every four years. The last reevaluation was completed for the list of January 1, 1996. Taxes are due and payable December 31 with interest being charged on payments after January 1. Taxes can be paid through the tax sale date, which is the last Wednesday in June. Properties for which the taxes have not been paid are sold for the amount of the taxes. The tax rate for the year ended December 31, 1999 was \$10.77 per \$1,000 of assessed valuation on property within Recreation District No. 5 for the purpose of maintaining and operating recreational facilities within the District.

Note 4 - DUE FROM OTHER GOVERNMENTAL UNITS

Amounts due from other governmental units at December 31, 1999 consisted of the following:

State of Louisiana -	
State revenue sharing	\$13,294
Terrebonne Parish Tax Collector -	
December, 1999 collections remitted to the	
District in January, 2000:	
Ad valorem taxes	57,391
Terrebonne Parish Consolidated Government	<u>18,735</u>
Total	<u>\$89,420</u>

Note 5 - CHANGES IN FIXED ASSETS

A summary of changes in fixed assets follows:

	<u>Balance January 1, 1999</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance December 31, 1999</u>
Land, buildings and improvements	\$366,291	\$48,907	\$ -	\$415,198
Machinery and equipment	<u>35,144</u>	<u>485</u>	<u>646</u>	<u>34,983</u>
Totals	<u>\$401,435</u>	<u>\$49,392</u>	<u>\$646</u>	<u>\$450,181</u>

Note 6 - LONG-TERM DEBT

At December 31, 1999, the District had an outstanding interest free loan from Terrebonne Parish Consolidated Government.

The following is a summary of changes in the long-term debt of the District for the year ended December 31, 1999:

	<u>Payable January 1, 1999</u>	<u>Debt Retirement</u>	<u>Payable December 31, 1999</u>
Terrebonne Parish Consolidated Government	<u>\$48,708</u>	<u>\$3,000</u>	<u>\$45,708</u>

The annual requirements to amortize all long-term debt outstanding at December 31, 1999 are as follows:

<u>Year</u>	
2000	\$ 3,000
2001	3,000
2002	3,000
2003	3,000
2004	3,000
2005 - 2009	15,000
2010 - 2014	15,000
2015	<u>708</u>
Total	<u>\$45,708</u>

Note 7 - RISK MANAGEMENT

The District is exposed to various risks of loss related to workers compensation; torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the District carries commercial insurance and also participates in the Parish's risk management program for general liability and workers compensation. No settlements were made during the year that exceeded the District's insurance coverage. The District pays monthly premiums to the Parish for workers' compensation based on a fixed percentage of payroll. The District's premiums for general liability are based on various factors such as its operations and maintenance budget, exposure and claims experience. The Parish handles all claims filed against the District related to workers' compensation and general liability. The District could have additional exposure for claims in excess of the Parish's insurance contracts as described below:

<u>Policy</u>	<u>Coverage Limits</u>
General Liability	\$6,500,000
Workers' Compensation	Statutory

Coverage for claims in excess of the above stated limits are to be funded first by assets of the Parish's risk management internal service fund, \$122,294 at December 31, 1998, then secondly by the District. At December 31, 1999, the District had no claims in excess of the above coverage limits.

Note 8 - COMPENSATION OF BOARD MEMBERS

The following amounts were paid to members of the Board of Commissioners for the year ended December 31, 1999:

<u>Board Members</u>	<u>Number of Meetings Attended</u>	<u>Per Diem</u>
Michael Aucoin	10	\$100
Thomas Ellender	4	40
Wallace Ellender, III	4	40
Sherry Hauser	10	100
Ima Remel	9	90
Kenny White	8	<u>80</u>
Total		<u>\$450</u>

SUPPLEMENTARY INFORMATION SECTION



Bourgeois Bennett

INDEPENDENT AUDITOR'S REPORT ON ADDITIONAL INFORMATION

To the Board of Commissioners,
Terrebonne Parish Recreation District No. 5,
Bourg, Louisiana.

Our report on our audit of the general-purpose financial statements of Terrebonne Parish Recreation District No. 5 (the District) for the year ended December 31, 1999, appears on page 1. That audit was conducted for the purpose of forming an opinion on such financial statements taken as a whole. The information contained in the schedule of revenues and expenditures and graphs of revenues and expenditures for the year ended December 31, 1999 is presented for purposes of additional analysis and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general-purpose financial statements for the year ended December 31, 1999, taken as a whole.

We also have previously audited, in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the balance sheets of Terrebonne Parish Recreation District No. 5 as of December 31, 1998 and 1997, and the related statements of revenues, expenditures and changes in fund balance for each of the two years in the period ended December 31, 1998 (none of which is presented herein), and we expressed unqualified opinions on those financial statements. In our opinion, the information presented in the schedule of revenues and expenditures and graphs of revenues and expenditures for the years ended December 31, 1998 and 1997 is fairly stated in all material respects in relation to the general-purpose financial statements from which it has been derived.

Bourgeois Bennett, L.L.C.

Certified Public Accountants.

Houma, La.,
January 28, 2000.

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SCHEDULE OF REVENUES AND EXPENDITURES**Terrebonne Parish Recreation District No. 5**

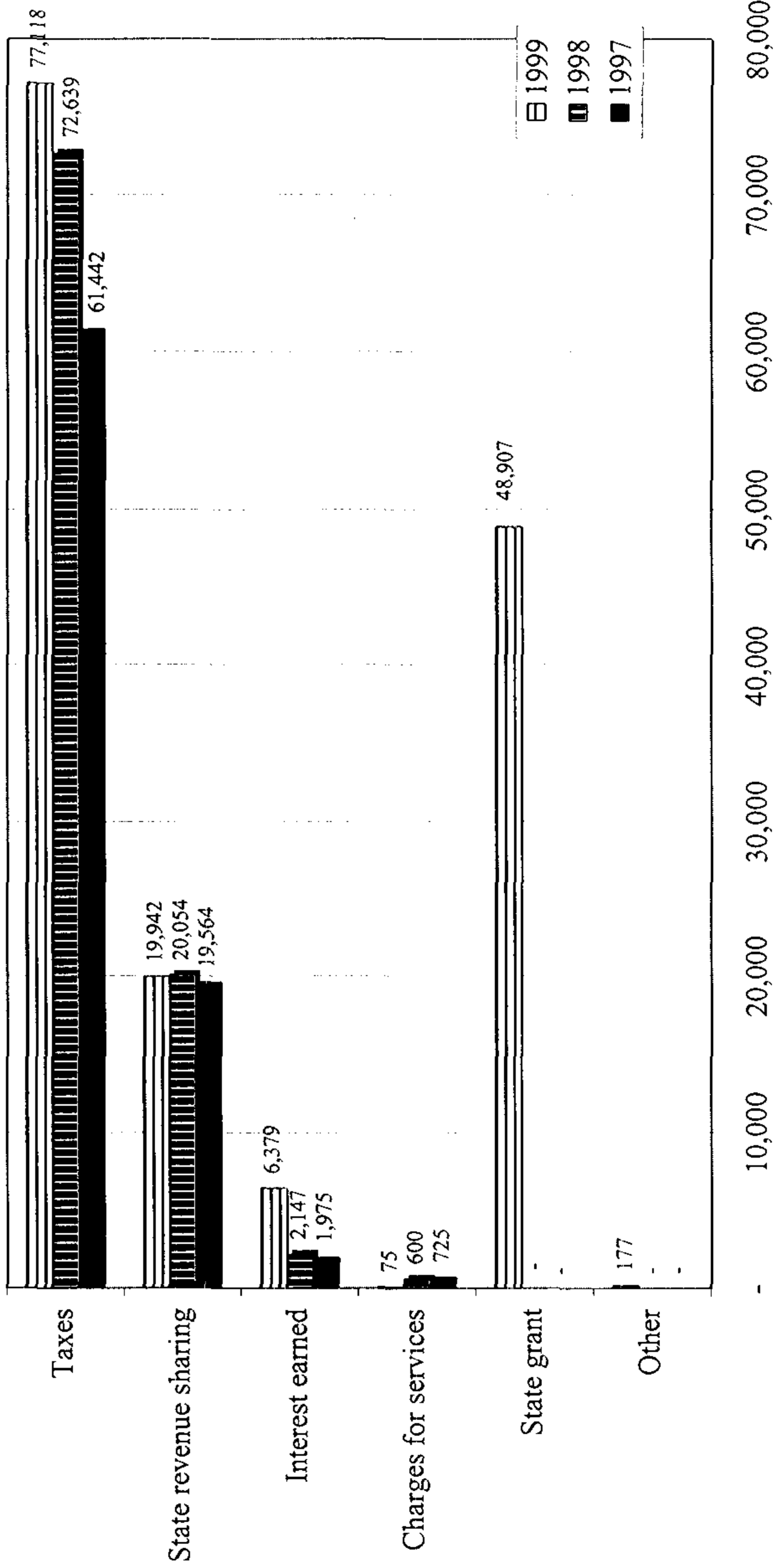
For the years ended December 31, 1999, 1998 and 1997

	<u>1999</u>	<u>1998</u>	<u>1997</u>
Revenues			
Taxes	\$ 77,118	\$ 72,639	\$ 61,442
State revenue sharing	19,942	20,054	19,564
Interest earned	6,379	2,147	1,975
Charges for services	75	600	725
State grant	48,907	-	-
Other	177	-	-
	<u> </u>	<u> </u>	<u> </u>
Total revenues	<u>\$ 152,598</u>	<u>\$ 95,440</u>	<u>\$ 83,706</u>
Expenditures			
General government	\$ 6,785	\$ 2,800	\$ 6,105
Personal services	24,323	24,846	19,411
Supplies and materials	2,696	2,669	2,908
Other services and charges	14,954	14,943	13,460
Repairs and maintenance	14,299	15,006	9,604
Capital expenditures	49,392	10,350	4,702
Debt service	3,000	3,000	3,000
	<u> </u>	<u> </u>	<u> </u>
Total expenditures	<u>\$ 115,449</u>	<u>\$ 73,614</u>	<u>\$ 59,190</u>

REVENUES

Terrebonne Parish Recreation District No. 5

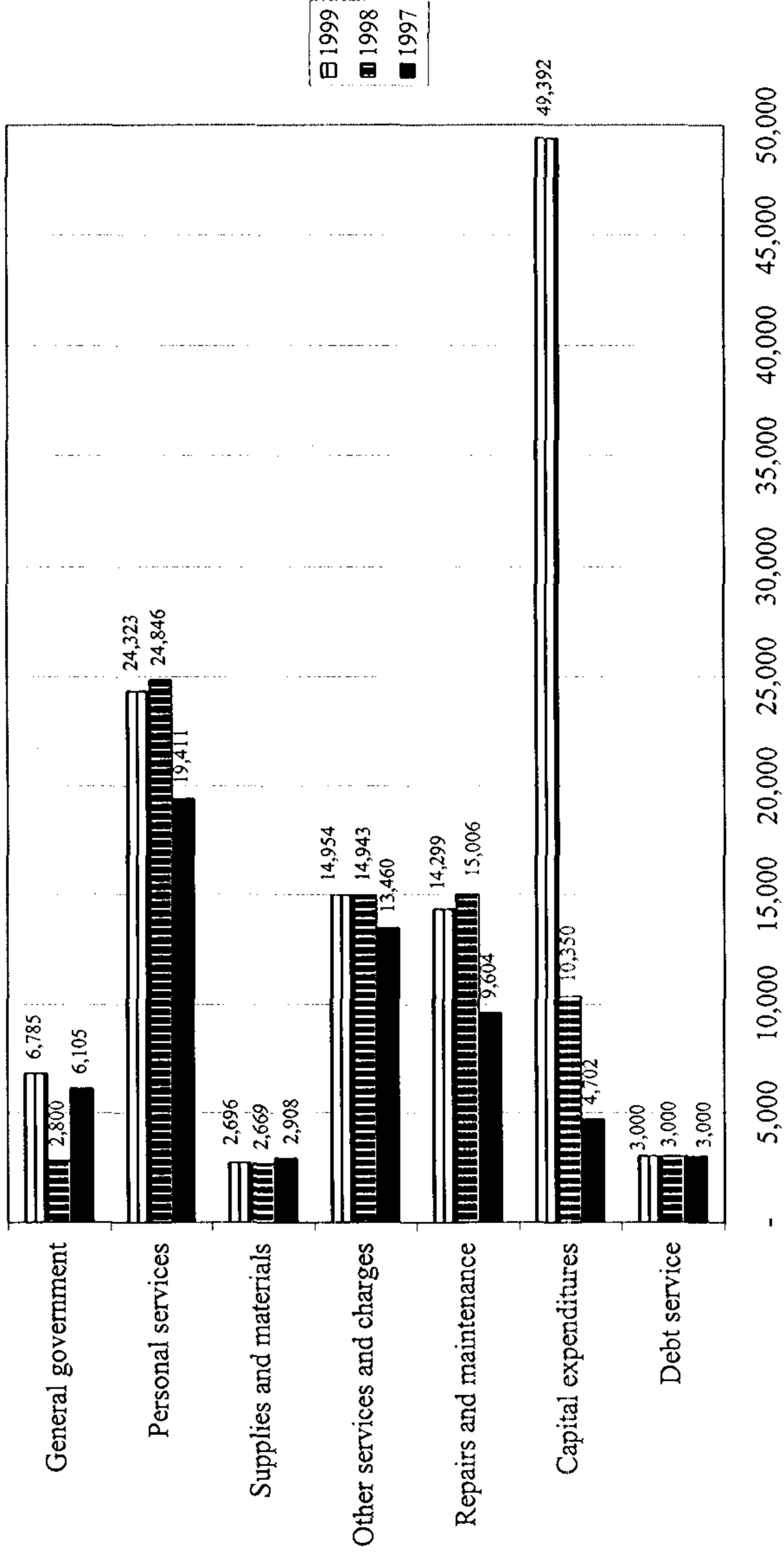
For the years ended December 31, 1999, 1998 and 1997



EXPENDITURES

Terrebonne Parish Recreation District No. 5

For the years ended December 31, 1999, 1998 and 1997



SPECIAL REPORTS OF CERTIFIED PUBLIC ACCOUNTANTS



Bourgeois Bennett

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER
FINANCIAL REPORTING BASED ON AN AUDIT OF GENERAL-
PURPOSE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Commissioners,
Terrebonne Parish Recreation District No. 5,
Bourg, Louisiana.

We have audited the general-purpose financial statements of Terrebonne Parish Recreation District No. 5 (the District), a component unit of Terrebonne Parish Consolidated Government, as of and for the year ended December 31, 1999, and have issued our report thereon dated January 28, 2000. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the District's general-purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under Government Auditing Standards and which is described in the accompanying schedule of findings as item 99-2.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general-purpose financial statements and not to provide assurance on the internal control over financial reporting. However, we noted a certain matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable

conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the District's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. The reportable condition is described in the accompanying schedule of findings as item 99-1.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe the reportable condition described above is not a material weakness.

This report is intended for the information of the Board of Commissioners, management, the State of Louisiana and the Legislative Auditor for the State of Louisiana and is not intended to be and should not be used by anyone other than these specified parties.

Bougeois Bennett, L.L.C.

Certified Public Accountants.

Houma, La.,
January 28, 2000.

SCHEDULE OF FINDINGS

Terrebonne Parish Recreation District No. 5

For the year ended December 31, 1999

Section I Summary of Auditor's Results

a) *Financial Statements*

Type of auditor's report issued: unqualified

Internal control over financial reporting:

- Material weakness(es) identified? yes no
- Reportable condition(s) identified that are not
 considered to be material weaknesses? yes none reported

Noncompliance material to financial statements noted? yes no

b) *Federal Awards*

Terrebonne Parish Recreation District No. 5 did not receive federal awards during the year ended December 31, 1999.

Section II Financial Statement Findings

Internal Control

99 – 1 **Criteria** -- Internal controls should be in place to provide reasonable assurance that budget-to-actual results are being monitored to provide for timely amendments to the budget as needed.

Condition -- During the audit, it was noted that the District is not effectively monitoring budget-to-actual results of revenues and expenditures.

Context -- Not applicable.

SCHEDULE OF FINDINGS
(Continued)

Terrebonne Parish Recreation District No. 5

For the year ended December 31, 1999

Section II Financial Statement Findings

Internal Control (Continued)

99 – 1 (Continued)

Effect – Actual results of the District varied significantly from budgeted amounts causing the District to be in violation of state law because actual expenditures exceeded budgeted expenditures by more than five percent.

Cause – The District does not effectively monitor its budget-to-actual results on a regular basis.

Recommendation – The Secretary/Treasurer should present financial reports to the Board, which should include year-to-date totals for revenues and expenditures as well as the budgeted amounts for each.

Views of Responsible Officials of the Auditee when there is Disagreement with the Finding, to the Extent Practical - None

Compliance

99-2 **Criteria** – Louisiana Revised Statute 39:1304-1314 requires that the Secretary/Treasurer must advise the board when actual revenues are less than budgeted revenues by five percent or more, and when actual expenditures exceed budgeted expenditures by five percent or more.

Condition - The District violated state law because actual expenditures exceeded budgeted expenditures by more than five percent.

Questioned Costs - None

Context - Not applicable.

SCHEDULE OF FINDINGS
(Continued)

Terrebonne Parish Recreation District No. 5

For the year ended December 31, 1999

Section II Financial Statement Findings

Compliance (Continued)

99 – 2 (Continued)

Effect - The District's actual expenditures exceeded budgeted expenditures by more than five percent.

Cause - The District is not comparing budget to actual results for revenues and expenditures on a timely basis and amending the budget as necessary.

Recommendation - The District should monitor budgeted to actual revenues and expenditures and amend its budget as needed.

Views of Responsible Officials of the Auditee when there is Disagreement with the Finding, to the Extent Practical - None

Section III Federal Award Findings and Questioned Costs

Not applicable.

REPORTS BY MANAGEMENT

SCHEDULE OF PRIOR YEAR FINDINGS

Terrebonne Parish Recreation District No. 5

For the year ended December 31, 1999

Section I Internal Control and Compliance Material to the General-Purpose Financial Statements

Internal Control

No material weaknesses were reported during the audit for the year ended December 31, 1998.
No reportable conditions were reported during the audit for the year ended December 31, 1998.

Compliance

No compliance findings material to the general-purpose financial statements were noted during the audit for the year ended December 31, 1998.

Section II Internal Control and Compliance Material to Federal Awards

Terrebonne Parish Recreation District No. 5 did not receive federal awards during the year ended December 31, 1998.

Section III Management Letter

A management letter was not issued in connection with the audit for the year ended December 31, 1998.

MANAGEMENT'S CORRECTIVE ACTION PLAN

Terrebonne Parish Recreation District No. 5

For the year ended December 31, 1999

Section I Internal Control and Compliance Material to the General-Purpose Financial Statements

Internal Control

99 – 1 **Recommendation** - The Secretary/Treasurer should present financial reports to the Board which should include year-to-date totals for revenues and expenditures as well as the budgeted amounts for each.

Management's Corrective Action – The Secretary/Treasurer will present year-to-date financial statements comparing budget-to-actual results to the Board.

Compliance

99-2 **Recommendation** - The District should monitor budgeted to actual revenues and expenditures and amend its budget as needed.

Management's Corrective Action – The District will monitor budgeted to actual revenues and expenditures and amend its budget as needed by receiving reports from the Secretary/Treasurer.

Section II Internal Control and Compliance Material to Federal Awards

Terrebonne Parish Recreation District No. 5 did not receive federal awards during the year ended December 31, 1999.

Section III Management Letter

A management letter was not issued in connection with the audit for the year ended December 31, 1999.