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RECREATION DISTRICT NO. 2
OF ALLEN PARISH
KINDER, LOUISIANA

A Component Unit of the
Allen Parish Police Jury

GENERAL PURPOSE FINANCIAL REPORT

For the Fiscal Year Ended June 30, 1999

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date NOV 24 1999

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Mires & Company
A Professional Corporation

Certified Public Accountants

Members:
American Institute of Certified Public Accountants
Society of Louisiana Certified Public Accountants
Private Company Practice Section AICPA

Board of Commissioners
Recreation District No. 2 of Allen Parish
A Component Unit of the Allen Parish Police Jury
Kinder, Louisiana

We have compiled the accompanying general purpose financial statements of the Recreation District No. 2 of Allen Parish, a component unit of the Allen Parish Police Jury, as of and for the year ended June 30, 1999, as listed in the table of contents, and the accompanying supplementary information, which are presented only for supplementary analysis purposes, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements and supplementary schedules information that is the representation of management of the Recreation District No. 2 of Allen Parish. We have not audited or reviewed the accompanying general purpose financial statements and supplementary schedules and, accordingly, do not express an opinion or any other form of assurance on them.

In accordance with the Louisiana Governmental Audit Guide and the provisions of state law, we have issued a report, dated September 16, 1999, on the results of our agreed-upon procedures.

Mires & Company, CPAs, APC

Mires & Company, CPA's, APC
September 16, 1999

GENERAL PURPOSE FINANCIAL STATEMENTS

RECREATION DISTRICT NO. 2 OF ALLEN PARISH
A Component Unit of the Allen Parish Police Jury
Balance Sheet - All Fund Types and Account Groups
June 30, 1999

	GOVERNMENTAL FUNDS		ACCOUNT GROUPS	
	GENERAL FUND	DEBT SERVICE FUND	GENERAL FIXED ASSETS	GENERAL LONG-TERM OBLIGATIONS
ASSETS AND OTHER DEBITS				
Assets:				
Cash and cash equivalents	\$ 106,161	\$ 48,781	\$ -	\$ -
Interest receivable	852	-	-	-
Prepaid interest	-	2,520	-	-
Land, buildings, & equipment	-	-	660,147	-
Other Debits:				
Amount available in Debt				
Service Fund	-	-	-	51,301
Amount to be provided for retirement of general long-term obligations	-	-	-	23,699
TOTAL ASSETS AND OTHER DEBITS	<u>\$ 107,013</u>	<u>\$ 51,301</u>	<u>\$ 660,147</u>	<u>\$ 75,000</u>
LIABILITIES, EQUITY, AND OTHER CREDITS				
Liabilities:				
Accounts payable	\$ 3,716	\$ -	\$ -	\$ -
Payroll deductions and withholdings payable	717	-	-	-
General obligation bonds payable	-	-	-	75,000
TOTAL LIABILITIES	<u>4,433</u>	<u>-</u>	<u>-</u>	<u>75,000</u>
Equity and Other Credits:				
Investment in general fixed assets	-	-	660,147	-
Fund balances:				
Reserved for debt service	-	51,301	-	-
Unreserved - undesignated	<u>102,580</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EQUITY AND OTHER CREDITS	<u>102,580</u>	<u>51,301</u>	<u>660,147</u>	<u>-</u>
TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	<u>\$ 107,013</u>	<u>\$ 51,301</u>	<u>\$ 660,147</u>	<u>\$ 75,000</u>

See accompanying notes & accountants' report.

TOTALS (MEMORANDUM ONLY)	
<u>1999</u>	<u>1998</u>
\$ 154,942	\$ 160,970
852	1,028
2,520	2,520
660,147	648,042
51,301	56,586
<u>23,699</u>	<u>33,414</u>
<u>\$ 893,461</u>	<u>\$ 902,560</u>
\$ 3,716	\$ 918
717	945
<u>75,000</u>	<u>90,000</u>
<u>79,433</u>	<u>91,863</u>
660,147	648,042
51,301	56,586
<u>102,580</u>	<u>106,069</u>
<u>814,028</u>	<u>810,697</u>
<u>\$ 893,461</u>	<u>\$ 902,560</u>

RECREATION DISTRICT NO. 2 OF ALLEN PARISH
A Component Unit of the Allen Parish Police Jury
Governmental Funds
Statement of Revenues, Expenditures, and
Changes in Fund Balances
For the Year Ended June 30, 1999

	GENERAL FUND	DEBT SERVICE FUND	TOTALS (MEMORANDUM ONLY)	
			1999	1998
REVENUES				
Ad valorem taxes - net	\$ 57,600	\$ 14,884	\$ 72,484	\$ 68,462
Other revenues:				
Interest	4,164	514	4,678	4,144
Miscellaneous	5,801	-	5,801	-
Pool fees	2,829	-	2,829	2,994
TOTAL REVENUES	<u>70,394</u>	<u>15,398</u>	<u>85,792</u>	<u>75,600</u>
EXPENDITURES				
Advertising	101	-	101	381
Bank charges	-	643	643	298
Contract labor	-	-	-	120
Election expense	6,322	-	6,322	-
Gas and oil	159	-	159	200
Insurance	5,210	-	5,210	4,062
Miscellaneous	62	-	62	664
Payroll taxes	1,161	-	1,161	1,160
Printing and office supplies	140	-	140	122
Professional fees	3,935	-	3,935	4,740
Repairs	18,001	-	18,001	8,180
Supplies and maintenance	5,820	-	5,820	2,714
Utilities	7,444	-	7,444	6,268
Wages	13,423	-	13,423	11,377
Capital outlay	12,105	-	12,105	4,719
Debt service:				
Principal retirement	-	15,000	15,000	15,000
Interest	-	5,040	5,040	5,880
TOTAL EXPENDITURES	<u>73,883</u>	<u>20,683</u>	<u>94,566</u>	<u>65,885</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(3,489)	(5,285)	(8,774)	9,715
FUND BALANCES AT BEGINNING OF YEAR	<u>106,069</u>	<u>56,586</u>	<u>162,655</u>	<u>152,940</u>
FUND BALANCES AT END OF YEAR	<u>\$ 102,580</u>	<u>\$ 51,301</u>	<u>\$ 153,881</u>	<u>\$ 162,655</u>

See accompanying notes & accountants' report.

RECREATION DISTRICT NO. 2 OF ALLEN PARISH
A Component Unit of the Allen Parish Police Jury
Governmental Fund - General Fund
Statement of Revenues, Expenditures, and
Changes in Fund Balance - Budget and Actual
For the Year Ended June 30, 1999

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES			
Ad valorem taxes - net	\$ 54,000	\$ 57,600	\$ 3,600
Other revenues:			
Interest	-	4,164	4,164
Miscellaneous	-	5,801	5,801
Pool fees	-	2,829	2,829
TOTAL REVENUES	<u>54,000</u>	<u>70,394</u>	<u>16,394</u>
EXPENDITURES:			
Advertising	-	101	(101)
Bank charges	-	-	-
Election expense	-	6,322	(6,322)
Gas and oil	750	159	591
Insurance	4,500	5,210	(710)
Miscellaneous	-	62	(62)
Payroll taxes	-	1,161	(1,161)
Printing and office supplies	-	140	(140)
Professional fees	6,750	3,935	2,815
Repairs	8,500	18,001	(9,501)
Supplies and maintenance	2,450	5,820	(3,370)
Utilities	6,700	7,444	(744)
Wages	12,850	13,423	(573)
Capital outlay	11,500	12,105	(605)
TOTAL EXPENDITURES	<u>54,000</u>	<u>73,883</u>	<u>(19,883)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	-	(3,489)	(3,489)
FUND BALANCES AT BEGINNING OF YEAR	<u>106,069</u>	<u>106,069</u>	<u>-</u>
FUND BALANCES AT END OF YEAR	<u>\$ 106,069</u>	<u>\$ 102,580</u>	<u>\$ (3,489)</u>

See accompanying notes and accountants' report.

RECREATION DISTRICT NO. 2 OF ALLEN PARISH
A Component Unit of the Allen Parish Police Jury
Notes to Financial Statements
June 30, 1999

INTRODUCTION

The Recreation District No. 2 of Allen Parish was created by the Allen Parish Police Jury. The District is governed by a board of five noncompensated commissioners who are appointed by the Allen Parish Police Jury. The District establishes regulations governing the park and playground and provides administration, management, maintenance and operations of the facilities. The District employs a varying number of seasonal, part-time employees.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Basis of Presentation

The accompanying general purpose financial statements of the Recreation District No. 2 of Allen Parish have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

B. Reporting Entity

The District is a component unit of the Allen Parish Police Jury, the financial reporting entity. The police jury is financially accountable for the District because it appoints a voting majority of the board and has the ability to impose its will on them.

The accompanying financial statements present information only on the funds maintained by the District and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

C. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds of the District are classified as governmental funds. Governmental funds account for the District's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. Governmental funds of the District include:

1. General Fund--the general operating fund of the District and accounts for all financial resources, except those required to be accounted for in other funds.
2. Debt Service Fund--accounts for transactions relating to resources retained and used for the payment of principal and interest on those long-term obligations recorded in the general long-term obligations account group.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

D. Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by the governmental funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The government considers property taxes as available if they are collected within 60 days after year end. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Expenditures are recorded when the related fund liability is incurred.

Revenue susceptible to accrual is property tax revenue and interest earned.

E. Budgets

A budget is adopted on a basis consistent with generally accepted accounting principles. An annual appropriated budget is adopted for the general fund. All annual appropriations lapse at fiscal year end.

Prior to the beginning of each fiscal year, the President of the District submits a budget to the Board of Commissioners. The budget is prepared by fund, function and activity. The board holds public hearings and may add to, subtract from or change appropriations, but may not change the form of the budget. Any changes, in the budget must be within the revenues and reserves estimated or the revenue estimates must be changed by an affirmative vote of a majority of the government's council.

Expenditures may not legally exceed budgeted appropriations at the activity level.

The District does not use encumbrance accounting.

F. Cash and Cash Equivalents

Cash includes amounts in demand deposits, interest-bearing demand deposits, and time deposits. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the District may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

G. Fixed Assets

Fixed assets are recorded as expenditures at the time purchased or constructed, and the related assets are reported in the general fixed assets account group. Public domain or infrastructures are not capitalized. Interest costs incurred during construction are capitalized. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost or estimated cost if historical cost is not available.

RECREATION DISTRICT NO. 2 OF ALLEN PARISH
 A Component Unit of the Allen Parish Police Jury
 Notes to Financial Statements
 June 30, 1999

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

H. Compensated Absences

All employees of the District are part-time and utilized on a seasonal basis. The District has no policy of vacation or sick leave for these employees.

I. Long-Term Obligations

Long-term obligations expected to be financed from governmental funds are reported in the general long-term obligations account group. Expenditures for principal and interest payments for long-term obligations are recognized in the governmental funds when due.

J. Fund Equity

Reserves

Reserves represent those portions of fund equity not appropriable for expenditure or legally segregated for a specific future use.

K. Total Columns on Statements

The total columns on the statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

L. Comparative Totals

Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the government's financial position and operations.

NOTE 2 - CASH AND CASH EQUIVALENTS

At June 30, 1999, the District has cash and cash equivalents (book balances) totaling \$154,942 as follows:

Demand deposits	\$ 6,128
Interest-bearing demand deposits	80,189
Time deposits	68,575
Other	<u>50</u>
Total	<u>\$ 154,942</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At June 30, 1999, the District has \$155,076 in deposits (collected bank balances). These deposits are secured from risk by \$155,076 of federal deposit insurance.

RECREATION DISTRICT NO. 2 OF ALLEN PARISH
A Component Unit of the Allen Parish Police Jury
Notes to Financial Statements
June 30, 1999

NOTE 3 - AD VALOREM TAXES

For the year ended June 30, 1999 taxes were levied on property with assessed valuations as follows:

	<u>General Purposes</u>	<u>Debt Service</u>
Assessed Valuation	\$15,344,310	\$15,344,310
Millage	3.87	1.00

Total taxes levied were \$74,727 for 1999. These taxes were substantially collected by June 30, 1999.

Property tax millage rates are adopted in July for the calendar year in which the taxes are levied and recorded. All taxes are due and collectible when the assessment rolls are filed on or before November 15th of the current year, and become delinquent after December 31st. Property taxes not paid by the end of December are subject to lien.

NOTE 4 - CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

	<u>06/30/98 Balance</u>	<u>Additions (Deletions)</u>	<u>06/30/99 Balance</u>
Land	\$ 53,015	\$ -	\$ 53,015
Park improvements	361,981	11,809	373,790
Movable equipment	38,576	296	38,872
Swimming equipment	<u>194,470</u>	<u>-</u>	<u>194,470</u>
	<u>\$ 648,042</u>	<u>\$ 12,105</u>	<u>\$ 660,147</u>

NOTE 5 - CHANGES IN GENERAL LONG-TERM OBLIGATIONS

The following is a summary of the long-term obligation transactions during the year:

Bonds payable, June 30, 1998	\$ 90,000
Bonds retired	<u>(15,000)</u>
Bonds payable, June 30, 1999	<u>\$ 75,000</u>

RECREATION DISTRICT NO. 2 OF ALLEN PARISH
A Component Unit of the Allen Parish Police Jury
Notes to Financial Statements
June 30, 1999

NOTE 5 - CHANGES IN GENERAL LONG-TERM OBLIGATIONS

Bonds payable at June 30, 1999 are comprised of the following issue:

General Obligation Bonds:

\$265,000 Public Improvement Bonds dated February 1, 1978; due in annual installments of \$10,000 - \$20,000 through February 1, 2003; interest at 5.6%.

The annual requirements to amortize general long-term debt as of June 30, 1999 are as follows:

Year Ended <u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2000	\$ 15,000	\$ 4,200	\$ 19,200
2001	20,000	3,360	23,360
2002	20,000	2,240	22,240
2003	<u>20,000</u>	<u>1,120</u>	<u>21,120</u>
	<u>\$ 75,000</u>	<u>\$ 10,920</u>	<u>\$ 85,920</u>

NOTE 6 - RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

NOTE 7 - RETIREMENT COMMITMENTS

All employees of the District are part-time and utilized on a seasonal basis. The District has no policy of providing for the retirement of these employees.

NOTE 8 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

There are a number of limitations and restrictions contained in the bond indenture. The District is in compliance with all significant limitations and restrictions. No material violations of finance related, legal and contractual provisions occurred for the year ended June 30, 1999.

NOTE 9 - EXPENDITURES/EXPENSES - ACTUAL & BUDGET

The following individual fund had actual expenditures/expenses over budgeted expenditures/expenses for the year ended June 30, 1999:

	<u>Budget</u>	<u>Actual</u>	<u>Unfavorable Variance</u>
General Fund	<u>\$ 54,000</u>	<u>\$ 73,883</u>	<u>\$ 19,883</u>

SUPPLEMENTAL INFORMATION SCHEDULES

RECREATION DISTRICT NO. 2 OF ALLEN PARISH
A Component Unit of the Allen Parish Police Jury
SUPPLEMENTAL INFORMATION SCHEDULE
MANAGEMENT'S CORRECTIVE ACTION PLAN FOR CURRENT YEAR FINDINGS
For the Year Ended June 30, 1999

AGREED-UPON PROCEDURES: (Findings)

Budgeting:

#7 - The District will amend its budget when needed in the future. This action will be taken by October 1, 1999.

Contact person - John Sneve, President

Meetings:

#9 - The District will begin posting the agenda for each meeting, beginning with the October 1999 meeting.

Contact person - John Sneve, President

See accountants' report.

RECREATION DISTRICT NO. 2 OF ALLEN PARISH
A Component Unit of the Allen Parish Police Jury
SUPPLEMENTAL INFORMATION SCHEDULE
MANAGEMENT'S SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
For the Year Ended June 30, 1999

Section I - Internal Control and Compliance Material to the Financial Statements

98-1 I/C (Ongoing finding) Segregation of duties:

Corrective action taken - Due to lack of sufficient financial resources, this finding cannot be resolved.

98-2 I/C (6/30/97) Monthly bank reconciliations:

Monthly reconciliations of all checking accounts.

Corrective action taken - Yes



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INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES

Board of Commissioners
Recreation District No. 2
of Allen Parish
A Component Unit of the Allen Parish Police Jury
Kinder, Louisiana

We have performed the procedures included in the *Louisiana Government Audit Guide* and enumerated below, which were agreed to by the management of the Recreation District No. 2 of Allen Parish and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the Recreation District No. 2 of Allen Parish's compliance with certain laws and regulations during the year ended June 30, 1999 included in the accompanying *Louisiana Attestation Questionnaire*. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Select all expenditures made during the year for material and supplies exceeding \$15,000, or public works exceeding \$100,000, and determine whether such purchases were made in accordance with LSA-RS 38:2211-2251 (the public bid law).

We reviewed all disbursements made during the year. There were no expenditures over \$15,000 for materials and supplies, and no expenditures over \$100,000 for public works.

Code of Ethics for Public Officials and Public Employees

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124 (the code of ethics), and a list of outside business interests of all board members and employees, as well as their immediate families.

Management provided us with the required list including the noted information.

3. Obtain from management a listing of all employees paid during the period under examination.

Management provided us with the required list.

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (3) were also included on the listing obtained from management in agreed-upon procedure (2) as immediate family members.

None of the employees included on the list of employees provided by management [agreed-upon procedure (3)] appeared on the list provided by management in agreed-upon procedure (2).

Budgeting

5. Obtained a copy of the legally adopted budget and all amendments.

Management provided us with a copy of the original budget. There were no amendments to the budget during the year.

6. Trace the budget adoption and amendments to the minute book.

We traced the adoption of the original budget to the minutes of a meeting held on June 14, 1998 which indicated that the budget had been adopted by the commissioners of the Recreation District No. 2 of Allen Parish by a vote of 5 in favor and none opposed. No amendments were made to the budget during the year.

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues failed to meet budgeted revenues by 5% or more or if actual expenditures exceed budgeted amounts by 5% or more.

We compared the revenues and expenditures of the final budget to actual revenues and expenditures. Actual revenues and expenditures for the year did not exceed budgeted amounts by more than 5%, except that expenditures of the General Fund were 37% in excess of amounts budgeted for the year.

Accounting and Reporting

8. Randomly select 6 disbursements made during the period under examination and:
(a) trace payments to supporting documentation as to proper amount and payee;

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

- (b) determine if payments were properly coded to the correct fund and general ledger account; and

We found that all payments were properly coded to the correct fund and general ledger account.

- (c) determine whether payments received approval from proper authorities.

Inspection of documentation supporting each of the six selected disbursements indicated approvals from the accountant and the chairman of the Board of Commissioners. In addition, each of the disbursements were traced to the District's minute book where they were approved by the full commission.

Meetings

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:12 (the open meetings law).

Recreation District No. 2 of Allen Parish is only required to post a notice of each meeting and the accompanying agenda on the door of the District's office building. Management has asserted that it does post the notice of the meeting but not the agenda. We viewed copies of these notices.

Debt

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of banks loans, bonds, or like indebtedness.

We inspected copies of all bank deposit slips for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

Advances and Bonuses

11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees which may constitute bonuses, advances, or gifts.

A reading of the minutes of the District for the year indicated no approval for the payments noted. We also inspected payroll records for the year and noted no instances which would indicate payments to employees which would constitute bonuses, advances, or gifts.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. This report is intended solely for the use of management of the Recreation District No. 2 of Allen Parish and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

Mires & Company, CPAs, APC

Mires & Company, CPA's, APC
September 16, 1999



LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Government)

9/22/99 (Date Transmitted)

Mires & Co, CPAs
1633 Beglis Parkway
Sulphur, LA 70663 (Auditors)

In connection with your compilation of our financial statements as of [date] and for the year then ended, and as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulation and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of 6/30/99 (date of completion/representations).

Public Bid Law

It is true that we have complied with the public bid law, LSA-RS Title 38:2212, and, where applicable, the regulations of the Division of Administration, State Purchasing Office..

Yes [] No []

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of LSA-RS 42:1101-1124.

Yes [] No []

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of LSA-RS 42:1119.

Yes [] No []

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (LSA-RS 39:1301-14) or the budget requirements of LSA-RS 39:34.

Yes [] No []

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by LSA-RS 44:1, 44:7, 44:31, and 44:36.

Yes [] No []

We have filed our annual financial statements in accordance with LSA-RS 24:514, 33:463, and/or 39:92, as applicable.

Yes [] No []

We have had our financial statements audited or compiled in accordance with LSA-RS 24:513.

Yes [] No []

Meetings

We have complied with the provisions of the Open Meetings Law, provided in RS 42:1 through 42:12.

Yes [] No []

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and LSA-RS 39:1410.60-1410.65.

Yes [] No []

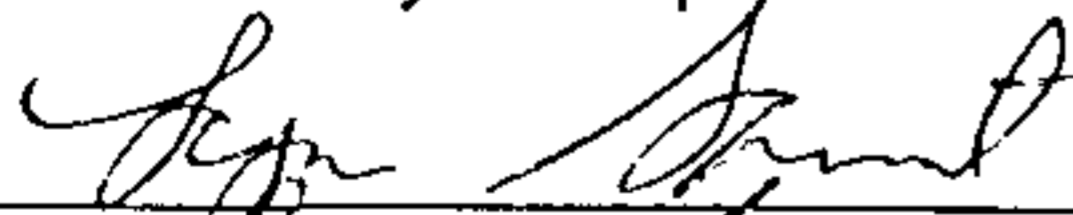

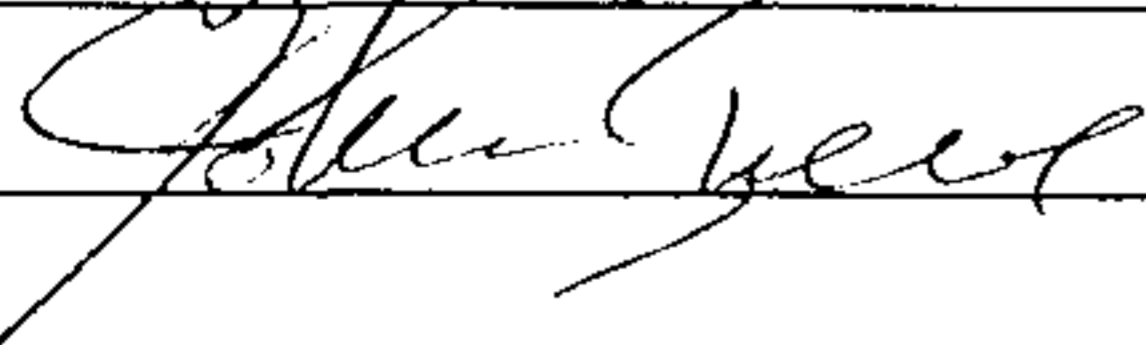
Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:138, and AG opinion 79-729.

Yes [] No []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known noncompliance which may occur subsequent to the issuance of your report.

	Secretary	<u>9-22-99</u>	Date
	Treasurer	<u>9-22-99</u>	Date
	President	<u>9/22/99</u>	Date