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**LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA**

**FINANCIAL STATEMENTS
AND ADDITIONAL INFORMATION
FOR THE YEAR ENDED
JUNE 30, 1999**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court

Release Date 1-19-00

LINCOLN COUNCIL ON AGING, INC.
JUNE 30, 1999

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JUNE 30, 1999**

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RADIAN L. HENNIGAN
Certified Public Accountant
1503 Goodwin Road, Suite 1
Ruston, LA 71270
318-255-9305

Independent Auditor's Report

To the Board of Directors
Lincoln Council on Aging, Inc.
Ruston, Louisiana 71270

We have audited the accompanying general purpose financial statements of Lincoln Council on Aging, Inc. as of and for the year ended June 30, 1999, as listed in the table of contents. These general purpose financial statements are the responsibility of the council's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

*We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.*

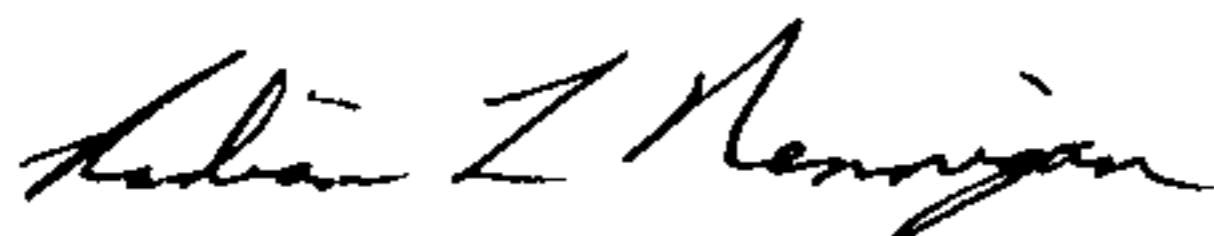
In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Lincoln Council on Aging, Inc. as of June 30, 1999, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 16, 1999, on our consideration of Lincoln Council on Aging, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying financial information listed as supplementary financial information, beginning on page 31, is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial

statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.

Respectfully,

A handwritten signature in cursive script, appearing to read "Radian L. Hennigan".

Radian L. Hennigan
Certified Public Accountant

Ruston, Louisiana
November 16, 1999

RADIAN L. HENNIGAN
Certified Public Accountant
1503 Goodwin Road, Suite 1
Ruston, LA 71270
318-255-9305

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors
Lincoln Council on Aging
Ruston, Louisiana 71270

We have audited the general purpose financial statements of the Lincoln Council on Aging, Inc. as of and for the year ended June 30, 1999, and have issued our report thereon dated November 16, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Lincoln Council on Aging, Inc.'s general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our test disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.


Internal Control Over Financial Reporting

In planning and performing our audit, we considered Lincoln Council on Aging, Inc.'s internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a

timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the audit committee, management, and federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

Respectfully,

A handwritten signature in cursive script, appearing to read "Radian L. Hennigan".

Radian L. Hennigan
Certified Public Accountant

Ruston, Louisiana
November 16, 1999

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GENERAL PURPOSE FINANCIAL STATEMENTS.

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 1998

	GOVERNMENTAL FUND TYPES		ACCOUNT GROUPS		TOTALS	
	GENERAL	SPECIAL REVENUE	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	(MEMORANDUM ONLY)	
					1999	1998
<u>ASSETS</u>						
Cash	\$ 65,260	\$ 39,138	\$ 0	\$ 0	\$ 104,398	\$ 95,683
Grant Receivable	0	3,159	0	0	3,159	5,624
Account Receivable	0	0	0	0	0	0
Deposit on Van	0	0	0	0	0	0
Fixed Assets	0	0	229,274	0	229,274	260,326
Amount to be Provided for Retirement of General Long-Term Debt	0	0	0	1,781	1,781	1,627
TOTAL ASSETS	\$ 65,260	\$ 42,297	\$ 229,274	\$ 1,781	\$ 338,612	\$ 363,260
<u>LIABILITIES</u>						
Accounts Payable	\$ 720	\$ 0	\$ 0	\$ 0	\$ 720	\$ 0
Obligated Funds	0	0	0	0	0	0
Long-Term Debt: Accumulated Unpaid Vacation	0	0	0	1,781	1,781	1,627
TOTAL LIABILITIES	720	0	0	1,781	2,501	1,627
<u>FUND EQUITY</u>						
Fund Equity: Fund Balances: Unreserved: Undesignated	64,540	42,297	0	0	106,837	101,307
Investment in General Fixed Assets	0	0	229,274	0	229,274	260,326
TOTAL LIABILITIES AND FUND EQUITY	\$ 65,260	\$ 42,297	\$ 229,274	\$ 1,781	\$ 338,612	\$ 363,260

The accompanying notes are an integral part of these financial statements.

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED JUNE 30, 1999
WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 1998**

			<u>TOTALS</u> <u>(MEMORANDUM ONLY)</u>	
	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>1999</u>	<u>1998</u>
REVENUES				
Intergovernmental	\$ 53,541	\$ 326,646	\$ 380,187	\$ 335,290
Public Support		35,935	35,935	
Interest Income	3,511	749	4,260	
Program Service Fees		99	99	
Miscellaneous	9,619		9,619	55,413
In - Kind Contributions	21,300		21,300	
TOTAL REVENUES	<u>87,971</u>	<u>363,429</u>	<u>451,400</u>	<u>390,703</u>
EXPENDITURES				
Current:				
Salaries	0	148,940	148,940	162,289
Fringe	0	13,111	13,111	13,742
Meals	0	115,935	115,935	114,673
Travel	310	8,735	9,045	10,646
Operating Services	11,088	54,410	65,498	55,757
Operating Supplies	1,404	14,043	15,447	15,685
Other Costs	3,307	524	3,831	7,301
Capital Outlay	49,969	6,118	56,087	19,635
Utility Assistance		1,222	1,222	
In-Kind Contributions	21,300	0	21,300	
TOTAL EXPENDITURES	<u>87,378</u>	<u>363,038</u>	<u>450,416</u>	<u>399,728</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	593	391	984	(9,025)
OTHER FINANCING SOURCES (USES)				
Operating Transfer In	0	41,812	41,812	52,734
Operating Transfer Out	(7,055)	(34,757)	(41,812)	(52,734)
Proceeds from sale of fixed assets	4,546		4,546	
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	(1,916)	7,446	5,530	(9,025)
FUND BALANCES				
Beginning of Year	66,456	34,851	101,307	110,332
End of Year	<u>\$ 64,540</u>	<u>\$ 42,297</u>	<u>\$ 106,837</u>	<u>\$ 101,307</u>

The accompanying notes are an integral part of these financial statements.

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCE-BUDGET (GAAP BASIS) AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 1999**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<u>REVENUES</u>			
Intergovernmental	\$ 53,541	\$ 53,541	\$ 0
Interest Income	3,511	3,511	0
Miscellaneous	9,619	9,619	0
In - Kind Contributions	21,300	21,300	0
TOTAL REVENUES	87,971	87,971	0
<u>EXPENDITURES</u>			
Salaries	0	0	0
Fringe	0	0	0
Food	0	0	0
Travel	310	310	0
Operating Services	11,088	11,088	0
Operating Supplies	1,404	1,404	0
Other Costs	1,983	1,983	0
Capital Outlay	51,293	51,293	0
In - Kind Contributions	21,300	21,300	0
TOTAL EXPENDITURES	87,378	87,378	0
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	593	593	0
<u>OTHER FINANCING SOURCES (USES)</u>			
Operating Transfers In	0	0	0
Operating Transfers Out	(7,055)	(7,055)	0
Proceeds from Sale of Fixed Assets	4546	4546	
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	(1,916)	(1,916)	\$ <u><u>0</u></u>
<u>FUND BALANCES</u>			
Beginning of Year	66,456	66,456	
End of Year	\$ 64,540	\$ 64,540	

The accompanying notes are an integral part of these financial statements.

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCE-BUDGET (GAAP BASIS) AND ACTUAL-SPECIAL REVENUE FUND
FOR THE YEAR ENDED JUNE 30, 1999**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<u>REVENUES</u>			
Intergovernmental	\$ 351,984	\$ 326,646	\$ (25,338)
Public Support	32,500	35,935	
Interest Income		749	
Miscellaneous	2,573	99	(2,474)
TOTAL REVENUES	387,057	363,429	(27,812)
<u>EXPENDITURES</u>			
Current:			
Salaries	149,680	148,940	740
Fringe	12,945	13,111	(166)
Meals	114,404	115,935	(1,531)
Travel	9,074	8,735	339
Operating Services	52,783	54,410	(1,627)
Operating Supplies	13,352	14,043	(691)
Other Costs	2,826	524	2,302
Capital Outlay	6,894	6,118	776
Utility Assistance	1,222	1,222	0
			0
TOTAL EXPENDITURES	363,180	363,038	142
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	23,877	391	(27,670)
<u>OTHER FINANCING SOURCES (USES)</u>			
Operating Transfers In	3,759	41,812	38,053
Operating Transfers Out	(3,759)	(34,757)	(16,566)
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	23,877	7,446	\$ (6,183)
<u>FUND BALANCES</u>			
Beginning of Year	34,851	34,851	
End of Year	\$ 58,728	\$ 42,297	

The accompanying notes are an integral part of these financial statements.

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a. Reporting Entity:

In 1964, the State of Louisiana passed Act 456 which authorized the charter of voluntary councils on aging for the welfare of aging people in their representative parishes. Charters are issued by the Louisiana Secretary of State upon approval by the Governor's Office of Elderly Affairs. The Lincoln Council on Aging, Inc. is a non-profit, quasi-public corporation which must comply with the policies and regulations established by the Governor's Office of Elderly Affairs the state agency which provides the council with most of its revenues, other entities that provide the council with federal, state, or local funds may impose some additional requirements.

The primary function of the Lincoln Council on Aging, Inc. is to improve the quality of life for the parish's elderly and to provide services to the elderly as well as coordinate and monitor the services of other local agencies serving the aging people of the parish. Some of the services provided by the council include congregate and home delivered meals, nutritional education, information and referral services, legal assistance, homemaker services, discount services, material aid, outreach operating senior centers, and transportation. A Board of Directors, consisting of 15 voluntary members who serve three-year terms, governs the Council.

The Council is not a component unit of another primary government nor does it have any component units which are related to it. Therefore, the Council has presented its financial statements as a separate special-purpose government.

b. Presentation of Statements:

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. In November of 1984, the GASB issued a Codification of Governmental Accounting and Financial Reporting Standards. This

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

NOTES TO THE FINANCIAL STATEMENTS

codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments.

The accompanying financial statements conform to generally accepted accounting principles for state and local governments. These statements have also incorporated any applicable requirements set forth by Audits of State and Local Governmental Units, the industry audit guide issued by the American Institute of Certified Public Accountants: Subsection VI - Annual Financial Reporting, accounting manual for Governor's Office of Elderly Affairs contractors: and, the Louisiana Governmental Audit Guide.

c. Fund Accounting:

The Council uses funds and account groups to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain functions or activities.

The accounts of the Council are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures, or expenses, as appropriate. Resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into two generic fund types and two broad fund categories (account groups).

Governmental funds are used to account for all or most of the Council's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition of general fixed assets, and the servicing of general long-term debt.

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

NOTES TO THE FINANCIAL STATEMENTS

The governmental funds and the programs comprising them as presented in the financial statements are described as follows:

General Fund

The General Fund is the general operating fund of the Council. It is used to account for all financial resources except those required to be accounted for in another fund. These discretionary funds are accounted for and reported according to the source (federal, state, or local) from which they are derived. In addition, the servicing of general long-term debt is accounted for in the General fund because unrestricted resources are used to pay for the liabilities incurred by this fund and there are no legal mandates to use a debt service fund.

The following types of programs comprise the Council's General Funds:

Other Local

Revenues, such as, (1) donations from the general public, (2) income from various fund raisers (3) program service revenue from renting Medic alert units and providing Medicaid services, and (4) interest income earned on idle funds which have been invested, have been recorded in the "other local" program of the General Fund. Expenses incurred which are not chargeable to specific programs are recorded as "other local" program expenditures. Also, expenses incurred to produce related program service fees and fund raising income are charged as "other local" program expenditures. "Other local" funds are also used as transfers to special revenue funds to supplement those programs. In addition, fixed asset additions are generally paid with "other local" funds.

Senior Activities

The participants at the Council's Senior Center solicit public support through activities to help offset the cost of operating these centers as well as to raise funds for activities that are not paid for through the grants from the Governor's Office of Elderly Affairs. The types of activities used to raise these funds consist of craft sales, raffles, dances,

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

NOTES TO THE FINANCIAL STATEMENTS

and refreshment sales. There is no restriction on how the net proceeds of these activities are used. However, any expenses paid by the Council to assist the senior citizens in producing revenues for their activities must be reimbursed to the Council by the senior citizens from the revenues they generate.

Local

Local funds are received from various sources; such funds not being restricted to any special use.

PCOA (ACT 735)

PCOA (Act 735) funds are appropriated for the Council by the Louisiana Legislature and remitted to the Council via the Governor's Office of Elderly Affairs (GOEA). The Council may use these "Act 735" funds at its discretion provided the program is benefiting people who are at least 60 years old.

Section 5310

Section 5310 funds are provided by the United States Department of Transportation through the Louisiana Department of Transportation and Development. Funds received by the Council are based on actual operating costs of providing transportation services to rural residents within Lincoln Parish. The Transportation portion of in-kind contributions is an allowed cost for purposes of requesting reimbursement under this program. Because money received under this program is for reimbursement of costs previously incurred, the Council can use these funds for discretionary purposes. This is why these Section 5310 funds are recorded in the Council's General Fund.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments and major capital projects) that are legally restricted to expenditures for specified purposes. Most of the Council's special revenue funds are provided by GOEA. The Title III Funds are provided by the United States Department of Health

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

NOTES TO THE FINANCIAL STATEMENTS

and Human Services – Administration on Aging through the governor’s Office of Elderly Affairs which in turn “passes through” the funds to the Council.

The following are the funds which comprise the Council's Special Revenue Funds:

Title III-B: Ombudsman Fund

The Ombudsman Fund is used to account for funds used to provide people age 60 and older residing in long-term care facilities a representative to ensure that such resident's rights are upheld, to resolve complaints by residents with the management of the long-term care facility, and to promote quality care at the facility.

Title III-B Supportive Services Fund

Title III-B Supportive Services Fund is used to account for funds which are to provide a variety of social services; such as, information and assistance, access services, in-home services, community services, legal assistance, and outreach for people age 60 and older.

Title III-C Area Agency Administration (AAA) Fund

The Title III-C Area Agency Administration (AAA) Fund is used to account for some of the administrative costs associated with operating the Special Programs for the Aging.

Title III C – 1 Fund

The Title III C-1 Fund is used to account for funds which are used to provide nutritional, congregate meals to the elderly in strategically located centers. During the fiscal year July 1, 1999 to June 30, 1999 the Council served about 15,000 congregate meals.

Title III C – 2 Home Delivered Meals Fund

Title III C – 2 Fund is used to account for funds which are used to provide nutritional, home delivered meals to homebound older persons.

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

NOTES TO THE FINANCIAL STATEMENTS

During the fiscal year July 1, 1998 to June 30, 1999, the Council served about 38,750 home delivered meals

Title III – D Fund

The III – D Fund is used to account for funds which are used to provide in-home services to frail older individuals, including in-home supportive services for older individuals who are victims of Alzheimer's disease and related disorders with neurological and organic brain dysfunction, and to the families of such victims.

Title III – F Fund

The Title III – F fund is used to account for funds used for disease prevention and health promotion activities or services, such as; (1) equipment and materials (scales to weigh people, educational materials, and exercise equipment), (2) home injury control, (3) medication management, (4) mental health, and (5) nutrition (assessment/screening, counseling, and education). The law directs the state agency administering this program to "give priority to areas of the state which are medically underserved and in which there are a large number of older individuals who have the greatest economic and social need."

Senior Center Fund

The Senior Center Fund is used to account for the administration of Senior Center program funds appropriated by the Louisiana Legislature to the Governor's office of Elderly Affairs, which in turn "passes through" the funds to the Council. This program provides community service centers at which older persons receive supportive services and participate in activities which foster their independence, enhance their dignity, and encourage their involvement in and with the community. The Council operates two senior centers in Lincoln Parish, Louisiana.

Audit Fund

The Audit Fund is used to account for funds received from the Governor's Office of Elderly Affairs that are restricted to use as a

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

NOTES TO THE FINANCIAL STATEMENTS

supplement to pay for the cost of having an annual audit (or compilation) of the Council's financial statements.

Utility Assistance Fund

The Utility Assistance Fund is used to account for the administration of programs that are sponsored by local utility companies. The companies collect contributions from service customers and employees and remit the funds directly to the Council or to the Louisiana Association of Councils on Aging (LACOA), which in turn remits funds relating to Lincoln Parish to the Council. These funds are used to provide financial assistance to the elderly for the payment of their utility bills.

U.S.D.A. Fund

The U.S.D.A. Fund is used to account for the administration of Nutrition Program for the Elderly funds provided by the United States Department of Agriculture through the Governor's Office of Elderly Affairs, which in turn "passes through" the funds to the Council. This program reimburses the service provider about 55 cents for each congregate and home-delivered meal served to an eligible participant so that United States food and commodities may be purchased to supplement these programs.

d. Account Groups:

An account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. The following two account groups are not "funds".

General Fixed Assets

The fixed assets (capital outlays) used in governmental fund type operations of Lincoln Council on Aging, Inc. are accounted for (capitalized) in the General Fixed Assets Account Group and are recorded as expenditures in the government fund types when purchased.

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

NOTES TO THE FINANCIAL STATEMENTS

General Long-Term Debt

Long – term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group. The General Long-Term Debt Account Group shows only the measurement of financial position and is not involved with measurement of results of operations. Principal and interest payments on long-term liabilities (bank loans and capital lease obligations) are accounted for in the General Fund because the Council intends to use unrestricted resources to pay them and no legal mandate exists to establish a debt service fund.

e. Basis of Accounting:

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds including the General and Special Revenue Funds, are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decrease (expenditures and other uses) in net current assets.

Governmental funds are maintained on the modified accrual basis of accounting wherein revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable, except for the following.

- (1) Compensated absences are recorded as expenditures when paid with expendable available financial resources.

f. Transfers:

Advances between funds which are not expected to be repaid are accounted for as transfers. In those cases where repayment is expected, the advances are classified as due from other funds or due to other funds on the balance sheet. Short-term interfund loans are classified as interfund receivables/payables

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

NOTES TO THE FINANCIAL STATEMENTS

g. Budget Policy:

The Council used the following procedures to derive in the budgetary data which has been presented in Exhibits C and D of these financial statements.

The Governor's Office of Elderly Affairs "GOEA" notifies the Council each year as to the funding levels for each programs' grant award.

The Council may also obtain grants from agencies other than GOEA and the Council considers the potential revenues to be earned under those grants.

Projections are made of revenues from other sources based on past trends and data available to form expectations of future revenues.

The Executive Director prepares a proposed budget based on the expected funding levels and then submits the budget to the Board of Directors for approval.

The Board of Directors reviews and adopts the budget before May 31 of the current year for the next year.

The adopted budget is forwarded to the Governor's Office of Elderly Affairs for final approval.

All budgetary appropriations lapse at the end of each fiscal year (June 30). Occasionally, the Council will receive a special project grant which may operate on a period different from the Council's normal fiscal year, and therefore, have a specified date where the budgetary appropriations will lapse.

The budget is prepared on modified accrual basis, consistent with the basis of accounting, for comparability of budgeted and actual revenues and expenditures.

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

NOTES TO THE FINANCIAL STATEMENTS

Budgeted amounts included in the accompanying financial statements include the original adopted budget amounts and all subsequent amendments. There was only one amendment during the year which was effective May 26, 1999

Actual amounts are compared to budgeted amounts periodically during the fiscal year as a management control device.

The Council may transfer funds between line items as often as required but must obtain prior approval from the Governor's Office of Elderly Affairs for funds received under grants from this state agency. As a part of this grant awards, GOEA requires the Council to amend its budget in cases where actual costs for a particular cost category exceed the budgeted amount by more than 10%. Otherwise, the excess costs could be labeled as unauthorized expenditures.

Expenditures cannot legally exceed appropriations on an individual fund level.

The Council is not required by state or local law to prepare a budget for every program or activity it conducts. Accordingly, some General Fund activities are not budgeted, particularly if they are deemed to be immaterial by management.

Amounts were not budgeted for revenues and expenses for the Utility Assistance Fund because they were not legally required and the amount of revenue to be received under this program could not be determined.

h. Comparative Data:

Comparative data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the Council's financial position and operations. However, presentation of comparative data by fund type have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

NOTES TO THE FINANCIAL STATEMENTS

Total columns on the combined financial statements are captioned "memorandum only" to indicate that they are presented only to help with financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

i. **Fixed Assets, Including Property Leased Under Capital Leases:**

Assets which cost at least \$250 and which have an estimated useful life a greater than 1 year are capitalized as fixed assets. All fixed assets are stated at historical cost or estimated historical cost, if actual historical cost is not available. Donated fixed assets are stated at their estimated fair market value on the date donated. No depreciation has been provided on general fixed assets.

Capital leases are recorded at the inception of the lease as capital outlay expenditures and other financing sources in governmental fund types and as assets and liabilities in the General Fixed Asset and General Long-term Debt accounts groups, respectively, at the present value of the minimum lease payments, using the interest rates stated in the leases. Lease payments are recorded as expenditures on the due date; the portion of the payments applicable to principal, determined by using interest rates implicit in the lease, is reported as a reduction of the capitalized lease obligation in the General Long-term Debt account group

j. **Compensated Absences:**

For governmental fund types, the Council's liability for accumulate unpaid vacation has been recorded in the general long-term debt group of accounts. The liability has been determined using the number of vested vacation hours for each employee multiplied by the employee's current wage rate at the end of the year. An amount is added to this total for social security and Medicare taxes. Accrued vacation benefits will be paid from future years' resources and will be recorded as fund expenditures in the various governmental funds in the year in which they are paid or become due on demand to terminated employees. The Council's sick

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
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NOTES TO THE FINANCIAL STATEMENTS

leave policy does not provide for the vesting of sick leave where payment would have to be made to a terminated employee for any unused portion.

k. Related Party Transactions:

There were not any related party transactions during the fiscal year.

l. Restricted Assets:

Restricted assets represent assets which have been primarily acquired through donations whereby the donor has placed a restriction on how the donation can be used by the Council (i.e., utility assistance funds). Restricted assets are offset by a corresponding reservation of the Council's fund balance.

m. Reservation and Designations of Fund Balances:

The Council "reserves" portions of its fund balance that are not available for expenditure because resources have already been expended (but not consumed), or a legal restriction has been placed on certain assets which make them only available to meet future obligations.

Designated allocations of fund balances result when the Council's management intends to expend certain resources in a designated manner.

n. Prepaid Expenses:

The Council has elected not to expense amounts paid for future services until those services are consumed to comply with the cost reimbursement terms of its grant agreements. The fund balances in the governmental fund types have been reserved for any prepaid expenses recorded in these funds to reflect the amount of fund balance not currently available for expenditure. At year end, there were not any prepaid expenses.

o. Management's Use of Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

NOTES TO THE FINANCIAL STATEMENTS

and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

NOTE 2 – Revenue Recognition – Intergovernmental, Program Service Fees, Public Support, and Miscellaneous Revenues

Intergovernmental

Intergovernmental revenues are recorded in governmental funds as revenues in the accounting period when they become susceptible to accrual, that is, measurable and available (modified accrual basis). Intergovernmental grants do not allow the Council to recognize revenue under the grant award until actual costs are incurred or units of service are provided.

Program Service Fees

Program service fees are recognized when the Council provides the service that entitles the Council to charge the recipient for the services received.

Public Support and Miscellaneous Revenues

The Council encourages and receives contributions from clients to help offset the costs of the Title III-B, C-1, C-2 and D programs. Utility assistance funds are provided from public donations via utility company programs. In addition, various fund raisers are held during the year to obtain funds to offset costs of general operations and senior activities. The timing and amounts of the receipts of public support and miscellaneous revenues are difficult to predict; therefore, they are not susceptible to accrual and are recorded as revenue in the period received.

NOTE 3 – Cash in Bank

The Council maintains a consolidated bank account to deposit the money it collects and to pay its bills. The consolidated bank account is available for use by all funds. The purpose of this consolidated account is to reduce administration costs and facilitate cash management. The consolidated account also allows those funds with available cash balances to cover any negative cash balances in other funds at year end. At June 30, 1999, the balance of the

LINCOLN COUNCIL ON AGING, INC.
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NOTES TO THE FINANCIAL STATEMENTS

Council's consolidated bank account was \$8,721. The related bank balance (collected deposits) at that date was \$25,113. All of the deposits were covered by federal depository insurance. GASB Statement 3 categorizes the credit risk of these deposits as Category 1 because they are fully insured.

NOTE 4 - Investments

State statutes authorize the Council to invest temporarily idle monies in the following:

1. United States Treasury Bonds,
2. United States Treasury Notes,
3. United States Treasury Bills,
4. Obligations of U.S. Government Agencies, including such instruments as Federal Home Loan Bank bonds, Government National Mortgage Association bonds, or a variety of "Federal Farm Credit" bonds,
5. Fully collateralized certificates of deposit issued by qualified commercial banks and savings and loan associations located within the State of Louisiana,
6. Fully collateralized repurchase agreements,
7. Fully collateralized interest-bearing checking accounts, and
8. Mutual or Trust Fund institutions which are registered with the Securities and Exchange Commission under the Security Act of 1933 and the Investment Act of 1940, and which have underlying investments consisting solely of and limited to securities of the United States Government or its agencies.

The Council's primary purpose for investing is to earn interest income on money that has been determined to be in excess of immediate cash needs.

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

NOTES TO THE FINANCIAL STATEMENTS

At June 30, 1999, investments consisted of the following:

<u>Type of Investment</u>	<u>Amount</u>	<u>Rate</u>	<u>Maturity</u>
American Bank Interest Bearing Checking Account	33,078	4.21%	
Community Trust Bank Interest Bearing Checking	62,549	4.21%	

All of the above deposits were covered by federal depository insurance (Category 1)

The above investments have been recorded at cost, which approximates market value. The market value of the above accounts do not fluctuate. Management intends to hold all investments until their maturity, thus, no entry has been made on the books to reflect any increases or decreases in market value at year end.

NOTE 5 – Grants Receivable

Grants Receivable at June 30, 1999, consisted of reimbursements for expenses incurred under the following programs:

<u>Program</u>	<u>Fund</u>	<u>Funding Agency</u>	<u>Amount</u>
U.S.D.A	Special Revenue	GOEA	\$ 3,159

NOTE 6 – Changes in General Fixed Assets

	Balance June 30 1998	Additions	Deletions	Balance June 30 1999
Office Furniture & Equipment \$	260,326	\$ 56,085	\$ 87,137	\$229,274

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

NOTES TO THE FINANCIAL STATEMENTS

NOTE 7 – In Kind Donations

The Council received \$21,300 in various in-kind contributions during the year which have been valued at their estimated fair market value and presented in this report as revenue. Related expenditures, equal to the in-kind revenues, have also been presented, thereby producing no effect on net income.

A summary of the in-kind contributions and their respective assigned values is as follows:

Senior center/meal site facilities and health screening sites are furnished to the Council without charge.

The Council received additional support through services contributed by volunteers that does not meet the criteria for recognition under generally accepted accounting principles because the Council would not hire additional paid employees to perform these services if volunteers were not available.

NOTE 8 – Board of Directors' Compensation

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member. However, board members are reimbursed for out-of-town travel expenses incurred in accordance with the Council's regular personnel policy.

NOTE 9 – Income Tax Status

The Council, a non-profit corporation, is exempt from federal income taxation under Section 501 (c) (3) of the Internal Revenue Code of 1986 and as an organization that is not a private foundation as defined in Section 509 (a) of the Code. It is also exempt from Louisiana income tax.

NOTE 10 – Changes in Long-Term Debt

Long – term liabilities that will be financed from governmental funds are accounted for in the general long-term debt group of accounts. The following is a summary of changes in the general long-term debt account group.

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

NOTES TO THE FINANCIAL STATEMENTS

	Balance Balance <u>07-01-98</u>	Net Increase (Reductions)	<u>06-30-99</u>
Accumulated unpaid Vacation	\$ <u>1,628</u>	\$ <u>153</u>	\$ <u>1,781</u>

NOTE 11 -- Judgements, Claims and Similar Contingencies

There is no litigation pending against the Council at June 30, 1999. Furthermore, the Council's management believes that any potential lawsuits would be adequately covered by insurance.

NOTE 12 -- Federal Award Programs

The Council receives revenues from various federal and state grant programs which are subject to final review and approval as to allowability of expenditures by the respective grantor agencies. These programs are audited in accordance with the Single Audit Act Amendments of 1996. Any settlements or expenses arising out of a final review are recognized in the period agreed upon by the agency and the Council. Also, it is management's opinion that any audits by the grantor agencies would not produce disallowed program costs and liabilities to such an extent that they would materially affect the Council's financial position

NOTE 13 - Economic Dependency

The Council receives the majority of its revenue from funds provided through grants administered by the Louisiana Governor's Office of Elderly Affairs. The grant amounts are appropriated each year by the federal and state governments. If significant budget cuts are made at the federal and/or state level, the amount of the funds the Council receives could be reduced significantly and have an adverse impact on its operations. Management is not aware of any actions that will adversely effect the amount of funds the Council will receive in the next fiscal year.

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

NOTES TO THE FINANCIAL STATEMENTS

NOTE 14 – Risk Management

The Council is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Council has purchased commercial insurance to cover or reduce the risk of loss that might arise should one of these incidents occur. No settlements were made during the year that exceed the Council's insurance coverage.

NOTE 15 – Interfund Transfers

Operating transfers in and out are listed by fund for 1999

<u>Funds Transferring In:</u>	<u>Funds Transferring Out:</u>				<u>TOTALS</u>
	<u>PCOA</u>	<u>Grant</u>	<u>Local</u>	<u>USDA</u>	
Title III – B	\$ -0-	\$4,500	\$2,919	\$ -0-	7,419
Title C – 1	5,414	-0-	1,000	11,959	18,353
Title C – 2	-0-	-0-	-0-	14,399	14,399
Title III – D	266	-0-	-0-	-0-	266
Ombudsman	138	-0-	-0-	-0-	138
Title AAA	28	-0-	-0-	-0-	28
USDA	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>1,209</u>
TOTALS	\$ <u>5,846</u>	\$ <u>4,500</u>	\$ <u>5,128</u>	\$ <u>26,338</u>	\$ <u>41,812</u>

SUPPLEMENTARY FINANCIAL INFORMATION

**LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
FOR THE YEAR ENDED JUNE 30, 1999**

**SCHEDULE OF PROGRAM REVENUES AND EXPENDITURES AND
CHANGES IN FUND BALANCE - GENERAL FUND**

	<u>PROGRAMS OF THE GENERAL FUND</u>		
	<u>LOCAL (UNRESERVED)</u>	<u>PCOA (ACT 735)</u>	<u>TOTAL</u>
<u>REVENUES</u>			
Intergovernmental:			
Office of Elderly Affairs	\$ 0	\$ 21,779	\$ 21,779
Local Governments	5,000	0	5,000
LA Department of Transportation & Development	26,762	0	26,762
Interest Income	3,511	0	3,511
Program Service Fees	9,619	0	9,619
In - Kind Contributions	21,300	0	21,300
	<hr/>	<hr/>	<hr/>
<u>TOTAL REVENUES</u>	66,192	21,779	87,971
<u>EXPENDITURES</u>			
Current:			
Travel	310	0	310
Operating Services	11,088	0	11,088
Operating Supplies	1,404	0	1,404
Other Costs	1,733	1,574	3,307
Capital Outlay	35,610	14,359	49,969
In-Kind Contributions	21,300	0	21,300
	<hr/>	<hr/>	<hr/>
<u>TOTAL EXPENDITURES</u>	71,445	15,933	87,378
 Excess of Revenues Over (Under) Expenditures	 (5,253)	 5,846	 593
<u>OTHER FINANCING SOURCES (USES)</u>			
Operating Transfers In	0	0	0
Operating Transfers Out	(1,209)	(5,846)	(7,055)
Proceeds from Sale of Fixed Assets	4,546	0	4,546
	<hr/>	<hr/>	<hr/>

The accompanying notes are an integral part of these financial statements.

**LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
FOR THE YEAR ENDED JUNE 30, 1999**

**SCHEDULE OF PROGRAM REVENUES AND EXPENDITURES AND
CHANGES IN FUND BALANCE - GENERAL FUND**

	<u>PROGRAMS OF THE GENERAL FUND</u>		
	<u>LOCAL (UNRESERVED)</u>	<u>PCOA (ACT 735)</u>	<u>TOTAL</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(1,916)	0	(1,916)
<u>FUND BALANCES</u>			
Beginning of Year	<u>66,456</u>	<u>0</u>	<u>66,456</u>
End of Year	<u>\$ 64,540</u>	<u>\$ 0</u>	<u>\$ 64,540</u>

The accompanying notes are an integral part of these financial statements.

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
FOR THE YEAR ENDED JUNE 30, 1999

**COMBINING SCHEDULE OF PROGRAM REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES -SPECIAL REVENUE FUNDS**

	TITLE III - B		TITLE III - C		
	OMBUDSMAN	SUPPORTIVE SERVICES	AREA AGENCY ADMIN.	TITLE III C - 1	TITLE III C - 2
REVENUES					
Intergovernmental:					
Governor's Office of Elderly Affairs	\$ 5,404	\$ 69,253	\$ 15,323	\$ 40,329	\$ 125,070
Public Support:					
LA Association Council on Aging	0	0	0	0	0
Client Contributions	0	8,576	0	10,712	14,073
Interest Income					
Service Fees	0	0	0	99	0
<u>TOTAL REVENUE</u>	<u>5,404</u>	<u>77,829</u>	<u>15,323</u>	<u>51,140</u>	<u>139,143</u>
EXPENDITURES					
Current:					
Salaries	2,303	50,067	9,247	25,664	43,735
Fringe	193	4,208	1,137	2,380	3,804
Meals	0	0	0	33,465	82,470
Travel	912	807	316	446	6,108
Operating Services	220	24,658	3,736	6,198	12,196
Operating Supplies	157	4,928	445	907	4,581
Other Costs	11	229	186	32	47
Capital Outlay	1,746	351	284	401	601
Utility Assistance	0	0	0	0	0
<u>TOTAL EXPENDITURES</u>	<u>5,542</u>	<u>85,248</u>	<u>15,351</u>	<u>69,493</u>	<u>153,542</u>
Excess of Revenues Over (Under) Expenditures	(138)	(7,419)	(28)	(18,353)	(14,399)
<u>OTHER FINANCING SOURCES (USES)</u>					
Operating Transfers In	138	7,419	28	18,353	14,399
Operating Transfers Out	0	0	0	0	0

The accompanying notes are an integral part of these financial statements.

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
FOR THE YEAR ENDED JUNE 30, 1999

COMBINING SCHEDULE OF PROGRAM REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES -SPECIAL REVENUE FUNDS

<u>SENIOR CENTER</u>	<u>MISC GRANTS</u>	<u>TITLE III - D</u>	<u>TITLE III - F</u>	<u>AUDIT FUNDS</u>	<u>UTILITY ASSISTANCE</u>	<u>USDA</u>	<u>TOTAL</u>
\$ 29,464	\$ 4,500	\$ 1,706	\$ 2,718	\$ 2,405	\$ 0	\$ 30,474	\$ 326,646
							0
							0
0	0	0	0	0	2,574	0	2,574
0	0	0	0	0	0	0	33,361
					150	599	749
0	0	0	0	0	0	0	99
<u>29,464</u>	<u>4,500</u>	<u>1,706</u>	<u>2,718</u>	<u>2,405</u>	<u>2,724</u>	<u>31,073</u>	<u>363,429</u>
16,506	0	1,418	0	0	0	0	148,940
1,263	0	126	0	0	0	0	13,111
0	0	0	0	0	0	0	115,935
0	0	146	0	0	0	0	8,735
4,777	0	220	0	2,405	0	0	54,410
2,999	0	26	0	0	0	0	14,043
0	0	19	0	0	0	0	524
0	0	17	2,718	0	0	0	6,118
0	0	0	0	0	1,222	0	1,222
<u>25,545</u>	<u>0</u>	<u>1,972</u>	<u>2,718</u>	<u>2,405</u>	<u>1,222</u>	<u>0</u>	<u>363,038</u>
3,919	4,500	(266)	0	0	1,502	31,073	391
0	0	266	0	0	0	1,209	41,812
<u>(3,919)</u>	<u>(4,500)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(26,338)</u>	<u>(34,757)</u>

The accompanying notes are an integral part of these financial statements.

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
FOR THE YEAR ENDED JUNE 30, 1999

**COMBINING SCHEDULE OF PROGRAM REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES -SPECIAL REVENUE FUNDS**

	<u>TITLE III - B</u>		<u>TITLE III - C</u>		
	<u>OMBUDSMAN</u>	<u>SUPPORTIVE SERVICES</u>	<u>AREA AGENCY ADMIN.</u>	<u>TITLE III C - 1</u>	<u>TITLE III C - 2</u>
Excess of Revenues Sources Over (Under) Expenditures and Other Uses	0	0	0	0	0
<u>FUND BALANCE-(DEFICIT)</u>					
Beginning of Year	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
End of Year	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

The accompanying notes are an integral part of these financial statements.

**LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
FOR THE YEAR ENDED JUNE 30, 1999**

**COMBINING SCHEDULE OF PROGRAM REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES -SPECIAL REVENUE FUNDS**

<u>SENIOR CENTER</u>	<u>MISC GRANTS</u>	<u>TITLE III - D</u>	<u>TITLE III - F</u>	<u>AUDIT FUNDS</u>	<u>UTILITY ASSISTANCE</u>	<u>USDA</u>	<u>TOTAL</u>
0	0	0	0	0	1,502	5,944	7,446
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,558</u>	<u>34,452</u>	<u>39,010</u>
<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 6,060</u>	<u>\$ 40,396</u>	<u>\$ 46,456</u>

The accompanying notes are an integral part of these financial statements.

LINCOLN COUNCIL ON AGING, INC.
 RUSTON, LOUISIANA
 FOR THE YEAR ENDED JUNE 30, 1999

**SCHEDULE OF PROGRAM EXPENDITURES - BUDGET VS ACTUAL - CONTRACTS
 AND GRANTS PROVIDED THROUGH THE LOUISIANA GOVERNOR'S
 OFFICE OF ELDERLY AFFAIRS (GOEA)**

	BUDGETED EXPENDITURES	ACTUAL EXPENDITURES	VARIANCE FAVORABLE (UNFAVORABLE)
<u>LOCAL - UNRESERVED</u>			
Travel	310	310	0
Operating Services	11,088	11,088	0
Operating Supplies	1,404	1,404	0
Other Costs	1,733	1,733	0
Capital Outlay	35,610	35,610	0
Transfers	1,209	1,209	0
TOTALS	\$ 51,354	\$ 51,354	\$ 0
<u>STATE OF LOUISIANA - ACT 735</u>			
Other Costs	250	250	0
Capital Outlay	15,683	15,683	0
Transfers to Other Funds:			0
III - A	28	28	0
III - C-1	5,414	5,414	0
III - F	266	266	0
OMB	138	138	0
TOTALS	\$ 21,779	\$ 21,779	\$ 0
<u>TITLE III - B SUPPORTIVE SERVICES</u>			
Salaries	\$ 51,096	\$ 50,067	\$ 1,029
Fringe	4,418	4,208	210
Travel	908	807	101
Operating Services	22,721	24,658	(1,937)
Operating Supplies	4,606	4,928	(322)
Other Costs	2,580	229	2,351
Capital Outlay	344	351	(7)
TOTALS	\$ 86,673	\$ 85,248	\$ 1,425

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
FOR THE YEAR ENDED JUNE 30, 1999

SCHEDULE OF PROGRAM EXPENDITURES - BUDGET VS ACTUAL - CONTRACTS
AND GRANTS PROVIDED THROUGH THE LOUISIANA GOVERNOR'S
OFFICE OF ELDERLY AFFAIRS (GOEA)

	<u>BUDGETED</u> <u>EXPENDITURES</u>	<u>ACTUAL</u> <u>EXPENDITURES</u>	<u>VARIANCE</u> <u>FAVORABLE</u> <u>(UNFAVORABLE)</u>
<u>TITLE III - C AREA AGENCY ADMINISTRATION</u>			
Salaries	\$ 9,208	\$ 9,247	\$ (39)
Fringe	798	1,137	(339)
Travel	365	316	49
Operating Services	4,006	3,736	270
Operating Supplies	432	445	(13)
Other Costs	222	186	36
Capital Outlay	294	284	10
TOTALS	\$ 15,325	\$ 15,351	\$ (26)
<u>TITLE III C - 1</u>			
Salaries	\$ 24,683	\$ 25,664	\$ (981)
Fringe	2,135	2,380	(245)
Meals			0
Raw Food	31,500	19,159	12,341
Labor and Non - edibles		14,306	(14,306)
Travel	454	446	8
Operating Services	5,915	6,198	(283)
Operating Supplies	536	907	(371)
Other Costs	276	32	244
Capital Outlay	365	401	(36)
TOTALS	\$ 65,864	\$ 69,493	\$ (3,629)
<u>TITLE III C - 2</u>			
Salaries	\$ 44,601	\$ 43,735	\$ 866
Fringe	3,859	3,804	55
Meals			0
Raw Food	82,629	46,800	35,829
Labor and Non - edibles	0	35,670	(35,670)
Travel	6,288	6,108	180
Operating Services	13,005	12,196	809
Operating Supplies	4,231	4,581	(350)
Other Costs	479	47	432
Capital Outlay	634	601	33
TOTALS	\$ 155,726	\$ 153,542	\$ 2,184

LINCOLN COUNCIL ON AGING, INC.
 RUSTON, LOUISIANA
 FOR THE YEAR ENDED JUNE 30, 1999

**SCHEDULE OF PROGRAM EXPENDITURES - BUDGET VS ACTUAL - CONTRACTS
 AND GRANTS PROVIDED THROUGH THE LOUISIANA GOVERNOR'S
 OFFICE OF ELDERLY AFFAIRS (GOEA)**

	<u>BUDGETED EXPENDITURES</u>	<u>ACTUAL EXPENDITURES</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<u>SENIOR CENTER</u>			
Salaries	\$ 16,481	\$ 16,506	\$ (25)
Fringe	1,424	1,263	161
Operating Services	4,300	4,777	(477)
Operating Supplies	3,500	2,999	501
Transfer to Title IIIB	2,919	2,919	
Transfer to Title C - 1	1,000	1,000	0
	<u>29,624</u>	<u>29,464</u>	<u>160</u>
TOTALS			
<u>TITLE III - D</u>			
Salaries	\$ 1,543	\$ 1,418	\$ 125
Meals	0	0	0
Travel	130	146	(16)
Operating Services	108	220	(112)
Operating Supplies	12	26	(14)
Other Costs	6	19	(13)
Capital Outlay	8	17	(9)
	<u>1,807</u>	<u>1,846</u>	<u>(39)</u>
TOTALS			
<u>TITLE III - F</u>			
Capital Outlay	2,995	2,718	277
	<u>2,995</u>	<u>2,718</u>	<u>277</u>
TOTALS			
<u>AUDIT FUNDS</u>			
Operating Services	\$ 2,405	\$ 2,405	\$ 0
<u>UTILITY ASSISTANCE</u>			
Utility Assistance Program: Entergy - Helping Hands	\$ 1,222	\$ 1,222	\$ 0
<u>MISCELLANEOUS GRANTS</u>			
Transfer to III - B	\$ 4,500	\$ 4,500	\$ 0

LINCOLN COUNCIL ON AGING, INC.
 RUSTON, LOUISIANA
 FOR THE YEAR ENDED JUNE 30, 1999

SCHEDULE OF PROGRAM EXPENDITURES - BUDGET VS ACTUAL - CONTRACTS
AND GRANTS PROVIDED THROUGH THE LOUISIANA GOVERNOR'S
OFFICE OF ELDERLY AFFAIRS (GOEA)

	<u>BUDGETED</u> <u>EXPENDITURES</u>	<u>ACTUAL</u> <u>EXPENDITURES</u>	<u>VARIANCE</u> <u>FAVORABLE</u> <u>(UNFAVORABLE)</u>
<u>U.S.D.A</u>			
Transfer to Title III C - 1	\$ 11,939	\$ 11,939	\$ 0
Transfer to Title III C - 2	14,399	14,399	0
TOTALS	<u>\$ 26,338</u>	<u>\$ 26,338</u>	<u>\$ 0</u>
<u>OMBUDSMAN</u>			
Salaries	\$ 2,069	\$ 2,303	\$ (234)
Fringe	178	193	(15)
Travel	929	912	17
Operating Services	323	220	103
Operating Supplies	35	157	(122)
Other Costs	18	11	7
Capital Outlay	2,254	1,746	508
TOTALS	<u>\$ 5,806</u>	<u>\$ 5,542</u>	<u>\$ 264</u>

**LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA**

**SCHEDULE OF PRIORITY SERVICES-
TITLE III, PART B - GRANT FOR SUPPORTIVE SERVICES**

FOR THE YEAR ENDED JUNE 30, 1999

**# OF
GOEA
GRANT**

Access (30%):	Assisted Transportation	\$ 16,650	
	Case Management	2,598	
	Transportation	43,108	
	Information & assistance	2,530	
	Outreach	<u>1,593</u>	
	Total access expenses	66,479	168.56%
In - Home (15%)	Homemaker	4,294	
	Home Repair	5,293	
	Telephoning	<u>1,992</u>	
	Total in-home expenses	11,579	29.36%
Legal (5%):	Legal assistance	2,320	5.88%
Non-priority services		<u>4,870</u>	
Total Title IIIB Supportive services expenditures		85,248	
Less: Participant contributions		(8,576)	
Transfers in		<u>(7,419)</u>	
Title III B - Supportive services grant		69,253	
Less: Transfers of contract allotments		0	
State Funds		<u>(29,813)</u>	
Original grant award net of additional state homemaker and transportation funds and transfers of contract allotments		<u>\$ 39,440</u>	

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
FOR THE YEAR ENDED JUNE 30, 1999 AND 1998

**COMPARATIVE SCHEDULE OF GENERAL FIXED ASSETS AND CHANGES IN
GENERAL FIXED ASSETS**

	BALANCE JUNE 30 1998	ADDITIONS	DELETIONS	BALANCE JUNE 30 1999
<u>GENERAL FIXED ASSETS, AT COST:</u>				
Office Furniture & Equipment	\$ 260,326	\$ 56,085	\$ 87,137	\$ 229,274
<u>INVESTMENT IN GENERAL FIXED ASSETS:</u>				
Property Acquired Prior to 7/1/85*	\$ 67,874	\$ 0	\$ 65,374	\$ 2,500
Property Acquired After 7/1/85 from				
Title III C-1	17,086	400	3,320	14,166
Title III C-2	22,985	601	3,378	20,208
Title III B-AAA	6,580	283	1,424	5,439
Title III B-SS	18,085	351	4,796	13,640
Act 735	26,868	14,359	0	41,227
General Fund	22,662	35,610	7,915	50,357
Senior Center	40,328	0	930	39,398
Title III-D	1,443	17		1,460
Title III-F	9,293	2,718	0	12,011
OMBUDSMAN	126	1,746	0	1,872
Section 5310	30,410	0	0	30,410
	<u>263,740</u>	<u>56,085</u>	<u>87,137</u>	<u>232,688</u>
Less: Item of a maintenance nature (not capital outlay)	<u>(3,414)</u>	<u>0</u>	<u>0</u>	<u>(3,414)</u>
<u>TOTAL INVESTMENT IN GENERAL FIXED ASSETS</u>	<u>\$ 260,326</u>	<u>\$ 56,085</u>	<u>\$ 87,137</u>	<u>\$ 229,274</u>

*Records reflecting sources from which assets were ac
maintained prior to 7/1/85.

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
FOR THE YEAR ENDING JUNE 30, 1999

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

<u>FEDERAL GRANTOR/PASS THROUGH GRANTORS/PROGRAM TITLE</u>	<u>FEDERAL CFDA NUMBER</u>	<u>PROGRAM OR AWARD AMOUNT</u>	<u>REVENUE RECOGNIZED</u>	<u>EXPENDITURES</u>
<u>Department of Health and Human Services</u>				
Passed Through the Louisiana Governor's				
Office of Elderly Affairs:				
Special Programs for the Aging:				
Title III B - Supportive Services	93.633	39,440	39,440	39,440
Title III C - Area Agency				
Administration	93.633	11,492	11,492	11,492
Title III C-1 - Congregate Meals	93.635	39,520	39,520	39,520
Title III C-2 - Home Delivered	93.635	20,706	20,706	20,706
Meals				
Title III D - In Home Services	93.641	1,450	1,450	1,450
Title III-B - Ombudsman	93.533	3,669	3,669	3,669
(Long-term care)				
Title III-F-Frail, elderly assistance	93.043	2,310	2,310	2,310
 <u>Department of Agriculture</u>				
Passed Through the Louisiana Governor's				
Office of Elderly Affairs:				
U.S.D.A. - Cash in Lieu of				
Commodities	10.570	27,315	27,315	27,315

LINCOLN COUNCIL ON AGING, INC.
SCHEDULE OF FINDING AND QUESTION COSTS
FOR THE YEAR ENDED JUNE 30, 1999

A. SUMMARY OF AUDIT RESULTS

1. The auditor's report expresses an unqualified opinion on the general purpose financial statements of Lincoln council on Aging, Inc.
2. No reportable conditions were disclosed during the audit of the general purpose financial statements.
3. No instances of noncompliance material to the general purpose financial statements of Lincoln Council on Aging, Inc., Inc. were disclosed during the audit.
4. There are no major programs.
5. The threshold for distinguishing Types A and B programs was \$300,000.
6. Lincoln Council on Aging, Inc. was not determined to be low-risk auditee.

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

As of June 30, 1999, all cash accounts were adequately covered by FDIC insurance. It was determined that during the year bank balances exceeded this coverage. Through inquiries at the bank it was determined that there was no pledged collateral to cover these excess deposits.

C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT

None

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 1999

There were no prior year findings.

LINCOLN COUNCIL ON AGING, INC.
RUSTON, LOUISIANA
JUNE 30, 1999

CORRECTIVE ACTION PLAN

The council will make contact with the appropriate bank and request that adequate collateral be pledged to cover excess deposits over the FDIC coverage.