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INDEPENDENT AUDITOR'S REPORT

**LIVINGSTON PARISH ASSESSOR
LIVINGSTON, LOUISIANA**

FINANCIAL STATEMENTS

DECEMBER 31, 1998

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Release Date JUL 4 1999

**LIVINGSTON PARISH ASSESSOR
LIVINGSTON, LOUISIANA**

**ANNUAL FINANCIAL STATEMENTS WITH AUDITOR'S REPORT
FOR THE YEARS ENDED DECEMBER 31, 1998 AND 1997**

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INDEPENDENT AUDITORS' REPORT

Honorable Charles A. Abels
Livingston Parish Assessor
Livingston, Louisiana

We have audited the accompanying general purpose financial statements of the Livingston Parish Assessor, a component unit of the Livingston Parish Police Jury, Livingston, Louisiana, as of and for the two years ended December 31, 1998, as listed in the table of contents. These general purpose financial statements are the responsibility of the Assessor. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and government auditing standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Livingston Parish Assessor, Livingston, Louisiana, as of December 31, 1998, and the results of its operations for the two years then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued our report dated June 28, 1999 on our consideration of the Assessor's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

McRight & Associates

Baton Rouge, Louisiana
June 28, 1999

LIVINGSTON PARISH ASSESSOR
LIVINGSTON, LOUISIANA

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
DECEMBER 31, 1998

A S S E T S

	<u>Governmental</u> <u>Fund Type</u>	<u>General</u> <u>Fund</u>
Cash (Note 5)	\$ 68,715	
Investments, at cost (Note 5)	412,072	
Ad Valorem Tax Receivable	697,183	
Tax Roll Fees	21,908	
State Revenue Sharing Receivable	15,000	
Equipment (Note 2)	-	
	\$1,214,878	
Total Assets	\$1,214,878	

L I A B I L I T I E S A N D F U N D E Q U I T Y

Liabilities:	
Accounts Payable	\$ 1,746
	1,746
Total Liabilities	1,746
Fund Equity:	
Investment in General Fixed Assets	-
Fund Balance:	
Unreserved - Undesignated	1,213,132
Total Fund Equity	1,213,132
Total Liabilities and Fund Equity	\$1,214,878

The accompanying notes are an integral part of this statement

Account
Group

Total
(Memorandum Only)

General
Fixed Assets

	<u>1998</u>	<u>1996</u>
\$ -	\$ 68,715	\$ 331,839
-	412,072	
-	697,183	534,381
	21,908	3,851
	15,000	
<u>113,580</u>	<u>113,580</u>	<u>80,698</u>
<u>113,580</u>	<u>\$1,328,458</u>	<u>\$ 950,769</u>
\$ -	\$ 1,746	\$ 3,617
-		
<hr/>	<hr/>	<hr/>
-	1,746	3,617
<hr/>	<hr/>	<hr/>
<u>113,580</u>	113,580	80,698
-	1,213,132	866,454
<u>113,580</u>	1 <u>326,712</u>	<u>947,152</u>
<u>\$113,580</u>	<u>\$1,328,458</u>	<u>\$ 950,769</u>

LIVINGSTON PARISH ASSESSOR
LIVINGSTON, LOUISIANA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUND TYPE - GENERAL FUND
FOR THE YEARS ENDED DECEMBER 31, 1998 AND 1997

<u>REVENUES</u>	<u>1998</u>	<u>1997</u>
Taxes - Ad valorem	\$752,848	\$834,987
State Revenue Sharing	15,000	-
Tax Rolls Fees	27,815	22,096
Information Services	1,388	1,683
Interest	27,214	19,061
	<hr/>	<hr/>
TOTAL REVENUES	824,265	877,827
	<hr/>	<hr/>
<u>EXPENDITURES</u>		
General Government		
Current Operating		
Salaries		
Assessor	69,550	69,550
Deputies	248,746	262,184
Other	114,609	76,468
Insurance Benefits	81,512	77,359
Retirement Benefits	25,781	23,589
Unemployment Benefits	304	417
Supplies - Office	20,297	31,982
Supplies - Auto	1,687	2,731
Supplies - Uniforms	1,457	907
Travel & Education	34,760	47,301
Expense Allowance	6,955	6,955
Telecommunications	11,942	8,153
Postage & Shipping	1,744	3,845
Dues, Ads & Publications	2,553	2,809
Insurance - Other	9,745	2,052
Equipment Expense	5,721	6,610
Professional Services	22,929	39,320
Capital Outlay	782	32,108
	<hr/>	<hr/>
TOTAL EXPENDITURES	661,074	694,340
Excess of revenues over expenditures	163,191	183,487
Fund Balance at beginning	1,049,941	866,454
	<hr/>	<hr/>
Fund Balance at end of year	1,213,132	1,049,941
	<hr/> <hr/>	<hr/> <hr/>

The accompanying notes are an integral part of this statement

LIVINGSTON PARISH ASSESSOR
LIVINGSTON, LOUISIANA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - BUDGET (GAAP BASIS) AND ACTUAL -
GENERAL FUND TYPE
FOR THE YEAR ENDED DECEMBER 31, 1998

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u> <u>FAVORABLE</u> <u>(UNFAVOR.)</u>
<u>REVENUES</u>			
Taxes - Ad valorem	\$752,848	\$805,390	\$(52,542)
State Revenue Sharing	15,000	15,000	-
Tax Rolls Fees	27,815	20,000	7,815
Information Services	1,388	1,500	(112)
Interest	<u>27,214</u>	<u>28,500</u>	<u>(1,286)</u>
TOTAL REVENUES	<u>824,265</u>	<u>870,390</u>	<u>(46,125)</u>
<u>EXPENDITURES</u>			
General Government			
Current Operating			
Salaries			
Assessor	69,550	69,550	-
Deputies	248,746	248,750	4
Other	114,609	113,000	(1,609)
Insurance Benefits	81,512	81,250	(262)
Retirement Benefits	25,781	25,650	(131)
Unemployment Benefits	304	350	46
Supplies - Office	20,297	21,500	1,203
Supplies - Auto	1,687	2,000	313
Supplies - Uniforms	1,457	1,457	-
Travel & Education	34,760	34,000	(760)
Expense Allowance	6,955	6,955	-
Telecommunications	11,942	12,000	58
Postage & Shipping	1,744	2,000	256
Dues, Ads & Publ.	2,553	2,750	197
Insurance - Other	9,745	9,215	(530)
Equipment Expense	5,721	1,500	(4,221)
Professional Services	22,929	23,000	71
Capital Outlay	782	6,500	5,718
TOTAL EXPENDITURES	<u>661,074</u>	<u>661,427</u>	<u>353</u>
Excess of revenues over expenditures	163,191	208,963	(45,772)
Fund Balance at beginning	<u>1,049,941</u>	<u>1,049,941</u>	-
Fund Balance at ending	<u>1,213,132</u>	<u>1,258,904</u>	<u>(45,772)</u>

The accompanying notes are an integral part of this statement

LIVINGSTON PARISH ASSESSOR
LIVINGSTON, LOUISIANA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - BUDGET (GAAP BASIS) AND ACTUAL -
GENERAL FUND TYPE
FOR THE YEAR ENDED DECEMBER 31, 1997

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE FAVORABLE (UNFAVOR.)</u>
REVENUES			
Taxes - Ad valorem	\$834,987	\$692,743	\$142,244
State Revenue Sharing		-	
Tax Rolls Fees	22,096	5,008	17,088
Information Services	1,683	1,800	(117)
Interest	<u>19,061</u>	<u>17,158</u>	<u>1,903</u>
TOTAL REVENUES	<u>877,827</u>	<u>716,709</u>	<u>161,118</u>
EXPENDITURES			
General Government			
Current Operating			
Salaries			
Assessor	69,550	69,550	
Deputies	262,184	262,184	
Other	76,468	76,468	
Insurance Benefits	77,359	77,324	(35)
Retirement Benefits	23,589	23,590	1
Unemployment Benefits	417	438	21
Supplies - Office	31,982	34,000	2,018
Supplies - Auto	2,731	3,204	473
Supplies - Uniforms	907	907	
Travel & Education	47,301	48,000	699
Expense Allowance	6,955	6,955	
Telecommunications	8,153	8,700	547
Postage & Shipping	3,845	4,000	155
Dues, Ads & Publ.	2,809	3,000	191
Insurance - Other	2,052	2,052	
Equipment Expense	6,610	7,000	390
Professional Services	39,320	39,000	(320)
Capital Outlay	32,108	33,500	1,392
TOTAL EXPENDITURES	<u>694,340</u>	<u>699,872</u>	<u>5,532</u>
Excess of revenues over expenditures	183,487	16,837	166,650
Fund Balance at beginning	<u>866,454</u>	<u>866,454</u>	-
Fund Balance at ending	<u>1,049,941</u>	<u>883,291</u>	<u>166,650</u>

The accompanying notes are an integral part of this statement

LIVINGSTON PARISH ASSESSOR
LIVINGSTON, LOUISIANA

NOTES TO FINANCIAL STATEMENTS

INTRODUCTION

As provided by Article VII, Section 24 of the Louisiana Constitution of 1974, the assessors are elected by the voters of each parish, Orleans Parish excepted, and serve terms of four years. The assessors assess property, prepare tax rolls, and submit the rolls to the Louisiana Tax Commission as prescribed by law. The Assessor is authorized to appoint as many deputies as may be necessary for the efficient operation of the office and provides assistance to the taxpayers of the parish. The deputies are authorized to perform all functions of the office, but the assessor is officially and pecuniary responsible for the actions of the deputies.

The Assessor's office is located in the Livingston Parish Courthouse in Livingston, Louisiana. The Assessor employs 13 employees, including 9 deputies. In accordance with Louisiana law, the assessor bases real and movable property assessments on conditions existing on January 1 of the tax year. The assessor completes an assessment listing by May 1 of the tax year and submits the list to the parish governing authority and the Louisiana Tax Commission as prescribed by law. Once the assessment listing is approved, the assessor submits the assessment roll to the parish tax collector who is responsible for collecting and distributing taxes to the various taxing bodies.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying component unit financial statements of the Livingston Parish Assessor have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) was established to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities.

LIVINGSTON PARISH ASSESSOR
LIVINGSTON, LOUISIANA

NOTES TO FINANCIAL STATEMENTS

B. REPORTING ENTITY

As the governing authority of the parish, for reporting purposes, the Livingston Parish Police Jury is the financial reporting entity for Livingston Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financial accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the Livingston Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the police jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

LIVINGSTON PARISH ASSESSOR
LIVINGSTON, LOUISIANA

NOTES TO FINANCIAL STATEMENTS

Because of one or more of the reasons stated above, the assessor was determined to be a component unit of the Livingston Parish Police Jury, the financial reporting unit. The accompanying financial statements present information only on the funds maintained by the assessor and do not present information on the police jury, the general government services provided by the governmental unit, or the other governmental units that comprise the financial reporting entity.

C. FUND ACCOUNTING

The assessor uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

General Fund

The General Fund, as provide by Louisiana Revised Statue 13:781, is the principal fund of the assessor and is used to account for the operations of the assessor's office. Compensation received from the various taxing bodies is accounted for in this fund. General operating expenditures are paid from this fund.

D. BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

LIVINGSTON PARISH ASSESSOR
LIVINGSTON, LOUISIANA

NOTES TO FINANCIAL STATEMENTS

The governmental fund is accounted for using the modified accrual basis of accounting. The revenues are recognized when they become measurable and available as net current assets. Ad valorem taxes and interest revenues are treated as "susceptible to accrual".

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

E. BUDGET PRACTICES

The assessor prepares a budget at the beginning of each year based upon prior year expenditures and anticipated revenues for the budget year. The proposed budget is prepared on a modified accrual basis of accounting and is made available for public inspection no later than 15 days prior to the beginning of the year. A public hearing on the budget is advertised in the assessor's official journal (Denham Springs News). Annual appropriated budgets are adopted for the General Fund. All annual appropriations lapse at fiscal year end. Budget amounts included in the accompanying financial statements include the original adopted budget and all subsequent amendments.

Formal budget integration (within the accounting system) is not employed as a management control device. During the fiscal year, actual revenues and expenditures are compared to budgeted revenues and expenditures by the assessor. If actual revenues are falling short of budgeted revenues by five percent (5%) or more or if actual expenditures to date plus projected expenditures for the remainder of the year exceed the budgeted expenditures by five (5%) or more, the original budget is amended by the assessor.

The budget as amended has revenues that vary by more than 5% from the actual revenues received. The variance was caused by auditor's adjusting journal entries that reclassified certain revenue items.

LIVINGSTON PARISH ASSESSOR
LIVINGSTON, LOUISIANA

NOTES TO FINANCIAL STATEMENTS

F. ENCUMBRANCES

The Livingston Parish Assessor does not use encumbrance accounting.

G. CASH AND CASH EQUIVALENTS AND INVESTMENTS

Cash includes amounts in demand deposits, interest-bearing demand deposits, and money market accounts. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the assessor may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

Under state law, the assessor may invest in United States bonds, treasury notes, or certificates. These are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents. Investment are stated at cost.

H. PREPAID ITEMS

The Livingston Parish Assessor's policy is to expense all items in the period purchased. This policy does not materially misstate the financial statements.

I. FIXED ASSETS

Fixed assets used in the governmental fund type operations (general fixed assets) are accounted for in the general fixed assets account group, and are recorded as expenditures in the governmental fund when purchased. Fixed assets are valued at historical cost and no depreciation has been provided on the general fixed assets.

The account group is not a "fund". It is concerned only with the measurement of financial position and is not involved with measurement of results of operations.

LIVINGSTON PARISH ASSESSOR
LIVINGSTON, LOUISIANA

NOTES TO FINANCIAL STATEMENTS

J. COMPENSATED ABSENCES

Accumulated unpaid vacation is recorded as an expenditure in the period paid. The amount of accumulated vacation is undetermined at this time, therefore, no provision has been made in the financial statements.

The cost of current leave privileges, computed in accordance with GASB Codification Section C60, is recognized as a current-year expenditures in the general fund when leave is actually taken. The cost of leave privileges not requiring current resources is recorded in the general long-term obligations account group.

K. LONG-TERM OBLIGATIONS

Long-term obligations expected to be financed from the General Fund are reported in the general long-term obligations account group. Expenditures for principal and interest payments for long-term obligations account group.

L. FUND EQUITY

Reserves

Reserves represent those portions of fund equity not appropriable for expenditure or legally segregated for a specific future time.

Designated Fund Balance

Designated fund balance represents tentative plans for future use of financial resources.

M. TOTAL COLUMNS ON STATEMENTS

The total columns on the statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

LIVINGSTON PARISH ASSESSOR
LIVINGSTON, LOUISIANA

NOTES TO FINANCIAL STATEMENTS

2. CHANGES IN GENERAL FIXED ASSETS

Changes in general fixed assets are summarized as follows:

	1998	1997
Balance - beginning	\$112,806	\$ 80,698
Additions	782	32,108
Deletions		
Balance - ending	113,588	112,806

3. CASH AND RELATED INVESTMENTS

At December 31, 1998, the assessor has cash and cash equivalents (book balances) totaling \$68,715 as follows:

Demand Deposits	\$ 68,715
Time Deposits	
Total	68,715

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 1998, the assessor has \$ 68,715 in deposits. These deposits are secured from risk by \$ 68,715 of federal deposit insurance and the remainder, if any, is secured by pledged securities held by the custodial bank in the name of the fiscal agent bank (GASB Category 3).

LIVINGSTON PARISH ASSESSOR
LIVINGSTON, LOUISIANA

NOTES TO FINANCIAL STATEMENTS

Even though the pledged securities are considered uncollateralized (Category #3) under the provisions of GASB Statement 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the assessor that the fiscal agent has failed to pay deposited funds upon demand.

At December 31, 1998, the assessor had investments totaling \$412,072, of which \$312,000 was invested in certificates of deposits in banks insured by the FDIC and was covered by \$262,000 of FDIC insurance and the remaining was secured by a pledge of securities held by the custodial bank in the name of the fiscal agent bank (GASB Category #). The remaining \$100,072 was invested in a Governmental Money Market Fund through A. G. Edwards & Sons, Inc., these funds are secured by the U. S. Government.

4. PENSION PLAN

Plan Description. Substantially all employees of the Livingston Parish Assessor's office are members of the Louisiana Assessors Retirement System, a multiple-employer (cost-sharing), public employee retirement system (PERS), controlled and administered by a separate board of trustees.

All full-time employees who are under the age of 60 at the time of original employment and are not drawing retirement benefits from any other public retirement system in Louisiana are required to participate in the System. Employees who retire at or after age 55 with at least 12 years of credited service or at or after age 50 with at least 30 years of credited service are entitled to a retirement benefit, payable monthly for life, not to exceed 100 per cent of their final-average salary. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least 12 years of service and do not withdraw their employee contributions may retire at or after age 55 and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established by state statute.

LIVINGSTON PARISH ASSESSOR
LIVINGSTON, LOUISIANA

NOTES TO FINANCIAL STATEMENTS

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana Assessors' Retirement System, Post Office Box 1786, Shreveport, Louisiana 71166-1786, or by calling (318) 425-4446.

Funding Policy. Plan members are required by state statute to contribute 7.0 percent of their annual covered salary and the parish assessor is required to contribute at an actuarially determined rate. The current rate is 5.75 percent of annual covered payroll. Contributions to the System also include one-fourth of one percent of the taxes shown to be collectible by the tax rolls of each parish, plus revenue sharing funds appropriated by the legislature. The contribution requirements of plan members and the parish assessor are established and may be amended by state statute.

As provided by Louisiana Revised Statute 11:103, the employer contributions to the System for the years December 31, 1998, 1997, and 1996, were \$25,781, \$23,589, and \$17,137, respectively, equal to the required contribution for each year.

5. EXPENDITURES OF THE ASSESSOR NOT INCLUDED IN THE FINANCIAL STATEMENTS

The Livingston Parish Police Jury provided the office space and utilities for the Assessor's office for the year ended December 31, 1998. Expenditures for these items are not reflected in the accompanying financial statements.

6. AD VALOREM TAXES

Ad valorem taxes are levied by October 1 at a rate of 8.52 mills and are due upon receipt of the tax bill and are delinquent if not paid before January 1 of the following year. On January 1, a tax lien attaches on property to secure the payment of all taxes, penalties, and interest ultimately imposed.

LIVINGSTON PARISH ASSESSOR
LIVINGSTON, LOUISIANA

NOTES TO FINANCIAL STATEMENTS

The following are the principal taxpayers for the parish:

<u>Taxpayer</u>	<u>Type</u>
South Central Bell Telephone	Utility
Dixie Electric	Utility
Hanson Natural Resources	Timber
Entergy	Utility

7. LITIGATION AND CLAIMS

The assessor has indicated that at December 31, 1998 there were no obligations pending against the assessor's office.

McRight & Associates

Certified Public Accountants

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L. Dalton McRight, mba

Certified Public Accountant

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

We have audited the general purpose financial statements of the Livingston Parish Assessor, a component unit of the Livingston Parish Police Jury, as of and for the year ended December 31, 1998, and have issued our report thereon dated June 28, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Livingston Parish Assessor's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Livingston Parish Assessor's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control structure over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be a material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material

in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weakness.

This report is intended for the information of the Assessor and Legislative Auditor's Office. However, this report is a matter of public record, and its distribution is not limited.

McRight & Associates

June 28, 1999
Baton Rouge, Louisiana

LIVINGSTON PARISH ASSESSOR
LIVINGSTON, LOUISIANA

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 1998

The audit for the year ended December 31, 1996 included a finding for "failure to amend budgets". The current audit indicates that the assessor has corrected this item on non compliance with state law. Therefore, we believe that the finding does not warrant further action.

LIVINGSTON PARISH ASSESSOR
LIVINGSTON, LOUISIANA

CORRECTIVE ACTION PLAN FOR
CURRENT YEAR AUDIT FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 1998

THERE WERE NO AUDIT FINDING OR MANAGEMENT LETTER COMMENTS FOR
THE CURRENT YEAR.