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**RED RIVER PARISH
FAMILIES IN NEED OF SERVICES
FAMILY PRESERVATION/FAMILY SUPPORT PROGRAM
COUSHATTA, LOUISIANA
FINANCIAL REPORT
FOR THE SEVENTEEN MONTHS ENDED
FEBRUARY 28, 1999**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date JUN 23 1999

RED RIVER PARISH FAMILIES IN NEED OF SERVICES
FAMILY PRESERVATION/FAMILY SUPPORT PROGRAM
COUSHATTA, LOUISIANA
TABLE OF CONTENTS
FEBRUARY 28, 1999

	<u>EXHIBIT</u>	<u>SCHEDULE</u>	<u>PAGE</u>
General Purpose Financial Statements	-	-	1
Independent Auditors' Report	-	-	2
Combined Balance Sheet - All Fund Types and Account Groups	A	-	3
Combined Statement of Revenues, Expenditures and Changes in Fund Balance - All Governmental Fund Types - General Fund	B	-	4
Notes to the Financial Statements	-	-	5
Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with <u>Government Auditing Standards</u>	-	-	9
Summary Schedule of Prior Audit Findings	-	1	10
Corrective Action Plan for Current Year Audit Findings	-	2	11

GENERAL PURPOSE FINANCIAL STATEMENTS

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INDEPENDENT AUDITORS' REPORT

Red River Parish Families in Need of Services (FINS)
Family Preservation/Family Support Program
P.O. Box 1369
Coushatta, Louisiana 71019

We have audited the accompanying general purpose financial statements of the Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program, Coushatta, Louisiana, a program of the Louisiana Department of Social Services, Office of Community Services, as of and for the seventeen months ended February 28, 1999, as listed in the table of contents. These general purpose financial statements are the responsibility of the Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the accounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program, Coushatta, Louisiana, as of February 28, 1999, and the results of its operations in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued a report dated May 28, 1999 on our consideration of the Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Hines, Jackson & Hines
Natchitoches, Louisiana
May 28, 1999

RED RIVER PARISH FAMILIES IN NEED OF SERVICES (FINS)
FAMILY PRESERVATION/FAMILY SUPPORT PROGRAM
COUSHATTA, LOUISIANA
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
FEBRUARY 28, 1999

	<u>General Fund</u>	<u>General Fixed Assets</u>	<u>Total Memorandum Only</u>
ASSETS			
CASH	\$ 0	\$ 0	\$ 0
EQUIPMENT	<u>0</u>	<u>12,774</u>	<u>12,774</u>
TOTAL ASSETS	<u>\$ 0</u>	<u>\$ 12,774</u>	<u>\$ 12,774</u>
FUND EQUITY			
INVESTMENT IN GENERAL FIXED ASSETS	\$ 0	\$ 12,774	\$ 12,774
FUND BALANCE, UNRESERVED	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL FUND EQUITY	<u>\$ 0</u>	<u>\$ 12,774</u>	<u>\$ 12,774</u>

The notes to the financial statements are an integral part of this statement.

RED RIVER PARISH FAMILIES IN NEED OF SERVICES (FINS)
FAMILY PRESERVATION/FAMILY SUPPORT PROGRAM
COUSHATTA, LOUISIANA
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - ALL GOVERNMENTAL FUND TYPES - GENERAL FUND
FOR THE SEVENTEEN MONTHS ENDED FEBRUARY 28, 1999

REVENUES		
Grants	\$	268,551
Other		<u>0</u>
 TOTAL REVENUES		 268,551
 EXPENDITURES		
Kisatchie Legal Services		
Salaries and benefits		16,080
Supplies		130
Red River Public Schools		
Salaries and benefits		167,529
Supplies		745
Red River Outreach		
Professional services		64,368
Biddy Ball		
Equipment		6,658
Referees		4,065
Supplies		<u>8,976</u>
 TOTAL EXPENDITURES		 <u>268,551</u>
 EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES		 0
 FUND BALANCE, AT October 1, 1997		 <u>0</u>
 FUND BALANCE, AT February 28, 1999	\$	<u><u>0</u></u>

The notes to the financial statements are an integral part of this statement.

RED RIVER PARISH FAMILIES IN NEED OF SERVICES (FINS)
FAMILY PRESERVATION/FAMILY SUPPORT PROGRAM
COUSHATTA, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
FEBRUARY 28, 1999

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program was created by the Louisiana Department of Social Services, Office of Community Services for the purpose of having a program available for families in need of services in Red River Parish and is administered by Red River Parish School Board.

The accounting and reporting policies of the Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program conform to generally accepted accounting principles as applicable to governments. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial principles. Such accounting and reporting procedures also conform to the requirements set forth in the Louisiana Governmental Audit Guide and to Louisiana Revised Statutes 24:513 and 24:517, and to the industry audit guide, Audits of State and Local Governmental Units.

A. FINANCIAL REPORTING ENTITY

Annually, the State of Louisiana issues general purpose financial statements which include the activity of the Louisiana Department of Social Services. The activity contained in the accompanying financial statements are included in these general purpose financial statements as part of the Louisiana Department of Social Services, Office of Community Services. The general purpose financial statements of the State of Louisiana are issued by the Louisiana Division of Administration - Office of Statewide Reporting and Accounting Policy and are audited by the Louisiana Legislative Auditor. The financial reporting entity consists of a) the primary government (State of Louisiana) b) organizations for which the primary government is financially accountable, and c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the State of Louisiana for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the primary government to impose its will on that organization and/or
 - b. The potential for the organization to impose specific financial burdens on the primary government.
2. Organizations for which the State of Louisiana does not appoint a voting majority but are fiscally dependent on the State.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Based on the application of the criteria described above, the Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program is a program of the Louisiana Department of Social Services which is an agency of the of the State of Louisiana, the financial reporting entity. The accompanying financial statements present

RED RIVER PARISH FAMILIES IN NEED OF SERVICES (FINS)
FAMILY PRESERVATION/FAMILY SUPPORT PROGRAM
COUSHATTA, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
FEBRUARY 28, 1999

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. FINANCIAL REPORTING ENTITY (CONTINUED)

information only on the funds maintained by the Program and do not present information on the State of Louisiana, the general government services provided by that governmental unit, or any other governmental units that comprise the financial reporting entity.

B. FUND ACCOUNTING

The accounts of the Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. The individual funds account for the governmental resources allocated to them for the purpose of carrying on specific activities in accordance with laws, regulations, or other restrictions. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. The funds are grouped in this report into generic fund types and broad fund categories as follows:

General Fund - is the general operating fund of the Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program. It is used to account for all financial resources except those required to be accounted for in another fund. The Program is funded by a grant (93.556-Family Preservation and Family Support) from the United States Department of Health and Human Services passed through the Louisiana Department of Social Services, Office of Community Services. The purpose of the grant is provide family support for those in need of services in Red River Parish.

C. GENERAL FIXED ASSETS

The accounting and reporting treatment applied to the fixed assets associated with a fund are determined by its measurement focus. All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Fixed assets used in the governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. Equipment purchased for use in the operations of the various program activities (i.e., light poles, light fixtures, basketball, baseballs, bats, etc.) are not capitalized. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost.

The fixed asset account group is a "fund". It is concerned only with the measurement of financial position, not with measurement of results of operations.

RED RIVER PARISH FAMILIES IN NEED OF SERVICES (FINS)
FAMILY PRESERVATION/FAMILY SUPPORT PROGRAM
COUSHATTA, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
FEBRUARY 28, 1999

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

D. BASIS OF ACCOUNTING

Basis of Accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The governmental fund type is accounted for using the modified accrual basis of accounting. Its revenues are recognized when they become susceptible to accrual (i.e., when they become measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Purchase of various operating supplies are regarded as expenditures at the time purchased.

E. BUDGETARY PRACTICES

Formal budgetary accounting is employed as a management control. The Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program adopted a budget prior to October 1, 1997 based on the expected funds available from the Department of Social Services, Office of Community Services to run the Program. The budget was amended to reflect changes in the funds available for the Program.

F. COMPENSATED ABSENCES

The Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program does not have any employees. All services are contracted out through the Red River Parish School Board, Red River Outreach, Kisatchie Legal Services or the Bidy Ball Program. Therefore, no liability for compensated absences has been recorded in the accompanying financial statements.

G. CASH

Cash includes not only currency on hand but also demand deposits with banks or other financial institutions and other kinds of accounts that have the general characteristics of demand deposits in that the customer may deposit additional funds at any time and also effectively may withdraw funds at any time without prior notice or penalty.

II. PREPAID ITEMS

Payments made for services that will benefit the Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program beyond February 28, 1999, are recorded as prepaid items.

I. FUND EQUITY

The unreserved fund balances for governmental funds represent the amount available for budgeting future operations.

RED RIVER PARISH FAMILIES IN NEED OF SERVICES (FINS)
FAMILY PRESERVATION/FAMILY SUPPORT PROGRAM
COUSHATTA, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
FEBRUARY 28, 1999

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

J. ENCUMBRANCES

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is not employed by the Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program.

K. ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2 CASH

As reflected on Exhibit A, the Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program had cash totaling \$0 at February 28, 1999.

NOTE 3 CHANGE IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

	Balance September 30, 1997	Additions	Deletions	Balance February 28, 1999
Equipment	\$ 12,774	\$ 0	\$ 0	\$ 12,774
Total	\$ 12,774	\$ 0	\$ 0	\$ 12,774

NOTE 4 LITIGATION

There was no outstanding defensive litigation pending against the Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program at February 28, 1999.

NOTE 5 LEASES

The Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program was not obligated under any capital or operating lease arrangements at February 28, 1999.

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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Red River Parish Families in Need of Services (FINS)
Family Preservation/Family Support Program
P.O. Box 1369
Coushatta, Louisiana 71019

We have audited the financial statements of the Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program, Coushatta, Louisiana, as of and for the seventeen months ended February 28, 1999, and have issued our report dated May 28, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our auditing, we considered the Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operations that we consider to be material weaknesses.

This report is intended for the information of the Red River Parish Families in Need of Services (FINS), Family Preservation/Family Support Program's management, federal awarding agencies, pass-through entities, and the Louisiana State Legislative Auditor. However, this report is a matter of public record and its distribution is not limited.

Hines, Jackson & Hines

Natchitoches, Louisiana
May 28, 1999

RED RIVER PARISH FAMILIES IN NEED OF SERVICES (FINS)
FAMILY PRESERVATION/FAMILY SUPPORT PROGRAM
COUSHATTA, LOUISIANA
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE SEVENTEEN MONTHS ENDED FEBRUARY 28, 1999

<u>Ref. No.</u>	<u>Fiscal Year Finding Initially Occurred</u>	<u>Description of Finding</u>	<u>Corrective Action Taken (Yes, No, Partially)</u>	<u>Planned Corrective Action/Partial Corrective Action Taken</u>
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Nothing came to our attention that would require disclosure under Government Auditing Standards.

RED RIVER PARISH FAMILIES IN NEED OF SERVICES (FINS)
FAMILY PRESERVATION/FAMILY SUPPORT PROGRAM
COUSHATTA, LOUISIANA
CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS
FOR THE SEVENTEEN MONTHS ENDED FEBRUARY 28, 1999

<u>Ref. No.</u>	<u>Description of Finding</u>	<u>Correct Action Planned</u>	<u>Name(s) of Contact Person(s)</u>	<u>Expected Date of Completion</u>
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Nothing came to our attention that would require disclosure under Government Auditing Standards.