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# HOUSING AUTHORITY OF EAST BATON ROUGE PARISH BATON ROUGE, LOUISIANA

GENERAL PURPOSE FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS REPORTS
AS OF AND FOR THE YEAR ENDED SEPTEMBER 30, 1998
WITH SUPPLEMENTAL INFORMATION SCHEDULES

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date. MAR 2 4 1999

WILLIAM DANIEL MCCASKILL, CPA A PROFESSIONAL ACCOUNTING CORPORATION

> 2313 LAKE SHORE DRIVE MANDEVILLE, LOUISIANA 70448

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CORRECTIVE ACTION PLAN

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INDEPENDENT AUDITOR'S REPORT UNQUALIFIED OPINION ON GENERAL PURPOSE FINANCIAL STATEMENTS AND SUPPLEMENTARY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

BOARD OF COMMISSIONERS HOUSING AUTHORITY OF EAST BATON ROUGE PARISH BATON ROUGE, LOUISIANA 70806

I have audited the accompanying general purpose financial statements of the Housing Authority of East Baton Rouge Parish (PHA) as of and for the year ended September 30, 1998, as listed in the table of contents. These general purpose financial statements are the responsibility of the PHA's management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Housing Authority of East Baton Rouge Parish as of September 30, 1998, and the results of its operations and changes in its surplus for the year then ended in conformity with generally accepted accounting principles.

In accordance with <u>Government Auditing Standards</u>, I have also issued a report dated February 3, 1999 on my consideration of the PHA's internal control over financial reporting and my tests of its compliance with certain laws, regulations, contracts and grants.

My audit was conducted for the purpose of forming an opinion on the general purpose financial statements of the PHA taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non Profit organizations, and is not a required part of the general-rurpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly presented in all material respects in relation to the financial statements and any other included supplementary information taken as a whole.

This report is intended solely for the information and use of the Board of Commissioners of the PHA, and for filing with the Department of HUD and should not be used for any other purpose.

William Daniel McCaskill, CPA
A Professional Accounting Corporation

February 3, 1999

Housing Authority of East Baton Rouge Parish Baton Rouge, LA 70806 ALL FUND TYPES AND ACCOUNT GROUPS COMBINED BALANCE SHEET AS OF SEPTEMBER 30, 1998

	109	**GOVERNMENTAL FL	FUNDS		Fiduciary	S TRICOUNT G		
		Special	Debt	Capital	Funds		General	Ţ
ASSETS AND OTHER DEBITS	General	Revenue	Service	Projects	Agency	Fixed	Long Term	(Momorond)
Assets:	Fund	Fund	Fund	Fund	Funds	Assets	Obligations	
Cash and Cash Equivalents	56,484,94	1,607,371,29	5.059.06	000	100 686 45	Classes	St Constitution	(Aii)
Receivables	121,291.85	0	000		-	8 8	3 8	1,708,601,74
Interfund Receivables			800		3 8	8 6	0.00	121,291.85
Prepaid Insurance			8 6		3 6	00.0	0.00	
Other		) c		o		00.0	0.00	108,243,50
	64,290,49	63,740.80	46,909,22	890,101,23	800	00.0	000	1 065 047 74
Land, Structures & Equipment Other Debits:		0.00	00.0	2,319,961,25	00.0	51,003,027.91	0.00	
Amount Available in Debt Service Funds		C C	(		1			
Amount to be Provided for Retirement	3	0.00	1,353,519.28	00.0	00.0	00.0	1,353,519.28	2,707,038.56
of General Long Term Obligations	00.0	00.0	00.00	00.00	0.00	00.0	78,560.09	78,560.09
TOTAL ASSETS AND OTHER DROLLS	7744		-		1	***************************************		
・ クェクト うらうにょう からし つこれにん したむこう	8/35/05/\$	\$1,671,112.09	\$1,405,487.56	ŏ¦	\$100,686.45	51,003,027.91	\$1,432,079.37	\$59,577,482.44
LIABILITIES, EQUITY AND OTHER CREDITS Liabilities.			• 1 1 3 4 1 1			64 91 61 81 81 81		11 11 11 11 11 11 11 ((
	130,681,75	631,900.16	00.0	000	000	8	8	767 591 01
	00:0	117,648.71	00.0	287,041,09	000	S C	8 6	702,301.31 704 880 PM
	00.0	0.00	00.0		100,686,45		8 6	404,003,00
Deferred Revenues	69,667.02	493,437,25	000	000		8 6	8 6	100,000.43
Compensated Absenses Payable	000			8 6	3 6	00.0		203,104.2/
Notes & Bonds Payable	800	8 6	8 6	8 8	8 8	0.00	114,075.06	114,075.06
Total Liabilities	\$200 348 77	\$1 242 986 12	800	\$287,041,06	9	S. 6	88,544.70	88,644
Equity & Other Credits	į ) }	, <del>, , , , , , , , , , , , , , , , , , </del>		5	\$100,000.40	00.0 <b>%</b>	\$Z0Z,719.76	2,033,782.19
Investment in General Fixed Assets	0.0	0.00	000	2 923 021 39	6	K1 002 007 04		
Fund Balances:					3	77	8	53,825,048,30
Reserved for Other	00.0	00:00	00.0	000	0		5	8
Reserved for Debt Payment	00.0	0.00	1.405.487.56	000	000	00.0	86.0	0.00 0.00 0.00 0.00 0.00
Unreserved & Undesignated	554,677.81	428,125.97	000	000	90		8 6	100,100
Total Equity & Other Credits	\$554 677 81	7,7	\$1 405 AR7 56	\$2,000,004,20	8 6	ð	3.6	2,212,103.
TOTAL LIABILITIES, EQUITY	: !	1	00:30t;00t;14	,	3	\$5.770,500,1C¢	00.04	\$57,543,700.25
AND OTHER CREDITS	\$755,026.58	\$1,671,112.09	\$1,405,487.56	\$3,210,062.48	\$100,686.45	\$51,003,027.91	\$202,719.76	\$59 577 482 44

EXHIBIT B

Housing Authority of East Baton Rouge Parish Baton Rouge, LA 70806 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BAL FOR THE YEAR ENDED SEPTEMBER 30, 1998

REVENUES Local Sources: Dwelling Rental Interest Charges	General Fund 1,229,652.41 8,848.33	Special Revenue Fund 28,675.00	Debt Service Fund 0.00	Capital Projects Fund 0.00	Total (Memorandum Only) 1,229,652.41 37,523.33
Other Sources:	62,634.41		0.00	0.00	62,634.41
Operating Subsidy Annual Contributions Grants	1,681,377.00	6,175,152.00	00.00	0.00	1,681,377.00 6,175,152.00 1,815,422.23
Total Revenues	2,982,512.15	6,203,827.00	0.00	5,422.2	01,76
EXPENDITURES Current:	1			;	i i
Utilities	1,056,994,25	00.127.000	0000	381,531.03	1,522,734.50
Ordinary Maintenance & Operations	1,072,052.43		00.0	0.00	,072,052
Tenant Services	77,679.49		00.00	0.00	<b>^</b>
General Expenditures	412,947.17		00.0	0.00	4
Nonroutine Maintenance	61,672.00		00.00	0.00	61,672.00
Housing Assistance Payments		5,489,212.00	0.00	0.0	,489,212.0
: : :	67,204.27	0.00	0.00	1,584,829.75	1,652,034.02
Prior Year Adjustments Affecting Residual Receipts  Debt Service:	5,658.05	(23,262.00)			
Principal Retirement Interest & Bank Charges			0.00		0.00
Total Expenditures	3,235,304.13	6,126,077.00	0.00	1,966,360.78	11,345,345.86
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURE: OTHER FINANCING SOURCES (USES)	(252,791.98)	77,750.00	0.00	(150,938.55)	(343,584.48)
Operating Transfers In Operating Transfers Out Total Other Financing Sources (Uses)	130,000.00		0.00	00.0	0.00 130,000.00 (130,000.00)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCE FUND BALANCES AT BEGINNING OF YEAR	(382,791.98) 937,469.96	350,375,97	00.0	(150,938.55) (136,102.54)	(473,584.48)
	554,677.98		00.0	0.	78,158

Housing Authority of East Baton Rouge Parish Baton Rouge, LA 70806 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--BUDGET VS. ACTUAL GENERAL FUND FOR THE YEAR ENDED SEPTEMER 30, 1998

,,	*CINITE ARENDO	**************************************	*******	INICHES ******	INI THE RELIEF	************
REVENUES			Favorable			Favorable
Local Sources:	Budget	Actual	Variance	Budget	Actual	Variance
Owelling Rental	1,471,250.00	1,229,652.41	(241,597.59)	)		00.0
Interest Charges	6,210.00	8,848.33	2,638,33	00.00	28,675.00	28,675.00
ť						
Other	99,100.00	62,634.41	(36,465.59)			00.0
Federal Sources:						
Operating Subsidy	1,681,377.00	1,681,377.00	0.00			00.0
Grants						
Annual Contributions				6,597,620.00	6,175,152.00	(422,468.00)
Total Revenues	3,257,937.00	2,982,512.15	(275,424.85)	6,597,620.00	203	(393,793.00)
EXPEND(TURES -	1					
Current:						
Administration	473,340 00	481,096.47	(7,756.47)	680,867.00	660,127.00	20,740.00
Utilities	935,200.00	1,056,994,25	(121,794.25)	•		00.0
Ordinary Maintenance & Operations	1,079,000.00	1,072,052.43	6.947.57			00.0
	84,000.00	7,679	6,320.51			00.0
General Expenditures	476,040.00	412,947.17	63,092.83			
. ==	60,000.00	61,672.00	(1,672.00)			000
Housing Assistance Payments				5,898,720.00	5,489,212.00	
		5,658.05	(5,658.05)		(23,262.00)	262
Facilities Acquisition & Construction	90,000.00	67,204.27	22,795.73			O
Debt Service:						
Principal Retirement						
Interest & Bank Charges						
Total Expenditures	3,197,580.00	3,235,304.13	(37,724.13)	6,579,587.00	6,126,077.00	453,510.00
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	60.357.00	(252,791,98)	(313,148,98)	18,033,00	77.750 00	59.717.00
OTHER FINANCING SOURCES (USES)	-					
Operating Transfers In						
Operating Transfers Out		130,000.00				
Total Other Financing Sources (Uses)	0.00	130,000.00	0.00	00.0	00:00	00.0
NET EXCESS (DEFICIENCY) OF REVENUES	60,357.00	(382,791.98)	(313,148.98)	18,033.00	77,750.00	59,717.00
FUND BALANCES AT BEGINNING OF YEAR	937,469.96	937,469.96	00.0	350,375.97	350,375.97	
FUND BALANCES AT END OF YEAR	997,826.96	554,677.98	(313,148.98)	368,408.97	428,125.97	59,717.00
				11 11 11 11 11 11 11 11 11 11 11 11 11		

#### THE HOUSING AUTHORITY OF EAST BATON ROUGE PARISH

BATON ROUGE, LOUISIANA NOTES TO THE FINANCIAL STATEMENTS

Housing Authorities are chartered as a public corporation under the laws (LSA-RS 40:391) of the State of Louisiana for the purpose of providing safe and sanitary dwelling accommodations for the residents of Baton Rouge, Louisiana. This creation was contingent upon the local governing body of the city or parish. The PHA is governed by a five member Board of Commissioners. The members, appointed by the Mayor of Baton Rouge, Louisiana, serve a four year staggered term.

Under the United States Housing Act of 1937, as amended, the US Department of HUD has direct responsibility for administering low rent housing programs in the United States. Accordingly, HUD has entered into an annual contributions contract with the PHA for the purpose of assisting the PHA in financing the acquisition, construction and leasing of housing units and to make annual contributions (subsidies) to the PHA for the purpose of maintaining this low rent character.

The PHA has the following programs under management:

PHA Owned Housing	ACC Number FW-1281	Number of Units 1326
Section 8 Vouchers	FW-2216	408
ExistingFW-2059E Modernization Rehab	FW-2059MR	25 995

#### NOTE 1-SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

#### A. BASIS OF PRESENTATION

The accompanying financial statements of the PHA have been prepared in conformity with GAAP as applied to governmental units. The Governmental Accounting Standards Board is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

#### **B. REPORTING ENTITY**

GASB Statement Number 14 established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Because the PHA is legally separate and fiscally independent by being solely accountable for fiscal matters, including (1) budget authority, (2) responsibility for funding deficits and operating deficiencies, (3) fiscal management for controlling the collection and disbursement of funds, (4) authority to issue debt, the PHA is a separate governmental reporting entity. The PHA includes all funds, account groups, activities that are within the oversight responsibility of the PHA.

Certain units of local government over which the PHA exercised no oversight responsibility, such as the school boards, parish police jury, other independently elected parish officials, and municipalities within the parish, are excluded from the accompanying financial statements. These units of government are considered separate entities and issue financial statements separate from those of the PHA.

#### C. FUND ACCOUNTING

The PHA uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net spendable financial resources.

Funds of the PHA are classified int three categories: governmental and fiduciary. In turn, each category is divided into separate fund types. The fund classifications and a description of each existing fund type follow:

Governmental funds--Governmental funds account for all or most of the PHA's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition of construction of general fixed assets, and the servicing of general long term debt. Governmental funds include:

- 1. General Fund--the general operating fund of the PHA accounts for all financial resources, except those required to be accounted for in other funds.
- 2. Debt Service Fund--accounts for transactions relating to resources retained and used for the payment of principal and interest on those long term obligations recorded in the general long term obligations account group.
- 3. Capital Projects Funds--account for financial resources received and used for the acquisition, construction, or improvement of capital facilities not reported in the other governmental funds.

Fiduciary Funds--Fiduciary funds account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the PHA. Fiduciary funds include:

1. Tenant Security Deposits--accounts for assets held by the PHA as an agent for the individual residents. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

#### D. BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating Statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting os used by all governmental funds and agency funds. The governmental funds use the following practices in recording revenues and expenditures:

<u>Revenues</u>--Federal entitlements are recorded as unrestricted grants-in-aid when available and measurable. Federal restricted grants are recorded when the reimbursable expenditures have been incurred.

Rental income is recorded in the month earned.

Interest earnings on time deposits are recorded when the time deposits have matured and the interest is available. Interest income on interest bearing demand deposits is recorded each month when credited by the bank to the account.

Substantially all other revenues are recorded when they become available to the PHA.

Expenditures--Salaries are recorded as expenditures when paid.

Purchases of various operating supplies are recorded as expenditures in the accounting period they are purchased.

Compensated absences are recognized as expenditures when leave is actually taken or when employees (or heirs) are paid for accrued leave upon retirement or death, while the cost of leave privileges not requiring current resources is recorded in the general long term obligations account group.

Principal and interest on general long term debt are recognized when due.

Substantially all other expenditures ore recognized when the related fund liability has been incurred.

Other Financing Sources (Uses)--Transfers between funds that are not expected to be repaid (or any other types, such as capital lease transactions, sale of fixed assets, debt extenguishments, long term debt proceeds, and the like) are accounted for as other financing sources (uses). These other financing sources are recognized at the time the underlying events occur.

<u>Deferred Revenues</u>—The PHA reports deferred revenue on its combined balance sheet. Deferred revenues arise when resources are received by the PHA before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when the PHA has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and the revenue is recognized.

#### E. BUDGETS

The following summarizes the budget activities of the PHA during the fiscal year:

- 1. The PHA adopted budgets for the General Fund, the Special Revenue Fund and the Capital Projects Funds. The Capital Projects Funds budget comparison to actual has not been included since the cash project is a multiple year endeavor.
- 2. The budgets are prepared on the modified accrual basis of accounting. All appropriations lapse at year end.
- 3. Encumbrances are not recognized within the accounting records for budgetary purposes.
- 4. Formal budget integration (within the accounting records) is employed as a management control device.

5. The Executive Director is authorized to transfer amounts between line items within any fund, with the exception of salaries, provided such does not change the total of any function. However, when actual revenues within a fund fail to meet budgeted revenues by 5% or more, a budget amendment is adopted by the PHA in an open meeting. Budget amounts included in the accompanying financial statements include the original adopted budget and all subsequent amendments.

#### F. ENCUMBRANCES

Encumbrance accounting, under which purchase orders are recorded in order to reserve that portion of the applicable appropriation, is not employed. However, outstanding purchase orders are taken into consideration before expenditures are incurred in order to assure that applicable appropriations are not exceeded. In addition, the monthly budget reports are reviewed to ensure compliance with the budget, and where necessary, revisions to the budget are made.

#### G. CASH AND CASH EQUIVALENTS

Cash includes amounts in demand deposits and interest bearing demand deposits. Cash equivalents include amounts in time deposits and cash with fiscal agents. Under state law, the PHA may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana Law and national banks having their principal offices in Louisiana.

#### H. SHORT TERM INTERFUND RECEIVABLES/PAYABLES

During the course of operations, numerous transactions occur between individual funds for services rendered. These receivables and payables are classified as due from other funds or due to other funds on the balance sheet. Short term interfund loans are classified as interfund receivables/payables.

### I. INVENTORY

All purchased inventory items are valued at the lower of cost (first in, first out) or market. Purchased inventories are offset by a fund balance reserve which indicates that these do not constitute "available spendable resources", even though they are a component of total assets.

Acquisition of materials and supplies are accounted for on the purchase method, that is, the expenditure is charged when the items are purchased.

#### J. FIXED ASSETS

Fixed assets of governmental funds are recorded as expenditures at the time they are purchased or constructed, and the related assets are capitalized (reported) in the general fixed assets account group. Public domain or infrastructures such as sidewalks and parking lots are capitalized. Interest expense during construction is capitalized. Depreciation has not been provided on general fixed assets.

#### K. COMPENSATED ABSENCES

The PHA follows Louisiana Civil Serviced regulations for accumulated annual and sick leave. Employees may accumulate up to 300 hours of annual leave which may be received upon termination or retirement. Sick leave hours accumulate, but the employee is not paid for them if not used by his/her retirement or termination date.

The cost of current leave privileges, computed in accordance with GASB Codification Section C60, is recognized as a current year expenditure in the governmental funds when leave is actually taken or

when employees (or heirs) are paid for accrued leave upon retirement or death, while the cost of leave privileges not requiring current resources is recorded in the general long term obligations account group. Leave benefits are based on accrued leave benefits or employees with 10 years service to a maximum of 25 days at their current annual salary.

#### L. LONG TERM OBLIGATIONS

Long term obligations expected to be financed from governmental funds are reported in the general long term obligations account group. Expenditures for principal and interest payments for long term obligations are recognized in the governmental funds when due.

#### M. FUND EQUITY

Reserves represent those portions of fund equity not appropriable for expenditures or legally segregated for a specific future use.

#### N. INTERFUND TRANSACTIONS

Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. All other interfund transactions are reported as transfers. Nonrecurring or non routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

## O. TOTAL COLUMNS ON COMBINED STATEMENTS

The total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with GAAP. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

#### NOTE 2 -- CASH AND CASH EQUIVALENTS

At September 30, 1998, the PHA has cash and cash equivalents totaling \$1,871,264.40 as follows:

Interest Bearing Demand Deposits	1,866,205.34
Tirne Deposits	0.00
Petty Cash	0.00
Cash With Fiscal Agent	5,059.06

Total 1,871,264.40

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned

by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At September 30, 1998, the PHA has \$1,866,205.34 in deposits (collected bank balances). These deposits are secured from risk by \$2,05,059.06 of federal deposit insurance and \$2,267,634 of pledged securities held by the custodial bank in the name of the fiscal agent bank (GASB Category 3). Even though the pledger securities are considered uncollateralized (Category 3) under the provisions of GASB Statement 3, Louisiana Revised Statue 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the PHA that the fiscal agent has failed to pay deposited funds on demand.

#### **NOTE 3-RECEIVABLES**

Balance 9-30-98

Balance 9-30-97

Closed to L,S,&E During Fiscal Year

**Net Additions** 

CGP 1996

The receivables of \$1,990,230.64 at September 30, 1998 are as follows:

	Low Rent	Section 8
Local Sources:		
Tenants	10,092.01	
Other	111,199.8 <b>4</b>	58,691.30
Interfund Receivable-GF	117,668.71	5,049.50
Interfund Receivable-CP	287,101.23	
Federal Sources:		
Due From HUD	1,400,428.85	
Total	1,926,490.64	63,740.80
NOTE 4FIXED ASSETS	1	
The changes in general fixed assets are	as follows:	
Land, Structures, & Equipment		
Balance 9-30-97	46,416,	818.12
Net Additions		920.34
Balance 9-30-98	47,531,	738.46
Youth Sports Program		
Balance 9-30-97 & 9-30-98	124,9	903.00
PHDEP 9-30-97	1,206,	159.26
PHDEP Costs Booked This Year	333,	613.03
PHDEP 9-30-98	1,539,	772.29
Service Coordinator		
Balance 9-30-97		906.39
Net Additions	35,7	769.42
	~	07F 04

84,675.81

740,819.18

329,716.89

1,070,536.07

CGP 1997	
Balance 9-30-97	15,370.18
Net Additions	1,058,862.25
Balance 9-30-98	1,074,232.43
CGP 1998	
Net Additions & Balance 9-30-98	175,192.75
State Tutorial Grants	
Balance 9-30-97	32,743.28
Net Additions	12,148.64
Balance 9-30-98	44,891.93
Gateway Grant	
Balance 9-30-97 & 9-30-98	4,609.93
Total Owned Program @ 9-30-98	50,580,016.66
SECTION 8 PF OGRAM	
Unchanged Balance 9-30-97 & 9-30-98	390,645.63

Fixed assets are mortgaged to HUD pursuant to the Annual Contributions Contract as collateral for obligations owed to the US Government. The building cost includes \$32,365.68 of ineligible expenditures as determined by HUD.

#### NOTE 5--RETIREMENT SYSTEM

The PHA participates in the Housing Renewal and Local Agency Retirement Plan which is a defined contribution plan. Through this plan, the PHA provides pension benefits for all of its full time employees. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. All regular and full time employees are eligible to participate in the plan on the first day of the month after completing 6 months of continuous an uninterrupted employment. Each participant in the plan is required to make a monthly contribution equal to 6% of each participant's basic compensation. The PHA's contribution for each employee and income allocated to the employee's account are fully vested after 5 years of continuous service. The PHA's contributions and interest forfeited by employees who leave employment before 5 years of service are used to offset future contributions of the PHA.

The PHA's total payroll for fiscal year ended September 30, 1998 was \$1,638,969.68. The PHA's contributions were calculated using the base salary amount of \$1,638,969.68. Both the PHA and the covered employees made the required contributions for the year ended September 30, 1998. Employee contributions to the plan totaled \$98,338. The PHA contributions totaled \$1,393,124 for the year ended September 30, 1998.

#### **NOTE 6--ACCOUNTS PAYABLE**

The payables of \$130,681.75 at September 30, 1998 are as follows:

General Fund:	
Payment in Lieu of Taxes	56,303.10
Vendors Payable	15,991.50
Payroll Taxes	28,395.63
Past Audit AJE	29,991.52

Total 130,681.75

#### **NOTE 7--COMPENSATED ABSENCES**

At September 30, 1998, employees of the PHA have accumulated and vested \$114,075.06 of employee leave benefits, which was computed in accordance with GASB Codification Section C60. This amount is not expected to be paid from current available resources; therefore the liability is recorded within general long term obligations account group.

#### NOTE 8--CHANGES IN AGENCY FUND DEPOSITS DUE OTHERS

**Tenant Security Deposits:** 

Balance 9-30-97
Net Additions
4,639.18
Balance 9-30-98
100,686.45

#### NOTE 9--CHANGES IN GENERAL LONG TERM OBLIGATIONS

The following is a summary of the long term obligation transactions of the year ended September 30, 1998:

FFB Notes:

Balance 9-30-97
Principal Payments
none recorded
Balance 9-30-98
4,535,690.08

**New Housing Bonds:** 

Balance 9-30-97
Principal Payments

Balance 9-30-98

10,336,952.72
10,336,952.72

Interest Payable Bonds:

Balance 9-30-97
Principal Payments
none recorded
Balance 9-30-98
88,644.70

All principal and interest requirements are funded in accordance with Federal law by the annual contributions from the US Department of HUD. At September 30, 1998, the PHA has accumulated 1,358,578.34 in the debt service funds for the future debt requirements. The PHA has not recorded debt service for the last 3 years because HUD has not provided them with the source documentation for this purpose. HUD services the debt directly and the PHA neither received nor disburses any of this money. Also, in a GAAP departure, we are not able to list future debt retirements and other debt matters.

#### NOTE 10-INTERFUND ASSETS/LIABILITIES

Interfund receivables/payables at September 30, 1998 is as follows:

	Due From	Due To
General Fund		404,709.80
Special Revenue Fund	117,668.71	
Capital Project Funds	287,041.09	
Total	404,709.80	404,709.80

#### NOTE 11-COMMITMENTS AND CONTINGENCIES

There are certain major construction projects at September 30, 1998. As approved by HUD these projects are being funded by HUD. Funds are requested periodically as the cost is incurred. Costs incurred on these projects totaled \$3,210,062.48 as of September 30, 1998.

The PHA participates in a number of state and federally assisted grant programs. Although the current grant programs have been audited in accordance with the Single Audit Act of 1996 through September 30, 1998, these programs are still subject to compliance audits. PHA management believes that the amount of disallowances, if any, which may arise from future audits will not be material.

The PHA is involved in a number of lawsuits relating to contract disputes and personal injury complaints. The PHA's attorney's indicate that potential losses are not known or measurable at this time. Accordingly, I have left the contingency amount of \$30,350.00 in account 2290 until the litigation is resolved.

#### NOTE 12-YEAR 2000 COMPLIANCE

Since the PHA has bank accounts and other relationships that are dependant upon computers for normal functions, it is impossible to properly determine the effect that Y-2K will have on the PHA until after January 2000. The computer software vendor utilized by the PHA indicates that they are in the Testing/Validation stage and that they are confidant that the software utilized internally by the PHA will be Y-2K compliant by the end of the summer of 1999. The PHA itself is not performing any Testing/Validation at this time but plans to do so by September 1999. HUD indicates that their computer systems are better prepared for Y-2K than most Federal agencies and do not anticipate problems in this regard. This CPA firm hereby declares that we are not capable of evaluating the probability of what will really happen relative to Y-2K, does not believe that anyone else is, but that we do not believe that it will have a material long term effect on this PHA.

Housing Authority of East Baton Rouge Parish Baton Rouge, Louisiana 70806 CAPITAL PROJECTS FUND COMBINING BALANCE SHEET AS OF SEPTEMBER 30, 1998

SCHEDULE

ASSETS AND OTHER DEBITS	COMP GRANT 1998	COMP GRANT 1997	COMP GRANT 1996	STATE TUTORIAL GRANT	DRUG ELIMINATION E 1996	DRUG ELIMINATION CC 1995	SERVICE OORDINATOR 1995	STATE TUTORIAL GRANT	Total
Assets: Cash and Cash Equivalents Receivables Interfund Receivables Prepaid Insurance Other Cand, Structures & Equipment Other Debits: Amount Available in Debt Service Funds Amount to be Provided for Retirement of General Long Term Obligations	175,192.75	1,074,232.43	1,070,536.07	32,921.83	391,819.49	368,714.00	84,675.81	11,970.10	0.00 0.00 0.00 890,101.23 2,319,961.25
TOTAL ASSETS AND OTHER DEBITS	\$175,192.75	\$1,074,232.43	\$1,070,536.07	\$32,921.83	\$391,819.49	\$368,714.00	\$84,675.81	\$11,970.10	\$3,210,062.48
LIABILITIES, EQUITY AND OTHER CREDITS Liabilities: Accounts Payable Interfund Payables Deposits Due Others Deferred Revenues	92.	90.06	00.0	178.54	83,225.03	0.00	10,942.24	1,712.47	287,041.09
Compensated Absenses Payable Notes & Bonds Payable Total Liabilities	\$175,192.75	\$15,790.06	\$0.00	\$178.54	\$83,225.03	\$0.00	\$10,942.24	\$1,712.47	0.00 287,041.09
Equity & Other Credits Investment in General Fixed Assets	00 0	1,058,442.37	1,070,536.07	32,743.29	308,594,46	368,714.00	73,733.57	10,257.63	1,864,579.02
Fund Balances: Reserved for Other Reserved for Debt Payment Unreserved & Undesignated Total Equity & Other Credits TOTAL LIABILITIES, EQUITY	00.0 00.0 00.00	0.00 0.00 (0.00) \$1,058,442.37	0.00 0.00 0.00 \$1,070,536.07	0.00 0.00 0.00 \$32.743.29	0.00 0.00 (0.00)	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 (0.00) \$73,733.57		0. 0. 864,579.
AND OTHER CREDITS	\$175,192.75	\$1,074,232.43	\$1,070,536.07	\$32,921.83 ==========	\$391,819.49 ==========	\$368,714.00	\$84,675.81	\$11,970.10	\$3,210,062.48

SCHEDULE

Housing Authority of East Baton Rouge Parish Baton Rouge, LA 70806 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE CAPITAL PROJECTS FUND FOR THE YEAR ENDED SEPTEMBER 30, 1998

	,								
	COMP GRANT COMP GRANT SOMP GRANT 1998 1997 1996	COMP GRANT 3 1997	OMP GRANT 1996	STATE TUTORIAL GRANT	DRUG ELIMINATION 1 1996	DRUG ELIMINATION ( 1995	SERVICE STATE COORDINATOR TUTORIAL 1995 GRANT	STATE TUTORIAL GRANT	TOTAL
REVENUES Local Sources Federal SourcesGrants	00.0	1.058.442.37	471 514 25	5	400 400				
Total Revenues		1 050 440 070		9 (		48,477,47	26,933.12	11,648.92	1.815,422.23
	8	1.000,442.37		00.0	198,406,16	48,477,41	26,933.12	11,648.92	1,815,422.23
EXPENDITURES Current:									
Administrative General Expenses				178.54	235,878 67	97,734.36	35,769.36	11,970.10	381,531.03
Facilities Acquisition and Construction	175,192.75	1,058,862.25	350,774.75						1,584,829.75
Totał Expenditures	175,192.75	1,058,862.25	350,774.75	178.54	235,878.67	97,734.36	35,769.36	11,970.10	1,966,360.78
EXCESS (DEFICIENCY) OF REVENUES				 				'	
OVER EXPENDITORES	(175,192,75)	(419.88)	120,739.50	(178.54)	(37,472.51)	(49,256.95)	(8,836.24)	(321.18)	(150,938.55)
FUND BALANCE AT BEGINNING OF YEAR	00.00	(15,370.18)	(120,739.50)	00.00	(45,752.52)	49,256.95	(2,106.00)	(1,391.29)	(136,102.54)
FUND BALANCE AT END OF YEAR	(175,192.75)	(15,790.06)	0.00	(178.54)	(83,225.03)	0.00	(10,942.24)	(1,712.47)	(287,041.09)

Housing Authority of East Baton Rouge Parish Baton Rouge, La 70806 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED SEPTEMBER 30, 1998

REVENUES	Existing FW-2059E	Vouchers FW-2216	Mod Rehab FW-2059MR	Total (Memorandum
Local Sources:				Only)
Dwelling Kental				
Interest Charges	27,001.00	1,674,00	00.0	28,675.00
Receipts from the Sale of Equipment				
Other				
Federal Sources:				
-				
Annual Contributions	4,249,493,00	1,874,613,00	51,046,00	6.175.152.00
Grants				
Total Revenues	4,276,494.00	1,876,287.00	51,046.00	6,203,827.00
			*	1
EXPENDITURES				
Current:				
Administration	441,196.00	218,931,00	00.0	660,127,00
Utilities	•		i :	 
Ordinary Maintenance & Operations				
Tenant Services				
General Expenditures				
Nonroutine Maintenance				
Housing Assistance Payments	3,793,603.00	1,657,004,00	38,605,00	5,489,212,00
Facilities Acquisition & Construction	•			
Prior Year Adjustments Affecting Residual Receipts	(25,000.00)		1,738,00	(23,262,00)
Debt Service:				
Principal Retirement				
Interest & Bank Charges				
Total Expenditures	4,209,799.00	1,875,935.00	40,343.00	6,126,077.00
		1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1		
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES OTHER FINANCING SOURCES (USES)	66,695.00	352.00	10,703.00	77,750.00
Operating Transfers In				
Operating Transfers Out				
	00.0			1
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXP. AND OTHER OSES. FUND BALANCES AT BEGINNING OF YEAR	55,695,00 215,508,42	352.00	10,703.00	350,375,02
FUND BALANCES AT END OF YEAR	282,203.42	124,836,55	21,086.00	428, 125, 97
	i 1		, , , , , , , , , , , , , , , , , , ,	

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# Housing Authority of East Baton Rouge Parish City of Baton Rouge, Louisiana SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the year ended September 30, 1998

SCHEDULE IV

9,459,966.45

	CFDA	Federal Award
FEDERAL AGENCY:	NO.	Expenditures
US Department of Housing and Urban Deve	lopment Direct Programs:	
Low Income Housing:		
Operating Subsidy		1,681,377.00
Leased Development		
Total Low Income Housing	14.85 🔾	1,681,377.00
Section 8 Cluster:		
Vouchers	14.855	1,874,613.00
Certificates	14.857	4,249,493.00
Moderate Rehabilitation	14.856	51,046.00
New Construction	14.182	
Substantial Rehabilitation	14.182	
Total Section 8 Cluster		6,175,152.00
Comprehensive Grants	14.859	1,234,055.00
CIAP	14.852	
Public Housing Drug Elimination Program:		
PHDEP		333,613.03
Youth Sports		
Total PHDEP	14.854	
Shelter + Care	14.238	
HOPE	14.858	
Service Coordinator	14.239	35,769.42
Child Care Food Program (USDA)	10.558	

NOTE: This schedule of expenditures of federal awards is prepared on the HUD regulatory basis of accounting, which is an other comprehensive basis of accounting.

TOTAL FEDERAL EXPENDITURES

# Housing Authority of East Baton Rouge Parish Baton Rouge, LA 70806 BALANCE SHEET Annual Contributions Contract FW-1281 September 30, 1998

SCHEDULE V

ASSETS	FW-1281	FW-2059E, FW-2216,
		& FW-2059MR
Cash	157,171.39	1,533,870.26
Investments	0.00	73,501.03
Accounts Receivable	238,960.56	63,740.80
Debt Amortization Funds	1,405,487.56	0.00
Deferred Charges	172,539.99	0.00
Land, Structures and Equipment	50,612,382.28	390,645.63
TOTAL ASSETS	52,586,541.78	2,061,757.72
1017(27(00210		
LIABILITIES AND SURPLUS		
LIABILITIES:		
Accounts Payable	129,082.40	584,977.62
Notes Payable	0.00	0.00
Accrued Liabilities	160,939.30	159,379.82
Deferred Credits	69,667.02	476,791.00
Fixed Liabilities	14,872,642.80	0.00
TOTAL LIABILITIES	15,232,331.52	1,221,148.44
Surplus	37,354,210.26	840,609.28
TOTAL LIABILITIES AND SURPLUS	52,586,541.78	2,061,757.72
	~~~~~~~	

see notes to financial statements

Housing Authority of East Baton Rouge Parish

Baton Rouge, LA 70806 SCHEDULE VI

STATEMENT OF INCOME AND EXPENSES-PHA OWNED HOUSING

Annual Contributions Contract FW-1281

For the year Ended September 30, 1998

OPERATING INCOME: Dwelling Rental Interest Income Other Income Total Operating Income	1,229,652.41 8,848.33 62,634.41 1,301,135.15
OPERATING EXPENSES: Administration Tenant Services Utilities Ordinary Maintenance and Operations General Expense Non-Routine Maintenance	481,096.47 77,679.49 1,056,994.25 1,072,052.43 412,947.17 61,672.00
Total Operating Expenses	3,162,441.81
NET OPERATING DEFICIT	(1,861,306,66)
OTHER CHARGES: Interest on Notes and Bonds Prior Period Adjustments Affecting Residual Receipts Gain or Loss from Dispostion of Nonexpendable Equipment	0.00 5,658.05 22,820.00
TOTAL OTHER CHARGES	28,478.05
DEFICIT	(1,889,784.71)

Housing Authority of East Baton Rouge Parish Baton Rouge, LA 70806 STATEMENT OF INCOME AND EXPENSES HOUSING ASSISTANCE PAYMENTS PROGRAM Annual Contributions Contract FW-1281 For the year Ended September 30, 1998

SCHEDULE VII

	FW-2059E	FW-2216	FW-2059MR
Operating Income	27,001.00	1,674.00	0.00
Total Operating Income	27,001.00	1,674.00	0.00
Operating Expenses: HAP Payments	3,793,603.00	1,657,004.00	38,605.00
Administration Expenses	441,196.00	218,931.00	0.00
Total Operating Expenses	4,234,799.00	1,875,935.00	38,605.00
Net Operating Deficit	(4,207,798.00)	(1,874,261.00)	(38,605.00)
Other Credits: Prior Period Adjustments Affecting Residual Receipts	25,000.00	0.00	(1,738.00)
Deficit	(4,182,798.00)	(1,874,261.00)	(40,343.00)
see notes to financial	statements	, ,, , ,	

# Housing Authority of East Baton Rouge Parish Baton Rouge, LA 70806 ANALYSIS OF SURPLUS For the year Ended September 30, 1998

# SCHEDULE VIII

		FW-2059E	FW-2216	FW-2059MR
Unreserved Surplus				•
Balance 9-30-97	(41,968,097.04)	(67,617,162.81)	(21,382,062.96)	(190,800.02)
Deficit for the Year Ended 9-30-97	(1,889,784.71)	(4,182,798.00)	(1,874,261.00)	(10,703.00)
Provision for Operating Reserve	252,791.98	(66,695.00)	(352.00)	(10,703.00)
Provision for Project Account	0.00	(1,246,735.00)	(581,928.00)	(44,354.00)
Adjustments During the Year	0.00	5,928,134.18	4,522,216.61	(81,470.18)
Balance September 30, 1998	(43,605,089.77)	(67,185,256.63)	,	(338,030.20)
		0.00	0.00	0.00
Reserved Surplus-Operating Reserve	207 .00 70	0.45.500.40		
Balance 9-30-97	937,469.79	215,508.42	124,484.55	10,383.00
Provision for Operating Reserve	(252,791.98)	66,695.00	352.00	10,703.00
Adjustments During the Year	(130,000.00)	0.00	0.00	0.00
Operating Reserve 9-30-98	554,677.81	282,203.42	124,836.55	21,086.00
Reserved Surplus-Project Account				
Balance 9-30-97	0.00	7,756,828.00	8,121,802.00	136,579.00
Provision for Project Account	0.00	1,246,735.00	581,928.00	44,354.00
Adjustments During the Year	0.00	(4,822,048.00)	(5,639,005.00)	62,533.00
Balance September 30, 1998	0.00	4,181,515.00	3,064,725.00	243,466.00
Cum. HUD Contributions Bal 9-30-97	76,307,684.86	60,194,716.00	13,338,362.49	54,222.00
Annual Contribution	0.00	4,249,493.00	1,874,613.00	51,045.00
Operating Subsidy 9-30-98	1,681,377.00	0.00	0.00	0.00
Comprehensive Grants	1,529,956.62	0.00	0.00	0.00
PHDEP Grants	48,477.41	0.00	0.00	0.00
Service Coordinator	26,933.12	0.00	0.00	0.00
DEP Fund 1996	198,406.16	0.00	0.00	0.00
State Tutorial Grants	10,355.32	0.00	0.00	0.00
Balance September 30, 1998	79,803,190.49	64,444,209.00	15,212,975.49	105,267.00
Cumulative Donations	601,431.73	0.00	0.00	0.00
Total Surplus	37,354,210.26	1,722,670.79	(913,850.31)	31,788.80
		**=======	=======================================	: 计分类性计算的 计自由性的

Housing Authority of East Baton Rouge Parish Baton Rouge, LA 70806 PHA's Statement and Certification of Actual Modernization Costs COMPLETED PROJECT LA48P00370596 Annual Contributions Contract FW-1281 For The Year Ended September 30, 1998

SCHEDULE IX

1. The actual modernization costs of the project are as follows:

	PROJECT LA48P00370596
Funds Approved	\$1,070,536.00
Funds Expended	1,070,536.00
Excess of Funds Approved	0.00
FUNDS ADVANCED	
HUD	1,070,536.00
Funds Expended	1,070,536.00
Excess of Funds Advanced	0.00

- The distribution of costs by project as shown on the Final Statement of Modernization Cost dated 5-5-98 accompanying the Actual Modernization Cost Certificate submitted to HUD for approval is in agreement with the PHA's records.
- 2. All modernization costs have been paid and all related liabilities have been discharged through payment.

# WILLIAM DANIEL MCCASKILL, CPA A PROFESSIONAL ACCOUNTING CORPORATION

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MEMBER LOUISIANA SOCIETY OF CPA's MISSISSIPPI SOCIETY OF CPA's AMERICAN INSTITUTE OF CPA's

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENTAL AUDITING STANDARDS

BOARD OF COMMISSIONERS HOUSING AUTHORITY OF EAST BATON ROUGE PARISH BATON ROUGE, LOUISIANA 70806

I have audited the financial statements of the Housing Authority of East Baton Rouge Parish (PHA), as of and for the year ended September 30, 1998, and have issued my report thereon dated February 3, 1999. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether the PHA's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

# Internal Control Over Financial Reporting

In planning and performing my audit, I considered the PHA's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended for the information of the audit committee, management, and for HUD. However, this report is a matter of public record and its distribution is not limited.

February 3, 1999

William Daniel McCaskill, CPA

A Professional Accounting Corporation

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MEMBER LOUISIANA SOCIETY OF CPA's MISSISSIPPI SOCIETY OF CPA's AMERICAN INSTITUTE OF CPA's

REPORT ON COMPLIANCE WITH REQUIREMENTS
APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL
CONTROL OVER COMPLIANCE IN ACCORDANCE
WITH OMB CIRCULAR A-133

BOARD OF COMMISSIONERS HOUSING AUTHORITY OF EAST BATON ROUGE PARISH BATON ROUGE, LOUISIANA 70806

### Compliance

I have audited the compliance of the Housing Authority of East Baton Rouge Parish (PHA) with the types of compliance requirements described in the <u>U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement</u> that are applicable to each of its major federal programs for the year ended September 30, 1998. the PHA's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the PHA's management. My responsibility is to express an opinion on the PHA's compliance based on my audit.

I conducted my audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States; and OMB Circular A-133, <u>Audits of States</u>, <u>Local Governments</u>, and <u>Non Profit Organizations</u>.

Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the PHA's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on the PHA's compliance with those requirements.

In my opinion, the PHA complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended September 30, 1998.

# Internal Control Over Compliance

The management of the PHA is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing my audit, I considered the PHA's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

My consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over compliance and its operation that I consider to be material weaknesses.

This report is intended for the information of the audit committee, management, and HUD. However, this report is a matter of public record and its distribution is not limited.

William Daniel McCaskill, CPA
A Professional Accounting Corporation

February 3, 1999

# THE HOUSING AUTHORITY OF EAST BATON ROUGE PARISH BATON ROUGE, LOUISIANA

# SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

There were no findings in the prior audit.

# THE HOUSING AUTHORITY OF EAST BATON ROUGE PARISH BATON ROUGE, LOUISIANA

### SCHEDULE OF CURRENT AUDIT FINDINGS AND QUESTIONED COSTS

Per A-133, Section 505(d)

### 1. Summary Schedule of Auditors Results:

- i. The report includes an ungualified opinion on the financial statements.
- ii. There were no reportable conditions in internal controls found required to be disclosed at the financial statement level.
- iii. The audit disclosed no noncompliance which is material to the financial statements.
- iv. No reportable conditions in internal control over major programs, as required by A-133, were disclosed by the audit.
- v. The compliance report issued for major programs was unqualified.
- vi. The report disclosed no audit findings required to be reported under Section 510a of A-133.
- vii. All major programs have oversight by HUD and are identified as follows:

CFDA #	Name of Program
14.850	Low Rent
14.855	Vouchers
14.857	Certificates
14.856	Moderate Rehabilation

- viii The dollar threshold used to distinguish between Type A and Type B programs was \$300,000.00.
- ix. The auditee was not considered a low risk auditee.
- 2. Findings relating to the financial statements required to be reported with GAGAS are as follows:

None

3. Findings and questioned costs for Federal awards as defined in A-133, Section 510a, all with HUD oversight:

None

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# THE HOUSING AUTHORITY OF EAST BATON ROUGE PARISH BATON ROUGE, LOUISIANA

# **CORRECTIVE ACTION PLAN**

Our corrective action plan is as follows:

**NONE**