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CITY OF MINDEN, LOUISIANA

ANNUAL FINANCIAL REPORT

SEPTEMBER 30, 1998

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date MAR 10 1999

CITY OF MINDEN, LOUISIANA  
Annual Financial Report  
Year Ended September 30, 1998

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Annual Financial Report  
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## INDEPENDENT AUDITORS' REPORT

The Honorable Bill Robertson, Mayor,  
and the Members of the Board of Aldermen  
City of Minden, Louisiana

We have audited the accompanying general-purpose financial statements of the City of Minden, Louisiana, as of and for the year ended September 30, 1998, as listed in the table of contents. These general-purpose financial statements are the responsibility of the City of Minden, Louisiana's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

Except as discussed in the following paragraph, we conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Governmental Accounting Standards Board Technical Bulletin 98-1, *Disclosures about Year 2000 Issues*, requires disclosure of certain matters regarding the Year 2000 issue. The City of Minden, Louisiana, has included such disclosures in Note 22. Because of the unprecedented nature of the Year 2000 issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Accordingly, insufficient audit evidence exists to support the City of Minden, Louisiana's disclosures with respect to the Year 2000 issue made in Note 22. Further, we do not provide assurance that the City of Minden, Louisiana is or will be Year 2000 ready, that the City's Year 2000 remediation efforts will be successful in whole or in part, or that parties with which the City of Minden, Louisiana does business will be Year 2000 ready.



In our opinion, except for the effects of such adjustments, if any, as might have been determined to be necessary had we been able to examine evidence regarding Year 2000 disclosures, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the City of Minden, Louisiana, as of September 30, 1998, and the results of its operations and the cash flows of its proprietary fund type for the year then ended in conformity with generally accepted accounting principles.

As discussed in Note 1 to the general purpose financial statements, the City of Minden included the Main Street Program as a blended component unit in its general purpose financial statements.

In accordance with Government Auditing Standards, we have also issued a report dated January 25, 1999 on our consideration of the City of Minden, Louisiana's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of the City of Minden, Louisiana, taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

*Jamison, White & Martin*

Minden, Louisiana  
January 25, 1999

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## REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Bill Robertson, Mayor,  
and the Members of the Board of Aldermen  
City of Minden, Louisiana

We have audited the financial statements of the City of Minden, Louisiana, as of and for the year ended September 30, 1998, and have issued our report thereon dated January 25, 1999, which was qualified because insufficient audit evidence exists to support the City of Minden, Louisiana's disclosures with respect to the Year 2000 issue. Except as discussed in the preceding sentence, we have conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether the City of Minden, Louisiana's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Minden, Louisiana's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of

the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. However, we noted other matters involving the internal control over financial reporting that we have reported to management of the City of Minden, Louisiana, in a separate letter dated January 25, 1999.

This report is intended for the information of management, the Legislative Auditor of the State of Louisiana, and federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

*Jamison, Wise & Martin*

Minden, Louisiana  
January 25, 1999



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## REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

The Honorable Bill Robertson, Mayor,  
and the Members of the Board of Aldermen  
City of Minden, Louisiana

### Compliance

We have audited the compliance of the City of Minden, Louisiana, with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended September 30, 1998. The City of Minden, Louisiana's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the City of Minden, Louisiana's management. Our responsibility is to express an opinion on the City of Minden, Louisiana's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Minden, Louisiana's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the City of Minden, Louisiana's compliance with those requirements.

In our opinion the City of Minden, Louisiana complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended September 30, 1998.

Internal Control Over Compliance

The management of the City of Minden, Louisiana, is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the City of Minden, Louisiana's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be a material weakness. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of management and the Legislative Auditor of the State of Louisiana, and federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

*Samuelson, Wise & Martin*

Minden, Louisiana  
January 25, 1999

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## MANAGEMENT LETTER

The Honorable Bill Robertson, Mayor,  
and the Members of the Board of Aldermen  
City of Minden, Louisiana

We have audited the financial statements of the City of Minden, Louisiana, as of and for the year ended September 30, 1998, and have issued our report thereon dated January 25, 1999.

In connection with our audit, we made certain observations relative to the records maintained, the accounting procedures in effect, and the overall administration of the financial affairs of the town. As a supplement to the reports, we submit for your consideration pertaining to the following observations which did not meet the criteria of being material to the general purpose financial statements.

*Internal control items considered non-material to general purpose financial statements.*

### Utility billings calculations

During our audit, we performed tests of controls over the utility billing procedures exercised by the City of Minden, Louisiana. During our testwork, we noted that the utility billings for Rate 04 and Rate 05 customers were not being calculated correctly. Upon further testwork, it was noted that the rates input into the computer to calculate utility billings for Rate 04 and 05 customers did not agree with the rates approved by Ordinance No. 810, "An Ordinance to Amend the Ordinance 715 and Reenact Section 19-19 of Chapter 19 of the Code of Ordinance, City of Minden, Louisiana."

Also, per a discussion with City officials, Rate 04 customers should have a demand meter reading in addition to the regular utility reading. However, it was noted that not all Rate 04 customers had a demand meter reading, therefore a demand meter billing was not being calculated for those customers.

Per a discussion with City officials, the rates were changed to reflect the approved utility billing rates. Also, Rate 04 customers not being billed for demand will be checked to ensure that a demand meter, if required, is installed and the reading is input into the billing system.

Vacation accrual

Per the City of Minden, Louisiana's vacation accrual policy, no more than the maximum accruable amount for any vacation year can be carried forward. For example, an employee entitled to two (2) weeks of vacation per vacation year, cannot carryforward more than two weeks of vacation into the following vacation year. However, during our testwork for vacation hours allowed, we noted several employees with vacation carryover in excess of the amount allowed.

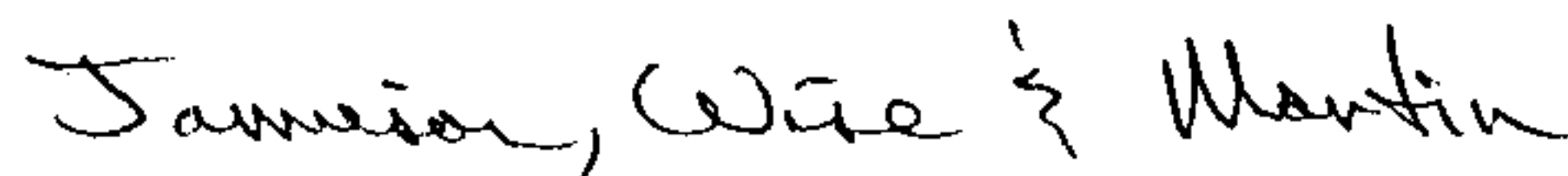
Billings for services

The City submits to the Main Street Program (a component unit) quarterly billings for reimbursements of salaries and benefits paid by the City on behalf of the Program. During our testwork, it was noted that billings for the 2<sup>nd</sup> and 3<sup>rd</sup> quarters of 1998 were not prepared timely by the City. The billings for reimbursements of both quarters were not submitted to the Main Street Program until the end of September of 1998 and payment was not received until December of 1998.

We recommend that the City take steps to prepare and submit quarterly billings in a timely manner to ensure proper recognition of revenue and expenditure for both the City and Main Street Program.

Prior audit findings have been addressed by the City management unless included in the above comments. Should you have any questions concerning the contents of this letter or if we can be of any additional service, please contact us at your convenience.

Very truly yours,



Jamieson, Wise & Martin  
January 25, 1999



*city of Minden* **Bill Robertson**  
Mayor

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January 25, 1999

Dr. Daniel G. Kyle, CPA  
Legislative Auditor  
State of Louisiana  
PO Box 94397  
Baton Rouge, LA 70804-9397

Dear Dr. Kyle,

This letter represents our Corrective Action Plan addressing matters covered in the management letter for the fiscal year ended September 30, 1998:

1. Utility Billings Calculations

As the management letter states, the rates have been changed in our utility billings computer to reflect the rates approved by Ordinance No. 810, "An Ordinance to Amend the Ordinance 715 and Reenact Section 19-19 of Chapter 19 of the Code of Ordinance, City of Minden, Louisiana." In addition, our Rate 04 customers who currently do not have a demand meter will be reviewed to determine whether a demand meter is required.

2. Vacation Accrual

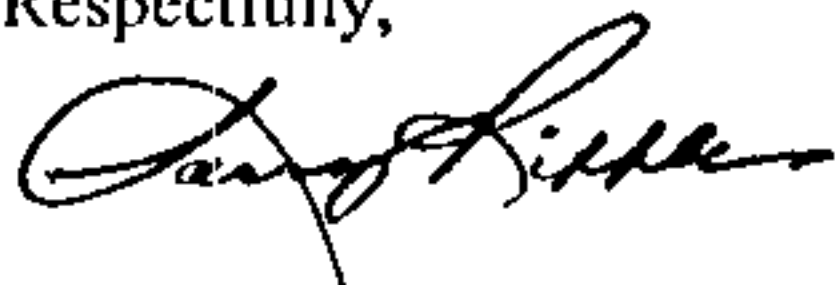
As discussed with the auditing team, activity regarding the accrual of vacation hours will continue to be reviewed on a regular basis to prevent vacation carryover in excess of the amount allowed each fiscal year.

3. Billings for services

As discussed with the auditing team, steps will be taken to ensure that billings are submitted to the Main Street Program in a timely manner to ensure the proper recognition of revenue and expenditures for both the City of Minden and its component unit, the Main Street Program.

Please accept these responses to the Management letter as our Corrective Action Plan for the fiscal year ended September 30, 1998. Responses to future matters covered in a management letter will be included in the reports in "Management's Corrective Action Plan."

Respectfully,



Larry Riffle  
City Clerk

Larry J. Riffle  
City Clerk - Treasurer

Robert D. Hudnall  
Public Works Director

Charles Minifield  
City Attorney

Theron Winzer  
Councilman - District A

Fayrine A. Kennon  
Councilwoman - District B

Magaline Quarles  
Councilwoman - District C

Michael Roy  
Councilman - District D

Doug Frye  
Councilman - District E





**GENERAL PURPOSE FINANCIAL STATEMENTS  
(COMBINED STATEMENTS - OVERVIEW)**

CITY OF MINDEN, LOUISIANA  
 Combined Balance Sheet - All Fund Types and Account Groups  
 September 30, 1998

	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
<b>ASSETS</b>				
Cash and interest bearing deposits	\$ 3,414,149	2,473,355	963,616	2,838,981
Investments	-	501,542	-	-
Receivables -				
Utilities customers	-	-	-	-
Loan receivable	-	631,038	-	-
Other	607	-	-	-
Accrued interest	-	74,163	-	-
Due from other funds	24,493	-	-	-
Due from other governmental units	21,398	-	-	-
Inventories, at cost	13,826	-	-	-
Restricted assets -				
Cash and interest-bearing bank deposit	-	-	-	-
Investments (net of market adjustment)	-	-	-	-
Land	-	-	-	-
Buildings	-	-	-	-
Improvements other than buildings	-	-	-	-
Equipment	-	-	-	-
Construction in progress	-	-	-	-
Proprietary funds -				
Property, plant and equipment	-	-	-	-
Construction in progress	-	-	-	-
Accumulated depreciation	-	-	-	-
Amounts available for debt service	-	-	-	-
Funds to be provided for retirement of general long-term debt	-	-	-	-
<b>Total assets</b>	<b><u>\$ 3,474,473</u></b>	<b><u>3,680,098</u></b>	<b><u>963,616</u></b>	<b><u>2,838,981</u></b>

The accompanying notes are an integral part of these financial statements.

Proprietary Fund Type	Fiduciary Fund Type	Account Groups		Totals	
		General Fixed Assets	General Long-term Debt	(Memorandum Only)	
Enterprise	Trust Agency			1998	1997
5,250,214	20,120	-	-	14,960,435	11,881,211
-	-	-	-	501,542	502,028
1,875,840	-	-	-	1,875,840	1,746,218
-	-	-	-	631,038	631,038
6	-	-	-	613	24,969
-	-	-	-	74,163	74,163
36,718	-	-	-	61,211	27,150
-	-	-	-	21,398	91,213
386,140	-	-	-	399,966	369,986
1,734,745	-	-	-	1,734,745	1,328,157
1,257,978	-	-	-	1,257,978	1,357,678
-	-	495,568	-	495,568	495,568
-	-	4,004,184	-	4,004,184	3,164,370
-	-	2,917,328	-	2,917,328	2,691,507
-	-	2,622,410	-	2,622,410	2,477,672
-	-	275,648	-	275,648	110,417
-	-	-	-	-	-
35,441,493	-	-	-	35,441,493	34,839,862
343,772	-	-	-	343,772	369,298
(19,335,564)	-	-	-	(19,335,564)	(18,319,207)
-	-	-	963,616	963,616	928,887
-	-	-	<u>3,550,959</u>	<u>3,550,959</u>	<u>4,074,376</u>
<u>26,991,342</u>	<u>20,120</u>	<u>10,315,138</u>	<u>4,514,575</u>	<u>52,798,343</u>	<u>48,866,561</u>

**CITY OF MINDEN, LOUISIANA**  
**Combined Balance Sheet - All Fund Types and Account Groups**  
**September 30, 1998**

	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
<b>LIABILITIES AND FUND EQUITY</b>				
<b>Liabilities:</b>				
Bank overdraft	\$ -	17,797	-	-
Accounts payable	143,780	1,620	-	846,139
Municipal retirement payable	66,163	699	-	-
Accrued compensated absences	92,541	2,993	-	-
Due to other funds	36,718	15,137	-	-
Due to other governmental units	-	285,782	-	-
Payable from restricted assets -				
Revenue bonds	-	-	-	-
Accrued interest	-	-	-	-
Customers' utilities deposits	-	-	-	-
General obligation bonds payable	-	-	-	-
Revenue bonds payable	-	-	-	-
Obligations under capital lease	-	-	-	-
<b>Total liabilities</b>	<u>339,202</u>	<u>324,028</u>	<u>-</u>	<u>846,139</u>
<b>Fund equity:</b>				
Contributed capital	-	-	-	-
Investment in general fixed assets	-	-	-	-
Retained earnings -				
Reserved for -				
Revenue bond retirement	-	-	-	-
Bond depreciation and contingency	-	-	-	-
Self-insurance liability	-	-	-	-
Electrical system maintenance	-	-	-	-
LCDBG contingency	-	-	-	-
Unrealized holding gain on securities	-	-	-	-
Unreserved	-	-	-	-
Fund balances -				
Unreserved for -				
Designated for debt service	-	-	963,616	-
Designated for capital projects	-	-	-	1,992,842
Undesignated	3,135,271	3,356,070	-	-
<b>Total fund equity</b>	<u>3,135,271</u>	<u>3,356,070</u>	<u>963,616</u>	<u>1,992,842</u>
<b>Total liabilities and fund equity</b>	<u>\$3,474,473</u>	<u>3,680,098</u>	<u>963,616</u>	<u>2,838,981</u>

The accompanying notes are an integral part of these financial statements.

Proprietary Fund Type	Fiduciary Fund Type	Account Groups		Totals (Memorandum Only)	
		General Fixed Assets	General Long-term Debt	1998	1997
Enterprise	Trust Agency				
113,080	-	-	-	130,877	37,733
653,041	-	-	-	1,644,580	872,502
11,856	-	-	-	78,718	73,173
48,528	-	-	31,386	175,448	162,829
-	9,356	-	-	61,211	27,150
-	10,764	-	-	296,546	304,264
135,000	-	-	-	135,000	135,000
450	-	-	-	450	3,175
450,557	-	-	-	450,557	437,507
-	-	-	4,455,000	4,455,000	4,955,000
-	-	-	-	-	135,000
34,454	-	-	28,189	62,643	-
<u>1,446,966</u>	<u>20,120</u>	<u>-</u>	<u>4,514,575</u>	<u>7,491,030</u>	<u>7,143,333</u>
16,970,654	-	-	-	16,970,654	16,555,106
-	-	10,315,138	-	10,315,138	8,939,534
167,383	-	-	-	167,383	160,509
1,815,330	-	-	-	1,815,330	1,522,417
324,018	-	-	-	324,018	358,586
-	-	-	-	-	-
305,519	-	-	-	305,519	305,519
-	-	-	-	-	6,814
5,961,472	-	-	-	5,961,472	5,398,187
-	-	-	-	963,616	928,887
-	-	-	-	1,992,842	1,827,152
-	-	-	-	6,491,341	5,720,517
<u>25,544,376</u>	<u>-</u>	<u>10,315,138</u>	<u>-</u>	<u>45,307,313</u>	<u>41,723,228</u>
<u>26,991,342</u>	<u>20,120</u>	<u>10,315,138</u>	<u>4,514,575</u>	<u>52,798,343</u>	<u>48,866,561</u>



**CITY OF MINDEN, LOUISIANA**  
**Combined Statement of Revenues, Expenditures and Changes in Fund Balance**  
**All Governmental Fund Types**  
**For the Year Ended September 30, 1998**

	General	Special Revenue
<b>REVENUES:</b>		
Taxes - ad valorem	\$ 294,632	-
Taxes - sales	-	3,331,727
Licenses - occupational	325,687	-
Fees and rentals	336,388	-
Charges for services	645,763	-
Fines and forfeits	88,647	-
Intergovernmental	753,166	13,396
Interest	108,889	116,888
Program income	-	-
Miscellaneous	63,243	6,015
Total revenues	2,616,415	3,468,026
<b>EXPENDITURES:</b>		
Current -		
General government	1,091,064	152,858
Public safety	1,643,380	13,924
Highways and streets	732,524	-
Sanitation and health	654,761	-
Parks and recreation	858,107	-
Public works	676,332	-
Capital outlay	-	-
Debt service -		
Principal	-	-
Interest and fiscal charges	-	-
Total expenditures	5,656,168	166,782
Excess (deficiency) of revenues over expenditures	(3,039,753)	3,301,244
<b>OTHER FINANCING SOURCES (USES):</b>		
Operating transfers in	3,758,545	34,948
Operating transfers out	(367,605)	(2,916,555)
Total other sources (uses)	3,390,940	(2,881,607)
Excess of revenues and other sources over expenditures and other uses	351,187	419,637
Fund balance at beginning of year	2,784,084	2,936,433
Fund balance at end of year	\$ 3,135,271	3,356,070

The accompanying notes are an integral part of these financial statements.

Debt Service	Capital Projects	Totals (Memorandum Only)	
		1998	1997
66,001	-	360,633	346,773
-	-	3,331,727	3,198,646
-	-	325,687	347,396
-	-	336,388	303,446
-	-	645,763	656,419
-	-	88,647	83,130
-	-	766,562	247,155
27,048	62,993	315,818	273,839
-	-	-	463,437
-	6,127	75,385	64,265
<u>93,049</u>	<u>69,120</u>	<u>6,246,610</u>	<u>5,984,506</u>
-	-	1,243,922	1,093,896
-	-	1,657,304	1,557,867
-	-	732,524	620,020
-	-	654,761	639,195
-	-	858,107	316,758
-	-	676,332	68,591
-	1,252,806	1,252,806	1,880,622
500,000	-	500,000	470,000
285,225	-	285,225	311,840
<u>785,225</u>	<u>1,252,806</u>	<u>7,860,981</u>	<u>6,958,789</u>
<u>(692,176)</u>	<u>(1,183,686)</u>	<u>(1,614,371)</u>	<u>(974,283)</u>
726,905	1,349,376	5,869,774	5,667,362
-	-	(3,284,160)	(3,327,830)
<u>726,905</u>	<u>1,349,376</u>	<u>2,585,614</u>	<u>2,339,532</u>
34,729	165,690	971,243	1,365,249
<u>928,887</u>	<u>1,827,152</u>	<u>8,476,556</u>	<u>7,111,307</u>
<u>963,616</u>	<u>1,992,842</u>	<u>9,447,799</u>	<u>8,476,556</u>

**CITY OF MINDEN, LOUISIANA**  
**Combined Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Budget (GAAP Basis) and Actual - General and Special Revenue Fund Types**  
**For the Year Ended September 30, 1998**

	General Fund		Variance Favorable (Unfavorable)
	Budget	Actual	
<b>REVENUES:</b>			
Taxes - ad valorem	\$ 286,357	294,632	8,275
Taxes - sales	-	-	-
Licenses - occupational	315,000	325,687	10,687
Fees and rentals	261,000	336,388	75,388
Charges for services	666,000	645,763	(20,237)
Fines and forfeits	63,700	88,647	24,947
Intergovernmental	112,011	753,166	641,155
Interest	77,780	108,889	31,109
Miscellaneous	22,290	63,243	40,953
Total revenues	<u>1,804,138</u>	<u>2,616,415</u>	<u>812,277</u>
<b>EXPENDITURES:</b>			
Current -			
General government	1,225,945	1,091,064	134,881
Public safety	1,980,644	1,643,380	337,264
Highways and streets	774,316	732,524	41,792
Sanitation and health	653,417	654,761	(1,344)
Parks and recreation	891,194	858,107	33,087
Public works	229,368	676,332	(446,964)
Capital expenditures	-	-	-
Total expenditures	<u>5,754,884</u>	<u>5,656,168</u>	<u>98,716</u>
Excess (deficiency) of revenues over expenditures	<u>(3,950,746)</u>	<u>(3,039,753)</u>	<u>910,993</u>
<b>OTHER FINANCING SOURCES (USES):</b>			
Operating transfers in	3,758,871	3,758,545	(326)
Operating transfers out	(383,500)	(367,605)	15,895
Total other sources (uses)	<u>3,375,371</u>	<u>3,390,940</u>	<u>15,569</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	<u>(575,375)</u>	<u>351,187</u>	<u>926,562</u>
Fund balance at beginning of year	<u>2,784,084</u>	<u>2,784,084</u>	<u>-</u>
Fund balance at end of year	<u>\$ 2,208,709</u>	<u>3,135,271</u>	<u>926,562</u>

The accompanying notes are an integral part of these financial statements.

Special Revenue Funds

Budget	Actual	Variance Favorable (Unfavorable)
-	-	-
2,700,000	3,331,727	631,727
-	-	-
-	-	-
-	-	-
-	-	-
56,050	116,888	60,838
6,000	3,352	(2,648)
<u>2,762,050</u>	<u>3,451,967</u>	<u>689,917</u>
119,391	152,668	(33,277)
-	-	-
-	-	-
-	-	-
-	-	-
4,600	190	4,410
<u>123,991</u>	<u>152,858</u>	<u>(28,867)</u>
<u>2,638,059</u>	<u>3,299,109</u>	<u>661,050</u>
33,700	34,948	1,248
(3,017,331)	(2,916,555)	100,776
<u>(2,983,631)</u>	<u>(2,881,607)</u>	<u>102,024</u>
(345,572)	417,502	763,074
<u>2,505,381</u>	<u>2,505,381</u>	<u>-</u>
<u>2,159,809</u>	<u>2,922,883</u>	<u>763,074</u>

CITY OF MINDEN, LOUISIANA  
ENTERPRISE FUND - UTILITIES FUND  
Statements of Revenues, Expenses and Changes in Retained Earnings  
Years Ended September 30, 1998 and 1997

	<u>1998</u>	<u>1997</u>
<b>Operating revenues:</b>		
Electric - regular rates	\$ 4,422,560	4,041,675
Electric - City	586,198	597,883
Electric - fuel adjustments	4,621,755	4,191,549
Water	912,140	834,317
Sewerage	621,998	619,504
Penalties	120,431	104,155
Miscellaneous	140,184	141,167
Total operating revenues	<u>11,425,266</u>	<u>10,530,250</u>
<b>Operating expenses:</b>		
Electric department	5,933,868	5,438,319
Water department	973,710	794,593
Sewer department	743,095	832,116
Meter reading department	103,026	102,768
Warehouse	107,375	94,256
General and administrative	418,830	331,020
Total operating expenses	<u>8,279,904</u>	<u>7,593,072</u>
Operating income (loss)	3,145,362	2,937,178
<b>Nonoperating revenues (expenses):</b>		
Grants proceeds	-	17,537
Gain on sale of assets	-	6,948
Interest income	294,755	213,751
Interest expense and fiscal charges	(6,423)	(14,668)
Inventory transfer to general fund	(19,577)	(19,108)
Total nonoperating revenues and expenses	<u>268,755</u>	<u>204,460</u>
Income (loss) before operating transfers	<u>3,414,117</u>	<u>3,141,638</u>
<b>Operating transfers:</b>		
Transfers in	907,146	727,144
Transfers out	(3,492,760)	(3,066,676)
Net operating transfers	<u>(2,585,614)</u>	<u>(2,339,532)</u>
Net income (loss)	828,503	802,106
<b>Retained earnings at beginning of year</b>	5,398,187	4,909,421
<b>Decrease (increase) in reserves:</b>		
Revenue bond retirement	(6,874)	(670)
Bond depreciation and contingency	(292,912)	(262,363)
Self-insurance liability	34,568	(50,544)
Electrical system maintenance	-	237
Total increase in reserves	<u>(265,218)</u>	<u>(313,340)</u>
<b>Retained earnings at end of year</b>	<u>\$ 5,961,472</u>	<u>5,398,187</u>

The accompanying notes are an integral part of these financial statements.



CITY OF MINDEN, LOUISIANA  
ENTERPRISE FUND - UTILITIES FUND  
Comparative Statements of Cash Flows  
Years Ended September 30, 1998 and 1997

	1998	1997
<b>Cash flows from operating activities:</b>		
Cash received from customers	\$ 11,187,835	10,351,373
Cash payments for supplies and services	(6,391,406)	(5,654,407)
Cash payments to employees for service	(930,603)	(852,492)
Other operating revenues	140,184	141,167
Net cash provided by operating activities	4,006,010	3,985,641
<b>Cash flows from noncapital financing activities:</b>		
Grant proceeds FEMA	-	17,537
Net increase in meter deposits	13,050	11,275
Net operating transfers to other funds	(2,206,362)	(1,792,021)
Net cash used for noncapital financing activities	(2,193,312)	(1,763,209)
<b>Cash flows from capital and related financing activities:</b>		
Acquisition and construction of capital assets	(541,651)	(1,158,908)
Principal paid on revenue bonds and capital lease obligations	(135,000)	(135,490)
Interest/fees paid on revenue bonds and capital lease obligations	(9,148)	(16,488)
Proceeds from sales of assets	-	8,737
Net cash used for capital and related financing activities	(685,799)	(1,302,149)
<b>Cash flows from investing activities:</b>		
Interest on interest-bearing deposits	277,704	213,751
Increase in investment in UMD - CMO	-	(999,499)
Return of principal in UMD - CMO	109,937	-
Increase (decrease) in bank overdraft	77,190	(432,809)
Net cash provided (used) by investing activities	464,831	(1,218,557)
Net increase (decrease) in cash and cash equivalents	1,591,730	(298,274)
Cash and cash equivalents at beginning of year	5,393,229	5,691,503
Cash and cash equivalents at end of year	\$ 6,984,959	5,393,229

The accompanying notes are an integral part of these financial statements.

	<u>1998</u>	<u>1997</u>
<b>Reconciliation of operating income to net cash provided by operating activities:</b>		
Operating income	\$ 3,145,362	2,937,178
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation	1,016,357	999,731
Changes in assets and liabilities -		
Decrease (increase) in accounts receivable	(97,247)	(37,710)
Decrease (increase) in inventory	(23,777)	(16,831)
Increase (decrease) in accounts payable and withholdings	(40,470)	108,535
Increase in accrued vacation and sick pay	4,406	(3,282)
Increase (decrease) in municipal retirement payable	<u>1,379</u>	<u>(1,980)</u>
Net cash provided by operating activities	<u>\$ 4,006,010</u>	<u>3,985,641</u>

#### **Schedule of Noncash Investing, Capital, and Financing Activities**

During the year ended September 30, 1998, the City of Minden, Louisiana entered into a capital lease agreement with Excel Software Professionals, Inc. to purchase a computer system update, including hardware and software. Both an asset and liability were recognized in the amount of \$34,454 in the proprietary fund.

CITY OF MINDEN, LOUISIANA  
Notes to Financial Statements  
September 30, 1998

## INTRODUCTION

The City of Minden, Louisiana (the City) was incorporated in 1928, under the provisions of Act No. 226 of the 1928 Special Acts of Louisiana Legislature. The City is located in the Parish of Webster, being in the northwest corner of the State of Louisiana.

Elected officials of the City of Minden are a mayor, five (5) aldermen, and a chief of police who are elected every four years. The affairs of the City are conducted and managed by the mayor and board of aldermen, referred to as "The Council."

The City provides a full range of municipal services as authorized by its charter. These include public safety (police and fire), street, water, electric, sewerage, sanitation and health, zoning and general administrative services.

### 1. Summary of significant accounting policies

- A. Basis of presentation - The accounting and reporting policies of the City conform to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statutes 24:517 and to the guidelines set forth in the Louisiana Municipal Audit and Accounting Guide, and to the industry audit guide, Audits of State and Local Governmental Units.
- B. Reporting entity - As the municipal governing authority, for reporting purposes, the City of Minden is considered a separate financial reporting entity. The financial reporting entity consists of (a) the primary government (municipality), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria for determining which component units should be considered part of the City of Minden for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria include:

1. Appointing a voting majority of an organization's governing governing body and
  - a. The ability of the municipality to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the municipality.

CITY OF MINDEN, LOUISIANA  
Notes to Financial Statements  
September 30, 1998

2. Organization for which the municipality does not appoint a voting majority but are fiscally dependent on the municipality.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

As required by generally accepted accounting principles, these financial statements present the City of Minden, Louisiana (the primary government) and its component units. The component units included in the accompanying financial statements are blended with the municipality funds.

#### Blended Component Units

Component units that are legally separate from the municipality, but are so intertwined with the municipality that they are, in substance, the same as the municipality are blended component units. For a component unit to be blended, the organization's board and the municipality must be substantively the same, or the organization must provide services entirely or almost entirely to the municipality. The following component unit is reported as part of the municipality and *blended* with the appropriate municipality funds:

Minden Historic Downtown Development District Commission - Act No. 379 of the 1990 Regular Session enacted R.S. 33:2740.20 to create the Minden Historic Downtown Development District Commission. This commission was established to promote the educational, cultural, and economic welfare of the public of the City of Minden, Louisiana, by preserving and protecting historic structures and neighborhoods. The Minden Historic Downtown Development District Commission uses the Minden Main Street Project to carry out its functions and purpose.

The City of Minden, Louisiana, appoints all members of the District Commission. In addition, the City provides a major source of the District's funding through levy of a 1.95 mill assessment on the special taxing district created within the City of Minden and additional yearly appropriations. The District Commission reports its recommendations and activities to the Mayor and City Council of the City of Minden, Louisiana. The Minden Historic Downtown Development District Commission is determined to be fiscally dependent and financially accountable to the City of Minden and therefore is reported as a blended component unit of the City of Minden, Louisiana.

Based on the foregoing criteria, the following entities have been determined not to be a part of the City of Minden and are excluded from the accompanying financial statements:

*Minden Housing Authority* - The Authority provides housing to certain qualified residents and is funded by U. S. Government grants and rental charges. The City is not responsible for financing deficits nor entitled to surpluses. The City does not significantly influence operational or fiscal matters of the Authority.



CITY OF MINDEN, LOUISIANA  
Notes to Financial Statements  
September 30, 1998

*Minden Ward Marshal* - The Minden Ward Marshal is the executive officer of the Ward I Court of Webster Parish. The principal duty of the Marshal is executing the orders and mandates of the Court. The Minden Ward Marshal is a separate reportable entity from the City of Minden, Louisiana, because the Marshal, an elected official, has the ability to exercise oversight responsibility regarding operations and accountability for fiscal matters.

*City Court* - The City Court is the Ward I Court of Webster Parish. The court system handles misdemeanors and civil suits of up to \$15,000 for Ward I. The City Court is a separate reportable entity from the City of Minden, Louisiana, because the Judge, an elected official, has the ability to exercise oversight responsibility regarding operations and accountability for fiscal matters.

- C. Fund accounting - The accounts of the City of Minden are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprises its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into three broad fund categories which, in turn, are divided into six "fund types," as follows:

#### **Governmental Funds**

Governmental funds are used to account for all or most of the City's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term obligations. Governmental funds include:

*General Fund* - The General Fund is the general operating fund of the City. It is used to account for all financial resources, except those required to be accounted for in another fund.

*Special Revenue Funds* - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specific purposes. In addition, the General Fund of each blended component unit is reported as a special revenue fund.

*Debt Service Funds* - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

*Capital Projects Funds* - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).



CITY OF MINDEN, LOUISIANA  
Notes to Financial Statements  
September 30, 1998

**Proprietary Funds**

Proprietary funds account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Proprietary funds differ from governmental funds in that their focus is on income measurement, which, together with the maintenance of equity, is an important financial indicator. Proprietary funds include:

*Enterprise Funds* - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the City is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the City has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**Fiduciary Funds**

Fiduciary funds account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the City. Fiduciary funds include:

*Agency Funds* - Agency Funds are used to account for assets held by the City as an agent for individuals, private organizations, other governments, and/or other funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

- D. Basis of accounting - Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Most revenues are recorded when cash is received. Taxpayer-assessed income, gross receipts, and sales taxes are considered "measurable" when in the hands of intermediary collecting governments and are recognized as revenue at that time. Federal and state grants are expenditure-driven and revenues are recognized when the grant expenditures are incurred.

With the modified accrual basis of accounting, expenditures are generally recognized when the related fund liability is incurred, except that principal and interest on general long-term debt is recognized when due.

All proprietary funds are accounted for using the accrual basis of accounting whereby revenues are recognized when they are earned and expenses are recognized when incurred.

CITY OF MINDEN, LOUISIANA  
Notes to Financial Statements  
September 30, 1998

E. Budgets and budgetary accounting - The City follows these procedures in establishing the budgetary data reflected in these financial statements:

- a) The City Clerk prepares a proposed budget and submits same to the Mayor and the Council no later than fifteen days prior to the beginning of each fiscal year.
- b) The public is notified that the proposed budget is available for public inspection. At that time, a public hearing is called.
- c) A public hearing is held on the proposed budget at least ten days after publication of the call for the hearing.
- d) After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is adopted through passage of an ordinance prior to the commencement of the fiscal year for which the budget is being adopted.
- e) Budgetary amendments involving the transfer of funds from one department, program or function to another or involving increases or decreases in expenditures resulting from revenues exceeding or failing to meet amounts estimated require the approval of the Council.
- f) All budgetary appropriations lapse at the end of each fiscal year.
- g) *Budgets for the General and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts, as originally adopted, are amended from time to time by the Council. Such amendments are not material in relation to the original appropriations. Budget comparisons are not presented for the following special revenue funds:*
  - 1. 87 LCDBG Economic Development
  - 2. Drug Task Force
  - 3. Housing Rehab

The 87 LCDBG Economic Development Fund consists of a \$750,000 Community Development Block Grant by the State of Louisiana Division of Administration. Under the terms of the contract, the funds were budgeted as follows:

Loan to Sportco of Minden, Inc., for acquisition of capital equipment, inventory and rehabilitation of building and grounds	\$ 720,000
Administration	<u>30,000</u>
	<u>\$ 750,000</u>

The repayment of the loan is for a 10-year period. Interest, at a rate not less than eight and one-half percent (8-1/2%) is to be repaid beginning the sixth month after the first drawdown of LCDBG funds and is to continue monthly for the next eighteen months. Repayment of principal and interest shall begin on the twenty-fifth month after the first drawdown and is to continue monthly for the next 120 months. The City is obligated to return half of the principal and interest payments to the State of Louisiana and the remaining half is restricted for economic development.

CITY OF MINDEN, LOUISIANA  
Notes to Financial Statements  
September 30, 1998

The Drug Task Force Fund was established in August, 1991, to account for the receipt and disbursement of funds specifically designated for drug task force activities. By court order, the City's police department receives a portion of funds seized during drug arrests. Such funds are to be used only for drug law enforcement activities. Due to the difficulty in measuring revenues on an annual basis and the immaterial amounts involved, the City does not include this fund in its budgetary process.

The Housing Rehab Fund was established during the fiscal year ended September 30, 1995 to account for receipts and disbursements under the Health and Safety Rehabilitation Grant. No activity occurred in this fund during the year ended September 30, 1998, therefore this fund was not included in the budgetary process.

- F. Encumbrances - The City does not employ encumbrance accounting in the governmental funds. Management does not believe that the use of encumbrance accounting would serve any significant benefit for budgetary purposes.
- G. Cash and cash equivalents and investments - For purposes of the statements of cash flows, cash and cash equivalents Cash includes amounts in demand deposits, interest-bearing demand deposits, and money market accounts. Cash equivalents include amounts in time deposits, those investments with original maturities of 90 days or less. Under state law, the City may deposit funds in demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

Under state law, the City may invest in United States bonds, treasury notes, certificates. In addition, the City may invest in bonds, debentures, notes or other evidence of indebtedness issued or guaranteed by federal agencies and provided such obligations are backed by the full faith and credit of the U.S and also collateralized mortgage obligations, which have not been stripped into interest only and principal only obligations. These are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents. Investments are reported at fair value which is determined using selected bases. Short-term investments are reported at cost, which approximates fair value. Long-term investments, those with original maturities greater than one (1) year, are valued at the last reported sales price at current exchange rates.

For purposes of the statements of cash flows, cash and cash equivalents include cash, demand deposits, and certificates of deposit. Cash and cash equivalents are stated at cost.

- H. Accounts receivable - The City considers substantially all customers' utility receivables and other receivables to be fully collectible; accordingly, an allowance for doubtful accounts is not required. If amounts become uncollectible, in the opinion of management, they are charged to operations at that time.



CITY OF MINDEN, LOUISIANA  
Notes to Financial Statements  
September 30, 1998

- I. Short-term interfund receivables and payables - During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These interfund receivables and payables are classified as due from other funds or due to other funds on the balance sheet.
- J. Inventories - Inventory items are valued at cost using the first-in, first-out method. Inventories in each fund are generally composed of the following items:

General Fund - Gasoline and garbage bags

Enterprise Fund - Electric, water and sewer repair and maintenance items

- K. Fixed assets - Fixed assets used in governmental fund type operations (general fixed assets) are capitalized in the General Fixed Assets Account Group, and recorded as expenditures in the governmental fund types when purchased. The City has not capitalized all public domain (infrastructure) fixed assets. All fixed assets are valued at historical cost or estimated cost if actual historical cost is not available. Approximately 40.0 per cent of general fixed assets are valued at estimated cost based on the actual historical cost of like items.

Depreciation of all exhaustible fixed assets used by proprietary funds is charged as an expense against their operations. Depreciation has been provided over the estimated useful lives of the assets using the straight-line method.

- L. Accumulated unpaid vacation, sick pay, and other employee benefits - Vacation and sick leave are earned based on years of service by employees. The only provision for vested benefits is that municipal employees, with the exception of employees of the police and fire department who are covered by Civil Service requirements, may carry forward no more than sixty (60) days of annual leave. All employees do not have the option of foregoing vacation and being paid in lieu thereof. For financial reporting purposes, the City's liability for accumulated unpaid vacation benefits that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. Amounts not expected to be liquidated with expendable available financial resources are reported in the general long-term debt account group. No expenditure is reported for these amounts.
- M. Long-term obligations - Long-term obligations expected to be financed from governmental funds are reported in the general long-term debt account group. Expenditures for principal and interest payments for long-term obligations are recognized in the governmental funds when due. Long-term obligations expected to be financed from proprietary fund operations are accounted for in those funds.
- N. Fund equity - Contributed capital is recorded in the Enterprise Fund for capital grants restricted for the acquisition or construction of capital assets. Contributed capital is not amortized based on the depreciation recognized on that portion of the assets acquired or constructed from such resources.

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Reserves represent those portions of fund equity not appropriable for expenditures or legally segregated for a specific future use.

Designated fund balances represent tentative plans for future use of financial resources.

- O. Total columns on combined statements - Total columns on combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither are such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.
- P. Comparative data - Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the City's financial position and operations. However, comparative data (i.e., presentation of prior year totals by fund type) have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

**2. Reconciliation of Special Revenue Funds combined fund balances to Budget (GAAP Basis) balances**

The fund balances at end of year for Special Revenue Funds - Actual, per the Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types, does not agree to the fund balances at end of year for Special Revenue Funds - Actual per the Combined Statement of Revenues, Expenditures and Changes in Fund Balances, Budget (GAAP Basis) and Actual - General and Special Revenue Fund Types. The difference reflects the exclusion of the 87 LCDBG Economic Development Fund, the Drug Task Force Fund, and the Housing Rehab Fund from the Special Revenue Funds presented with budget comparisons. Budget comparisons are not presented for these three funds. A reconciliation of fund balances as shown follows:

<u>Special Revenue Funds</u>	<u>Amount</u>
Fund balances at end of year - Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types	\$ 3,356,070
Less: Fund balances at end of year -	
87 LCDBG Economic Development	(419,419)
Drug Task Force Fund	(13,767)
Housing Rehab Fund	(1)
Fund balances at end of year - Combined Statement of Revenues Expenditures and Changes in Fund Balances - Budget (GAAP Basis) and Actual - General and Special Revenue Fund Types	\$ <u>2,922,883</u>

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**3. Fund deficits**

The following individual funds have deficits in unreserved fund balance as of September 30, 1998:

	<u>Deficit Amount</u>
Main Street Program Fund	\$ 1,672
Capital Improvements - Street	<u>203,089</u>
Total	\$ <u>204,761</u>

Deficit in fund balance incurred in the Capital Improvements - Street fund was due to accrual of capital expenditures incurred but not paid before fiscal year ended September 30, 1998.

Deficit in fund balance incurred in Main Street Program Fund was due to accrual of salaries and related expenses incurred but not paid before the fiscal year ended September 30, 1998.

**4. Cash and cash equivalents**

At September 30, 1998, the City had cash and cash equivalents with book balances totaling \$16,695,180, as follows:

Petty cash funds	\$ 1,030
Demand deposits	54,036
Interest-bearing deposits	<u>16,640,114</u>
Total	\$ <u>16,695,180</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times at least equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At September 30, 1998, the City had \$16,871,373 in deposits of collected bank balances. These deposits were secured from risk by \$342,825 of federal deposit insurance and \$16,528,548 of pledged securities held by the custodial bank in the name of the fiscal agent bank (GASB Category 3).

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within ten days of being notified by the City that the fiscal agent has failed to pay deposited funds upon demand.



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**5. Investments**

Louisiana Revised Statutes and the City's investment policy govern the procedures to be followed and the types of allowable securities to be purchased by the municipality. The City of Minden is authorized to invest in the following types of investments:

1. Direct U.S. Treasury obligations, the principal and interest of which are fully guaranteed by the U.S. government,
2. Bonds, debentures, notes or other evidence of indebtedness issued or guaranteed by federal agencies and provided such obligations are backed by the full faith and credit of the U.S., and
3. Collateralized mortgage obligations, which have not been stripped into interest only or principal only obligations.

All securities held at September 30, 1998 are classified as GASB Category 1.

The following is a summary of investments at September 30, 1998:

	<u>Governmental Funds</u>		<u>Proprietary Funds</u>	
	Fair Value/ Carrying <u>Amount</u>	<u>Cost</u>	Fair Value/ Carrying <u>Amount</u>	<u>Cost</u>
U.S. Agency & Treasury Bonds	\$ 325,063	325,063	716,087	715,246
Federal Agency Notes & Bonds	62,437	62,437	173,968	173,437
U.S. Agency Collateralized Mtge. Obligations.	<u>-</u>	<u>-</u>	<u>253,158</u>	<u>241,427</u>
Total securities	387,500	387,500	1,143,213	1,130,110
U.S. Treasury Money Fund	<u>114,042</u>	<u>114,042</u>	<u>114,765</u>	<u>114,765</u>
 Total investments	 <u>\$ 501,542</u>	 <u>501,542</u>	 <u>1,257,978</u>	 <u>1,244,875</u>

The City of Minden's investments are reported at fair value which is determined using selected bases in accordance with GASB Statement No. 31. Short-term investments are reported at cost, which approximates fair value. Long-term investments, those with original maturities greater than one (1) year, are valued at the last reported sales price at current exchange rates.

**6. Accounts receivable - utilities customers**

Accounts receivable - utilities customers are analyzed periodically and accounts considered to be uncollectible are charged off. For the year ended September 30, 1998, \$41,376 of accounts receivable were charged off. Past due accounts totaled \$87,426 at September 30, 1998.

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The individual customer consumption meters are not all read on the same day of the month. Meters are generally read between the first (1) and the twenty-first (21) day of each month. At the end of any particular month, individual customers will have from a week to a total month's consumption that they will not be billed for until the following month. It is estimated that at the end of any particular month there is, in the aggregate, approximately the equivalent of fifteen (15) days' consumption that is unbilled to utility customers.

Accounts receivable - utilities customers at September 30, 1998, consisted of \$1,330,337 in current billed receivables and \$545,503 of estimated unbilled receivables.

7. Ad valorem taxes

Ad valorem taxes attach as an enforceable lien on the valuation of property as of January 1 of each year. The City of Minden bills and collects its property taxes using the assessed values determined by the tax assessor of Webster Parish.

The tax levy for 1997 was 8.87 mills of the assessed property valuation on tax rolls as of January 1, 1998. This tax became due on January 1, 1998, and delinquent on February 1, 1998. The tax was dedicated as follows:

General corporate purposes	7.16 mills
Debt service	1.71 mills

For the year ended September 30, 1998, taxes of \$346,578 were levied on property with assessed valuations totaling \$39,073,110.

Additionally, a tax of 1.95 mills on properties located within the established Minden Downtown Development District was approved by voters. Such tax was dedicated for use by the Minden Main Street Program. For the year ended September 30, 1998, taxes of \$17,050 were levied on property with assessed valuations totaling \$8,743,770.

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8. Sales and use tax operations

- A. 1% sales and use tax - The City of Minden was authorized to levy and collect a one per cent (1%) sales and use tax by a special election held May 23, 1967. The revenues derived therefrom were authorized to be used for:

"the purpose of opening, constructing, paving, resurfacing, improving and/or maintaining streets, alleys, sidewalks and bridges; constructing, acquiring, extending, improving, renovating and/or maintaining street lighting facilities, water-works, sewers and sewerage disposal works, garbage collection and waste disposal facilities, police department stations and equipment, public buildings and/or fire department stations and equipment, including fire engines, public parks and recreational facilities, airport facilities, and parking facilities; and purchasing and acquiring the necessary land, equipment and furnishings for the aforesaid public works, building, improvements and facilities, and such tax to be subject to funding into bonds by the City in the manner authorized..."

The Sales Tax resolution provides that any monies remaining in the Sales Tax Fund on the 20th day of each month in excess of \$5,000 to be retained for operating capital and after making the required payments into the Bond Sinking Fund and the Bond Reserve Fund for the current month and for prior months during which the required payments have not been made shall be considered as surplus. Such surplus may be used by the City for any of the purposes for which the imposition of the tax is authorized.

For the year ended September 30, 1998, Sales Tax operating transfers (of "surplus") to other funds which were used for purposes for which the imposition of the tax was authorized were as follows:

Transfers to General Fund	<u>\$1,295,059</u>
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- B. 1% sales and use tax - sewerage improvements - The City of Minden was authorized to levy and collect a one per cent (1%) sales and use tax by a special election held September 29, 1984. The revenues derived therefrom were authorized to be used for:

"the purpose of constructing, acquiring, extending, improving, operating and maintaining sewers and sewerage disposal facilities...and fund the proceeds of the Tax into bonds to be issued in series from time to time for the purpose of constructing, acquiring and improving sewers and sewage disposal facilities...and the Council shall (i) annually budget the amount of said net proceeds of the Tax required to pay principal and interest and reserve requirements on all bonds payable from the Tax and the amount required for

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extending, improving, operating and maintaining sewers and sewage disposal facilities and (ii) use the excess over said requirements to pay said bonds in full prior to their stated maturity and when provisions shall have been made for the payment of all of said bonds in full the authority to levy the Tax shall terminate.."

For the year ended September 30, 1998, Sales tax-sewerage improvements operating transfers to other funds which were used for purposes for which the imposition of the tax was authorized were as follows:

Transfers to Debt Service Fund	<u>\$726,905</u>	Transfers to Utility Fund	<u>\$ 894,591</u>
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Beginning July, 1992, the City entered into an agreement with the Webster Parish Centralized Sales Tax Collection Agency to collect sales tax. The Agency collects the taxes from vendors, then remits to the City, after deducting an administrative fee. The administrative fee was assessed at the following amounts:

10/01/97 - 09/30/98	0.980 %
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9. Flow of funds, restrictions on use - utilities revenues

Under the terms of the various bond indentures on outstanding Water and Electric Revenue Bonds, all income and revenues earned or derived from the operation of the utility system are pledged and dedicated to the retirement of said bonds, and are to be maintained and administered in the following order of priority and for the following express purposes:

- A. The payment of all reasonable expenses of administration, operations and maintenance of the utility system.
- B. Each month, there will be set aside into a fund called the "Bond and Interest Redemption Fund" an amount constituting 1/12 of the next maturing installment of principal and 1/6 of the next maturing installment of interest on the outstanding bonds. Such transfers shall be fully sufficient to assure the prompt payment of principal and interest installments as they become due, and may be used only for such payments.
- C. There shall also be set aside into a "Bond Reserve Fund" an amount equal to 20% of the principal and interest payments required during the current fiscal year until there shall have been accumulated in the Reserve Account an amount equal to the maximum principal and interest requirements in any one maturity year.

Such amounts may be used only for the payment of maturing bonds and interest coupons for which sufficient funds are not on deposit in the Bond and Interest Redemption Fund and as to which there would otherwise be default.



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- D. Funds will also be set aside into a "Depreciation and Contingency Fund" monthly, a sum equal to five per cent (5%) of the gross revenues of the system for the preceding month provided that such sum is available after provision is made for the funds required under paragraphs (A), (B), and (C) above. Money in this fund may be used to care for extensions, additions, improvements, renewals and replacements which are necessary to keep the system in operating condition and for which money is not available as a maintenance and operations expense. Money in this fund may also be used to pay principal or interest on the bonds falling due at any time there is not sufficient money for payment in the other bond funds. The balance in this fund shall never be reduced below a minimum of \$15,000.
- E. All of the revenues received in any fiscal year, and not required to be paid into any of the above noted-funds in such fiscal year, shall be regarded as surplus and may be used for any lawful corporate purpose.

Restricted assets were applicable to the following at September 30, 1998:

Bond and Interest Redemption Fund	\$ 127,206
Bond Reserve Fund	175,628
Bond Depreciation and Contingency Fund	<u>811,882</u>
Subtotal for Revenue Bonds	<u>1,114,716</u>
Customers' Deposits	
Bank deposit accounts	366,607
Investments (net of market adjustment)	1,257,978
Self - insurance Reserve	<u>253,422</u>
Total restricted assets	<u>\$ 2,992,723</u>

**10. Net working capital - Enterprise fund**

The following shows the net working capital for the Enterprise Fund - Utilities Fund at September 30, 1998:

Total current assets	\$ 7,548,918
Total current liabilities	<u>(860,959)</u>
Net working capital	<u>\$ 6,687,959</u>



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**11. Fixed assets**

A summary of changes in general fixed assets follows:

	<u>Balance</u> <u>October 1, 1997</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>September 30, 1998</u>
Land	\$ 495,568	-	-	495,568
Buildings	3,164,370	839,814	-	4,004,184
Improvements other than buildings	2,691,507	225,821	-	2,917,328
Equipment	2,477,672	176,951	(32,213)	2,622,410
Construction in progress	<u>110,417</u>	<u>162,231</u>	<u>-</u>	<u>275,648</u>
 Total general fixed assets	 <u>\$ 8,939,534</u>	 <u>1,407,817</u>	 <u>(32,213)</u>	 <u>10,315,138</u>

Depreciation expense has been allocated as follows in the financial statements of the Enterprise Fund - Utilities Fund:

Electric Department	\$ 450,656
Water Department	155,910
Sewer Department	387,890
General and Administrative	17,072
Warehouse	<u>4,830</u>
 Total	 <u>\$ 1,016,358</u>

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The following is a summary of the Enterprise (Utilities) Fund fixed assets at September 30, 1998.

<u>Description</u>	<u>Life, In Years</u>	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Net</u>	<u>Current Year Depreciation</u>
<b>Electric Department:</b>					
Diesel generating plant	33-1/3	\$ 2,463,568	2,412,974	50,594	297
Steam turbine generating plant	33-1/3	5,261,510	4,773,240	488,270	158,112
Commercial power tie-in	25	2,013,635	1,888,726	124,909	80,545
Electric distribution lines	25	5,288,463	2,124,029	3,164,434	148,908
<b>Water Department:</b>					
Water wells	40	532,857	273,596	259,261	11,705
Water tanks	40	241,065	101,029	140,036	3,885
Water treatment plant and lines	40	4,798,987	2,026,908	2,772,079	113,509
Equipment	5	225,353	189,019	36,334	12,482
<b>Sewer Department:</b>					
Sewer system	40	7,776,702	2,599,502	5,177,200	219,669
Wastewater treatment plant	40	4,788,060	1,438,145	3,349,915	122,978
<b>Other:</b>					
Street lights	15	122,117	122,117	-	-
Warehouse	40	317,260	155,977	161,283	11,119
Office equipment	10	206,376	162,052	44,324	8,451
Real estate	-	128,275	-	128,275	-
Autos, trucks and equipment	5	1,175,504	996,296	179,208	118,804
Shop and misc. equipment	5-15	101,761	71,954	29,807	5,894
Construction in progress	-	<u>343,772</u>	<u>-</u>	<u>343,772</u>	<u>-</u>
<b>Totals</b>		<b><u>\$35,785,265</u></b>	<b><u>19,335,564</u></b>	<b><u>16,449,701</u></b>	<b><u>1,016,358</u></b>
<b>Changes during year:</b>					
Balances, beginning of year		\$35,209,160	18,319,206	16,889,954	
<b>Additions:</b>					
Construction in progress		440,626	-	440,626	
Autos, trucks and equipment		14,304	-	14,304	
Water tanks		11,989	-	11,989	
Water treatments plant & lines		122,414	-	122,414	
Wastewater treatment		6,000	-	6,000	
Sewer system		380,817	-	380,817	
Office equipment		34,454	-	34,454	
Warehouse		16,100	-	16,100	
Shop equipment		15,553	-	15,553	
Depreciation		-	1,016,358	(1,016,358)	
<b>Deletions:</b>					
Construction in progress		<u>(466,152)</u>	<u>-</u>	<u>(466,152)</u>	
Balances, end of year		<b><u>\$35,785,265</u></b>	<b><u>19,335,564</u></b>	<b><u>16,449,701</u></b>	

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**12. Retirement commitments**

Substantially all employees of the City of Minden, Louisiana, are members of the following statewide retirement systems: Municipal Employees Retirement System of Louisiana, Municipal Police Employees Retirement System of Louisiana, or Firefighters' Retirement System of Louisiana. These systems are cost-sharing, multiple-employer defined benefit pension plans administered by separate boards of trustees. Pertinent information relative to each plan follows:

A. Municipal Employees Retirement System of Louisiana

*Plan Description.* The System is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All regular employees, other than firemen and policemen, of the City of Minden, Louisiana, are members of Plan A. The total payroll for employees of the City covered by the System for the year ended September 30, 1998 was \$1,725,926; total payroll for the City of Minden, Louisiana, was \$3,021,751.

All permanent employees working at least 35 hours per week who are not covered by another pension plan and are paid wholly or in part from municipal funds and all elected municipal officials are eligible to participate in the System. Under Plan A, employees who retire at or after age 60 with at least 10 years of creditable service, at or after age 55 with at least 25 years of creditable service, or at any age with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 percent of their final-average salary for each year of creditable service. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above, and do not withdraw their employee contributions, may retire at the ages specified above and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Municipal Employees Retirement System of Louisiana, 7937 Office Park Boulevard, Baton Rouge, Louisiana 70809, or by calling (504) 925-4810.

*Funding Policy.* Under Plan A, members are required by state statute to contribute 9.25 percent of the annual covered salary and the City of Minden, Louisiana, is required to contribute at an actuarially determined rate. For 1998, this rate was 5.75 percent of annual covered payroll. Contributions to the System also include one-fourth of one percent (except Orleans and East Baton Rouge parishes) of the taxes shown to be collectible by the tax rolls of each parish. These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan. The contribution requirements of plan members and the City of

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Minden, Louisiana, are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to changes each year based on the results of the valuation for the prior fiscal year. The City of Minden, Louisiana's contributions to the System under Plan A for the years ending September 30, 1998, 1997 and 1996, were \$99,243, \$99,797 and \$109,386, respectively, equal to the required contributions for the years then ended.

**B. Municipal Police Employees Retirement System of Louisiana**

*Plan Description.* All full-time police department employees engaged in law enforcement are required to participate in the System. Employees who retire at or after age 50 with at least 20 years of creditable service or at or after age 55 with at least 12 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 1/3 percent of their final-average salary for each year of creditable service. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above, and do not withdraw their employee contributions, may retire at the ages specified above and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Municipal Police Employees Retirement System of Louisiana, 8401 United Plaza Boulevard, Baton Rouge, Louisiana 70809-2250, or by calling (504) 929-7411.

*Funding Policy.* Plan members are required by state statute to contribute 7.5 percent of their annual covered salary and the City of Minden, Louisiana, is required to contribute at an actuarially determined rate. The current rate is 9.0 percent of annual covered payroll. The contribution requirements of plan members and the City of Minden, Louisiana, are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to changes each year based on the results of the valuation for the prior fiscal year. The City of Minden, Louisiana's contribution for the years ended September 30, 1998, 1997 and 1996, were \$58,123, \$54,853 and \$51,658, respectively, equal to the required contributions for each year.

**C. Firefighters' Retirement System of Louisiana**

*Plan Description.* Membership in the Louisiana Firefighters' Retirement System is mandatory for all full-time firefighters employed by a municipality, parish, or fire protection district that did not enact an ordinance before January 1, 1980, exempting itself from participation in the System. Employees are eligible to retire at or after age 55 with at least 12 years of creditable service or at or after age 50 with at least 20 years of creditable service. Upon retirement, members are entitled to a retirement benefit, payable monthly for life, equal to 3 1/3 percent



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of their final-average salary for each year of creditable service, not to exceed 100 percent of their final-average salary. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least 12 years of service and do not withdraw their employee contributions may retire at or after age 55 (or at or after age 50 with at least 20 years of creditable service at termination) and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available financial report that include financial statements and required supplementary information for the System. That report may be obtained by writing to the Firefighters' Retirement System, Post Office Box 94095, Baton Rouge, Louisiana 70804, or by calling (504) 925-4060.

*Funding Policy.* Plan members are required by state statute to contribute 8.0 percent of their annual covered salary and the City of Minden, Louisiana is required to contribute at an actuarially determined rate. The current rate is 9.0 percent of annual covered payroll. The contribution requirements of plan members and the City of Minden, Louisiana, are established and may be amended by state statute. As proved by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The City of Minden, Louisiana's contributions for the years ended September 30, 1998, 1997 and 1996, were \$26,431, \$21,863 and \$25,910, respectively, equal to the required contributions for each year.

**13. Compensated absences**

At September 30, 1998, employees of the City have accumulated and vested \$175,448 of employee leave benefits, which was computed in accordance with GASB Codification Section C60. Of this amount, \$92,541 is recorded as an obligation of the General Fund, \$2,993 is recorded as an obligation of the Sales Tax Fund, and \$31,386 is recorded within the general long-term debt account group. The leave liability for the employees of the Enterprise Fund, in the amount of \$48,528, is accounted for within the fund.



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**14. Long-term debt**

The following is a summary of bond transactions of the City of Minden for the year ended September 30, 1998:

	<u>General Obligation</u>	<u>Revenue</u>	<u>Total</u>
Bonds payable, September 30, 1997	\$4,955,000	270,000	5,225,000
Bonds retired	<u>(500,000)</u>	<u>(135,000)</u>	<u>(635,000)</u>
Bonds payable, September 30, 1998	<u>\$4,455,000</u>	<u>135,000</u>	<u>4,590,000</u>

Bonds payable at September 30, 1998, are comprised of the following individual issues:

	<u>Principal Outstanding</u>	<u>Interest to Maturity</u>
\$6,420,000 Public Improvement Refunding Bonds, Series ST-1992, dated 1/1/92; due in annual installments of \$195,000 - \$705,000 through January 1, 2005; interest at 4.4% - 6.3%; secured by a pledge of the City's 1% sales and use tax designated for sewerage system improvements	\$ 4,120,000	950,835
\$475,000 General Obligation Refunding Bonds, Series 1991, dated September 26, 1991; due in annual installments of \$5,000 - \$55,000 through March 1, 2005; interest at 4.7% - 6.65%; secured by levy and collection of ad valorem taxes	<u>335,000</u>	<u>81,591</u>
	\$ <u>4,455,000</u>	<u>1,032,426</u>
Revenue bonds:		
\$2,250,000 Water and Electric Revenue Bonds; Series A of 1974 dated 1/1/74; due in annual installments of \$85,000 - \$135,000 through January 1, 1999; interest at 4% - 5.4%	\$ <u>135,000</u>	<u>2,700</u>

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September 30, 1998

The annual requirements to amortize all debt outstanding as of September 30, 1998, including interest payments of \$1,035,126, are as follows:

Year ending <u>September 30</u>	General Obligation <u>Principal</u>	Revenue <u>Principal</u>	<u>Interest</u>	<u>Total</u>
1999	\$ 525,000	135,000	258,560	918,560
2000	555,000	-	224,643	779,643
2001	600,000	-	190,400	790,400
2002	630,000	-	153,333	783,333
2003	670,000	-	113,643	783,643
2004-2005	<u>1,475,000</u>	<u>-</u>	<u>94,547</u>	<u>1,569,547</u>
	<u>\$4,455,000</u>	<u>135,000</u>	<u>1,035,126</u>	<u>5,625,126</u>

At September 30, 1998 \$963,616 was available in the Debt Service Funds to service the general obligation bonds.

In accordance with Louisiana Revised Statutes, the City is legally restricted in the amount of long-term bonded debt that may be issued. At September 30, 1998, the statutory limit was \$3,907,311, and outstanding bonded debt totaled \$135,000.

There are a number of limitations and restrictions contained in the various bond indentures. The City is in compliance with all significant limitations and restrictions.

CITY OF MINDEN, LOUISIANA  
Notes to Financial Statements  
September 30, 1998

**15. Interfund receivables, payables and transfers**

Individual fund interfund receivable and payable balances at September 30, 1998, and operating transfers in and out for the year then ended were as follows:

	Interfund <u>Receivables</u>	Interfund <u>Payables</u>	<u>Operating Transfers</u>	
			<u>In</u>	<u>Out</u>
General Fund	\$ 24,493	36,718	3,758,545	367,605
Special Revenue Funds:				
Sales Tax Fund	-	-	-	1,295,059
Sales Tax Fund - Sewerage System	-	-	-	1,621,496
Main Street Project	-	15,137	34,948	-
Debt Service Funds - P.I.B., Series ST ST-1992, 1/1/92	-	-	726,905	-
Capital Projects Funds:				
Capital Improvements - Sewer	-	-	297,500	-
Capital Improvements - Street	-	-	320,102	-
Capital Improvements - Water	-	-	731,774	-
Enterprise Fund	36,718	-	907,146	3,492,760
Agency Fund	-	9,356	-	-
	<u>\$ 61,211</u>	<u>61,211</u>	<u>6,776,920</u>	<u>6,776,920</u>

**16. Intergovernmental revenues**

The City periodically receives various grants and entitlements from Federal and State governmental units. These funds are used to finance various activities beneficial to the community. Grants normally specify what the funds may be used for and are audited annually under the Single Audit Approach as provided by Circular A-133 of the Office of Management and Budget.

During the year ended September 30, 1998, the following amount of grants and entitlements are recorded in the accompanying financial statements:

General fund:	
State grants and entitlements	\$ <u>216,877</u>
Louisiana Commission on Law Enforcement	\$ <u>13,682</u>
Department of Justice - COPS grant	\$ <u>52,500</u>
US Department of Transportation and Development - FAA	\$ <u>351,264</u>

CITY OF MINDEN, LOUISIANA  
Notes to Financial Statements  
September 30, 1998

**17. Local Government Assistance Fund**

During the 1981 Special Session, the Louisiana Legislature passed Act 38 providing for the establishment of the Local Government Assistance Fund. Monies appropriated pursuant to the Act were distributed to parishes and municipalities based on population. Minden's share was \$251,052. The Act stipulates that monies are to be spent only on capital programs and purposes including "any expenditures for acquiring lands, building, equipment or other permanent properties, or for their preservation or development or permanent improvement", and cannot be used as part of the operating budget. All programs must be approved by respective state legislative delegates.

A fund balance of \$63,080 was available at September 30, 1998, for future approved capital projects.

**18. Contractual service agreement - sanitation services**

On September 1, 1995, the City entered into a five-year agreement with Waste Management of Northwest Louisiana, a private company, to provide sanitation services to the City. These services include residential garbage and recyclable item pick-up and the disposal of such waste, with fees based on the number of pick-ups per week and the type of collection (curbside or backyard). The City then charges a monthly fee for sanitation services to individual customers on their utilities bills.

**19. Pending litigation**

George S. Humphries et al versus City of Minden, et al, arises out of an alleged sexual molestation of a minor by a City fireman. At the time of the alleged incident, the fireman was on duty. The City Attorney indicates the City's exposure is estimated to be \$ 75,000 or greater, if found liable.

The City of Minden has filed suit against Thomas G. Ray, President/Owner of Sportco of Minden, Inc., for repayment of a loan made to Sportco. The loan was made through a grant agreement with the State of Louisiana. If successful, the \$720,000 balance paid will be remitted to the State of Louisiana to satisfy the outstanding loan balance. The City of Minden will not realize a profit from this action.

There are several other pending lawsuits in which the City is involved. The City Attorney estimates that the potential claims against the City, not covered by insurance resulting from litigation not mentioned above, would not materially affect the financial statements of the City.

Effective April 1, 1998, the City reinstated its general liability coverage. The City will maintain the reserve fund established in prior years for self-insurance. The reserve will be used to pay claims for amounts less than the deductible allowed under the City's general liability coverage. At September 30, 1998, \$324,018 has been reserved in the Enterprise Fund-Utilities Fund for this purpose.



CITY OF MINDEN, LOUISIANA  
Notes to Financial Statements  
September 30, 1998

**20. Contingent liabilities**

The City participates in a number of federally-assisted grant programs, such as the Community Development Block Grant. These programs are subject to program compliance audits which could lead to request for reimbursements by the grantor agency for expenditures disallowed under the terms of the grants. City management believes that the amount of disallowances, if any, which may arise from such audits will not be material.

In connection with the 87 LCDBG Economic Development Grant, the recipient of the loan proceeds, Sportco of Minden Inc., is delinquent on repayment of such proceeds. Under the terms of the grant, the state may require reimbursement of the outstanding balance by the City. At September 30, 1998 the total outstanding loan balance was \$631,038, of which \$379,783 is owed to the City and \$251,255 is owed to the State of Louisiana. According to an amendment to the grant agreement, upon default by Sportco of Minden, Inc., the City could be held liable for the *entire balance of the note, at the option of the Division of Administration of the State of Louisiana*. At September 30, 1998, that balance was \$705,201, including \$74,163 in accrued interest.

On March 7, 1994, representatives of the City; the State of Louisiana, Division of Administration; and Sportco, Inc. met to come to an agreement regarding Sportco's outstanding note balance, as detailed above. The agreement, approved by the Division of Administration, was to grant a one-year extension for the resumption of payments on the loan until March 1, 1994. Subsequent to this agreement, Sportco, Inc., on August 30, 1996, filed a petition for *bankruptcy under Chapter Eleven*. The bankruptcy petition shows an estimated liability to the State of Louisiana in the amount of \$323,789, and to the City of Minden in the amount of \$303,895.

As previously stated in Note 19, the City has filed suit against Thomas G. Ray in an attempt to obtain payment for the outstanding balance of the loan. As a result, the State contends that the City has acted "in good faith," with respect to the administration of the loan, however, this matter remains unresolved pending the outcome of the litigation. The management of the City also contends that they have acted "in good faith" in compliance with the grant agreement and will, therefore, not be held liable for the entire balance of the note, of which \$305,519 has been reserved in the retained earnings section of the Utility Fund.

**21. Change in accounting principle**

For the year ended September 30, 1998, the City of Minden reported investments in accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, which is effective for periods beginning after June 15, 1997. As previously stated in Notes 1(g) and 5, GASB Statement No. 31 established fair value standards for all investments held by other governmental external investment pools and certain investments held by other governments (both governmental and proprietary.) Reporting investments in accordance with GASB Statement No. 31, represented a change from the prior years method used to account for the investments of the City of Minden.



CITY OF MINDEN, LOUISIANA  
Notes to Financial Statements  
September 30, 1998

In prior years, investments held by governmental funds were reported at cost. Investments held by proprietary funds were reported in accordance with FASB Statement No. 115. This statement required that all debt and equity securities with readily determinable fair values be classified into one of three categories based on the type of security and management's intent to hold the investment. Investments held in the proprietary fund were classified as available-for-sale securities and reported fair value, with unrealized gains and losses excluded from earnings and reported in a separate component of retained earnings.

No material cumulative change in beginning retained earnings was incurred due to this change in accounting principle.

**22. Year 2000 issue**

Year 2000 is an issue arising from computers being programmed in prior years to use only two digits (under the assumption that the first two digits would always be 19) to identify the year when processing date-sensitive information. This method of identifying dates could cause problems when processing information with dates in the year 2000 or later. As a result, the systems that use only two digits to identify dates could process data incorrectly or stop functioning altogether. The effects of the Year 2000 is expected to extend beyond systems and any equipment that is dependent on microchip technology.

As stated in Note 1, the City provides a full range of municipal services to its citizens. These include safety, street, water, electric, sewerage, sanitation and health, zoning and general administrative services. The effect of the Year 2000 issue upon the execution of these services which are automated in nature has not been determined. In addition, the effect of the Year 2000 issue upon the City's vendors, entities, and utility providers from which it obtains services has not been determined. As a result, the effect of any of these entities' non-compliance with the Year 2000 issue upon the City has also not been determined.

For the year ended September 30, 1998, the City of Minden entered into a lease-purchase agreement with Excel Software Professionals, Inc., to purchase a computer upgrade. The total project cost for \$82,741, will be paid over a term of 60 months. The computer upgrade includes hardware, software, and training costs for a Year 2000 compliant system to be used in the daily financial operations of the City. No significant loss due to impairment of equipment that is not Year 2000 compliant was recognized during the year ended September 30, 1998.

FINANCIAL STATEMENTS OF INDIVIDUAL FUNDS  
AND ACCOUNT GROUPS

## GENERAL FUND

To account for resources traditionally associated with governments which are not required to be accounted for in another fund.

CITY OF MINDEN, LOUISIANA  
GENERAL FUND  
Comparative Balance Sheets  
September 30, 1998 and 1997

	1998	1997
<b>ASSETS</b>		
Cash	\$ 1,555	1,811
Interest bearing deposits	3,412,594	2,957,742
Accounts receivable - other	607	1,197
Due from other funds -	-	
Agency fund	9,356	7,152
Main Street	15,137	-
Due from other governmental units	21,398	58,838
Gasoline inventory	8,742	6,158
Garbage bag inventory	5,084	1,465
 Total assets	 \$ 3,474,473	 3,034,363
 <b>LIABILITIES AND FUND BALANCE</b>		
Liabilities:		
Accounts payable	\$ 142,823	100,364
Payroll insurance withholdings	957	331
Municipal employee retirement payable	52,835	49,116
Municipal police retirement payable	9,090	9,023
Municipal fire fighter retirement payable	4,238	3,882
Accrued compensated absences	92,541	67,565
Due to other funds -		
Utilities fund	36,718	19,998
Total liabilities	339,202	250,279
 Fund Balance:		
Unreserved -		
Undesignated	3,135,271	2,784,084
Total fund balance	3,135,271	2,784,084
 Total liabilities and fund balance	 \$ 3,474,473	 3,034,363

The accompanying notes are an integral part of these financial statements.

CITY OF MINDEN, LOUISIANA  
GENERAL FUND  
Statement of Revenues, Expenditures and  
Changes in Fund Balance - Budget (GAAP Basis) and Actual  
For the Year Ended September 30, 1998  
With Comparative Actual Amounts for the Year Ended September 30, 1997

	1998		Variance Favorable (Unfavorable)	1997 Actual
	Budget	Actual		
<b>Revenues:</b>				
Taxes - ad valorem	\$ 286,357	294,632	8,275	283,191
Licenses - occupational	315,000	325,687	10,687	347,396
Fees and rentals -				-
Cablevision franchise fee	34,500	45,812	11,312	43,036
Arkla Gas franchise fee	60,000	62,805	2,805	64,214
Bell South franchise fee	55,000	84,671	29,671	68,825
Permits and fees	44,400	61,925	17,525	45,852
Recreational department fees	10,600	15,222	4,622	12,953
Airport hangar rental and fees	35,200	35,601	401	42,730
Civic Center rental	9,500	12,159	2,659	11,553
Community House rental	7,800	8,590	790	6,720
Forestry Building rental	4,000	9,603	5,603	7,563
Charges for services - sanitation charges	666,000	645,763	(20,237)	656,419
Fines and forfeitures	63,700	88,647	24,947	83,130
Intergovernmental -				
Department of Justice - COPS grant	-	52,500	52,500	82,500
Louisiana tobacco allocations	65,000	66,594	1,594	66,594
State fire insurance tax	27,000	23,670	(3,330)	22,844
FAA - Aviation grant	-	351,264	351,264	-
Other state and parish grants	-	230,559	230,559	38,387
Louisiana maintenance agreement	9,611	9,611	-	9,611
Minden Housing Authority (payment in lieu of taxes)	7,700	7,742	42	7,742
Other	2,700	11,226	8,526	5,242
Main Street revenue	-	-	-	5,000
Interest	77,780	108,889	31,109	89,812
Miscellaneous	22,290	63,243	40,953	56,482
Total revenues	<u>1,804,138</u>	<u>2,616,415</u>	<u>812,277</u>	<u>2,057,796</u>
<b>Expenditures:</b>				
Current-				
General Government-				
Administrative	870,772	748,015	122,757	736,032
Inspection and Engineering	80,591	67,245	13,346	50,081
Civic Center	213,731	211,785	1,946	158,124
City Court	29,905	35,074	(5,169)	29,988

The accompanying notes are an integral part of these financial statements.



CITY OF MINDEN, LOUISIANA  
GENERAL FUND  
Statement of Revenues, Expenditures and  
Changes in Fund Balance - Budget (GAAP Basis) and Actual  
For the Year Ended September 30, 1998  
With Comparative Actual Amounts for the Year Ended September 30, 1997

	1998		Variance Favorable (Unfavorable)	1997 Actual
	Budget	Actual		
Expenditures (continued):				
Ward Marshal	\$ 30,946	28,945	2,001	29,139
Public Safety-				
Police	1,208,740	1,101,054	107,686	1,121,828
Fire	771,904	542,326	229,578	512,798
Current-				
Highway and streets	774,316	732,524	41,792	798,757
Sanitation and health-				
Sanitation	604,033	605,264	(1,231)	594,838
Animal shelter	49,384	49,497	(113)	45,979
Parks and recreation	891,194	858,107	33,087	459,278
Public works	229,368	676,332	(446,964)	68,996
Total expenditures	<u>5,754,884</u>	<u>5,656,168</u>	<u>98,716</u>	<u>4,605,838</u>
Excess (deficiency) of revenues over expenditures	<u>(3,950,746)</u>	<u>(3,039,753)</u>	<u>910,993</u>	<u>(2,548,042)</u>
Other financing sources (uses)				
Operating transfers in				
Sales Tax Fund	1,295,059	1,295,059	-	1,241,626
Utilities Fund	2,463,812	2,463,486	(326)	2,326,376
PIB -12/1/75	-	-	-	13,040
Operating transfers out				
Capital Improvement - Street	(350,000)	(320,102)	29,898	(380,000)
Main Street Program	(33,500)	(34,948)	(1,448)	(33,783)
Gasoline inventory transfer - UF	-	(12,555)	(12,555)	(16,363)
Total other financing sources (uses)	<u>3,375,371</u>	<u>3,390,940</u>	<u>15,569</u>	<u>3,150,896</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	<u>(575,375)</u>	<u>351,187</u>	<u>926,562</u>	<u>602,854</u>
Fund Balance at beginning of year	<u>2,784,084</u>	<u>2,784,084</u>	<u>-</u>	<u>2,181,230</u>
Fund Balance at end of year	<u>\$ 2,208,709</u>	<u>3,135,271</u>	<u>926,562</u>	<u>2,784,084</u>

The accompanying notes are an integral part of these financial statements.

CITY OF MINDEN, LOUISIANA  
GENERAL FUND  
Statement of Expenditures by Departments Compared to Budget (GAAP Basis)  
For the Year Ended September 30, 1998  
With Comparative Actual Amounts for the Year Ended September 30, 1997

	1998		Variance Favorable (Unfavorable)	1997 Actual
	Budget	Actual		
<b>General Government:</b>				
<b>Administrative -</b>				
Salaries	\$ 275,884	275,141	743	265,665
Insurance	66,934	64,746	2,188	57,201
Payroll taxes	2,941	2,664	277	2,658
Retirement expense	17,633	16,403	1,230	16,649
Building maintenance and supplies	11,500	9,453	2,047	18,013
Advertising and legal printing	3,000	7,636	(4,636)	4,025
Office supplies	10,850	6,209	4,641	11,248
Telephone expense	8,554	9,945	(1,391)	8,771
Computer services	6,050	6,764	(714)	2,987
Travel and conventions	8,500	3,429	5,071	5,559
Auditing and legal fees	47,950	20,193	27,757	49,515
Professional fees	-	-	-	2,384
Postage	6,000	2,760	3,240	4,724
Car allowances	11,400	10,200	1,200	10,200
City utilities	337,300	256,591	80,709	225,690
Maintenance agreements	3,000	2,010	990	2,537
Civic appropriations	28,000	32,297	(4,297)	32,253
Recording fees	200	898	(698)	598
Other expenditures	9,076	14,522	(5,446)	11,833
Capital expenditures	16,000	6,154	9,846	2,581
Capital leases:			-	
Principal	-	-	-	908
Interest	-	-	-	33
Total administrative	<u>870,772</u>	<u>748,015</u>	<u>122,757</u>	<u>736,032</u>
<b>Inspection and Engineering -</b>				
Salaries	38,700	37,984	716	36,288
Insurance	4,737	3,697	1,040	3,942
Payroll taxes	1,206	1,062	144	1,067
Retirement expense	1,625	1,648	(23)	1,693
Professional fees	10,000	2,400	7,600	-
Computer services	-	280	(280)	-
Supplies	1,125	1,502	(377)	701
Vehicle expense	1,250	930	320	509
Other expenditures	21,598	12,233	9,365	5,881
Capital expenditures	350	5,509	(5,159)	-
Total inspection and engineering	<u>80,591</u>	<u>67,245</u>	<u>13,346</u>	<u>50,081</u>

The accompanying notes are an integral part of these financial statements.

CITY OF MINDEN, LOUISIANA  
GENERAL FUND  
Statement of Expenditures by Departments Compared to Budget (GAAP Basis)  
For the Year Ended September 30, 1998  
With Comparative Actual Amounts for the Year Ended September 30, 1997

	1998		Variance Favorable (Unfavorable)	1997 Actual
	<u>Budget</u>	<u>Actual</u>		
<b>General Government (continued)</b>				
<b>Civic Center -</b>				
Salaries	71,230	69,930	1,300	68,684
Insurance	21,214	12,564	8,650	20,049
Payroll taxes	621	578	43	568
Retirement expense	4,076	4,010	66	4,153
Supplies	17,300	8,686	8,614	10,099
Maintenance and repairs	500	1,476	(976)	460
Car allowance	600	600	-	600
Other expenditures	7,040	4,325	2,715	4,263
Capital expenditures	<u>91,150</u>	<u>109,616</u>	<u>(18,466)</u>	<u>49,248</u>
Total civic center	<u>213,731</u>	<u>211,785</u>	<u>1,946</u>	<u>158,124</u>
<b>City Court -</b>				
Salaries	26,320	32,641	(6,321)	26,320
Insurance	235	182	53	193
Retirement expense	2,155	1,560	595	2,878
Other expenditures	282	400	(118)	282
Capital expenditures	<u>913</u>	<u>291</u>	<u>622</u>	<u>315</u>
Total city court	<u>29,905</u>	<u>35,074</u>	<u>(5,169)</u>	<u>29,988</u>
<b>Ward Marshal -</b>				
Salaries	20,850	20,850	-	20,850
Insurance	4,368	3,341	1,027	2,680
Retirement expense	1,109	960	149	784
Telephone expense	928	933	(5)	1,005
Car allowance	480	480	-	480
Uniforms	400	250	150	468
Other expenditures	2,445	2,004	441	2,746
Capital expenditures	<u>366</u>	<u>127</u>	<u>239</u>	<u>126</u>
Total ward marshal	<u>30,946</u>	<u>28,945</u>	<u>2,001</u>	<u>29,139</u>
Total general government	<u>\$ 1,225,945</u>	<u>1,091,064</u>	<u>134,881</u>	<u>1,003,364</u>

The accompanying notes are an integral part of these financial statements.

CITY OF MINDEN, LOUISIANA  
GENERAL FUND  
Statement of Expenditures by Departments Compared to Budget (GAAP Basis)  
For the Year Ended September 30, 1998  
With Comparative Actual Amounts for the Year Ended September 30, 1997

	1998		Variance Favorable (Unfavorable)	1997 Actual
	Budget	Actual		
<b>Public safety:</b>				
Police Department -				
Salaries	\$ 751,003	690,868	60,135	687,167
Vehicle expense	50,500	59,323	(8,823)	61,437
Insurance	159,000	141,671	17,329	136,964
Retirement expense	62,300	58,852	3,448	55,650
Jail expense	13,500	7,590	5,910	9,601
Telephone	3,399	2,210	1,189	7,240
Supplies and uniforms	23,115	24,709	(1,594)	24,785
Travel and conventions	3,250	2,371	879	3,801
Car allowance	1,800	1,800	-	1,800
Maintenance agreements	2,500	5,277	(2,777)	1,206
Advertising and printing	250	-	250	-
Coroner	32,000	22,709	9,291	14,896
Legal	35,000	-	35,000	25,000
Payroll taxes	13,223	13,051	172	12,192
Other expenditures	9,900	12,037	(2,137)	9,216
Capital expenditures	48,000	58,586	(10,586)	70,873
Total police department	<u>1,208,740</u>	<u>1,101,054</u>	<u>107,686</u>	<u>1,121,828</u>
Fire department -				
Salaries	385,255	389,709	(4,454)	373,477
Insurance	73,863	74,603	(740)	70,077
Retirement expense	29,547	26,613	2,934	24,583
Telephone	5,486	7,855	(2,369)	7,597
Truck expense	14,850	9,026	5,824	3,680
Rescue squad	1,200	1,300	(100)	1,200
Supplies and repairs	8,605	5,153	3,452	6,384
Uniforms	2,000	228	1,772	529
Maintenance agreements	750	1,771	(1,021)	527
City utilities	8,000	6,285	1,715	5,791
Other expenditures	6,848	4,593	2,255	3,596
Capital expenditures	235,500	15,190	220,310	15,357
Total fire department	<u>771,904</u>	<u>542,326</u>	<u>229,578</u>	<u>512,798</u>
Total public safety	<u>\$ 1,980,644</u>	<u>1,643,380</u>	<u>337,264</u>	<u>1,634,626</u>

The accompanying notes are an integral part of these financial statements.

CITY OF MINDEN, LOUISIANA  
GENERAL FUND  
Statement of Expenditures by Departments Compared to Budget (GAAP Basis)  
For the Year Ended September 30, 1998  
With Comparative Actual Amounts for the Year Ended September 30, 1997

	1998		Variance Favorable (Unfavorable)	1997 Actual
	Budget	Actual		
<b>Highway and streets:</b>				
Salaries	\$ 343,549	329,403	14,146	297,524
Insurance	103,143	87,523	15,620	83,935
Retirement expense	17,205	16,659	546	16,153
Vehicle expense	33,000	20,929	12,071	28,258
Maintenance expense	53,000	33,685	19,315	47,570
Equipment rental	15,000	5,285	9,715	10,571
Supplies	54,150	65,981	(11,831)	62,822
Repairs	70,800	46,972	23,828	61,407
Telephone	909	1,243	(334)	931
Other expenditures	14,235	19,993	(5,758)	10,849
Capital expenditures	69,325	104,851	(35,526)	178,737
<b>Total highways and streets</b>	<b>\$ 774,316</b>	<b>732,524</b>	<b>41,792</b>	<b>798,757</b>
<b>Sanitation and Health:</b>				
Sanitation Department- Contractual service agreement	\$ 604,033	605,264	(1,231)	594,838
<b>Total sanitation</b>	<b>604,033</b>	<b>605,264</b>	<b>(1,231)</b>	<b>594,838</b>
<b>Animal Shelter Department -</b>				
Salaries	32,952	34,416	(1,464)	31,843
Insurance	2,573	1,949	624	1,792
Retirement expense	1,895	1,778	117	1,933
Vehicle expense	1,350	1,389	(39)	1,650
Supplies and animal food	2,200	4,130	(1,930)	2,780
Veterinary fees and medicine	2,800	2,166	634	2,304
Other expenditures	4,614	2,573	2,041	2,055
Capital expenditures	1,000	1,096	(96)	1,622
<b>Total animal shelter</b>	<b>49,384</b>	<b>49,497</b>	<b>(113)</b>	<b>45,979</b>
<b>Total sanitation and health</b>	<b>\$ 653,417</b>	<b>654,761</b>	<b>(1,344)</b>	<b>640,817</b>

The accompanying notes are an integral part of these financial statements.



CITY OF MINDEN, LOUISIANA  
GENERAL FUND  
Statement of Expenditures by Departments Compared to Budget (GAAP Basis)  
For the Year Ended September 30, 1998  
With Comparative Actual Amounts for the Year Ended September 30, 1997

	1998		Variance Favorable (Unfavorable)	1997 Actual
	<u>Budget</u>	<u>Actual</u>		
<b>Parks and recreation:</b>				
Salaries	\$ 241,693	205,830	35,863	189,115
Insurance	32,935	30,366	2,569	27,752
Retirement expense	9,775	6,385	3,390	6,693
Recreation center supplies	57,000	48,124	8,876	43,671
Tractor and truck expense	13,000	9,445	3,555	6,599
Telephone expense	3,262	3,902	(640)	3,105
City utilities	-	821	(821)	1,073
Other expenditures	30,629	22,064	8,565	38,750
Capital expenditures	<u>502,900</u>	<u>531,170</u>	<u>(28,270)</u>	<u>142,520</u>
<b>Total parks and recreation</b>	<b><u>\$ 891,194</u></b>	<b><u>858,107</u></b>	<b><u>33,087</u></b>	<b><u>459,278</u></b>
<b>Public works - Airport:</b>				
Salaries	\$ 27,100	26,639	461	23,656
Insurance	4,200	5,803	(1,603)	3,897
Retirement expense	1,443	937	506	901
Airport supplies	5,000	4,814	186	4,333
Vehicle expense	18,800	26,329	(7,529)	28,091
Telephone expense	657	709	(52)	680
Other expenditures	7,668	8,180	(512)	7,033
Capital expenditures	<u>164,500</u>	<u>602,921</u>	<u>(438,421)</u>	<u>405</u>
<b>Total public works</b>	<b><u>\$ 229,368</u></b>	<b><u>676,332</u></b>	<b><u>(446,964)</u></b>	<b><u>68,996</u></b>
<b>Total expenditures</b>	<b><u>\$ 5,754,884</u></b>	<b><u>5,656,168</u></b>	<b><u>98,716</u></b>	<b><u>4,605,838</u></b>

The accompanying notes are an integral part of these financial statements.

## SPECIAL REVENUE FUNDS

### SALES TAX FUND

Fund used to account for the receipt and use of proceeds of the City's one percent (1%) sales and use tax under the provisions of the sales and use tax ordinance effective August 1, 1967. These revenues collected are dedicated for the following purposes:

- (a) Opening, constructing, paving, resurfacing, improving and/or maintaining streets, alleys, sidewalks and bridges and
- (b) Constructing, acquiring, extending, improving, renovating and/or maintaining street lighting facilities, water-works, sewers and sewerage disposal works, garbage collection and waste disposal facilities, police department stations and equipment, public buildings and/or fire department stations and equipment, including fire engines, public parks and recreational facilities, airport facilities, and parking facilities and
- (c) Purchasing and acquiring the necessary land, equipment and furnishings for the aforesaid public works, buildings, improvements and facilities, title to which improvements shall be in the public, or for any one or more said purposes, and
- (d) Funding the retirement of Public Improvement Bonds, Series ST-1, dated November 1, 1967 and Public Improvement Bonds, Series ST-2, dated May 1, 1969.

### SALES TAX FUND - SEWERAGE SYSTEM

Fund used to account for the receipt and use of proceeds of the City's one percent (1%) sales and use tax under the provisions of the sales and use tax ordinance effective December 1, 1984. These revenues collected are dedicated for the following purposes:

- (a) Constructing, acquiring, extending, improving, operating, and maintaining sewers and sewerage disposal facilities, and
- (b) Funding the retirement of Public Improvement Refunding Bonds, Series ST-1992, dated 1/1/92.

### 87 LCDBG ECONOMIC DEVELOPMENT FUND

Fund used to account for resources and expenditures under a Louisiana Community Development Block Grant awarded by the State of Louisiana Department of Urban and Community Affairs. Qualified expenditures under the terms of the original grant included funds for the administration of the grant and provision of a loan to Sportco of Minden, Inc. for the location and operation of a boat manufacturing facility in the City of Minden. Half of the principal and interest repayments of the loan are restricted to the City of Minden for economic development and the remaining half is due to be returned to the State of Louisiana.

## **SPECIAL REVENUE FUNDS (continued)**

### **DRUG TASK FORCE FUND**

Fund used to account for receipts and disbursements of monies specifically designated for drug task force activities. Receipts are from the police department's portion of seized funds from drug arrests. Under the provisions of a court order, the police department receives these funds from the Webster Parish Police Jury. Disbursements are to be made solely for drug law enforcement activities.

### **HOUSING REHAB FUND**

Fund used to account for receipts and disbursements under the Health and Safety Rehabilitation Grant awarded by the Louisiana Housing Finance Agency. Grant funds are for the rehabilitation of properties owned and occupied by elderly, disabled, and single parent heads of household meeting grant requirements.

### **MAIN STREET PROGRAM FUND**

Fund used to account for receipts and disbursements of monies collected for the purposes of the Minden Downtown Development District Commission as carried out through the Minden Main Street Project

CITY OF MINDEN, LOUISIANA  
SPECIAL REVENUE FUNDS  
Combining Balance Sheet  
September 30, 1998  
With Comparative Totals for September 30, 1997

	Sales Tax Fund	Sales Tax Fund - Sewerage System	87 LCDBG Economic Development Fund
	<u>          </u>	<u>          </u>	<u>          </u>
<b>ASSETS</b>			
Cash	\$1,636,570	809,552	-
Investments	501,542	-	-
Loans receivable	-	-	631,038
Accrued interest	-	-	74,163
	<u>          </u>	<u>          </u>	<u>          </u>
Total assets	<u>\$2,138,112</u>	<u>809,552</u>	<u>705,201</u>
 <b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Bank overdraft	\$ 17,797	-	-
Accounts payable	1,592	-	-
Payroll withholdings and payables	28	-	-
Retirement payable	699	-	-
Accrued compensated absences	2,993	-	-
Due to State of Louisiana	-	-	285,782
Due to general fund	-	-	-
	<u>          </u>	<u>          </u>	<u>          </u>
Total liabilities	<u>23,109</u>	<u>-</u>	<u>285,782</u>
 Fund balances:			
Unreserved -			
Undesignated	<u>2,115,003</u>	<u>809,552</u>	<u>419,419</u>
Total fund balances	<u>2,115,003</u>	<u>809,552</u>	<u>419,419</u>
 Total liabilities and fund balances	 <u>\$2,138,112</u>	 <u>809,552</u>	 <u>705,201</u>

The accompanying notes are an integral part of these financial statements.

Drug Task Force Fund	Housing Rehab	Main Street Program Fund	Totals	
			1998	1997
13,767	1	13,465	2,473,355	2,021,066
-	-	-	501,542	502,028
-	-	-	631,038	631,038
-	-	-	74,163	74,163
<u>13,767</u>	<u>1</u>	<u>13,465</u>	<u>3,680,098</u>	<u>3,228,295</u>
-	-	-	17,797	1,843
-	-	-	1,592	655
-	-	-	28	28
-	-	-	699	675
-	-	-	2,993	2,879
-	-	-	285,782	285,782
-	-	15,137	15,137	-
-	-	15,137	324,028	291,862
<u>13,767</u>	<u>1</u>	<u>(1,672)</u>	<u>3,356,070</u>	<u>2,936,433</u>
<u>13,767</u>	<u>1</u>	<u>(1,672)</u>	<u>3,356,070</u>	<u>2,936,433</u>
<u>13,767</u>	<u>1</u>	<u>13,465</u>	<u>3,680,098</u>	<u>3,228,295</u>



CITY OF MINDEN, LOUISIANA  
SPECIAL REVENUE FUNDS  
Combining Statement of Revenues, Expenditures and  
Changes in Fund Balances  
Year ended September 30, 1998  
With Comparative Totals for Year Ended September 30, 1997

	<u>Sales Tax Fund</u>	<u>Sales Tax Fund - Sewerage System</u>
<b>Revenues:</b>		
Taxes - sales	\$ 1,665,864	1,665,863
Intergovernmental revenues	-	-
Interest	78,741	38,147
Miscellaneous	-	-
Total revenues	<u>1,744,605</u>	<u>1,704,010</u>
<b>Expenditures:</b>		
General government	95,345	16,347
Drug law enforcement	-	-
Total expenditures	<u>95,345</u>	<u>16,347</u>
Excess (deficiency) of revenue over expenditures	<u>1,649,260</u>	<u>1,687,663</u>
<b>Other financing sources (uses):</b>		
Operating transfers in	-	-
Operating transfers out	<u>(1,295,059)</u>	<u>(1,621,496)</u>
Total other financing sources (uses)	<u>(1,295,059)</u>	<u>(1,621,496)</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	354,201	66,167
Fund balances at beginning of year	<u>1,760,802</u>	<u>743,385</u>
Fund balances at end of year	<u>\$ 2,115,003</u>	<u>809,552</u>

The accompanying notes are an integral part of these financial statements.

87 LCDGB					
Economic Development Fund	Drug Task Force Fund	Housing Rehab	Main Street Program Fund	Totals	
				1998	1997
-	-	-	-	3,331,727	3,198,646
-	13,396	-	-	13,396	9,235
-	-	-	-	116,888	93,153
-	2,663	-	3,352	6,015	7,783
-	16,059	-	3,352	3,468,026	3,308,817
-	-	-	41,166	152,858	147,320
-	13,924	-	-	13,924	9,471
-	13,924	-	41,166	166,782	156,791
-	2,135	-	(37,814)	3,301,244	3,152,026
-	-	-	34,948	34,948	234,805
-	-	-	-	(2,916,555)	(2,676,794)
-	-	-	34,948	(2,881,607)	(2,441,989)
-	2,135	-	(2,866)	419,637	710,037
419,419	11,632	1	1,194	2,936,433	2,226,396
419,419	13,767	1	(1,672)	3,356,070	2,936,433

CITY OF MINDEN, LOUISIANA  
SPECIAL REVENUE FUNDS  
SALES TAX FUND

Statement of Revenues, Expenditures and Changes in Fund Balance -  
Budget (GAAP Basis) and Actual  
For the Year Ended September 30, 1998  
With Comparative Actual Amounts for the Year Ended September 30, 1997

	1998		Variance Favorable (Unfavorable)	1997 Actual
	Budget	Actual		
<b>Revenues:</b>				
Taxes - sales	\$ 1,350,000	1,665,864	315,864	1,599,323
Interest	29,000	78,741	49,741	61,146
Total revenues	<u>1,379,000</u>	<u>1,744,605</u>	<u>365,605</u>	<u>1,660,469</u>
<b>Expenditures:</b>				
General government -				
Salaries	49,029	48,835	194	46,582
Insurance expense	3,439	4,128	(689)	2,704
Retirement expense	2,819	2,782	37	2,834
Office and computer supplies	6,500	5,187	1,313	8,312
Collection expense	-	16,328	(16,328)	14,306
Professional fees	6,300	7,148	(848)	5,999
Miscellaneous	12,254	10,747	1,507	8,323
Capital leases -				
Principal	-	-	-	124
Interest	-	-	-	4
Capital expenditures	<u>3,600</u>	<u>190</u>	<u>3,410</u>	<u>4,291</u>
Total expenditures	<u>83,941</u>	<u>95,345</u>	<u>(11,404)</u>	<u>93,479</u>
Excess of revenues over expenditures	<u>1,295,059</u>	<u>1,649,260</u>	<u>354,201</u>	<u>1,566,990</u>
<b>Other financing sources (uses):</b>				
Operating transfers in -				
PIB '67 & '69 Sinking	-	-	-	201,022
Operating transfers out -				
General fund	<u>(1,295,059)</u>	<u>(1,295,059)</u>	<u>-</u>	<u>(1,241,626)</u>
Total other financing (uses)	<u>(1,295,059)</u>	<u>(1,295,059)</u>	<u>-</u>	<u>(1,040,604)</u>
Excess of revenues and other sources over expenditures and other uses	-	354,201	354,201	526,386
Fund balance at beginning of year	<u>1,760,802</u>	<u>1,760,802</u>	<u>-</u>	<u>1,234,416</u>
Fund balance at end of year	<u>\$ 1,760,802</u>	<u>2,115,003</u>	<u>354,201</u>	<u>1,760,802</u>

The accompanying notes are an integral part of these financial statements.

CITY OF MINDEN, LOUISIANA  
SPECIAL REVENUE FUNDS  
SALES TAX FUND - SEWERAGE SYSTEM  
Statement of Revenues, Expenditures and Changes in Fund Balance -  
Budget (GAAP Basis) and Actual  
For the Year Ended September 30, 1998  
With Comparative Actual Amounts for the Year Ended September 30, 1997

	1998		Variance Favorable (Unfavorable)	1997 Actual
	Budget	Actual		
<b>Revenues:</b>				
Taxes - sales	\$ 1,350,000	1,665,863	315,863	1,599,323
Interest	26,700	38,147	11,447	31,655
Total revenues	<u>1,376,700</u>	<u>1,704,010</u>	<u>327,310</u>	<u>1,630,978</u>
<b>Expenditures:</b>				
General government -				
Collection expense		16,329	(16,329)	14,306
Miscellaneous	-	18	(18)	-
Total expenditures	<u>-</u>	<u>16,347</u>	<u>(16,347)</u>	<u>14,306</u>
Excess of revenues over expenditures	<u>1,376,700</u>	<u>1,687,663</u>	<u>310,963</u>	<u>1,616,672</u>
<b>Other financing sources (uses):</b>				
Operating transfers out				
Sinking Fund '85	(735,862)	(726,905)	8,957	(729,731)
Utility Fund	(986,410)	(894,591)	91,819	(705,437)
Total other financing sources (uses)	<u>(1,722,272)</u>	<u>(1,621,496)</u>	<u>100,776</u>	<u>(1,435,168)</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	(345,572)	66,167	411,739	181,504
Fund balance at beginning of year	<u>743,385</u>	<u>743,385</u>	<u>-</u>	<u>561,881</u>
Fund balance at end of year	<u>\$ 397,813</u>	<u>809,552</u>	<u>411,739</u>	<u>743,385</u>

The accompanying notes are an integral part of these financial statements.

CITY OF MINDEN, LOUISIANA  
SPECIAL REVENUE FUNDS  
MAIN STREET PROGRAM FUND  
Statement of Revenues, Expenditures and Changes in Fund Balance -  
Budget (GAAP Basis) and Actual  
For the Year Ended September 30, 1998  
With Comparative Actual Amounts for the Year Ended September 30, 1997

	1998		Variance Favorable (Unfavorable)	1997 Actual
	Budget	Actual		
<b>Revenues:</b>				
Interest	\$ 350	-	(350)	352
Miscellaneous	6,000	3,352	(2,648)	5,613
Total revenues	<u>6,350</u>	<u>3,352</u>	<u>(2,998)</u>	<u>5,965</u>
<b>Expenditures:</b>				
General government -				
Salaries	23,200	23,200	-	22,000
Insurance expense	4,259	4,827	(568)	4,221
Retirement expense	2,320	1,334	986	1,347
Office and computer supplies	1,825	1,836	(11)	3,625
Miscellaneous	7,446	9,969	(2,523)	8,115
Capital expenditures	1,000	-	1,000	227
Total expenditures	<u>40,050</u>	<u>41,166</u>	<u>(1,116)</u>	<u>39,535</u>
(Deficiency) of revenues over expenditures	<u>(33,700)</u>	<u>(37,814)</u>	<u>(4,114)</u>	<u>(33,570)</u>
<b>Other financing sources:</b>				
Operating transfers in - General Fund	<u>33,700</u>	<u>34,948</u>	<u>1,248</u>	<u>33,783</u>
Total other financing sources	<u>33,700</u>	<u>34,948</u>	<u>1,248</u>	<u>33,783</u>
(Deficiency) of revenues and other sources over expenditures	-	(2,866)	(2,866)	213
Fund balance at beginning of year	<u>1,194</u>	<u>1,194</u>	-	<u>981</u>
Fund balance at end of year	<u>\$ 1,194</u>	<u>(1,672)</u>	<u>(2,866)</u>	<u>1,194</u>

The accompanying notes are an integral part of these financial statements.



## DEBT SERVICE FUNDS

### GENERAL OBLIGATION REFUNDING BONDS, SERIES 1991, 9/26/91

To accumulate monies for payment of the 1991 \$475,000 General Obligation Refunding Bonds of the City of Minden, which are serial bonds due in annual installments, plus interest, through maturity in 2005. Debt service is financed by the levy of a specific ad valorem tax.

### PUBLIC IMPROVEMENT REFUND BONDS SERIES ST-1992, 1/1/92

To accumulate monies for payment of the 1992 \$6,420,000 Public Improvement Refunding Bonds of the City of Minden, which are serial bonds due in annual installments, plus interest, through maturity in 2005. Debt service is financed from proceeds of the City's 1% sales and use tax designated for improvements to the sewerage system.

CITY OF MINDEN, LOUISIANA  
DEBT SERVICE FUNDS  
Combining Balance Sheet  
September 30, 1998  
With Comparative Totals for September 30, 1997

	General Obligation Refunding Bonds, 9/26/91 Series 1991	Public Improvement Refunding Bonds Series ST - 1992, 1/1/92		Totals	
		Sinking Fund	Reserve Fund	1998	1997
<b>ASSETS</b>					
Cash and interest-bearing deposits	\$ 33,629	445,548	484,439	963,616	928,887
Total assets	<u>\$ 33,629</u>	<u>445,548</u>	<u>484,439</u>	<u>963,616</u>	<u>928,887</u>
<b>LIABILITIES AND FUND BALANCES</b>					
Fund balances -					
Available for debt retirement	\$ 33,629	445,548	484,439	963,616	928,887
Total liabilities and fund balances	<u>\$ 33,629</u>	<u>445,548</u>	<u>484,439</u>	<u>963,616</u>	<u>928,887</u>

The accompanying notes are an integral part of these financial statements.

CITY OF MINDEN, LOUISIANA  
DEBT SERVICE FUNDS  
Combining Statement of Revenues, Expenditures  
and Changes in Fund Balances  
For the Year Ended September 30, 1998  
With Comparative Totals for the Year Ended September 30, 1997

	General Obligation Refunding Bonds, 9/26/91 Series 1991	Public Improvement Refunding Bonds Series ST - 1992, 1/1/92		Totals	
		Sinking Fund	Reserve Fund	1998	1997
<b>Revenues:</b>					
Taxes - ad valorem	\$ 66,001	-	-	66,001	63,582
Interest	1,106	10,026	15,916	27,048	30,517
Total revenues	<u>67,107</u>	<u>10,026</u>	<u>15,916</u>	<u>93,049</u>	<u>94,099</u>
<b>Expenditures:</b>					
Principal retirement	35,000	465,000	-	500,000	470,000
Interest and fiscal charges	22,542	262,683	-	285,225	311,840
Total expenditures	<u>57,542</u>	<u>727,683</u>	<u>-</u>	<u>785,225</u>	<u>781,840</u>
Excess (deficiency) of revenues over expenditures	<u>9,565</u>	<u>(717,657)</u>	<u>15,916</u>	<u>(692,176)</u>	<u>(687,741)</u>
<b>Other financing sources (uses):</b>					
Operating transfers in:					
Sales Tax Fund - Sewerage System	-	726,905	-	726,905	729,731
PIB Sinking Fund (11/1/67 & 5/1/69)	-	-	-	-	1,484
Operating transfers out:					
General fund	-	-	-	-	(13,040)
Sales Tax Fund	-	-	-	-	(201,022)
PIB Reserve Fund (11/1/67 & 5/1/69)	-	-	-	-	(1,484)
Total other financing sources (uses)	<u>-</u>	<u>726,905</u>	<u>-</u>	<u>726,905</u>	<u>515,669</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	<u>9,565</u>	<u>9,248</u>	<u>15,916</u>	<u>34,729</u>	<u>(172,072)</u>
Fund balances at beginning of year	<u>24,064</u>	<u>436,300</u>	<u>468,523</u>	<u>928,887</u>	<u>1,100,959</u>
Fund balances at end of year	<u>\$ 33,629</u>	<u>445,548</u>	<u>484,439</u>	<u>963,616</u>	<u>928,887</u>

The accompanying notes are an integral part of these statements.

## CAPITAL PROJECTS FUNDS

### LOCAL GOVERNMENT ASSISTANCE FUND

Fund used to account for resources and expenditures under a 1981 State grant of \$251,052 to the City of Minden in accordance with Legislative Act 38. Qualified expenditures, under the terms of the grant, include specified amounts for acquiring lands, buildings, equipment or other permanent properties, or for their preservation or development or permanent improvement. All programs must be approved by respective state legislative delegates.

### CAPITAL IMPROVEMENTS - ELECTRIC FUND

Fund used to account for monies to be used for capital improvements to the City of Minden's electrical system. Resources are contributed wholly by the City of Minden.

### CAPITAL IMPROVEMENTS - SEWER FUND

Fund used to account for monies to be used for capital improvements to the City of Minden's sewer system. Resources are contributed wholly by the City of Minden.

### CAPITAL IMPROVEMENTS - STREET FUND

Fund used to account for monies to be used for Street improvements of the City of Minden. Resources are contributed wholly by the City of Minden.

### CAPITAL IMPROVEMENTS - WATER FUND

Fund used to account for monies to be used for water improvements of the City of Minden. Resources are contributed wholly by the City of Minden.

CITY OF MINDEN, LOUISIANA  
 CAPITAL PROJECTS FUNDS  
 Combining Balance Sheet  
 September 30, 1998  
 With Comparative Totals for September 30, 1997

	Local Government Assistance Fund	Capital Improvements - Electric Fund	Capital Improvements - Sewer Fund
	<u>          </u>	<u>          </u>	<u>          </u>
<b>ASSETS</b>			
Cash and interest-bearing bank deposits	\$ 63,080	695,926	321,273
Grant receivable	<u>          -</u>	<u>          -</u>	<u>          -</u>
 Total assets	 <u>\$ 63,080</u>	 <u>695,926</u>	 <u>321,273</u>
 <b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Accounts payable	\$ -	-	81,349
Retainage payable	<u>          -</u>	<u>          -</u>	<u>6,361</u>
Total liabilities	<u>          -</u>	<u>          -</u>	<u>87,710</u>
 Fund Balances:			
Unreserved - designated for capital projects	<u>63,080</u>	<u>695,926</u>	<u>233,563</u>
Total fund balance	<u>63,080</u>	<u>695,926</u>	<u>233,563</u>
 Total liabilities and fund balances	 <u>\$ 63,080</u>	 <u>695,926</u>	 <u>321,273</u>

The accompanying notes are an integral part of these statements.



Capital Improvements - Street Fund	Capital Improvements - Water Fund	Totals	
		1998	1997
540,405	1,218,297	2,838,981	1,880,999
-	-	-	23,766
<u>540,405</u>	<u>1,218,297</u>	<u>2,838,981</u>	<u>1,904,765</u>
743,494	14,935	839,778	37,552
-	-	6,361	40,061
<u>743,494</u>	<u>14,935</u>	<u>846,139</u>	<u>77,613</u>
(203,089)	1,203,362	1,992,842	1,827,152
<u>(203,089)</u>	<u>1,203,362</u>	<u>1,992,842</u>	<u>1,827,152</u>
<u>540,405</u>	<u>1,218,297</u>	<u>2,838,981</u>	<u>1,904,765</u>

CITY OF MINDEN, LOUISIANA  
 CAPITAL PROJECT FUNDS  
 Combining Statement of Revenues, Expenditures and Changes in Fund Balance  
 Year ended September 30, 1998  
 With Comparative Amounts for Year Ended September 30, 1997

	Local Government Assistance Fund	Capital Improvements - Electric Fund	Capital Improvements - Sewer Fund
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>
<b>Revenues:</b>			
Program income - state agencies	\$ -	-	-
Interest	2,071	22,923	8,111
Miscellaneous	-	6,127	-
Total revenues	<u>2,071</u>	<u>29,050</u>	<u>8,111</u>
<b>Expenditures:</b>			
Administrative	-	-	-
Capital expenditures	-	-	333,877
Total expenditures	<u>-</u>	<u>-</u>	<u>333,877</u>
Excess (deficiency) of revenues over expenditures	<u>2,071</u>	<u>29,050</u>	<u>(325,766)</u>
<b>Other financing sources (uses):</b>			
<i>Operating transfers in -</i>			
General fund	-	-	-
Utility fund	-	-	297,500
<i>Operating transfers out -</i>			
Utility fund	<u>-</u>	<u>-</u>	<u>-</u>
Total other financing sources	<u>-</u>	<u>-</u>	<u>297,500</u>
Excess (deficiency) of revenues and other sources over expenditures	2,071	29,050	(28,266)
Fund balances at beginning of year	<u>61,009</u>	<u>666,876</u>	<u>261,829</u>
Fund balances at end of year	<u>\$ 63,080</u>	<u>695,926</u>	<u>233,563</u>

The accompanying notes are an integral part of these financial statements.

Capital Improvements - Street Fund	Capital Improvements - Water Fund	Totals	
		1998	1997
-	-	-	463,437
10,084	19,804	62,993	60,357
-	-	6,127	-
<u>10,084</u>	<u>19,804</u>	<u>69,120</u>	<u>523,794</u>
-	-	-	30,794
<u>834,512</u>	<u>84,417</u>	<u>1,252,806</u>	<u>1,383,526</u>
<u>834,512</u>	<u>84,417</u>	<u>1,252,806</u>	<u>1,414,320</u>
<u>(824,428)</u>	<u>(64,613)</u>	<u>(1,183,686)</u>	<u>(890,526)</u>
320,102	-	320,102	380,000
-	731,774	1,029,274	740,300
-	-	-	(5,344)
<u>320,102</u>	<u>731,774</u>	<u>1,349,376</u>	<u>1,114,956</u>
(504,326)	667,161	165,690	224,430
<u>301,237</u>	<u>536,201</u>	<u>1,827,152</u>	<u>1,602,722</u>
<u>(203,089)</u>	<u>1,203,362</u>	<u>1,992,842</u>	<u>1,827,152</u>

## ENTERPRISE FUND

Utilities Fund - To account for the provision of electric, water and sewer services to residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing and collections.

CITY OF MINDEN, LOUISIANA  
ENTERPRISE FUND - UTILITIES FUND  
Comparative Balance Sheets  
September 30, 1998 and 1997

	1998	1997
<b>ASSETS:</b>		
<b>Current Assets:</b>		
Cash and interest-bearing bank deposits	\$ 5,250,214	4,065,072
Accounts receivable - utilities customers	1,875,840	1,746,218
Accounts receivable - other	6	6
Due from the State of Louisiana	-	32,375
Due from other funds - General fund	36,718	19,998
Inventory materials and supplies, at cost (FIFO)	386,140	362,363
Total current assets	7,548,918	6,226,032
<b>Restricted assets:</b>		
Bond reserve account -		
Interest-bearing bank deposits	175,628	169,857
Bond and interest redemption account -		
Cash and interest-bearing bank deposits	127,206	128,825
Depreciation and contingency account -		
Interest-bearing bank deposits	811,882	522,918
Investment (net of market adjustment)	1,004,820	1,014,115
Customers' deposits:		
Cash and interest-bearing bank deposits	366,607	227,352
Investment (net of market adjustment)	253,158	343,563
Self-insurance reserve account -		
Cash and interest-bearing bank deposits	253,422	279,205
Total restricted assets	2,992,723	2,685,835
Property, plant and equipment (at cost)	35,441,493	34,839,862
Construction in progress	343,772	369,298
	35,785,265	35,209,160
Less: accumulated depreciation	(19,335,564)	(18,319,207)
	16,449,701	16,889,953
Total assets	\$ 26,991,342	25,801,820

The accompanying notes are an integral part of these financial statements.



CITY OF MINDEN, LOUISIANA  
ENTERPRISE FUND - UTILITIES FUND  
Comparative Balance Sheets  
September 30, 1998 and 1997

	1998	1997
<b>LIABILITIES AND FUND EQUITY</b>		
Current liabilities (payable from current assets):		
Bank overdraft	\$ 113,080	35,890
Accounts payable	652,644	692,733
Payroll insurance withholdings	397	778
Municipal retirement payable	11,856	10,477
Accrued vacation pay and sick leave payable	48,528	44,122
Obligations under capital leases	34,454	-
	860,959	784,000
Current liabilities (payable from restricted assets):		
Revenue bonds and notes	135,000	135,000
Accrued interest	450	3,175
Customers' deposits	450,557	437,507
	586,007	575,682
Total current liabilities	1,446,966	1,359,682
Long-term liabilities:		
Revenue bonds payable	-	135,000
Total long-term liabilities	-	135,000
Total liabilities	1,446,966	1,494,682
Fund equity:		
Contributed capital -		
Municipality	9,767,721	9,767,721
Sales tax fund	1,439,780	1,439,780
Federal and state grants	1,213,549	1,213,549
General fixed assets	337,790	337,790
Capital projects fund	4,211,814	3,796,266
Total contributed capital	16,970,654	16,555,106
Retained earnings -		
Reserved for revenue bond retirement	167,383	160,509
Reserved for bond depreciation and contingency	1,815,330	1,522,417
Reserved for self-insurance liability	324,018	358,586
Reserved for LCDBG contingency	305,519	305,519
Unrealized holding gain on securities	-	6,814
Unreserved	5,961,472	5,398,187
Total retained earnings	8,573,722	7,752,032
Total fund equity	25,544,376	24,307,138
Total liabilities and fund equity	\$ 26,991,342	25,801,820

CITY OF MINDEN, LOUISIANA  
ENTERPRISE FUND - UTILITIES FUND  
Statements of Revenues, Expenses and Changes in Retained Earnings  
Years Ended September 30, 1998 and 1997

	<u>1998</u>	<u>1997</u>
<b>Operating revenues:</b>		
Electric - regular rates	\$ 4,422,560	4,041,675
Electric - City	586,198	597,883
Electric - fuel adjustments	4,621,755	4,191,549
Water	912,140	834,317
Sewerage	621,998	619,504
Penalties	120,431	104,155
Miscellaneous	<u>140,184</u>	<u>141,167</u>
Total operating revenues	<u>11,425,266</u>	<u>10,530,250</u>
<b>Operating expenses:</b>		
Electric department	5,933,868	5,438,319
Water department	973,710	794,593
Sewer department	743,095	832,116
Meter reading department	103,026	102,768
Warehouse	107,375	94,256
General and administrative	<u>418,830</u>	<u>331,020</u>
Total operating expenses	<u>8,279,904</u>	<u>7,593,072</u>
Operating income (loss)	3,145,362	2,937,178
<b>Nonoperating revenues (expenses):</b>		
Grants proceeds	-	17,537
Gain on sale of assets	-	6,948
Interest income	294,755	213,751
Interest expense and fiscal charges	(6,423)	(14,668)
Inventory transfer to general fund	<u>(19,577)</u>	<u>(19,108)</u>
Total nonoperating revenues and expenses	<u>268,755</u>	<u>204,460</u>
Income (loss) before operating transfers	<u>3,414,117</u>	<u>3,141,638</u>
<b>Operating transfers:</b>		
Transfers in	907,146	727,144
Transfers out	<u>(3,492,760)</u>	<u>(3,066,676)</u>
Net operating transfers	<u>(2,585,614)</u>	<u>(2,339,532)</u>
Net income (loss)	828,503	802,106
Retained earnings at beginning of year	5,398,187	4,909,421
<b>Decrease (increase) in reserves:</b>		
Revenue bond retirement	(6,874)	(670)
Bond depreciation and contingency	(292,912)	(262,363)
Self-insurance liability	34,568	(50,544)
Electrical system maintenance	<u>-</u>	<u>237</u>
Total increase in reserves	<u>(265,218)</u>	<u>(313,340)</u>
Retained earnings at end of year	<u>\$ 5,961,472</u>	<u>5,398,187</u>

The accompanying notes are an integral part of these financial statements.

CITY OF MINDEN, LOUISIANA  
ENTERPRISE FUND - UTILITIES FUND  
Comparative Schedules of Operating Expenses by Department  
Year Ended September 30, 1998 and 1997

	<u>1998</u>	<u>1997</u>
Electric Department:		
Purchase of power	\$ 4,094,881	3,515,227
Plant operations	532,404	439,788
Fuel - gas, oil and lubricants	202,467	441,161
Salaries	262,625	264,435
Retirement expense	13,048	14,874
Insurance	100,803	66,818
Depreciation	450,656	459,218
Distribution repairs	202,904	160,108
Plant maintenance and repairs	14,606	12,693
Truck and equipment expense	41,947	34,965
Chemicals	-	541
Professional services	2,280	13,669
Telephone	921	1,020
Utilities	8,632	8,987
Travel and conventions	2,412	2,206
Miscellaneous	3,282	2,609
Total electric department	<u>\$ 5,933,868</u>	<u>\$ 5,438,319</u>
Water Department:		
Salaries	\$ 271,176	173,675
Retirement expense	14,806	10,747
Insurance	66,884	34,503
Electricity consumed	240,975	266,673
Depreciation	155,910	141,499
Water plant, wells and tank repairs	102,905	19,100
Line and meter repairs	5,455	45,044
Truck and equipment expense	33,014	20,335
Chemicals	19,070	17,746
Supplies and materials	29,892	23,789
Professional services	18,946	26,461
Miscellaneous	14,677	15,021
Total water department	<u>\$ 973,710</u>	<u>\$ 794,593</u>

The accompanying notes are an integral part of these financial statements.

CITY OF MINDEN, LOUISIANA  
ENTERPRISE FUND - UTILITIES FUND  
Comparative Schedules of Operating Expenses by Department  
Year Ended September 30, 1998 and 1997

	<u>1998</u>	<u>1997</u>
<b>Sewer Department:</b>		
Salaries	\$ 106,146	171,323
Retirement expense	5,676	9,775
Insurance	27,632	31,732
Electricity consumed	96,007	98,693
Plant maintenance	49,648	54,143
Depreciation	387,890	374,758
Chemicals	13,373	21,135
Truck and equipment expense	7,913	17,190
Lift station and maintenance	5,018	4,423
Supplies and materials	7,005	14,570
Professional services	9,726	5,990
Telephone	1,723	1,900
Line repairs	-	214
Miscellaneous	25,338	26,270
Total sewer department	<u>\$ 743,095</u>	<u>\$ 832,116</u>
 <b>General and Administrative Expenses:</b>		
Salaries	\$ 139,533	99,751
Retirement expense	7,315	4,323
Insurance	53,037	34,798
Professional services	57,967	9,677
Computer services	3,188	7,290
Postage	19,018	20,374
Telephone	9,026	8,725
Bad Debts	41,376	87,211
Auditing and legal	13,407	12,250
Supplies	5,962	8,413
Truck and equipment	521	473
Depreciation	17,072	20,586
Maintenance agreement	3,756	2,582
Utilities	16,976	5,822
Miscellaneous	30,676	8,745
Total general and administrative expense	<u>\$ 418,830</u>	<u>\$ 331,020</u>

The accompanying notes are an integral part of these financial statements.

CITY OF MINDEN, LOUISIANA  
 ENTERPRISE FUND - UTILITIES FUND  
 Comparative Schedules of Operating Expenses by Department  
 Year Ended September 30, 1998 and 1997

	<u>1998</u>	<u>1997</u>
Meter Reading Department:		
Salaries	\$ 75,690	73,063
Retirement expense	3,770	4,194
Insurance	11,411	13,864
Supplies	1,438	1,757
Meter testing	5,193	4,717
Vehicle expense	3,620	3,755
Machinery and equipment	170	110
Miscellaneous	<u>1,734</u>	<u>1,308</u>
Total meter reading department	<u>\$ 103,026</u>	<u>\$ 102,768</u>
Warehouse:		
Salaries	\$ 75,433	70,245
Retirement expense	3,561	3,991
Insurance	13,812	7,226
Supplies	887	789
Utilities	5,269	5,133
Vehicle expense	662	1,008
Machinery and equipment	265	554
Computer expense	590	590
Real property	364	338
Depreciation	4,830	3,670
Miscellaneous	<u>1,702</u>	<u>712</u>
Total warehouse	<u>\$ 107,375</u>	<u>\$ 94,256</u>
Total operating expenses	<u>\$ 8,279,904</u>	<u>7,593,072</u>

The accompanying notes are an integral part of these financial statements.



CITY OF MINDEN, LOUISIANA  
ENTERPRISE FUND - UTILITIES FUND  
Comparative Statements of Cash Flows  
Years Ended September 30, 1998 and 1997

	1998	1997
<b>Cash flows from operating activities:</b>		
Cash received from customers	\$ 11,187,835	10,351,373
Cash payments for supplies and services	(6,391,406)	(5,654,407)
Cash payments to employees for service	(930,603)	(852,492)
Other operating revenues	140,184	141,167
Net cash provided by operating activities	4,006,010	3,985,641
 <b>Cash flows from noncapital financing activities:</b>		
Grant proceeds FEMA	-	17,537
Net increase in meter deposits	13,050	11,275
Net operating transfers to other funds	(2,206,362)	(1,792,021)
Net cash used for noncapital financing activities	(2,193,312)	(1,763,209)
 <b>Cash flows from capital and related financing activities:</b>		
Acquisition and construction of capital assets	(541,651)	(1,158,908)
Principal paid on revenue bonds and capital lease obligations	(135,000)	(135,490)
Interest/fees paid on revenue bonds and capital lease obligations	(9,148)	(16,488)
Proceeds from sales of assets	-	8,737
Net cash used for capital and related financing activities	(685,799)	(1,302,149)
 <b>Cash flows from investing activities:</b>		
Interest on interest-bearing deposits	277,704	213,751
Increase in investment in UMD - CMO	-	(999,499)
Return of principal in UMD - CMO	109,937	-
Increase (decrease) in bank overdraft	77,190	(432,809)
Net cash provided (used) by investing activities	464,831	(1,218,557)
 Net increase (decrease) in cash and cash equivalents	1,591,730	(298,274)
 Cash and cash equivalents at beginning of year	5,393,229	5,691,503
 Cash and cash equivalents at end of year	\$ 6,984,959	5,393,229

The accompanying notes are an integral part of these financial statements.

	<u>1998</u>	<u>1997</u>
<b>Reconciliation of operating income to net cash provided by operating activities:</b>		
Operating income	\$ 3,145,362	2,937,178
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation	1,016,357	999,731
Changes in assets and liabilities -		
Decrease (increase) in accounts receivable	(97,247)	(37,710)
Decrease (increase) in inventory	(23,777)	(16,831)
Increase (decrease) in accounts payable and withholdings	(40,470)	108,535
Increase in accrued vacation and sick pay	4,406	(3,282)
Increase (decrease) in municipal retirement payable	<u>1,379</u>	<u>(1,980)</u>
Net cash provided by operating activities	<u>\$ 4,006,010</u>	<u>3,985,641</u>

#### **Schedule of Noncash Investing, Capital, and Financing Activities**

During the year ended September 30, 1998, the City of Minden, Louisiana entered into a capital lease agreement with Excel Software Professionals, Inc. to purchase a computer system update, including hardware and software. Both an asset and liability were recognized in the amount of \$34,454 in the proprietary fund.

CITY OF MINDEN, LOUISIANA  
ENTERPRISE FUND - UTILITIES FUND  
Schedule of Changes in Assets Restricted for Revenue Bond Debt Service  
Year Ended September 30, 1998

	<u>Bond and Interest Redemption Account</u>	<u>Reserve Account</u>	<u>Depreciation and Contingency Account</u>	<u>Total</u>
Cash and interest-bearing bank deposits, October 1, 1997	\$ 128,825	169,857	522,918	821,600
Cash receipts:				
Transfer from operating account	139,520	-	265,930	405,450
Interest earnings	<u>3,021</u>	<u>5,771</u>	<u>23,034</u>	<u>31,826</u>
Total cash available	<u>142,541</u>	<u>5,771</u>	<u>288,964</u>	<u>437,276</u>
Cash disbursements:				
Principal payments	135,000	-	-	135,000
Interest payments	9,045	-	-	9,045
Paying agent fees	115	-	-	115
Transfer to operating account	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total disbursements	<u>144,160</u>	<u>-</u>	<u>-</u>	<u>144,160</u>
Cash and interest-bearing bank deposits, September 30, 1998	<u>\$ 127,206</u>	<u>175,628</u>	<u>811,882</u>	<u>1,114,716</u>

The accompanying notes are an integral part of these financial statements.

## AGENCY FUND

**Police Bond Fund - To account for the collection and ultimate disposition of bonds posted by citizens who have been issued citations for traffic violations or arrested for criminal offenses. Bonds posted by the violators are held until their cases are heard in City Court. At that time, the bonds for persons convicted of violations are distributed to the General Fund. If a person posting the bond is found to be not guilty, the bonds are refunded.**

CITY OF MINDEN, LOUISIANA  
 AGENCY FUND  
 POLICE BOND FUND  
 Comparative Balance Sheets  
 September 30, 1998 and 1997

	<u>1998</u>	<u>1997</u>
<b>ASSETS</b>		
Cash	\$ 20,120	25,634
Total assets	<u>\$ 20,120</u>	<u>25,634</u>
 <b>LIABILITIES</b>		
Due to other governmental units	\$ 10,764	18,482
Due to general fund	<u>9,356</u>	<u>7,152</u>
Total liabilities	<u>\$ 20,120</u>	<u>25,634</u>

The accompanying notes are an integral part of these financial statements.



CITY OF MINDEN, LOUISIANA  
 AGENCY FUND  
 POLICE BOND FUND  
 Statement of Changes in Assets and Liabilities  
 Year Ended September 30, 1998

	<u>Balance</u> <u>10/1/97</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>9/30/98</u>
<b>ASSETS</b>				
Cash	\$ 25,634	175,156	180,670	20,120
Total assets	<u>\$ 25,634</u>	<u>175,156</u>	<u>180,670</u>	<u>20,120</u>
<b>LIABILITIES</b>				
Accounts payable	\$ 18,482	7,534	15,252	10,764
Due to general fund	<u>7,152</u>	<u>9,356</u>	<u>7,152</u>	<u>9,356</u>
Total liabilities	<u>\$ 25,634</u>	<u>16,890</u>	<u>22,404</u>	<u>20,120</u>

The accompanying notes are an integral part of these financial statements.

**GENERAL FIXED ASSETS ACCOUNT GROUP**

**To account for fixed assets not used in proprietary fund operations.**

CITY OF MINDEN, LOUISIANA  
 Comparative Statements of General Fixed Assets  
 September 30, 1998 and 1997

	<u>1998</u>	<u>1997</u>
<b>General Fixed Assets, at cost:</b>		
Land	\$ 495,568	495,568
Buildings	4,004,184	3,164,370
Improvements other than buildings	2,917,328	2,691,507
Equipment	2,622,410	2,477,672
Construction in progress	<u>275,648</u>	<u>110,417</u>
 Total general fixed assets	 <u>\$ 10,315,138</u>	 <u>8,939,534</u>
 <b>Investment in General Fixed Assets:</b>		
Property acquired prior to October 1, 1978*	\$ 2,971,570	2,971,570
 Property acquired after October 1, 1978, from:		
Capital projects funds -		
State grants	53,001	53,001
Local Government Assistance Fund	327,158	327,158
Louisiana Community Development Block Grant	1,388,683	1,388,683
Sales Tax Fund	93,112	93,112
Federal and state grants	645,117	38,680
State revenue sharing funds	43,100	43,100
General fund revenues	3,412,781	2,649,878
Sales tax fund revenues	547,210	540,946
Federal revenue sharing fund	133,406	133,406
Donations	<u>700,000</u>	<u>700,000</u>
 Total investment in general fixed assets	 <u>\$ 10,315,138</u>	 <u>8,939,534</u>

\*Records reflecting source from which assets were acquired were not maintained prior to October 1, 1978.

The accompanying notes are an integral part of these financial statements.

CITY OF MINDEN, LOUISIANA  
Statement of Changes in Fixed Assets  
Year Ended September 30, 1998

	<u>Land</u>	<u>Buildings</u>	<u>Improvements Other than Buildings</u>
General fixed assets at beginning of year	\$ 495,568	3,164,370	2,691,507
Additions:			
General fund revenues	-	243,377	215,821
Special revenue fund revenues	-	-	-
Federal & state grants	<u>-</u>	<u>596,437</u>	<u>10,000</u>
Total additions	<u>-</u>	<u>839,814</u>	<u>225,821</u>
Total balances and additions	495,568	4,004,184	2,917,328
Deletions:			
General fund	<u>-</u>	<u>-</u>	<u>-</u>
Total deletions	<u>-</u>	<u>-</u>	<u>-</u>
General fixed assets at end of year	<u>\$ 495,568</u>	<u>4,004,184</u>	<u>2,917,328</u>

The accompanying notes are an integral part of these financial statements.

	Construction in	
<u>Equipment</u>	<u>Progress</u>	<u>Total</u>
2,477,672	110,417	8,939,534
170,687	165,231	795,116
6,264	-	6,264
<u>-</u>	<u>-</u>	<u>606,437</u>
<u>176,951</u>	<u>165,231</u>	<u>1,407,817</u>
2,654,623	275,648	10,347,351
<u>32,213</u>	<u>-</u>	<u>32,213</u>
<u>32,213</u>	<u>-</u>	<u>32,213</u>
<u>2,622,410</u>	<u>275,648</u>	<u>10,315,138</u>



GENERAL LONG-TERM DEBT  
ACCOUNT GROUP

To account for unmatured principal amounts on general long-term debt expected to be financed from governmental type funds. Payments of maturing obligations, including interest, are accounted for in the debt service funds.

CITY OF MINDEN, LOUISIANA  
Statement of General Long-Term Debt  
September 30, 1998  
With Comparative Totals for September 30, 1997

	General Obligation Refunding Series 1991	Public Improvement Refunding Bonds Series ST-1992, 01/01/92
	<u>                    </u>	<u>                    </u>
<b>AMOUNTS AVAILABLE AND TO BE PROVIDED FOR PAYMENT OF GENERAL LONG-TERM DEBT</b>		
Amount available in debt service fund for debt retirement	\$ 33,629	929,987
Amount to be provided from:		
Ad valorem taxes	301,371	-
1% sales and use tax - 1985	-	3,190,013
Other funds	<u>-</u>	<u>-</u>
 Total available and to be provided	 <u>\$ 335,000</u>	 <u>4,120,000</u>
 <b>GENERAL LONG-TERM DEBT PAYABLE</b>		
Bonds payable	\$ 335,000	4,120,000
Obligations under capital leases	-	-
Accrued compensated absences	<u>-</u>	<u>-</u>
 Total general long-term debt payable	 <u>\$ 335,000</u>	 <u>4,120,000</u>

The accompanying notes are an integral part of these financial statements.

Obligations under Capital Lease	Accrued Compensated Absences	Totals	
		1998	1997
		-	-
-	-	301,371	345,936
-	-	3,190,013	3,680,177
<u>28,189</u>	<u>31,386</u>	<u>59,575</u>	<u>48,263</u>
<u>28,189</u>	<u>31,386</u>	<u>4,514,575</u>	<u>5,003,263</u>
-	-	4,455,000	4,955,000
28,189	-	28,189	-
<u>-</u>	<u>31,386</u>	<u>31,386</u>	<u>48,263</u>
<u>28,189</u>	<u>31,386</u>	<u>4,514,575</u>	<u>5,003,263</u>

OTHER SUPPLEMENTARY INFORMATION

CITY OF MINDEN, LOUISIANA  
 Combined Schedule of Bonds Payable  
 September 30, 1998

	Interest		Issue dates	Final maturity dates
	Remaining rates	Payment dates		
General obligation bonds:				
1991 Series Refunding (Sewerage Facilities)	6.10-6.65%	3/1	09/26/91	03/01/05
1992 Series ST-1992 Refunding	5.70-6.30%	1/1; 7/1	01/01/92	01/01/05
Total general obligation bonds				
Revenue bonds:				
1974 (Water and Electric)	5.30%	1/1; 7/1	01/01/74	01/01/99

<u>Bond denominations</u>	<u>Remaining range of principal installments</u>	<u>Authorized</u>	<u>Issued</u>	<u>Retired</u>	<u>Outstanding</u>
5,000	40,000 to 55,000	\$ 475,000	475,000	140,000	335,000
5,000	465,000 to 705,000	<u>6,420,000</u>	<u>6,420,000</u>	<u>2,300,000</u>	<u>4,120,000</u>
		<u>\$ 6,895,000</u>	<u>6,895,000</u>	<u>2,440,000</u>	<u>4,455,000</u>
5,000	135,000	<u>\$ 2,250,000</u>	<u>2,250,000</u>	<u>2,115,000</u>	<u>135,000</u>



CITY OF MINDEN, LOUISIANA

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

September 30, 1998

**Summary of Auditors' Results**

We have audited the general purpose financial statements of the City of Minden, Louisiana as of and for the year ended September 30, 1998. As a result of our audit, we have issued a qualified opinion on the general purpose financial statements because insufficient audit evidence existed to support the City of Minden, Louisiana's disclosures with respect to the Year 2000 issue. We have issued an unqualified opinion on the compliance requirements as described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to the City's major program. The dollar threshold of \$300,000 was used to distinguish between Type A and Type B programs.

For the year ended September 30, 1998, the City of Minden, Louisiana had one major program: Airport Improvement Program (AIP) grants from the U.S. Department of Transportation - Federal Aviation Administration.

**Findings related to financial statements which are required to be reported in accordance with GAGAS**

The results of our auditing procedures of the general purpose financial statements as of and for the year ended September 30, 1998, of the City of Minden, Louisiana, disclosed no items that are required to be reported in accordance with GAGAS.

**Findings and questioned costs related to federal awards**

The results of our auditing procedures of the general purpose financial statements as of and for the year ended September 30, 1998, of the City of Minden, Louisiana, disclosed no items that are required to be reported in accordance with OMB Circular A-133.

CITY OF MINDEN, LOUISIANA

CORRECTIVE ACTION PLAN

September 30, 1998

**Findings related to financial statements which are required to be reported in accordance with GAGAS**

As stated in the Schedule of Findings and Questioned Costs, in connection with the audit of the general purpose of financial statements as of and for the year ended September 30, 1998, of the City of Minden, Louisiana, there were no items required to be reported in accordance with GAGAS.

**Findings and questioned costs related to federal awards**

As stated in the Schedule of Findings and Questioned Costs, in connection with the audit of the general purpose financial statements as of and for the year ended September 30, 1998, of the City of Minden, Louisiana, there were no items required to be reported in accordance with OMB Circular A-133.

CITY OF MINDEN, LOUISIANA

SUMMARY OF SCHEDULE OF PRIOR AUDIT FINDINGS

September 30, 1998

Per the Schedule of Findings and Questioned Costs for the year ended September 30, 1997, the prior year audit finding was as follows:

**97-1:** Failure to meet requirement per Louisiana R.S. 38:2212 to advertise and request bids for the purchase of water meters, the cost of which exceeded the contract limit prescribed by the previously mentioned statute.

**Current Status:** In performing the audit of the general purpose financial statements as of and for the year ended September 30, 1998, we noted no instances of noncompliance concerning bid law requirements.

CITY OF MINDEN, LOUISIANA

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Year Ended September 30, 1998

<u>Federal Grantor/Pass Through Grantors/Program Title</u>	<u>Federal CFDA #</u>	<u>Grant ID #</u>	<u>Program or Award Amount</u>	<u>Revenue Recognized</u>	<u>Expenditures</u>
<u>U.S. Department of Transportation</u>					
Federal Aviation Administration:					
Airport Improvement Program	20.106	3-22-0032-01-97	\$ 177,107	\$ 177,107	\$ 177,107
Airport Improvement Program	20.106	3-22-0032-02-98	174,157	174,157	174,157
Subtotal			<u>351,264</u>	<u>351,264</u>	<u>351,264</u>
<u>U.S. Department of Justice</u>					
Passed through the Office of Community Oriented Policing Services:					
Universal Hiring Grant	16.710	96-UM-WX-0602	225,000	52,500	52,500
Passed through Louisiana Commission on Law Enforcement and Administration of Criminal Justice:					
	16.579	97-B1-B.07-0011	30,250	3,534	3,534
	16.579	98-B1-B.07-0046	14,325	10,148	10,148
Total Federal Assistance, all programs			<u>\$417,446</u>	<u>\$417,446</u>	<u>\$417,446</u>