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### TERREBONNE PARISH SCHOOL BOARD HOUMA, LOUISIANA

**Comprehensive Annual Report** 

Year Ended June 30, 1999



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### TERREBONNE PARISH SCHOOL BOARD HOUMA, LOUISIANA

Comprehensive Annual Report

Year Ended June 30, 1999

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## TERREBONNE PARISH SCHOOL BOARD HOUMA, LOUISIANA

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June 30, 1999

# TABLE OF CONTENTS

INTRODUCTORY SECTION	<u>Exhibit</u>	Page <u>No.</u>
Officials and Members of the School Board Organization Chart	-	v vi
FINANCIAL SECTION		
Independent Auditor's Report	-	1-1

General Purpose Financial Statements:

\_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_

Combined Balance Sheet - All Fund Types and Account Group	1	1-3
Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types	2	1-5
Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - General and Special Revenue Funds	3	1-7
Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - Debt Service and Capital Projects Funds	4	1-9
Combined Statement of Revenues, Expenses, and Changes in Retained Earnings - All Proprietary Fund Types	5	1-10
Combined Statement of Cash Flows - All Proprietary Fund Types	6	1-11

İİ

# TABLE OF CONTENTS (Continued)

	<u>Exhibit</u>	Page <u>No.</u>
Notes to Financial Statements	7	1-12
Supplementary Information:	<u>Statement</u>	
Combining Fund Statements: Special Revenue Fund Type: Combining Balance Sheet:	_	2-1
All Special Revenue Funds	A-1	2-10
Federal Funds	A-2	2-12
State Funds	A-3	2-14
Local Funds	A-4	2-16

Combining Statement of Revenues, Expenditures and Changes in Fund Balance:

All Special Revenue Funds	A-5	2-17
Federal Funds	A-6	2-19
State Funds	A-7	2-21
Local Funds	A-8	2-23
Proprietary Fund Type - Internal Service Funds:	-	2-24
Combining Balance Sheet	B-1	2-25
Combining Statement of Revenues, Expenses and		
Changes in Retained Earnings	B-2	2-26
Combining Statement of Cash Flows	B-3	2-27
Fiduciary Fund Type - Agency Funds:	-	2-28
Combining Balance Sheet - Agency Funds	C-1	2-29
Combining Statement of Changes in Assets and Liabilities - Agency Funds	C-2	2-30
Combining Statement of Changes in Asset Balances –	02	2.00
School Activity Accounts	C-3	2-31
Schedule of Compensation Paid Board Members	1	2-32
Year 2000 Issue	-	2-33

iii

.-- -

- ·

# TABLE OF CONTENTS (Continued)

		Page
	<u>Schedule</u>	<u>No.</u>
SUPPLEMENTARY FINANCIAL REPORTS SECTION		
Schedule of Expenditures of Federal Awards		3-1
Schedule of Findings and Questioned Costs		3-8
Report on Compliance and on Internal Control over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with <u>Government Auditing Standards</u>		3-9
Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance in Accordance		

with OMB Circular A-133	3-10
Management Letter	3-12
Schedule of Prior Year Findings	3-13
Management's Corrective Action Plan	3-14

iv

# INTRODUCTORY SECTION



### TERREBONNE PARISH SCHOOL BOARD HOUMA, LOUISIANA

June 30, 1999

### SCHOOL BOARD MEMBERS

Mr. John Pizzolatto, President

Mr. Roger Dale Dehart, Vice-President

Rev. Arthur V. Verrett, Jr. Mr. Gregory Harding Mr. Donald "Don" Duplantis Mr. Clark J. Bonvillain Mr. Michael McIntire Mr. Hayes Badeaux, Jr. Mr. Roland Henry, Jr. Mr. Roland Henry, Jr. Mr. Ray J. Leboeuf Mr. L. P. Bordelon, III Mr. Ricky Pitre Mr. Todd Pellegrin Mr. Larry Leblanc Mr. Dudley Melancon

### <u>OFFICIALS</u>

Dr. Frank D. Fudesco Superintendent

Mr. James Charles Assistant Superintendent, Instruction & Student Support Services

Mr. Harris Henry Executive Director of Finance & Auxiliary Services

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### **TERREBONNE PARISH PUBLIC SCHOOLS**

### CONDENSED TABLE OF ORGANIZATION

June 30, 1999



vi

# FINANCIAL SECTION



5779 HWY 311 P. O. BOX 3695 HOUMA, LOUISIANA 70361-3695 TELEPHONE (504) 851-0883 FAX (504) 851-3014

Bergeron & Lanaux

----- CERTIFIED PUBLIC ACCOUNTANTS -----A Professional Corporation CLAUDE E. BERGERON, CPA THOMAS J. LANAUX, CPA MICHAEL D. BERGERON, CPA

### INDEPENDENT AUDITOR'S REPORT

To the Terrebonne Parish School Board Houma, Louisiana

We have audited the accompanying general purpose financial statements of the Terrebonne Parish School Board as of and for the year ended June 30, 1999, as listed in the accompanying table of contents. These general purpose financial statements are the responsibility of the Terrebonne Parish School System's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Terrebonne Parish School Board as of June 30, 1999, and the results of its operations and cash flows of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles.

In accordance with <u>Government Auditing Standards</u>, we have also issued a report dated December 3, 1999, on our consideration of the Terrebonne Parish School Board's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.



Our audit was performed for the purpose of forming an opinion on the general purpose financial statements of the Terrebonne Parish School Board taken as a whole. The combining and individual fund and account group financial statements and schedules listed under the Supplementary Information Section in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Terrebonne Parish School Board. Also, the accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U. S. Office of Management and Budget Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations," and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

The year 2000 supplementary information presented on page 2-33 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and do not express an opinion on it. In addition, we do not provide assurance that the School Board is or will become year 2000 compliant, that the School Board's year 2000 remediation efforts will be successful, or that parties with which the School Board does business are or will become year 2000 compliant.

Bliguon & Lanaux

December 3, 1999

### COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS Terrebonne Parish School Board

-

June 30, 1999

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Proprietary

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		Fund Types				
	Special General Revenue		<u>I Fund Types</u> Debt Service	Capital Project	Enterprise Fund	Internal Service Funds
ASSETS						
Cash	\$ 11,102,343	\$ 7,142,572	\$ 257,776	\$ 3,425,885	\$ 16,634	\$ 3,763,070
Cash with fiscal agents	-	-	-	•	-	45,000
Investments - at market	2,435,623	48,263	-	-	40,000	-
Receivables:						
Ad valorem tax	5,677	-	5,799	►	►	-
Sales and use tax	357,102	1,877,137	-	-	-	-
Accrued interest	-	-	-	-	322	-
Rentals, leases and royalties	92,119	•	-	-	-	-
Other receivables	111,129	34,265	-	-	-	212,291
Due from other funds	6,683,322	567,796	-	-	-	321,000
Due from other governmental units:		-				
State Department of Education	35,089	3,693,995	-	-	-	-
United States Department of						
Education	-	60,981	-	-	-	-
Other units	138,232	187,770	-	-	-	-
Deposits	318,704	19,338	•	•	145	-
Inventory, at cost	-	316,507	-	-	-	-
Prepaid expenses	100	542,469	-	-	2,754	+
Fixed Assets (net of \$81,242					·	
accumulated depreciation)	-	-	≁	-	385,249	-
Amount available in Debt Service Fund	-	-	-	-	-	-
Amount to be provided for retirement						
of general long-term debt		<del></del>			÷	
Total assets	<u>\$ 21,279,440</u>	<u>\$ 14,491,093</u>	<u>\$ 263,575</u>	<u>\$ 3,425,885</u>	<u>\$ 445,104</u>	<u>\$ 4,341,361</u>

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See accompanying notes to combined financial statements.

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<u>Exhibit 1</u>

	Fiduciary		Acc	ount			
F	und Type		Gro	(N	lemorandum		
	Agency	Gene	ral Fixed	G	eneral		Only)
	Funds	A	sset	Long-	Ferm Debt	<u> </u>	Total
\$	1,212,086	\$	_	\$	_	\$	26,920,366
¥	1,212,000	Ψ	-	Ψ	-	Ψ	45,000
	45,257		-		-		2,569,143
	40,207		-		-		2,009,140
	-		-		_		11,476
	-		-		-		2,234,239
	-		-		-		322
	-		-		-		92,119
	-		-		-		357,685
			-		-		7,572,118
							2 720 004
	-		-		-		3,729,084
	-		-		-		60,981
	-		-		-		326,002
	-		-		-		338,187
	-		-		-		316,507
	-		-		-		545,323
	-	97	,876,700		-		98,261,949
	-		-		263,575		263,575
					·		•
•— <b>-</b>		<del>.</del>		20,	704,106	<u></u>	20,704,106
	1,257,343	<u>\$ 97,</u>	876,700	<u>\$ 20,</u>	967, <u>681</u>	\$	164 <u>,348</u> ,182

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### COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS, CONTINUED Terrebonne Parish School Board

June 30, 1999

Proprietary

		Governmenta	Fund Types			
	General	Special Revenue	Debt Service	Capital Project	Enterprise Fund	Internal Service Funds
LIABILITIES Accounts payable Accrued salaries	\$ 939,652 11,188,307	\$ 1,747,203	\$- -	\$ 101,207 -	\$      7,874 _	\$ 220,731
Accrued employee benefits	2,646,824	212,155	-	-	-	3,506,443

	— <b>1</b> — · - <b>,</b> · · ·	- F				
Payroll deductions payable	782,459	-	-	-	-	-
Due to other funds	592,923	6,976,103	-	-	-	3,061
Deferred revenues	9,275	37,440	-	-	-	-
Other liabilities	6,145	-	-	-	914	11,177
Accrued compensated absences	-	-	-	-	-	-
General obligation bonds payable	-	-	-	-	-	-
Installment purchase agreement	-	-	•	•	-	-
Certificates of indebtedness			<u> </u>	<u> </u>		
Total liabilities	16,165,585	8,972,901		101,207	8,788	3,741,412
FUND EQUITY						
Contributed capital	-	-	•	-	376,729	-
Investment in General Fixed Assets	-	-	-	-	-	•
Retained earnings:						
Unreserved:						
Designated for uninsured losses	-	-	•	-	-	474,202
Designated for insurance	-	-	-	-	-	125,747
Undesignated	-	-	•	-	59,587	-
Fund balance:						
Reserved:						
Employee compensation	•	84,397	-	-	-	-
Capital contracts	-	550,549	-	655,998	-	-
Deposits	100	-	-	· _	-	-
Debt service	946	-	263,575	-	-	+
Unreserved:						
Designated:						
Subsequent year's expenditures	-	382,492	-	-	-	-
Capital contracts	1,880,610	593,768	-	2,668,680	-	+-
Employee compensation	-	2,127,738	-	-	-	-
Instructional programs	-	411,753	-	-	-	-
Technology	-	956,225	•	-	-	-
Lindesignated	3 232 100	A11 270	-	-	-	-



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See accompanying notes to combined financial statements.

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### Exhibit 1 Continued

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	Fiduciary Account Fund Type Groups				(Memorandum		
Agency		Gener	General Fixed General		eneral	(m)	Only)
_	unds		set		Term Debt		<b>T</b> - <b>A</b> - <b>F</b>
·				<u> </u>			
\$	-	\$	-	\$	-	\$	3,016,667
	-		-		-		11,188,307
	-		-		-		6,365,422
	-		-		-		782,459
	31		-		-		7,572,118
	-		-		-		46,715
1,2	57,312		-		-		1,275,548
	-		-	5,	826,452		5,826,452
	-		-	-	570,000		5,570,000
	-		-	-	971,229		4,971,229
	-		-		600,000		4,600,000
1,2	57,343	•			967,681		51,214,917
	-	97,	- 876,700		-		376,729 97,876,700
	-		-		-		474,202
	-		-		-		125,747
	-		-		-		59,587
	-		-		■.		84,397
	-		-		-		1,206,547
	-		-		<del>.</del>		100
	-		-		<b>-</b> ·		264,521
	-		-		<b>-</b> *		382,492
	-		-		-		5,143,058
	-		-		-		2,127,738
	-		-		**		411,753
	-		-		-		956,225
	-				-		3 643 460

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<u>Exhibit 2</u>

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### COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES

. . . . . . . . . . . . . . . . . . .

Terrebonne Parish School Board For the Year Ended June 30, 1999

	General	Special Revenue	Debt Service	Capital Project	(Memorandum Only) Total
REVENUES					
Local sources:		•	¢ 0.040 (F0	¢	¢ E E 70 /40
Ad valorem tax	\$ 2,756,957	\$ -	\$ 2,816,453	\$ -	\$ 5,573,410
Sales and use tax	4,779,684	25,003,317	-	-	29,783,001
Deductions from parish taxes (1%) for	007.040				010 5040
contribution to Teachers Retirement	327,343	-	-	-	327,343
Rents, leases, royalties	877,027	-	-	-	877,027
Tuition	315,236	20,911	-	-	336,147
Interest earned	923,629	500,948	31,806	94,988	1,551,371
Other local revenue	110,930	2,463,848	-	-	2,574,778
State sources:	50 054 007	4 00 4 000			
Equalization	58,051,287	1,324,286	-	-	59,375,573
Revenue sharing	237,723	-	•	-	237,723
Professional Imp. Program Support	548,257	-	-	-	548,257
Contribution to Teachers Ret. System	71,786	-	-	•	71,786
Other state grants	1,073,532	1,811,545	-	-	2,885,077
Federal sources	76,694	13,299,148	<del>-</del>	<u>_</u>	13,375,842
Total revenues	70,150,085	44,424,003	2,848,259	94,988	117,517,335
EXPENDITURES					
Current:					
Instruction:					
Regular	33,193,702	12,885,480	-	41,443	46,120,625
Special	12,684,235	2,995,385	-	-	15,679,620
Adult education	6,977	290,742	-	-	297,719
Vocational education	2,333,991	753,205	-	-	3,087,196
Other programs	2,263,188	6,473,690	-	-	8,736,878
Support services:					
Pupil Support	2,512,658	2,394,716	-	-	4,907,374
Instructional staff	3,304,721	2,554,071	-	-	5,858,792
General Administration	1,018,319	285,425	88,954	300	1,392,998
School Administration	4,754,968	750,437	-	-	5,505,405
Business services	979,224	157,812	949	969	1,138,954
Plant Services	7,735,761	808,169	-	95,455	8,639,385
Food Service	-	7,115,143	-	-	7,115,143
Student transportation	6,278,369	541,573	-	-	6,819,942
Central services	551,992	193,289	-	4,988	750,269
Community services	2,796	138,192	-	-	140,988
Facilities acquisition	2,761,563	3,633,930	-	922,372	7,317,865
Debt Service:	- •			-	
Principal retirement	234,293	1,894,478	2,475,000	-	4,603,771
Interest and bank charges	269,598	210,831	401,448	<b>-</b>	881,877
Total expenditures	80,886,355	44,076,568	2,966,351	1,065,527	128,994,801
Excess (deficiency) of revenues					
over expenditures	(10,736,270)	347,435	(118,092)	(970,539)	(11,477,466)

### 1-5

### See accompanying notes to combined financial statements.

### Exhibit 2 Continued

### COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES, CONTINUED Terrebonne Parish School Board

For the Year Ended June 30, 1999

	General	Special Revenue	Debt Service	Capital Projects	(Memorandum Only) Total
OTHER FINANCING SOURCES (USES) Operating transfers in Operating transfers out Indirect costs Proceeds from debt borrowings Other sources	8,778,790 (6,313,330) 216,525 6,200,000 52,890	2,790,402 (9,056,180) (216,525) 5,500,000 37,276	- - - -	3,220,318 - - -	14,789,510 (15,369,510) 11,700,000 90,166
Total other financing sources (uses)	8,934,875	(945,027)	<b></b>	3,220,318	11,210,166
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(1,801,395)	(597,592)	(118,092)	2,249,779	(267,300)
<u>FUND BALANCES</u> Beginning of year Equity transfers	6,536,123 379,127	6,472,911 (357,127)	381,667	1,074,899	14,465,600 22,000

End of	year
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\$	5,113,855		<u>5,518,192</u>	<u>\$</u>	263,575	\$ 3,324,678	\$ 14,220,300
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### 1-6

See accompanying notes to combined financial statements.

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# Exhibit 3

COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUN BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUNDS Terrebonne Parish School Board For the Year Ended June 30, 1999	T OF REVENUES, AND ACTUAL - GE Terrebon For the Ye	rENUES, EXPENDITURES, AND UAL - GENERAL AND SPECIAL Terrebonne Parish School Board or the Year Ended June 30, 1999	, AND CHANGES ECIAL REVENUE F Board 1999	D BAL	ANCES	
		General Fund		å	Special Revenue Fu	Funds
			Variance Favorable			Variance Favorable
	Budget	Actual	(Unfavorable)	Budget	Actual	(Unfavorable)
<u>REVENUES</u> Local sources						
Ad valorem tax	\$ 2887.883	\$ 2,756,957	\$ (130,926)	•	، ب	، ب
Sales and use tax	5,045,951			26,108,128	25,003,317	(1,104,811)
Deductions from parish taxes (1%) for	• •		•		-	• •
contribution to Teachers Retirement System	315,000	327,343	12,343		•	ı
Rents, leases, royalties	988,612	877,027	(111,585)	•	•	•
Tuition	306,675	315,236	8,561	21,026	20,911	(115)
Interest earned	954,952	923,629	(31,323)	485,313	500,948	15,635
Other local revenue	21,249	110,930	89,681	1,354,627	2,463,848	1,109,221
State sources:						
Equalization	58,050,879	58,051,287	408	1,324,819	1,324,286	(533)
Revenue sharing	237,726	237,723	(2)	•	•	•
Professional Improvement Program Support	550,000	548,257	(1.743)	•	•	•
Contribution to Teachers' Retirement System	74,022	71,786	(2,236)	ł	·	·
Other state grants	1,041,239	1,073,532	32,293	1,806,041	1,811,545	5,504
Federal sources	31,955	76,694	44,739	12,939,462	13,299,148	359,686
Total revenues	70,506,143	70,150,085	(356,058)	44,039,416	44,424,003	384,587
EXPENDITURES						
Current:						
Instruction:						
Regular	33,384,274	33,193,702	190,572	13,258,800	12,885,480	373,320
Special	12,691,726	12,684,235	7,491	3,039,312	2,995,385	43,927
Adult education	6,723	6,977	(254)	291,434	290,742	692
Vocational education	2,372,346	2,333,991	38,355	775,697	753,205	22,492
Other programs	2,149,454	2,263,188	(113,734)	6,698,829	6,473,690	225,139
Support services:						
Student services	2,537,347	2,512,658	24,689	2,403,030	2,394,716	8,314
Instructional staff	3,431,727	3,304,721	127,006	2,703,211	2,554,071	149,140
General administration	1,030,207	1,018,319	11,888	275,140	285,425	(10,285)
School administration	4,793,280	4,754,968	38,312	746,615	750,437	(3,822)

149 140	2 703 211	127 006
8,312	2,403,030	24,689
225,139	6,698,829	(113,734)
22,49	775,697	38,355
.69	291,434	(254)
43,921	3,039,312	7,491
373,32(	13,258,800	190,572
		13,258,800 3,039,312 291,434 775,697 6,698,829 2,403,030 2,703,211 275,140

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See accompanying notes to combined financial statements.

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# Exhibit 3 Continued

# COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUNDS, CONTINUED Terrebonne Parish School Board For the Year Ended June 30, 1999

ods Variance Favorable (Unfavorable)	11,546 31,208 39,804 23,669 59,982 12,077 12,077	(999,999) 1,136,546 1,521,133	98,312 261,607 17,960 2,195 183,450	1,104,000 113,378 5 1,817,961
Special Revenue Funds Actual	157,812 808,169 7,115,143 541,573 193,289 138,192 3,633,930	1,894,478 210,831 44,076,568 347,435	2,790,402 (9,056,180) (216,525) 5,500,000 37,276 (945,027)	(357,127) (357,127) (357,122)
Sp <sup>4</sup> Budget	169,358 839,377 7,154,947 565,242 253,271 150,269 4,783,272	894,479 210,831 45,213,114 (1,173,598)	2,888,714 (9,317,787) (234,485) 5,500,000 5,500,000 (1,128,477)	(470,505) 5,3700,231
Variance Favorable (Unfavorable)	33,840 276,612 137,117 38,319 (19) 1,855,444	(24,834) - 2,640,804 2,284,746	(1,038,504) 856,075 (18,532) 19,473 (181,488)	, 113,379) (113,379) S 1,989,879

.

		General Fund	
	Bridnet	Achial	N Fa
			5
Business services	1,013,064	979,224	
Plant services	8,012,373	7,735,761	
Food service	•		
Student transportation	6,415,486	6,278,369	
Central services	590,311	551,992	
Community services	2,777	2,796	
Facilities acquisition	4,617,007	2,761,563	•
Debt Service			
Principal retirement	209,459	234,293	
Interest and bank charges	269,598	269,598	
Total expenditures	83,527,159	80,886,355	
Excess (deficiency) of revenues			
over expenditures	(13,021,016)	(10,736,270)	
OTHER FINANCING SOURCES (USES)			
Operating transfers in	9,817,294	8,778,790	C
Operating transfers out	(7,169,405)	(6,313,330)	
Indirect costs	235,057	216,525	
Proceeds from debt borrowings	6,200,000	6,200,000	
Other sources	33,417	52,890	
Total other financing sources (uses)	9,116,363	8,934,875	
EXCESS (DEFICIENCY OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USE	(3,904,653)	(1,801,395)	
FUND BALANCES			
Beginning of year	6,536,123	6,536,123	
Equity transfers: Incoming (Outgoing)	492,506	379,127	
End of year	<b>\$</b> 3,123,976	<b>\$</b> 5,113,855	S

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See accompanying notes to combined financial statements.

Detition in the formation in the f	COMBINED STATEMENT OF REVI BUDGET AND ACTUAL	ENUES, - DEBT Terreboni or the Ye	TURES, AND CA School B June 30,	TURES, AND CHANGES IN FUND BAI AND CAPITAL PROJECTS FUNDS School Board Une 30, 1999	UND BALANCES UNDS	ŝ	
Farmer         Variance         Farmer           Eudget         Actual         Uninscretable         Eudget         Actual           Eudget         2,933,862         5,231,6453         5,117,429         5,93,869         94,966			Debt Service			Capital Projects Fur	spu
Budgat         Actual         Fravorable (unfarceable)         Budgat         Actual         Fravorable (unfarceable)         Budgat         Actual           enves         2,393,852         5,2,33,852         2,2,816,453         5,117729)         5         94,956				Variance			Variance
enues <u>2,836,467</u> <u>2,846,558</u> <u>5,117,429</u> <u>5, 9, 8</u> <u>5, 9, 968</u> <u>4698</u> <u>7, 3,3585</u> <u>3,1806</u> <u>7,3209</u> <u>9,4,869</u> <u>9,4,869</u> <u>4,443</u> <u>4,1443</u> <u>4,144444444444444444444444444444444444</u>		Budget	Actual	Favorable (Unfavorable)	Budget	Actual	Favorable (Unfavorable)
enues <u> </u>	Ces:				6	÷	ť
revenues         2,964,67         2,846,259         (120,209)         94,986         94,986         94,986         94,143         41,443         <	brem tax t earned		218'2 31			94,	• ·
Similarition initiation initiation initiation initiation initiation initiation initiation initiation initiation initiation initiation initiation initiation initiation initiation initiation initiation initiation isolation initiation isolatio isolation isolation isolation isolation isolation isolatio	Total revenues	2,968,467	2,848,259	(120,208)	94,988	-	
ex     - </td <td>RES</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	RES						
ministration         83,954         1,00         300         300           ministration         955         949         6         956         95,455           ministration         955         949         6         956         95,455         95,455           envisors         955         949         6         956         95,455         95,455         95,455         95,455         95,455         95,455         95,455         95,455         95,455         95,455         95,455         95,455         92,2372         92,2372         92,2372         92,372         92,372         92,372         92,372         92,372         93,455         94,988         4,988	tion:						
Administration         89,54         100         300         300           Administration         5,55         949         6         963         966         97         2,966,457         2,966,457         100         700         922,372         922,973         922,973         922,973         922,973         922,973         922,973         922,0318         100         320,018         100	gular	I	•	ı	41,443	41,443	•
Administration	ervices:		00 001	Ş			1
Answers         955         949         6         969         969           rotes         -         -         -         -         9,455         96,455         96,455           Services         -         -         -         -         -         9,988         4,988         4,988         4,988         4,398         4,3033         4,3033         4,3033         4,3033         4,3033         4,3033         4,3033         4,3033         4,3033         4,3033         4,3033         4,3033         4,3033         4,3033         4,3033         4,3033         4,30333         4,3033         4,3033	al Administration Administration	+cn'eo	00'20t	3 ,	ς, .	2 2 2	• •
Mices         Nices         5,455         5,457         5,220,318         3,220,3	ss services	955	949	9	696	696	I
Services         4,988         edition         odition         922,372         922,323         922,323         922,323         922,323         922,323         922,323         922,323         922,323         922,323         922,323         922,923         922,923         922,923         92,923         92,923         92,92	ervices	·	ı	•	95,455	95,455	ŀ
quistion         2876,448         2.876,448         2.876,448         2.876,448         2.876,448         2.82,371         922,372         922,0318         922,0318         922,0318         93,220,318         93,220,318         93,220,318         93,220,318         93,220,318         93,220,318         93,220,318         93,220,318         93,220,318         93,220,318         93,220,318         93,220,318         93,220,318         94,07         94         94         94         94,07         94,07         94,07         94,07         92,0318         92,229,779         92,0318         92,0318         92,0318         92,07,018         92,0318         92,0318         92,04,079         94,077         92,04,079	l Services	ı	•	•	4,988	4,988	•
extenditures         2,8/6,448         2,8/6,448         -	tequisition			•	922,372	922,372	I
ctal expenditures         2,966,351         106         1,065,527         1,065,529         1,074,899	ce	2,876,448	2,876,448	1		4	•
Accession         2010         (118,092)         (120,102)         (970,539)         (97	Total expenditures Evenes (definiency) of revenues	2,966,457	2,966,351	106	1,065,527	1,065,527	,
CING SOURCES (USES)       ansfers in ansfers out       3,220,318       3,220,318         ansfers out       3,220,318       3,220,318       3,220,318         otal other financing sources (uses)       3,220,318       3,220,318       3,220,318         otal other financing sources (uses)       3,220,318       3,220,318       3,220,318         otal other financing sources (uses)       10,010       118,092       (120,102)       2,249,779         CIELENCY) OF REVENUES AND OTHER USES       2,010       (118,092)       (120,102)       2,249,779       2,249,779         CES       381,667       381,667       381,667       1,074,899       1,074,899       1,074,899         Af year       5       383,657       5       263,575       5,120,102)       5,3324,678       5         Af year       5       383,677       5       2,324,678       5       5         Af year       5       3,324,678       5       3,324,678       5       5         Af year       5	excess (denote roy) or revenues	2,010	(118,092)	(120,102)	(970,539)	(970,539)	,
ansfers out       3,220,318       3,220,318       3,220,318       3,220,318         otal other financing sources (uses)       3,220,318       3,220,318       3,220,318       3,220,318         otal other financing sources (uses)       1,014,893       1,074,899       1,074,899       1,074,899         ICLENCY OF REVENUES AND OTHER       2,331,667       381,667       381,667       1,074,899       1,074,899         If year       1,074,899       1,074,899       1,074,899       1,074,899       1,074,899         If year       5       383,677       5       2,63,575       5,120,102)       5,3,324,678       5       5	NCING SOURCES (USES)	I	•	I	3.220.318	3.220.318	•
otal other financing sources (uses)     -     -     3,220,318     3,220,318       FICIENCY OF REVENUES AND OTHER     2,010     (118,092)     (120,102)     2,249,779     2,249,779       FER EXPENDITURES AND OTHER USES     2,010     (118,092)     (120,102)     2,249,779     2,249,779       Revenues and other uses     381,667     381,667     381,667     -     1,074,899     1,074,899       Revenues and other uses     381,667     381,667     381,667     -     -     -       Revenues and other uses     383,677     5     263,575     5     (120,102)     5,3,324,678     5       Revenues and other uses     1-9     -     -     -     -     -     -	transfers out		1		. '		
ICIENCY OF REVENUES AND OTHER       Z,010       (118,092)       (120,102)       Z,249,779       Z,249,779         VER EXPENDITURES AND OTHER USES       381,667       381,667       381,667       1,074,899       1,074,899       1,074,899         If year                If year                If year                If year                 If year  <	Total other financing sources (uses)		•	T	3,220,318	3,220,318	,
CES f year if res (outgoing) 5 383,677 5 263,575 5 (120,102) 5 3,324,678 5 3,324,678 5 1-9	FICIENCY) OF REVENUES AND OTHER VER EXPENDITURES AND OTHER USES	2,010	(118,092)	(120,102)	2,249,779	2,249,779	ſ
<u>5 383,677</u> 1.9 1.9	<u>VCES</u> of year nsfers (outgoing)	381,667	381,667	• •	1,074,899	1,074,899	• •
6-1	ar	383,67		(120	3,324		\$
			ရ				

Exhibit 4

notes to combined financial statements.

See accompanying

End of year

EUND BALANC Beginning of Equity transfe

Tot EXCESS (DEFI SOURCES OVE

OTHER FINAN( Operating tra Operating tra

Instruction Regult Support servi General A General A School Ac School Ac Business Ptant serv Central S Central S Debt service Tot Debt service EXPENDITUR Current:

Local source Ad valore Interest e To REVENUES

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Exhibit 5

### COMBINED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS ALL PROPRIETARY FUND TYPES Terrebonne Parish School Board For the Year Ended June 30, 1999

		terprise Fund		ernal ce Funds		Total
OPERATING REVENUES						- ·
Property Rentals	\$	56,348	\$	-	\$	56,348
Other		3,161		-		3,161
Total operating revenues	<b>.</b>	59,509				59,509
OPERATING EXPENSES						
General administration		18,985		-		18,985
Purchased services		5,286		-		5,286
Insurance		5,191		-		5,191
Depreciation		10,443				10,443
Total operating expenses		39,905		*		39,905
Operating revenues	ş	19,604		-		19,604
NON-OPERATING REVENUES						
Interest earned		-		253,884		253,884
Insurance premium billings		-	13	3,390,758		13,390,758
Recoveries of insurance cases		-		290,187		290,187
Total non-operating revenues		<u> </u>	13	3,934,829		13,934,829
NON-OPERATING EXPENSES						
Claims expense		-	18	5,692,549		15,692,549
Reinsurance and administrative fees		-	2	2,059,431		2,059,431
Total non-operating expenses	··		1	7,751,980	·	17,751,980
Income before operating transfers		19,604	(3	3,817,151)		(3,797,547)
OPERATING TRANSFERS						
Operating transfers in	<u> </u>	<u></u>		580,000	<b></b>	580,000
Net income	<b>.</b>	19,604	(	3,237,151)	<del>_</del>	(3,217,547)
RETAINED EARNINGS						
Beginning of year		61,983	:	3,837,100		3,899,083
Residual equity transfer		(22,000)	<b>.</b>		<u> </u>	(22,000)



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### See accompanying notes to combined financial statements.

### COMBINED STATEMENT OF CASH FLOWS - ALL PROPRIETARY FUND TYPES Terrebonne Parish School Board For the Year Ended June 30, 1999

	F			Internal
		nterprise	<u></u>	Service
CASH FLOWS FROM OPERATING ACTIVITIES				
Cash received from rentals	\$	56,348	\$	•
Cash paid for operating expenses		(36,446)		-
Other operating revenues		3,013		-
Cash provided (used) by operating activities	<u> </u>	22,915		-
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES				
Premiums collected, received or recovered		-		13,469,842
Claim expenses paid		-		(14,075,226)
Reinsurance and administrative fees paid		-		(2,059,431)
Operating transfers from other funds		-		580,000
Residual equity transfer to other funds		(22,000)		-
Cash provided (used) by non-capital financing activities	<u>.                                    </u>	(22,000)		(2,084,815)
CASH FLOWS FROM INVESTING ACTIVITIES				

### Interest income

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 $\Delta = -1$  and A = -1 (A = -1) (A = -1) (A = -1) (A = -1) (A = -1) (A = -1) (A = -1)

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253,884

-

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Cash provided	(usea)	by investing activities
---------------	--------	-------------------------

253,884

### CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES

(Purchases) sale of property and equipment		(64,465)		-
Cash provided (used) by capital and related financing activities	<u> </u>	(64,465)		
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS		(63,550)		(1,830,931)
<u>CASH AND CASH EQUIVALENTS AT</u>				
Beginning of year		120,184		5,639,001
End of year		56,634	<u>\$</u>	3,808,070
CASH AND CASH EQUIVALENTS AT END OF YEAR CONSISTED OF				
Cash	\$	16,634	\$	3,763,070
Cash with fiscal agent		-		45,000
Investments		40,000		-
	\$	56,634	\$	3,808,070
RECONCILIATION OF OPERATING INCOME TO NET			<b>-</b>	
CASH PROVIDED BY OPERATING ACTIVITIES				
Operating income		19,604		
Adjustments to reconcile operating income to net cash				
provided by operating activities:				
Depreciation		10,443		
Change in assets and liabilities:				
Interest ressivable		110		

Interest receivable Prepaid expenses Accounts payable and other liabilities Total adjustments Cash provided (used) by operating activities

See accompanying notes to combined financial statements. 1-11



### CONTENTS OF NOTES TO FINANCIAL STATEMENTS

### **Terrebonne Parish School Board**

June 30, 1999

Page <u>No.</u>

1-14

### NOTE 1) REPORTING ENTITY

NOTE 2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES 1-15

 a) Basis of Presentation - Fund Accounting
 b) Basis of Accounting
 c) Operating Budgetary Data and Encumbrances

d) Cash and Investments

	<ul> <li>e) Cash Equivalents</li> <li>f) Inventory</li> <li>g) Fixed Assets</li> <li>h) Compensated Absences</li> <li>i) Reserves and Designations of Fund Balance</li> <li>j) Total Column on the General Purpose Financial Statements - Overview</li> </ul>	
NOTE 3)	CASH AND INVESTMENTS	1-22
NOTE 4)	SALES AND USE TAX	1-24
NOTE 5)	PROPERTY TAXES	1-27
NOTE 6)	DUE FROM OTHER GOVERNMENTAL UNITS – OTHER UNITS	1-28
NOTE 7)	RISK MANAGEMENT AND INSURANCE	1-29
NOTE 8)	FIXED ASSETS	1-31
NOTE 9)	CAPITAL PROJECTS	1-33
NOTE 10)	LONG-TERM DEBT	1-36

### NOTE 11) RETIREMENT SYSTEMS

### 1-43

### NOTE 12) DUE TO/FROM OTHER FUNDS





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### CONTENTS OF NOTES TO FINANCIAL STATEMENTS (Continued)

**Terrebonne Parish School Board** 

June 30, 1999

		Page <u>No.</u>
NOTE 13)	TRANSFERS AND OTHER FINANCING SOURCES AND USES	1-47
NOTE 14)	TAX-SHELTERED ANNUITY	1-48
NOTE 15)	FUND BALANCE RESERVES AND DESIGNATIONS	1-48
NOTE 46)	DETIDEMENT UCCORALIZATION INCLIDANCE DENEEITO	4 60

NOTE 16)	RETIREMENT HOSPITALIZATION INSURANCE BENEFITS	1-50
NOTE 17)	MINIMUM FOUNDATION PROGRAM	1-51
NOTE 18)	COMMITMENTS AND CONTINGENCIES	1-51

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### <u>Exhibit 7</u>

### NOTES TO FINANCIAL STATEMENTS

**Terrebonne Parish School Board** 

June 30, 1999

### 1) <u>REPORTING ENTITY</u>

The Terrebonne Parish School Board (School Board) is a legislative body created under Louisiana Revised Statute 17:51. The School Board has the power to make rules and regulations for its own government consistent with the laws of the State of Louisiana and the regulations of the State Board of Elementary and Secondary Education. The School Board consists of fifteen members elected by Districts. The School Board is authorized to establish public schools as it deems necessary to provide adequate school facilities for the children of the parish, to determine the number of teachers to be employed and to determine local supplements to their salaries. Accordingly, the School Board is defined as a primary government that meets the criteria as defined by governmental accounting standards. It has a separately elected governing body, it is legally separate, and it is fiscally independent of other state and local governments.

For financial reporting purposes, in conformance with governmental accounting standards, the School Board includes all funds, account groups, agencies and boards that are within the oversight responsibility of the School Board.

The School Board is composed of a central office, 42 schools, a public charter school and two educational support facilities. Student enrollment for the 1998/1999 year is approximately 20,339 regular and special education students. The School Board employs approximately 2,490 persons of which 2,186 are directly involved in the instructional and instructional support process. The remainder provide ancillary support such as general administration, repair and maintenance, bus transportation, etc. The regular school term normally begins during the latter half of August and runs until late May.

### 2) <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u>

The accounting and reporting policies of the School Board conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of certain significant accounting policies:

a) Basis of Presentation - Fund Accounting:

The accounts of the School Board are organized on the basis of funds and account groups, each of which is considered a separate entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds and account groups in the financial statements are grouped into six generic fund types, three broad fund categories and two account groups as follows.

### Governmental Funds

Governmental funds are those through which most governmental functions of the School Board are financed. The acquisition, use, and balances of the School Board's expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus is upon determination of changes in financial position, rather than upon net income determination.

<u>General Fund</u> - The General Fund is the primary operating fund of the School Board and receives most of the revenues derived by the School Board from local sources (principally property and sales taxes) and state sources (principally equalization funding). General Fund expenditures represent the costs of general school system operations and include functional categories of instructional and support services. The General Fund is used to account for all financial resources and expenditures except those that are required to be accounted for in another fund.

<u>Special Revenue Funds</u> - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specific purposes. These funds account for the revenues and expenditures related to federal and state grants and entitlement programs for various educational objectives.

<u>Debt Service Funds</u> - Debt Service Funds, established to meet requirements of bond ordinances, are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

<u>Capital Projects Funds</u> - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those projects financed by the proprietary fund).

### Proprietary Funds

Proprietary Funds are used to account for the School Board's ongoing organizations and activities which are similar to those often found in the private sector. The measurement focus is upon determination of net income.

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies on a cost-reimbursement basis.

Enterprise Funds - Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

### Fiduciary Funds

Fiduciary Funds are used to account for assets held by the School Board in a trustee or agency capacity.

<u>Agency Funds</u> - Agency Funds are maintained to account for cash held by the School Board as an agent. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of the results of operations.

### Account Groups

The School board maintains two account groups to establish accounting control and accountability for the School Board's general fixed assets and general longterm debt as follows:

<u>General Fixed Assets</u> - This account group is established to account for all fixed assets of the School Board other than those accounted for in proprietary funds.

Exhibit 7 Continued

<u>General Long-Term Debt</u> - This account group is established to account for general obligation indebtedness and all other long-term obligations of the School Board expected to be financed from governmental funds.

b) Basis of Accounting:

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus.

All Governmental and Agency Funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become both measurable and available as current assets. Expenditures are generally recognized when the liability is incurred if it is expected to be paid within the next twelve months, except for sabbatical leave and retirement hospitalization insurance benefits which are recorded when paid. Liabilities expected to be paid after twelve months are recorded in the general long-term debt account group.

The accrual basis of accounting is applied in the Proprietary Funds. Revenues are recognized when earned and expenses are recognized when they are incurred.

Revenues from local sources consist primarily of property taxes and sales taxes. Property tax revenues are recognized under the susceptible to accrual concept in accordance with governmental accounting standards, "Revenue Recognition of Property Taxes". Sales taxes are considered "measurable" when in the hands of the intermediary collecting agencies and are recognized as revenue at that time. Charges for services are recorded when earned since they are measurable and available. Other revenues from local sources consist principally of interest income which is reported as revenue when earned.

Revenues from federal and state grants and entitlement payments which are restricted as to the purpose of expenditure are recognized as earned when the related program expenditures are incurred. Funds received, but not yet earned, are reported as deferred revenues.

Revenues from state grants and entitlement payments which are unrestricted as to the purpose of expenditure are recognized when received.

### 1-17

c) Operating Budgetary Data and Encumbrances:

State law requires that parish school boards adopt a budget of expected revenues and probable expenditures not later than September 15. The proposed budgets for the fiscal year beginning July 1, 1998, and ending June 30, 1999 were presented to the Board Finance Committee and made available for public inspection on May 19, 1998. Pursuant to publication of a public notice on May 21, 1998, public hearings were conducted and the Board adopted such budgets on July 7, 1998. Subsequent to adoption, an appropriate public notice was published in the official journal. The General Fund Budget was approved by the State Department of Education by letter dated October 10, 1998.

The budget was prepared on the modified accrual basis of accounting and included proposed expenditures and means of financing them. Formal budgetary integration within the accounting records is employed to facilitate management control. Budget amounts included in the accompanying financial statements include the original adopted budgets and all subsequent board approved amendments thereto. Budget amounts which are not expended or obligated through contract lapse at year end.

The budget resolution defines by generic fund type the authority of the board and its principal operating officers to effect amendments to the original operating budgets. As it relates to the General Operating Fund, the Superintendent and Director of Finance, jointly, are authorized to reallocate amounts within internal functional areas. Budgets for state and federal special revenue funds are approved by the appropriate regulatory authority and subsequently adopted by the board; expenditures may not exceed budgeted amounts unless a budget revision is approved by the regulatory authority. Encumbrance accounting practices, under which contracts and other commitments for the expenditure of monies are recorded to reserve that portion of the applicable appropriation, is employed in the special revenue funds to control program expenditures. Encumbrances outstanding at year end are reported as reservations of fund balances because they do not constitute expenditures or liabilities.

State law provides that when actual revenues within a fund are failing to meet estimated annual budgeted revenues, and/or actual expenditures within a fund are exceeding estimated budgeted expenditures by five percent or more, a budget amendment shall be adopted by the board in an open meeting.

d) Cash and Investments:

Excess cash balances of all funds are invested to the extent possible in direct obligations of the United States Government, certificates of deposit and other allowable short-term obligations. Interest bearing checking accounts are used to the extent possible. Investments are stated at cost, which approximates market. Investments are secured through the pledge of bank-owned securities or Federal deposit insurance. Under state law, the School Board may invest in obligations of the State of Louisiana or any board, commission or divisions thereof, bonds of any parish, school board, or municipality, and bonds or obligations of the United States.

e) Cash Equivalents:

For purposes of the Statement of Cash Flows (Exhibit 6), all investments in proprietary funds with an original maturity date of 3 months or less are considered cash equivalents.

f) Inventory:

Inventories of the School Food Service Fund are valued at cost using the average cost method of accounting. Inventories consist of purchased food, lunchroom materials, supplies and donated commodities. Such inventories are recorded as an expense at the time individual inventory items are used utilizing the consumption method.

g) Fixed Assets:

### Proprietary Funds

Fixed assets acquired for proprietary funds are capitalized in the respective funds to which it applies. Property, plant, and equipment are stated at cost. Assets acquired by gift or bequest are recorded at their fair market value at the date of transfer.

Depreciation of exhaustible fixed assets used by proprietary funds is charged as an expense against operations, and accumulated depreciation is reported on the proprietary funds' balance sheet. Depreciation has been provided over the estimated useful lives using the straight-line and accelerated methods of depreciation.

### <u>General Fixed Assets</u>

The School Board established the General Fixed Asset Account Group during the fiscal year ended June, 30 1996 to account for fixed assets used in governmental fund type operations. Prior to 1996, the School Board did not maintain comprehensive, integrated and detailed subsidiary records, other than for federal programs, and, accordingly, a General Fixed Asset Account Group was not maintained. The School Board completed a physical inventory listing of land, land improvements and buildings. The inventory of furniture and equipment was also completed and includes computer and data processing equipment, instructional equipment, and other furniture and equipment. An inventory of vehicles was completed from the vehicle insurance listing and from transportation property records.

Land, land improvements and vehicles are stated at cost. Buildings constructed or acquired prior to June 30, 1996 are stated at estimated historical cost. Buildings constructed, acquired or improved subsequent to June 30, 1996 are stated at cost. Furniture and equipment are stated at cost, or at estimated historical cost when costs could not be determined from available records. Subsequent additions are recorded at cost.

All future acquisitions of general fixed assets will be recorded at cost. No interest has been capitalized.

h) Compensated Absences:

> The School Board has three types of compensated absences which accumulate or vest as follows:

- Sick Leave Upon the beginning of a new year, each employee is entitled 1. to one day of sick leave per month employed in a fiscal year, with a minimum of ten days allowed per year. Sick leave may be accumulated without limit; however, employees are reimbursed only for accumulated sick leave up to twenty-five days upon death or retirement. Sick leave benefits are accrued in the period in which earned at the most recent base rate of pay, exclusive of supplemental pay.
- 2. Sabbatical Leave - A certified teacher with a valid teaching certificate is entitled, subject to approval by the School Board, to sabbatical leave as follows:



- a. One semester after completion of six or more consecutive semesters of employment in the Parish;
- b. Two semesters after completion of twelve or more consecutive semesters of employment in the Parish.

Leave may be granted for rest and recuperation or professional and cultural improvement. Sabbatical leave benefits are recorded as an expenditure of the period in which paid.

3. Annual Leave - All 12 month full-time employees earn 5 to 20 days of annual leave depending on date of employment and length of service with the School Board. Annual leave may be accumulated without limit.

At June 30, 1999, \$5,826,452 has been recorded in the general long-term obligations group of accounts which represents that portion of the estimated compensated absences for accumulated sick and annual leave of the General Fund and Special Revenue Funds which may be taken or reimbursed after the balance sheet date, as follows:

Accumulated sick leave Accumulated annual leave

\$	5,674,148
	152,304
\$	5,826,452
· · · ·	

i) Reserves and Designations of Fund Balance:

·**-** - ·

Reserves on the governmental funds represent portions of fund balances which are not appropriable for expenditures or have been segregated for specific future uses, while designations of fund balances represent tentative plans for financial resource utilization in a future period.

j) Total Column on the General Purpose Financial Statements - Overview:

Memorandum Only is used to indicate that the total column is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations, or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.



Exhibit 7 Continued

### 3) CASH AND INVESTMENTS

Cash a)

> Under state law, the School Board may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the union, or the laws of the United States. School Board deposits must be secured by federal deposit insurance or the pledge of securities owned by the bank. The market value of pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the bank. The pledged securities are held in the name of the pledging bank in a custodial financial While securities pledged in such a manner are considered institution. uncollateralized under provisions of the Governmental Accounting Standards Boards' Statement Three, Louisiana law imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within ten days of notice by the School Board that the fiscal agent bank has failed to pay deposited funds upon demand.

Balances at June 30, 1999 were as follows:

### Credit Risk Category

Totals

- Insured or collateralized by securities (1) held by the School System or its agent in the School System's name
- Collateralized with securities held by the (2) pledging institution's trust department in the School System's name
- Uncollateralized or collateralized with (3) securities held by the pledging institution, but not in the School System's name

C	Carrying		Bank		
B	Balances	Balances			
		-			
\$	161,634	\$	167,678		

26,843,732	28,348,926
\$ 27,005,366	\$ 28,516,604

### Exhibit 7 Continued

At year end, carrying balances of deposits consisted of the following:

Cash	\$ 26,920,366
Cash with fiscal agents	45,000
Certificates of deposits classified	
as investments	 40,000
	\$ 27,005,366

Included in cash on the balance sheet, are repurchase agreements in the amount of \$27,206,000, collateralized by United States government agency securities.

b) Investments:

> The School Board may invest idle funds as authorized by Louisiana Statutes, as follows:

- (a) United States bonds, treasury notes, certificates, or any other federally insured investments.
- (b) Time certificates of deposit of state banks organized under the laws of Louisiana and national banks having their principal office in the state of Louisiana.
- Mutual or trust funds, which are registered with the Securities and (C) Exchange Commission under the Security Act of 1933 and the Investment Act of 1940 and which have underlying investments consisting solely of and limited to securities of the United States government or its agencies.

The School Board's investments are categorized below to give an indication of the level of risk assumed at year-end. Category 1 includes investments that are insured or registered or for which the securities are held by the School Board or its agent in the School Board's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the School Board's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent, but not in the School Board's name.

Balances at June 30, 1999 were as follows:

Securities	Credit Risk Category			<del>.</del>	Carrying		Market				
Туре	<b></b>	1		2		3		Amount		Value	
Certificate of deposit Louisiana Asset	\$	45,257	\$	-	\$	-	\$	45,257	\$	45,257	
Management Pool	2	. <u>,48</u> 3,886		_	<u> </u>	-	····	2,483,886	<b>_</b>	2,483,886	
<u>\$ 2,529,143</u>							2,529,143	\$	2,529,143		

### 4) <u>SALES AND USE TAX</u>

Sales taxes accrued at year end represent those amounts that are both measurable and available. The tax payments are collected by the Parish of Terrebonne, Sales and Use Tax Department, and are remitted to the School Board.

- a) The School Board levies a one-third of one percent sales and use tax, with the receipts deposited in the General Operating Fund; the tax is dedicated to the payment of salaries of teachers and other board employees. This revenue was \$4,779,684 for the year ended June 30, 1999.
- b) The School Board also levies a three-quarters of one percent sales and use tax with the receipts being deposited in the 3/4 Cent Sales Tax Special Revenue Fund of 1975. This revenue was \$10,760,163 for the year ended June 30, 1999. These sales tax proceeds are dedicated and used as follows:

Fifty percent of the net tax collections and all interest earned on fund investments are used to assist in the payment of salaries and employee benefits.

Thirty percent of the net tax collections are for acquiring, constructing, and installing air conditioning equipment and facilities in the public schools and payment of the costs and expenses of operating utilities, maintenance and operations, replacement of equipment, and assistance to the maintenance and operation of the entire physical plant of the Terrebonne Parish School System. In addition, the ordinance allows the sales tax to fund bonds used for the purpose of acquiring, constructing, and installing air conditioning equipment and facilities.

Twenty percent of the tax revenues are for the costs and expenses of an instructional program for the Terrebonne Parish Public School System based upon individual school budgets established upon a minimum allocation of \$20 per elementary student and \$25 per secondary student to

Exhibit 7 Continued

purchase instructional materials, supplies, and/or equipment for such schools.

Operating transfers are made from these allocations to the General Operating Fund and other funds. In any fiscal year in which the dedicated expenditures described above exceed the current year's allocated revenue, equity transfers may include such additional amounts as are necessary and available to fund fully such expenditures. Such transfers for the year ended June 30, 1999 are delineated in the following analysis of changes in the fund balances of the 3/4 cent Sales Tax Special Revenue Fund.

			Plant		
		Salaries &	Operations &	Instructional	
<u>Changes in Fund Balance</u>	Total	Fringe Benefits	Debt Service	Programs	
Revenues	• · · -				
Sales and use tax	\$ 10,760,16		\$ 3,228,049	\$ 2,152,033	
Interest earned	85,69				
Total revenues	10,845,85	5 5,465,773	3,228,049	2,152,033	
Expenditures	1,789,67	457,286	34,372	1,698,016	
Revenues over expenditures	9,056,18	5,408,487	3,193,677	454,017	
Other financing sources (uses): Operating transfers out Other sources	(9,056,18	1) (5,408,487) 	(3,193,677)	(454,017)	
Excess of revenues over expenditures and operating tranfers out	-	-	-	-	
Fund Balance:					
Beginning of year	1,148,27	<sup>7</sup> 9 -	-	1,148,279	
Equity transfer (to fund current year operating expenditures					
in the General Fund)	(357,12	27) -	<b></b>	(357,127)	
End of year	\$ 791,15		<u> </u>	\$ 791,152	

Sales tax revenues collected in the <sup>3</sup>/<sub>4</sub> cent Sales Tax Fund are being collected, separated and expended in accordance with the proposition passed by the voters of Terrebonne Parish.

c) On April 20, 1996, the citizens of Terrebonne Parish authorized a 1% sales tax

effective for July 1, 1996 to be deposited into a new fund named the 1% Sales Tax Fund of 1996. The revenue for the 1% sales tax at June 30, 1999 is \$14,243,154 and dedicated as follows:
- 1) 83% of revenues for paying increased compensation and related employment costs of teachers and other full-time personnel except management positions;
- 2) 8 1/2% for providing operating and maintaining computers and high technology;
- 3) 8 1/2% for replacement, repair and maintenance of roofs and mechanical equipment.

An analysis of activity in the 1% Sales Tax Fund of 1996 follows:

				Maintenance
				of Roofs &
		Salaries &		Mechanical
Changes in Fund Balance	Total	Fringe Benefits	Technology	Equipment

#### Revenues

----

Sales and use tax	\$	14,243,154	\$	11,821,820	\$ 1,210,666	\$	1,210,668
Interest earned		402,650		350,616	52,034		-
Other revenues		6,636,288		-	 6,636,288		-
Total revenues		21,282,092		12,172,436	7,898,988		1,210,668
Expenditures		21,846,047	<b></b>	12,414,366	 8,076,329		1,355,352
Excess (deficit) of revenues over expenditures		(563,955)		(241,930)	(177,341)		(144,684)
Operating transfers in		<b></b>	<u>.</u>		 <b>-</b>	<del>u</del>	
Excess of revenues and transfers in over expenditures		(563,955)		(241,930)	(177,341)		(144,684)
Fund Balance:							
Beginning of year		4,792,235		2,369,668	1,133,566		1,289,001
Equity transfer	<b></b>			-	 -		-
End of year	\$	4,228,280	\$	2,127,738	\$ 956,225	\$	1,144,317

Sales tax revenues collected in the 1% Sales Tax Fund of 1996 are being collected,

## separated and expended in accordance with the proposition passed by the voters of Terrebonne Parish.

1-26

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# 5) <u>PROPERTY TAXES</u>

Property taxes are levied on November 1 of each year on the assessed value listed as of the prior January 1 for all real property, merchandise and movable property located in the Parish. The taxes are assessed on a calendar year basis, become due on November 15 of each year and become delinquent on December 31. Assessed values are established by the Terrebonne Parish Assessor's Office and the State Tax Commission at percentages of actual value as specified by Louisiana law. A re-evaluation of all property is required to be completed no less than every four years. The last re-evaluation was completed for the 1996 Tax Roll. The assessed values of the Parish upon which the 1998 levy were-based is as follows:

	ASSI	ESSED VALUES
Gross Less Homestead Exemption	\$	418,977,712 106,223,565
Taxable Property	¢	212 754 447

Taxable Property

<u>\$ 312,754,147</u>

Ad Valorem tax revenue for the year ended June 30, 1999 was \$5,573,410.

The following is a summary of the authorized and levied ad valorem tax millages and gross tax revenue assessed for the 1998 tax rolls:

	Authorized Millage	Levied Millage	Gross Tax Revenue
Parish Wide Taxes:		· · · · · · · · · · · · · · · · · · ·	
Constitutional tax	3.99	3.86	\$ 1,207,231
Special maintenance tax	5.6	5.41	1,692,000
Bond and interest tax	(1)	9.47	2,961,782
Totals		18.74	\$ 5,861,013

(1) The Bond tax millage is levied pursuant to a referendum adjusted annually to an amount, when collected, which is sufficient to pay the maturing principal and interest on the bonds. The last anticipated levy of this tax is expected to be on the Parish tax rolls for the year 2000.

The Constitutional tax millage and the Special Maintenance tax millage are to be used to maintain and operate the present school system. The Constitutional tax is authorized

to be levied by the Board without referendum. The Special Maintenance tax is levied pursuant to a referendum for a period of ten years expiring in the year 2000.

The School Board levied taxes at \$18.74 per \$1,000 of assessed valuation on property within Terrebonne Parish for general school services, payment of principal and interest on long-term debt and maintenance of school system operations. Of the total millage levy on the 1998 tax rolls, 9.27 mills were levied for the Constitutional and Special Maintenance taxes and 9.47 mills were levied for bond amortization.

Property taxes are recorded as revenue by the School Board in the year the taxes are levied. Property taxes which are paid under protest are recorded as revenue in the year the taxes are received. Property tax revenues are accrued at year end to the extent that they are measurable and estimated to become available to finance current operations. Delinquent taxes considered to be uncollectible are not recorded as revenues, consequently, no allowance for uncollected taxes is considered necessary. Such revenues are based on total tax levies less exempt taxes due to the general homestead exemption. A portion of exempt taxes due to homestead exemptions relating to constitutional and special school taxes are reimbursed to the School Board through State Revenue Sharing. Such Revenue Sharing was \$237,723 for the year ended June 30, 1999.

As required by the State of Louisiana Statutes, prescribed deductions are made from the School Board's property tax receipts and revenue sharing for contributions to various pension funds. For the year ended June 30, 1999, approximately \$327,343 had been deducted from property tax receipts for amounts due to various pension funds.

# 6) <u>DUE FROM OTHER GOVERNMENTAL UNITS – OTHER UNITS</u>

Amounts due from other governmental units consist of receivables for reimbursement of expenditures under various programs and grants. All amounts are expected to be collected within the next twelve months and at June 30, 1999 consisted of the following:

	 eneral und	Special Revenue Fund
State of Louisiana	\$ 606	\$ 108,521
Other Parish School Boards	137,626	-
Terrebonne Parish Consolidated Government The Work Connection - Terrebonne	-	27,533
Parish Consortium	-	51,716
Totals	\$ 138,232	\$ 187,770



# 7) RISK MANAGEMENT AND INSURANCE

The Terrebonne Parish School Board is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; providing health, dental, and other medical benefits to employees; and natural disasters. The School Board manages these risks in various ways as follows:

<u>Commercial Insurance</u>. The School Board has purchased commercial liability insurance to cover risks of loss related to torts or negligence by employees and board members. Commercial insurance has also been obtained to cover damage to or theft of computer equipment, boilers and other machinery. Claims have not exceeded insurance coverage in any of the past three years.

<u>Self-Insurance Programs</u>. The School Board has established three (3) partially selfinsured programs, which are accounted for in Internal Service Funds, as follows:

The workers' compensation program was established for the purpose of providing medical and indemnity payments as required by law for on-the-job related injuries. The School Board has a contract with Gulf South Risk Services (GSRS) to supervise and evaluate claims. Expenditures and claims liabilities are recognized when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Claims incurred but not reported are not considered material and no provision is made for such claims. Under the program, the School Board has obtained excess workers' compensation coverage with a retention (deductible) for the policy of \$200,000 per claim or \$2,929,888 in the aggregate for the three year policy term ending June 30, 1999. GSRS estimates a reserve based on claims filed to the School Board. Workers' compensation claims expense is monitored by the risk manager at the Terrebonne Parish School Board. An analysis of claims activities for the current year and prior year follows:

(In Thousands)				ent Year ms and				
Year Ended	-	ability		nges in imates		al Claim ments		nding ability
June 30, 1998 June 30, 1999	\$ \$	231 230	\$ \$	287 260	\$ \$	288 319	\$ \$	230 171

The Employee Benefit Group Insurance Plan was established by board action during the June 1992 fiscal year. The plan administrator, Gilsbar, is responsible for claims processing and administration. Resources to pay claims are derived from employer and employee contributions. Employer contributions are partially funded by local, state and

federal funds. The contributions are recorded as expenditures in each fund employing personnel qualified for group hospital insurance benefits and are recorded as non-operating revenues in the group insurance claims internal service fund. The amounts charged to the various funds and the liability for outstanding claims are estimated based on an actuarial projection of expected claims. These amounts consider claims which may have been incurred but not reported as of June 30, 1999. The School Board has obtained excess insurance coverage which limits its exposure to \$200,000 per calendar year and approximately \$10,544,195 in the aggregate. An analysis of claims activities for the current year and prior year follows:

(In Thousands) Year Ended	ginning iability	Cla Ch	rent Year aims and anges in stimates	 ual Claim ayments	Ending Liability
June 30, 1998	\$ 2,383	\$	9,006	\$ 9,943	\$ 1,446
June 30, 1999	\$ 1,446	\$	15,441	\$ 13,552	\$ 3,335

The Loss Fund was established by the School Board to cover risks of loss related to damage to buildings and contents and it is funded by operating transfers from the general fund. In addition, this fund serves to accumulate resources sufficient to handle property and casualty losses which fall within any deductible conditions or any self-insured retention program developed in the future. Expenditures and claims liabilities are recorded when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. The School Board has obtained a fire and extended coverage insurance policy with a deductible of \$250,000 per occurrence and \$30,000,000 limit per fiscal year. Analysis of claims activities for the current and prior year follows:

(In Thousands)			ent Year ms and		
Year Ended	•	ginning ability	nges in imate	al Claim /ments	Ending _iability
June 30, 1998	\$		\$ 352	\$ 352	\$ -
June 30, 1999	\$	-	\$ 192	\$ 192	\$ -

<u>Unemployment Compensation</u>. The School Board has elected to use the direct reimbursement method for unemployment compensation paid to its employees by the Louisiana Department of Labor. Under this method, the employer elects to become liable for payments in lieu of making quarterly contributions to the Office of Employment Security. Regular and extended benefit payments attributable to services while the employee was in the employment of the School Board are billed quarterly to the School

Board. The School Board has contracted a third party claims administrator to represent its interest in these cases.

# 8) <u>FIXED ASSETS</u>

The School Board established the General Fixed Asset Account Group to account for fixed assets used in governmental fund type operations during the fiscal year ended June 30, 1996. Prior to 1996, the School Board did not maintain comprehensive, integrated and detailed subsidiary records, other than for federal programs, and, accordingly, a General Fixed Asset Group was not maintained. The School Board has completed a physical inventory listing of land and improvements, buildings, furniture and equipment, and vehicles. The accounting policy footnote 2) g) discusses the valuation methods used in recording fixed assets.

A summary of fixed assets by major asset class follows:

#### Valuation Method

#### Proprietary Fund Types:

Lond

145.612 Cost or fair value at date of diff.

Land	\$	145,613	Cost or fair value at date of gift
Buildings		318,970	Cost or fair value at date of gift
Furniture and Fixtures		1,908	Cost or fair value at date of gift
		466,491	
Less Accumulated Depreciation		(81,242)	
Total Proprietary Fund Fixed Assets		385,249	
General Fixed Asset Account Group:			
Land and Improvements	\$ 4	1,839,615	Cost or estimated costs
Buildings	70	),022,658	Cost or estimated costs
Furniture and Equipment (unaudited)	14	1,536,440	Cost or estimated costs
Vehicles	2	4,665,958	Cost
Construction in Progress	3	3,812,029	Cost
	97	7,876,700	
Total fixed assets	\$98	3,261,949	
Total fixed assets	\$98	3,261,949	

Prior to July 1, 1998, sufficient control procedures did not exist to verify the valuation or completeness of furniture and equipment. During the year ended June 30, 1999, control procedures were implemented and a physical inventory was taken. As a result of the physical inventory, the balances of fixed assets as of June 30, 1998 have been restated as indicated below.

# A summary of changes in fixed assets by major asset class follows:

	Ju	Balance at ine 30, 1998, as restated		Additions		Deletions		Balance at ine 30, 1999
Proprietary Fund Types:								
Land	\$	145,613	\$	-	\$	-	\$	145,613
Buildings		254,505		64,465		-		318,970
Furniture and fixtures		1,908		-		-		1,908
		402,026		64,465	•	-		466,491
Accumulated depreciation		(70,800)				(10,442)		(81,242)
Total proprietary fund	<b></b>	331,226		64,465		(10,442)		385,249
General Fixed Asset Account Group	:							
Land and improvements	\$	4,714,628	\$	124,987	\$	-	\$	4,839,615
Buildings		66,533,809		3,488,849		-		70,022,658
Furniture and equipment		10,237,590		4,298,850		-		14,536,440
Vehicles		3,493,705		1,738,393		(566,140)		4,665,958
Construction in progress		1,826,184		3,798,661	<b></b>	(1,812,816)		3,812,029
	·	86,805,916		13,449,740		(2,378,956)	-	97,876,700
Total fixed assets	\$	87,137,142	<u></u>	13,514,205	_\$	(2,389,398)	\$	98,261,949

Total Fixed assets at June 30, 1998, as	
previously reported	\$ 84,553,103
Adjustment to restate balances for	

physical inventory

Total fixed assets at June 30, 1998, as restated 2,584,039

\$ 87,137,142

# 1-32

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# 9 CAPITAL PROJECTS

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At June 30, 1999, construction in progress was composed of the following:

Fund and Project	Estimated Cost	Expended to June 30, 1999	Reserved Fund Balance	Designated Fund Balance
<u>General Fund:</u>				
Performance Contract				
Construction	\$ 4,600,000	\$2,753,343	\$-	\$ 1,846,657
Allocation Balance	-	•	-	-
Total	4,600,000	2,753,343	•	1,846,657
Sewage Treatment Plant				
Professional fees	1,047	1,047	•	-
Allocation balance	33,953	· -	-	33,953
Total	35,000	1,047		33,953
Total General Fund	\$ 4,635,000	\$2,754,390	\$ -	\$ 1,880,610
1% Sales Tax Fund Bourg School Roof Replacement Construction Professional fees	\$ 133,933 15,160	\$	\$    94,816 2,667	\$- -
Allocation balance	6,547	-		6,547
Total	155,640	51,609	97,483	6,547
Dularge Middle Roof Replacement Construction				
Professional fees	26,952	17,601	9,351	-
Allocation balance	296,069	-	-	296,069
Total	323,021	17,601	9,351	296,069
Oaklawn Standing Seam Metal Roof				
Construction	59,077		<b></b>	59,077
South Terrebonne High Roof Replacement				
Construction	552,260	125,379	426,881	-
Professional fees	55,950	39,116	16,834	-
Allocation balance	198,182	•	-	198,182
Total	806,392	164,495	443,715	

# Total Special Revenue Funds



Fund and Project	E	stimated Cost	•	bended to e 30, 1999	eserved Fund Balance	F	ignated und lance
Capital Project Fund:							
<u>Building Fund:</u>							
Smoke Detection and Fire Alarm Systems Construction Professional Fees Allocation Balance Total	\$	354,300 32,753 42,847 429,900	\$	287,399 32,854 - 320,253	\$ 66,901 3,399 - 70,300	\$	- - 42,847 42,847
Acadian School Ceiling Tile Construction Professional Fees Allocation Balance Total		29,685 - 2,315 32,000		- - -	 29,685 - - 29,685		- 2,315 2,315

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-	-	-	-
17,500	11,104	6,396	-
,	-	-	181,900
199,400	11,104	6,396	181,900
-	-	-	-
5,225	3,994	1,231	-
39,436	-	-	39,436
44,661	3,994	1,231	39,436
•	-	-	-
7,215	4,863	2,352	-
88,702	-	-	88,702
95,917	4,863	2,352	88,702
236,060	-	236,060	-
24,240	14,527	9,713	-
2,471	· · ·	-	2,471
262,771	14,527	245,773	2,471
100,000	49,443	-	49,557
	181,900 199,400 5,225 39,436 44,661 7,215 88,702 95,917 236,060 24,240 2,471 262,771	$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$

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Fund and Project	Estimated Cost	Expended to June 30, 1999	Reserved Fund Balance	Designated Fund Balance
Capital Project Fund:				
Building Fund:				
Oaklawn School Canopy				
Construction	185,000	-	185,000	-
Professional Fees	4,976	•	4,976	-
Total	189,976	-	189,976	
H. L. Bourgeois High School Reroofing				
Construction	-	-	-	-
Professional Fees	112,250	70,779	41,471	-
Allocation Balance	1,295,089	+	-	1,295,089
Total	1,407,339	70,779	41,471	1,295,089

#### Dularge Elementary School & Caldwell

Dularge Elementary School & Caldwell				
Middle School Driveway Improvements	04 700	00 00 F		
Construction	81,799	26,365	55,434	-
Professional Fees	29,320	15,940	13,380	-
Allocation Balance	10,881	-		10,881
Total	122,000	42,305	68,814	10,881
Five Double Portable Classrooms				
Construction	232,591	230,947	-	-
Allocation Balance	67,409	-	-	67,409
Total	300,000	230,947		67,409
Auditorium Sound System - South				
Terrebonne High School				
Construction	12,000	4,393	-	7,607
Professional Fees	-	-	-	-
Allocation Balance	-	-	-	-
Total	12,000	4,393		7,607
Canopy Repair Four Schools				
Construction	78,280	52,126	<u> </u>	26,154
South Terrebonne High School Gym -				
Miscellaneous Repairs				
Construction	35,500	19,200		16,300
Total Capital Projects Fund	\$ 3,309,744	\$ 823,934	\$ 655,998	\$ 1,830,668

# <u>\$ 9,288,874 \$ 3,812,029 \$1,206,547 \$ 4,271,153</u>

1-35

Total Construction in Progress

# 10) LONG-TERM DEBT

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a) Summary of General Long-term Debt:

The following is a summary of general long-term obligation transactions for the year ended June 30, 1999:

	(In Thousands)									
	Bonded Debt		rtificates of ebtedness	Pu	tallment rchase eement		pensated sences	-	jements lyable	Total
Long-term obligations payable June 30, 1998	\$ 8,04	5\$	-	\$	-	\$	5,335	\$	174	\$ 13,380
Additions	-		4,600		7,100		828		-	12,528

Reductions	 (2,475)	 	<b>-</b>	(2,129)		(337)	 (174)	(4,941)
Total long-term obligations payable, June 30, 1999	\$ 5,570	\$ 4,600	\$	4,971	<u>\$</u>	5,826	\$ - 	\$ 20,967

# b) Bonds payable:

The following is a summary of changes in bonds payable:

						Y	ear End
						June	e 30, 1999
Description of		Payable			Payable	1	nterest
<u>Bonds Payable</u>	<u>Ju</u>	ne 30, 1998	<b>Retired</b>	<u>Jur</u>	ne 30, 1999	E	xpense
<b>General Obligations</b>							
Ad Valorem Bonds	s:						
Series 1993	\$	8,045,000	\$ (2,475,000)	\$	5,570,000	\$	401,448
Total	\$	8,045,000	\$ (2,475,000)	\$	5,570,000	\$	401,448



General obligation bonds payable are represented by the following issue:

Description of Bonds Payable	Date of <u>Issuance</u>	Interest <u>Rate</u>	Amount of Issue
General Obligations Ad Valorem Bonds:			
Series 1993	2/17/93	3.35 - 5.10%	\$ 14,390,000

Debt service requirements for bonds payable for the year ending June 30, 2000 and to maturity follows:

	Year E	Inding	July 1,	, 2000
	June 30, 2000			turity
Description	Principal	Interest	Principal	Interest

General Obligations Ad Valorem Bonds:

Principal and interest on Ad Valorem Bonds will be paid from the levy and collection of ad valorem taxes as discussed in note 5.

Annual debt service principal and interest requirements for bonds payable at June 30, 1999 follow:

Year Ending				
June 30,	Date	Principal	Interest	Total
	9/1/99	_	140,705	140,705
	3/1/00	2,660,000	140,705	2,800,705
2000		2,660,000	281,410	2,941,410
	9/1/00	-	74,205	74,205
	3/1/01	2,910,000	74,205	2,984,205
2001	·	2.910.000	148,410	3.058.410





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The School Board is legally restricted from incurring long-term debt in excess of 35% of the total gross assessed value (before deductions of exempt property) of all real property in Terrebonne Parish. At June 30, 1999, the statutory limit was approximately \$146,600,000, and the outstanding bonded debt was \$5,570,000.

c) Certificates of indebtedness:

On August 1, 1998, the School Board issued Certificates of Indebtedness in the amount of \$4,600,000 for the purpose of purchasing and installing certain energy conservation measures at schools and administrative buildings. The certificates will mature over a seven year period ending August 1, 2008 and bear interest at various rates from 3.75% to 4.5%, payable semiannually.

Debt service requirements for certificates of indebtedness for the year ending June 30, 2000 and to maturity follows:

		Ending 0, 2000	•	, 2000 aturity
Description	Principal	Interest	Principal	Interest
Certificates of Indebtedness	<u>\$ 380,000</u>	<u>\$ 188,025</u>	<u>\$ 4,220,000</u>	<u>\$ 5,104,750</u>

Principal and interest on Certificates of Indebtedness will be paid from general fund revenues.

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Annual debt service principal and interest requirements for certificates of indebtedness at June 30, 1999:

. .

Year Ending					
June 30,	Date	Principal	Interest	Total	
2000	8/1/99	\$ 380,000	\$ 97,575	\$ 477,575	
	2/1/00	-	90,450	90,450	
		380,000	188,025	568,025	
2001	8/1/00	395,000	90,450	485,450	
	2/1/01	-	82,550	82,550	
		395,000	173,000	568,000	
2002	8/1/01	410,000	82,550	492,550	
	2/1/02	-	74,350	74,350	
		410,000	156,900	566,900	

2003	8/1/02	430,000	74,350	504,350
	2/1/03	-	65,535	65,535
		430,000	139,885	569,885
2004	8/1/03	445,000	65,535	510,535
	2/1/04	-	56,190	56,190
		445,000	121,725	566,725
2005	8/1/04	465,000	56,190	521,190
	2/1/05	-	46,192	46,192
		465,000	102,382	567,382
2006	8/1/05	485,000	46,192	531,192
	2/1/06	_	35,523	35,523
		485,000	81,715	566,715
2007	8/1/06	505,000	35,523	540,523
	2/1/07	-	24,412	24,412
		505,000	59,935	564,935
2008	8/1/07	530,000	24,412	554,412
	2/1/08	,	12,488	12,488
		530,000	36,900	566,900
				······································



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d) Installment Purchase Agreement:

On June 15, 1998, the School Board entered into an Installment Purchase Agreement with GE Capital in the amount of \$7,100,000 for the purpose of purchasing school buses and a district wide computer network system. The installment purchase agreement matures June 1, 2005 and bears interest at 4.832%, payable semiannually.

Debt service requirements for the installment purchase agreement for the year ending June 30, 2000 and to maturity follows:

		Ending 0, 2000	July 1, to Mai	
Description	Principal	Interest	Principal	Interest
Installment Purchase Agreement	<u>\$ 891,557</u>	\$ 227,121	\$ 4,079,671	\$ 470,691

Principal and interest on the installment purchase agreement will be paid from general fund revenues and the 1% Sales Tax Fund, special revenue fund, revenues.



Annual debt service principal and interest requirements for the installment purchase agreement at June 30, 2000 follow:

Year Ending June 30,	Date	F	Principal	 Interest	 Total
2000	12/1/99 6/1/00	\$	441,653 449,904 891,557	\$ 117,686 109,435 227,121	\$ 559,339 559,339 1,118,678
2001	12/1/00 6/1/01		460,774 471,906 932,680	 98,565 87,433 185,998	 559,339 559,339 1,118,678

2002	12/1/01	483,307	76,032	559,339
	6/1/02	494,984	64,355	559,339
		978,291	140,387	1,118,678
2003	12/1/02	506,943	52,396	559,339
	6/1/03	519,190	40,149	559,339
		1,026,133	92,545	1,118,678
2004	12/1/03	531,734	27,605	559,339
	6/1/04	352,519	14,758	367,277
		884,253	42,363	926,616
2005	12/1/04	127,615	6,241	133,856
	6/1/05	130,699	3,157	133,856
		258,314	9,398	267,712
		\$ 4,971,228	\$ 697,812	\$ 5,669,040



Accrued Compensated Absences: e)

> The following is a summary of changes in the general long-term obligation for accrued compensated absences for accumulated sick leave and annual leave which may be taken or reimbursed after the balance sheet date:

	General & Special				
	Revenue Funds				
Payable, June 30, 1998	\$	5,335,315			
Add: Amounts earned		828,460			
Less: Amounts paid	•	(337,323)			
Payable, June 30, 1999	\$	5,826,452			

Summary Debt Service Schedule: f)

The following is a schedule of annual debt service principal and interest requirements for all long-term debt, excluding compensated absences:

Year Ending June 30,	Principal	 Interest	 Total
2000	\$ 3,931,557	\$ 696,556	\$ 4,628,113
2001	4,237,680	507,408	4,745,088
2002	1,388,291	297,287	1,685,578
2003	1,456,133	232,430	1,688,563
2004	1,329,253	164,088	1,493,341
2005	723,314	111,780	835,094
2006	485,000	81,715	566,715
2007	505,000	59,935	564,935
2008	530,000	36,900	566,900
2009	555 000	12 488	567 488



# 11) <u>RETIREMENT SYSTEMS</u>

Substantially all employees of the School Board are members of two statewide retirement systems. In general, professional employees (such as teachers and principals) and lunchroom workers are members of the Teachers' Retirement System of Louisiana; other employees, such as custodial personnel and bus drivers, are members of the Louisiana School Employees' Retirement System. These systems are cost-sharing, multiple-employer defined benefit pension plans administered by separate boards of trustees. Pertinent information relative to each plan follows:

# A. <u>Teachers' Retirement System of Louisiana (TRS)</u>

<u>Plan Description</u>. The TRS consists of two membership plans: Regular Plan and Plan A. The TRS provides retirement benefits as well as disability and survivor benefits. Ten years of service credit is required to become vested for retirement benefits and five years to become vested for disability and survivor benefits. Benefits are established and amended by state statute. The TRS issues a publicly available financial report that includes financial statements and required supplementary information for the TRS. That report may be obtained by writing to the Teachers' Retirement System of Louisiana, Post Office Box 94123, Baton Rouge, Louisiana 70804-9123, or by calling (225) 925-6446.

<u>Funding Policy</u>. Plan members are required to contribute a percentage of their annual covered salary for the Regular Plan and Plan A. The School Board is required to contribute at an actuarially determined rate. Member contributions and employer contributions for the TRS are established by state law and rates are established by the Public Retirement Systems' Actuarial Committee. The School Board's employer contribution for the TRS, as provided by state law, is funded by the State of Louisiana through annual appropriations, by deductions from local ad valorem taxes, and by remittances from the School Board.



# Contributions required and made to the TRS were as follows:

Fiscal year ended June 30,	 1999	 1998	 1997
TRS Regular:			
Member contribution %	8.00%	8.00%	8.00%
Employer contribution %	16.50%	16.42%	16.30%
Member contribution \$	\$ 4,823,683	\$ 4,395,855	\$ 4,057,861
Employer contribution \$	\$ 9,946,776	\$ 9,021,435	\$ 8,250,224
TRS-Plan A:			
Member contribution %	9.10%	9.10%	9.10%
Employer contribution %	16.50%	16.40%	16.30%
Member contribution \$	\$ 95,632	\$ 99,164	\$ 100,081
Employer contribution \$	\$ 173,401	\$ 178,706	\$ 199,981

<u>Analysis of Funding Progress</u>. An analysis of the funding progress for TRS over the last three fiscal years for which information is available follows:

		(	in millions of	dollars)		
						(6)
						Unfunded
	(1)			(4)		Actuarial
	Actuarial	(2)		Unfunded	(5)	Accrued
Actuarial	Value	Actuarial	(3)	Actuarial	Annual	Liability as
Valuation	of	Accrued	Funded	Accrued	Covered	a Percentage of
Date	Assets	Liability	Ratio	Liability	Payroll	Covered Payroll
1996	\$ 7,056.6	\$ 11,232.8	62.8%	\$ 4,176.2	\$ 2,254.3	185%
1997	\$ 7,752.6	\$ 12,007.6	64.2%	\$ 4,325.1	\$ 2,337.5	185%
1998	\$ 9,071.7	\$ 13,185.2	68.8%	\$ 4,113.4	\$ 2,485.1	166%

#### Β. Louisiana School Employees' Retirement System (LASERS)

Plan Description. The LASERS provides retirement benefits as well as disability and survivor benefits. Ten years of service credit is required to become vested for retirement benefits and five years to become vested for disability and survivor

# benefits. Benefits are established and amended by state statute. The LASERS issues a publicly available financial report that includes financial statements and required supplementary information for the LASERS. That report may be



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obtained in writing to the Louisiana School Employees' Retirement System, Post Office Box 44516, Baton Rouge, Louisiana 70804, or by calling (225) 925-6484.

<u>Funding Policy</u>. Plan members are required to contribute a percentage of their annual covered salary and the school board is required to contribute at an actuarially determined rate. Member contributions and employer contributions for the LASERS are established by state law and rates are established by the Public Retirement Systems' Actuarial Committee. The School Board's employer contribution for the LASERS is funded by the State of Louisiana through annual appropriations.

Contributions required and made to the LASERS were as follows:

Fiscal year ended June 30, 1999 1998 1997

Member contribution %	6.35%	6.35%	6.35%
Employer contribution %	6.00%	6.00%	6.00%
Member contribution \$	\$ 379,621	\$ 351,426	\$ 326,746
Employer contribution \$	\$ 357,915	\$ 332,650	\$ 307,753

<u>Analysis of Funding Progress</u>. An analysis of the funding progress for LSERS over the last three available fiscal years follows:

(in thousands of dollars)

						Unfunded
	(1)			(4)		Actuarial
	Actuarial	(2)		Unfunded	(5)	Accrued
Actuarial	Value	Actuarial	(3)	Actuarial	Annual	Liability as
Valuation	of	Accrued	Funded	Accrued	Covered	a Percentage of
Date	Assets	Liability	Ratio	Liability	Payroll	Covered Payroll
1995	\$ 986,376	\$ 908,811	108.5%	\$ -	\$ 205,467	0%
1996	\$ 1,066,498	\$ 970,569	109.9%	\$ -	\$ 211,178	0%
1997	\$ 1,173,453	\$ 1,067,252	110.0%	\$ -	\$ 219,265	0%



# C. <u>Other Plans</u>

The School Board participates in the Parochial Employees' Retirement System. This plan covers 6 employees (members of the School Board) who are not included in one of the other plans. For the year ended June 30, 1999, the School Board made contributions of \$5,255 and the employees made contributions of \$6,013.

Under the previous Public Law 99-272 (the Consolidated Omnibus Budget Reconciliation Act of 1985), all new employees hired after March 31, 1986 are required to be covered by Medicare Part A in addition to membership in any of the State retirement systems. The contribution rate is 1.45%, matched by the School Board. The School Board made contributions of \$554,599 for the year ended June 30, 1998. There were 1,706 full-time employees covered under this plan.

# 12) DUE TO/FROM OTHER FUNDS

Amounts due to/from other funds at June 30, 1999 are as follows:

	Due From	Due To
GENERAL FUND:	·	•
Special Revenue Funds	\$ 6,680,230	\$ 295,906
Fiduciary Funds	31	-
Internal Service Fund	3,061	297,017
SPECIAL REVENUE FUNDS:		
General Fund	295,906	6,680,230
Special Revenue Fund	271,890	271,890
Internal Service Fund	_	23,983
INTERNAL SERVICE FUND:		
General Fund	297,017	3,061
Special Revenue Fund	23,983	-
FIDUCIARY FUNDS		
General Fund	<del></del>	31
TOTALS	\$ 7,572,118	\$ 7,572,118



# 13) TRANSFERS AND OTHER FINANCING SOURCES AND USES

Transfers funded from current revenues during the year ended June 30, 1999 consisted of:

	Tran	sfers	
	In		Out
GENERAL FUND:			· · · · · · · · · · · · · · · · · · ·
Special Revenue Funds	\$ 8,778,790	\$	2,513,012
Capital Projects Funds	-		3,220,318
Internal Service Funds	 -	_	580,000
Total	 8,778,790		6,313,330

# SPECIAL REVENUE FUNDS:

General Fund	2,513,012	8,778,790
Special Revenue Fund	277,390	277,390
Total	2,790,402	9,056,180
CAPITAL PROJECTS FUNDS:		
General Fund	3,220,318	-
Total	3,220,318	
INTERNAL SERVICE FUNDS:		
General Fund	580,000	
Total	580,000	
Totals	\$ 15,369,510	<u> </u>

Other financing sources and (uses) consisted of:

			S	pecial
	G	eneral	Re	evenue
	Fund		Fund	
Rental income - Honduras School	\$	(8,400)	\$	-

# Property disposals Various other sources (uses)



Total

# 14) <u>TAX-SHELTERED ANNUITY</u>

Employees of the School Board have the option to participate in several deferred compensation programs (tax sheltered annuities) as defined by Internal Revenue Code Section 403(b). The School Board has the responsibility for withholding and remitting contributions from participants to the plans. The various insurance companies who serve as administrators have the responsibility for maintaining a deferred account with respect to each participant, investing the participant's account in accordance with the participant's investment specification and reporting quarterly to the participant on the status of the plans. Current plan reports are provided to participating employees by their respective insurance company.

# 15) <u>FUND BALANCE RESERVES AND DESIGNATIONS</u>

A summary of changes in fund balance reserves and designations follows: <u>Fund/Description</u> <u>GENERAL FUND</u>: <u>June 30, 1998</u> <u>Additions</u> <u>Deletions</u> <u>June 30, 1999</u>

Reserved:				
Deposits	\$ 100	\$ -	\$ -	\$ 100
Debt service	466	480	-	946
Designated:				
Capital Contracts	14,500	1,880,610	14,500	1,880,610
SPECIAL REVENUE FUNDS: Reserved:				
Employee compensation	80,571	3,826	-	84,397
Capital contracts	1,105,419	550,549	1,105,419	550,549
Designated:				
Subsequent year's expenditure	222,349	382,492	222,349	382,492
Instructional programs	932,931	408,660	929,838	411,753
Capital contracts	183,582	534,727	124,541	593,768
Technology	1,133,565	-	177,340	956,225
Employee compensation	2,369,669	-	241,931	2,127,738
DEBT SERVICE: Reserved:				
Debt service	381,667	-	118,092	263,575
CAPITAL PROJECTS:				
Reserved:				
Capital Contracts	140,926	655,998	140,926	655,998
Designated:				
Capital Contracts	933,972	2,668,680	933,972	2,668,680



Reservations of fund balance are established to indicate that portions of the fund balance that are not appropriable for expenditures or that are legally segregated for a specific future use. Designations are established to indicate tentative plans for financial resource utilization in a future period.

# Reserved for Employee Compensation:

This amount represents the amount reserved by the School Board in the Mineral Trust Special Revenue Fund for the enhancement of compensation in the form of deferred pay for professional school personnel at the building level.

# Reserved for Deposits:

These reserves were established as an offset against the asset accounts that do not constitute available spendable resources of the General Fund.

# Reserved for Debt Service:

This reserve represents the amount held in the Ad Valorem Tax Bond Debt Service Fund and General Fund that is reserved for future payments of principal and interest.

# Reserved for Capital Contracts:

This amount represents amounts in the 1% Sales Tax, and Building Funds reserved by the School Board for future expenditures on construction contracts and purchases of equipment.

# **Designated for Capital Contracts:**

This amount represents the amount in the General, 1% Sales Tax, and Building Funds designated by the School Board for future expenditures on construction contracts and purchases of equipment.

# Designated for Employee Compensation:

This amount represents the amount in the 1% Sales Tax Fund designated for paying increased compensation and related employment costs of teachers and

#### other full time personnel except management positions.

# Designated for Instructional Programs:

This amount represents the amounts in the Sales Tax, State Library Allotment, and State Textbooks and Materials Special Revenue Funds designated by the School Board for future expenditures for Instructional Programs.

# Designated for Technology:

This amount represents the amount in the 1% Sales Tax Fund designated for providing, operating and maintaining computers and high technology.

# 16) <u>RETIREMENT HOSPITALIZATION INSURANCE BENEFITS</u>

On March 1, 1977, the School Board approved a plan to provide for the payment of health insurance premiums for eligible retired employees. The School Board will fund the entire health insurance premium for all employees retired prior to March 1, 1977 and for subsequent retirees with thirty years of service at July 1, 1989. Effective July 1, 1989, the School Board discontinued its contribution for health insurance premiums for retirees who were hired on or after July 1, 1989 and limited the percentage of funding for current eligible employees to the level earned prior to July 1, 1989 as follows:

Years of Service <u>As of 7/1/89</u>	Percent Funded	<u>Age of Retirement</u>
10 - 19	33.33% - 63.27%	60
20 - 29	66.60% - 96.57%	Any Age
30	100%	Any Age

The cost of providing for benefits earned prior to July 1, 1989, will be funded by contributions from the State Minimum Foundation Program and the School Board. The cost of providing benefits earned subsequent to July 1, 1989, will be paid by the State Minimum Foundation Program and the employee. The continuation of the contributions by the School Board will be dependent upon available funds in the General Fund and School Food Service Fund for respective retired employees. The hospitalization insurance cost is recognized as an expense as premiums are paid. For the year ended June 30, 1999, those costs by fund type were as follows:



			Food		
	General		Service		
Funding Source	<u>Fund</u>	Fund			
School and local contributions	\$ 1,782,193	\$	262,690		

At June 30, 1999, the average hospitalization insurance premium funded by the School Board per retired employee was approximately \$1,096. Approximately 826 retired personnel are provided with this benefit.

# 17) MINIMUM FOUNDATION PROGRAM

In order to attempt to provide a statewide minimum level of education and purportedly guarantee children equal opportunity to the minimum level, the State Department of Education distributes funds to parish school systems under a computational method (formula).

The formula is a statistical model using data from parish financial reports, weighted student population counts, a relative wealth indicator, and a base amount per pupil to allocate funds to parishes under a basic assumption of a 67/33 percent state/parish funding split, subject to the effects of the relative wealth factor. The current year pupil population count is based on data as of October 1, 1998.

The school board must ensure that seventy percent of the state funds are expended on instruction. The definitions of instruction shall provide for: (1) salaries, employee benefits, purchased professional and technical services, instructional materials and supplies, and instructional equipment; (2) pupil support activities; and (3) instructional staff activities. Also required by the formula is that \$31.71 be spent per pupil on textbooks and instructional materials and a statutory requirement that the pupil/teacher ratio for grades K-3 be no greater than 20:1 system wide. Further, the state minimum salary schedules for teachers must continue to be implemented.

Equalization funding received from the State of Louisiana for the year ended June 30, 1999 was \$59,375,573. Of that total, \$58,051,287 was allocated to the General Fund and \$1,324,286 was allocated to Special Revenue Funds.

# 18) <u>COMMITMENTS AND CONTINGENCIES</u>



# The School Board is subject to legal proceedings which arise in the normal course of operations. In the opinion of the School Board, the outcome of these proceedings will

\_\_\_\_\_

Exhibit 7 Continued

not materially affect the accompanying general purpose financial statements, and accordingly, no provision for losses has been recorded.

Federal and State Grant Awards:

The School Board received funding under grants from various federal and state governmental agencies. These grants specify the purpose for which the grant moneys are to be used and such grants are subject to audit by the granting agency or its representative. Certain grant moneys received in prior years have not been expended and may require reimbursement to the granting agency.

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# SUPPLEMENTARY INFORMATION SECTION



SUPPLEMENTAL INFORMATION SPECIAL REVENUE FUND TYPE FUND DESCRIPTIONS

**Terrebonne Parish School Board** 

June 30, 1999

#### FEDERAL FUNDS

IASA Title | Disadvantaged Education Funds

These funds are used to monitor services provided to educationally disadvantaged children attending schools in Terrebonne Parish that qualify as target areas because of low socio-economic factors. Funds are received through the State from federally funded educational programs. The primary activity is for instruction of students with some support services to assist the academic program in either a reading or math lab setting. In addition, Title I also provides professional and para-professional assistance to kindergarten children whose developmental level is below their chronological level.

# IASA Title I Migrant Education Fund

This fund is used to provide additional instruction in reading and math to identified students through an individualized instructional program. Funds are also used to enlist the cooperation of school systems in the recruiting parish area, identify migrant children in these areas, establish contacts with migrant families, and assist in planning educational and social services for migrant children. The areas included are Terrebonne, Lafourche, St. Mary, Assumption, St. James and lower St. Martin Parishes. Program funds are obtained from Federal grants through the State Department of Education. Terrebonne Parish has entered into an interagency agreement with the Lafourche Parish School System to administer the grant this year.

## Federal Technology Fund

The Federal Technology Fund was established to monitor federal grants to utilize technology to improve student performance. Three schools, Bayou Black Elementary, East Houma Elementary and Gibson Elementary have been selected as focus schools.

# to determine the impact of technology in improving student achievement.

# IASA - Title VI Fund

The Title VI Innovative Education Program Strategies Public Law 103-382 (formerly Chapter 2) is allocated to support the statewide reform efforts under goals 2000; provide a continuing source of innovation and educational improvement, and meet the special educational needs of at-risk and high-cost students.

## School Food Service Fund

The Food Service Fund accounts for activities relating to the operations of the School Board's lunch, breakfast, and summer feeding programs. The meals are provided for free or at a reduced price through subsidies from the State and Federal government.

# Federal Adult Education Fund

The Adult Education Program offers a basic and remedial academic curriculum to individuals at least 16 years of age or emancipated minors who have not obtained a high school diploma. The curriculum offered is intended to prepare the student for the High School Equivalency Examination. Students successfully completing the examination are awarded the High School Equivalency Examination Diploma.

# Federal Vocational Education Fund

The Federal Vocational Educational Fund was established to monitor expenditures of monies received from Federal Vocational Education grants through the State Department of Education. Funding for this grant is through the Carl D. Perkins Act.

# Genesis Alternative High School

The Genesis program provides students who are between the ages of 16 through 21, who are in danger of dropping out or who have dropped out of school due to behavioral and/or academic problems and/or economically disadvantaged with an alternative education in order that they may receive a high school diploma or GED. The Genesis program is funded through a funds transfer from the General Fund and JTPA funds.

# IASA Title IX Indian Education

This fund is used to monitor a program designed to assist deprived Indian students. Funds are obtained by Federal grants directly from the U. S. Department of Education, Office of Indian Education, and are provided for salaries, aides, support staff, and summer school expenses of eligible Indian students.

# IASA Title IV Drug Free Schools

This fund monitors expenditures of Federal funds made available to help implement programs related to drug education and prevention as well as Louisiana statutory requirements regarding Drug Education Programs. Program participants include public and non-public school students at all grade levels, as well as teachers and administrators. Federal grants are provided to states for allocation to local educational agencies.

#### Special Education PL 101-476

These Federal funds are allocated under Part B of the Education for the Handicapped Act as amended by PL 101-476. Such funds are awarded through the State Department of Education and are based on the number of identified handicapped students being served as of the December child count. Funds are used for salaries, contracted services, materials, supplies, travel, equipment, and other expenses necessary to provide full educational opportunities to exceptional children.

# IASA Title II - PL 103-382

Title II funds are allocated for teacher training, re-training, and/or in-service to improve the skills of elementary and secondary teachers in the areas of mathematics, science, and english.

# Job Training Partnership Act - Adult Education Fund

The JTPA Adult Education Fund was established to monitor federally funded expenditures for programs which qualify for the 8% and IIC Funding Programs. The program is a contract between the Terrebonne Parish School Board and the Terrebonne Parish Consortium.

# Medicaid Reimbursement Fund

These federal funds are received from the State Department of Health and Hospitals for reimbursement of services to medicare eligible special education children. Services consist of medical screening, vision screening, hearing screening, and speech therapy services to children with special needs.

# U.S. Childcare Block Grant Fund

The purpose of this grant is to assist low income families by providing quality early childhood education programs. The Starting Points Preschool Programs establishes developmentally appropriate preschools for at-risk youth. The programs will be directed

towards the development of cognitive, social, emotional, communication and motor skills in a manner and at a pace consistent with the needs and capabilities of the individual child.

# LA Learn/Goals 2000 -- EAA Title III

The Goals 2000 program is part of the Quality Education Act to provide support for citizens to work together at the local and state levels to develop long range plans to improve education in the communities and in the state. In addition, a portion of the Region III Local Improvement Plan Development Subgrant has been allocated to Terrebonne Parish and is accounted for in this fund. Louisiana Goals 2000 funds are available annually and any unused monies are forfeited.

## Louisiana Learn Teacher Subgrant Fund

The overall LA Learn reform plan and associated activities in this fund attempt to build

upon the many school improvements already underway in communities across the state. LA Learn is considered the next phase of Goals 2000. These funds are available for one year through subgrants intended to continue to implement the new strategies once the subgrant funds have been used.

# JTPA Student Training Fund

These funds are provided by a grant from the Job Training Partnership Act. The program is intended to identify junior high school students who have a potential for dropping out of school and provide them with a supplemental program of academic remediation, pre-employment/work maturity skills training and job specific skills training.

# STATE FUNDS

# MFP Special Education Materials and Supplies

These state funds are allocated for instructional materials, supplies, and equipment for exceptional children. Funds are allocated based on the Minimum Foundation Program.



# MFP Special Education Gifted Program

These are state funds allocated for purchasing instructional materials, supplies and equipment for Gifted/Talented Programs. Funds are allocated based on the Minimum Foundation Program.

# State Special Education Act 19/20

These state funds are allocated for exceptional children in need of extended school year programs. Exceptional students who have a documented significant loss of skill performance during a break in educational programming require an extended school year. The program usually runs for six weeks during the summer months. Salaries of teachers, aides, bus drivers, and instructional materials are funded by this program.

# MFP Appraisal Allotment Fund

The Minimum Foundation Program Allotment Fund was established to monitor state

funded expenditures of MFP Allotment monies. Such funds are restricted to use for support of the pupil appraisal program, including clerical support, materials and supplies, non-employee contract services, and pupil appraisal staff travel.

# State Adult Education

The Adult Education Program offers a basic and remedial academic curriculum to individuals who are at least 16 years of age or emancipated minors who have not obtained a high school diploma. The curriculum offered is intended to prepare the student for the High School Equivalency Examination. Students successfully completing the examination are awarded the High School Equivalency Diploma.

# LA Quality Education Act

The LA Quality Education Act's purpose is to update library and reference collections and provide materials needed for the dyslexia/multisensory program. The program monitors funds allocated to State Approved Parochial Schools and private schools.

# Child Search Project - State

This project is funded with State funds allotted by the Louisiana State Legislature. The coordinator and/or coordinators are hired on a contract basis to make presentations, distribute fliers and posters throughout the parish, contact and interview referral source on each child referred for Childnet, contact and interview parent on each child, and ensure screening is completed on each child referral. The project's objectives are to identify all infants/toddlers with special needs within Terrebonne Parish, to ensure the multidisciplinary evaluation/assessment and development of an Initial Family Service

Plan within 45 days, and to maintain records of referrals and resolutions of those referrals.

## State Remediation Program

This fund was established to monitor expenditures of State and 8(g) funds. These funds were allocated to students in certain grade levels who scored less than the Louisiana standards on the language arts or mathematics and written composition, as mandated by Louisiana revised statutes. The remediation program is funded through the Minimum Foundation Program.

# Model Early Childhood Program

This fund was established to monitor expenditures of the Early Childhood Development Program. The project is a state funded pre-school pilot program made available by Act 323 of the 1985 Louisiana Legislature. Funds are now made available through the 8(g) block Grant Allocation for Early Childhood Education. The program serves children of low socio-economic backgrounds scoring a developmental age of 3 or 3 1/2 years on the Brigance Preschool Screen for three and four year old children. The program specifically addresses the child's social, physical, and language needs.

#### MFP School Nurse Program

The MFP School Nurse Fund was established to monitor expenditures of state and local funds in the MFP School Nurse Program. Incoming Fund Transfers represent the local contribution to the Nurse program.

Operating on a parish-wide basis, this program helps students achieve and maintain an optimal level of health by assessing and evaluating their physical, emotional, and mental health. Activities include an analysis of students' health and developmental background, periodic assessment of their well-being, ongoing surveillance of their progress, and remediation of conditions which adversely affect their well-being.

## State Library Allotment Fund

The State Library Allotment Fund was established to monitor expenditures of the state library book monies received from the Minimum Foundation Program. Each local school district must determine how much to expend in the three areas (textbooks, library books, school supplies), and handle their own purchasing and disbursing function.

#### State Textbooks and Materials Fund

The fund was established to monitor expenditures of the Minimum Foundation Program funds for the purchase of textbooks and instructional materials. Local school districts determine how to expend funds in these areas and handle their own purchasing and disbursing function. Accordingly, this fund monitors the portion of the state textbook and supplies monies allotted for textbooks and materials.

#### 8(g) Block Grant Fund

This fund was established to monitor expenditures of 8(g) monies made available by the Louisiana Board of Elementary and Secondary Education (BESE). These funds can only be used to implement programs recommended by the Department of Education and approved by BESE. The Early Childhood Project, the In-School Suspension/Saturday Detention Program, the MultI-Sensory Reading, the High School that Work, the Teaching, Learning: A Matter of Style, the State Distance Learning Network grant, and the Art History in the Elementary Classroom grant are included in the allocation of the funding from this grant.

#### Other Restricted State Grants

Other Restricted State Grants fund is used to establish an Academy for Aspiring School Leaders. This project is designed to develop a pool of candidates with the necessary knowledge and skills to become school principals. This \$20,000 support grant was approved by the state.

# K-3 Reading and Math Initiative Fund

The K-3 Reading and Math Initiative Fund was established to monitor funds allocated by the Louisiana Legislature to develop a balanced and comprehensive approach to improve reading and math performance of students in kindergarten through third grade.

# State Technology Fund

The State Technology Fund was established to monitor state grants to utilize technology to improve student performance. Three schools, Bayou Black Elementary, East Houma Elementary and Gibson Elementary have been selected as focus schools to determine the impact of technology in improving student achievement.

# LOCAL FUNDS

# 3/4% Sales Tax Fund

This fund is used to monitor collections and uses of a 3/4 of 1% local sales and use tax. The fund serves partially as a conduit for the transfer of monies to other funds. Operating transfers are made to the General Fund for salary and benefit expenses, and support of plant operation and instruction related expenditures. Fund expenditures include various instruction and instruction support items.

#### Mineral Trust Fund

This fund was established pursuant to the Board's direction to accumulate mineral royalty revenues accruing to the School Board in excess of \$1,000,000 annually for the purpose of enhancing compensation in the form of deferred pay for professional school personnel at the building level with funds up to \$1,000,000 annually, as directed by the Board.

# Child Care Program

This program provides before and after school care in order for children to remain in a safe, secure and familiar environment of their schools while enjoying activities such as arts and crafts, indoor and outdoor games and educational videos. Time is also set aside each day for the child to complete homework assignments under adult supervision. Only salaries and fringe benefits for the site coordinator and workers are tracked in this fund.

# Summer School Enhancement Fund

This program addresses classroom instruction during the summer months and/or enhancement activities of registrants at various schools throughout the parish.

# Dyslexia Fund

This fund receives revenue from the Sales Tax and General Funds allocated from the Louisiana Board of Elementary and Secondary Education (BESE). Funds are used to implement programs recommended by the Department of Education and approved by the BESE.

#### 2-8

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### One Cent Sales Tax Fund of 1996

The Citizens of Terrebonne Parish authorized a 1% sales and use tax effective July 1, 1997. The sales tax is to provide for increased compensation and related employment costs of teachers and other full time personnel except management positions; operating and maintaining computers and high technology; and replacement, repair and maintenance of roofs and mechanical equipment. This fund accounts for the receipt and disbursement of the 1 cent sales tax.

### Bayou Charter School Fund

Authorized by the Charter School Demonstration Law, the Terrebonne Parish School Board applied for approval from the BESE to solicit proposals to apply for a charter to operate a charter school. The Dyslexia Society of South Louisiana applied and was accepted to operate the Bayou Charter School beginning in the 1996-97 school year. The program will provide a strong phonology base for students in 1st grade classes who are not performing at expected levels in a traditional school setting.



Statement A-1

	COMBINING BALANCE SHEET ALL SPECIAL REVENUE FUNDS	BALANCE L REVENUE	SHEET FUNDS		
	Terrebonne Parish School Board	Parish Schoo	ol Board		
	June	e 30, 1999			
	Federal	al Funds	State Funds	Local Funds	Total
ent - at cost	69	351,170 -	ч ч Ф	\$ 6,791,402 48.263	\$7,142,572 48.263
bles:				•	
s and use tax		•	ı	1,877,137	1,877,137
		32,931	248	1,086	34,265
n other funds		51,995	310,021	205,780	567,796
i other governmental units:					
Department of Education	ຕົ	3,067,213	621,657	5,125	3,693,995
d States Department of					
ducation		60,981	•	ſ	60,981
' units		187,770	ı	I	187,770
e Deposit Premium		19,338	1	1	19,338
/, at cost		316,507	ł	I	316,507
expenses, textbooks					
naterials		100	542,369		542,469
Total assets	€ <del>)</del> 	4,088,005	\$ 1,474,295	\$ 8,928,793	\$ 14,491,093

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continued Statement A-1

	COMBINING BALANCE SHEET ALL SPECIAL REVENUE FUNDS	SHEET FUNDS			
	Terrebonne Parish Scho	ish School Board			
	June 30, 1999				
	Federal Funds	State Funds	Local Funds	Total	
<u>-S</u> payable mployee benefits ter funds evenues	\$ 353,055 176,904 3,175,296 37,440	\$ 676,197 5,943 789,062	\$ 717,951 29,308 3,011,745	<pre>\$ 1,747,203 212,155 6,976,103 37,440</pre>	
al liabilities	3,742,695	1,471,202	3,759,004	8,972,901	
LANCES for:					
yee compensation I contracts d for			84,397 550,549	84,397 550,549	
quent years' expenditures I contracts			382,492 593,768	382,492 593,768	
yee compensation tional programs ology d - undesignated	345,310	3,093	2,127,738 408,660 956,225 65,960	2,127,738 411,753 956,225 411,270	
al fund balances	345,310	3,093	5, 169, 789	5,518,192	
al liabilities and fund balances	<b>S 4,088,005</b>	S 1,474,295	\$ 8,928,793	\$ 14,491,093	ŧI
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### LIABILITIES Accounts para Accounts para Accounts para Accounts para Accrued emp Due to other Due to other Due to other Deferred rev Deferred rev Capital control Employee Capital control Capital control Capital control Capital control Capital control Capital control Designated for Technolo Unreserved - Total Total Total Capital control Unreserved - Total Capital control Capital co Total fu

Statement A-2

COMBINING BALANCE SHEET SPECIAL REVENUE FUNDS FEDERAL FUNDS

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		IASA Title IV Drug Free Schools	•		364,213	ſ	•	ı	ı	•	364,213	12.516	9,187	338,801	3,709	364,213	•	364,213
			€								Ś	÷						φ
		IASA Title IX Indian Education	' €∕ <del>)</del>		•	60,981		•	I	1	\$ 60,981	\$ 694	9,958	48,505	1,824	60,981		\$ 60,981
		Genesis Alternative High School	' € <del>?</del>	• •	•	ı	19,550	•	I	•	\$ 19,550	\$ 3,777	11,821	3,952	•	19,550	' '	\$ 19,550
		JTPA Student Training	۰ ا	<b>ч</b>	ı	ı	15,234	•	,	'   	\$ 15,234	\$ 384	1,991	12,859		15,234	•	\$ 15,234
		Federal Vocational Education Fund	' \$	1 1	115,675	ı	·	•	,		\$115,675	\$ 29,332		81,678	•	115,675	•	\$115,675
School Board	30, 1999	Federal Adult Education Fund	، ج	442	62,423		•	•	ı	•	\$ 62,865	ہ ب	3,215	59,650	•	62,865		\$ 62,865
Terrebonne Parish School Board	June 30,	School Food Service Fund	\$ 351,170	28,922 28,978	•		82,242	19,338	316,507	<u>6</u>	\$ 827,257	\$ 54,399		427,548	•	481,947	345,310	\$ 827,257
Ĕ		IASA Title VI Fund	، ج	<b>ь</b> 1	63,863	•	•	ı	ı	•	\$ 63,863	\$ 17,375		43,562	•	63.863		\$ 63,863
		Federal Technology Fund	، د	2,814	38,159		•	ı	I	•	\$ 40,973	\$ 4,566		36,407	•	40,973		\$ 40,973
		IASA Title I Migrant Education	<del>ده</del>	- 23,017	•	•	•	ı	I	•	\$ 23,017	\$ 18,998	3,708	311	•	23,017	'	\$ 23,017
		IASA Title I Disadvantaged Education Funds	۰ ج	• •	1,543,971	ı	•	•	I	•	\$ 1,543,971	\$ 97,785	107,447	1,338,739	•	1,543,971		\$ 1,543,971
					i units: cation	Ö												

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Due from other funds Due from other governmental uni State Department of Educatic United States Department of <u>FUND BALANCES</u> Unreserved - undesignated Total liabilities and fund balances Insurance deposit premium Inventory, at cost Prepaid expenses Accrued employee benefits deferred revenues Total fiabilities Total assets Due to other funds Accounts payable Education Other units Receivables: **LIABILITIES** <u>ASSETS</u> Cash Other

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<u>Statement A-2</u> continued

LANCE SHEET ENUE FUNDS FUNDS

Terrebonne Parish School Board

1999

Total assets Total	\$ 48,191	\$ 16,934 16,934	Fund 53,810	ent Block Grant Fund 37,282 37,282 37,282	P LA Learn/EAA S Title II 55,695 55,695	Subgrants           Subgrants           Funds           4,769           5           5           5           5	Total \$ 351,170 \$ 351,170 \$ 32,931 51,995 51,995 51,995 187,770 19,338 316,507 100 100 100 100
LIABILITIES Accounts payable Accounts payable Accrued employee benefits Accrued employee benefits Accrued employee benefits 617,733 for the funds for the for  5,272       5,272       219       248,191       5,48,191	\$ 599 1,561 14,774 16,934 5 16,934	\$ 1,020 20,883 31,907 53,810	5       3,810         33,472       33,472         7       37,282         6       37,282         7       \$ 37,282	\$ 5,409 50,286 55,695	<ul> <li>\$ 2,086</li> <li>3,436</li> <li>5,522</li> <li>\$ 5,522</li> </ul>	<ul> <li>\$ 353,055</li> <li>176,904</li> <li>3,175,296</li> <li>3,742,695</li> <li>3,742,695</li> <li>3,5310</li> <li>3,5310</li> </ul>	

COMBINING BAL SPECIAL REVEI FEDERAL	
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June 30,

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<u>A-3</u>

	MFP Special Ed Materials and Supplies	CC CC CC Te CC Te CC CC CC Te CC CC CC CC CC CC CC CC CC CC CC CC CC	CON Terres SP CON CON	COMBINING BALANCE SHEET SPECIAL REVENUE FUNDS STATE FUNDS Terrebonne Parish School Board June 30, 1999 June 30, 1999 Education Education Act 19/20 Allotment	BALAI BALAI	LANCE St ENUE FUN PUNDS 1999 0, 1999 0, 1999 1999 1999 Allot	CE SHEET E FUNDS DS hool Board hool Board MFP Appraisal Allotment	State	State Adult Education	LA Quality Education A	, Act ∎	Child Sea Project State	Child Search Project State	~	Statement A. State Remediation Program
ter funds ter governmental unit: partment of Education enses, textbooks trials assets	\$ 13,742 \$ 13,742 \$ 13,742	\$ 7,831 7,831	· 전 · · · 전	\$ 47, \$ 47,	47,557	ей сй см см	14,139 14,139	69 (A)	27 35,653 35,680	<del>сл</del>		<del>ଦ</del> କ	7,247	<del>с</del> я	4,720 4,720 4,720
	\$ 13,742 13,742	\$ 1,831	ନ ' ' ନ	\$ 2, 45, 47,	2,500 45,057 47,557	↔	4,037 10,102 14,139	s in the second	22 1,114 34,544 35,680	€		€	7,247	↔	4,700 4,720 4,720
	\$ 13,742	s 1,831		\$ 47	47,557	5 S	14,139	с С С С С С	35,680	ы	·   ·	φ	7,247	S	4,720

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Receivables: Other Other Due from other Due from other State Depar State Depar and materia and materia and materia and materia Total ass Total ass Total ass Total liat Total liat Instructional fund bala

<u>ASSETS</u>

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Led D-3			Total	248 310,021	621,657	542,369 474 205	4/4, 230	676,197 5,943 789,062	471,202	3,093
Statement A-3				÷			-   A	ы	•  	с- с-
<i>ଆ</i>			State Technology Fund	г г <del>С</del> Э	90,050			\$ 28,949 61,101	90,050	\$ 90,050
			K-3 Reading & Math Initiative Fund	+ + 69	141,720		4 1, 1 ZU	\$ 34,299 743 106,678	141,720	\$ 141,720
			Other Restricted State Grants	<b>\$</b> 175 .	20,000			\$ 20,175	20,175	\$ 20,175
E SHEET FUNDS	ool Board		8 (g) Block Grant Fund	ч ч <del>69</del>	184,913	10 X 0	C 10, 40 C	<pre>\$ 11,451 2,229 171,233</pre>	184,913	\$ 184,913
COMBINING BALANCE SHEET SPECIAL REVENUE FUNDS STATE FUNDS	Terrebonne Parish School Board	June 30, 1999	State Textbooks & Materials Fund	\$ 46 271,890	45,969		4 000'Z14	\$ 571,137 289,137	860,274	\$ 860,274
COMBI SPEC	Terrebo		State Library Allotment Fund	\$ 3,559	·		800 0	\$ 466	466	3,093
			MFP School Nurse Fund	140	ı	' CV V	140	25 115	140	140
			MEN	¢			A	cs		က
			Model Early Childhood Program	чч 6	48,548		0 1 1 0 1 1 0	<ul> <li>\$ 3,038</li> <li>1,857</li> <li>43,653</li> </ul>	48,548	\$ 48,548
			ASETS	Receivables; Other Due from other funds	Prepaid expenses, textbooks	and materials	LIABILITIES	Accounts payable Accrued employee benefits Due to other funds	Total liabilities	Designated for: Designated for: Instructional programs Total liabilities and fund balances

				U	COMBINING SPECIAL R LOC	NING BALANCE	NCE SHEET UE FUNDS NDS	EET OS					Statement	ment A-4
				F-	ſerrebonr	Terrebonne Parish School Board	School B	oard						
					,	June 30, 1	1999							
	3/4% Sales Tax Fund	≯ 5	Mineral Trust Fund	Childcare Program	care ram	Summer School Enhancement	School ement	۵°)	Dyslexia Fund	1 Cent Sales Tax Fund	Publ	Public Charter School		Total
	\$ 1,409,639 -	භ	<b>ب</b> ا	в	1 1	€	• •	Ю	<b>1</b>	\$ 5,381,091 48,263	↔	672 -	Ф	6,791,402 48,263
:	803,479 -		- 84,397		- 79		- 354 -		- - 53,184	1,073,658		- 732 68,120		1,877,137 1,086 205,780
of Education	•						,		4,625			500		5,125
	\$ 2,213,118	ω	84,397	Ф	79	ь	354	ω	57,809	\$ 6,503,012	ф	70,024	ы	8,928,793
nefits	<pre>\$ 501,238 920,728 1,421,966</pre>	€ <del>7</del>	· · ·	€ <del>7)</del>	- 6 <u>7</u>	€ <del>)</del>	- 354 354	69	28,669 25,322 3,818 57,809	<pre>\$ 188,044 2,086,688 2,274,732</pre>	↔	3,986 78 4,064	<del>6</del> у	717,951 29,308 3,011,745 3,759,004
Isation	<b>P</b> I		84,397 -		<b>,</b> t				• 1	550,549				84,397 550,549
expenditures	382,492		ı 1		1 4		1 1		1 1	, 593 768		1 1		382,492 593,768
isation ams	408.660		1 1		• •					2,127,738				2,127,738 408,660
nated			ı ı		• ,					956,225				956,225 65,960
nces	791,152		84,397		•					4,228,280		65,960		5,169,789
2 0	\$ 2,213,118	S	84,397	ы	62	S	354	ல	57,809	\$ 6,503,012	S	70.024	ы	8,928,793

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2 - 16

Technology Unreserved - undesignate Total fund balance Total liabilities and fund balances Due from other funds Due from other governme State Department of E Capital contracts Employee compensat Instructional programs Accrued employee bene Employee compens Subsequent years' e Sales and use tax Due to other funds Total liabilities Capital contracts Total assets FUND BALANCES Accounts payable Designated for: Reserved for: <u>LIABILITIES</u> Other

Investments - cost Cash

Receivables:

ASSETS

## EXPENDITURES, AND ANCES FUNDS

Board

0, 1999

Total	<pre>\$ 25,003,317 500,948 1,218,164 1,266,595 3,135,831 13,299,148 44,424,003</pre>	12,885,480 2,995,385 290,742 753,205 6,473,690	2,394,716 2,554,071 2,554,071 285,425 750,437 157,812 808,169 7,115,143 541,573 541,573 193,289 138,192 3,633,930	1,894,478 210,831 44,076,568
Local Funds	<pre>\$ 25,003,317 488,340 20,911 1,264,041 5,709 26,782,318 </pre>	10,836,402 2,278,345 40,284 1,434,041	508,962 785,548 277,636 654,082 89,664 621,018 455,671 17,504 3,605,244	1,894,478 210,831 24,986,993

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Statement A-5

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1,795,325

347,435

	COMBINING STATEMENT OF CHANGES ALL SPECI/	INT OF REVENUES, EX ANGES IN FUND BALAN SPECIAL REVENUE FU
	Terret	Terrebonne Parish School I
	For the	Year Ended June 30,
ý	Federal Funds	State Funds
sources:		
and use tax	۰ د	ŝ
est earned des for services	12,608	I
	-	140
sources	379,712	2,750,410
l sources tal revenues	13,297,717 14,889,704	2,751,981
VDITURES		
tion:		
	209,610	1,839,468
	602,974	114,066
education	168,047	82,411
tional education	283,087	3,246
programs services	4,617,904	421,745
ent services	1 543 581	247 172
uctional staff	2 4	- 22
jeral administration	7,671	118
ol administration	76,662	റ
less services	66,954	ത
services	154,47	9,491
services	2	
ent transportation Tal services	40,432 27 063	45,470
nunity services	$\frac{1}{2}$	2 '
es acquisition	6,777	18.909
ervice:		-
iple retirement	I	ı
st and charges	•	
expenditures	15,829,792	3,259,783
cess (deficiency) of revenues		
over expenditures	(940,088)	(507,802)

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REVEN Local so Sales Interes Interes Charg o Exce

### Board

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### 0, 1999

Total	<pre>\$ 2,790,402 (9,056,180) (216,525) 5,500,000 37,276</pre>	(945,027)	(597,592)	6,472,911 (357,127) \$ 5,518,192
Local Funds	<pre>\$ 1,194,816 (9,056,180) (4,446) 5,500,000 32,350</pre>	(2,333,460)	(538,135)	6,065,051 (357,127) \$ 5,169,789

### <u>Statement A-5</u> continued

VENDITURES, AND DES VDS	oard	1999	Local Funds	<pre>\$ 1,194,816 (9,056,180) (4,446) 5,500,000 32,350</pre>	(2,333,460)	(538,135)		6,065,051 (357,127)	\$ 5,169,789
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES ALL SPECIAL REVENUE FUNDS	ebonne Parish School Board	e Year Ended June 30, 1999	State Funds	\$ 504,847 (4,136) 3,183	503,894	(3,908)		7,001	\$ 3,093
MBINING STATEMEN CHAN ALL SI	Terreboi	For the	Federal Funds	\$ 1,090,739 - (207,943) - 1,743	884,539	(55,549)		400,859	\$ 345,310
8			CTHER FINANCING SOURCES USES	Operating transfers in Operating transfers out Indirect costs received (paid) Proceeds from debt borrowings Other sources (uses)	Total other financing sources (uses)	EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	FUND BALANCES	Beginning of year Equity transfer	End of year

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2 - 18

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Statement A-6

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES SPECIAL REVENUE FUNDS

			IASA Title IX Indian Education	\$ - 215 237,907 238,122	- - 171,140	58,570 115 1087 1.087 231,800	6,322 (6,322)	(5,322)	
			Genesis Alternative High Sch.	\$ 65,100 65,100	30,070 69,173 293,229	81,082 203 71,855 30,067 34 - -	(510,611) 510,611	510,611	S S
			JTPA Student Training	\$ 55,392	56,544	2,500 1,043 1,208 1,208 61,329	(5,937) 5,937 -	5,937	
			Federal Vocational Education Fund	S 311,746	- - 209,099	21,298 80,136 100 100 262 311,005	(159) 159 -	159	
0	ard	1999	Federal Adult Education Fund	\$ 442 132,529 132,971	- 121,081 -	5,328 5,328 3,796 - 6 - 6 - 130,214	2,757 569 (3,426)	(2,757)	
FEDERAL FUNDS	Terrebonne Parish School Board	Year Ended June 30, 1	School Food Service Fund	\$ 12,608 1,197,253 379,712 4,492,605 6,082,178		6,494,125 5,494,125	(411,947) 354,655 1,743	356,398 (55,549)	400,859 5 325,310
	Terrebonne	For the Year	IASA Title VI Fund	- - 134,659	- - 87,854	42,481 60 	3,363 (3,363)	(3,363)	
			Federal Technology Fund	\$ 107,699	52,010 - -	53,941 53,941 	1,748 (1.748)	(1,748)	
			IASA Title I Migrant Education	s 152,545	- - 73,100	71,688 50 51,354 7,354 7,354 7,354 7,354 7,354 7,354 7,354 7,354 7,354 7,354 7,354 7,354 7,354 7,354 7,354 7,354 7,356	4,039 (4,039)	(4,039)	
			IASA Title I Disadvantaged Education Funds	\$ 4 688 599	- - 3,823,892	44,192 471,171 2,140 2,140 3,397 25,441 78,367 9,667 9,667 9,777 9,777	113,822 8,400 (122,222)	(113,822)	2
							ues (USES)	ENUES USES	

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<u>Statement A-6</u> continued

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COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES SPECIAL REVENUE FUNDS FEDERAL FUNDS FEDERAL FUNDS

Terrebonne Parish School Board

Total	\$ 12,608 1,197,253 2,414 379,712 13,297,717 14,889,704	209,610 502,974 168,047 283,087 4,617,904	1,543,581 1,406,740 7,671 76,662 66,954 154,477 6,494,125 40,432 27,053 120,688 9,777 9,777	(940,088) 1,090,739 (207,943) 1,743 884,539	(55,549) 400,859 5 345,310
LA Leam Teacher Subgrant Fund	1,732 82,483 84,215	75,545 949 - 2,906	84,215	1 . I J .	
LA Leam/EEA Title II	S 186,361 186,361 361 186,361	81,888 	104,300 60 60 186,248	113 (113) (113)	ν 
U.S. Childcare Block Grant Fund	s	108,118	108,118	2.941	
Medicaid Reimbursement Fund	59,902 59,902	39,460 -	19,058 - 50 	1,334 (1,334) (1,334)	, , , , , , , , , , , , , , , , , , ,
JTPA Adult Education F Fund	S 49.943	- 46,966 -	, 366 1,599 1,008 49,943		· · ·
IASA Title II PL 103-382	s 116,205	, , , , <u>,</u> , , , , , ,	111,572 50 330 56 - - - - - -	3,076 3,076)	
Special Education PL 101-476	5 1,858,086 1,858,086	532,495	636,553 509,640 4,706 34,868 37,873 37,873 15,851 15,851 15,851 1810,773	47,313 (47.313)	
IASA Title IV Drug Free Schools	\$ 25 25 454,897	167	624,729 12,082 140 - 267 - 461 - 461 - -	(198,262) 210,308 (12,046) 198,262	
	services services ces rues	ion ducation ctional programs	ss: t staff staff staff ninistration vices sportation services services sition enditures	leficiency) of revenues expenditures CING SOURCES (USES) Insfer in Insfer in Insfer in Insfer in Inster in Inster in	CIENCY OF REVENUES C SOURCES OVER RES AND OTHER USES Vear Vear

For the Year Ended June 30, 1999

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REVENUES Local sources: Interest earned Other State sources Federal sources Federal sources Total revenue. Total revenue State sources Federal sources Federal sources Federal sources Federal sources Federal sources Federal sources Federal sources Federal sources Instruction: Regular School administ Business services Food services Food services Food services Community services Food services Food services Food services Community services Community services Food services Community services Community services Community services Food services Community services Community services Food services Community services Community services Community services Community services Community services Community services Community services Food services Community s

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		COMBINING STAT	STATEMENT OF REVENUES, EXPECTANCES CHANGES IN FUND BALANCES SPECIAL REVENUE FUNDS STATE FUNDS	REVENUES, EXPENDITL I FUND BALANCES EVENUE FUNDS TE FUNDS TE FUNDS	JRES, AND			Statement A-7
		Υů	Terrebonne Parish School Board For the Year Ended June 30, 1999	school Board June 30, 1999				
	MFP Special Education Materials and Supplies	MFP Special Education Gifted Program	Act 16 of 1995	MFP Appraisal Allotment	State Adult Education	LA Quality Education Act	Child Search Project	State Remediation Program
	S 22,482	S 4,433	S 103,156	\$ - 58.878	s 102,091	\$ 63,367	S 12,897	s . 72,833
	22,482	4,433	103,156	58,878	102,091	63,367	12,897	72,833
	, 77 487	, 14 366	- 71 591	- 7 677	• •	- 6	, ,	
			· · ·		82,411	) ) ) )	•	I
	•	•		•		•	,	- 50 037
programs	•	•	•	•	•	•	•	700'20
		ſ	ſ	47,632	- 500 - 500	- 267	12,897	
tion	, ,	۰ ۱		, ,	118	-		
LO LO	•		4,829	,	14,864	•		ı
		•	•	, a 013 a	- 877	•		1,194
ion		, ,	26,736	) ) )	<b>1</b>			11,807
	,		ı		Ð	÷	•	,
8	22,482	14,366	103,156	58,878	105,574	63,367	12,897	72,833
cy) of revenues tures	,	(9,933)	·	·	(3,483)		·	
SOURES (USES)								
in And (accurate	,	9,933		1	3,483		•	•
s)	, ,			• •	, ,		•••	
cing s)	   	9,933			3,483	,	,	
27) OF REVENUES								
ND OTHER USES	•	,	F		•	ı	ł	
			ŀ			,	•	
	S	S	S 2-21	У	S	S	s.	s I
			- 7 - <b>1</b>					

Adult education Vocational education Other instructional pro Support services: Pupil support Indirect costs received Other sources (uses) Total other financing sources (uses) Instructional staff General administration School administration Business services Plant services Student transportation Central services EXCESS (DEFICIENCY) AND OTHER SOURC Total expenditures OTHER FINANCING SC over expenditu Excess (deficiency Operating transfers in EXPENDITURES AN Federal sources Total revenues Beginning of year End of year Facilities acquisution FUND BALANCES Local sources State sources EXPENDITURES REVENUES Regular Instruction: Special

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND

Statement A-7

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ی با	7,001 3,093 S	S	.   s	
	(3.908)	·		
270,937	,	219,541	•	
3,183			•	
271,890	•	219,541	4	
(270,937)	(3,908)	(219,541)	•	
939,939	58,885	281,650	127,598	
	- - - -	, , , ,		
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, ,		۰ <b>۰</b>	, ,	
	58,885	ı	,	
•		281,644	·	
934		I	127,598	
3,246				
•		ı		
935,759	,	ı	·	
669,002	54,977	62,109	127,598	
668,862 -	54,977	62,109 -	127,598 -	
140 \$		сл сл	، ص	
State Textbooks & 8 (( Materials Fund Gra	State Library Allotment Fund	MFP School Nurse Fund	Model Early Childhood Program	
Terreborne Parish School Board or the Year Ended June 30, 1999	Terreborne Parish School B For the Year Ended June 30.			
ដ ភូល ភូល	SPECIAL RE STATE			
EVENUES, EXPENDI FUND BALANCES	STATEMENT OF REVEN CHANGES IN FUND	COMBINING		

continued		Total	5 140	2,750,410	2,751,981	1,839,468	114,066	82,411	3,246	421,745	342,173	361,783	118	19,693	1,194	9,491	45,470	ο- Ο- Ο- Ο- Ο- Ο- Ο- Ο- Ο- Ο- Ο- Ο- Ο- Ο-	200°0-0	3,259,183	(507,802)	700 04 <u>7</u>	004,041	(4, 130) 3 183		503.894	(3.908)	200,2	S 3,093
		State Technology Fund	, v	544,815	544,815	450,426	J	,	•	,		75,480		,	•		•	· 00	208,01	CL8,846	·		,	•		,	•		د
		K-3 Reading and Math Initiative Fund	, Ю	526,864 1 431	-1 -1	430,252	ı				,	98,039	·	ſ	٠	٠	•	4		228,295	ı		•				ł		S
<b>~</b>		Other Restricted State Grants	وي	20,750	20,750	ſ	ı	ſ	ſ	ſ	·	20,750	•	,	•	,	,			20' /20			•	•		ſ	ŀ		, S
ENULIURES, ANI	oard 1999	8 (g) Block Grant Fund	ال	304,298	304,298	23,031	ı	ı		233,381	ı	40,959		•	•	,	6,927	,		304,298	Ţ		•				,	,	ی ا
EMENT OF REVENUES, EXPERI HANGES IN FUND BALANCES SPECIAL REVENUE FUNDS STATE FUNDS STATE FUNDS	School B June 30.	State Textbooks & Materials Fund	S 140	668,862	669,002	935,759		•	3,246	934	•		,	ì	,	,	•	•		939,939	(270,937)		060'1 /7	(051,05) 3 1 8 2		270,937	,		
G STATEMENT OF REVEND CHANGES IN FUND SPECIAL REVENU STATE FUN	Terrebonne Parish For the Year Ended	State Library Allotment Fund	, 67	54,977	54,977						ı	58,885		ı			·	,		28,885	(3,908)					,	(3.908)		S 3,093
		MFP School Nurse Fund	در	62,109	62,109		,				281,644	•	ſ	•	•	,	•	Q		281,650	(219,541)		140'817	•		219,541	·		ی ا
		Model Early Childhood Program	۰ ا	127,598	127,598			•	۰	127,598	٠	,	٠		,	,	,			127,598	٠		4		,   	•			S

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EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES OTHER FINANCING SOURES (USES) Excess (deficiency) of revenues Other instructional programs Indirect costs received (paid) over expenditures Total other financing General administration Student transportation School administration Total expenditures Other sources (uses) Operating transfers in sources (uses) Vocational education Business services Beginning of year End of year Facilities acquisution Total revenues Instructional staff Federal sources Central services FUND BALANCES Adult education EXPENDITURES Support services: Plant services Local sources State sources Pupil support REVENUES Regular Instruction: Special

Statement A-8

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**TURES AND** 

			CHANGES IN SPECIAL RE LOCA	FUND BALANCES EVENUE FUNDS VL FUNDS				
			Terrebonne Pa	arish School Board				
			For the Year Er	Ended June 30, 1999				
	3/4% Sales Tax Fund	Mineral Trust Fund	Childcare Program	Summer School Enhancement	Dyslexia Fund - Local	1 Cent Sales Tax Fund	Public Charter School	Total
tax	<b>S</b> 10,760,161 85,690	• • •>	· · ·	· ·	۰ ، ص	5 14,243,156 402,650	۰ ، فری	\$ 25,003,317 488,340
		• •	- 154,043	- 504	20,911	1,103,934		20,911
ŝ	10.845,851		154,043	202	25,536	15,749,740	6,439	5,782,318
	1,386,256	• •	, ,	. ,	877,182	8,436,761 2,262,498	136.203	10,836,402 7.278.345
ו cation snal programs	94,279 141,242	• • •	- - 154,043	- , <del>2</del> 05	- - 24,721	40,284 372,593 1,113,326	. , .	40,284 466,872 1,434,041
		•		,	•	508,962		508,962
aff istration	28,320 113,598 4 265	,	· · ,		118,064 185	638,668 163,045 625,076	496 808 74 741	785,548 277,636 654,082
krauon Ses	974 3 230	, , ,	· • •	••	7,417	81,273 540.939		89,664 644,201
ortation			. ,		, ,	621,018 450,451	5,220	621,018 455,671
s vices	1,650	, , ,	, , ,	. , .		163,094 17,504 3,605,244	1,456	156,210 17,504 3,605,244
nent	,	,				1,894,478	,	1,894,478
nk charges tures	1.789,671		154,043	709	1,027,569	210,831	168,956	210,831 24,986,993
riency) of revenues ditures	9,056,180	ł	I	ł	(1,002,033)	(6,096,305)	(162,517)	1,795,325
NG SOURCES (USES)		3.826		•	1,002,033	•	188,957	1,194,816
tfers out eceived (paid)	(9.056.180) -	• •	• •	, ,		, ,	- (4,446)	(9,056,180) (4,446)
debt borrowings		•••	•••	, ,	· ,	5,500,000	•••	5,500,000
tancing ses)	(9.056,180)	3,826	,       		1,002,033	5,532,350	184,511	(2,333,460)
ENCY) OF REVENUES SOURCES OVER ES AND OTHER USES	,	3.825		I	•	(563,955)	21,994	(538,135)
រផ្ទ	148,279	80.571	ŀ	•	,	4,792,235	43,966	6,065,051 7357 4277
	<u>5 791.157</u>	S 84,397		Ś		<b>5 4</b> , 228, 260	\$ 55.950	5,160,789

COMBINING STATEMENT OF REVENUES, EXPENDIT CHANGES IN FUND BALANCES SPECIAL REVENUE FUNDS

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REVENUES Local sources: Sales and use tax Interest earned Tuition Other State sources Total revenues Total revenues Total revenues Total revenues Total revenues Total revenues State sources Total revenues State sources Student transportal Special Adult education Vocational education Vocation Vocational education Vocational

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SUPPLEMENTAL INFORMATION PROPRIETARY FUND TYPE INTERNAL SERVICE FUNDS

**Terrebonne Parish School Board** 

June 30, 1999

### Loss Fund

The Loss Fund was created pursuant to Board direction and placed the proceeds in a dedicated fund to provide for uninsured property and content losses. In addition, this fund serves to accumulate resources sufficient to handle all property and casualty losses which fall

within any deductible conditions or any self-insured retention program developed in the future.

### Workers' Compensation Fund

The Workers' Compensation Claims Fund was created pursuant to Board direction for payment of workers' compensation claims not covered by insurance policies. Revenues and Other Financing Sources of the fund include interest earnings and premiums charged to other system funds through the use of internally determined workers' compensation rates. Other Financial Uses include an excess loss insurance policy, claims administration, loss control expenses, compensation payments, and medical expenses disbursed to or for claimants. The estimated liability for compensation claims existing at year end, as determined by the program administrator, is recognized in the accounts for financial reporting purposes.

### Group Insurance Claims Fund

The Group Insurance Claims Fund was created pursuant to Board direction to monitor operating results of a partially self-insured group health and dental insurance program for both active and retired personnel. Other Financing Sources of the fund include interest earnings and premiums charged to other system funds through the use of internally determined insurance premiums. Other Financing Uses include claims paid and estimated claims incurred but not yet paid or filed at year end.



### Statement B -1

### COMBINING BALANCE SHEET PROPRIETARY FUND TYPE INTERNAL SERVICE FUNDS

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Terrebonne Parish School Board

June 30, 1999

	Loss Fund	Workers Compensation	Group Insurance Claims Fund	Total
ASSETS			<b></b>	
Current assets:				
Cash	\$ 224,202	\$ 223,687	\$ 3,315,181	\$ 3,763,070
Cash with fiscal grants	-	45,000	-	45,000
Other receivables	-	2,620	209,671	212,291
Due from other funds	250,000	71,000		321,000
Total current assets	\$ 474,202	<u>\$ 342,307</u>	\$ 3,524,852	<u>\$ 4,341,361</u>

LIABILITIES				
Current liabilities:				
Due to other funds	\$-	\$ 341	\$ 2,720	\$ 3,061
Accounts payable - claims	-	45,978	174,753	220,731
Other liabilities	+	11,177	· -	11,177
Accrued employee benefits -		,		,
estimated liability for				
outstanding claims		171,338	3,335,105	3,506,443
outstanding claims		171,000	0,000,100	0,000,440
Total current liabilities	-	228,834	3,512,578	3,741,412
			0,012,070	0,741,412
FUND EQUITY				
Retained earnings:				
Unreserved:				
	474 202			474 202
Designed for uninsured losses	474,202	-	-	474,202
Designated for insurance	<b></b>	113,473	12,274	125,747
Total fund aguity	474 202	112 472	10.074	500.040
Total fund equity	474,202	113,473	12,274	599,949
Total liabilities and				
	¢ 474 000	¢ 240 207	¢ 2 501 050	¢ 4 2 4 4 2 C 4
fund equity	<u>\$ 474,202</u>	<u>\$ 342,307</u>	<u>\$ 3,524,852</u>	<u>\$ 4,341,361</u>

### Statement B-2

### COMBINING STATEMENTS OF REVENUES EXPENSES AND CHANGES IN RETAINED EARNINGS PROPRIETARY FUND TYPE INTERNAL SERVICE FUNDS

Terrebonne Parish School Board

### For the Year Ended June 30, 1999

	 Loss Fund		Workers npensation	Ins	Group Surance ms Fund	<b>.</b>	Total
<u>NON-OPERATING REVENUES</u> Interest earned Insurance premium billings Recoveries of insurance cases	\$ 7,373 - -	\$	10,746 338,819 	\$ 13	235,765 ,051,939 290 <u>,</u> 187	\$	253,884 13,390,758 290,187
Total non-operating revenues	 7,373	•	349,565	13	,577,891		13,934,829

NON-OPERATING EXPENSES

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Claims expense	15,638	265,549	15,411,362	15,692,549
Reinsurance and administration fees	176,649	141,984	1,740,798	2,059,431
Total non-operating expenses	192,287	407,533	17,152,160	17,751,980
Income (loss) before operating transfers	(184,914)	(57,968)	(3,574,269)	(3,817,151)
OPERATING TRANSFERS Operating transfer in	580,000		<del>_</del>	580,000
NET INCOME (LOSS)	395,086	(57,968)	(3,574,269)	(3,237,151)
RETAINED EARNINGS Beginning of year	79,116	171,441	3,586,543	3,837,100
End of year	\$ 474,202	<u>\$ 113,473</u>	\$ 12,274	<u>\$ 599,949</u>

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### Statement B-3

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### COMBINING STATEMENT OF CASH FLOWS PROPRIETARY FUND TYPE - INTERNAL SERVICE FUND

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Terrebonne Parish School Board

### For the Year Ended June 30, 1999

	Loss Fund	Workers Compensation Fund	Group Insurance Claims Fund	Total
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES Premiums collected, received				
or recovered Claim expenses paid Reinsurance and administrative	\$- (265,638)	\$ 336,399 (288,871)	\$ 13,133,443 (13,520,717)	\$13,469,842 (14,075,226)
fees paid Operating transfers in	(176,649) 580,000	(141,984)	(1,740,798) 	(2,059,431) 580,000
Cash provided (used) by non-capital financing activities	137,713	(94,456)	(2,128,072)	(2,084,815)
<u>CASH FLOWS FROM INVESTING</u> <u>ACTIVITIES</u>				
Interest income	7,373	10,746	235,765	253,884
Net cash provided (used) by investing activities	7,373	10,746	235,765	253,884
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	145,086	(83,710)	(1,892,307)	(1,830,931)
CASH AND CASH EQUIVALENTS AT Beginning of year	79,116	352,397	5,207,488	5,639,001
End of year	\$ 224,202	\$ 268,687	<u>\$ 3,315,181</u>	\$ 3,808,070
CASH AND CASH EQUIVALENTS AT END OF THE YEAR CONSISTED OF:				
Cash Cash with fiscal agent	\$ 224,202	\$ 223,687 45,000	\$ 3,315,181	\$ 3,763,070 45,000
Cash with usual agent	\$ 224,202	\$ 268,687	\$ 3,315,181	45,000 \$ 3,808,070



### SUPPLEMENTAL INFORMATION FIDUCIARY FUND TYPE FUND DESCRIPTIONS

**Terrebonne Parish School Board** 

June 30, 1999

### IRC Section 125 Employee Benefits Fund

This fund accounts for disbursement of reimbursement benefits to employees participating in the School Board's Internal Revenue Code Section 125 Employee Benefits (Cafeteria) Plan. Deposits consist of payroll deductions for participating personnel. Disbursements are processed and reimbursement checks are issued by an appointed independent administrator. Interest earnings on the fund checking account are recognized in the General Operating Fund. The School Board installed its Cafeteria Plan during the year ended June 30, 1987. The plan provides for tax sheltered payment of certain employee benefit expenses, principally, group term hospitalization and life insurance.

### School Activity Accounts

Each of the schools in the parish accounts for monies held by the school through the use of school activity accounts, and at the secondary level, where appropriate, athletic activity accounts, and stadium maintenance accounts. The accounting records are maintained at each facility under the supervision of the school principal. Year-end statements of receipts and disbursements are prepared by the school administrator and transmitted to the Assistant Superintendent of Administration and Statistics.

Each school activity account monitors proceeds expended for a variety of activities such as sales of concessions, student pictures, student club activities, and various other expenditures for instructional and school operating supplies.

Athletic accounts monitor revenues and expenditures related to various athletic programs, including the costs of equipment, supplies and services required in the program.

Stadium maintenance accounts monitor costs of operation and maintenance of athletic facilities. Schools using such facilities are charged a pro-rated facility use fee based upon the

### number of events held in the facility, and the direct cost of custodial services.



### Statement C-1

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### COMBINING BALANCE SHEET FIDUCIARY FUND TYPE AGENCY FUNDS

**Terrebonne Parish School Board** 

June 30, 1999

IRC Section		
125 Employee	School	
Benefits	Activity Fund	Total

### <u>ASSETS</u>

Cash	\$	19,009	\$ 1,193,077	\$ 1,212,086
Investments	<u> </u>	<del>~</del>	45,257	45,257

Total assets	\$	19,009	<u>\$ 1,238,334</u>	\$ 1,257,343
LIABILITIES				
Due to other funds Other liabilities	\$	31 18,978	\$- 1,238,334	\$31 
Total liabilities	<u>\$</u>	19,009	<u>\$ 1,238,334</u>	\$ 1,257,343



Statement C-2

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# COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES

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				Combined <u>Total</u>	\$ 19,009 1,238,334	1,257,343	\$ 1,257,343	5 18,978 1,238,334	1,257,312 31	5 1.257,343
			Balance 6/30/99	School Activity <u>Fund</u>	\$ 1.238,334	1,238,334	\$ 1,238,334	\$ - \$ 1,238,334	1,238.334	\$ 1.238.334 \$
				Employee Benefits	\$ 19,009	19,009	\$ 19,009	\$ 18,978	18,978 31	\$ 19,009
	ard	666		Deletions	\$ 63,231 4,663,147	4,726.378 31	\$ 4,726,409	\$ 58,883 4,663,147	4,722,030	\$ 4,722,030
FUNDS	arish School Board	nded June 30, 1999		<u>Additions</u>	\$ 67,835 4,783,556	4,851,391	\$ 4,851,391	\$ 63,425 4,783,556	4,846,981 31	\$ 4,847,012
	Terrebonne Parish	For the Year Ended		Combined <u>Total</u>	\$ 14,405 1,117,925	1,132,330 31	\$ 1,132,361	<pre>\$ 14.436 1,117,925</pre>	1,132,361	<b>\$ 1,132,361</b>
			Balance 6/30/98	School Activity Fund	\$ 1,117,925	1,117,925	\$1,117,925	s 1,117,925	1,117,925	\$1,117,925
<b>ر</b>				Employee Benefits	\$ 14,405	14,405 31	\$ 14,436	\$ 14,436	14,436	\$ 14,436
					Cash and investments Cash and investments Cash and investments	Due from other funds	Total assets	LIABILITIES Other liabilities Other liabilities	Due to other funds	Total liabilities

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### Statement C-3

### COMBINING STATEMENT OF CHANGES IN ASSET BALANCES FIDUCIARY FUND TYPE AGENCY - SCHOOL ACTIVITY ACCOUNTS Terrebonne Parish School Board For the Year Ended June 30, 1999

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Schools	Balance 6/30/98	Additions	Deletions	Balance 6/30/99
Acadian	\$ 66,904	\$ 123,436	\$ 121,107	\$ 69,233
Bayou Black	13,653	33,081	31,399	15,335
Bayou Cane - Adult Eduction	17,321	37,427	30,390	24,358
Boudreaux Canal	13,042	24,643	27,683	10,002
Bourg	18,823	75,366	75,666	18,523
H.L. Bourgeois	128,147	481,772	426,445	183,474
Broadmoor	26,829	109,684	106,861	29,652
Caldwell	26,649	82,837	80,755	28,731
Coteau Bayou Blue	18,016	136,019	126,006	28,029
Dularge Elementary	17,515	26,780	24,814	19,481
Dularge Middle	5,296	44,577	43,614	6,259
East Houma	7,409	43,350	43,148	7,611
Ellender Memorial High	71,551	378,237	369,046	80,742
Elysian Fields	14,533	60,832	65,261	10,104
Evergreen Jr. High	49,989	229,328	226,140	53,177
Genesis	7,309	25,214	32,058	465
Gibson	8,395	30,051	32,607	5,839
Grand Caillou Elementary	13,469	58,115	51,199	20,385
Grand Caillou Middle	8,568	77,928	80,030	6,466
Greenwood	13,637	36,256	35,589	14,304
Honduras	9,015	58,381	53,595	13,801
Houma Jr. High	19,680	247,704	245,883	21,501
Lacache	28,449	86,834	80,124	35,159
Legion Park	5,198	24,462	22,049	7,611
Lisa Park	22,511	150,285	167,481	5,315
Little Caillou	5,261	25,575	22,009	8,827
Montegut Elementary	7,824	42,968	42,074	8,718
Montegut Middle	14,807	114,797	109,752	19,852
Mulberry	19,294	169,536	166,708	22,122
Oaklawn Jr. High	60,363	95,654	89,110	66,907
Oakshire	12,857	125,373	127,799	10,431
Pointe-Aux-Chenes	16,306	38,374	35,016	19,664
Andrew Price	1,395	1,866	2,777	484
School for Exceptional Children	17,972	26,080	26,200	17,852
Schriever	15,039	81,635	75,718	20,956
Southdown	26,020	49,776	68,171	7,625
South Terrebonne High	100,200	643,226	623,028	120,398
Terrebonne High	149,059	415,146	397,221	166,984
Terrebonne Vocational				
Rehabilitation Center	10,615	21,755	32,370	-
Upper Little Caillou	1,656	115,460	100,347	16,769
Village East	12,377	53,949	65,968	358
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Schedule 1

### Schedule of COMPENSATION PAID TO BOARD MEMBERS

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Terrebonne Parish School Board

For the Year Ended June 30, 1999

	Amount
Hayes Badeaux, Jr.	\$ 9,600
Clark Bonvillian	9,600
L.P. Bordelon III	4,800
Roger Dale DeHart	9,600
Donald Duplantis	9,600
Gregory Harding	4,800
Roland A. Henry, Jr.	10,200
Nelson J. Kramer, Jr.	4,800
Larry J. Leblanc	4,800
Ray J. Lebeouf	4,800
Michael J. McIntire	9,600
Frances Modisette	4,800
Todd A. Pellegrin	9,600
Rickie Pitre	9,600
John R. Pizzolatto	10,200
J. Peter Rhodes	4,800
Charles D. Vandercook	4,800
Donald Verret	4,800
Arthur V. Verrett, Jr.	9,600
Dudley P. Melancon III	4,800
Total	\$ 145,200

Board member compensation is included in the general administrative expenditure of the General Fund.



### SUPPLEMENTARY INFORMATION

### YEAR 2000 ISSUE

The Year 2000 issue is the result of shortcomings in many electronic data processing systems and other electronic equipment that may adversely affect the School Board's operations.

The School Board has completed an inventory of computer systems and other electronic equipment that may be affected by the Year 2000 issue and that are necessary to conducting school system operations and has identified such systems as follows:

- The financial reporting, payroll and student information systems have been remediated as part of the School Board's Technology Plan. Testing and validation of these systems is ongoing and will continue beyond January 1, 2000. As of June 30, 1999, substantially all funds committed to this project had been expended and no significant amounts were committed to be spent beyond June 30, 1999 to make computer systems year 2000 compliant.
- The Superlink system is used to receive and transmit financial and statistical reports and other information between the Louisiana Department of Education and school systems across the state. The State uses information obtained through this system to determine MFP funding to school districts. The LANCER database system is used to track and transmit information regarding special education students. The State of Louisiana owns these systems and is responsible for remediation. The State is currently testing these systems.
- Other computer information systems, such as food service, transportation, maintenance, standardized testing and library systems have been remediated as necessary.

Because of the unprecedented nature of the Year 2000 issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Management cannot assure that the School Board is or will be Year 2000 ready, that the School Board's remediation efforts will be completely successful, or that parties with whom the School Board does business will be Year 2000 ready.

### SUPPLEMENTARY FINANCIAL REPORTS



SCHEDULE OF EXPENDITURES OF Terrebonne Parish Scho For the year ended June	OF EXPENDITURES OF FEDERAL AWARDS Terrebonne Parish School Board For the year ended June 30, 1999	Š		
gency/Recipient <u>t Program</u>	GRANT NUMBER	CFDA NUMBER	REVENUE RECEIVED	
payments from State Department of Agriculture				
on Cluster: Breakfast Program	77 70 70 70	10.553	\$ 994,373	\$ 994,373
utrition Cluster	0L-10		4,114,290	4,114,290
odities (NOTE 2)	FY 98	10.550	378,316	378,316
of Agriculture		ſ	4,492,606	4,492,606
cation Ints:				
tle IX Indian Education - current	S060A40646-98	84.060A	234,982	234,982
tle IX Indian Education - prior year	S060A40646-97	84.060A	2,925	2,925
to Teachers-current	None	XX adoa	27,883	27,883
<u>payments from State Dept. of Education</u> the I - Capital Expenditure Grant Fund - current	FY99 CEG	84.216A	11,275	11,275
tle I - Terrebonne Educational Enrichment - carryover	98-IASA-55 C/O to 99	84.010	377,578	377,578
tle I - Terrebonne Educational Enrichment - prior year	98-IASA-55	84.010	68,373	68,373
tle I - Terrebonne Educational Enrichment - current	99-IASA-55	84.010	4,231,373	4,231,373
tle I - Migrant Education - current	FY 99-M-28-29-1	84.011	152,545	152,545

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Department of Educati Direct payments IASA Title IASA Title USDA Commod Total - Department of Pass through pa IASA Title IASA Title IASA Title IASA Title IASA Title Pass through pa USDA Nutrition School Bre School Lui Total Nutri Federal Granting Age State Agency/Grant P Troops to

Agency/Recipient <u>nt Program</u>	GRANT NUMBER	CFDA NUMBER	REVENUE RECEIVED	EXPENDITURE AMOUNT
Fitle VI - current	99-IASA-55-IV	84.298A	120,520	120,520
Title VI - carryover	98-IASA-55-VI C/O to 99	84.151	14,140	14,140
Fitle II PL 100-297 - current	99-IASA-55-II	84.281	105,397	105,397
Fitle II PL 100-297 - carryover	98-IASA-55-II C/O to 99	84.164	10,807	10,807
ree Schools and Community Act - current	99-IASA-55-IV	84.186A	355,538	355,538
ree Schools and Community Act - carryover	98-1ASA-55-IV C/O to 99	84.186	71,543	71,543
ree Schools/Community Act Greatest Needs- Discretionary	09-79-55-D	84.186	27,817	27,817
3asic Education - current	99-AE-55	84.002	118,003	118,003
3asic Education Teacher Training - current	99-AETT-55F	84.002A	14,526	14,526
ARN - Teacher Subgrants	S276A50018-95	86.276A	82,482	82,482
ARN/Goals 2000 - current	S276A50018-95	84.276A	167,910	167,910
ARN/Goals 2000 - prior	9276A0018	84.276A	4,285	4,285
ARN/Goals 2000 Staff Development - current	9276A0018	84.276A	14,166	14,166
ARN/Goals 2000 Teacher Training - current	9276A0018	84.276A	1,431	1,431
ology Literacy Challenge Grant - current	99-LCF-55-F	84.381X	75,513	75,513
ology Literacy Challenge Grant - prior	98-LCF-55-F	84.318X	32,185	32,185

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SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

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## Federal Granting Age State Agency/Grant

SCHEDULE OF EXPENDITURES OF Terrebonne Parish Scho For the year ended June	OF EXPENDITURES OF FEDERAL AWARDS Terrebonne Parish School Board For the year ended June 30, 1999	10		
ng Agency/Recipient <u>Srant Program</u>	GRANT NUMBER	CFDA NUMBER	REVENUE RECEIVED	EXPENDITURE AMOUNT
cational Education:				
Carl D. Perkins Act				
Basic Grant - PL 101-392	99VE55-2B	84.048	189,358	189,358
Guidance Services	99VE55-2BG	84.048	21,297	21,297
School-to-Work - current	99-SW-55	84.048	70,076	70,076
School - to- Work - prior	98-SW-55	84.048	113	113
Basic Grant - carryover	99VE55-2B/BG 1998 C/O	84.048	26,757	26,757
Tech Prep - Region 3	1999 VEA	84.048	266	266
LVA - current year	1999 LVA	84.048	3,880	3,880
Special Education Cluster PL 101-476 - Special Education - current	99-FT-55	84.027A	1,549,564	1,549,564
PL 101-476 - Special Education - prior year	98-FT-55	84.027	148,265	148,265

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### Federal Granting Agen State Agency/Grant Pro Vocational

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SCHEDULE OF EXPENDITURES OF FEDERAL Terrebonne Parish School Board For the year ended June 30, 1999		AWARDS		
Agency/Recipient ant Program	GRANT NUMBER	CFDA NUMBER	REVENUE RECEIVED	EXPENDITURE AMOUNT
Evergreen Junior High Basic Education/ Dropout Prevention Program	100507	17.250	13,610	13,610
Oaklawn Junior High Basic Education/ Dropout Prevention Program	100507	17.250	12,059	12,059
Grand Caillou Middle Basic Education/ Dropout Prevention Program	100507	17.250	12,296	12,296
Project Mainstream Ellender Memorial High School	100508	17.250	5,609	5,909
raining Partnership Act - Adult Education	Title II - C			
Titles A & C, 8% Computer Assisted Adult Education	100509	17.250	49,944	49,944
ss Department of Labor			170,436	170,436
PEALTH AND HUMAN SERVICES				
th payments from State Department of Education Shild Care Block Grant	None	93.575	111,058	111,058

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SCHEDULE OF EXPE Terrebon For the ye	SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Terrebonne Parish School Board For the year ended June 30, 1999	ARDS		
ency/Recipient Program	GRANT NUMBER	CFDA NUMBER	REVENUE RECEIVED	EXPENDITURE AMOUNT
DEFENSE				
payments from State Department of Treasury icy Rehabilitation of Flood Control Works and derally Authorized Coastal Protection Works habilitation Act	Bob	12.102	775	775
INCY MANAGEMENT AGENCY				•
<u>ayments from State Military Department</u> Emergency Management Association	1246DR-LA	83.516	9,484	9,484
ditures			\$ 13,277,389	\$ 13,277,389
ULE OF EXPENDITURES OF FEDERAL AWARDS				

Expenditures are generally recognized when the liability Revenues are The accompanying schedule of expenditures of federal awards is prepared on the modified accrual basis of accounting. recognized when they become both measurable and available as current assets.

## SIGNIFICANT ACCOUNTING POLICIES

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### <u>Pass through pay</u> Federal Em is incurred. Fede State Agency/Grant P Reh Ē Pass through pe Emergenc Total program expend Federal Granting Age EEDERAL EMERGEN NOTES TO SCHEDU đ DEPARTMENT NOTE 1:

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commodities received.

\$98,453 in Medicaid funds which are not Total federal revenues reported in the general purpose financial statements include required to be included in the Schedule of Expenditures of Federal Awards.

### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Terrebonne Parish School Board For the year ended June 30, 1

## **USDA COMMODITIES**

Nonmonetary assistance is reported in the schedule at the fair market value of the

## RECONCILIATION TO FINANCIAL STATEMENTS



### TERREBONNE PARISH SCHOOL BOARD SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED JUNE 30, 1999

- A SUMMARY OF AUDIT RESULTS
  - The auditor's report expresses an unqualified opinion on the general purpose financial statements of the Terrebonne Parish School Board.
  - No reportable conditions relating to the audit of the financial statements are 2. reported in the Report on Compliance and on Internal Control over Financial Reporting Based on an Audit of Financial Statements in Accordance with Government Auditing Standards.
  - 3. No instances of noncompliance material to the financial statements of the Terrebonne Parish School Board were disclosed during the audit.
  - No reportable conditions relating to the audit of the major federal award 4. programs are reported in the Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133.
  - 5. The auditor's report on compliance for the major federal award programs for the Terrebonne Parish School Board expresses an unqualified opinion.
  - No audit findings relative to the major federal award programs for the Terrebonne 6. Parish School Board are reported in Part C of this Schedule.
  - 7. The programs tested as major programs include:

**UADA Nutrition Cluster:** School Breakfast Program CFDA # 10.553 10.555 School Lunch Program

IASA Title 1 84.010

- 8. The threshold for distinguishing Types A and B programs was \$398,322.
- The Terrebonne Parish School Board was not determined to be a low-risk 9. auditee.
- Β. FINDINGS - FINANCIAL STATEMENTS AUDIT None

### C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT None

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CLAUDE E. BERGERON, CPA THOMAS J. LANAUX, CPA MICHAEL D. BERGERON, CPA

---- CERTIFIED PUBLIC ACCOUNTANTS -----

**A PROFESSIONAL CORPORATION** 

### REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Terrebonne Parish School Board Houma, Louisiana

We have audited the financial statements of the Terrebonne Parish School Board as of and for the year ended June 30, 1999, and have issued our report thereon dated December 3, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether the Terrebonne Parish School Board's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Terrebonne Parish School Board's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting and its operation that we done to be material weaknesses. However, we noted other matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting to the internal control over financial reporting the internal control over financial reporting the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting to the internal control over financial reporting to the internal control over financial reporting to the internal control over financial reporting to the internal control over financial reporting the internal control over financial reporting to the internal cont

This report is intended for the information and use of the Terrebonne Parish School Board, the State of Louisiana, the Legislative Auditor for the State of Louisiana, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



December 3, 1999

AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS --- MEMBERS --- SOCIETY OF LOUISIANA CERTIFIED PUBLIC ACCOUNTANTS

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### REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Terrebonne Parish School Board Houma, Louisiana

<u>Compliance</u>

We have audited the compliance of the Terrebonne Parish School Board with the types of compliance requirements described in the U. S. Office of Management and Budget (OMB) Circular A-133 "Compliance Supplement" that are applicable to each of its major federal programs for the year ended June 30, 1999. The Terrebonne Parish School Board's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Terrebonne Parish School Board's management. Our responsibility is to express an opinion on the Terrebonne Parish School Board's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in <u>Government Auditing</u> <u>Standards</u>, issued by the Comptroller General of the United States; and OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations." Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Terrebonne Parish School Board's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide legal determination on the Terrebonne Parish School Board's compliance with those requirements.

In our opinion, the Terrebonne Parish School Board complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 1999.

### 3-10

### AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS --- MEMBERS --- SOCIETY OF LOUISIANA CERTIFIED PUBLIC ACCOUNTANTS

### Internal Control Over Compliance

The management of the Terrebonne Parish School Board is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Terrebonne Parish School Board's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material

weaknesses.

This report is intended for the information and use of the Terrebonne Parish School Board, the State of Louisiana, the Legislative Auditor for the State of Louisiana, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

December 3, 1999

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December 3, 1999

To the Terrebonne Parish School Board Houma, Louisiana

In planning and performing our audit of the general purpose financial statements of the Terrebonne Parish School Board for the year ended June 30, 1999, we considered the School System's internal control to determine our auditing procedures for the purpose of expressing an opinion on the general purpose financial statements and not to provide assurance on internal control. As a result of our audit, we offer the following comment for the School System's consideration.

### Wide Area Network (WAN) Management

The school system has made a significant investment to upgrade its computer technology to make the system Year 2000 compliant and to connect all schools and administrative locations via a WAN to the central office computer system and the Internet. As the schools begin to incorporate the new technology into their curriculums, the number of system users and the need for technical support by system users will increase. Managing the needs of all future system users and balancing priorities between academic use and administrative use may require increased levels of staffing in the EDP department and increased technical and networking expertise by EDP personnel.

We recommend the School Board begin to evaluate the structure and staffing of the EDP department to insure that the future needs of all system users can be met.

We have issued a separate report dated December 3, 1999, on the School System's internal control. This letter does not affect our report dated December 3, 1999, on the general purpose financial statements. We have already discussed these comments and suggestions with management, and we will be pleased to discuss them in further detail at your convenience. We would like to express our appreciation for the courtesy and assistance extended to us during our audit.

Sincerely,

Gergeron & Lanaux

### **BERGERON & LANAUX**

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### 3-12

AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS --- MEMBERS --- SOCIETY OF LOUISIANA CERTIFIED PUBLIC ACCOUNTANTS

TERREBONNE PARISH SCHOOL BOARD SCHEDULE OF PRIOR YEAR FINDINGS For the Year Ended June 30, 1999

### SECTION I INTERNAL CONTROL AND COMPIANCE MATERIAL TO THE FINANCIAL STATEMENTS

There were none.

### SECTION II INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

Not applicable.

### SECTION III MANAGEMENT LETTER

No management letter was issued for the year ended June 30, 1998.

TERREBONNE PARISH SCHOOL BOARD MANAGEMENT'S CORRECTIVE ACTION PLAN For the Year Ended June 30, 1999

### SECTION I INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENT

No findings were reported which required a response from management.

### SECTION II INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

Not applicable.

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### SECTION III MANAGEMENT LETTER

### Wide-Area Network Management.

We will monitor system usage and the demands placed on the system and the EDP staff by system users and will study the structure and staffing of the EDP department to insure that the future needs of system users can be met.