

#### SEWERAGE DISTRICT NO. 1 OF CAMERON PARISH Cameron, Louisiana

General Purpose Financial Statements
With Independent Auditor's Report
As of and for the Year Ended December 31, 1999
With Supplemental Information Schedule

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date JUN 0 7 2000



#### SEWERAGE DISTRICT NO. 1 OF CAMERON PARISH Cameron, Louisiana

General Purpose Financial Statements
With Independent Auditor's Report
As of and for the Year Ended
December 31, 1999
With Supplemental Information Schedule

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#### Independent Auditor's Report

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SEWERAGE DISTRICT NO. 1 OF CAMERON PARISH Cameron, Louisiana

I have audited the general purpose financial statements of Sewerage District No. 1 of Cameron Parish, a component unit of the Cameron Parish Police Jury, as of December 31, 1999, and for the year then ended, as listed in the table of contents. These general purpose financial statements are the responsibility of Sewerage District No. 1's management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of Sewerage District No. 1 of Cameron Parish, as of December 31, 1999, and the results of operations and its cash flows for the year then ended in conformity with generally accepted accounting principles.

SEWERAGE DISTRICT NO. 1
OF CAMERON PARISH
Cameron, Louisiana
Independent Auditor's Report
December 31, 1999

My audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplemental information schedule listed in the table of contents is presented for the purpose of additional analysis and is not a required part of the general purpose financial statements of Sewerage District No. 1 of Cameron Parish. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

In accordance with Government Auditing Standards, I have also issued a report dated May 26, 2000 on Sewerage District No. 1 of Cameron Parish's compliance with laws and my consideration of the district's internal control over financial reporting. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of my audit.

West Monroe, Louisiana

May 26, 2000

GENERAL PURPOSE FINANCIAL STATEMENTS (OVERVIEW)

# SEWERAGE DISTRICT NO. 1 OF CAMERON PARISH Cameron, Louisiana PROPRIETARY FUND TYPE - ENTERPRISE FUND

#### Balance Sheet, December 31, 1999

ASSETS	
Current assets: Cash and cash equivalents Receivables Restricted assets - cash and equivalents Due from Waterworks District No. 1 of Cameron Parish Property, plant and equipment (net of accumulated depreciation)	\$405,215 237,719 4,100 45,902 2,066,049
TOTAL ASSETS	\$2,758,985
LIABILITIES AND FUND EQUITY  Liabilities: Current liabilities: Accounts payable Deferred revenue Payable from restricted assets - customer deposits Total current liabilities  Long-term liabilities - compensated absences	$ \begin{array}{r} \$23,375 \\ 1,793 \\ 3,362 \\ \hline 28,530 \\ 15,603 \\ \hline 44,133 \end{array} $
Total Liabilities Fund Equity: Contributed capital (net of amortization) Retained earnings - Unreserved Total Fund Equity	1,741,355 973,497 2,714,852
TOTAL LIABILITIES AND FUND EQUITY	\$2,758,985

The accompanying notes are an integral part of this statement.

#### SEWERAGE DISTRICT NO. 1 OF CAMERON PARISH Cameron, Louisiana PROPRIETARY FUND TYPE - ENTERPRISE FUND

Statement of Revenues, Expenses, and Changes in Retained Earnings For the Year Ended December 31, 1999

OPERATING REVENUES	
Sewerage fees	\$267,392
Other	<u>49</u>
Total operating revenues	<u>267,441</u>
OPERATING EXPENSES	
Personal services	84,123
Commissioner's per diem	2,850
Operating services	157,969
Materials and supplies	6,210
Capital outlay	51,708
Depreciation	59,230
Total operating expenses	362,090
OPERATING LOSS	(94,649)
NONOPERATING REVENUES (Expenses)	
Ad valorem taxes	222,355
State revenue sharing	1,977
Federal grants - FEMA	12,899
Interest earnings	15,688
Sale of fixed assets	505 (6,183)
Deductions from ad valorem taxes	(0,165)
Interest on:	(1,317)
General obligation bonds	(8,123)
Revenue bonds  Total nonoperating revenues (expenses)	237,801
NET INCOME	143,152
Add depreciation on fixed assets acquired with contributed capital	51,200
INCREASE IN RETAINED EARNINGS	194,352
RETAINED EARNINGS AT BEGINNING OF YEAR	779,145
RETAINED EARNINGS AT END OF YEAR	\$973,497

The accompanying notes are an integral part of this statement.

#### Statement C

## SEWERAGE DISTRICT NO. 1 OF CAMERON PARISH Cameron, Louisiana PROPRIETARY FUND TYPE - ENTERPRISE FUND

Statement of Cash Flows
For the Year Ended December 31, 1999

CASH FLOWS FROM OPERATING ACTIVITIES	
Cash received from customers	\$327,081
Cash paid to suppliers and others	(303,688)
Net cash provided by operating activities	23,393
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Ad valorem taxes	230,310
State revenue sharing	2,659
Federal grants	12,899
Deductions from ad valorem taxes	(6,494)
Net cash provided from noncapital financing activities	239,374
CASH FLOWS FROM CAPITAL FINANCING ACTIVITIES	
Principal paid on general obligation bonds	(96,000)
Principal paid on revenue bonds	(190,000)
Interest paid on general obligation bonds	(6,117)
Interest paid on revenue bonds	(17,623)
Acquisition of fixed assets	587
Sale of fixed assets	505
Net cash used by capital financing activities	(308,648)
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest earnings	15,688
Net decrease in cash and equivalents	(30,193)
CASH AND EQUIVALENTS AT BEGINNING OF YEAR	439,508
CASH AND EQUIVALENTS AT END OF YEAR	<u>\$409,315</u>
RECONCILIATION OF OPERATING INCOME TO NET	
CASH USED BY OPERATING ACTIVITIES:	
Operating loss	(\$94,649)
Adjustments to reconcile operating income to	
net cash provided (used) by operating activities:	
Depreciation	59,230
Changes in assets and liabilities:	
Increase in receivables	(8,208)
Decrease in amount due from Waterworks District No. 1	68,723
Decrease in accounts payable	(2,458)
Decrease in deferred revenue	(875)
Increase in compensated absences	1,630
Total adjustments	118,042
Net cash provided by operating activities	<u>\$23,393</u>

The accompanying notes are an integral part of this statement.

### SEWERAGE DISTRICT NO. 1 OF CAMERON PARISH Cameron, Louisiana

Notes to the Financial Statements As of and for the Year Ended December 31, 1999

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Sewerage District No. 1 of Cameron Parish was created by the Cameron Parish Police Jury, as authorized by Louisiana Revised Statute 33:3881. The district is governed by the Cameron Parish Sewerage and Water Board for District No. 1, as authorized by Act 818 of 1990. The board is comprised of seven members who are appointed by the police jury. The district is responsible for providing sewer service to users within the boundaries of the district. During 1999, the district had approximately 875 customers with a billing rate of \$27.00 per month.

#### A. REPORTING ENTITY

As the governing authority of the parish, for reporting purposes, the Cameron Parish Police Jury is the financial reporting entity for Cameron Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria for determining which component units should be considered part of the Cameron Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

- 1. Appointing a voting majority of an organization's governing body, and:
  - a. The ability of the police jury to impose its will on that organization and/or;
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
- 2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.

3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the police jury appoints all board members of the district and can impose its will on the district, the district was determined to be a component unit of the Cameron Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the district and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

#### B. FUND ACCOUNTING

Sewerage District No. 1 of Cameron Parish is organized and operated on a fund basis whereby a self-balancing set of accounts (Enterprise Fund) is maintained that comprises its assets, liabilities, fund equity, revenues and expenses. The operations are financed and operated in a manner similar to a private business enterprise, where the intent of the governing body is that the cost (expenses, including depreciation) of providing services on a continuing basis be financed or recovered primarily through user charges.

#### C. FIXED ASSETS

Fixed assets of the district are included on the balance sheet of the fund. Depreciation of all exhaustible fixed assets are charged as an expense against operations. Depreciation is computed using the straight-line method over the estimated useful lives of the assets, which is 3 to 10 years for equipment, 25 years for buildings, and 40 years for the sewerage system.

#### D. BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The Enterprise Fund is reported in the accompanying financial statements on the accrual basis of accounting. Revenues are recognized when they are earned. Ad valorem taxes and the related state revenue sharing are recorded in the year the taxes are assessed. Ad valorem taxes are assessed on a calendar year basis, become due on November 15 of each year, and become delinquent on December 31. Ad valorem taxes are

generally collected in December of the current year and January and February of the ensuing year. Water service charges are levied as of the twenty-fifth day of each month, and billings are distributed to customers before the last day of each month. Amounts for unbilled services from the twenty-sixth day of the month through the end of December are considered immaterial and are not included in the accompanying financial statements. Expenses are recognized when incurred.

#### E. CASH AND CASH EQUIVALENTS

Under state law, the district may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the union, or the laws of the United States. The district may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana.

At December 31, 1999, the district has eash and eash equivalents (book balances) totaling \$409,315, as follows:

Demand deposits	\$47,369
Money market accounts	48,915
Time deposits	_313,031
Total	<u>\$409,315</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. Cash and cash equivalents (bank balances) at December 31, 1999, are secured as follows:

Bank Balances	\$423,567
Federal deposit insurance Pledged securities (uncollateralized)	\$202,505 395,219
Total	\$597,724

Because the pledged securities are held by a custodial bank in the name of the fiscal agent bank rather than the name of the district, they are considered uncollateralized (Category 3) under the provisions of GASB Codification C20.106; however, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the district that the fiscal agent has failed to pay the deposited funds upon demand.

For the purposes of the Statement of Cash Flows, cash equivalents includes all highly liquid investments (certificates of deposit and money market accounts) with a maturity date of three months or less when purchased.

#### F. COMPENSATED ABSENCES

Employees may accumulate from 5 to 25 days of vacation leave, depending on their length of service with the district. Vacation leave can be accumulated without limitation. Upon resignation or retirement, unused vacation leave is paid to the employee at the employee's current rate of pay. Employees may accumulate 12 to 18 days of sick leave each year, depending on their length of service. Sick leave may be accumulated without limitation. Any unused sick leave is forfeited by the employee at time of resignation. Upon retirement, unused sick leave is used to compute retirement benefits.

The cost of leave privileges, computed in accordance with the GASB Codification Section C60, is recorded as a long-term liability on the balance sheet of the Enterprise Fund. The cost of leave privileges, computed in accordance with the preceding codification, is recognized as a current year expense of the Enterprise Fund when leave is earned.

#### G. RISK MANAGEMENT

The district is exposed to various risk of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; and injuries to employees. To handle such risk of loss, the district maintains commercial insurance policies covering; automobile liability; surety bond coverage; and property and flood insurance. In addition to the above policies, the district maintains a general liability policy and an errors and omissions policy. No claims were paid on any of the policies during the past three years which exceeded the policies' coverage amount.

#### 2. LEVIED TAXES

The district has an authorized tax millage of 7.22 mills which is restricted, by tax proposition, to operation and maintenance of the sewer system. The tax is due to expire with the 2008 tax roll.

The following are the principal taxpayers for the parish and their 1999 assessed valuation (amounts expressed in thousands):

	Assessed Valuation	
	1999	Percent of Total
Natural Gas Pipeline Company of America	\$8,393	6.31%
ANR Pipeline Company	6,809	5.12%
Dynegy Midstream Incorporated	4,802	3.61%
Transcontinental Gas Pipeline	4,344	3.27%
Texas Eastern Transmission Corporation	3,844	2.89%
Higman Barge Lines	3,465	2.61%
Omega Protein	3,023	2.27%
Tenneco	3,011	2.26%
Transcanada Gas Processing USA	2,442	1.84%
BP - Amoco	2,361	1.77%
Total	<u>\$42,494</u>	31.95%

#### 3. RECEIVABLES

At December 31, 1999, the district has receivables of \$237,719, as follows:

	Total
Sewerage fees	\$44,359
Ad valorem taxes	192,032
State revenue sharing	1,328
Total	<u>\$237,719</u>

The district has no allowance for bad debts. Receivables for sewer fees are written off when they are deemed uncollectible. When a customer is more than 60 days in arrears, sewerage service is discontinued.

#### 4. FIXED ASSETS

A summary of fixed assets at December 31, 1999, follows:

		Accumulated	
	Cost	Depreciation	Total
Land	\$42,000		\$42,000
Buildings and equipment	64,304	(\$37,381)	26,923
Sewerage system	3,086,352	(1,089,226)	1,997,126
Total	\$3,192,656	(\$1,126,607)	\$2,066,049

#### 5. PENSION PLAN

Substantially all employees of the sewerage district are members of the Parochial Employees Retirement System of Louisiana (System), a multiple-employer (cost-sharing), defined benefit pension plan administered by a separate board of trustees. The System is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. Employees of the district are members of Plan A.

All permanent employees working at least 28 hours per week who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in the System. Under Plan A, employees who retire at or after age 60 with at least 10 years of creditable service, at or after age 55 with at least 25 years of creditable service, or at any age with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 per cent of their final-average salary for each year of creditable service. However, for those employees who were members of the supplemental plan only before January 1, 1980, the benefit is equal to one percent of final-average salary plus \$24 for each year of supplemental-plan-only service earned before January 1, 1980. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above and do not withdraw their employee contributions, may retire at the ages specified above and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Parochial Employees' Retirement System, Post Office Box 14619, Baton Rouge, Louisiana 70898-4619, or by calling (504) 928-1361.

Under Plan A, members are required by state statute to contribute 9.5 percent of their annual covered salary and the district is required to contribute at an actuarially determined rate. The current rate is 7.75 percent of annual covered payroll. Contributions to the System also include one-fourth of one percent (except Orleans and East Baton Rouge Parishes) of the taxes shown to be collectible by the tax rolls of

each parish. These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan. The contribution requirements of plan members and the district are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The district's contributions to the System under Plan A for the years ending December 31, 1999, 1998, and 1997, were \$3,996, \$3,577, and \$3,279, respectively, equal to the required contributions for each year.

### 6. CHANGES IN GENERAL LONG-TERM OBLIGATIONS

The following is a summary of the long-term obligation transactions for the year ended December 31, 1999:

	Compensated Absences	Bonded Debt	Total
Long-term obligations payable -			
January 1, 1999	\$13,973	\$286,000	\$299,973
Additions	3,380		3,380
Deductions	(1,750)	(286,000)	(287,750)
Long-term obligations payable -			
December 31, 1999	\$15,603	NONE	\$15,603

The long-term bonded debt was paid off during 1999. The general obligation bonds were paid off in April 1999, including interest of \$1,317, and the sewerage revenue bonds were paid off in November 1999, including interest of \$8,123.

#### 7. CONTRIBUTED CAPITAL

The sewerage district received grants of \$1,307,532 from the United States Environmental Protection Agency, \$236,000 from the Farmers Home Administration and \$1,013,998 from the Cameron Parish Police Jury over various years for construction of the sewerage system. The contributed capital is being amortized over the 50-year life of the fixed assets acquired with the contributions. At December 31, 1999, accumulated amortization is \$816,175.

#### 8. LITIGATION AND CLAIMS

The district is not involved in any litigation at December 31, 1999, nor is it aware of any unasserted claims.

SUPPLEMENTAL INFORMATION SCHEDULE

### SEWERAGE DISTRICT NO. 1 OF CAMERON PARISH Cameron, Louisiana

### SUPPLEMENTAL INFORMATION SCHEDULE For the Year Ended December 31, 1999

#### PER DIEM PAID COMMISSIONERS

The schedule of per diem paid to commissioners is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature.

As provided by Louisiana Revised Statutes 33:3819 and 33:4067, Sewerage District No. 1 of Cameron Parish commissioners received \$60 for each meeting attended. Act 818 of 1990 (Louisiana Revised Statute 33:4067) created the Cameron Parish Sewerage and Water Board for District No. 1 as the governing authority of Cameron Parish Sewerage District No. 1 and Cameron Parish Waterworks District No. 1. As reflected on the schedule of per diem paid commissioners, one half of the per diem for each meeting attended is paid out of Sewerage District No. 1 of Cameron Parish.

#### Schedule 1

### SEWERAGE DISTRICT NO. 1 OF CAMERON PARISH Cameron, Louisiana

#### Schedule of Per Diem Paid Commissioners For the year Ended December 31, 1999

	MEETINGS	
	ATTENDED	AMOUNT
Lloyd Carroll	10	\$300
Larry Dyson	12	360
Chris Hebert	12	360
Ron Johnson	15	450
Jimmy Kelley	14	420
Johnny Landry	13	390
George LeBoeuf	1	60
J. C. Murphy	15	450
Ricky Wolfe	2	60
Total		<u>\$2,850</u>

### Independent Auditor's Reports Required by Government Auditing Standards

The following independent auditor's reports on compliance and internal control are presented in compliance with the requirements of *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *Louisiana Governmental Audit Guide*, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor.



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### Independent Auditor's Report on Compliance and Internal Control Over Financial Reporting

SEWERAGE DISTRICT NO. 1 OF CAMERON PARISH Cameron, Louisiana

I have audited the general purpose financial statements of Sewerage District No. 1 of Cameron Parish, a component unit of the Cameron Parish Police Jury, as of and for the year ended December 31, 1999 and have issued my report thereon dated May 26, 2000. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether Sewerage District No. 1 of Cameron Parish's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations and contracts, noncompliance with which could have a direct and material effect on the determination of financial amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

#### Internal Control Over Financial Reporting

In planning and performing my audit, I considered Sewerage District No. 1 of Cameron Parish's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

SEWERAGE DISTRICT NO. 1 OF CAMERON PARISH

Cameron, Louisiana

Independent Auditor's Report on Compliance

And Internal Control Over Financial Reporting, etc.

December 31, 1999

This report is intended for the information of the board of commissioners of Sewerage District No. 1 of Cameron Parish and management of the district and is not intended to be and should not be used by anyone other than these specified parties.

West Monroe, Louisiana

May 26, 2000

#### SEWERAGE DISTRICT NO. 1 OF CAMERON PARISH Cameron, Louisiana

Schedule of Findings and Questioned Costs For the Year Ended December 31, 1999

#### A. SUMMARY OF AUDIT RESULTS

- 1. The auditor's report expresses an unqualified opinion on the general purpose financial statements of Sewerage District No. 1 of Cameron Parish.
- 2. No instances of noncompliance material to the financial statements of Sewerage District No. 1 of Cameron Parish were disclosed during the audit.
- 3. No reportable conditions relating to the audit of the financial statements are reported in the Independent Auditor's Report on Internal Control Over Financial Reporting.

#### B. FINDINGS - FINANCIAL STATEMENTS AUDIT

None

Schedule 3

#### SEWERAGE DISTRICT NO. 1 OF CAMERON PARISH Cameron, Louisiana

Summary Schedule of Prior Audit Findings For the Year Ended December 31, 1999

There were no audit findings reported in the audit for the year ended December 31, 1998.