

RECEIVED
LEGISLATIVE AUDITOR

99 JUN -1 AM 9:35

OFFICIAL
FILE COPY

DO NOT SEND OUT

(Xerox necessary
copies from this
copy and PLACE
BACK in FILE)

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE, LOUISIANA

**REPORT ON EXAMINATION OF
FINANCIAL STATEMENTS AND SUPPLEMENTAL DATA**

TWELVE MONTHS ENDED DECEMBER 31, 1998

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date JUN 09 1999

MIKE ESTES, P.C.
A PROFESSIONAL ACCOUNTING CORPORATION

TABLE OF CONTENTS

	<u>EXHIBIT</u>	<u>PAGE</u>
SUMMARY OF AUDITOR'S RESULTS AND SCHEDULE OF FINDINGS AND QUESTIONED COSTS		1
INDEPENDENT AUDITOR'S REPORT		2 - 3
FINANCIAL STATEMENTS		
GENERAL PURPOSE FINANCIAL STATEMENTS (COMBINED STATEMENTS - OVERVIEW)		
Combined Balance Sheet — All Fund Types and Account Groups		4 - 5
Combined Statement of Revenues, Expenditures and Changes in Fund Balances — All Governmental Fund Types		6
Combined Statement of Revenues, Expenditures and Changes in Fund Balances — Budget (GAAP Basis) and Actual — General Fund and Special Revenue Funds		7
Combined Statement of Revenues, Expenditures and Changes in Fund Balances — Budget (GAAP Basis) and Actual — Debt Service and Capital Projects Funds		8
Notes to Financial Statements		9 - 16
Capital Project Fund Types — Combining Balance Sheet		17
Capital Project Fund Types — Combining Statement of Revenues, Expenditures and Changes in Fund Balances		18
Fiduciary Funds — Combining Balance Sheet		19
Fiduciary Funds — Schedule of Changes in Deposits Due to Others		20

TABLE OF CONTENTS (Continued)

	<u>EXHIBIT</u>	<u>PAGE</u>
SUPPLEMENTARY INFORMATION		
Balance Sheet	A	21
Statement of Income and Expenses	B	22
Analysis of Surplus	C	23 - 24
Computation of Residual Receipts and Accruing Annual Contribution	D	25 - 26
Statement of Modernization Costs -- Uncompleted	E	27
Analysis of General Fund Cash Balance	F	28
General Comments		29
Schedule of Expenditures for Federal Awards		30
Report on Compliance Applicable to Each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133		31 - 32
Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards		33 - 34
Schedule of Findings and Questioned Costs		35
Adjusting Journal Entries		36

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

SUMMARY OF AUDITOR'S RESULTS AND SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Summary of Auditor's Results

- A. We issued an unqualified opinion on the Housing Authority of Merryville, Louisiana for the audit of its financial statements for the year ended December 31, 1998.
- B. No reportable conditions in internal control are disclosed by our audit report of the financial statements that are considered to be material weaknesses.
- C. The audit did not disclose any noncompliance which is material to the financial statements.
- D. No reportable conditions in internal control are disclosed by our audit report over federal awards that are considered to be material weaknesses.
- E. We issued an unqualified opinion on compliance for major programs.
- F. Our audit disclosed no audit findings that we are required to report under 510(a) of OMB Circular A-133. Our audit procedures also included those of HUD Notice PIH 96-53.
- G. Major programs are as follows, and see Schedule of Federal Expenditures for CFDA numbers and amounts:
 - 1. Low Income Housing
 - 2. CIAP
- H. The dollar threshold to distinguish Type A and Type B programs is \$ 300,000.
- I. The Housing Authority of Merryville, Louisiana qualified for the year ended December 31, 1998 as a low-risk auditee.

Schedule of Findings and Questioned Costs

- J. There are no findings in these financial statements that are required to be reported in accordance with GAGAS.
- K. There are no audit findings or questioned costs for Federal awards which shall include audit findings as described in 510(a) of OMB Circular A-133. Our audit procedures also included those of HUD Notice PIH 96-53.

MIKE ESTES, P.C.
A PROFESSIONAL ACCOUNTING CORPORATION
4200 AIRPORT FREEWAY - SUITE 100
FORT WORTH, TEXAS 76117

(817) 831-3553
METRO (817) 654-4063
FAX (817) 831-3560

MIKE ESTES, CPA/PFS, CFP

MEMBER
AMERICAN BOARD CERTIFIED
PUBLIC ACCOUNTANTS

Independent Auditor's Report

Board of Commissioners
Housing Authority of the
Town of Merryville
Merryville, Louisiana

Regional Inspector General for Audit
Office of Inspector General
Department of Housing and Urban
Development

We have audited the accompanying general-purpose financial statements and the combining and individual fund and account group financial statements of the Housing Authority of the Town of Merryville, Louisiana at and for the year ended December 31, 1998, as listed in the table of contents. These general-purpose financial statements are the responsibility of the Housing Authority of the Town of Merryville, Louisiana' management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and provisions of the Louisiana Governmental Audit Guide. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note A, the authority's policy is to prepare its financial statements on the basis of accounting practices prescribed or permitted by the Department of Housing and Urban Development, which is a comprehensive basis of accounting other than generally accepted accounting principles. In our opinion, the general-purpose financial statements referred to above do not present fairly, the PHA's financial position in accordance with generally accepted accounting principles.

However, the general-purpose financial statements do present fairly the financial position of the Housing Authority of the Town of Merryville, Louisiana as of December 31, 1998 and the results of its operations and changes in its surplus for the year then ended, on the basis of accounting described in Note A.

In accordance with *Government Auditing Standards*, we have also issued a report dated May 17, 1999 on our consideration of Housing Authority of the Town of Merryville's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statement of the Housing Authority of the Town of Merryville, taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

Mike Estes P. C.

Fort Worth, Texas
May 17, 1999

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
DECEMBER 31, 1998

	Governmental Fund Types				Fiduciary Fund Types		Account Groups		Total Memorandum (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Trust and Agency		General Fixed Assets	General Long-Term Debt	
ASSETS									
Cash and cash equivalents	\$ 45,278.99	\$	\$	\$	\$ 4,111.88	\$	\$	\$	\$ 49,390.87
Receivables, net of allowances:									
Rentals	1,307.90								1,307.90
Due from:									
Other funds	690.73								690.73
Other governments			24,930.10						24,930.10
Prepaid expenditures	4,431.70								4,431.70
Property, plant and equipment						3,117,262.96			3,117,262.96
Amount to be provided for retirement of general long-term debt							138,614.48		138,614.48
Total Assets	\$ 51,709.32	\$ 0.00	\$ 24,930.10	\$ 0.00	\$ 4,111.88	\$ 3,117,262.96	\$ 138,614.48	\$ 138,614.48	\$ 3,336,628.74

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS (Continued)
DECEMBER 31, 1998

	Governmental Fund Types			Fiduciary Fund Types		Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Trust and Agency	General Fixed Assets	General Long-Term Debt	
LIABILITIES AND FUND EQUITY								
LIABILITIES								
Accounts payable	\$ 131.94	\$	\$	\$	\$			\$ 131.94
Accrued liabilities	1,903.60							1,903.60
Due to:								
Tenants				4,111.88				4,111.88
Other funds				690.73				690.73
Deferred revenue	125.00							125.00
General obligation bonds payable and other liabilities							138,614.48	138,614.48
Total Liabilities	<u>2,160.54</u>	<u>0.00</u>	<u>0.00</u>	<u>690.73</u>	<u>4,111.88</u>	<u>0.00</u>	<u>138,614.48</u>	<u>145,577.63</u>
FUND EQUITY								
Investment in general fixed assets						3,117,262.96		3,117,262.96
Fund balances:								
Reserved for capital projects				(690.73)				(690.73)
Reserved for debt service			24,930.10					24,930.10
Unreserved:								
Undesignated	49,548.78							49,548.78
Total Fund Equity	<u>49,548.78</u>	<u>0.00</u>	<u>24,930.10</u>	<u>(690.73)</u>	<u>0.00</u>	<u>3,117,262.96</u>	<u>0.00</u>	<u>3,191,051.11</u>
Total Liabilities and Fund Equity	<u>\$ 51,709.32</u>	<u>\$ 0.00</u>	<u>\$ 24,930.10</u>	<u>\$ 0.00</u>	<u>\$ 4,111.88</u>	<u>\$ 3,117,262.96</u>	<u>\$ 138,614.48</u>	<u>\$ 3,336,628.74</u>

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES
YEAR ENDED DECEMBER 31, 1998

	Governmental Fund Types				Total (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	
REVENUES					
Rentals	\$ 67,298.44	\$	\$	\$	\$ 67,298.44
Intergovernmental	104,619.00		19,991.46	216,335.56	340,946.02
Other	3,205.25				3,205.25
Total Revenues	<u>175,122.69</u>	<u>0.00</u>	<u>19,991.46</u>	<u>216,335.56</u>	<u>411,449.71</u>
EXPENDITURES					
Administration	29,975.41				29,975.41
Utilities	48,262.46				48,262.46
Ordinary maintenance	69,244.28				69,244.28
General expenditures	37,160.77				37,160.77
Capital expenditures				213,464.29	213,464.29
Debt service:					
Principal retirement			14,181.82		14,181.82
Interest			5,417.73		5,417.73
Total expenditures	<u>184,642.92</u>	<u>0.00</u>	<u>19,599.55</u>	<u>213,464.29</u>	<u>417,706.76</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(9,520.23)</u>	<u>0.00</u>	<u>391.91</u>	<u>2,871.27</u>	<u>(6,257.05)</u>
OTHER FINANCING SOURCES(USES)					
Operating transfers in					0.00
Operating transfers out					0.00
Total other financing sources(uses)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
FUND BALANCE, beginning of year	<u>61,229.55</u>		<u>24,538.19</u>	<u>(3,562.00)</u>	<u>82,205.74</u>
FUND BALANCE, end of year	<u>\$ 51,709.32</u>	<u>\$ 0.00</u>	<u>\$ 24,930.10</u>	<u>\$ (690.73)</u>	<u>\$ 75,948.69</u>

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET (GAAP BASIS) AND ACTUAL
 GENERAL FUND AND SPECIAL REVENUE FUNDS
 YEAR ENDED DECEMBER 31, 1998

	General Fund			Special Revenue Funds		
	Budget	Actual	Over (Under) Budget	Budget	Actual	Over (Under) Budget
REVENUES						
Rentals	\$ 88,560.00	\$ 67,298.44	\$ (21,261.56)	\$	\$	0.00
Intergovernmental	104,619.00	104,619.00				0.00
Interest	1,640.00		(1,640.00)			0.00
Other income	3,990.00	3,205.25	(784.75)			0.00
Total Revenues	198,809.00	175,122.69	(23,686.31)	0.00	0.00	0.00
EXPENDITURES						
Administration	35,880.00	29,975.41	(5,904.59)			0.00
Utilities	52,770.00	48,262.46	(4,507.54)			0.00
Ordinary maintenance	64,240.00	69,244.28	5,004.28			0.00
General expenditures	44,900.00	37,160.77	(7,739.23)			0.00
Capital expenditures	2,030.00		(2,030.00)			0.00
Total Expenditures	199,820.00	184,642.92	(15,177.08)	0.00	0.00	0.00
Excess (deficiency) of revenues over (under) expenditures	\$ (1,011.00)	(9,520.23)	\$ (8,509.23)	0.00	0.00	0.00
Transfer of net income to unreserved deficit						
FUND BALANCES, beginning of year		61,229.55				
FUND BALANCES, end of year		\$ 51,709.32		\$	0.00	

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET (GAAP BASIS) AND ACTUAL
 DEBT SERVICE AND CAPITAL PROJECTS FUNDS
 YEAR ENDED DECEMBER 31, 1998

	Debt Service Fund			Capital Projects Funds		
	Budget	Actual	Over (Under) Budget	Budget	Actual	Over (Under) Budget
REVENUES						
Intergovernmental	\$ 19,991.46	\$ 19,991.46	\$ 0.00	\$	\$	\$ 0.00
Total Revenues	19,991.46	19,991.46	0.00	0.00	0.00	0.00
EXPENDITURES						
Debt Service:						
Principal retirement	14,181.82	14,181.82	0.00			0.00
Interest	5,417.73	5,417.73	0.00			0.00
Total Expenditures	19,599.55	19,599.55	0.00	0.00	0.00	0.00
Excess (deficiency) of revenues over (under) expenditures	\$ 391.91	391.91	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Transfer of net income to unreserved deficit						
FUND BALANCES, beginning of year		24,538.19				
FUND BALANCES, end of year		\$ 24,930.10		\$	0.00	

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Housing Authority of Merryville, Louisiana (the Authority), a public corporate body, was organized for the purpose of providing decent, safe, and sanitary dwelling accommodations for persons of low income.

The Authority is engaged in the acquisition, modernization, and administration of low-rent housing. In addition, the Authority has administrative responsibility for various other community development programs whose primary purpose is the development of viable urban communities by providing decent housing, a suitable living environment, and economic opportunities principally for persons of low and moderate income.

The Authority is administered by a governing Board of Commissioners (the Board), whose members are appointed by the Mayor of the Town of Merryville, Louisiana. Each member serves a five-year term on a rotating basis. Substantially all of the Authority's revenue is derived from subsidy contracts with the U.S. Department of Housing and Urban Development (HUD). The Annual Contributions Contracts entered into by the Authority and HUD provide operating subsidies for Authority-owned public housing facilities, housing assistance payments for eligible individuals, and receipt of annual debt service requirements for HUD-related long-term debt.

(1) Financial Reporting Entity

Generally accepted accounting principles require that the financial statements present the accounts and operations of the Authority and its component units, entities for which the Authority is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the Authority's operations and data from these units, if any, are combined with data of the Authority. Each discretely presented component unit, if any, would be reported in a separate column in the combined financial statements to emphasize that it is legally separate from the Authority. As of December 31, 1998, and for the fiscal year then ended, the Authority had no discretely presented component units or any component units required to be blended in these financial statements.

(2) Fund Accounting

The accounts of the Authority are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. The various funds are grouped by type and broad categories in the financial statements as follows:

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

NOTES TO FINANCIAL STATEMENTS

(Continued)

DECEMBER 31, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(3) Fund Accounting (continued)

GOVERNMENTAL FUNDS

Governmental Funds are those through which most governmental functions of the Authority are financed. The measurement focus is on determination of financial position and changes in financial position rather than on net income determination. The following are the Authority's governmental fund types:

General Fund - The General Fund is the general operating fund of the Authority. The General Fund is used to account for all revenues and expenditures applicable to the general operations of the Authority which are not properly accounted for in another fund. All general operating revenues which are not restricted or designated as to their use by outside sources are recorded in the General Fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

Debt Service Fund - The Debt Service Fund is used to account for the accumulation of resources for the payment of interest, principal, and related costs of general long-term debt.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition, construction, or rehabilitation of major capital facilities.

FIDUCIARY FUNDS

Fiduciary Funds are used to account for assets held by the Authority as an agent for individuals, private organizations, other governmental units, and/or other funds. The following is the Authority's fiduciary fund type:

Agency Funds - Agency Funds include Tenant Security Deposit Fund. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of result of operations.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

NOTES TO FINANCIAL STATEMENTS

(Continued)

DECEMBER 31, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

ACCOUNT GROUPS

Account groups are used to establish accounting control and accountability for the Authority's general fixed assets and general long-term debt for governmental fund types. These are not "funds." They are concerned only with the measurement of financial position and not with results of operations. The following are the Authority's account groups:

General Fixed Assets Account Group - This account group is established to account for all fixed assets of the Authority.

General Long-Term Debt Account Group - This account group is established to account for all long-term debt of the Authority.

(4) Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. All Governmental and Agency Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Revenues are considered "measurable" when received in cash, except for certain revenues which are accrued when they are both measurable and available or have not been received at the normal time of receipt. Certain grant revenues are accrued when funds are expended. Revenues susceptible to accrual are federal grants, interest on investments, and other miscellaneous revenues which are both measurable and available to finance expenditures of the current period. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

Agency Funds are custodial in nature and do not measure results of operations. They are clearing accounts whose assets at all times are equally offset by related liabilities.

(5) Budgetary Data

The Authority is required by its HUD Annual Contributions Contracts to adopt annual budgets for the Low-Rent Housing Program, included in the General Fund, and all Assisted Housing (Section 8) Programs, included in Special Revenue Funds. Annual budgets are not required for Capital Projects Funds as their budgets are approved for the length of the project. Both annual and project length budgets require grantor approval.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

NOTES TO FINANCIAL STATEMENTS

(Continued)

DECEMBER 31, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The Authority is under a limited budget review from HUD with the control category of total operating expenditures. If there are no overruns of the total operating expenditures, then HUD does not require budget revisions other than when there are substantial additions to nonroutine expenditures, such as reinstatement of prior-year encumbrances. The Board and HUD must approve fund appropriation increases. Any unused appropriations lapse at year-end. Budgeted amounts are as originally adopted or as amended by the Board and HUD.

The original budget has been amended throughout the year to reflect changes in revenue and expenditure estimates.

The budget is prepared on a statutory (HUD) basis and does not contain a provision for uncollectible tenant receivables. The difference is not considered materially different from generally accepted accounting principles.

(6) Cash and Cash Equivalents

The entity defines cash and cash equivalents to include certificates of deposit, money market funds, savings accounts, and demand deposits.

(7) Tenant Receivables

Receivables for rentals and service charges are reported in the General Fund, net of allowances for doubtful accounts amounting to \$ -0- at December 31, 1998.

(8) Interfund Transactions

During the course of normal operations, the Authority has numerous transactions between funds to provide services, construct assets, and service debt. These transactions are generally reflected as operating transfers except for transactions reimbursing a fund for expenditures made by it for the benefit of another fund. Such transactions are recorded as expenditures in the disbursing fund and as a reduction of expenditures in the receiving fund.

(9) General Fixed Assets

General Fixed Assets have been acquired for general governmental purposes. Assets purchased are recorded as expenditures in the Governmental Funds and capitalized at cost in the General Fixed Assets Account Group. Contributed fixed assets are recorded at estimated fair market value at the time received. Depreciation is not recorded on general fixed assets. Public domain general fixed assets (infrastructure) consisting of certain improvements other than buildings, including roads, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems, are capitalized along with other general fixed assets.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

NOTES TO FINANCIAL STATEMENTS

(Continued)

DECEMBER 31, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Costs of completed Modernization projects are reported as construction-in-progress until audited cost certification reports are submitted to HUD, at which time such costs are transferred to the appropriate property categories.

(10) General Long-Term Debt

All long-term indebtedness of the Authority is accounted for in the General Long-Term Debt Account Group and is intended to be paid through the Debt Service Fund.

(11) Compensated Absences

Authority employees accrue personal leave, or compensated absences, by a prescribed formula based on length of service. The cost of this has not been accrued due to immateriality.

(12) Total Columns on Combined Statements

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles, nor is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE B - CASH DEPOSITS WITH FINANCIAL INSTITUTIONS

It is the entity's policy for deposits to be secured by collateral valued at market or par, whichever is lower, less the amount of the Federal Deposit Insurance Corporation insurance. The entity's deposits are categorized to give an indication of the level of risk assumed by the entity at December 31, 1998. The categories are described as follows:

- Category 1 - Insured or collateralized with securities held by the entity or by its agent in the entity's name.
- Category 2 - Collateralized with securities held by the pledging financial institution's trust department or agent in the entity's name.
- Category 3 - Uncollateralized.

Cash Deposits, categorized by level of risk, are:

Total Bank Balances	Category		
	1	2	3
\$ 49,390.87	\$ 49,390.87	\$ 0.00	\$ 0.00

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

NOTES TO FINANCIAL STATEMENTS

(Continued)

DECEMBER 31, 1998

NOTE C - ACTIVITIES OF THE PHA

At December 31, 1998, the PHA was managing 89 units of low-rent in two projects under Program FW – 1255.

NOTE D - CONTINGENCIES

The entity is subject to possible examinations by federal regulators who determine compliance with terms, conditions, laws and regulations governing grants given to the entity in the current and prior years. These examinations may result in required refund by the entity to federal grantors and/or program beneficiaries.

NOTE E - PROPERTY, PLANT AND EQUIPMENT

Changes in the general fixed assets account group are as follows:

	<u>Beg. of Period</u>		<u>Additions</u>		<u>Deletions</u>		<u>End of Period</u>
Land, land impvts.	\$ 317,406.45	\$		\$		\$	317,406.45
Buildings	2,375,065.34		296,696.00				2,671,761.34
Equipment	128,095.17						128,095.17
Total	<u>\$ 2,820,566.96</u>	\$	<u>296,696.00</u>	\$	<u>0.00</u>	\$	<u>3,117,262.96</u>

All land and building are encumbered by a Declaration of Trust in favor of the United States of America as security for obligations guaranteed by the government and to protect other interests of the government.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

NOTES TO FINANCIAL STATEMENTS
 (Continued)
 DECEMBER 31, 1998

NOTES F - LONG-TERM DEBT

Long-term debt consists of the following:

	<u>Principal Balance</u>
Bond payable, 138,614.48 series	\$ <u>138,614.48</u>

The bonds mature in series annually in varying amounts. All required debt service to maturity on the bonds, including principal and interest, is payable by HUD under a debt service contract with the entity.

Long-term debt is secured by the land and buildings of the entity.

Changes in long-term debt is as follows:

	<u>Bonds</u>
Balance, beginning of period	\$ 152,796.30
Principal retirement	<u>14,181.82</u>
Balance, end of period	\$ <u>138,614.48</u>

Schedule retirements of long-term debt is as follows:

1999	\$ 15,272.73
2000	15,272.73
2001	16,363.64
2002	16,363.64
2003	17,454.55
Thereafter	57,887.19

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

NOTES TO FINANCIAL STATEMENTS

(Continued)

DECEMBER 31, 1998

NOTE G - DISCLOSURES ABOUT FAIR VALUE OF FINANCIAL INSTRUMENTS

The following methods and assumptions were used to estimate the fair value of each class of financial instruments for which it is practicable to estimate that value:

Cash and Investments

The carrying amount approximates fair value because of the short maturity of these instruments.

Long Term Debt

It is not possible to estimate the fair value of long term debt owed to the federal government by this governmental entity, a housing authority. FASB 107 describes fair value of a financial instrument as the amount at which the instrument could be exchanged in a current transaction between willing parties.

NOTE H - ACCOUNTING FOR THE IMPAIRMENT OF LONG - LIVED ASSETS

The full amount of the carrying value of buildings and land improvements are deemed recoverable from future cash flows.

NOTE I - USE OF ESTIMATES IN THE PREPARATION OF FINANCIAL STATEMENTS

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE J - YEAR 2000 COMPUTER CONVERSION

The PHA utilizes a fee accountant. The fee accountant has assessed the Year 2000 computer conversion issues. The fee accountant has recently purchased new computer hardware and software in anticipation of Year 2000. The software providers for the PHA's in-house software also appear to have addressed the Y2K issues.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

CAPITAL PROJECT FUND TYPES
COMBINING BALANCE SHEET
DECEMBER 31, 1998

	CIAP Housing Programs		
	CIAP 1995	CIAP 1997	Total
ASSETS			
Due from:			
Other funds	\$ 0.00	\$ 0.00	\$ 0.00
Total Assets	\$ 0.00	\$ 0.00	\$ 0.00
LIABILITIES AND FUND EQUITY			
LIABILITIES			
Due to:			
Other funds		690.73	690.73
Total liabilities	0.00	690.73	690.73
FUND EQUITY			
Reserved for capital projects	0.00	(690.73)	(690.73)
Total fund equity	0.00	(690.73)	(690.73)
Total liabilities and fund equity	\$ 0.00	\$ 0.00	\$ 0.00

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

CAPITAL PROJECT FUND TYPES
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES
 DECEMBER 31, 1998

	CIAP Housing Programs		
	CIAP 1995	CIAP 1997	Total
REVENUES			
Intergovernmental	\$ <u>3,562.00</u>	\$ <u>212,773.56</u>	\$ <u>216,335.56</u>
Total Revenues	<u>3,562.00</u>	<u>212,773.56</u>	<u>216,335.56</u>
EXPENDITURES			
Capital expenditures	<u> </u>	<u>213,464.29</u>	<u>213,464.29</u>
Total Expenditures	<u>0.00</u>	<u>213,464.29</u>	<u>213,464.29</u>
Excess (deficiency) of revenues over (under) expenditures	3,562.00	(690.73)	2,871.27
FUND BALANCE, beginning of year	<u>(3,562.00)</u>	<u> </u>	<u>(3,562.00)</u>
FUND BALANCE, end of year	\$ <u><u>0.00</u></u>	\$ <u><u>(690.73)</u></u>	\$ <u><u>(690.73)</u></u>

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

FIDUCIARY FUNDS
 COMBINING BALANCE SHEET
 DECEMBER 31, 1998

	<u>Agency Funds</u>	
	<u>Tenant Security Deposit Funds</u>	<u>Total Fiduciary Funds</u>
ASSETS		
Cash and cash equivalents	\$ 4,111.88	\$ 4,111.88
Total Assets	<u>\$ 4,111.88</u>	<u>\$ 4,111.88</u>
LIABILITIES		
Due to tenants	\$ 4,111.88	\$ 4,111.88
Total Liabilities	<u>\$ 4,111.88</u>	<u>\$ 4,111.88</u>

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

BALANCE SHEET — STATUTORY BASIS
DECEMBER 31, 1998ANNUAL CONTRIBUTION CONTRACT
FW — 1255ASSETS

Cash - Exhibit F	\$	49,390.87
Accounts receivable - tenants		1,307.90
Debt amortization funds		24,930.10
Prepaid insurance		4,431.70
Land, structures and equipment		<u>3,595,467.40</u>
Total Assets	\$	<u><u>3,675,527.97</u></u>

LIABILITIES AND SURPLUS

Accounts payable	\$	4,243.82
Accrued liabilities		1,903.60
Deferred credits		125.00
Fixed liabilities		<u>138,614.48</u>
Total Liabilities		144,886.90
Surplus - Exhibit C		<u>3,530,641.07</u>
Total Liabilities and Surplus	\$	<u><u>3,675,527.97</u></u>

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE
 STATEMENT OF INCOME AND EXPENSES – STATUTORY BASIS
 ANNUAL CONTRIBUTION CONTRACT
FW – 1255

		Year Ended
		12-31-98
Operating Income		
Dwelling rental	\$	60,944.89
Excess utilities		6,353.55
Other income		3,205.25
Total Operating Income - Exhibit D		70,503.69
Operating Expenses		
Administration		29,975.41
Utilities		48,262.46
Ordinary maintenance and operation		69,244.28
General expense		27,890.17
Total Operating Expense - Exhibit D		175,372.32
Net Operating Income (Loss)		(104,868.63)
Other Charges		
Interest on notes and bonds payable		5,417.73
Prior year adjustments - affecting residual receipts		9,935.76
Total Other Charges		15,353.49
Net Loss - Exhibit C	\$	(120,222.12)

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

ANALYSIS OF SURPLUS — STATUTORY BASIS
TWELVE MONTHS ENDED DECEMBER 31, 1998ANNUAL CONTRIBUTION CONTRACT
FW — 1255Unreserved Surplus

Balance per prior audit at 12-31-97	\$	(3,286,684.52)
Prior audit adjustment recorded in subsequent year		(1,495.38)
Net loss for the year ended 12-31-98 - Exhibit B		(120,222.12)
(Provision for) reduction of Operating Reserve for year ended 12-31-98 - Exhibit D		(2,295.58)
Balance at 12-31-98		<u>(3,410,697.60)</u>

Reserved Surplus - Operating Reserve

Balance per prior audit at 12-31-97		60,207.12
Provision for (reduction of) Operating Reserve for the year ended 12-31-98 - Exhibit D		2,295.58
Balance at 12-31-98 - Exhibit F	\$	<u>62,502.70</u>

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

ANALYSIS OF SURPLUS — STATUTORY BASIS
TWELVE MONTHS ENDED DECEMBER 31, 1998ANNUAL CONTRIBUTION CONTRACT
FW — 1255Cumulative HUD Contributions

Balance per prior audit at 12-31-97	\$	5,930,215.80
Annual contribution for year ended 12-31-98 - Exhibit D		19,991.46
Operating subsidy for year ended 12-31-98		104,619.00
Balance at 12-31-98		<u>6,054,826.26</u>

Cumulative HUD Grants

Balance per prior audit at 12-31-97		607,546.06
Advances for year ended 12-31-98		<u>216,463.65</u>
Balance at 12-31-98		<u>824,009.71</u>
Total Surplus - Exhibit A	\$	<u><u>3,530,641.07</u></u>

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

COMPUTATION OF RESIDUAL RECEIPTS AND ACCRUING ANNUAL CONTRIBUTIONS

ANNUAL CONTRIBUTION CONTRACT
FW — 1255

	Year Ended
	<u>12-31-98</u>
<u>Computation of Residual Receipts</u>	
<u>Operating Receipts</u>	
Operating Income - Exhibit B	\$ 70,503.69
HUD operating subsidy	104,619.00
Prior year adjustments - affecting residual receipts	2,545.21
Total Operating Receipts	<u>177,667.90</u>
<u>Operating Expenditures</u>	
Operating expenses - Exhibit B	175,372.32
Capital expenditures:	
Prior year adjustments - affecting residual receipts	0.00
Total Operating Expenditures	<u>175,372.32</u>
Residual receipts (deficit) per audit before provision for reserve	2,295.58
Audit adjustments (backed out)	
Residual receipts per PHA before provision for reserve	2,295.58
(Provision for) or reduction of operating reserve - Exhibit C	<u>(2,295.58)</u>
Residual receipts per PHA	<u>\$ 0.00</u>

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

COMPUTATION OF RESIDUAL RECEIPTS AND ACCRUING ANNUAL CONTRIBUTIONS

ANNUAL CONTRIBUTION CONTRACT
FW — 1255

	<u>Year Ended</u>
	<u>12-31-98</u>
<u>Computation of Accruing Annual Contributions</u>	
Fixed annual contribution	\$ 19,991.46
Total Annual Contribution - Exhibit C	\$ <u>19,991.46</u>

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE
 STATEMENT OF MODERNIZATION COSTS — UNCOMPLETED
 DECEMBER 31, 1998

	Project 1995	Project 1997
Funds Approved	\$ 306,600.00	\$ 250,000.00
Funds Expended	<u>264,740.15</u>	<u>213,464.29</u>
Excess of Funds Approved	<u>\$ 41,859.85</u>	<u>\$ 36,535.71</u>
Funds Advanced	\$ 264,740.15	\$ 212,773.56
Funds Expended	<u>264,740.15</u>	<u>213,464.29</u>
Excess of Funds Advanced - Exhibit F	<u>\$ 0.00</u>	<u>\$ (690.73)</u>

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

ANALYSIS OF GENERAL FUND CASH BALANCE

ANNUAL CONTRIBUTION CONTRACT

FW — 1255Composition Before Adjustments

Net operating receipts retained:

Operating reserves - Exhibit C	\$	62,502.70
Undistributed debts		(110.00)
Deferred credits		125.00
Excess modernization funds - Exhibit E(1)		(690.73)
Imbalance at 12-31-89		(362.95)
Audit adjustments to net operating receipts		(12,480.97)

 48,983.05

Adjustments

Expenses/costs not paid:

Accounts payable		4,038.75
Accrued payments in lieu of taxes		1,903.60

Income not received:

Accounts receivable		(1,102.83)
---------------------	--	------------

General Fund Cash Available

 53,822.57

General Fund Cash:

Applied to deferred charges (prepaid insurance, inventories, etc.)		(4,431.70)
---	--	------------

General Fund Cash - Exhibit A

 \$ 49,390.87

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

GENERAL COMMENTS

1. HUD performed a PHMAP confirmatory review in April 1999. HUD changed several of the PHMAP answers. The current Executive Director, who assumed the ED job in February 1999, appears to understand the information that must be retained for PHMAP.
2. MTCS is currently being prepared by the HUD Server software. According to the Executive Director, when an interim exam is performed, the software shows that the next annual recertification is now due a year after the interim. In my opinion, this is incorrect. For example, assume a tenant is due for an annual recertification in August 1999. An interim is performed May 1999. According to the Executive Director, the computer now shows the next annual recertification is not due until May, 2000. In my opinion, the annual recertification is still due August 1, 1999.

The Executive Director agreed to check with HUD and other PHA's to resolve this issue.

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE

YEAR ENDED DECEMBER 31, 1998

<u>FEDERAL GRANTOR PROGRAM TITLE</u>	<u>CDFA NO.</u>	<u>GRANT ID NO.</u>	<u>AWARD AMOUNT</u>	<u>PROGRAM EXPENDITURES</u>
U.S. Department of Housing and Urban Development				
Direct Programs:				
Low-Income Housing				
Annual Contribution	14.850	FW- 1255	\$ 19,991.46	\$ 19,991.46 1/
Operating Subsidy	14.850	FW- 1255	104,619.00	104,619.00
Major Program Total			<u>124,610.46</u>	<u>124,610.46</u>
Comprehensive Improvement Assistance Program				
Project 1995	14.852	FW- 1255	0.00	128.00
Project 1997	14.852	FW- 1255	212,773.56	213,464.29
Major Program Total			<u>212,773.56</u>	<u>213,592.29</u>
Total HUD			\$ <u>337,384.02</u>	\$ <u>338,202.75</u>

1/ The Department of Housing and Urban Development has guarantees through the Annual Contribution Contract of the Housing Authority of Merryville's bonded indebtedness. This bonded indebtedness was \$138,614.48 at December 31, 1998.

The Notes to Financial Statements are an integral part of these statements.

MIKE ESTES, P.C.
A PROFESSIONAL ACCOUNTING CORPORATION
4200 AIRPORT FREEWAY - SUITE 100
FORT WORTH, TEXAS 76117

(817) 831-3553
METRO (817) 654-4063
FAX (817) 831-3560

MIKE ESTES, CPA/PFS, CFP

MEMBER
AMERICAN BOARD CERTIFIED
PUBLIC ACCOUNTANTS

Report on Compliance with Requirements Applicable to Each
Major Program and Internal Control Over Compliance in
Accordance with OMB Circular A-133

Housing Authority of the
Town of Merryville
Merryville, Louisiana

Compliance

We have audited the compliance of the Housing Authority of the Town of Merryville, Louisiana with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* and HUD Notice PIH 96-53 that are applicable to each of its major federal programs for the year ended December 31, 1998. The Housing Authority of the Town of Merryville, Louisiana's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Housing Authority of the Town of Merryville, Louisiana's management. Our responsibility is to express an opinion on the Housing Authority of the Town of Merryville, Louisiana's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and HUD Notice PIH 96-53. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Housing Authority of the Town of Merryville, Louisiana's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis

The Notes to Financial Statements are an integral part of these statements.

for our opinion. Our audit does not provide a legal determination on the Housing Authority of the Town of Merryville, Louisiana's compliance with those requirements.

In our opinion, the Housing Authority of the Town of Merryville, Louisiana complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 1998.

Internal Control Over Compliance

The management of The Housing Authority of the Town of Merryville, Louisiana is responsible for establishing and maintaining internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Housing Authority of the Town of Merryville, Louisiana's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of the audit committee, management and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than there specified parties.

Mike Estes P. C.

Fort Worth, Texas
May 17, 1999

The Notes to Financial Statements are an integral part of these statements.

MIKE ESTES, P.C.
A PROFESSIONAL ACCOUNTING CORPORATION
4200 AIRPORT FREEWAY - SUITE 100
FORT WORTH, TEXAS 76117

(817) 831-3553
METRO (817) 654-4063
FAX (817) 831-3560

MIKE ESTES, CPA/PFS, CFP

MEMBER
AMERICAN BOARD CERTIFIED
PUBLIC ACCOUNTANTS

Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Housing Authority of the
Town of Merryville
Merryville, Louisiana

We have audited the financial statements of the Housing Authority of the Town of Merryville, Louisiana as of and for the year ended December 31, 1998, and have issued our report thereon dated May 17, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and provisions of the Louisiana Governmental Audit Guide.

Compliance

As part of obtaining reasonable assurance about whether the Housing Authority of the Town of Merryville, Louisiana's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing a opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*, or the Louisiana Governmental Audit Guide.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Housing Authority of the Town of Merryville, Louisiana's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
DECEMBER 31, 1998

Prior Audit Findings and Questioned Cost

There were no prior audit findings.

Current Audit Findings

Questioned
Cost

None.

See General Comments

The Notes to Financial Statements are an integral part of these statements.

weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the audit committee, management and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than there specified parties.

Mike Estes P. C.

Fort Worth, Texas
May 17, 1999

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE TOWN OF MERRYVILLE

SCHEDULE OF ADJUSTING JOURNAL ENTRIES

DECEMBER 31, 1998

	ACCT. # FOR AUDIT PURPOSES	DR	CR	ACCT. # FOR POSTING TO PHA BOOKS
<1> HUD Advances - 93	2845	3,690.00		2845
CIAP Costs - 93	1400		3,440.04	1400
Prior year adjustments affecting residual receipts	6010		249.96	6010
To post prior audit adjustment reflected in prior audit report but not recorded				
<2> 1995 CIAP	1400	16,537.88		1400
1997 CIAP	1400		5,943.93	1400
1995 Advances	2845		3,690.00	2845
Deferred Charges	1290		19,634.88	1290
Prior year adjustments - affecting residual receipts	6010	12,730.93		6010

To adjust CIAP

The Notes to Financial Statements are an integral part of these statements.