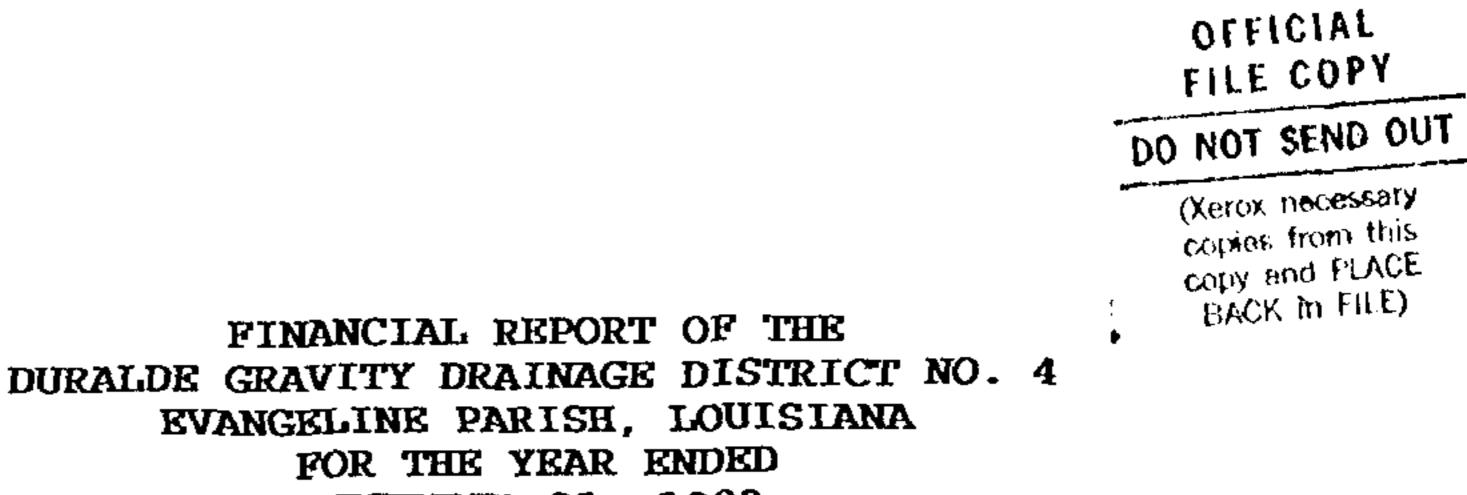


27**7** (A. 1997) - 1997 \* ۰.



DECEMBER 31, 1998

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Logist Live Auditor and, where appropriate, at the office of the parish clerk of court. Release Date \_\_\_\_\_\_1999

. . - ------

.

·····

## TABLE OF CONTENTS

·

Page No. Affidavit 1 Compilation Letter 2 COMPONENT UNIT FINANCIAL STATEMENTS: (Combined Statement Overview) Combined Balance Sheet - All Fund Types and Account Groups 3

· · ·**--**-

· · ·

..

. \_\_\_\_

-- .

. .

· — ··· · · · · · · · · · · · · ·

· -

Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Fund Type		4	
Comparative Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget (GAAP Basis) and Actual		5	
INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES	6	<b>.</b>	8
LOUISIANA ATTESTATION QUESTIONNAIRE	9		10
SCHEDULE OF PRIOR YEAR FINDINGS		]_ ]	l
MANAGEMENT'S CORRECTIVE ACTION PLAN		12	2

## ANNUAL FINANCIAL STATEMENTS

### <u>May 14, 1999</u>

Office of the Legislative Auditor 1600 Riverside North P. O. Box 94397 Baton Rouge, Louisiana 70804-9397

In accordance with Louisiana Revised Statute 24:514, enclosed are

the annual financial statements for the Duralde Gravity Drainage

District No. 4 of Evangeline Parish, Louisiana as of and for the fiscal year ended December 31, 1998. The report includes all funds under the control and oversight of the district. The accompanying financial statements have been prepared in accordance with generally accepted accounting principles.

Sincerely,

Enclosure

.....

· · · ·

. . ... .



# MICHAEL W. JOHNSON

Certified Public Accountant

105 North, 11th Street - Post Office Box 529 EUNICE, LOUISIANA 70535 Phone (318) 457-7951

MEMBER AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

• •

MEMBER SOCIETY OF LOUISIANA CERTIFIED PUBLIC ACCOUNTANTS

To the Board of Commissioners Duralde Gravity Drainage District No. 4 of Evangeline Parish, Louisiana Ville Platte, Louisiana

I have compiled the accompanying component unit financial statements of the Duralde Gravity Drainage District No. 4 of Evangeline Parish, Louisiana as of December 31, 1998, and for the year then ended, in accordance with <u>Statements on Standards for Accounting and Review Services</u> issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. I have not audited or reviewed the accompanying component unit financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially all of the disclosures required by generally accepted accounting principles. If the omitted disclosures were included in the component unit financial statements, they might influence the user's conclusions about the District's financial position, results of operations, and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Michael W. Johnson

Michael W. Johnson Certified Public Accountant

May 14, 1999 Eunice, Louisiana

## COMPONENT UNIT FINANCIAL STATEMENTS

(Combined Statement Overview)

- -----

.

-

-

#### · · ·

.

## DURALDE GRAVITY DRAINAGE DISTRICT NO. 4 OF EVANGELINE PARISH, LOUISIANA

## Combined Balance Sheet, All Fund Types and Account Groups - December 31, 1998

	GENERAL FUND
ASSETS	
Assets:	
Cash and cash equivalents	\$252,291
Receivables - Taxes	42,934
Receivables - State Revenue Sharing	1,794
TOTAL ASSETS	<u>\$297,019</u>

#### LIABILITIES AND EQUITY

Equity: Fund Balance Unreserved-undesignated Total Fund Balance

> TOTAL LIABILITIES AND FUND EQUITY

<u>\$297,</u>	019
<u>\$297,</u>	019

<u>\$297,019</u>

See accompanying accountant's report.

## DURALDE GRAVITY DRAINAGE DISTRICT NO. 4 OF EVANGELINE PARISH, LOUISIANA

\_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_

<u>Combined Statement of Revenues, Expenditures,</u> <u>and Changes in Fund Balances -</u> <u>Governmental Fund Types</u> <u>For the Year Ended December 31, 1998</u>

	GENERAL FUND
<u>REVENUES:</u>	
Ad Valorem Taxes	\$ 37,184
State Revenue Sharing	<u>1,632</u>
Total Revenues	<u>\$ 38,816</u>

EXPENDITURES:

• • • •

Current Operating	
Board Member Per Diem	\$ 3,000
Pension Fund Contribution	1,144
Construction and Maintenance	46,518
Insurance	50
Rent	600
Administrative Fees	1,200
Miscellaneous	759
Total Expenditures	<u>\$ 53,271</u>
OTHER FINANCING SOURCES:	
Interest	\$ 14,612
Total Other Financing Sources	\$ 14,612
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER	
FINANCING USES	\$ 157
FUND BALANCE, BEGINNING OF YEAR	296,862
FUND BALANCE, END OF YEAR	<u>\$297,019</u>

See accompanying accountant's report

## DURALDE GRAVITY DRAINAGE DISTRICT NO. 4 OF EVANGELINE PARISH, LOUISIANA

····-

Comparative Statement of Revenues, Expenditures, and Changes in Fund Balance -Budget (GAAP Basis) and Actual For the Year Ended December 31, 1998

	GENERAL FUND		
	BUDGET	ACTUAL	
<u>REVENUES :</u>			
Ad Valorem Taxes	\$ 32,000	\$ 37,184	
State Revenue Sharing	2,000	1,632	
Total Revenues	<u>\$ 34,000</u>	<u>\$ 38,816</u>	

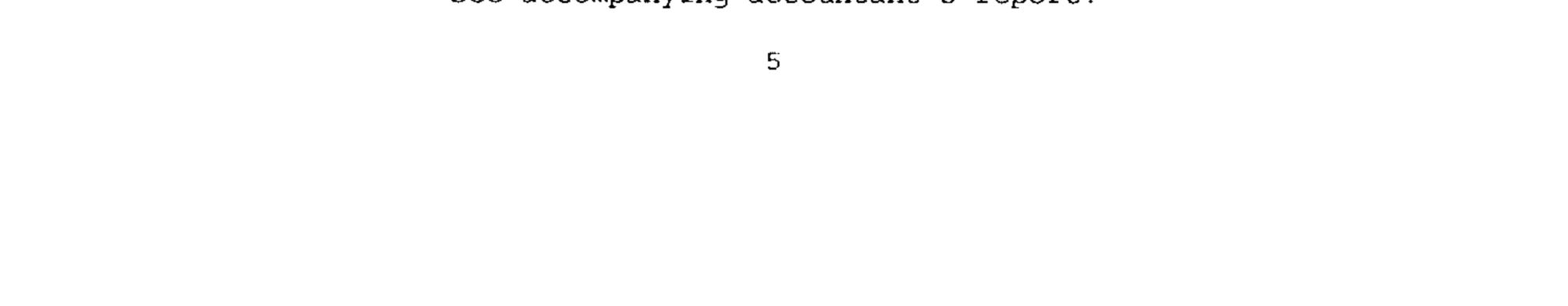
EXPENDITURES:

\_\_\_\_

.

Current Operating:		
Board Member Per Diem	\$ 5,000	\$ 3,000
Pension Fund Contribution	- 0 -	1,144
Construction and Maintenance	30,000	46,518
Insurance	100	50
Rent	1,000	600
Administrative Fees	1,500	1,200
Miscellaneous	2,000	759
Total Expenditures	<u>\$ 39,600</u>	<u>\$ 53,271</u>
<u>OTHER FINANCING SOURCES:</u> Interest Total Other Financing Sources	<u>\$ 10,000</u> <u>\$ 10,000</u>	<u>\$ 14,612</u> <u>\$ 14,612</u>
EXCESS (Deficiency) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES	<u>\$ 4,400</u>	\$ 157
FUND BALANCE, BEGINNING OF YEAR		296,862
FUND BALANCE, END OF YEAR		<u>\$297,019</u>

See accompanying accountant's report.



· · · · <u>-</u> -·

- ----

.

- ---

· · - -



Certified Public Accountant

105 North. 11th Street - Post Office Box 529 EUNICE, LOUISIANA 70535 Phone (318) 457-7951

MEMBER AMERICAN INSTITUTE OF CERTIFIED PUPLIC ACCOUNTANTS

. .

MEMBER SOCIETY OF LOUISIANA CERTIFIED PUBLIC ACCOUNTANTS

#### INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Commissioners Duralde Gravity Drainage District No. 4 of Evangeline Parish, Louisiana Ville Platte, Louisiana

I have performed the procedures included in the <u>Louisiana Government Audit</u> <u>Guide</u> and enumerated below, which were agreed to by the management of Duralde Gravity Drainage District No. 4 and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about Duralde Gravity Drainage District No. 4's compliance with certain laws and regulations during the year ended December 31, 1998 included in the accompanying <u>Louisiana Attestation Questionnaire</u>. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

#### Public Bid Law

1. Select all expenditures made during the year for material and supplies exceeding \$15,000, or public works exceeding \$100,000, and determine whether such purchases were made in accordance with LSA-RS 38:2211-2251 (the public bid law).

No expenditures were made during the year for materials and supplies exceeding \$15,000 or public works exceeding \$100,000.

#### Code of Ethics for Public Officials and Public Employees

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124 (the code of ethics), and a list of outside business interests of all board members and employees, as well as their immediate families.

Management provided us with a negative confirmation stating that they and their immediate family members are not involved in any way with any of the vendors that the Drainage District purchases from.

3. Obtain from management a listing of all employees paid during the period under examination.

Management provided us with the required list. (No Employees)

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (3) were also included on the listing obtained from management in agreed-upon procedure (2) as immediate family members.

No Employees.

•

#### Budgeting

5. Obtained a copy of the legally adopted budget and all amendments.

Management provided us with a copy of the original budget. There were no amendments to the budget during the year.

6. Trace the budget adoption and amendments to the minute book.

We traced the adoption of the original budget to the minutes of a meeting held in January 1998, which was after the commencement of the year being budgeted for (Finding No. 1998-1).

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues failed to meet budgeted revenues by 5% or more or if actual expenditures exceed budgeted amounts by 5% or more.

We compared the budgeted revenues and expenditures to actual revenues and expenditures. Actual revenues did not fail to meet budgeted revenues by more than 5%. However, actual expenditures exceeded budgeted amounts by more than 5% and the budget was not amended accordingly (Finding No. 1998-2).

#### Accounting and Reporting

8. Randomly select 6 disbursements made during the period under examination and:

(a) trace payments to supporting documentation as to proper amount and payee;

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

(b) détermine if payments were properly coded to the correct fund and general ledger account; and

All six of the payments were properly coded to the correct fund and general ledger account.

(c) determine whether payments received approval from proper authorities.

Each of the six selected disbursements were traced to the district's minute book where they were approved by the full commission.

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:12 (the open meetings law).

Duralde Gravity Drainage District No. 4 is only required to post a notice of each meeting and the accompanying agenda on the door of the district's office building. Management has asserted that such documents were properly posted.

#### Debt

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds, or like indebtedness.

We inspected copies of all bank deposit slips for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

#### Advances and Bonuses

11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees which may constitute bonuses, advances, or gifts.

There were no employees.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of Duralde Gravity Drainage District No. 4 and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

8

Michael W. Johnson

Michael W. Johnson Certified Public Accountant

May 14, 1999 Eunice, Louisiana

- •

.. . . .

•

DURALDE GRAVITY DRAINAGE DISTRICT P. O. BOX 239 MAMOU, LOUISIANA 70554

January 4, 1999

Michael W. Johnson Certified Public Accountant P. O. Box 529 Eunice, LA 70535

In connection with your compilation of our financial statements as of December 31, 1998 and for the period then ended, and as required by Louisiana Revised Statute 24:513 and the Louisiana Government Audit Guide, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulations and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of January 4, 1999.

Public Bid Law It is true that we have complied with the public bid law, LSA-RS Title 38:2212, and, where applicable, the regulations of the Division of Administration, State Purchasing Office. Yes [X] No [ ]

Code of Ethics for Public Officials and Public Employees It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of LSA-RS 42:1101-1124. Yes [X] No [ ]

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the government entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of LSA-RS 42:1119.

Yes [X] No [ ]

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (LSA-RS 39:1301-14) or the budget requirements of LSA-RS 39:43.

9

## Yes [X) No [ ]

Accounting and Reporting All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by LSA-RS 44:1, 44:7, 44:31, and 44:36. Yes [X] No [ ] We have filed our annual financial statements in accordance with LSA-RS 24:514, 33:463, and/or 39:92, as applicable. Yes [X] No [ ] We have had our financial statements audited or compiled in accordance with LSA-RS 24:513. Yes [X] No [ ] Meetings We have complied with the provisions of the Open Meetings Law, provided in RS 42:1 through 42:12. Yes [X] No [ ] Debt It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary curse of administration, nor have we entered into any lease-purchase

agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and LSA-RS 47:1410.60.

Yes [X] No [ ]

#### Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:138, and AG opinion 70-729.

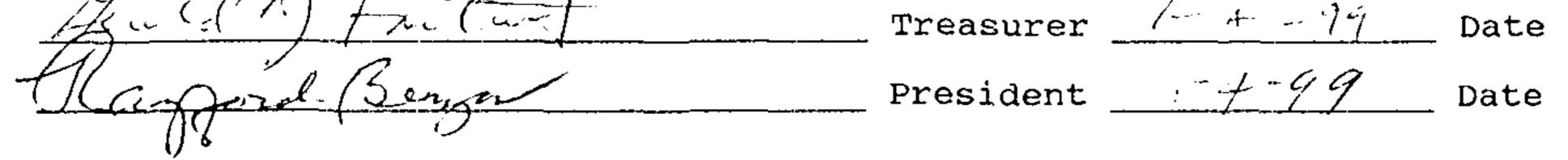
Yes [X] No [ ]

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known noncompliance which may occur subsequent to the issuance of your report.

Levell Jalant

Secretary /- 4 - 77 Date



## DURALDE GRAVITY DRAINAGE DISTRICT NO. 4 SCHEDULE OF PRIOR YEAR FINDINGS FOR THE YEAR ENDED DECEMBER 31, 1998

No Prior Year Findings.

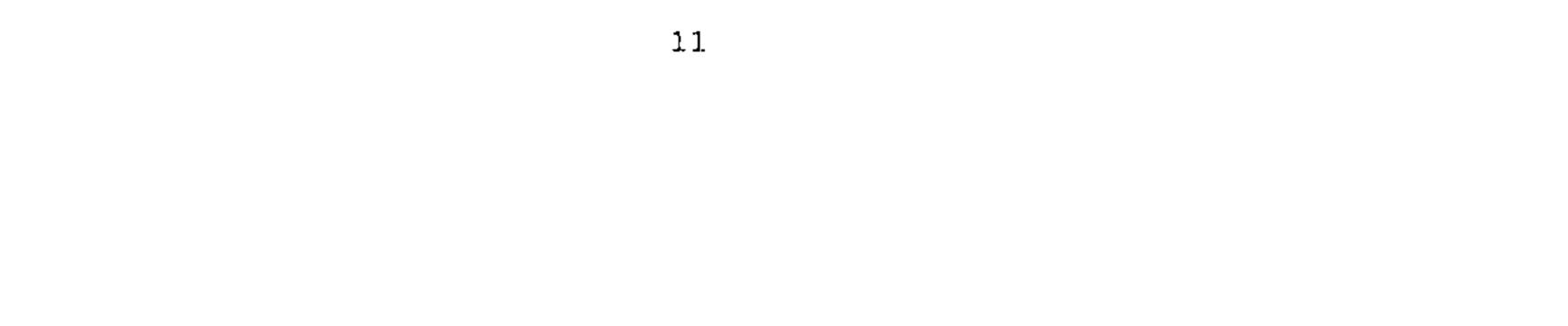
- -

. ..

·•· ·

\_\_\_\_\_

. •



## DURALDE GRAVITY DRAINAGE DISTRICT NO. 4 MANAGEMENT'S CORRECTIVE ACTION PLAN FOR THE YEAR ENDED DECEMBER 31, 1998

## Finding No. 1998-1 Budget not timely adopted:

- -.-

. •

-----

In accordance with state budget law, management should adopt the budget each year prior to the commencement of the year being Management will adopt future budgets prior to the commencement of the year being budgeted for.

budgeted for.

## Finding No. 1998-2 Failure to amend budget:

In accordance with state budget law, management should monitor actual revenues and expenditures against budgeted amounts and amend the budget so that actual revenues do not fail to meet budgeted amounts by more than 5% and actual expenditures do not exceed budgeted amounts by more than 5%. Management will monitor actual revenues and expenditures against budgeted amounts and amend the budget accordingly.