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**WEST ROUGE FIRE PROTECTION  
SUBDISTRICT NO. 5  
WEST BATON ROUGE PARISH COUNCIL**

General Purpose Financial Statements  
Years Ended  
December 31, 1998 and December 31, 1997  
With Supplemental Information Schedule

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date JUN 23 1999

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## INDEPENDENT AUDITOR'S REPORT

April 29, 1999

Board of Commissioners  
West Baton Rouge Fire Protection Sub-District No. 5  
Port Allen, Louisiana

I have audited the accompanying general purpose financial statements of the West Baton Rouge Fire Protection Sub-District No. 5 as of December 31, 1998, and December 31, 1997, and for the two years then ended. These general purpose financial statements are the responsibility of the West Baton Rouge Fire Protection Sub-District No. 5's management. My responsibility is to express an opinion of these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and the standards for financial audits contained in the Government Auditing Standards issued by the United States General Accounting Office. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the component unit financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the component unit financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provided a reasonable basis for my opinion.

In my opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the West Baton Rouge Fire Protection Sub-District No. 5 as of December 31, 1998, and December 31, 1997, and the results of its operations for the two years then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, I have also issued a report dated April 29, 1999, on our consideration of West Baton Rouge Fire Protection Sub-District No. 5's internal control over financial reporting and our tests of its compliance with laws and regulations.



WEST ROUGE FIRE PROTECTION SUBDISTRICT NO. 5  
WEST BATON ROUGE PARISH COUNCIL  
BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS  
DECEMBER 31, 1998

	<u>GOVERNMENTAL</u> <u>FUND TYPE</u>	<u>ACCOUNT</u> <u>GROUPS</u>	<u>GENERAL</u> <u>LONG-TERM</u> <u>OBLIGATIONS</u>	<u>TOTALS</u> <u>(MEMORANDUM</u> <u>ONLY)</u>
	<u>GENERAL</u>	<u>GENERAL</u> <u>FIXED</u> <u>ASSETS</u>		
<b><u>ASSETS</u></b>				
Cash and Cash Equivalents	\$166,364	-0-	-0-	\$166,364
Sales Taxes Receivable	12,282	-0-	-0-	12,282
Deposit - LWCC	193	-0-	-0-	193
Fixed Assets	-0-	\$385,507	-0-	385,507
Amount To Retire Lease	-0-	-0-	\$92,695	92,695
	<hr/>	<hr/>	<hr/>	<hr/>
<b><u>TOTAL ASSETS</u></b>	<b>178,839</b>	<b>385,507</b>	<b>92,695</b>	<b>657,041</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b><u>LIABILITIES AND FUND EQUITY</u></b>				
<b><u>LIABILITIES:</u></b>				
Bonds Payable	-0-	-0-	\$75,250	\$75,250
Loan Payable	-0-	-0-	17,445	17,445
Accounts Payable	\$186	-0-	-0-	186
Employee Withholdings	308	-0-	-0-	308
	<hr/>	<hr/>	<hr/>	<hr/>
<b><u>TOTAL LIABILITIES</u></b>	<b>494</b>	<b>-0-</b>	<b>92,695</b>	<b>93,189</b>
	<hr/>	<hr/>	<hr/>	<hr/>
<b><u>FUND EQUITY:</u></b>				
Investment In General Fixed Assets	-0-	\$385,507	-0-	385,507
Fund Balance:				
Unreserved - Undesignated	178,345	-0-	-0-	178,345
	<hr/>	<hr/>	<hr/>	<hr/>
<b><u>TOTAL FUND EQUITY</u></b>	<b>178,345</b>	<b>385,507</b>	<b>-0-</b>	<b>563,852</b>
	<hr/>	<hr/>	<hr/>	<hr/>
<b><u>TOTAL LIABILITIES AND FUND EQUITY</u></b>	<b>178,839</b>	<b>385,507</b>	<b>92,695</b>	<b>657,041</b>
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THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THIS STATEMENT.

WEST ROUGE FIRE PROTECTION SUBDISTRICT NO. 5  
WEST BATON ROUGE PARISH COUNCIL  
BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS  
DECEMBER 31, 1997

	<u>GOVERNMENTAL FUND TYPE</u>	<u>ACCOUNT GROUPS</u>	<u>GENERAL LONG-TERM OBLIGATIONS</u>	<u>TOTALS (MEMORANDUM ONLY)</u>
	<u>GENERAL</u>	<u>GENERAL FIXED ASSETS</u>		
<b><u>ASSETS</u></b>				
Cash and Cash Equivalents	\$137,620	-0-	-0-	\$137,620
Sales Taxes Receivable	7,795	-0-	-0-	7,795
Deposit - LWCC	193	-0-	-0-	193
Fixed Assets	-0-	\$352,604	-0-	352,604
Amount To Retire Lease	-0-	-0-	\$116,432	116,432
<b><u>TOTAL ASSETS</u></b>	<b>145,608</b>	<b>352,604</b>	<b>116,432</b>	<b>614,644</b>
 <b><u>LIABILITIES AND FUND EQUITY</u></b>				
<b><u>LIABILITIES:</u></b>				
Bonds Payable	-0-	-0-	\$88,000	\$88,000
Loan Payable	-0-	-0-	28,432	28,432
Accounts Payable	\$126	-0-	-0-	126
Employee Withholdings	242	-0-	-0-	242
<b><u>TOTAL LIABILITIES</u></b>	<b>368</b>	<b>-0-</b>	<b>116,432</b>	<b>116,800</b>
<b><u>FUND EQUITY:</u></b>				
Investment In General Fixed Assets	-0-	\$352,604	-0-	352,604
Fund Balance:				
Unreserved - Undesignated	145,240	-0-	-0-	145,240
<b><u>TOTAL FUND EQUITY</u></b>	<b>145,240</b>	<b>352,604</b>	<b>-0-</b>	<b>497,844</b>
<b><u>TOTAL LIABILITIES AND FUND EQUITY</u></b>	<b>145,608</b>	<b>352,604</b>	<b>116,432</b>	<b>614,644</b>

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THIS STATEMENT.

WEST ROUGE FIRE PROTECTION SUBDISTRICT NO. 5  
WEST BATON ROUGE PARISH COUNCIL  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-  
GOVERNMENTAL FUND TYPES - GENERAL FUND  
YEARS ENDED DECEMBER 31, 1998, AND DECEMBER 31, 1997

	<u>1998</u>	<u>1997</u>
<b><u>REVENUES</u></b>		
Sales Taxes	\$127,231	\$115,939
2% Insurance Rebate	5,104	4,863
Interest	3,797	3,453
Miscellaneous	119	1,000
	<hr/>	<hr/>
TOTAL REVENUES	136,251	125,255
<b><u>EXPENDITURES</u></b>		
CURRENT		
PUBLIC SAFETY		
SALARIES	7,785	6,925
PAYROLL TAXES	608	518
OPERATING SERVICES:		
Administrative Fee - Clerical	3,900	2,700
Convention & Special Training	482	762
First Aid Equipment/Supplies	1,914	217
Insurance	11,732	11,056
Miscellaneous	-0-	46
Postage	64	32
Professional	-0-	1,500
Publications & Assoc	996	1,544
Radio Maintenance	540	1,442
Telephone	708	732
Utilities	1,846	2,119
Vehicle Expense - Repairs	2,285	842
OPERATING SUPPLIES:		
Stationary and Supplies	60	684
Vehicle Expense - Fuel	394	835
CAPITAL OUTLAY	39,145	29,706
DEBT SERVICE:		
Principal	23,737	23,007
Interest	6,950	8,387
	<hr/>	<hr/>
TOTAL EXPENDITURES	103,146	93,054
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	33,105	32,201
FUND BALANCE, BEGINNING OF YEAR	145,240	113,039
	<hr/>	<hr/>
FUND BALANCE, END OF YEAR	178,345	145,240
	<hr/> <hr/>	<hr/> <hr/>

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THIS STATEMENT.

WEST ROUGE FIRE PROTECTION SUBDISTRICT NO. 5  
WEST BATON ROUGE PARISH COUNCIL  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-  
BUDGET (GAAP BASIS) AND ACTUAL  
GOVERNMENTAL FUND TYPES - GENERAL FUND  
YEAR ENDED DECEMBER 31, 1998

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<b><u>REVENUE</u></b>			
Sales Taxes	\$105,000	\$127,231	\$22,231
2% Insurance Rebate	4,800	5,104	304
Interest	2,500	3,797	1,297
Miscellaneous	-0-	119	119
	<hr/>	<hr/>	<hr/>
TOTAL REVENUES	112,300	136,251	23,951
<b><u>EXPENDITURES</u></b>			
CURRENT			
PUBLIC SAFETY			
SALARIES	8,400	7,785	615
PAYROLL TAXES	900	608	292
OPERATING SERVICES:			
Administrative Fee - Clerical	3,900	3,900	-0-
Convention & Special Training	1,000	482	518
First Aid Equipment/Supplies	2,000	1,914	86
Insurance	13,500	11,732	1,768
Miscellaneous	300	-0-	300
Postage	75	64	11
Professional	1,500	-0-	1,500
Publications & Assoc	300	996	(696)
Radio Maintenance	1,000	540	460
Telephone	750	708	42
Uniforms	1,000	-0-	1,000
Utilities	2,000	1,846	154
Vehicle Expense - Repairs	2,000	2,285	(285)
OPERATING SUPPLIES:			
Stationary and Supplies	200	60	140
Vehicle Expense - Fuel	1,000	394	606
CAPITAL OUTLAY	44,000	39,145	4,855
DEBT SERVICE:			
Principal	24,000	23,737	263
Interest	8,000	6,950	1,050
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	115,825	103,146	12,678
EXCESS OF REVENUES OVER EXPENDITURES	(3,525)	33,105	36,630
FUND BALANCE, BEGINNING OF YEAR	145,240	145,240	-0-
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FUND BALANCE, END OF YEAR	141,715	178,345	36,630
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THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THIS STATEMENT.

**WEST ROUGE FIRE PROTECTION SUBDISTRICT NO. 5**  
**WEST BATON ROUGE PARISH COUNCIL**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-**  
**BUDGET (GAAP BASIS) AND ACTUAL**  
**GOVERNMENTAL FUND TYPES - GENERAL FUND**  
**YEAR ENDED DECEMBER 31, 1997**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<b>REVENUES</b>			
Sales Taxes	\$105,000	\$115,939	\$10,939
2% Insurance Rebate	4,800	4,863	63
Interest	2,500	3,453	953
Miscellaneous	-0-	1,000	1,000
	<hr/>	<hr/>	<hr/>
TOTAL REVENUES	112,300	125,255	12,955
<b>EXPENDITURES</b>			
CURRENT			
PUBLIC SAFETY			
SALARIES	8,400	6,925	1,475
PAYROLL TAXES	900	518	382
OPERATING SERVICES:			
Administrative Fee - Clerical	2,700	2,700	-0-
Convention & Special Training	1,000	762	238
First Aid Equipment/Supplies	2,000	217	1,783
Insurance	13,500	11,056	2,444
Miscellaneous	300	46	254
Postage	75	32	43
Professional	1,500	1,500	-0-
Publications & Assoc	2,000	1,544	456
Radio Maintenance	1,000	1,442	(442)
Telephone	750	732	18
Uniforms	1,000	-0-	1,000
Utilities	2,000	2,119	(119)
Vehicle Expense - Repairs	2,000	842	1,158
OPERATING SUPPLIES:			
Stationary and Supplies	200	684	(484)
Vehicle Expense - Fuel	1,000	835	165
CAPITAL OUTLAY	22,000	29,706	(7,706)
DEBT SERVICE:			
Principal	23,500	23,007	493
Interest	8,500	8,387	113
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	94,325	93,054	1,271
EXCESS OF REVENUES OVER EXPENDITURES	17,975	32,201	14,226
FUND BALANCE, BEGINNING OF YEAR	113,039	113,039	-0-
<hr/>			
FUND BALANCE, END OF YEAR	131,014	145,240	14,226
<hr/> <hr/>			

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THIS STATEMENT.



WEST ROUGE FIRE PROTECTION SUBDISTRICT NO. 5  
WEST BATON ROUGE PARISH COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 1998, AND DECEMBER 31, 1997

INTRODUCTION

West Baton Rouge Fire Protection Sub-District No. 5 is a body corporate created by the West Baton Rouge Parish Council, as provided by Louisiana Revised Statute 40:1506. The Fire Sub-District is governed by the West Baton Rouge Parish Council's governing body. The Fire Sub-District is authorized to provide fire protection services within the Erwinville, Louisiana area. The population of the Sub-District is approximately 4,030 and the Fire Sub-District employs two persons.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying financial statements of the West Baton Rouge Fire Protection Sub-District No. 5 have been prepared in conformity with generally accepted accounting principles (GAAP) as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

B. PRINCIPLES DETERMINING SCOPE OF REPORTING ENTITY

Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification) established criteria for determining the reporting entity and component units that should be included within the reporting entity. Oversight responsibility by the West Baton Rouge Parish Council is determined on the basis of the following criteria:

1. Appointment of governing boards
2. Designation of management
3. Ability to significantly influence operations
4. Accountability for fiscal matters
5. Scope of public service

Because the West Baton Rouge Parish Council designates management and influences operations of the Fire Sub-District, it was determined to be a general purpose of the West Baton Rouge Parish Council, the governing body of the Parish and the governing body with oversight responsibility. The accompanying financial statements present information only on the funds maintained by the Fire Sub-District and do not present information on the West Baton Rouge Parish Council, the general government services provided by that governmental unit, or the other governmental units that comprise the governmental reporting entity.

WEST ROUGE FIRE PROTECTION SUBDISTRICT No. 5  
WEST BATON ROUGE PARISH COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 1998, AND DECEMBER 31, 1997

**C. FUND ACCOUNTING**

The Sub-District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds of the Fire Sub-District are classified as governmental funds. Governmental funds account for the Fire Sub-District's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets and the servicing of general long-term debt. Governmental funds of the Fire Sub-District include:

**General Fund** - the general operating fund of the Fire Sub-District accounts for all financial resources, except those required to be accounted for in other funds.

**D. BASIS OF ACCOUNTING**

The accounting and reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for on a spending or "financial flow" measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheets. Operating statements of these funds represent increases and decreases in net current assets. The modified accrual basis of accounting is used by all governmental funds and agency funds. The governmental funds use the following practices in recording revenues and expenditures:

Revenues

Revenues are recognized when they become measurable and available as net current assets.

Sales taxes are considered "measurable" when received by the collecting governments and are recognized as revenue at that time.

WEST ROUGE FIRE PROTECTION SUBDISTRICT NO. 5  
WEST BATON ROUGE PARISH COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 1998, AND DECEMBER 31, 1997

**D. BASIS OF ACCOUNTING** (Continued)

Under the modified accrual basis of accounting, some revenues are susceptible to accrual while others are not. Major revenues treated as susceptible to accrual are sales taxes and interest income.

Expenditures

Expenditures are recognized under the modified accrual basis of accounting. Expenditures are recognized when the goods or services are received.

**E. BUDGETS**

Louisiana Local Government Budget Act, LSA-R.S. 39:1301-15 requires all governmental entities with proposed expenditures of \$250,000 or more to prepare a comprehensive budget presenting a complete financial plan for the ensuing year. As the Sub-District has expenditures under \$250,000, the Fire Sub-District does not fall within the Budget Act, but a budget was adopted as follows:

1. A proposed operating budget for the fiscal year is prepared by the accountant of the West Baton Rouge Fire Protection Sub-District No. 5. The operating budget includes proposed expenditures and the means of financing them. The budget is submitted to the West Baton Rouge Council for approval.
2. The Council conducts public hearings on the budget, which must be adopted by December 15.
3. Budget amendments involving the transfer of funds from one department, program or function to another or involving increases in expenditures resulting from revenues exceeding amounts estimated require the approval of the respective Governing Board.
4. All unencumbered budget appropriations, except project budgets, lapse at the end of each fiscal year.
5. Budgets are adopted on the GAAP Basis.

**F. ENCUMBRANCES**

The Fire Sub-District does not use the encumbrance method of accounting.

WEST ROUGE FIRE PROTECTION SUBDISTRICT NO. 5  
WEST BATON ROUGE PARISH COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 1998, AND DECEMBER 31, 1997

**G. CASH AND CASH EQUIVALENTS**

Cash includes amounts in demand deposits. Under state law, the Sub-District may deposit funds in demand deposits, interest bearing demand deposits, money market accounts or time deposits with state banks organized under Louisiana law and national banks having principal offices in Louisiana.

**H. INVENTORIES**

Inventories in the governmental funds are considered immaterial and the expenditures are recognized when the items are purchased.

**I. PREPAID ITEMS**

Insurance and similar services which extend over more than one accounting period have been recognized as expenditures when paid.

**J. FIXED ASSETS**

Fixed assets of governmental funds are recorded as expenditures at the time purchased or constructed, and the related assets are reported in the general fixed assets account group. Public domain or infrastructure is not capitalized. Construction period interest is immaterial and is not capitalized. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost or estimated cost if historical cost is not available.

**K. COMPENSATED ABSENCES**

The Fire Sub-District does not have a policy relating to vacation or sick leave.

**L. SALES TAXES**

In 1991, the voters passed a sales tax in which the Fire Sub-District receives 1/2 of 1% upon the sale at retail, the use, the lease or rental, the consumption, and storage for use or consumption, of tangible personal property and on the sales of services in the Sub-District, as defined in L.R.S. 47:301 through 47:317, inclusive, for a period of 10 years from the date of first levy of said tax.

WEST ROUGE FIRE PROTECTION SUBDISTRICT NO. 5  
WEST BATON ROUGE PARISH COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 1998, AND DECEMBER 31, 1997

**M. TOTAL COLUMN ON COMBINED STATEMENTS**

Total Column on the Combined Statements is captioned "Memorandum Only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles, nor is such data comparable to consolidation. Interfund eliminations have not been made in the aggregation of this data.

**NOTE 2 - CASH AND CASH EQUIVALENTS**

At December 31, 1998, and December 31, 1997, the Fire Protection Sub-District had cash and cash equivalent (book balances) totaling \$166,364 and \$137,620, respectively.

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 1998, and December 31, 1997 the Fire Sub District had \$166,906 and \$139,194, in deposits (collected bank balances). These deposits are insured from risk by \$152,516 and \$135,542, respectively of federal deposit insurance and \$600,000 of pledged securities (market value) held by the custodial bank in the name of the fiscal agent bank (GASB Category 3).

**NOTE 3 - RECEIVABLES**

A summary of receivables follows:

	<u>1998</u>	<u>1997</u>
Taxes:		
Sales Tax	\$12,282	\$7,795
	<u>          </u>	<u>          </u>

Accounts receivable are written-off under the direct write-off method whereby bad debts are recorded when a receivable is deemed uncollectible. If they are subsequently collected they are recorded as miscellaneous income.

The direct charge-off method is not a material departure from GAAP as it approximates the valuation method.

WEST ROUGE FIRE PROTECTION SUBDISTRICT NO. 5  
WEST BATON ROUGE PARISH COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 1998, AND DECEMBER 31, 1997

**NOTE 4 - CHANGES IN FIXED ASSETS**

A. A summary of changes in general fixed assets for 1997 follows:

	<u>BALANCE</u> <u>12/31/96</u>	<u>ADDITIONS</u>	<u>DELETIONS</u>	<u>BALANCE</u> <u>12/31/97</u>
Land	\$300	\$-0-	-0-	\$300
Buildings	60,263	925	-0-	61,188
Equipment & Vehicles	269,548	21,568	-0-	291,116
	<u>330,111</u>	<u>22,493</u>	<u>-0-</u>	<u>352,604</u>

B. A summary of changes in general fixed assets for 1998 follows:

	<u>BALANCE</u> <u>12/31/97</u>	<u>ADDITIONS</u>	<u>DELETIONS</u>	<u>BALANCE</u> <u>12/31/98</u>
Land	\$300	\$-0-	-0-	\$300
Buildings	61,188	-0-	-0-	61,188
Equipment & Vehicles	291,116	32,903	-0-	324,019
	<u>352,604</u>	<u>32,903</u>	<u>-0-</u>	<u>385,507</u>

**NOTE 5 - PENSION PLAN AND RETIREMENT COMMITMENTS**

The Fire Sub-District does not have a pension plan nor offers post retirement benefits.

**NOTE 6 - LITIGATION AND CLAIMS**

As of December 31, 1998, and December 31, 1997, the Fire Sub-District was not a defendant in any lawsuits and was not aware of any unasserted claims. No claims or litigation costs were incurred during the current year.

**NOTE 7 - BOARD MEMBER COMPENSATION**

No member of the board receives any compensation.

WEST ROUGE FIRE PROTECTION SUBDISTRICT NO. 5  
WEST BATON ROUGE PARISH COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 1998, AND DECEMBER 31, 1997

**NOTE 9 - LONG-TERM OBLIGATIONS**

In June 1996, the Fire Sub-District entered into a certificate of indebtedness for \$100,000 payable in annual escalating principal installments as follows plus escalating interest ranging from 4.45% to 6.35% for seven years to purchase a fire truck. The future payments are as follows:

<u>DUE DATE</u>	<u>PAYMENT</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>BALANCE</u>
01-May-98	\$17,634	\$12,750	\$4,884	\$75,250
01-May-99	17,864	13,500	4,364	61,750
01-May-00	17,924	14,250	3,674	47,500
01-May-01	17,791	15,000	2,791	32,500
01-May-02	18,229	16,000	2,229	16,500
01-May-03	17,547	16,500	1,047	-0-
Total	<u>106,989</u>	<u>88,000</u>	<u>10,192</u>	

On June 3, 1993, the Fire Sub-District entered into a note payable for \$72,000 payable in annual principal installments of \$10,286 plus interest at 7% for seven years to purchase a fire truck. The future payments are as follows:

<u>DUE DATE</u>	<u>PAYMENT</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>BALANCE</u>
06-Jun-98	\$14,555	\$11,007	\$3,548	\$17,445
06-Jun-99	14,555	11,007	3,548	6,438
06-Jun-00	6,868	6,418	450	-0-
Total	<u>35,978</u>	<u>28,432</u>	<u>7,546</u>	

WEST ROUGE FIRE PROTECTION SUBDISTRICT NO. 5  
WEST BATON ROUGE PARISH COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 1998, AND DECEMBER 31, 1997

**NOTE 9 - LONG-TERM OBLIGATIONS** (Continued)

The following is a summary of long-term liability transactions during the year:

Long-term Liability payable at 12/31/96	\$139,439
Additions	-0-
Deductions	(23,007)
Long-term Liability payable at 12/31/97	<u>116,432</u>
Additions	-0-
Deductions	(23,737)
Long-term Liability payable at 12/31/98	<u><u>92,695</u></u>



SUPPLEMENTAL INFORMATION

# Donald C. DeVille

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## REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

April 29, 1999

Members of the Board of Directors  
West Baton Rouge Fire Protection Su-District #5  
Port Allen, Louisiana

I have audited the financial statements of the West Baton Rouge Fire Protection SubDistrict No. 5 as of and for the years ended December 31, 1998, and December 31, 1997, and have issued my report thereon dated April 29, 1999. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

### COMPLIANCE

As part of obtaining reasonable assurance about whether West Baton Rouge Fire Protection SubDistrict No. 5's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

### INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing my audit, I considered West Baton Rouge Fire Protection SubDistrict No. 5's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the management, and federal awarding agencies and pass-through entities. However, this report is a matter of public record and distribution is not limited.



WEST ROUGE FIRE PROTECTION SUBDISTRICT NO. 5  
WEST BATON ROUGE PARISH COUNCIL  
SCHEDULE OF PRIOR YEARS AUDIT FINDINGS  
FOR YEARS ENDED DECEMBER 31, 1998, AND DECEMBER 31, 1997

<u>REF</u> <u>NO.</u>	<u>FISCAL YEAR</u> <u>FINDING</u> <u>INITIALLY</u> <u>OCCURRED</u>	<u>DESCRIPTION OF FINDING</u>	<u>CORRECTIVE</u> <u>ACTION TAKEN</u> <u>(YES, NO, PARTIALLY)</u>	<u>CORRECTIVE</u> <u>ACTION/PARTIAL</u> <u>CORRECTIVE</u> <u>ACTION TAKEN</u>
1.	1996	Actual Expenditures Exceeded Budgeted Expenditures.	Yes	Closer Budget Control.
2.	1995	\$33,272 Cash At Risk	Yes	Excess Cash Secured.