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LASALLE PARISH POLICE JURY
Jena, Louisiana

**Primary Government Financial Statements
With Independent Auditor's Report
As of and for the Year Ended
December 31, 1998
With Supplemental Information Schedules**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 5-12-99

**VERNON·R
COON**
CERTIFIED PUBLIC ACCOUNTANT

LASALLE PARISH POLICE JURY

Jena, Louisiana

Primary Government Financial Statements
With Independent Auditor's Report

As of and for the Year Ended

December 31, 1998

With Supplemental Information Schedules

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Independent Auditor's Report

LASALLE PARISH POLICE JURY Jena, Louisiana

I have audited the primary government financial statements of the LaSalle Parish Police Jury, as of December 31, 1998, and for the year then ended, as listed in the table of contents. These primary government financial statements are the responsibility of the LaSalle Parish Police Jury's management. My responsibility is to express an opinion on these primary government financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and the *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the primary government financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the primary government financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

A primary government is a legal entity or body politic and includes all funds, organizations, institutions, agencies, departments, and offices that are not legally separate. Such legally separate entities are referred to as component units. In my opinion, the primary government financial statements present fairly, in all material respects, the financial position of the primary government of LaSalle Parish Police Jury, as of December 31, 1998, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles.

However, the primary government financial statements, because they do not include the financial data of component units of the LaSalle Parish Police Jury, do not purport to, and do not, present fairly the financial position of the LaSalle Parish Police Jury at December 31, 1998, and results of its operations for the year then ended in conformity with generally accepted accounting principles.

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LASALLE PARISH POLICE JURY

Jena, Louisiana
Independent Auditor's Report,
December 31, 1998

My audit was made for the purpose of forming an opinion on the primary government financial statements taken as a whole. The supplemental information schedules listed in the table of contents, including the schedule of expenditures of federal awards as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, is presented for the purpose of additional analysis and are not a required part of the primary government financial statements of the LaSalle Parish Police Jury. Such information has been subjected to the auditing procedures applied in the audit of the primary government financial statements and, in my opinion, is fairly presented in all material respects in relation to the primary government financial statements taken as a whole.

In accordance with *Government Auditing Standards*, I have also issued reports dated April 30, 1999, on my consideration of the LaSalle Parish Police Jury's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts, and grants.

A handwritten signature in black ink, appearing to read 'V. ...', is written over a horizontal line.

West Monroe, Louisiana
April 30, 1999

**PRIMARY GOVERNMENT FINANCIAL STATEMENTS
(OVERVIEW)**

LASALLE PARISH POLICE JURY
Jena, Louisiana
ALL FUND TYPES AND ACCOUNT GROUPS

Combined Balance Sheet, December 31, 1998

	GOVERNMENTAL ...FUND TYPE...		...ACCOUNT GROUPS...		TOTAL (MEMORANDUM ONLY)
	GENERAL FUND	SPECIAL REVENUE FUNDS	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	
ASSETS AND OTHER DEBITS					
Cash and cash equivalents	\$670,557	\$1,865,818			\$2,536,375
Receivables	311,912	1,538,974			1,850,886
Land, buildings, and equipment			\$5,683,754		5,683,754
Amount to be provided for retirement of general long-term debt				\$124,581	124,581
TOTAL ASSETS AND OTHER DEBITS	<u>\$982,469</u>	<u>\$3,404,792</u>	<u>\$5,683,754</u>	<u>\$124,581</u>	<u>\$10,195,596</u>
LIABILITIES AND FUND EQUITY					
Liabilities:					
Cash overdraft		\$13,318			\$13,318
Accounts payable	\$22,776	124,071			146,847
Payroll withholdings payable	18,449				18,449
Capital lease payable				\$124,581	124,581
Total Liabilities	<u>41,225</u>	<u>137,389</u>	<u>NONE</u>	<u>124,581</u>	<u>303,195</u>
Fund Equity:					
Investment in general fixed assets			\$5,683,754		5,683,754
Fund balances:					
Reserved for industrial development	8,592				8,592
Unreserved - undesignated	932,652	3,267,403			4,200,055
Total Fund Equity	<u>941,244</u>	<u>3,267,403</u>	<u>5,683,754</u>	<u>NONE</u>	<u>9,892,401</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$982,469</u>	<u>\$3,404,792</u>	<u>\$5,683,754</u>	<u>\$124,581</u>	<u>\$10,195,596</u>

The accompanying notes are an integral part of this statement.

LASALLE PARISH POLICE JURY
Jena, Louisiana
GOVERNMENTAL FUND TYPE

**Combined Statement of Revenues, Expenditures,
and Changes in Fund Balances
For the Year Ended December 31, 1998**

	GENERAL FUND	SPECIAL REVENUE FUNDS	TOTAL (MEMORANDUM ONLY)
REVENUES			
Taxes:			
Ad valorem	\$144,727	\$1,421,172	\$1,565,899
Other taxes, penalties, and interest	3,620		3,620
Licenses and permits	34,336		34,336
Intergovernmental revenues:			
Federal funds - federal grants	643	2,437,272	2,437,915
State funds:			
Parish transportation funds		293,834	293,834
State revenue sharing (net)	16,628	56,400	73,028
Severance taxes	1,023,284		1,023,284
Parish royalty funds		30,072	30,072
Rural development	142,106		142,106
Other state funds	31,815	11,961	43,776
Fees, charges, and commissions for services	6,604	3,483	10,087
Fines and forfeitures		126,438	126,438
Use of money and property	58,837	158,534	217,371
Other revenues	24,199	40,747	64,946
Total revenues	<u>1,486,799</u>	<u>4,579,913</u>	<u>6,066,712</u>
EXPENDITURES			
Current:			
General government:			
Legislative	155,413		155,413
Judicial	102,975	356,926	459,901
Elections	29,108		29,108
Financial and administrative	139,272		139,272
Other general government	84,758	192,489	277,247
Public safety	120,728		120,728
Public works	24,314	1,567,670	1,591,984
Health and welfare	17,385	30,675	48,060

(Continued)

LASALLE PARISH POLICE JURY
 Jena, Louisiana
 GOVERNMENTAL FUND TYPE
 Combined Statement of Revenues, Expenditures,
 and Changes in Fund Balances, etc.

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUNDS</u>	<u>TOTAL (MEMORANDUM ONLY)</u>
EXPENDITURES (CONTD.)			
Current: (Contd.)			
Culture and recreation	\$7,168	\$290,955	\$298,123
Economic development and assistance	13,125	2,435,355	2,448,480
Transportation		11,278	11,278
Debt service:			
Principal		43,979	43,979
Interest		4,159	4,159
Capital outlay	105,271	244,229	349,500
Intergovernmental	58,264		58,264
Total expenditures	<u>857,781</u>	<u>5,177,715</u>	<u>6,035,496</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	<u>629,018</u>	<u>(597,802)</u>	<u>31,216</u>
OTHER FINANCING SOURCES (Uses)			
Increase in capital lease	987	72,604	73,591
Sale of fixed assets		12,084	12,084
Proceeds from loss or damage of assets		560	560
Operating transfers in		743,501	743,501
Operating transfers out	(593,501)	(150,000)	(743,501)
Total other financing sources (uses)	<u>(592,514)</u>	<u>678,749</u>	<u>86,235</u>
EXCESS OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	36,504	80,947	117,451
FUND BALANCES AT BEGINNING OF YEAR	<u>904,740</u>	<u>3,186,456</u>	<u>4,091,196</u>
FUND BALANCES AT END OF YEAR	<u><u>\$941,244</u></u>	<u><u>\$3,267,403</u></u>	<u><u>\$4,208,647</u></u>

(Concluded)

The accompanying notes are an integral part of this statement.

LASALLE PARISH POLICE JURY
Jena, Louisiana
GOVERNMENTAL FUND TYPE -
GENERAL AND SPECIAL REVENUE FUNDS
(Excluding Criminal Court Special Revenue Fund)

Combined Statement of Revenues, Expenditures,
and Changes in Fund Balances -
Budget (Cash) Basis and Actual
For the Year Ended December 31, 1998

GENERAL FUND.....			...SPECIAL REVENUE FUNDS...		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
Taxes:						
Ad valorem	\$143,693	\$145,575	\$1,882	\$1,432,128	\$1,434,275	\$2,147
Other taxes, penalties, and interest	5,060	6,486	1,426			
Licenses and permits	34,325	34,266	(59)			
Intergovernmental revenues:						
Federal funds - federal grants	465	465		2,434,792	2,434,792	
State funds:						
Parish transportation funds				304,679	304,680	
State revenue sharing (net)	17,000	16,796	(204)	56,780	58,879	2,099
Severance taxes	967,300	967,302	2			
Parish royalty funds				26,659	26,424	(235)
Rural development grants	108,002	111,420	3,418			
Other state funds	4,552	4,511	(41)	7,900	29,891	21,991
Fees, charges, and commissions for services	6,600	6,604	4	4,000	3,710	(290)
Fines and forfeitures				1,700	1,720	20
Use of money and property	55,100	58,878	3,778	156,209	157,585	1,376
Other revenues	34,782	50,738	15,956	18,396	20,861	2,465
Total revenues	<u>1,376,879</u>	<u>1,403,041</u>	<u>26,162</u>	<u>4,443,243</u>	<u>4,472,817</u>	<u>29,574</u>

EXPENDITURES

Current:

General government:

Legislative	155,180	154,987	193			
Judicial	88,345	103,479	(15,134)			
Elections	35,764	35,235	529			
Finance and administrative	267,631	268,560	(929)			
Other general government	80,457	80,179	278	210,513	208,072	2,441
Public safety	110,057	114,627	(4,570)			
Public works				1,352,180	1,308,886	43,294
Health and welfare	17,253	17,190	63	30,670	27,874	2,796
Culture and recreation	7,135	7,251	(116)	304,377	301,893	2,484
Economic development and assistance	13,176	13,170	6	2,435,392	2,435,432	(40)
Transportation				11,196	11,449	(253)

(Continued)

LASALLE PARISH POLICE JURY
 Jena, Louisiana
 GOVERNMENTAL FUND TYPE - GENERAL
 AND SPECIAL REVENUE FUNDS
 (Excluding Criminal Court Special Revenue Fund)
 Combined Statement of Revenues, Expenditures,
 and Changes in Fund Balances - Budget
 (Cash) Basis and Actual, etc.

GENERAL FUND.....			...SPECIAL REVENUE FUNDS...		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
EXPENDITURES (CONTD.)						
Current:						
Capital outlay	\$300	\$300		\$478,500	\$415,899	\$62,601
Intergovernmental	27,578	27,578				
Total expenditures	<u>802,876</u>	<u>822,556</u>	<u>(\$19,680)</u>	<u>4,822,828</u>	<u>4,709,505</u>	<u>113,323</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	<u>574,003</u>	<u>580,485</u>	<u>(6,482)</u>	<u>(379,585)</u>	<u>(236,688)</u>	<u>142,897</u>
OTHER FINANCING SOURCES (Uses)						
Sale of fixed assets	987	987		11,962	12,084	(25)
Proceeds from loss or damage of assets				560	560	
Operating transfers in				515,138	486,506	(28,632)
Operating transfers out	<u>(622,148)</u>	<u>(593,501)</u>	<u>28,647</u>	<u>(150,000)</u>	<u>(150,000)</u>	
Total other financing source (uses)	<u>(621,161)</u>	<u>(592,514)</u>	<u>28,647</u>	<u>377,660</u>	<u>349,150</u>	<u>(28,510)</u>
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	<u>(47,158)</u>	<u>(12,029)</u>	<u>35,129</u>	<u>(1,925)</u>	<u>112,462</u>	<u>114,387</u>
FUND BALANCES AT BEGINNING OF YEAR	<u>645,015</u>	<u>664,137</u>	<u>19,122</u>	<u>1,408,012</u>	<u>1,753,356</u>	<u>345,344</u>
FUND BALANCES AT END OF YEAR	<u><u>\$597,857</u></u>	<u><u>\$652,108</u></u>	<u><u>\$54,251</u></u>	<u><u>\$1,406,087</u></u>	<u><u>\$1,865,818</u></u>	<u><u>\$459,731</u></u>

(Concluded)

The accompanying notes are an integral part of this statement.

LASALLE PARISH POLICE JURY

Jena, Louisiana

Notes to the Financial Statements

As of and for the Year Ended December 31, 1998

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The LaSalle Parish Police Jury is the governing authority for LaSalle Parish and is a political subdivision of the State of Louisiana. The police jury is governed by ten jurors representing the various districts within the parish. The jurors serve four-year terms which expire in January, 2000.

Louisiana Revised Statute 33:1236 gives the police jury various powers in regulating and directing the affairs of the parish and its inhabitants. The more notable of those are the powers to make regulations for their own government, to regulate the construction and maintenance of roads and bridges, to regulate the construction and maintenance of drainage systems, to regulate the sale of alcoholic beverages, and to provide for the health and welfare of the poor, disadvantaged, and unemployed in the parish. Funding to accomplish these tasks is provided by ad valorem taxes, sales taxes, beer and alcoholic beverage permits, state revenue sharing, and various other state and federal grants.

In accomplishing its objectives, the police jury also has the authority to create special districts (component units) within the parish. The districts perform specialized functions, such as fire protection, water distribution, sewerage collection and disposal, drainage control, library facilities, and health care facilities.

A. REPORTING ENTITY

As the governing authority of the parish, for reporting purposes, the LaSalle Parish Police Jury is the financial reporting entity for LaSalle Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria for determining which component units should be considered part of the LaSalle Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

LASALLE PARISH POLICE JURY
 Jena, Louisiana
 Notes to the Financial Statements (Continued)

1. Appointing a voting majority of an organization's governing body, and:
 - a. The ability of the police jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Based on the previous criteria, the police jury has determined that the following component units are part of the reporting entity:

<u>Component Unit</u>	<u>Fiscal Year End</u>	<u>Criteria Used</u>
LaSalle Parish:		
Sheriff	June 30	2 & 3
Clerk of Court	June 30	2 & 3
Assessor	December 31	2 & 3
Library	December 31	1 & 3
Community Action	December 31	1 & 3
Economic Development Board	December 31	1 & 3
Ambulance Service District	December 31	1 & 3
Hospital Service District No. 1	September 30	1 & 3
Hospital Service District No. 2	September 30	1 & 3
Recreation District No. 1	December 31	1 & 3
Recreation District No. 5	December 31	1 & 3
Recreation District No. 10	December 31	1 & 3
Recreation District No. 22	December 31	1 & 3
Industrial District No. 1	December 31	1 & 3
Sewerage District No. 1	December 31	1 & 3
Waterworks District No. 1	December 31	1 & 3
Communications District	December 31	1 & 3

LASALLE PARISH POLICE JURY
Jena, Louisiana
Notes to the Financial Statements (Continued)

Component Unit	Fiscal Year End	Criteria Used
Eden-Fellowship Fire District	December 31	1 & 3
Rogers-Nebo Fire District	December 31	1 & 3
Whitehall Fire District	December 31	1 & 3
Twenty-eighth Judicial District Criminal Court	December 31	2 & 3

The police jury has chosen to issue financial statements of the primary government (police jury) only; therefore, none of the previously listed component units, except as discussed in the following paragraph, are included in the accompanying primary government financial statements.

These primary government (police jury) financial statements include all funds, account groups, and organizations for which the police jury maintains the accounting records. The organizations for which the police jury maintains the accounting records are considered part of the primary government (police jury) and include the LaSalle Parish Library and the Twenty-Eighth Judicial District Criminal Court.

GASB Codification Section 2600.127 provides for the issuance of primary government financial statements that are separate from those of the reporting entity. However, the primary government's (police jury) financial statements are not a substitute for the reporting entity's financial statements. The accompanying primary government financial statements have been prepared in conformity with generally accepted accounting principles as applied to governmental units. These financial statements are not intended to and do not report on the reporting entity but rather are intended to reflect only the financial statements of the primary government (police jury).

Considered in the determination of component units of the reporting entity were the LaSalle Parish School Board, the District Attorney and Judges for the Twenty-Eighth Judicial District, and the various municipalities in the parish. It was determined that these governmental entities are not component units of the LaSalle Parish Police Jury reporting entity because they have separately elected governing bodies, are legally separate, and are fiscally independent of the LaSalle Parish Police Jury.

B. FUND ACCOUNTING

The police jury uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance

LASALLE PARISH POLICE JURY

Jena, Louisiana

Notes to the Financial Statements (Continued)

and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities (general fixed assets and general long-term obligations) that are not recorded in the "funds" because they do not directly affect net expendable available financial resources. They are concerned only with the measurement of financial position, not with the measurement of results of operations.

Funds are classified into three categories; governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types". Governmental funds are used to account for a government's general activities, where the focus of attention is on the providing of services to the public as opposed to proprietary funds where the focus of attention is on recovering the cost of providing services to the public or other agencies through service charges or user fees. Fiduciary funds are used to account for assets held for others. The police jury's current operations require the use of governmental and fiduciary funds. The fund types used by the police jury are described as follows:

Governmental Funds:

General Fund

The General Fund is the general operating fund of the police jury. It accounts for all activities except those required to be accounted for in other funds.

Special Revenue Funds

Special revenue funds are used to account for the proceeds of specific revenue sources such as ad valorem taxes, sales taxes, and federal grants. Those revenues are legally restricted, either by tax proposition or by grant agreement, to expenditures for specified purposes such as road and drainage maintenance and construction, library operation, health unit operation, etc.

LASALLE PARISH POLICE JURY

Jena, Louisiana

Notes to the Financial Statements (Continued)

C. GENERAL FIXED ASSETS AND LONG-TERM DEBT

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction are reflected as expenditures (capital outlay) in the governmental funds and the related assets are reported in the general fixed assets account group. All purchased fixed assets are valued at cost where historical records are available and estimated cost where no historical records are available. Approximately 92 per cent of the police jury's general fixed assets are valued at actual historical cost. Approximately 95 per cent of the library's fixed assets are valued at actual cost while the remaining 5 per cent (books and periodicals) are valued using a moving-average basis. All of the criminal court's fixed assets are valued at actual historical cost. No depreciation has been provided on general fixed assets.

The cost of normal maintenance and repairs that do not add to the value of fixed assets or materially extend their useful lives are not capitalized. Public domain (infrastructure) general fixed assets consisting of roads, bridges, drainage, parking lots, etc. are not capitalized, as these assets are immovable and of value only to the police jury.

Long-term debt, such as capital leases, are recognized as a liability of a governmental fund only when due. The remaining portion of such debt is reported in the general long-term debt account group.

D. BASIS OF ACCOUNTING

The financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements for these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used for reporting all governmental fund types and the fiduciary fund type agency fund. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The police jury uses the following practices in recognizing and reporting revenues and expenditures:

LASALLE PARISH POLICE JURY
Jena, Louisiana
Notes to the Financial Statements (Continued)

Revenues

Ad valorem taxes and the related state revenue sharing are recorded in the year the taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis and attach as an enforceable lien and become due and payable on the date the tax rolls are filed with the recorder of mortgages. Louisiana Revised Statute 47:1993 requires that the tax roll be filed on or before November 15 of each year. Ad valorem taxes become delinquent if not paid by December 31. The taxes are normally collected in December of the current year and January and February of the ensuing year.

Federal and state grants are recognized when the police jury is entitled to the funds.

Fines, forfeitures, and court costs are recognized in the year they are received by the parish tax collector.

Interest income on time deposits is recognized when the time deposits have matured and the interest is available.

Interest income on demand deposits is recognized monthly when the interest is earned and credited to the account.

Substantially all other revenues are recognized when received.

Based on the above criteria, ad valorem taxes, state revenue sharing, federal and state grants, and fines, forfeitures, and court costs have been treated as susceptible to accrual.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for principal and interest on general long-term debt, which are recognized when due.

Other Financing Sources (Uses)

Transfers between funds that are not expected to be repaid, increases in capital leases, and sales of fixed assets are accounted for as other

LASALLE PARISH POLICE JURY
 Jena, Louisiana
 Notes to the Financial Statements (Continued)

financing sources (uses) and are recognized when the underlying events occur.

E. BUDGET PRACTICES

Preliminary budgets for the ensuing year are prepared by the secretary/treasurer prior to November of each year. During November, the finance committee reviews the proposed budgets and makes changes as it deems appropriate. The availability of the proposed budgets for public inspection and the date of the public hearing on the proposed budgets are then advertised in the official journal. During its regular December meeting, the police jury holds a public hearing on the proposed budgets in order to receive comments from residents of the parish. Changes are made to the proposed budgets based on the public hearing and the desires of the police jury as a whole. The budgets are then adopted during the police jury's regular December meeting, and a notice of the adoption is then published in the official journal.

The police jury exercises budget control at the functional level. Within functions, the secretary-treasurer may amend budgets as she deems necessary. The police jury utilizes encumbrance accounting in its budget practices. Unexpended appropriations lapse at year end and must be reappropriated to be expended. For the year ended December 31, 1998, the police jury adopted cash basis budgets for the General Fund and all special revenue funds, except the Criminal court Special Revenue Fund, which is exempt from the requirements of the Local Government Budget Act.

Budget comparison statements included in the accompanying financial statements include the original adopted budgets and all subsequent amendments. The following schedule reconciles the excess (deficiency) of revenues and other sources over expenditures and other uses as shown on the budget comparison Statement C (budget basis) to the same amounts shown on Statement B (GAAP basis):

	<u>General Fund</u>	<u>Special Revenue Funds</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses (budget basis)	(\$12,029)	\$112,462
Adjustments:		
Receivables	47,308	(64,480)
Accounts payable	1,225	16,668
Fund not budgeted	<u> </u>	<u>16,297</u>
Excess of revenues and other sources over expenditures and other use (GAAP basis)	<u>\$36,504</u>	<u>\$80,947</u>

LASALLE PARISH POLICE JURY
 Jena, Louisiana
 Notes to the Financial Statements (Continued)

The following schedule reconciles actual ending fund balances as shown on Statement C with cash on Statement A:

	GENERAL FUND	SPECIAL REVENUE FUNDS
Fund balance at end of year - Statement C	\$652,108	\$1,865,818
Payroll cash (withholdings)	18,449	
Funds not budgeted		(13,318)
Cash - Statement A	<u>\$670,557</u>	<u>\$1,852,500</u>

F. CASH

Under state law, the police jury may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having principal offices in Louisiana.

At December 31, 1998, the police jury has cash, net of overdraft, (book balances), totaling \$2,523,057.

These deposits are stated at cost, which approximates market. Under state law, these deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Cash (bank balances) at December 31, 1998, are secured in total as follows:

Bank Balances	<u>\$2,557,528</u>
Federal deposit insurance	\$102,093
Pledged securities (uncollateralized)	<u>5,147,583</u>
Total	<u>\$5,249,676</u>

Because the pledged securities are held by a custodial bank in the name of the fiscal agent bank rather than in the name of the police jury, they are considered uncollateralized (Category 3) under the provisions of GASB Codification C20.106. However, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the police jury that the

LASALLE PARISH POLICE JURY

Jena, Louisiana

Notes to the Financial Statements (Continued)

fiscal agent bank has failed to pay deposited funds upon demand. Further, LRS 39:1224 states that securities held by a third party shall be deemed to be held in the police jury's name.

G. ANNUAL AND SICK LEAVE

Employees of the police jury earn from 5 to 20 days of vacation leave each year, depending on their length of service. Vacation leave may not be accumulated unless there is specific approval by the superintendent or the secretary-treasurer. Employees earn 10 days of sick leave each year plus 2 additional days for each year of service with the parish. Sick leave may be accumulated to a maximum of 90 days. Upon retirement, unused sick leave is used in the retirement benefit computation as earned service.

Employees of the district attorney (paid from the Criminal Court Special Revenue Fund) earn 10 days of vacation leave each year that may be accumulated. Employees earn 10 days of sick leave each year plus 2 additional days for each year of employment. Sick leave may be accumulated to a maximum of 90 days.

Regular employees of the LaSalle Parish Library earn from 12 to 22 days of vacation leave each year while professional staff earn from 24 to 34 days, both depending on their length of service. Vacation leave may not be accumulated. Employees earn sick leave at the rate of 12 days each year. Sick leave may be accumulated to a maximum of 90 days. Upon retirement, unused sick leave is used in the retirement benefit computation as earned service.

At December 31, 1998, employee leave benefits requiring recognition in accordance with GASB Codification Section C60 were determined to be immaterial and are not included with the general long-term debt account group. The cost of leave privileges, computed in accordance with the previous codification, is recognized as a current-year expenditure within the various funds when leave is actually taken or when employees are paid for accrued vacation leave upon retirement.

II. RISK MANAGEMENT

The police jury is exposed to various risk of loss related to torts; theft of, damage to, and destruction of assets; liability; and injuries to employees and others. To handle risk of loss, the police jury maintains commercial insurance covering; automobile liability;

LASALLE PARISH POLICE JURY
 Jena, Louisiana
 Notes to the Financial Statements (Continued)

general liability; public officials liability; and worker's compensation and employer's liability. No claims were paid on any of the policies during the past three years which exceeded the policies' coverage amounts.

**I. TOTAL COLUMNS ON
 COMBINED STATEMENTS**

Total columns on the combined statements are captioned Memorandum Only (overview) to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

2. LEVIED TAXES

The following is a summary of authorized and levied ad valorem taxes for the year:

	<u>Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration Date</u>
Parish wide taxes - maintenance:			
Parish	3.80	3.96	Indefinite
Health unit	1.06	1.10	2003
Road and bridge	9.60	10.00	2004
Courthouse	7.68	8.00	2004
Library	7.00	7.00	2005
District tax - Garbage No. 1	9.60	10.00	1999
Road Maintenance:			
No. 2	6.56	7.00	2003
No. 8	6.43	7.00	2003
No. 3	5.00	5.00	2001

The difference between authorized and levied millages is the result of reassessments of taxable property in the parish as required by Article 7, Section 18 of the Louisiana Constitution of 1974.

The following are the ten principal taxpayers for the parish and their 1998 assessed valuation:

LASALLE PARISH POLICE JURY
 Jena, Louisiana
 Notes to the Financial Statements (Continued)

	1998 Assessed Valuation	Percent of Total Assessed Valuation
Louisiana Pacific	\$3,627,859	7.17%
Sustainable Forest L.L.C.	3,812,040	7.53%
Central Louisiana Telephone	3,208,921	6.34%
ANR Pipeline Company	2,875,850	5.68%
Entergy Louisiana	2,304,670	4.55%
Hunt Petroleum Corporation	1,512,626	2.99%
Koch Gateway Pipeline	1,153,400	2.28%
Placid Refining	1,049,970	2.07%
Martin Mills, Inc	830,869	1.64%
Texas Gas Transmission	<u>966,250</u>	<u>1.91%</u>
Total	<u>\$21,342,455</u>	<u>42.15%</u>

3. RECEIVABLES

The following is a summary of receivables at December 31, 1998:

	General Fund	Special Revenue Funds	Total
Taxes:			
Ad valorem	\$144,608	\$1,421,006	\$1,565,614
Other	289		289
State grants	167,015	91,158	258,173
Other		<u>26,810</u>	<u>26,810</u>
Total	<u>\$311,912</u>	<u>\$1,538,974</u>	<u>\$1,850,886</u>

4. CHANGES IN GENERAL FIXED ASSETS

The following schedule presents changes in general fixed assets for the year ended December 31, 1998:

LASALLE PARISH POLICE JURY
Jena, Louisiana
Notes to the Financial Statements (Continued)

	<u>Balance</u> <u>January 1,</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>December 31,</u>
Police Jury:				
Land	\$402,208			\$402,208
Buildings	1,241,665	\$105,271		1,346,936
Improvements other than buildings	1,100,215			1,100,215
Books	32,000			32,000
Equipment and furniture	1,850,277	187,646	(\$42,824)	1,995,099
Fixed assets under capital lease	185,407		(45,917)	139,490
Construction in progress	NONE			NONE
Total police jury	<u>4,811,772</u>	<u>292,917</u>	<u>(88,741)</u>	<u>5,015,948</u>
Library:				
Books	375,095	23,302	(1,520)	396,877
Land	20,000			20,000
Buildings	146,928	12,067		158,995
Equipment and furniture	79,004	21,214	(8,284)	91,934
Total library	<u>621,027</u>	<u>56,583</u>	<u>(9,804)</u>	<u>667,806</u>
Total	<u>\$5,432,799</u>	<u>\$349,500</u>	<u>(\$98,545)</u>	<u>\$5,683,754</u>

General fixed assets as of January 1, 1998 have been restated to reflect changes in equipment for items not previously reported.

5. PENSION PLAN

Substantially all employees of the LaSalle Parish Police Jury are members of the Parochial Employees Retirement System of Louisiana (System), a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees. The System is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All employees of the police jury are members of Plan A.

All permanent employees working at least twenty-eight hours per week who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in the System. Under Plan A, employees who retire at or after age 60 with at least 10 years of creditable service, at or after age 55 with at least 25 years of creditable service, or at any age with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 per cent of their final average salary for each year of creditable service. However, for those employees who were members of the supplemental plan only before January 1, 1980, the benefit is equal to one per cent of final average salary plus \$24 for each year of supplemental-plan-only service earned before January 1, 1980, plus 3 per cent of final-average salary for each year of service credited after the revision date. Final average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above, and do not withdraw

LASALLE PARISH POLICE JURY

Jena, Louisiana

Notes to the Financial Statements (Continued)

their employee contributions, may retire at the ages specified above and receive the benefits accrued to their date of termination. The system also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Parochial Employees' Retirement System of Louisiana, Post Office Box 14619, Baton Rouge, Louisiana 70898-4619, or by calling (504) 928-1361.

Under Plan A, members are required by state statute to contribute 9.50 per cent of their annual covered salary and the LaSalle Parish Police Jury is required to contribute at an actuarially determined rate. The current rate is 7.75 per cent of annual covered payroll. Contributions to the system also include one-fourth of one per cent (except Orleans and East Baton Rouge Parishes) of the taxes shown to be collectible by the tax rolls of each parish. These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan. The contribution requirements of plan members and the LaSalle Parish Police Jury are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The LaSalle Parish Police Jury's contributions to the System under Plan A for the years ending December 31, 1998, 1997, and 1996, were \$61,706, \$56,375, and \$46,462, respectively, equal to the required contributions for each year.

6. CAPITAL LEASES

The police jury records items under capital leases as an asset and an obligation in the accompanying financial statements. At December 31, 1998, the police jury has three capital leases in effect for two New Holland tractors, a grader, and a dump truck with recorded amounts of \$81,200, \$77,785, and \$62,106, respectively. The lease obligations are paid from the Road and Bridge special revenue funds. The following is a summary of future minimum lease payments, together with the present value of the net minimum lease payments, as of December 31, 1998:

<u>Year</u>	
1999	\$67,260
2000	33,534
2001	17,959
2002	<u>17,959</u>
Total minimum lease payments	136,712
Less amount representing interest	<u>(12,131)</u>
Present value of net minimum lease payments	<u>\$124,581</u>

LASALLE PARISH POLICE JURY
 Jena, Louisiana
 Notes to the Financial Statements (Continued)

**7. CHANGES IN GENERAL
 LONG-TERM DEBT**

The following is a summary of long-term debt transactions (capital leases) for the year ended December 31, 1998;

Long-term debt (capital leases) at January 1, 1998	\$87,360
Additions	81,200
Deductions	<u>(43,979)</u>
Long-term debt (capital leases) at December 31, 1998	<u><u>\$124,581</u></u>

8. FUND DEFICITS

At December 31, 1998, the Criminal Court and Airport special revenue funds have deficit fund balances of \$13,853 and \$214, respectively. Transfers will be made from the General Fund in an effort to eliminate these deficits.

9. RESERVED FUND BALANCE

During 1996, the Industrial District No. 1 Debt Service Fund was closed by transfer of \$8,592 to the General Fund. That amount of General Fund fund balance is reserved for industrial development.

10. JOB TRAINING PARTNERSHIP ACT PROGRAM

The LaSalle Parish Police Jury participates in the Job Training Partnership Act (JTPA) Program funded through the Louisiana Department of Labor by the United States Department of Labor. The police jury is a member of the Sixth District Service Delivery Area (SDA), which consists of Avoyelles, Catahoula, Concordia, Grant, LaSalle, and Winn Parishes. On March 3, 1983, the members of the Sixth District Service Delivery Area entered into a multi-jurisdictional consortium agreement for the purpose of carrying out programs and activities as authorized by the JTPA. This agreement named the president of the LaSalle Parish Police Jury as the authorized representative of all the units of government signatory to the agreement. In addition, the agreement stated that the entity designated as the grant recipient would receive the funds for the consortium area and be held ultimately liable for the funds.

LASALLE PARISH POLICE JURY

Jena, Louisiana

Notes to the Financial Statements (Continued)

The Sixth District Service Delivery Area is comprised of three elements:

1. Private industry council (PIC) - consists of 15 members representing a cross section of the SDA population. The PIC is responsible for providing guidance for program development and for monitoring the operations of the administrative entity.
2. Designated chief elected official - this is a police jury president elected by his peers from the Sixth District Service Delivery Area. His responsibilities are the same as the PIC.
3. Administrative entity - the organization selected by the PIC and the consortium to administer the program. All actions by the administrative entity must be approved by the PIC and the designated chief elected official.

The LaSalle Parish Police Jury is the designated grant recipient and the LaSalle Community Action Association, Incorporated, is the designated administrative entity named in its grant award from the Louisiana Department of Labor. As grant recipient, the LaSalle Parish Police Jury has (1) accepted full responsibility for funds expended under the grant and (2) assured the Louisiana Department of Labor that all funds provided will be expended in accordance with the requirements of Title II of the Job Training Partnership Act (Public Law 97-300), all applicable federal and state regulations and policies and procedures, and the approved job training plan. Furthermore, in the Multi-Jurisdictional Consortium Agreement, the LaSalle Parish Police Jury has accepted ultimate liability for the grant funds.

The LaSalle Community Action Association, Incorporated, is the designated administrative entity for the Sixth Service Delivery Area to administer and operate the day-to-day activities of the program. Funds are provided by the Louisiana Department of Labor through a letter of credit arrangement into a bank account in the name of the police jury. A request is made by the administrative entity to the police jury for funds to operate the program. The police jury then issues a check to the administrative entity. Grant funds totaling \$2,434,792 were requested by the administrative entity for the year ended December 31, 1998. The funds are included in the accounts of the police jury.

11. JOINT VENTURE

On February 12, 1990, the LaSalle Parish Police Jury entered into a joint venture agreement with the Grant Parish Police Jury for the purpose of developing and operating the LaSalle/Grant Parish Landfill. The police juries shared equally in the operation of the landfill. The LaSalle/Grant Parish Landfill governing board is comprised of six police jurors, three from each parish. The agreement provides that the operations are totally separate from the LaSalle Parish and Grant Parish Police Jury

LASALLE PARISH POLICE JURY

Jena, Louisiana

Notes to the Financial Statements (Continued)

operations, and have separate checking accounts, separate bookkeeping, auditing, equipment, et cetera. The revenues were provided equally by both police juries involved.

On September 15, 1994, the district entered into a contract for management of the landfill with TransAmerican Waste Industries, Incorporated. The ownership of the landfill remains with the LaSalle Parish Police Jury. TransAmerican is responsible for all permits and licenses; compliance with all federal, state, parish and municipal laws and regulations; and workers' compensation insurance, liability insurance and auto insurance. Additionally, TransAmerican is solely responsible for properly closing the landfill, for all required post-closure activities, and for compliance with all state, federal, and local laws concerning landfill closure. Each police jury receives royalties in the aggregate of five per cent of landfill receipts from solid waste deposited at the landfill during the contract term. The initial term of the contract is 25 years. The district may renew the contract for an additional term of 25 years.

12. LITIGATION AND CLAIMS

At December 31, 1998, the police jury is involved in several lawsuits. Although the total amount of potential liability cannot be determined at this time, any damages awarded would be covered under the police jury's insurance. In the event there is an unfavorable outcome, the police jury's maximum loss would be limited to the insurance deductible amount. No provision for the potential liability has been made in the accompanying financial statements.

13. YEAR 2000 ISSUE (Unaudited)

The year 2000 issue is the result of shortcomings in many electronic data processing systems and other electronic equipment that may adversely affect the government's operations as early as fiscal year 1999. The LaSalle Parish Police Jury has completed an inventory of computer systems that may be affected by the year 2000 issue and that are critical to conducting operations of the police jury's office. The police jury has identified the following systems requiring year 2000 remediation: a financial reporting system. The police jury has contacted outside vendors for remediation, testing, and validation. The approximate cost to remediate software is \$4,500. Hardware has been tested and determined to be Year 2000 compatible.

Because of the unprecedented nature of the Year 2000 issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Management cannot assure that the police jury is or will be Year 2000 ready, that the police jury's remediation efforts will be successful in whole or part, or that parties with whom the police jury does business will be year 2000 ready.

SUPPLEMENTAL INFORMATION SCHEDULES

LASALLE PARISH POLICE JURY
Jena , Louisiana
SUPPLEMENTAL INFORMATION SCHEDULES
As of and for the Year Ended December 31, 1998

SPECIAL REVENUE FUNDS

ROAD DISTRICT FUNDS

The road district funds account for road maintenance and construction, equipment purchases, and upkeep within the boundaries of each district. Financing is provided primarily by ad valorem taxes and state revenue sharing.

ROAD AND BRIDGE FUND

The Road and Bridge Fund accounts for the construction, repair, and maintenance of roads and bridges on a parish wide basis. Financing is provided by ad valorem taxes, state revenue sharing, Parish Transportation Act funds, and operating transfers from the General Fund.

GARBAGE DISTRICT NO. 1 FUND

The Garbage District No. 1 Fund accounts for operation and maintenance of the parish wide garbage disposal program. Financing is provided by ad valorem taxes and state revenue sharing.

PARISH TRANSPORTATION FUND

The Parish Transportation Fund accounts for state funds provided under the Parish Transportation Act.

AIRPORT FUND

The Airport Fund accounts for the operation of the parish airport and related improvements. Financing is provided primarily by interest earned on time deposits.

COURTHOUSE MAINTENANCE FUND

The Courthouse Maintenance Fund accounts for ad valorem taxes and state revenue sharing funds dedicated to maintenance of the parish courthouse and jail facilities.

HEALTH UNIT FUND

The Health Unit Fund accounts for the local share of the cost of providing public health services in the parish. Financing is provided by ad valorem taxes and state revenue sharing.

FAIR FUND

The Fair Fund accounts for the maintenance of facilities for the Jena and the North Central Louisiana Fair grounds. The ad valorem tax and state revenue sharing were discontinued in 1992.

CRIMINAL COURT FUND

The Criminal Court Fund accounts for fines and forfeitures imposed by the Twenty-Eighth Judicial District Court and district attorney conviction fees in criminal cases. These revenues and operating transfers from the General Fund are used to finance the operation of the criminal court of LaSalle Parish.

LIBRARY FUND

The Library Fund accounts for ad valorem taxes and state revenue sharing funds dedicated for the operation of the parish library.

JOB TRAINING PARTNERSHIP ACT FUND

The Job Training Partnership Act (JTPA) Fund accounts for grants from the United States Department of Labor passed through the Louisiana Department of Labor. Grants are subsequently transferred to the LaSalle Parish Community Action Association, Incorporated, which administers the program under contract with the police jury. The JTPA program provides job training and related assistance to economically disadvantaged individuals. The ultimate goal of the program is to move trainees into permanent, self-sustaining employment.

LASALLE PARISH POLICE JURY
 Jena, Louisiana
 SPECIAL REVENUE FUNDS

Combining Balance Sheet, December 31, 1998

	<u>PUBLIC WORKS</u>	<u>AIRPORT</u>	<u>COURTHOUSE MAINTENANCE</u>	<u>HEALTH UNIT</u>	<u>FAIR</u>	<u>CRIMINAL COURT</u>	<u>LIBRARY</u>	<u>TOTAL</u>
ASSETS								
Cash and cash equivalents	\$1,012,049		\$343,979	\$265,480	\$81,384		\$162,926	\$1,865,818
Receivables	916,231		292,140	43,249		\$12,164	275,190	1,538,974
TOTAL ASSETS	<u>\$1,928,280</u>	<u>NONE</u>	<u>\$636,119</u>	<u>\$308,729</u>	<u>\$81,384</u>	<u>\$12,164</u>	<u>\$438,116</u>	<u>\$3,404,792</u>
LIABILITIES AND FUND EQUITY								
Liabilities:								
Cash overdraft						\$13,318		\$13,318
Accounts payable	\$79,614	\$214	\$14,901	\$3,278		12,699	\$13,365	124,071
Total liabilities	<u>79,614</u>	<u>214</u>	<u>14,901</u>	<u>3,278</u>	<u>NONE</u>	<u>26,017</u>	<u>13,365</u>	<u>137,389</u>
Fund Equity - fund balances (deficits)								
- unreserved - undesignated	1,848,666	(214)	621,218	305,451	\$81,384	(13,853)	424,751	3,267,403
TOTAL LIABILITIES AND FUND EQUITY	<u>\$1,928,280</u>	<u>NONE</u>	<u>\$636,119</u>	<u>\$308,729</u>	<u>\$81,384</u>	<u>\$12,164</u>	<u>\$438,116</u>	<u>\$3,404,792</u>

LASALLE PARISH POLICE JURY
 Jena, Louisiana
 SPECIAL REVENUE FUNDS

Combining Schedule of Revenues, Expenditures,
 and Changes in Fund Balances
 For the Year Ended December 31, 1998

	<u>PUBLIC WORKS</u>	<u>AIRPORT</u>	<u>COURTHOUSE MAINTENANCE</u>	<u>HEALTH UNIT</u>	<u>FAIR</u>	<u>CRIMINAL COURT</u>	<u>LIBRARY</u>	<u>JTPA</u>	<u>TOTAL</u>
REVENUES									
Taxes - ad valorem	\$831,828		\$292,799	\$40,262			\$256,283		\$1,421,172
Intergovernmental:									
Federal grants	1,755		360	50			315	\$2,434,792	2,437,272
State funds:									
Parish transportation funds	293,834								293,834
State revenue sharing (net)	22,415			4,619			29,366		56,400
Parish royalty funds	30,072								30,072
Other state funds							11,961		11,961
Fees, charges, and commissions for services							3,483		3,483
Fines and forfeitures						\$124,822	1,616		126,438
Use of money and property	106,287	\$1,180	22,427	13,205	\$4,759		10,676		158,534
Other revenues	<u>16,945</u>	<u>3,098</u>				<u>392</u>	<u>20,312</u>		<u>40,747</u>
Total revenues	<u>1,303,136</u>	<u>4,278</u>	<u>315,586</u>	<u>58,136</u>	<u>4,759</u>	<u>125,214</u>	<u>334,012</u>	<u>\$2,434,792</u>	<u>4,579,913</u>
EXPENDITURES									
Current:									
General government:									
Judicial						356,926			356,926
Other general government			192,489						192,489
Public works	1,277,326		290,344						1,567,670
Health and welfare				30,675					30,675
Culture and recreation							290,956		290,956
Economic development and assistance					562			2,434,792	2,435,354

Transportation	11,278					11,278
Debt service:						
Principal	43,979					43,979
Interest	4,159					4,159
Capital outlay	178,661		8,986	56,582		244,229
Total expenditures	<u>1,504,125</u>	<u>11,278</u>	<u>30,675</u>	<u>365,912</u>	<u>2,434,792</u>	<u>5,177,715</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	<u>(200,989)</u>	<u>(7,000)</u>	<u>27,461</u>	<u>(240,698)</u>	<u>NONE</u>	<u>(597,802)</u>
OTHER FINANCING SOURCES						
Increase in capital lease	72,604					72,604
Sale of fixed assets	12,084					12,084
Compensation for loss or damage of assets	560					560
Operating transfers in	479,335	7,171		256,995		743,501
Operating transfers out	<u>(150,000)</u>					<u>(150,000)</u>
Total other financing sources	<u>414,583</u>	<u>7,171</u>	<u>NONE</u>	<u>256,995</u>	<u>NONE</u>	<u>678,749</u>
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES	213,594	171	27,461	16,297	NONE	80,947
FUND BALANCES (Deficit) AT BEGINNING OF YEAR	<u>1,635,072</u>	<u>(385)</u>	<u>277,990</u>	<u>(30,150)</u>	<u>438,277</u>	<u>3,186,456</u>
FUND BALANCES (Deficit) AT END OF YEAR	<u>\$1,848,666</u>	<u>(\$214)</u>	<u>\$305,451</u>	<u>(\$13,853)</u>	<u>NONE</u>	<u>\$3,267,403</u>

LASALLE PARISH POLICE JURY
 Jena, Louisiana
 SPECIAL REVENUE FUNDS - PUBLIC WORKS

Combining Balance Sheet, December 31, 1998

	NO. 2	NO. 2-BN	NO. 3	NO. 3-C	NO. 4.4	NO. 8	NO. 10	ROAD AND BRIDGE	GARBAGE DISTRICT NO. 1	PARISH TRANSPORTATION	TOTAL
ASSETS											
Cash and cash equivalents	\$50,800	\$25,495	\$18,940	\$50	\$159,168	\$77,842	\$36,585	\$317,824	\$325,345	\$1,012,049	
Receivables	17,818		25,377			59,532		384,686	47,463	916,231	
TOTAL ASSETS	<u>\$68,618</u>	<u>\$25,495</u>	<u>\$44,317</u>	<u>\$50</u>	<u>\$159,168</u>	<u>\$137,374</u>	<u>\$36,585</u>	<u>\$702,510</u>	<u>\$372,808</u>	<u>\$1,928,280</u>	
LIABILITIES AND FUND EQUITY											
Liabilities - accounts payable	\$785		\$791		\$206	\$1,862		\$44,160	\$31,810	\$79,614	
Fund Equity - fund balances - unreserved -undesignated	67,833	\$25,495	43,526	\$50	158,962	135,512	\$36,585	337,195	670,700	\$372,808	1,848,666
TOTAL LIABILITIES AND FUND EQUITY	<u>\$68,618</u>	<u>\$25,495</u>	<u>\$44,317</u>	<u>\$50</u>	<u>\$159,168</u>	<u>\$137,374</u>	<u>\$36,585</u>	<u>\$381,355</u>	<u>\$702,510</u>	<u>\$372,808</u>	<u>\$1,928,280</u>

LASALLE PARISH POLICE JURY
Jena, Louisiana
SPECIAL REVENUE FUNDS - PUBLIC WORKS

Combining Schedule of Revenues, Expenditures,
and Changes in Fund Balances
For the Year Ended December 31, 1998

	NO. 2	NO. 2-BN	NO. 3	ROAD DISTRICTS NO. 3-C	NO. 4-4	NO. 8	NO. 10	ROAD AND BRIDGE	GARBAGE DISTRICT NO. 1	PARISH TRANSPORTATION	TOTAL
REVENUES											
Taxes - ad valorem	\$19,180		\$25,823		\$54,709			\$366,119	\$365,997		\$831,828
Federal funds	315		225		315		450	450			1,755
Intergovernmental - state funds:											
Parish transportation funds								15,115	7,300	\$293,834	293,834
State revenue sharing (net)								19,111		10,961	22,415
Parish royalty funds								5,871	66,008	12,500	30,072
Use of money and property	3,541	\$1,956		\$32	\$8,337	5,577	\$2,465	8,081		7,239	106,287
Other revenues			1,625								16,945
Total revenues	<u>23,036</u>	<u>1,956</u>	<u>27,673</u>	<u>32</u>	<u>8,337</u>	<u>60,601</u>	<u>2,465</u>	<u>414,747</u>	<u>439,755</u>	<u>324,534</u>	<u>1,303,136</u>
EXPENDITURES											
Current - public works	19,455	4,587	14,326	49	13,535	44,130	3,405	842,245	311,637	23,957	1,277,326
Debt service:											
Principal								43,979			43,979
Interest								4,159			4,159
Capital outlay								117,117	11,592	49,952	178,661
Total expenditures	<u>19,455</u>	<u>4,587</u>	<u>14,326</u>	<u>49</u>	<u>13,535</u>	<u>44,130</u>	<u>3,405</u>	<u>1,007,500</u>	<u>323,229</u>	<u>73,909</u>	<u>1,504,125</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	<u>3,581</u>	<u>(2,631)</u>	<u>13,347</u>	<u>(17)</u>	<u>(5,198)</u>	<u>16,471</u>	<u>(940)</u>	<u>(592,753)</u>	<u>116,526</u>	<u>250,625</u>	<u>(200,989)</u>
OTHER FINANCING SOURCES											
Increase in capital lease								72,604			72,604
Sale of assets								11,989	95		12,084
Compensation for loss or damage of assets								560			560
Operating transfers in								479,335			479,335
Operating transfers out										(150,000)	(150,000)
Total other financing sources	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>564,488</u>	<u>95</u>	<u>(150,000)</u>	<u>414,583</u>
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES	<u>3,581</u>	<u>(2,631)</u>	<u>13,347</u>	<u>(17)</u>	<u>(5,198)</u>	<u>16,471</u>	<u>(940)</u>	<u>(28,265)</u>	<u>116,621</u>	<u>100,625</u>	<u>213,594</u>
FUND BALANCES AT BEGINNING OF YEAR	<u>64,252</u>	<u>28,126</u>	<u>30,179</u>	<u>67</u>	<u>164,160</u>	<u>119,041</u>	<u>37,525</u>	<u>365,460</u>	<u>554,079</u>	<u>272,183</u>	<u>1,635,072</u>
FUND BALANCES AT END OF YEAR	<u>\$67,833</u>	<u>\$25,495</u>	<u>\$43,526</u>	<u>\$50</u>	<u>\$158,962</u>	<u>\$135,512</u>	<u>\$36,585</u>	<u>\$337,195</u>	<u>\$670,700</u>	<u>\$372,808</u>	<u>1,848,666</u>

LASALLE PARISH POLICE JURY
Jena , Louisiana
SUPPLEMENTAL INFORMATION SCHEDULES
As of and for the Year Ended December 31, 1998

COMPENSATION PAID POLICE JURORS

The schedule of compensation paid to police jurors is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Compensation of the police jurors is included in the legislative expenditures of the General Fund. In accordance with Louisiana Revised Statute 33:1233, the police jury has elected the monthly payment method of compensation. The president receive \$800 per month for the first two months, and \$1,000 per month for the remaining ten months, and the other jurors receive \$700 per month.

LASALLE PARISH POLICE JURY
Jena, LouisianaSchedule of Compensation Paid Police Jurors
For the Year Ended December 31, 1998

John Bailey	\$8,400
John Carter, President	11,600
David Crooks	8,400
Leo Evans	8,400
Bobby Ray Francis	8,400
Kirby Jones	8,400
Bobby Nugent	8,400
Ben Reid, Jr.	8,400
Gary Stapleton	8,400
Virgil Terral	<u>8,400</u>
Total	<u>\$87,200</u>

**Independent Auditor's Report on Compliance with
Laws, Regulations, Contracts, and Grants,
and Internal Control**

The following independent auditor's reports on compliance with laws, regulations, contracts, and grants and internal control are presented in compliance with the requirements of *Government Auditing Standards*, issued by the Comptroller General of the United States; the U. S. Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*; the *Single Audit Act Amendments of 1996*; and the *Louisiana Governmental Audit Guide*, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor.



Independent Auditor's Report on Compliance and Internal Control Over Financial Reporting

LASALLE PARISH POLICE JURY
Jena, Louisiana

I have audited the primary government financial statements of the LaSalle Parish Police Jury as of and for the year ended December 31, 1998, and have issued my report thereon dated April 30, 1999. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the LaSalle Parish Police Jury's primary government financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered LaSalle Parish Police Jury's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

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LASALLE PARISH POLICE JURY

Jena, Louisiana

Independent Auditor's Report on Compliance

And Internal Control Over Financial Reporting, etc.

December 31, 1998

This report is intended for the information of the members of the LaSalle Parish Police Jury, management of the police jury, federal awarding agencies and pass-through entities. This is not intended to limit the distribution of this report, which is a matter of public record.

A handwritten signature in black ink, appearing to be 'V. ...', written in a cursive style.

West Monroe, Louisiana

April 30, 1999

**Independent Auditor's Report on Compliance
With Requirements Applicable to Each Major Program
and Internal Control Over Compliance**

LASALLE PARISH POLICE JURY
Jena, Louisiana

Compliance

I have audited the compliance of the LaSalle Parish Police Jury with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to its major federal programs for the year ended December 31, 1998. LaSalle Parish Police Jury's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal programs are the responsibility of the LaSalle Parish Police Jury's management. My responsibility is to express an opinion on the LaSalle Parish Police Jury's compliance based on my audit.

I conducted my audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the LaSalle Parish Police Jury's compliance with those requirements and performing such other procedures as I consider necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on LaSalle Parish Police Jury's compliance with those requirements.

In my opinion, LaSalle Parish Police Jury complied, in all material respects, with the requirements referred to above that are applicable to its major federal programs for the year ended December 31, 1998. The results of my auditing procedures disclosed no instances of noncompliance with those requirements that are required to be reported in accordance with OMB Circular A-133.

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LASALLE PARISH POLICE JURY

Jena, Louisiana

Independent Auditor's Report on Compliance

With Requirements Applicable to Each Major

Program and Internal Control Over Compliance, etc.

December 31, 1998

Internal Control Over Compliance

The management of the LaSalle Parish Police Jury is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing my audit, I considered LaSalle Parish Police Jury's internal control over compliance with requirements that could have a direct and material effect on its major federal programs in order to determine my auditing procedures for the purpose of expressing my opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

My consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over compliance and its operation that I consider to be material weaknesses.

This report is intended for the information of the members of the LaSalle Parish Police Jury, management of the police jury, federal awarding agencies and pass-through entities. This is not intended to limit the distribution of this report, which is a matter of public record.



West Monroe, Louisiana

April 30, 1999

LASALLE PARISH POLICE JURY
Jena, Louisiana

Schedule of Findings and Questioned Costs
For the Year Ended December 31, 1998

A. SUMMARY OF AUDIT RESULTS

1. The auditor's report expresses an unqualified opinion on the primary government financial statements of the LaSalle Parish Police Jury.
2. No reportable conditions relating to the audit of the financial statements are reported in the Independent Auditor's Report on Compliance and Internal Control Over Financial Reporting.
3. No instance of noncompliance material to the financial statements of the LaSalle Parish Police Jury is reported in the Auditor's Report on Compliance and Internal Control Over Financial Reporting.
4. No reportable conditions relating to the audit of the major federal award programs are reported in the Auditor's Report on Compliance With Requirements Applicable to Major Programs and Internal Control Over Compliance.
5. The auditor's report on compliance for the major federal award program for the LaSalle Parish Police Jury expresses an unqualified opinion.
6. No audit findings relative to the major federal award program for the LaSalle Parish Police Jury are reported.
7. The program tested as major program included:

United States Department of Labor - Job Training Partnership Act - CFDA 17.250
8. The threshold for distinguishing Type A and B programs was \$300,000.
9. The LaSalle Parish Police Jury was not determined to be a low-risk auditee.

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

None

**C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL
AWARD PROGRAMS AUDIT**

None

LASALLE PARISH POLICE JURY
Jena, Louisiana

Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 1998

<u>FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/ PROGRAM NAME</u>	<u>CFDA NUMBER</u>	<u>PASS-THROUGH GRANT NUMBER</u>	<u>FEDERAL EXPENDITURES</u>
United States Department of Labor Passed through LaSalle Community Action Association - Job Training Partnership Act	17.250	N/A	<u>\$2,434,792</u>
Other Financial Assistance Direct program - United States Department of the Interior - Payment in Lieu of Taxes	NONE	N/A	<u>3,123</u>
Total Federal Financial Assistance			<u><u>\$2,437,915</u></u>

FOOTNOTES:

(1) The Schedule of Expenditures of Federal Awards was prepared on the modified accrual basis of accounting.

LASALLE PARISH POLICE JURY
Jena, Louisiana

Summary Schedule of Prior Audit Findings
For the Year Ended December 31, 1998

**97-1 Need to Obtain Approval of State Bond
Commission for Debt and Comply
With Public Bid Law**

Recommendation: The auditor recommended when entering into lease agreements, the district attorney should obtain approval of the State Bond Commission. Also, when acquiring equipment, the district attorney should ensure that the acquisition complies with applicable statutes.

Status: This finding has been cleared.