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**WARD FIVE FIRE PROTECTION DISTRICT NO. 1
MOREHOUSE PARISH POLICE JURY
Oak Ridge, Louisiana**

**Component Unit Financial Statements
As of and for the Year Ended
December 31, 1998**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 2557 1999

**MEEKS & CALVIT, CPA
705 JULIA STREET
RAYVILLE, LOUISIANA
(318) 728-0007**

Ward Five Fire Protection District No. 1
Morehouse Parish Police Jury
Oak Ridge, Louisiana

Component Unit Financial Statements
As of and for the Year Ended December 31, 1998
With Supplemental Information

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MEEKS & CALVIT
A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS

705 Julia Street • Rayville, Louisiana 71269 • 318-728-0007 • Fax 318-728-5533

Zoe P. Meeks, CPA

Sylvia D. Calvit, CPA

Board of Commissioners
Ward Five Fire Protection District No. 1
of Morehouse Parish
Morehouse Parish Police Jury
Oak Ridge, Louisiana

We have compiled the accompanying component unit financial statements of Ward Five Fire Protection District No. 1 of Morehouse Parish, a component unit of the Morehouse Parish Police Jury, as of December 31, 1998 and for the year then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Meeks & Calvit

March 19, 1999

TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS

March 19, 1999

Office of Legislative Auditor
Attention: Ms. Dorothy Milner
1600 North Third
Post Office Box 94397
Baton Rouge, Louisiana 70804-9397

Dear Ms. Milner:

In accordance with Louisiana Revised Statute 24:514, enclosed are the annual financial statements for the Ward Five Fire Protection District No. 1 of Morehouse Parish as of and for the fiscal year ended December 31, 1998. The report includes all funds under the control and oversight of the district. The accompanying financial statements have been prepared in accordance with generally accepted accounting principles.

Sincerely,



Officer

Enclosure

**WARD FIVE FIRE PROTECTION DISTRICT NO. 1
OF MOREHOUSE PARISH
Oak Ridge, Louisiana**


**ANNUAL SWORN FINANCIAL STATEMENTS AND
CERTIFICATION OF REVENUES \$50,000 OR LESS (if applicable)**

The annual sworn financial statements are required by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues \$50,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(I)(1)(c)(i).

AFFIDAVIT

Personally came and appeared before the undersigned authority, Clint Shepard, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Ward Five Fire Protection District No. 1 of Morehouse Parish as of December 31, 1998, and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

In addition, Clint Shepard, who, duly sworn, deposes and says that the Ward Five Fire Protection District No. 1 of Morehouse Parish received \$50,000 or less in revenues and other sources for the fiscal year ending December 31, 1998, and, accordingly, is not required to have an audit for the previously mentioned fiscal year end.



Signature

Sworn to and subscribed before me, this ____ day of _____, 19__.

NOTARY PUBLIC

Officer _____
Address _____

Telephone No. _____

WARD FIVE FIRE PROTECTION DISTRICT NO. 1
OF MOREHOUSE PARISH
MOREHOUSE PARISH POLICE JURY
Oak Ridge, Louisiana
ALL FUND TYPES AND ACCOUNT GROUPS

Balance Sheet

December 31, 1998

	GOVERNMENTAL FUND - <u>GENERAL FUND</u>	ACCOUNT GROUP- GENERAL FIXED <u>ASSETS</u>	TOTAL (MEMORANDUM <u>ONLY</u>)
ASSETS			
Cash and cash equivalent	\$ 124,442	\$	\$ 124,442
Receivables - ad valorem taxes	23,987		23,987
Land, buildings, vehicles and equipment	<u>-</u>	<u>236,732</u>	<u>236,732</u>
TOTAL ASSETS	<u>\$148,429</u>	<u>\$236,732</u>	<u>\$385,161</u>
LIABILITIES AND FUND EQUITY			
Liabilities - accounts payable	\$ 942	\$	\$ 942
Fund Equity:			
Investment in general fixed assets	-	236,732	236,732
Fund balance-unreserved- undesignated	<u>147,487</u>	<u>-</u>	<u>147,487</u>
Total Fund Equity	<u>147,487</u>	<u>236,732</u>	<u>384,219</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$148,429</u>	<u>\$236,732</u>	<u>\$385,161</u>

The accompanying notes are an integral part of this statement.

WARD FIVE FIRE PROTECTION DISTRICT NO. 1
OF MOREHOUSE PARISH
MOREHOUSE PARISH POLICE JURY
Oak Ridge, Louisiana
GOVERNMENTAL FUND - GENERAL FUND

Statement of Revenues, Expenditures, and
Changes in Fund Balance
For the Year Ended December 31, 1998

REVENUES	
Ad valorem taxes	\$ 24,427
Intergovernmental revenues-	
Morehouse Parish Police Jury	
- 2 per cent fire rebate	2,166
Interest earnings	<u>5,996</u>
TOTAL REVENUES	<u>32,589</u>
EXPENDITURES	
General government - other general	
administration - retirement system contribution	732
Public safety - fire protection:	
Legal and accounting	1,190
Insurance	4,145
Office expense	52
Repairs and maintenance	1,746
Utilities	1,217
Operations	133
Capital Outlay	<u>-</u>
TOTAL EXPENDITURES	<u>9,215</u>
EXCESS OF REVENUES OVER EXPENDITURES	23,374
FUND BALANCE AT BEGINNING OF YEAR	<u>124,113</u>
FUND BALANCE AT END OF YEAR	<u>\$147,487</u>

The accompanying notes are an integral part of this statement.

WARD FIVE FIRE PROTECTION DISTRICT NO. 1
OF MOREHOUSE PARISH
MOREHOUSE PARISH POLICE JURY
Oak Ridge, Louisiana
GOVERNMENTAL FUND - GENERAL FUND

Statement of Revenues, Expenditures, and
Changes in Fund Balance - Budget (Cash Basis) and Actual
For the Year Ended December 31, 1998

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
REVENUES			
Ad valorem taxes	\$20,000	\$21,123	\$1,123
Intergovernmental revenues - Morehouse Parish Police Jury			
- 2 per cent fire rebate	2,000	2,166	166
Interest earnings	<u>-</u>	<u>5,996</u>	<u>5,996</u>
TOTAL REVENUES	<u>22,000</u>	<u>29,285</u>	<u>7,285</u>
EXPENDITURES			
General government - other general administration - retirement system contribution	-	729	(729)
Public safety - fire protection:			
Legal and accounting	1,500	1,190	310
Insurance	5,000	4,145	855
Office expense	500	52	448
Repairs and maintenance	4,000	1,746	2,254
Utilities	2,000	1,120	880
Operations	500	133	367
Capital outlay	<u>3,500</u>	<u>-</u>	<u>3,500</u>
TOTAL EXPENDITURES	<u>17,000</u>	<u>9,115</u>	<u>7,885</u>
EXCESS OF REVENUES OVER EXPENDITURES	5,000	20,170	15,170
FUND BALANCE AT BEGINNING OF YEAR	<u>104,272</u>	<u>104,272</u>	<u>-</u>
FUND BALANCE AT END OF YEAR	<u>\$109,272</u>	<u>\$124,442</u>	<u>\$15,170</u>

The accompanying notes are an integral part of this statement.

WARD FIVE FIRE PROTECTION DISTRICT NO. 1
OF MOREHOUSE PARISH
MOREHOUSE PARISH POLICE JURY
Oak Ridge, Louisiana

Notes to the Financial Statements
As of and for the year Ended December 31, 1998

INTRODUCTION

Ward Five Fire Protection District No. 1 of Morehouse Parish was created by resolution of the Morehouse Parish Police Jury on May 4, 1965, for the purpose of purchasing and maintaining fire equipment and providing fire protection for the people of Ward Five of Morehouse Parish. The district is governed by a board of commissioners consisting of five members. The commissioners are appointed by the Morehouse Parish Police Jury for terms of two years. Commissioners receive no compensation for the services. The district has no employees.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying financial statements of Ward Five Fire Protection District No. 1 of Morehouse Parish have been prepared in conformity with generally accepted principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

B. REPORTING ENTITY

As the governing authority of the parish, for reporting purposes, the Morehouse Parish Police Jury is the financial reporting entity for Morehouse Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the Morehouse Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability.

This criteria includes:

1. Appointing a voting majority of an organization's governing body, and

WARD FIVE FIRE PROTECTION DISTRICT NO. 1
OF MOREHOUSE PARISH
MOREHOUSE PARISH POLICE JURY
Oak Ridge, Louisiana
Notes to the Financial Statements (Continued)

- a. The ability of the police jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
 3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the Morehouse Parish Police jury appoints the governing board and because the district operates within the geographical boundaries of Morehouse Parish, the district was determined to be a component unit of the Morehouse Parish Police Jury, the governing body of the parish and the governmental body with oversight responsibility. The accompanying financial statements present information only on the funds maintained by the district and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the governmental reporting entity.

C. FUND ACCOUNTING

The district uses a fund (General Fund) and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

The General Fund of the district is classified as a governmental fund. It accounts for the district's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of fixed assets.

WARD FIVE FIRE PROTECTION DISTRICT NO. 1
OF MOREHOUSE PARISH
MOREHOUSE PARISH POLICE JURY
Oak Ridge, Louisiana
Notes to the Financial Statements (Continued)

D. BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The General Fund is accounted for using the flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of the General Fund present increases and decreases in net current assets. The modified accrual basis of accounting is used by the General Fund. The General Fund used the following practices in recording revenues and expenditures:

REVENUES

Ad valorem taxes are recorded in the year the taxes are assessed on a calendar year basis, become due on November 15 of each year, and become delinquent on January 1. The taxes are generally collected in December of the current year and January and February of the ensuing year. Delinquent taxes are considered fully collectible and therefore no allowance for uncollectible taxes is provided.

Interest income on time deposits is recorded at the end of each quarter when credited by the bank.

Intergovernmental revenues are recorded when the district is entitled to the funds.

EXPENDITURES

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

E. BUDGET PRACTICE

A budget for the ensuing year is prepared by the chairman and approved by the board of directors prior to December 31 of each year during the board's regular December meeting. The proposed budget was prepared on the cash basis of accounting. The budget was legally adopted by the board of commissioners. The board reserves all authority to make changes to the budget. Unexpended appropriations lapse at year end and must be reappropriated in the next year's budget to be expended. Neither encumbrance accounting nor formal budget integration (within the accounting records) are employed as management control devices.

WARD FIVE FIRE PROTECTION DISTRICT NO. 1
 OF MOREHOUSE PARISH
 MOREHOUSE PARISH POLICE JURY
 Oak Ridge, Louisiana
 Notes to the Financial Statements (Continued)

The budget comparison statement included in the accompanying financial statements reflects the original adopted budget as no amendments were made during the year. The following reconciles the excess of revenues over expenditures for the General Fund as shown on Statement C & D (cash basis) with amounts shown on Statement B (GAAP basis):

Excess (Deficiency) of revenues over expenditures (Cash basis)	\$20,170
Adjustments:	
Receivables	3,303
Payables	<u>(99)</u>
Excess (Deficiency) of revenues over expenditures (GAAP basis)	<u>\$23,374</u>

F. CASH AND CASH EQUIVALENTS

Cash includes amounts in interest bearing demand deposits and cash equivalents include amounts in time deposits. Under state law, the district may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

G. FIXED ASSETS AND LONG-TERM DEBT

Fixed assets are recorded as expenditures at the time of purchase or constructed, and the related assets are capitalized (reported) in the general fixed assets account group. Interest costs incurred during construction are not capitalized. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost or estimated cost if historical cost is not available. Of the \$236,732 of fixed assets reported on the balance sheet, \$230,885 or 97.5 per cent, are valued at cost while the remaining \$2,874 or 2.5 per cent, are valued at management's best estimate of original cost.

Any long-term debt incurred is recorded as other financing sources, and the related liability is reported in the general long-term debt account group. Repayment of the debt is recorded as an expenditure and the related reduction of principal is recorded in the general long-term debt account group when payment is made. The district has no long-term debt at December 31, 1998.

WARD FIVE FIRE PROTECTION DISTRICT NO. 1
OF MOREHOUSE PARISH
MOREHOUSE PARISH POLICE JURY
Oak Ridge, Louisiana
Notes to the Financial Statements (Continued)

H. COMPENSATED ABSENCES AND PENSION PLAN

The district does not have any full time employees; therefore, it does not have a formal vacation or sick leave policy and does not contribute to a pension plan.

I. TOTAL COLUMN ON BALANCE SHEET

The total column on the balance sheet is captioned Memorandum Only to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

2. LEVIED TAXES

The district is authorized to levy a maximum of 4.50 mills annually on property within the district for maintenance and operation of the district. The district levied 4.50 mills for the year 1998. The tax was increased in October, 1995, with an increase in the tax to 4.50 mills from 3.50 mills beginning in 1995 and expiring with the 1999 tax roll.

3. CASH AND CASH EQUIVALENTS

At December 31, 1998, the district has cash and cash equivalents (book balances) totaling \$124,442 as follows:

Interest bearing demand deposits	\$ 1,816
Time deposits	<u>122,626</u>
Total	<u>\$124,442</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 1998, the district had \$124,442 in deposits (collected bank balances). These deposits were secured from risk by \$100,000 of federal deposit insurance (GASB Category 1) and further collateralized with securities held by the pledging financial institution's trust department or agency in the amount of \$24,685.

WARD FIVE FIRE PROTECTION DISTRICT NO. 1
 OF MOREHOUSE PARISH
 MOREHOUSE PARISH POLICE JURY
 Oak Ridge, Louisiana
 Notes to the Financial Statements (Continued)

4. CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets (land, buildings, vehicles, and equipment) for the year ended December 31, 1998 follows:

	Balance January 1, <u>1998</u>	Additions	Disposals	Balance December 31, <u>1998</u>
Land	\$1,352	-	-	\$1,352
Buildings	32,417	-	-	32,417
Vehicles	181,040	-	-	181,040
Equipment	<u>21,923</u>		<u>-</u>	<u>21,923</u>
Totals	<u>\$236,732</u>		<u>-</u>	<u>\$236,732</u>

5. LEASES

The district has no operating or capital leases at December 31, 1998.

6. LITIGATION AND CLAIMS

The district is not involved in any litigation or aware of any claims at December 31, 1998.

WARD FIVE FIRE PROTECTION DISTRICT NO. 1
MOREHOUSE PARISH POLICE JURY
Oak Ridge, Louisiana
Supplemental Information Schedule
For the Year Ended December 31, 1998

COMPENSATION PAID BOARD MEMBERS

The schedule of compensation paid board members is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature.

There was no compensation paid to Board Members during the year ended December 31, 1998