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CAMERON PARISH RECREATION
DISTRICT NO. 5

ANNUAL FINANCIAL REPORT

DECEMBER 31, 1998

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7-14-99

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UNQUALIFIED OPINION ON GENERAL-PURPOSE FINANCIAL STATEMENTS-GOVERNMENTAL ENTITY

INDEPENDENT AUDITOR'S REPORT

Board of Commissioners
Cameron Parish Recreation
District No. 5:

I have audited the accompanying general-purpose financial statements of the Cameron Parish Recreation District No. 5, a component unit of the Cameron Parish Police Jury, as of and for the year ended December 31, 1998, as listed in the table of contents. These general-purpose financial statements are the responsibility of the Cameron Parish Recreation District No. 5's management. My responsibility is to express an opinion on these general-purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general-purpose financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Cameron Parish Recreation District No. 5 as of and for the year ended December 31, 1998, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, I have also issued a report dated August 12, 1998, on my consideration of the Cameron Parish Recreation District No. 5's internal control over financial reporting and my tests of its compliance with laws, regulations, contracts and grants.

The year 2000 supplementary information on page 20 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. I have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and the presentation of the supplementary information. However, I did not audit the information and do not express an opinion on it. In addition, I do not provide assurance that the Cameron Parish Recreation District No. 5 is or will become year 2000 compliant, that the District's year 2000 remediation efforts will be successful in whole or in part, or that parties with which the District does business are or will become year 2000 compliant.

My audit was performed for the purpose of forming an opinion on the general purpose financial statements of the District taken as a whole. The accompanying schedules, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly state, in all material respects, in relation to the basic financial statements taken as a whole.

Elliott & Assoc. "APAC"
Leesville, Louisiana
June 10, 1999

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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners
Cameron Parish Recreation District No. 5

I have audited the financial statements of the Cameron Parish Recreation District No. 5 as of and for the year ended December 31, 1998, and have issued my report thereon dated June 10, 1999. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Cameron Parish Recreation District No. 5's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Cameron Parish Recreation District No. 5's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended for the information and use of management, others within the organization, the Board of Commissioners, and the Louisiana Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties.

Elliott & Assoc. "APAC"
Leesville, Louisiana
June 10, 1999

Cameron Parish Recreation District No. 5
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the Fiscal Year Ended December 31, 1998

I have audited the financial statements of Cameron Recreation District No. 5 as of and for the year ended December 31, 1998, and have issued my report thereon dated June 10, 1999. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My audit of the financial statements as of December 31, 1998 resulted in an unqualified opinion.

Section I Summary of Auditor's Reports

*a. Report on Internal Control and Compliance
Material to the Financial Statements*

Internal Control

Material Weaknesses () Yes (X) No
Reportable Conditions () Yes (X) No

Compliance

Compliance Material to Financial
Statements () Yes (X) No

b. Federal Awards

Internal Control

Material Weaknesses () Yes () No (X) N/A
Reportable Conditions () Yes () No (X) N/A

Type of Opinion On Compliance For Major Programs

Unqualified () Qualified ()
Disclaimer () Adverse ()
N/A (X)

Are their findings required to be reported in accordance with Circular A-133, Section .510(a)?

() Yes () No (X) N/A

c. Identification of Major Programs

<u>CFDA Number(s)</u>	<u>Name of Federal Program</u>
None	None

Dollar threshold used to distinguish between Type A and Type B Programs: \$ N/A

Is the auditee a "low-risk" auditee, as defined by OMB Circular A-133?
 Yes No N/A

Section II Financial Statement Findings

N/A

Section III Federal Award Findings and Questioned Costs

N/A

See independent auditor's report.

COMPONENT UNIT FINANCIAL STATEMENTS
(COMBINED STATEMENTS - OVERVIEW)

CAMERON PARISH RECREATION DISTRICT NO. 5

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
December 31, 1998

	Governmental <u>Fund Type-</u>	Account <u>Group-</u>	Total
	<u>General Fund</u>	<u>General Fixed Assets</u>	(Memorandum <u>Only</u>)
ASSETS			
Cash and cash equivalents	\$ 60,887	\$ ---	\$ 60,887
Receivables (Note 2)	44,057	---	44,057
Fixed assets (Note 3)	<u>---</u>	<u>480,396</u>	<u>480,396</u>
Total assets	<u>\$104,944</u>	<u>\$480,396</u>	<u>\$585,340</u>
LIABILITIES AND FUND EQUITY			
Liabilities:			
Accounts payable	\$ ---	\$ ---	\$ ---
Ad valorem deduction payable	<u>1,460</u>	<u>---</u>	<u>1,460</u>
Total liabilities	<u>1,460</u>	<u>---</u>	<u>1,460</u>
Fund equity:			
Investment in general fixed assets (Note 3)	---	480,396	480,396
Fund balance - Unreserved - undesignated (Note 6)	<u>103,484</u>	<u>---</u>	<u>103,484</u>
Total fund equity	<u>103,484</u>	<u>480,396</u>	<u>583,880</u>
Total liabilities and fund equity	<u>\$104,944</u>	<u>\$480,396</u>	<u>\$585,340</u>

The accompanying notes are an integral part of this statement.

CAMERON PARISH RECREATION DISTRICT NO. 5
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
 GOVERNMENTAL FUND TYPE-GENERAL FUND
 For the Year Ended December 31, 1998

Revenues:

Taxes (Note 2)	\$ 38,280
Intergovernmental	2,059
Interest	3,618
Charges for services	31,736
Other	<u>54</u>
 Total revenues	 <u>75,747</u>

Expenditures:

Current:

Operations and maintenance	34,335
Salaries and related expenses	25,984
Board member per diem	580
Food	2,938
Lessons	7,228
Miscellaneous	1,681
Capital outlay (Note 3)	<u>11,182</u>
 Total expenditures	 <u>83,928</u>

Excess (deficiency)
 of revenues
 over expenditures

(8,181)

Fund balance, beginning of year

111,665

Fund balance, ending of year

\$103,484

The accompanying notes are an integral part of this statement.

CAMERON PARISH RECREATION DISTRICT NO. 5

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL -
GOVERNMENTAL FUND TYPE-GENERAL FUND

For the Year Ended December 31, 1998

	<u>Budget</u>	<u>Actual</u>	Variance - Favorable (Unfavorable)
Revenues:			
Taxes (Note 2)	\$ 42,000	\$ 38,280	\$ (3,720)
Intergovernmental	---	2,059	2,059
Interest	3,400	3,618	218
Charges for services	31,475	31,736	261
Other	<u>200</u>	<u>54</u>	<u>(146)</u>
Total revenues	<u>77,075</u>	<u>75,747</u>	<u>(1,328)</u>
Expenditures:			
Current:			
Operation and maintenance	34,920	34,335	585
Salaries and related expenses	28,350	25,984	2,366
Board member per diem	600	580	20
Food	3,000	2,938	62
Lessons	7,000	7,228	(228)
Miscellaneous	1,800	1,681	119
Capital outlay (Note 3)	<u>5,000</u>	<u>11,182</u>	<u>(6,182)</u>
Total expenditures	<u>80,670</u>	<u>83,928</u>	<u>(3,258)</u>
Excess (deficiency) of revenues over expenditures	(3,595)	(8,181)	(4,586)
Fund balance, beginning	<u>111,665</u>	<u>111,665</u>	<u>---</u>
Fund balance, ending	<u>\$108,070</u>	<u>\$103,484</u>	<u>\$ (4,586)</u>

The accompanying notes are an integral part of this statement.

CAMERON PARISH RECREATION DISTRICT NO. 5

NOTES TO FINANCIAL STATEMENTS
December 31, 1998

NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Cameron Parish Police Jury is a political subdivision of the State of Louisiana. Cameron Parish Police Jury is the reporting entity for Cameron Parish as defined by NCGA Statement 3, (Defining the Governmental Reporting Entity).

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transaction of state and local governments. In November of 1984, the GASB issued a codification of governmental accounting and financial reporting standards. This codification is recognized as generally accepted accounting principles for state and local governments.

Cameron Parish Recreation District No. 5 (the "District") is a component unit of Cameron Parish Police Jury as defined by GASB codification Section 2100. The District was created by the Cameron Parish Police Jury as authorized by Louisiana Revised Statute 38:1751. The District is governed by a board of five commissioners appointed by Cameron Parish Police Jury and is authorized to construct, maintain and operate the specified recreation system within the District.

A. FUND ACCOUNTING

The Cameron Parish Recreation District No. 5 is organized and operated on a fund basis whereby a separate self-balancing set of accounts (General Fund) is maintained that comprises its assets, liabilities, fund equity, revenues, and expenditures. The general fund accounts for the proceeds of all revenue sources that are utilized to operate the recreation district.

B. FIXED ASSETS AND LONG-TERM LIABILITIES

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, and are recorded as expenditures in the governmental fund types when purchased. Public domain or infrastructures are not capitalized. No depreciation has been provided on general fixed assets. All fixed assets are stated at historical cost. Donated fixed assets are stated

CAMERON PARISH RECREATION DISTRICT NO. 5
NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(Continued)

FIXED ASSETS AND LONG-TERM LIABILITIES (Continued)

at their estimated fair market value on the date donated. This account group is not a "fund". It is concerned only with the measurement of financial position not with the measurement of results of operations. There are no long-term obligations at December 31, 1998.

C. BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The District's records are maintained on a modified accrual basis of accounting using the following practices in recording revenues and expenditures:

Revenues

Ad valorem taxes are recorded in the year the taxes are assessed.

Interest income is recorded when the income is available. Substantially all other revenues are recorded when they become available to the District.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

D. BUDGETARY PRACTICES

The Cameron Parish Recreation District No. 5 utilizes the following budgetary practice:

Annually the District adopts a budget as a management device for control of revenues and expenses. A comparison of budget and actual is included with the accompanying statements.

CAMERON PARISH RECREATION DISTRICT NO. 5

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(Continued)

E. CASH AND CASH EQUIVALENTS

Cash includes amounts in petty cash, demand deposits, interest bearing demand deposits, and money market accounts. Cash equivalents include amounts in time deposits, with maturities of three months or less.

At December 31, 1998, the carrying amount of the District's cash and cash equivalents was \$60,887, including \$772 in petty cash, and the bank balance was \$64,326. These deposits are fully covered by federal depository insurance.

F. VACATION AND SICK LEAVE

The District does not have any full time employees; therefore, the District does not have a policy on vacation and sick leave.

G. ACCOUNTS RECEIVABLE WRITE OFF METHOD

The District has adopted a write off policy wherein any account that is deemed uncollectible is written off directly when the account's collection efforts have been deemed unsuccessful.

H. TOTAL COLUMNS ON COMBINED STATEMENTS - OVERVIEW

Total columns on the combined statements - overview are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operation, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE 2--RECEIVABLES

Receivables at December 31, 1998 consist of ad valorem taxes receivable. Ad valorem taxes attach as an enforceable lien on property as of January 1 of each year. Taxes are levied to the taxpayers in November. Billed taxes become delinquent on January 1 of the following year. Revenues from ad valorem taxes are budgeted in the year billed.

CAMERON PARISH RECREATION DISTRICT NO. 5
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 2--RECEIVABLES (Continued)

The Cameron Parish Sheriff bills and collects property taxes using the assessed values determined by the tax assessor of Cameron Parish.

For the year ended December 31, 1998 taxes of 5.0 mills were levied on property with assessed valuation totaling \$9,199,427 and were dedicated entirely for the specified purposes of the District.

Total taxes levied were \$45,999.

NOTE 3--CHANGES IN GENERAL FIXED ASSETS

The following is a summary of changes in fixed assets for the year ended December 31, 1998:

	<u>Real Estate</u>	<u>Furniture, fixtures, & equipment</u>	<u>Total</u>
Balance, 12/31/97	\$390,401	\$ 78,813	\$469,214
Additions	8,387	2,795	11,182
Deletions	<u>---</u>	<u>---</u>	<u>---</u>
Balance, 12/31/98	<u>\$398,788</u>	<u>\$ 81,608</u>	<u>\$480,396</u>

NOTE 4--PENSION PLAN

The District does not participate in any pension plans or social security.

NOTE 5--RISK MANAGEMENT

The District is exposed to various risks of loss related to torts, theft or damage and destruction of assets, errors and omissions, injuries to employees, and natural disasters. The District carries commercial insurance as outlined in the following table. Settled claims did not exceed commercial coverage for any of the past three fiscal years.

CAMERON PARISH RECREATION DISTRICT NO. 5
NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 5--RISK MANAGEMENT (Continued)

	LIMITS OF <u>COVERAGE</u>
Workmen's compensation	\$ 350,000
Auto liability	1,000,000
Commercial general liability	2,000,000
District-owned buildings and equipment	384,462

The District covers all other losses, claim settlements, and judgments from operating resources. Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated.

The District was not involved in any litigation nor did it have asserted claims lodged against it.

SUPPLEMENTAL INFORMATION

Cameron Parish Recreation District No. 5

COMPENSATION OF BOARD MEMBERS

For the year ended December 31, 1998

During the year ended December 31, 1998, the Recreation District paid the following amounts to its governing board members:

Shirley Chesson	\$ 140
Alex Beard, Jr.	140
Linda Overmeyer	110
Jimmy Paul Salt	90
Donna Verzwyvelt	<u>100</u>
Total	<u>\$ 580</u>

Cameron Parish Recreation District No. 5
SCHEDULE OF PRIOR YEAR FINDINGS

For the Fiscal Year Ended December 31, 1998

**SECTION I INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE
FINANCIAL STATEMENTS**

1997.1 The audit report for the year ended December 31 1997, contained a finding related to the report not being issued within the six months of the close of its' December 31, 1997 year-end. This was a violation of LA R.S. #24:513 (A)(5)(a), but did not effect the financial statements. The current year report will be issued to the Legislative Auditor within the statutory period.

**SECTION II INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FED-
ERAL AWARDS**

There were no prior year findings relating to internal control and compliance material to federal awards.

SECTION III MANAGEMENT LETTER

There was no management letter with prior year audit report.

See independent auditor's report.

Cameron Parish Recreation District No. 5
MANAGEMENT'S CORRECTIVE ACTION PLAN

For the Fiscal Year Ended December 31, 1998

**SECTION I INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE
FINANCIAL STATEMENT**

N/A

**SECTION II INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FED-
ERAL AWARDS**

N/A

SECTION III MANAGEMENT LETTER

N/A

See independent auditor's report.

Cameron Parish Recreation District No. 5
Required Supplemental Information
Year 2000 Supplementary Information
December 31, 1998

The Year 2000 issue is the result of shortcomings in many electronic data processing systems and other electronic equipment that may adversely affect the District's operations as early as fiscal year 1999.

The District has completed an inventory of computer systems and other electronic equipment that may be affected by the Year 2000 issue and that are necessary to conducting District operations and has identified such systems as being financial reporting and cash receipts.

The District intends to purchase computer software in 1999 that is Year 2000 compatible. The District's general ledger processing is done by an outside preparer whom the District relies on to be Year 2000 compliant.

Because of the unprecedented nature of the Year 2000 issue, its effects and the success of the related remediation efforts will not be fully determinable until the Year 2000 and thereafter. Management cannot assure that the District is or will be Year 2000 ready, the District's remediation efforts will be successful in whole or in part, or that parties with whom the District does business will be Year 2000 ready.

See independent auditor's report.