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TOWN OF MADISONVILLE, LOUISIANA

June 30, 1998 and 1997

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INDEPENDENT AUDITORS' REPORT

To The Honorable Mayor Peter L. Gitz and The Board of Aldermen Town of Madisonville, Louisiana

We have audited the accompanying general purpose financial statements of the Town of Madisonville, Louisiana, as of June 30, 1998, and for the two years then ended, as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and <u>Government Auditing Standards</u> issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Governmental Accounting Standards Board Technical Bulletin 98-1, *Disclosures about Year 2000 Issues*, requires disclosure of certain matters regarding the year 2000 issue in order for financial statements to be prepared in conformity with generally accepted accounting principles. Such required disclosures include:

- any significant amount of resources committed to make computer systems and other electronic equipment year 2000-compliant;
- a general description of the year 2000 issue, including a description of the stages of work in process or completed as of the end of the reporting period to make computer systems and other electronic equipment critical to conducting operations year 2000-compliant; and
- the additional stages of work necessary for making the computer systems and other electronic equipment year 2000-compliant.

To the Mayor and Board of Aldermen Town of Madisonville, Louisiana

The Town of Madisonville has omitted such disclosures. We do not provide assurance that the Town of Madisonville is or will be year 2000 ready, that the Town of Madisonville's year 2000 remediation efforts will be successful in whole or in part, or that parties with which the Town of Madisonville does business will be year 2000 ready.

In our opinion, except for the effects of such adjustments, if any, as might have been determined to be necessary had we been able to examine evidence regarding year 2000 disclosures, the general-purpose financial statements referred above present fairly, in all material respects, the financial position of the Town of Madisonville, as of June 30, 1998, and the results of its operations and the cash flows of its proprietary fund types for the two years ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying financial information listed as other supplementary information in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of the Town of Madisonville, Louisiana. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements of each taken as a whole.

In accordance with <u>Government Auditing Standards</u>, we have also issued a report dated December 11, 1998, on our consideration of the Town of Madisonville's internal control and on its compliance with laws, regulations, contracts and grants.

, Huval & Association, L.I. C.

December 11, 1998

Town of Madisonville, Louisiana

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

June 30, 1998

		Governmental Fund Types	and Types	Proprietary Fund Type	}	Account Groups	sdi	
						General	General	Totals
			Special			Fixed	Long-term	(Memorandum
		General	Revenue	Enterprise	J	Assets	Debt	Only)
	S	111,866 \$	9,791 \$	100	Ø	S	S	121,757
				19,935				19,935
		25,527	280,000	75,832				381,359
allowance for doubtful								
				39,544				39,544
		17,870	11,565					29,435
		7,625						7,625
		196,219	67	60,480				256,766
				3,493				3,493
				1,569				1,569
and and								
				70,368				20,368
ry Fund								
				12,000				12,000
				27,241				27,241
Equipment, net of								
				1,008,704				1,008,704
						1,172,144		1,172,144
retirement								
of general long-term debt					}		95,000	95,000
	S	359,107 \$	301,423 \$	1,319,266	S	1,172,144 \$	95,000_ \$	3,246,940
			Ħ]			

The accompanying notes are an integral part of this statement.

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

June 30, 1998

Totals (Memorandum	Other)	29,277 9,560	256,766	385	22,000 26,191	22,000	000,58	461,179		1,136,791	1,1/2,144		47,983	•	12,000	75,031	(150,010)	50,626	0.00,000	2,785,761	3,246,940
General Long-term	10501	S					95,000	95,000												'	95,000 S
Account Groups General Fixed	ASSCE	S						1			1,172,144									1,172,144	1.172.144 \$
Proprietary Fund Type	Enterprise	23,336 \$	196,219	385	22,000	22,000		290,131		1,136,791			47,983	4	12,000	23,031	(170,0/0)			1,029,135	1,319,266 \$
d Types Special	Revenue	S																201 400	301,423	301,423	301,423 S
Governmental Fund Types Spe	General	5,941 S 9,560	60,547					76,048										50,626	252,433	283,059	359,107
		S																			⊗
	LIABILITIES AND FUND EQUITY TABILITIES	Accrued expenses	Due to other funds	Payable from restricted assets: Interest payable on revenue bonds	Revenue bonds payable	Customer meter deposits Bonds payable from unrestricted assets	Capital lease obligation	Total liabilities	FUND EQUITY	Contributed capital	Investment in General Fixed Assets	Retained earnings (deficit): Reserve for Revenue Bond Sinking	and Reserve Funds	Reserve for Revenue Bond	Contingency Fund	Reserve for Utility Funding	Unreserved	Fund balance - reserved for recreation	Fund balance - unreserved	Total fund equity	Total liabilities and fund equity

The accompanying notes are an integral part of this statement.

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-BUDGET (GAAP BASIS) AND ACTUAL-GENERAL AND SPECIAL REVENUE FUND TYPES

For the Year Ended June 30, 1998

	Variance- Favorable	(Unfavorable)	\$ 6,236	72.03					42,575	20,000	68,811	(35,000)	\$ 33,811		
Special Revenue Fund		Actual	\$ 141,236	741 226					17,425	17,425	123,811	(35,000)	88,811	212,612	\$ 301,423
		Budget	\$ 135,000		OOA: CY				000'09	80,000	55,000		S 55,000		
	Variance- Favorable	(Unfavorable)	s 6,237 3,086	8,049 20,142 2,877 (4,275) 2,963 5,400 1,548	5,027	148 80 1768	(2,236)	(2,050)	(228) (12,026)	13,889	33,320		S 33,320		
General Fund		Actual	S 141,237 40.586	26,049 70,142 27,877 5,725 10,963 9,400 1,548 10,243	104,973	3,852 9,520 5,333	23,986	96,228	18,228 67,026	28,336 16,111 414,514	(70,744)	35,000	(35,744)	318,803	\$ 283,059
		Budget	\$ 135,000	18,000 25,000 10,000 8,000 4,000	110,000	4,000 9,600	21,750	4,200 94,178 29,000	18,000	28,336 30,000 421,564	(104,064)	35,000	\$ (69.064)		
			REVENCES Sales tax Ad valorem taxes	Other taxes Licenses and permits Franchise fees Fines and fees Boat trailer permits Rental Income Donated funds Other	Total revenues EXPENDITURES Personnel Payroll taxes	Accounting fees Alderman	Auto and truck Insurance	Legal tees Pension Police evnembe	Repairs and maintenance Other expenses	Capital lease payments Capital outlays Total expenditures	Excess of revenues over (under) expenditures	Other financing sources (uses) Operating transfers in Operating transfers out Total other financing sources (uses)	Excess of revenues and other financing sources over (under) expenditures and other uses	Fund balance, beginning	Fund balance, ending

---- --

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE. BUDGET (GAAP BASIS) AND ACTUAL-GENERAL AND SPECIAL REVENUE FUND TYPES

For the Year Ended June 30, 1997

	Variance- Favorable (Unfavorable)		\$ (6,331)					(166.0)			(2,311)					20 414	38,414		35,000		64,772		(55,789)		\$ 8.983		
Special Revenue Fund	Actual		\$ 128,669					178,669			2,311					703 17	01,280		63.897		64,772		(55,789)		8,983	203,629	\$ 212,612
	Budget		S 135,000					135,000								•	100,000		35,000 135,000						. -		
	Variance- Favorable (Unfavorable)	(acame amon)	\$ (6,331) 5,609 3,324	16,089	(305) 4,401	4,470	7,892	67,125		8,744	(4,191)	170	972	(45,510)	(550)	(11,780)	388 (9.204)	(10,000)	13,006		22.854	20,789	20,789		\$ 43,643		
General Fund	Actual	×	\$ 128,669 36,609 29,524	63.789 23,724	9,695 10,901	9,870	13,492	357,025	,	101,256	7,191	9,430	5,528	60,610	4.150	28,980	8,612	10,000	319,546		37,479	55,789	55,789		93,268	225,535	\$ 318,803
	Budget	1.55	\$ 135,000 31,000 26,200	47,700 21,900	10,000 6,500	5,400	5,600	289,900		110,000	3,000	009'6	9,700	15,100	3,600	17,200	9,000		40.000		14,625	35,000	35,000		\$ 49.625		
			Sales tax Ad valorem taxes Other taxes	Licenses and permits Franchise fees	Fines and fees Boat trailer permits	Rental Income	Donated runds Other	Total revenues	EXPENDITURES	Personnel Payroll tayes	Accounting fees	Alderman	Audit fees Auto and truck	Insurance	Legal fees	Police expense	Repairs and maintenance	Capital lease payments	Capital outlays	A Orda, Capeardina es	Excess of revenues over expenditures	Other financing sources (uses) Operating transfers in	Operating transfers out Total other financing sources (uses)	Excess of revenues and other	financing sources over expenditures and other uses	Fund balance, beginning	Fund balance, ending

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COMBINED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS - PROPRIETARY FUND TYPE

For the Years ended June 30, 1998 and 1997

	<u>1998</u>	1997
Operating revenues:		
Ĝas sales	\$ 445,000	\$ 433,045
Garbage collection fees	47,605	46,589
Sewer service charges	34,852	33,624
Water sales	35,289	34,125
Installation fees	15,074	6,150
Miscellaneous fees	15,543	<u>17,063</u>
Total operating revenues	<u>593,363</u>	<u>570,596</u>
Operating expenses:		
Gas purchases	311,331	313,560
Personnel	105,979	100,743
Payroll taxes	7,450	7,435
Administrative and general	19,829	24,711
Authority fees	7,258	6,444
Auto and truck	2,973	2,712
Bad debts	4,000	-
Depreciation	44,642	41,566
Garbage disposal fees	44,944	44,421
Insurance	22,503	7,144
Repairs and maintenance	47,259	57,560
Utilities	13,906	10,242
Total operating expenses	632,074	616,538
Operating loss	(38,711)	(45,942)
Non-operating revenues (expenses)		
Interest income	7,317	9,523
Interest expense	(1,549)	<u>(2,625)</u>
Total non-operating revenues, net	5,768	6,898
Net loss	(32,943)	(39,044)
Retained earnings, beginning of year	<u>(74,713</u>)	<u>(35,669</u>)
Retained earnings, end of year	<u>\$ (107,656</u>)	<u>\$ (74,713</u>)

The accompanying notes are an integral part of this statement.

ENTERPRISE FUND - UTILITY SYSTEMS STATEMENT OF CASH FLOWS - PROPRIETARY FUND TYPE

For the Years ended June 30, 1998 and 1997

	1998	<u> 1997</u>
Cash flows from operating activities:		
Operating loss	\$ (38,711)	(45,942)
Adjustments to reconcile operating loss		
to net cash used by operating activities:		
Depreciation	44,642	41,566
Decrease(increase) in accounts receivable	(3,776)	8,073
Increase in accounts payable	(2.632)	(4,299)
Total adjustments	38,234	45,340
Net cash used by operating activities	<u>(477</u>)	<u>(602</u>)
Cash flows from non-capital financing activities:		
Increase(decrease) in customer meter deposits	(1,501)	1,462
Cash flows from financing activities:		
Increase in due from other funds	(1,086)	(59,393)
Increase in due to other funds	70,794	125,425
Payments of revenue bonds	(21,000)	(20,000)
Interest paid	(1,907)	(2,625)
Net cash provided by financing activities	<u>46,801</u>	43,407
Cash flows from investing activities:		
Receipts of interest	7,471	9,381
Purchases of investments	(103,073)	-
Proceeds from (investments in) certificates of deposit	25,000	(1,808)
Investment in plant and equipment	<u>(102,249</u>)	(122,590)
Net cash used by investing activities	(172,851)	(115,017)
Net decrease in cash and cash equivalents	(128,028)	(70,750)
Cash and cash equivalents at beginning of year	<u>198,496</u>	<u>269,246</u>
Cash and cash equivalents at end of year	<u>\$ 70,468</u>	<u>\$ 198,496</u>

The accompanying notes are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

June 30, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Town of Madisonville, Louisiana (the "Town") was incorporated in 1817, under the provisions of a special charter. The Town operates under a Mayor-Board of Aldermen form of government.

The financial statements of the Town have been prepared in conformity with generally accepted accounting principles as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

1. Reporting Entity

The financial statements of the Town of Madisonville consist only of the funds and account groups of the Town. The Town has no oversight responsibility for any other governmental entity since no other entities are considered to be controlled by or dependent on the Town. Control or dependence is determined on the basis of budget adoption, taxing authority, funding, and appointment of the respective governing board.

2. Fund accounting

The accounts of the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. The individual funds account for the governmental resources allocated to them for the purposes of carrying on specific activities in accordance with laws, regulations or other restrictions. The various funds are grouped, in the financial statements in this report, into four generic fund types and two broad fund categories as follows:

Governmental Fund Types These are the funds through which most governmental functions typically are financed. The funds included in this category are as follows:

General Fund - This fund is established to account for resources devoted to financing the general services that the Town performs for its citizens. General tax revenues and other sources of revenue are included in this fund. The fund is charged with all costs of operating the government for which a separate fund has not been established.

NOTES TO FINANCIAL STATEMENTS (Continued)

June 30, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

2. Fund accounting - continued

Special Revenue Funds - Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

<u>Proprietary Fund Type</u> - This fund accounts for operations that are organized to be self-supporting through user charges. The funds included in this category are the Enterprise Funds.

Enterprise Funds - These funds are established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

General Fixed Assets Account Group - This is not a fund but rather an account group that is used to account for general fixed assets acquired principally for general purposes and excludes fixed assets in the Enterprise Funds.

General Long-Term Debt Account Group - This is not a fund but rather an account group that is used to account for the outstanding principal balances of general obligation bonds and other long-term debt not reported in the Enterprise Funds.

3. Basis of accounting

All governmental funds utilize the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become both available and measurable. Licenses and permits, charges for services, fines, and miscellaneous revenues are recorded as revenues when received in cash. General property taxes, sales tax and investment carnings are recorded when earned (when they are measurable and available). Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except expenditures for debt service and other long-term obligations which are recognized when paid.

All proprietary funds are accounted for using the accrual basis of accounting. Under this method, revenues are recognized when they are earned and expenses are recognized when incurred.

NOTES TO FINANCIAL STATEMENTS (Continued)

June 30, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

4. Budgetary Data

At the beginning of each fiscal year, an annual budget is prepared. At the end of the fiscal year, unexpended appropriations of these funds automatically lapse. The Town follows these procedures in establishing the budgetary data reflected in the financial statements:

- a.) The Mayor, Board of Alderman, Town Clerk, and other advisory personnel assemble the necessary financial information.
- b.) The proposed budget is made available for public inspection.
- c.) A public hearing is held for any recommendations or changes to the budget. The budget is legally adopted through passage of an ordinance by the Board of Alderman.

5. Cash and Cash Equivalents

Cash includes amounts in demand deposits, interest-bearing deposits, and money market accounts. Cash equivalents include amounts in time deposits with original maturities of 90 days or less. Under state law, the municipality may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

6. Receivables

Uncollectible amounts due for customer utility receivables are recognized as bad debts through the establishment of an allowance account at the time information becomes available which would indicate the uncollectibility of the particular receivable. As of June 30, 1998, the allowance in the Natural Gas Fund is \$5,000.

7. Restricted Assets

Enterprise Funds, based on certain bond covenants, are required to establish and maintain prescribed reserves (consisting of cash and temporary investments) that can be used only to service outstanding debt and pay for certain unusual or extraordinary expenses of the system.

The Town established a meter deposit fund for the gas and water utility funds to help maintain customer meter deposits on hand as well as help control customer meter deposits received.

NOTES TO FINANCIAL STATEMENTS (Continued)

June 30, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

8. Property, Plant and Equipment

Fixed assets used in governmental fund type operations are accounted for in the General Fixed Asset Account Group. Infrastructure general fixed assets consisting of certain improvements such as roads, sidewalks, drainage systems and bridges, are not capitalized. Property, plant and equipment acquired or constructed for general governmental operations are recorded as expenditures in the fund making the expenditure and capitalized at cost in the General Fixed Assets Account Group. No depreciation has been provided on such assets.

Property, plant and equipment are stated at historical cost. Where cost could not be determined from the available records, estimated historical cost was used to record the estimated value of the assets. Donated assets are valued at their estimated fair value on the date donated. Repairs and maintenance are recorded as expenditures; renewals and betterments are capitalized.

Property, plant and equipment items acquired for proprietary fund type operations are capitalized in the respective funds to which they relate.

Depreciation of exhaustible fixed assets used by the enterprise funds is charged as an expense against operations, and accumulated depreciation is reported on the enterprise funds' balance sheets. Depreciation has been provided over the estimated useful lives of the fixed assets using the straight-line method of depreciation. Estimated useful lives are as follows:

Sewerage treatment plant	40 years
Sewerage collection system	40 years
Water distribution system	40 years
Gas distribution system	40 years
Office furniture and equipment	10 years
Transportation equipment	5 years

9. Short-Term Interfund Receivables/Payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as due from other funds or due to other funds on the balance sheet. Short-term interfund loans are classified as interfund receivables/payables.

NOTES TO FINANCIAL STATEMENTS (Continued)

June 30, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

10. Long-Term Debt

Long-term obligations of the Town are reported in the General Long-Term Debt Account Group. Long-term liabilities for gas revenue bonds are reported in the Gas Fund.

11. Reserve for Utility Funding

The \$23,031 reflected on the accompanying combined balance sheet represents payments received for lots sold in a local subdivision development. The Town has reserved these funds to pay any costs for improvements of the sewer system due to the increase in usage caused by the residents of the subdivision.

12. Vacation and Sick Leave

Town employees earn one week of vacation leave after one year of service and two weeks of vacation leave after four years of service. Upon termination of service, employees are paid for unused vacation leave. The Town does not have a policy on sick leave. There was no material accumulated vacation leave as of June 30, 1998 for which the Town would be held liable.

13. Property Tax

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on November 1 and are due and payable on or before January 1 of the following year. All unpaid taxes become delinquent on March 31 of the following year. The Town bills and collects its own property taxes. The Town recognizes property tax revenues when levied to the extent that they are determined to be collectible.

For the years ended June 30, 1998 and June 30, 1997, the Town levied taxes of 11.52 mills that were dedicated to the General Fund.

14. Sales Tax

The Town imposes a two-percent sales and use tax. One-percent of this tax is dedicated for particular purposes and is accounted for in a special revenue fund. The other one-percent is unrestricted and is included in the General Fund.

NOTES TO FINANCIAL STATEMENTS (Continued)

June 30, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

15. Total Columns

The Combined Financial Statements include total columns that are described as "memorandum only". Data in these columns do not present financial position, results of operations, or cash flows in conformity with generally accepted accounting principles. Interfund transactions have not been eliminated from the total column of each financial statement.

NOTE B - CASH AND CERTIFICATES OF DEPOSIT

The following is a summary of cash and cash equivalents (book balances) at June 30, 1998:

Demand deposits	\$121,757
Time deposits	<u>31,935</u>
Total	<u>\$153,692</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all time equal the amount on deposit with the fiscal agent.

These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At June 30, 1998, the Town has \$158,232 in deposits (collected bank balances). These deposits are secured from risk by \$133,660 of federal deposit insurance and \$24,572 of pledged securities held by the custodial bank in the name of the fiscal agent bank, GASB category 3.

Even though pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement No.3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified that the fiscal agent has failed to pay deposited funds upon demand.

NOTES TO FINANCIAL STATEMENTS (Continued)

June 30, 1998

NOTE C - TAXES RECEIVABLE

As of June 30, 1998, taxes receivable consist of the following:

		Special	
	<u>General</u>	Revenue	<u>Total</u>
Sales	\$ 11,565	\$ 11,565	\$ 23,130
Tobacco	891	-	891
Beer	932	-	932
Video Poker	4,482	<u> </u>	4,482
	<u>\$ 17,870</u>	<u>\$ 11,565</u>	\$ 29,435

NOTE D - DUE FROM/DUE TO OTHER FUNDS

Individual balances due from/to other funds at June 30, 1998 are as follows:

	Due from	Due to
	other funds	<u>other funds</u>
General	\$ 196,219	\$ 60,547
Special Revenue	67	_
Enterprise		
Gas	_	95,617
Water	33,664	-
Sewer	_	_
Garbage	26,816	100,602
	<u>\$ 256,766</u>	<u>\$ 256,766</u>

NOTE E - RESTRICTED ASSETS - PROPRIETARY FUND TYPE

Gas Utility Fund

The Gas Utility Refunding and Revenue Bond agreement dated October 1, 1964 contains covenants requiring among other conditions, the creation and maintenance of the following funds:

NOTES TO FINANCIAL STATEMENTS (Continued)

June 30, 1998

NOTE E - RESTRICTED ASSETS - PROPRIETARY FUND TYPE - Continued

1. Revenue Bond Sinking Fund

The Town is required to make monthly deposits into a revenue bond sinking fund an amount which is equal to one-twelfth (1/12) of the next annual principal payment and one-sixth (1/6) of the next semiannual interest payment. The sinking fund balance at June 30, 1998 is \$ 26,790.

2. Revenue Bond Reserve Fund

Monthly deposits in a reserve fund of 20% of the amount necessary to provide for payment of the principal and interest accruing during the next fiscal year are required, until there is accumulated in this fund the sum of \$25,000 to be used solely for the purpose of paying principal and interest on the revenue bonds which would otherwise be in default. The reserve fund balance at June 30, 1998 is \$43,578.

3. Revenue Bond Contingency Fund

Monthly deposits in a contingency fund of all monies remaining after payment of operating expenses and deposits to the retirement reserve fund are required through August 15, 1965; thereafter, monthly deposits of \$150 are required, providing such funds are available, until the balance in the fund is \$12,000. These funds..."may be used for the purpose of paying the cost of unusual or extraordinary maintenance, repairs, replacements and extensions of the public utility, and paying the costs of the improvements thereto which will either enhance its revenue producing capacity or provide a higher degree of service," as well as pay principal and interest on the bonds in the event there is insufficient funds in the retirement reserve fund. However, these funds cannot be depleted below \$2,500 except for unusual or extraordinary maintenance or repairs. The contingency fund balance at June 30, 1998 is \$12,000.

NOTE F - PROPERTY, PLANT AND EQUIPMENT

The following is a summary of changes in the general fixed assets account group for the fiscal years ended June 30, 1998:

	Balance			Balance
	<u>6/30/96</u>	Additions	<u>Retirements</u>	<u>6/30/97</u>
Land	\$ 682,754	\$ -	\$ -	\$ 682,754
Recreational facilities	135,426	-	_	135,426
Buildings	193,011	3,020	-	196,031
Transportation equipment	76,804	18,789	-	95,593
Furniture and equipment	22,617	• <u> </u>		22,617
	\$1,1 <u>10,612</u>	<u>\$ 21,809</u>	<u>\$</u>	\$1,132,421

NOTES TO FINANCIAL STATEMENTS (Continued)

June 30, 1998

NOTE F - PROPERTY, PLANT AND EQUIPMENT - Continued

	Balance			Balance
	6/30/97	Additions	<u>Retirements</u>	6/30/98
Land	\$ 682,754	\$ -	\$ -	\$ 682,754
Recreational facilities	135,426	-	_	135,426
Buildings	196,031	_	-	196,031
Transportation equipment	95,593	52,995	13,272	135,316
Furniture and equipment	<u>22,617</u>		-	22,617
	<u>\$1,132,421</u>	<u>\$ 52,995</u>	<u>\$ 13,272</u>	<u>\$1,172,144</u>

The following is a summary of property, plant and equipment of the proprietary fund:

		Eı	nterprise Funds	
	Gas	Water	Sewer	
	Fund	Fund_	<u>Fund</u>	<u>Total</u>
Sewerage treatment plant	\$ -	\$ -	\$ 160,190	\$ 160,190
Sewerage collection system	-	-	829,408	829,408
Distribution system	561,152	223,955	-	785,107
Transportation equipment	14,655	-	-	14,655
Furniture and equipment	10,287	5,375	-	15,662
Land	23,373	15,513	<u>37,019</u>	75,905
Total property, plant and				
equipment at cost	609,467	244,843	1,026,617	1,880,927
Less: Accumulated depreciation	(234,214)	(116,824)	<u>(521,185</u>)	<u>(872,223</u>)
Total plant, property and				
equipment, net	<u>\$ 375,253</u>	<u>\$ 128,019</u>	<u>\$ 505,432</u>	<u>\$1,008,704</u>

NOTE G - LONG-TERM DEBT

The following is a summary of bond transactions of the Town of Madisonville for the years ended June 30, 1998:

	Gas Revenue
	<u>Bonds</u>
Bonds payable, July 1, 1996	\$ 85,000
Less: Bonds retired	(20,000)
Bonds payable, June 30, 1997	65,000
Less: Bonds retired	(21,000)
Bonds payable, June 30, 1998	<u>\$ 44,000</u>

NOTES TO FINANCIAL STATEMENTS (Continued)

June 30, 1998

NOTE G - LONG-TERM DEBT - Continued

Bonds payable at June 30, 1998 are comprised of the following individual issues:

Revenue Bonds:

\$325,000 Gas Utility Bonds dated 10/1/64; principal due in annual installments of \$1,000 - \$22,000 through October 1, 1999; Interest at 3.8% - 4.25% payable in semi-annual installments, secured by a lien and pledge of net revenues of the gas system.

\$ 44<u>,000</u>

The annual requirements to amortize all debts outstanding as of June 30, 1998, including interest payments of 1,540, are as follows:

Year Ending	Gas Revenue			
June 30	<u>Bonds</u>			
1999	\$ 23,155			
2000	22,385			
	<u>\$ 45,540</u>			

NOTE H - CAPITAL LEASE OBLIGATION

The Town is obligated under a certain lease accounted for as a capital lease. The leased asset and related obligation is accounted for in the General Fixed Asset Account Group and the General Long-Term Debt Account Group respectively. The General Fund is responsible for servicing the lease payments. Assets under capital leases totaled \$140,000 at June 30, 1998. The Town has the option of purchasing the land for \$115,000 interest free after two years from the inception of the lease. After two years, 8% interest will be accrued as of the inception date. At the end of the fifth year if the Town does not take advantage of the purchase option and continues to make lease payments the Town will owe \$75,000 for the remaining interest in the land. The following is a schedule of future payments under the agreement:

	Lease Payment	<u>Interest</u>		<u>Purchase</u>
March 1, 1999	\$ 10,000	\$ 7,600	or	\$ 95,000
March 1, 2000	10,000	6,800	or	85,000
March 1, 2001	_	-		75,000

NOTES TO FINANCIAL STATEMENTS (Continued)

June 30, 1998

NOTE I - INVESTMENTS

Investments of \$408,600 which is stated at cost which approximates market as of June 30, 1998 are in the Louisiana Asset Management Pool Inc. (LAMP), a local government investment pool. In accordance with GASB Codification Section 150.165, the investment in LAMP is not categorized in the three risk categories provided by GASB because the investment is in a pool of funds and thereby not evidenced by securities that exist in physical or book entry form. LAMP is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana, and is governed by a board of directors comprised of representatives from various local governments and state wide professional organizations. Only local governments having contracted to participate in LAMP have an investment interest in its pool of assets. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short-term, high quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest. Accordingly, LAMP investments are restricted to securities issued, guaranteed, or backed by the U.S. Treasury, the U.S. Government, or one of its agencies, enterprises, or instrumentalities; as well as repurchase agreements collateralized by those securities. The dollar weighted average portfolio maturity of LAMP assets is restricted to not more than 90 days, and consists of no securities with a maturity in excess of 397 days. LAMP is designed to be highly liquid to give its participants immediate access to their account balances.

NOTE J - RECONCILIATION OF CASH AND CASH EQUIVALENTS

The following is a reconciliation of cash and cash equivalents per the balance sheet of the Proprietary funds to the cash and cash equivalents per the statement of cash flow.

Cash and cash equivalents per balance sheet:

Cash
Restricted:

Revenue bond sinking and reserve fund

Cash and cash equivalents per statement
of cash flows

\$ 100

\$ 70,368

\$ 70,468

NOTES TO FINANCIAL STATEMENTS (Continued)

June 30, 1998

NOTE K - FUND DEFICITS

The Sewerage Fund has a deficit in unreserved retained earnings at June 30, 1998 in the amount of \$535,343.

NOTE L - EXPENDITURES - ACTUAL AND BUDGET

The following individual fund had actual expenditures over budgeted expenditures for the year ended June, 30, 1997:

			Unfavorable
	Budget	_Actual	<u>Variance</u>
General Fund	\$275,275	\$ 319,546	\$ (44,271)

NOTE M - RISK MANAGEMENT

The Town is a member of the Louisiana Municipal Risk Management Program. The Fund was created to formulate, develop and administer a program of modified self-funding for the Fund's membership, obtain lower costs for automobile and general liability insurance coverage and develop a comprehensive loss control program. The Town pays an annual premium to the Fund for its coverage. The Town's agreement with the Fund provides that the Fund will be self-sustaining through member premiums. The Town's deductible for each insured event is \$1,000. The Fund will maintain reinsurance up to \$500,000 per incident, per person.

NOTE N - PENSION PLAN

All employees of the Town of Madisonville except police officers and certain part-time personnel are members of the Municipal Employees Retirement System of Louisiana. This system is a cost-sharing multiple-employer, defined benefit pension plans administered by a separate boards of trustees. Pertinent information relative to each plan follows:

The System is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All employees of the municipality are members of Plan A.

All permanent employees working at least 35 hours per week who are not covered by another pension plan and are paid wholly or in part from municipal funds and all elected municipal officials are eligible to participate in the System. Under Plan A, employees who retire at or after age 60 with at least 10 years of creditable service, at or after age 55 with at least 25 years of creditable service, or at any age with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 per cent of their final-average salary for each year of creditable service. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average.

NOTES TO FINANCIAL STATEMENTS (Continued)

June 30, 1998

NOTE N - PENSION PLAN - Continued

Employees who terminate with at least the amount of creditable service stated above, and do not withdraw their employee contributions, may retire at the ages specified above and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Municipal Employees Retirement System of Louisiana, 7937 Office Park Boulevard, Baton Rouge, Louisiana 70809, or by calling (504) 925-4810.

Funding Policy. Under Plan A, members are required by state statute to contribute 9.25 percent of their annual covered salary and the Town of Madisonville is required to contribute at an actuarially determined rate. The current rate is 5.75 percent of annual covered payroll. Contributions to the System also include one-fourth of one percent (except in Orleans and East Baton Rouge Parishes) of the taxes shown to be collectible by the tax rolls of each parish. These tax dollars are divided between Plan A and Plan B proportionately on the salaries of the active members of each plan. The contribution requirements of plan members and the Town of Madisonville are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Town of Madisonville required contributions to the System under Plan A for the years ending June 30, 1998 was \$5,354 which was equal to the required contributions for each year.

The pension expense of \$96,228 reported in the General Fund for the year ended June 30, 1998 includes a one-time payment to the Municipal Employee Retirement System of \$90,874 to fund both the employee and employer portions for service from 1977 to August 31, 1997 as calculated by actuary.

NOTE O - CONTINGENCY

The Town has been notified by the Louisiana Department of Environmental Quality of problems within the sewer system related to water draining into the system at lift stations. Costs of correcting problem are estimated to be \$70,000.

5	SUPPLEMENTAL	INFORMATION	AND COMBIN	IING FINANCI	AL STATEM	ENT

ENTERPRISE FUNDS UTILITY SYSTEMS

NARRATIVE EXPLANATION

The Enterprise funds are used to account for the provision of gas, water, sewer and sanitation services to residents of the Town. All activities necessary to provide such services are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related service, and billing and collection.

ENTERPRISE FUNDS - UTILITY SYSTEMS

COMBINING BALANCE SHEET

June 30, 1998

Total	\$ 100 19,935 75,832	39,544 60,480 3,493 1,569	70,368 12,000 27,241	\$ 1,319,266
Garbage Fund	\$ 14,656	4,876 26,816		\$ 46,348
Sewerage Fund	\$ 23,031	3,526	505,433	\$ 531,990
Water	\$	3,594	128,018	\$ 165,326
Gas	\$ 50 19,935 38,145	27,548 3,493 1,569	70,368 12,000 27,241	\$ 575,602
ASSETS	Current Assets: Cash Certificates of Deposits Investments	Accounts receivable, net of allowance for doubtful accounts of \$5,000 Due from other funds Prepaid insurance Accrued interest receivable	Restricted assets: Revenue Bond Sinking Fund and Reserve Fund Cash Revenue Bond Contingency Fund Certificate of Deposits Meter Deposits Investments Utility Property, Plant and Equipment, net of accumulated depreciation	Total assets

ENTERPRISE FUNDS - UTILITY SYSTEMS

COMBINING BALANCE SHEET

June 30, 1998

Total	\$ 23,336 196,219 22,000 26,191 22,000	290,131	1,136,791 (190,670) 47,983 12,000 23,031	\$ 1,319,266
Garbage	\$ 7,466	7,466	38,882	\$ 46,348
Sewerage	\$ 1,980	102,582	964,751 (558,374) 23,031	\$ 531,990
Water Fund	\$ 5,603	5,603	172,040 (12,317)	\$ 165,326
Gas	\$ 13,890 95,617 22,000 22,000	174,480	341,139 47,983 12,000	\$ 575,602
LIABILITIES & FUND EQUITY	LIABILITIES Accounts payable Due to other funds Payable from restricted assets: Interest payable on revenue bonds Revenue bonds payable Customer meter deposits Bonds payable from unrestricted assets		Contributed capital Retained earnings (deficit): Unreserved Reserve for Revenue Bond Sinking and Reserve Funds Reserve for Revenue Bond Contingency Fund Reserve for Utility Funding	Total liabilities and fund equity

ENTERPRISE FUNDS - UTILITY SYSTEMS

COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS

For the Year Ended June 30, 1998

Total	\$ 445,000 47,605 34,852 35,289	15,074 15,543 593,363	311,331 105,979 7,450 19,829 7,258 2,973 4,000	44,642 44,944 22,503 47,259 13,906 632,074	(38,711)	7,317 (1,549) 5,768	(32,943)	\$ (107,656)
Garbage Fund	\$ 47,605	47,605		44,944 910 45,854	1,751	419	2,170	\$ 38,882
Sewerage	\$ 34,852	35,302	18,016 1,239 5,338	3,825 25,899 8,101 86,709	(51,407)	271	(51,136)	(484,207) \$ (535,343)
Water Fund	\$ 35,289	35,339	16,957 1,220 4,418	5,976 3,601 9,721 2,389 44,282	(8,943)		(8,943)	(12,317)
Gas	\$ 445,000	15,074 15,043 475,117	311,331 71,006 4,991 10,073 7,258 2,973	14,375 15,077 11,639 2,506 455,229	19,888	6,627 (1,549) 5,078	24,966	376,156 \$ 401,122
	Operating revenues Gas sales Garbage collection fees Sewer service charges Water sales	Gas connect fees Miscellaneous fees Total operating revenues	Operating expenses Gas purchased Personnel Payroll tax Administrative and general Authority fees Auto and truck	Bad debts Depreciation Garbage collection Insurance Repairs and maintenance Utilities Total operating expenses	Operating income (loss)	Non-operating revenues (expenses) Interest income Interest expense Total non-operating revenues (expenses)	Net income (loss)	Retained earnings (deficit) beginning Retained earnings (deficit) ending

ENTERPRISE FUNDS - UTILITY SYSTEMS

COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS

For the Year Ended June 30, 1997

Garbage Fund	\$ 433, 9 46, 33, 34,	6,150 17,063 46,589 570,596	313,560 100,743 7,435 1,723 24,711 6,444	2,712 41,566 44,421 7,144 57,560 10,242 46,144 616,538	445 (45,942)	420 9,523 (2,625) (2,625) 6,898	865 (39,044)	
Sewerage Fund	\$ 33,624	38,508	17,126 1,189 4,543	23,661 28,051 8,061 82,631	(44,123)	331	(43,792)	(440.415)
Water Fund	\$ 34,125	34,175	16,119 1,172 6,488	5,791 2,647 5,722 37,939	(3,764)		(3,764)	390
Gas Fund	433,045	6,150 12,129 451,324	313,560 67,498 5,074 11,957 6,444	2,712 12,114 4,497 23,787 2,181 449,824	1,500	8,772 (2,625) 6,147	7,647	368 509
	Operating revenues Gas sales Garbage collection fees Sewer service charges Water sales	Gas connect fees Miscellaneous fees Total operating revenues	Operating expenses Gas purchased Personnel Payroll tax Administrative and general Authority fees	Auto and truck Depreciation Garbage collection Insurance Repairs and maintenance Utilities Total operating expenses	Operating income (loss)	Non-operating revenues (expenses) Interest income Interest expense Total non-operating revenues (expenses)	Net income (loss)	Retained earnings (deficit) beginning

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Town of Madisonville, Louisiana

ENTERPRISE FUND - UTILITY SYSTEMS

COMBINING STATEMENT OF CASH FLOWS

For the Year Ended June 30, 1998

Total	\$ (38,711)	44,642 (3,776) (2,632) 38,234	(477)	(1,501)	(1,086) 70,794 (21,000)	(1,907)	7,471 (103,073)	(102,249)	(172,851)	(128,028)	198,496	\$ 70,468
Garbage Fund	\$ 1,751	304 (3,734) (3,430)	(1,679)		1,677	1,677	419 (14,656)		(14,237)	(14,239)	14,239	- -
Sewerage Fund	\$ (51,407)	$ \begin{array}{r} 24,291 \\ 293 \\ \hline (1,421) \\ \hline 23,163 \end{array} $	(28,244)		71,384	71,384	271 (23,031)	(43,143)	(65,903)	(22,763)	22,763	·
Water Fund	(8,943)	5,976 278 6,254	(2,689)	314	(2,763)	(2,763)		(2,500)	(2,500)	(7,638)	7,688	50
Gas	\$ 19,888	14,375 (4,651) 2,523 12,247	32,135	(1,815)	(590)	(1,907)	65,386)	(56,606)	(90,211)	(83,388)	153,806	\$ 70,418
	Cash flows from operating activities: Operating income (loss) Adjustments to reconcile operating income to net cash provided (used) by operating	activities: Depreciation (Increase) decrease in accounts receivable Increase (decrease) in accounts payable Total adjustments	inet cash provided (used) oy operaling activities	Cash flows from non-capital financing activities: Increase (decrease) in customer meter deposits	Cash flows from financing activities: Decrease (increase) in due from other funds Increase (decrease) in due to other funds Payments of revenue bonds	Interest paid Net cash provided (used) by financing activities	Cash flows from investing activities: Receipts of interest Purchases of investments	Proceeds of ceruitzate of deposits Investment in plant and equipment	net cash used oy myesung activities	Net decrease in cash and cash equivalents	Cash and cash equivalents at beginning of year	Cash and cash equivalents at end of year

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ENTERPRISE FUND - UTILITY SYSTEMS

COMBINING STATEMENT OF CASH FLOWS

For the Year Ended June 30, 1997

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Totai	\$ (45,942)	41,566 8,073 (4,299) 45,340	(602)	1,462	(59,393) 125,425 (20,000)	(2,625)	9,381 (1,808) (122,590)	(115,017)	(70,750)	269,246	\$ 198,496
Garbage Fund	\$ 445	1,464 282 1,746	2,191	•	(28,493)	(28,493)	420	420	(25,882)	40,121	\$ 14,239
Sewerage Fund	\$ (44,123)	23,661 1,007 3,401 28,069	(16,054)		29,218	29,218	331	331	13,495	9,268	\$ 22,763
Water Fund	\$ (3,764)	5,791 992 6,783	3,019	375	(30,900)	(30,900)	(2,593)	(2,593)	(30,099)	37,787	\$ 7,688
Gas Fund	1,500	12,114 4,610 (7,982) 8,742	10,242	1,087	96,207	(2,625)	8,630 (1,808) (119,997)	(113,175)	(28,264)	182,070	153,806
	Cash nows from operating activities: Operating income (loss) Adjustments to reconcile operating income to net cash provided (used) by operating	activities. Depreciation Decrease in accounts receivable Increase (decrease) in acounts payable Total adjustments Net each provided (used) by operating	activities	Cash flows from non-capital financing activities: Increase in customer meter deposits	Cash flows from financing activities: Increase in due from other funds Increase in due to other funds Payments of revenue bonds	Interest paid Net cash provided (used) by financing activities	Cash flows from investing activities: Receipts of interest Investment in certificates of deposit Investment in plant and equipment	Net cash provided (used) by investing activities	Net increase (decrease) in cash and cash equivalents	Cash and cash equivalents at beginning of year	Cash and cash equivalents at end of year

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SCHEDULE OF ELECTED OFFICIAL'S

For the Years Ending June 30, 1998 and June 30, 1997

		Compensation			
	Term of Office	<u> 1997</u>	<u>1998</u>		
MAYOR:					
Peter L. Gitz P.O. Box 122 Madisonville, LA 70447	1997-2000	\$3,600	\$3,600		
ALDERMEN:					
Lawrence P. Ostendorf P.O. Box 37 Madisonville, LA 70447	1997-2000	1,200	1,200		
Jean Pelloat P.O. Box 204 Madisonville, LA 70447	1997-2000	1,200	1,200		
George D. Tyrney P.O. Box 275 Madisonville, LA 70447	1997-2000	1,200	1,200		
Jeary Lange P.O. Box 393 Madisonville, LA 70447	1997-2000	1,200	1,200		
Bonnie D. Fruge P.O. Box 1046 Madisonville, LA 70447	1997-2000	1,200	1,200		

Term of office all expire on July 1, 2000 for all of above.

Smith, Huval & Associates, L.L.C.

(A LIMITED LIABILITY COMPANY)

Certified Public Accountants

P.O. Box 1660

Covington, Louisiana 70434-1660

Samuel K. Smith, CPA Patrick "Bryan" Huval, CPA (504) 892-6633 - Covington (504) 892-4666 - FAX

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To The Honorable Mayor Peter L. Gitz and The Board of Aldermen Town of Madisonville, Louisiana

We have audited the financial statements of the Town of Madisonville as of and for the two years ended June 30, 1998 and have issued our report thereon dated December 11, 1998, which was qualified because the Town of Madisonville omited disclosures with respect to the year 2000 issue. Except as discussed in the preceding sentence, we conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

As part of obtaining reasonable assurance about whether the Town of Madisonville's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants; noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* which is described in the following paragraph. Our tests also disclosed immaterial instances of noncompliance which we have reported to management orally.

Louisiana Revised Statute 39:1310 requires the Mayor to notify the Board of Aldermen when actual expenditures and other uses exceed budgeted amounts by five percent or more. During the year ended June 30,1997 actual expenditures for the General Fund of \$319,546 exceeded budgeted expenditures of \$275,275 resulting in an unfavorable variance of \$(44,271) which exceeded five percent.

In planning and performing our audit, we considered the Town of Madisonville's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

To the Mayor and Board of Aldermen Town of Madisonville, Louisiana

This report is intended for the information of management and the Louisiana Legislative Auditor. However, this report is a matter of public record and its distribution is not limited.

December 11, 1998