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HOSPITAL SERVICE DISTRICT NO. 1A OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHLAND PARISH HOSPITAL - DELHI HOSPITAL ENTERPRISE FUND OFFICIAL YEARS ENDED SEPTEMBER 30, 1998, 1997 AND 1996 COPY

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INDEPENDENT AUDITORS' REPORT

Board of Commissioners Hospital Service District No. 1A Parish of Richland, State of Louisiana Delhi, Louisiana

We have audited the accompanying general purpose financial statements of Hospital Service District No. 1A, Parish of Richland, (the Hospital), a component unit of the Richland Parish Police Jury, as of and for the years ended September 30, 1998, 1997 and 1996, listed in the foregoing table of contents. These financial statements are the responsibility of the Hospital's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards and <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

Governmental Accounting Standards Board Technical Bulletin 98-1, <u>Disclosures about Year 2000 Issues</u>, requires disclosure of certain matters regarding the year 2000 issue in order for financial statements to be prepared in conformity with generally accepted accounting principles. Such required disclosures include:

- any significant amount of resources committed to make computer systems and other electronic equipment year 2000-compliant;
- a general description of the year 2000 issue, including a description of the stages of work in process or completed as of the end of the reporting period to make computer systems and other electronic equipment critical to conducting operations year 2000compliant; and
- the additional stages of work necessary for making the computer systems and other electronic equipment year 2000-compliant.

Board of Commissioners Hospital Service District No. 1A Parish of Richland, State of Louisiana Page Two

The Hospital has omitted such disclosures. We do not provide assurance that the Hospital is or will be year 2000 ready, that the Hospital's year 2000 remediation efforts will be successful in whole or in part, or that parties with which the Hospital does business will be year 2000 ready.

In our opinion, except for the omission of the information discussed in the preceding paragraph, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of Hospital Service District No. 1A, Parish of Richland, as of September 30, 1998, 1997 and 1996, and the results of its operations and the cash flows for the years then ended, in conformity with generally accepted accounting principles applicable to governmental entities.

In accordance with <u>Governmental Auditing Standards</u>, we have also issued a report dated December 11, 1998, on our consideration of the Hospital's internal control structure and on its compliance with laws and regulations.

Our audits were performed for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements, and in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Easley, Jister & Wills
Certified Public Accountants

December 11, 1998

HOSPITAL SERVICE DISTRICT NO. 1A OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHLAND PARISH HOSPITAL - DELHI HOSPITAL ENTERPRISE FUND BALANCE SHEETS - UNRESTRICTED FUNDS SEPTEMBER 30, 1998, 1997 AND 1996

ASSETS	1998	1997	1996
Current Cash and cash equivalents (Note 2) Accounts receivable net of estimated	\$ 582,514	\$ 407,372	\$ 660,761
uncollectibles \$541,000, \$527,000 and \$557,000 in 1998, 1997 and 1996, respectively (Note 4) Accrued interest receivable Inventory Prepaid expenses Due from specific purpose fund	1,659,684 39,996 191,349 32,120 	1,697,600 26,657 205,806 37,204 	1,098,724 18,075 212,837 38,939 141,877
Total Current Assets	2,505,663	2,374,639	2,171,213
Property, plant and equipment, less accumulated depreciation of \$3,033,577, \$2,596,768 and \$2,506,668, in 1998, 1997 and 1996, respectively (Note 5) Assets whose use is limited (Note 6) Other (Note 7)	2,837,619 3,121,371 235,615	2,967,323 2,651,463 318,178	2,827,057 2,003,437 328,293
Total Assets	\$ <u>8,700,268</u>	\$ <u>8.311.603</u>	\$ <u>7.330.000</u>
LIABILITIES AND FUND BALANCE			
Current Accounts payable Accrued expenses Current portion of lease obligation	\$ 559,710 234,101 	\$ 260,070 220,697 	\$ 190,804 187,037 5.017
Total Current Liabilities	793,811	480,767	382,858
Long-Term Capital lease obligations (Note 8)	- Q=		640
Total Liabilities	793,811	480,767	383,498
Fund Balance - Unrestricted	_7,906,457	_7,830,836	_6,946,502
Total Liabilities and Fund Balance	\$ <u>8.700.268</u>	\$ <u>8.311.603</u>	\$ <u>7.330.000</u>

See accompanying notes to financial statements.

HOSPITAL SERVICE DISTRICT NO. 1A OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHLAND PARISH HOSPITAL - DELHI HOSPITAL ENTERPRISE FUND STATEMENTS OF OPERATIONS - UNRESTRICTED FUNDS YEARS ENDED SEPTEMBER 30, 1998, 1997 AND 1996

	1998	1997	1996
Revenue			
Net patient service revenue	\$ 9,424,841	\$ 10,072,005	\$ 8,826,058
Grants	-0-	75,000	174,870
Gain (loss) on disposal of assets	7,142	(6,280)	1,435
Contributions	170	800	1,864
Other operating revenue	591,613	<u>877,384</u>	964,051
Total Revenue	_10,023,766	_11,018,909	9,968,278
Expenses			
Salaries	5,147,452	5,137,734	4,901,852
Benefits and payroll taxes	528,739	669,236	442,884
Pension plan (Note 10)	303,907	307,702	297,663
Supplies and drugs	532,281	550,500	554,917
Professional fees	583,788	464,334	419,275
Other expenses	1,768,052	2,024,434	1,847,874
Insurance	209,477	248,890	215,566
Interest expense	-0-	209	1,305
Depreciation and amortization	526,056	466,494	383,683
Provision for bad debts	507,353	390,773	302,200
Total Expenses	10,107,105	_10,260,306	<u>9,367,21</u> 9
Operating Income (Loss)	(_83,339)	758,603	601,059
Nonoperating Income (Loss)			
Interest income on investments whose use is			
limited	144,204	114,868	97,242
Interest income, other	14,756	10,863	9,997
Total Nonoperating Income (Loss)	<u>158,960</u>	125,731	107,239
Excess of Revenue over Expenses	\$ <u>75.621</u>	\$ <u>884.334</u>	\$ <u>708,298</u>

See accompanying notes to financial statements.

HOSPITAL SERVICE DISTRICT NO. 1A OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHLAND PARISH HOSPITAL - DELHI HOSPITAL ENTERPRISE FUND STATEMENTS OF CHANGES IN FUND BALANCE - UNRESTRICTED FUNDS YEARS ENDED SEPTEMBER 30, 1998, 1997 AND 1996

	1998	1997	1996
CHANGES IN FUND BALANCE:			
Balance, beginning of year	\$ 7,830,836	\$ 6,946,502	\$ 6,238,204
Excess of revenue over expenses	75,621	884,334	708,298
Fund balance, September 30	\$ <u>7.906.457</u>	\$ <u>7.830.836</u>	\$ <u>6.946.502</u>
COMPOSITION OF FUND BALANCE:			
Contributions Transfer from Richland Parish Hospital Service District No. 1	\$ 2,117,907	\$ 2,117,907	\$ 2,117,907
Excess of revenue over expenses	_5,788,550	_5.712,929	_4,828,595
Total	\$ <u>7.906.457</u>	\$ <u>7.830.836</u>	\$ <u>6.946.502</u>

HOSPITAL SERVICE DISTRICT NO. 1A OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHLAND PARISH HOSPITAL - DELHI HOSPITAL ENTERPRISE FUND STATEMENTS OF CASH FLOWS - UNRESTRICTED FUNDS YEARS ENDED SEPTEMBER 30, 1998, 1997 AND 1996

	1998	1997	1996
Cash Flows from Operating Activities: Operating income (loss)	\$ (83,339)	\$ 758,603	\$ 601,059
Interest expense considered capital financing	((00,000)	•	• • • • • • • • • • • • • • • • • • • •
activity	-0-	209	1,305
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	452,025	405,433	322,622
(Gain) loss on disposal of assets	(7,142)	,	(1,435)
Provision for bad debts	507,353	390,773	302,200
Change in current assets (increase) decrease	,,,,,,,	400,	
Accounts receivable	(469,437)	(989,649)	(382,428)
Accrued interest receivable	(13,339)	•	(3,829)
Inventory	14,457	7,031	3,026
Prepaid expenses	5,084	1,735	855
Due from specific purpose fund	-0-	141,877	(124,156)
Change in current liabilities increase (decrease)			·
Accounts payable	299,640	69,266	(40,123)
Accrued expenses	13,404	33,660	43,096
Change in other assets (increase)decrease	82,563	10.115	10.671
Net cash provided by operating activities	801,269	826,751	732,863
Cash Flows from Investing Activities:			
Cash invested in assets whose use is limited	(382,000)	(652,168)	(95,293)
Cash proceeds from assets whose use is limited	(87,908)	4,142	7,689
Interest earned	158,960	125,731	107,239
Net cash provided by investing activities	\$ <u>(310.948)</u>	\$(522,295)	\$19.6 <u>35</u>

HOSPITAL SERVICE DISTRICT NO. 1A OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHLAND PARISH HOSPITAL - DELHI HOSPITAL ENTERPRISE FUND STATEMENTS OF CASH FLOWS - UNRESTRICTED FUNDS (Continued) YEARS ENDED SEPTEMBER 30, 1998, 1997 AND 1996

	1998	1997	1996
Cash Flows from Capital and Related Financing Activities: Proceeds from sales of property, plant and equipment Acquisition of capital assets Principal payments on long-term debt Interest paid on long-term debt	\$ 8,200 (323,379) -0- 	\$ 7,020 (558,999) (5,657) (209)	\$ 1,435 (582,311) (9,856) (1,305)
Net cash used by capital and related financing activities	(315,179)	(557,845)	(592,037)
Net increase (decrease) in cash and cash equivalents	175,142	(253,389)	160,461
Cash and cash equivalents, beginning of year	407,372	660,761	500,300
Cash and cash equivalents, end of year	\$ <u>582.514</u>	\$ <u>407.372</u>	\$ <u>660.761</u>
Supplemental disclosure of cash flow information: Cash paid during the year for:	•	A A A A A A A A A B A B B	

Interest

NOTE 1 - ORGANIZATION AND OPERATIONS

Legal Organization

Richland Parish Hospital Service District No. 1A (the Hospital or the District) was created by an ordinance of the Richland Parish Police Jury on April 18, 1989. The District is comprised of and embraces the territory contained within Ward 1 of the Parish of Richland, State of Louisiana, as constituted as of the date of the ordinance.

Effective as of October 1, 1989, Richland Parish Hospital Service District No. 1 (which operated hospitals in Delhi and Rayville) transferred operations of the hospital in Delhi to Richland Parish Hospital Service District No. 1A, along with all related assets, liabilities, and equity.

The Hospital is a political subdivision of the Richland Parish Police Jury whose jurors are elected officials. The Hospital's commissioners are appointed by the Richland Parish Police Jury. As the governing authority of the Parish, for reporting purposes, the Richland Parish Police Jury is the financial reporting entity for the Hospital. Accordingly, the Hospital was determined to be a component unit of the Richland Parish Police Jury based on Statement No. 14 of the National Committee on Governmental Accounting. The accompanying financial statements present information only on the funds maintained by the governmental services provided by that governmental unit or the other governmental units that comprise the financial reporting entity.

Nature of Business

The Hospital provides outpatient, skilled nursing (through "swing-beds"), home health, psychiatric and acute inpatient hospital services.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Enterprise Fund

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Method of Accounting

The Hospital uses the accrual method of accounting. Patient service revenue is reported at the estimated net realizable amounts from patients, third party payors and others for services rendered, including estimated retroactive adjustments under third party reimbursement agreements with third party payors. Retroactive adjustments are accrued on an estimated basis in the period the related settlements are determined. Expenses are recorded when incurred. Hospital accounting and reporting procedures also conform to the requirements of Louisiana Revised Statute 24:514 and to the guide set forth in the Louisiana Governmental Audit Guide, the AICPA Audit and Accounting Guide. Health Care Organizations published by the American Institute of Certified Public Accountants, and standards set by the Governmental Accounting Standards Board (GASB), which is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Cash and Cash Equivalents

Cash and cash equivalents consist primarily of deposits in checking and money market accounts and certificates of deposit with original maturities of 90 days or less. Certificates of deposit with original maturities over 90 days are classified as short-term investments. Cash and cash equivalents and short-term investments are stated at cost, which approximates market value. The caption "cash and cash equivalents" does not include amounts whose use is limited or temporary cash investments.

Credit Risk

The District provides medical care primarily to Richland Parish residents and grants credit to patients substantially all of whom are local residents.

The Hospital's estimate of collectibility is based on evaluation of historical collections compared to gross charges and an analysis of aged accounts receivable to establish an allowance for uncollectible accounts.

Significant Concentration of Economic Dependence

The Hospital has an economic dependence on a small number of staff physicians. These physicians admit over 90% of the Hospital's patients.

Third Party Payor Revenues

Contractual agreements with governmental agencies provide for reimbursement based on a fixed price per patient stay based upon the patient's primary diagnosis for Medicare inpatient services and on a fixed price per patient day for Medicaid inpatient services. Medicare and Medicaid outpatients

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

and home health services are reimbursed based upon the lesser of reasonable cost (subject to certain limits) or charges to patients. These reimbursements are subject to audit and retroactive adjustments by each payor.

Inventory

Inventories are stated at the lower of cost determined by the first-in, first-out method, or market basis.

Income Taxes

The entity is a political subdivision and exempt from taxation. Additionally, the District has applied for and received approval to be recognized as an organization described under Section 501(c)3 of the Internal Revenue Code.

Property, Plant and Equipment

Property, plant and equipment is recorded at cost for purchased assets or at fair market value on the date of any donation. The Hospital uses straight-line depreciation for financial reporting and third party reimbursement. The following estimated useful lives are generally used.

Building and Improvements	5 to 40 years
Machinery and Equipment	3 to 20 years
Furniture and Fixtures	3 to 20 years

Expenditures for additions, major renewals and betterments are capitalized and expenditures for maintenance and repairs are charged to operations as incurred.

The cost of assets retired or otherwise disposed of and related accumulated depreciation are eliminated from the accounts in the year of disposal. Gains or losses resulting from property disposals are credited or charged to operations currently.

NOTE 3 - DEPOSITS

Included in cash and cash equivalents and assets whose use is limited are cash on hand and deposits with the depository banks for checking accounts and certificates of deposits. Of the \$3,703,885 total deposits at September 30, 1998, \$3,519,799 was secured at balance sheet date by federal depository insurance coverage and by pledged securities. Of the \$3,058,835 total deposits at September 30, 1997, \$3,043,336 was secured at balance sheet date by federal depository insurance coverage and by pledged securities. At September 30, 1996, all deposits were secured. For all deposits, the market value and carrying value are the same.

NOTE 4 - ACCOUNTS RECEIVABLE

A summary of accounts receivable is presented below:

	<u> 1998</u>	1997	1996
Net patient accounts receivable Other accounts receivable Estimated third-party payor settlements	\$ 1,906,531 374 293,779	\$ 1,820,413 489 <u>403,698</u>	\$ 1,598,880 260 56,584
	2,200,684	2,224,600	1,655,724
Estimated uncollectibles	(541,000)	(527,000)	(557,000)
Total	\$ <u>1.659.684</u>	\$ <u>1.697,600</u>	\$ <u>1.098.724</u>

The Hospital receives a substantial portion of its revenues from the Medicare and Medicaid programs at discounted rates. The following is a summary of Medicare and Medicaid patient revenues for the years ended September 30.

	1998	<u> 1997</u>	<u>19</u> 96
Medicare and Medicaid gross patient charges Contractual adjustments	\$ 11,023,255 4,219,875	\$ 12,863,626 _(4,906,544)	\$ 11,265,572 _(4,275,810)
Program patient service revenue	\$ <u>6.803.380</u>	\$ <u>7,957,082</u>	\$ <u>6.989.762</u>
Percent of total patient revenues	72%	<u>79%</u>	<u>79%</u>

NOTE 5 - PROPERTY, PLANT AND EQUIPMENT

The following is a summary of property, plant and equipment and related accumulated depreciation for the years ended September 30.

	Contombor 20	ASSET	COST	Contombor 20
	September 30, <u>1997</u> _	Additions	Deductions	September 30, <u>1998_</u>
Land Buildings and improvements Major movable equipment Construction in progress	\$ 115,000 3,096,222 2,352,869 	\$ -0- 5,141 282,338 35,900	\$ -0- -0- 16,274 0-	\$ 115,000 3,101,363 2,618,933 35,900
Total	\$ <u>5.564.091</u>	\$ <u>323.379</u>	\$ <u>16.274</u>	\$ <u>5.871.196</u>
	September 30,	ACCUMULATED I	DEPRECIATION	September 30,
	1997	Additions	<u>Deductions</u>	1998
Buildings and improvements Major movable equipment	\$ 1,318,749 _1,278,019	\$ 188,065 <u>263,960</u>	\$ -0- 15,216	\$ 1,506,814 _1.526,763
Total	\$ <u>2.596.768</u>	\$ <u>452,025</u>	\$ <u>15.216</u>	\$ <u>3,033,577</u>
	Santambar 20	ASSET	COST	Santambar 20
	September 30, 1996	ASSET_Additions_	COST Deductions	September 30, 1 <u>9</u> 97
Land Buildings and improvements Major movable equipment Construction in progress	•			
Buildings and improvements Major movable equipment	1996 \$ 115,000 2,628,313 2,214,809	_Additions_ \$ -0- 467,909 466,693	Deductions \$ -00- 328,633	1997 \$ 115,000 3,096,222 2,352,869
Buildings and improvements Major movable equipment Construction in progress		_Additions_ \$ -0- 467,909 466,693 91,706	Deductions \$ -00- 328,633 467,309 \$ 795,942	1997 \$ 115,000 3,096,222 2,352,869 -0- \$ 5,564,091
Buildings and improvements Major movable equipment Construction in progress	\$ 115,000 2,628,313 2,214,809 375,603 \$\$5,333,725	_Additions_ \$ -0- 467,909 466,693 91,706 \$1,026,308	Deductions \$ -00- 328,633 467,309 \$ 795,942	1997 \$ 115,000 3,096,222 2,352,869
Buildings and improvements Major movable equipment Construction in progress		_Additions_ \$ -0- 467,909 466,69391,706 \$1.026.308 ACCUMULATED I		1997 \$ 115,000 3,096,222 2,352,869 0- \$ 5,564,091 September 30,

NOTE 5 - PROPERTY, PLANT AND EQUIPMENT (Continued)

		ASSET	COST	
	September 30, 1995	_Additions_	Deductions	September 30, 1996
Land Buildings and improvements Major movable equipment Construction in progress	\$ 115,000 2,598,457 2,053,816 5,443	\$ -0- 29,856 182,294 388,893	\$ -0- -0- 21,302 	\$ 115,000 2,628,313 2,214,808 375,604
Total	\$ <u>4.772.716</u>	\$ <u>601.043</u>	\$ <u>40.034</u>	\$ <u>5.333.725</u>
	September 30, 1995	ACCUMULATED I	DEPRECIATION Deductions	September 30, 1996
Buildings and improvements Major movable equipment	\$ 969,298 _1,236,050	\$ 165,732 156,890	\$ -0- 21,302	\$ 1,135,030 1,371,638
Total	\$ <u>2.205.348</u>	\$_322,622	\$21.302	\$_2,506,668

Property, plant and equipment was transferred from Hospital Service District No. 1 of Richland Parish as of October 1, 1989 at historical cost. The accumulated depreciation was transferred at the recorded value to continue the existing basis of valuation and accounting.

NOTE 6 - ASSETS WHOSE USE IS LIMITED

The following assets are restricted as to use as designated below:

	1998	<u>1997</u>	1996
Restricted by Hospital Board: To be used for asset additions and replacements Certificates of deposit	\$ 3,074,147	\$ 2,567,037	\$ 1,924,784
To be used for unemployment funds Certificates of deposit	-0-	55,749	53,982
LHA trust deposits	47,224	28,677	24,671
Assets whose use is limited	\$ <u>3.121.371</u>	\$ <u>2.651.463</u>	\$ <u>2.003.437</u>

NOTE 7 - OTHER ASSETS

Other assets consist of the following:

	<u>1998</u>	<u>1997</u>	<u>1996</u>	
Start-up cost Medical scholarships receivable Unamortized fees	\$ 48,782 168,500 18,333	\$ 73,178 190,000 55,000	\$ 97,573 139,053 91,667	
Total	\$ <u>235.615</u>	\$ <u>318.178</u>	\$ <u>328.293</u>	

Start-up costs are expenses incurred in establishing a rural health clinic. These expenses were capitalized and are being amortized over a 60 month period.

Medical scholarships receivables are amounts paid to student doctors for tuition. These scholarships are an incentive to attract physicians to the local community. If the physician establishes his or her practice locally, then the scholarship is deemed as being repaid over time. Otherwise, there are provisions for the physician to repay the scholarship with interest.

Unamortized fees is an amount paid for a local physician's practice which is net of amortization over a 60 month period.

NOTE 8 - CAPITAL LEASE OBLIGATIONS

The following is a summary of capital lease obligations:

	<u>1998</u>	1997	<u>1996</u>
A lease purchase obligation for copiers was entered on December 1, 1991. The lease calls for 80 monthly payments of \$319 which includes			

entered on December 1, 1991. The lease calls for 60 monthly payments of \$319 which includes principal and interest of 12.00% per annum. The lease is secured by the copiers, with a book value of \$6,365 as of September 30, 1998. During January 1995 this lease was renegotiated and two new copiers were added. The new lease purchase obligation calls for 8 quarterly payments of \$2,731 which includes principal and interest at 12.00% per annum.

\$ -0- \$ -0- \$ 4,777

NOTE 8 - CAPITAL LEASE OBLIGATIONS (Continued)

	1998	1997	1996
A lease purchase obligation for a vending machine was entered on January 6, 1994. The lease calls for 75 monthly payments of \$40, which includes principal and interest at 0% per annum.	\$	\$O-	\$880
	-0-	-0-	5,657
Less current portion	0-		5,017
Capital lease obligation, excluding current portion	\$ <u>-0-</u>	\$0-	\$640

The assets and liabilities under capital leases are recorded at the fair value of the asset. The assets are depreciated over their estimated productive lives. Depreciation of assets under capital leases is included in depreciation expense.

The following is a summary of property held under capital leases:

	1998		199	7	19	996
Copiers Vending machine	\$	-0- -0-	\$	-0- -0-	\$ 	36,799 1.500
		-0-		-0-		38,299
Less accumulated depreciation	•	<u>-0-</u>		-0-		(21,846)
Total	\$	-0-	\$	-0-	\$	<u> 16,453</u>

NOTE 9 - AFFILIATED ORGANIZATION

Affiliated organizations include Richland Parish Hospital Service District No. 1, Richland Parish Hospital Service District No. 1B, and the Richland Parish Police Jury. The districts are related because they are all political subdivisions of the Richland Parish Police Jury who appoints their commissioners.

During the fiscal years ended September 30, the Hospital had the following transactions and balances with its affiliated organization, Richland Parish Hospital Service District No. 1B, dba Richardson Medical Center.

		1998		<u>1997</u>		1996
Beginning amount due to Richardson Medical Center	\$	27,759	\$	25,893	\$	20,228
Expenses incurred by the Hospital and payable by the Hospital		46,003		38,006	ŕ	34,638
Payments by the Hospital to Richardson Medical Center		(62,812)	<u></u>	(36,140)		(28,973)
Ending amount due to Richardson Medical Center	\$ <u></u>	<u> 10.950</u>	\$ <u></u>	<u> 27,759</u>	\$ <u></u>	<u> 25,893</u>

NOTE 10 - PENSION PLAN

The Hospital elected to withdraw from the Social Security System effective as of January 1, 1993. In place of the Social Security System, the Hospital established a defined contribution annuity plan. Employees are eligible to participate upon date of employment and, after one year of service, the employee is fully vested in the employer's matching contribution. Contributions to the plan by the Hospital are determined by the Board of Commissioners, at a minimum of 7.5% of the participant's compensation. The amounts charged to pension expense under this plan were \$303,907, \$307,702 and \$297,663 for the years ended September 30, 1998, 1997 and 1996, respectively.

NOTE 11 - COMPENSATED ABSENCES

Employees of the Hospital are entitled to paid days off and sick days depending on length of service. The Hospital accrued \$99,863, \$99,793 and \$77,991 of vacation pay at September 30, 1998, 1997 and 1996, respectively. It is impracticable to estimate the amount of compensation for future unvested sick pay and, accordingly, no liability has been recorded in the accompanying financial statements. The Hospital's policy is to recognize the cost of unvested sick pay when actually paid to employees.

NOTE 12 - PROFESSIONAL LIABILITY RISK

The Hospital participates in the Louisiana Patient's Compensation Fund ("PCF") established by the State of Louisiana to provide medical professional liability coverage to healthcare providers. The fund provides for \$400,000 in coverage per occurrence above the first \$100,000 per occurrence for which the Hospital is at risk. The fund places no limitation on the number of occurrences covered. In connection with the establishment of the PCF, the State of Louisiana enacted legislation limiting the amount of healthcare provider settlement for professional liability to \$100,000 per occurrence and limited the PCF's exposure to \$400,000 per occurrence.

The Hospital's membership in the Louisiana Hospital Association Trust Fund provides additional coverage for professional medical malpractice liability. The trust fund bills members in advance, based upon an estimate of their census. At policy year-end, premiums are redetermined utilizing actual utilization of the hospital. The trust fund presumes to be a "Grantor Trust" and, accordingly, income and expenses are prorated to member hospitals. The Hospital has not included these allocations or equity in the trust in its financial statements which reflect cash transactions with the trust fund as insurance expense or a reduction thereof.

NOTE 13 - CONTINGENCIES

The Hospital evaluates contingencies based upon the best available evidence. The Hospital believes that no allowances for loss contingencies is considered necessary. To the extent that resolution of contingencies results in amounts which vary from the Hospital's estimates, future earnings will be charged or credited.

The principal contingencies are described below:

Governmental Third Party Reimbursement Programs (Note 4) - The Hospital is contingently liable for retroactive adjustments made by the Medicare and Medicaid programs as the result of their examinations as well as retroactive changes in interpretations applying statutes, regulations and general instructions of those programs. The amount of such adjustments cannot be determined.

Further, in order to continue receiving reimbursement from the Medicare programs, the Hospital entered into an agreement with a government agent allowing the agent access to the Hospital's Medicare patient medical records for purposes of making medical necessity and appropriate level of care determination. The agent has the ability to deny reimbursement for Medicare patient claims which have already been paid to the Hospital.

NOTE 13 - CONTINGENCIES - (Continued)

Professional Liability Risk (Note 12) - The Hospital is contingently liable for losses from professional liability not underwritten by the Louisiana Patient's Compensation Fund or the Louisiana Hospital Association Trust Fund as well as for assessments by the Louisiana Hospital Association Trust Fund.

The Hospital participates in the Louisiana Hospital Association Self-Insurance Workmen's Compensation Trust Fund. Should the fund's assets not be adequate to cover claims made against it, the Hospital may be assessed its pro rata share of the resulting deficit. It is not possible to estimate the amount of additional assessments, if any. Accordingly, the Hospital is contingently liable for assessments by the Louisiana Hospital Association Trust Fund.

The Hospital also participates in the Louisiana Hospital Association Self-Insurance Employee Benefits Trust Fund. If the fund's assets are not adequate to cover the claims made against it, the Hospital will be assessed its prorata share of the resulting deficit. It is not possible to estimate the amount of additional assessments, if any. Accordingly, the Hospital is contingently liable for assessments by the Louisiana Hospital Association Trust Fund.

HOSPITAL SERVICE DISTRICT NO. 1A OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHLAND PARISH HOSPITAL - DELHI SPECIFIC PURPOSE FUND BALANCE SHEETS - RESTRICTED FUNDS SEPTEMBER 30, 1998, 1997 AND 1996

	1998		1997		19	296
ASSETS						
Cash and cash equivalents (Note 2)	\$ <u></u>	-0-	\$	<u>-0-</u>	\$	141.877
LIABILITIES AND FUND BALANCE						
Due to general fund	\$	-0-	\$	-0-	\$	141,877
Fund balance	-	<u>-0-</u>		<u>-0-</u>		<u>-0-</u>
Total Liabilities and Fund Balance	\$	-0-	\$	<u>-0-</u>	\$	141.877

STATEMENTS OF CHANGES IN FUND BALANCE - RESTRICTED FUNDS YEARS ENDED 1998, 1997 AND 1996

	1998	3	1997	7_	1	996
Balance, beginning of year	\$	-0-	\$	-0-	\$	118,881
Grants (Note 1)		-0-		-0-		- 0-
Interest income		-0-		-0-		5,275
Transfer to general fund		0-	<u> </u>	-0-	_	(124,156)
Balance, September 30	\$	-0-	\$	-0-	\$	-0 <u>-</u>

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

SPECIFIC PURPOSE FUND

The Specific Purpose fund was established to account for proceeds of grant funds. The Hospital received an Emergency Room Renovation Grant of \$130,000 from the State of Louisiana. The funds will be used for the expansion of the Emergency Department, including the purchase of equipment. The grant is a matching grant, therefore the Hospital will be required to spend an additional \$130,000 for the expansion and equipment.

METHOD OF ACCOUNTING

The Hospital uses the accrual method of accounting. Revenue is reported when earned, net of the provision for contractual adjustments based upon each payor's agreement with the Hospital. Expenditures are recorded when incurred. Hospital accounting and reporting procedures also conform to the requirements of Louisiana Revised Statute 24:514 and to the guide set forth in the Louisiana Governmental Audit Guide, the AICPA Audit and Accounting Guide - Health Care Organizations, published by the American Institute of Certified Public Accountants, and standards set by the Governmental Accounting Standards Board (GASB), which is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

NOTE 2 - CASH AND CASH EQUIVALENTS

Cash and cash equivalents consist of one certificate of deposit with an original maturity of 90 days or less. Cash and cash equivalents are stated at cost, which approximates market value.

	SUPPLEME	ENTAL INFORMA	TION	

	1998	<u> 1997</u>	<u> 1996</u>
Routine Services: Adult and pediatric Swing bed	\$ 1,216,878 168,750	\$ 1,264,129 190,875	\$ 1,211,783 167,000
Total Routine Services	1,385,628	_1,455,004	_1,378,783
Other Professional Services: Operating room			
Inpatient Outpatient Swing bed	122,846 201,690 <u>4,871</u>	145,419 208,815 6,991	189,389 155,004 <u>8,568</u>
Total	329,407	361,225	352,961
Anesthesia Inpatient	56,810	65,294	101,464
Outpatient Swing bed	57,969 2,148	75,668 3,544	72,302 6,174
Total	116,927	144.506	<u>179,940</u>
Radiology Inpatient	494,765	536,570	460,893
Outpatient Swing bed	540,346 23,587	450,264 37,003	389,725 28,827
Total	_1,058,698	_1,023,837	<u>879,445</u>
Laboratory Inpatient	426,172	442,327	493,511
Outpatient Swing bed	368,525 44,293	221,539 <u>47,965</u>	188,281 49,467
Total	838,990	711,831	<u>731.259</u>
Blood			
Inpatient Outpatient	21,584 8,324	17,064 7,003	13,245 2,255
Swing bed	3,429	940	3.869
Total	\$33,337	\$25,007	\$19,369

HOSPITAL SERVICE DISTRICT NO. 1A OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHLAND PARISH HOSPITAL - DELHI HOSPITAL ENTERPRISE FUND NET PATIENT SERVICE REVENUE (Continued)

YEARS ENDED SEPTEMBER 30, 1998, 1997 AND 1996

	1998	<u>1997</u>	1996
Respiratory therapy Inpatient Outpatient Swing bed	\$ 1,326,426 94,431 278,519	\$ 1,196,253 75,430 317,604	\$ 992,186 36,712 245,194
Total	_1,699,376	_1,589,287	_1,274,092
Physical therapy Inpatient Outpatient Swing bed	49,714 125,357 38,589	88,091 155,063 51,071	67,662 84,909 51,906
Total	213,660	294,225	204,477
Occupational therapy Inpatient Outpatient	744 2,440	-0- 1,344	-0- 0-
Total	3,184	1,344	0-
Electrocardiology Inpatient Outpatient Swing bed Total	173,271 81,565 1,933 256,769	142,362 113,481 6,844 262,687	126,257 66,222 1,302 193,781
Central supply Inpatient Outpatient Swing bed Home health	544,236 232,845 84,756 105,514	612,264 229,011 140,708 221,626	522,420 115,793 102,133 124,974
Total	967.351	1,203,609	865,320
Pharmacy Inpatient Outpatient Swing bed Total	1,853,980 359,865 356,981	1,818,097 366,317 <u>426,646</u>	1,673,822 172,653 383,876
) Otal	\$_2,570,826	\$ <u>2,611,060</u>	\$_2,230,351

HOSPITAL SERVICE DISTRICT NO. 1A OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHLAND PARISH HOSPITAL - DELHI HOSPITAL ENTERPRISE FUND NET PATIENT SERVICE REVENUE (Continued) YEARS ENDED SEPTEMBER 30, 1998, 1997 AND 1996

	1998	1997	<u> 1996</u>
Partial-day psychiatric program Outpatient	\$ 420,150	\$ <u>456,750</u>	\$0-
Cardio rehabilitation Outpatient	237,285	32,700	
Emergency room Inpatient Outpatient Swing bed	68,417 495,070 0-	87,397 549,263 180	70,964 408,462
Total	563,487	636,840	<u>479,426</u>
Observation room Outpatient	21,610	14,938	10,580
Clinic Outpatient	500,568	190,118	<u>158.18</u> 0
Rural health clinic Outpatient	883,786	267,492	161,220
Home health Skilled nursing visits Physical therapy visits Occupational therapy visits Speech therapy visits Social service visits Aide visits	803,508 43,680 14,760 9,120 10,350 607,018	2,139,960 64,080 5,520 1,320 12,150 1,638,420	2,276,400 75,480 16,080 5,400 3,900 1,734,420
Total	1,488,436	3,861,450	<u>4,111,680</u>
Hospital physician Inpatient	\$5,466	\$0-	\$ <u>-</u> O-

HOSPITAL SERVICE DISTRICT NO. 1A OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHLAND PARISH HOSPITAL - DELHI HOSPITAL ENTERPRISE FUND NET PATIENT SERVICE REVENUE (Continued) YEARS ENDED SEPTEMBER 30, 1998, 1997 AND 1996

	1998	<u>1997</u>	1996
Total Other Professional Services Inpatient Outpatient Swing bed Home health	\$ 5,144,431 4,631,826 839,106 1,593,950	\$ 5,151,138 3,415,196 1,039,496 4,083,076	\$ 4,711,813 2,022,298 881,316 4,236,654
Total Other Professional Services	12,209,313	13,688,906	11,852,081
Gross Patient Service Charges	\$_13,594,941	\$ <u>15,143,910</u>	\$ <u>13.230.864</u>
Deductions from Revenue: Contractual adjustments Policy discount Uncompensated care reimbursement	\$ 4,389,099 65,352 (284,351)	\$ 5,045,968 25,937 	\$ 4,390,154 14,652
Total Deductions from Revenue	4,170,100	5.071.905	_4,404,806
Net Patient Service Revenue	\$ <u>9.424.841</u>	\$ <u>10,072,005</u>	\$ <u>8.826.058</u>

	1998		<u>1997</u>	1996	
Telephone	\$	123	199	\$	28
Television	10	,130	9,626		10,839
Cafeteria	44	,526	41,955		43,026
Medical records	1	,325	1,968	•	1,639
Vending machines	27	,430	30,302		28,806
Rentals	31	,160	49,200		48,380
LHA insurance refund	22	2,276	6,870		-0-
Clinic management charges	454	,115	736,921		831,137
Miscellaneous		<u>528</u>	343		196
Total other operating revenue	\$ <u> 591</u>	.613	877.384	\$	964,051

HOSPITAL SERVICE DISTRICT NO. 1A OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHLAND PARISH HOSPITAL - DELHI HOSPITAL ENTERPRISE FUND SCHEDULE OF OPERATING EXPENSES - SALARIES AND BENEFITS YEARS ENDED SEPTEMBER 30, 1998, 1997 AND 1996

	1998	1997	1996	
Administration Plant operations and maintenance Housekeeping Dietary Inservice Central supply Pharmacy Medical records Nursing services Operating room Anesthesiology Radiology Laboratory Respiratory therapy Physical therapy EKG Partial-day psychiatric program Cardio rehabilitation Rural health clinic Emergency room Home health Clinic and physicians offices Total salaries	\$ 489,622 88,073 109,091 117,848 38,724 16,404 107,706 131,658 907,630 144,249 7,794 106,261 13,506 160,763 72,764 39,214 112,277 220,177 568,394 621,958 638,777 434,562	\$ 426,227 89,339 108,005 111,952 36,057 7,858 105,409 91,608 806,640 175,876 8,343 102,864 6,361 169,405 46,004 31,864 120,778 24,258 301,188 679,597 1,351,766 336,335	\$ 382,908 87,242 88,917 102,979 37,338 -0- 87,566 73,294 896,721 183,529 8,196 94,652 8,497 171,239 34,569 25,990 -0- -0- 320,422 701,854 1,295,243 300,696	
Payroll taxes Hospital insurance Other	117,278 386,900 24,561	69,364 575,645 <u>24,227</u>	69,058 356,240 17,586	
Total benefits	528,739	669,236	442,884	
Total salaries and benefits	\$ <u>5,676,191</u>	\$ <u>5.806.970</u>	\$ <u>5.344.736</u>	

HOSPITAL SERVICE DISTRICT NO. 1A OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHLAND PARISH HOSPITAL - DELHI HOSPITAL ENTERPRISE FUND SCHEDULE OF OPERATING EXPENSES - PROFESSIONAL FEES YEARS ENDED SEPTEMBER 30, 1998, 1997 AND 1996

	1998	1997	<u> 1996</u>	
Anesthesiology	\$ 21,314	\$ 26,380	\$ 34,608	
Laboratory	356,368	374,211	374,846	
Physical therapy	3,420	2,903	3,938	
Partial-day psychiatric program	20,896	43,518	-0-	
Cardio rehabilitation	29,104	200	-0-	
Rural health clinic	-0-	-0-	4,533	
Emergency room	81,920	15,268	-0-	
Home health	13,164	1,854	1,350	
Hospital physician guarantee	57,602	<u></u>	<u>-0-</u>	
Total professional fees	\$ <u>583.788</u>	\$ <u>464.334</u>	\$ <u>419.275</u>	

HOSPITAL SERVICE DISTRICT NO. 1A OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHLAND PARISH HOSPITAL - DELHI HOSPITAL ENTERPRISE FUND SCHEDULE OF OPERATING EXPENSES - OTHER EXPENSES YEARS ENDED SEPTEMBER 30, 1998, 1997 AND 1996

	1998	<u>1997</u>	1996	
Contract services	\$ 266,	151 \$ 211,524	\$ 221,436	
Management fees - psychiatric partial				
hospitalization	87,8	500 159,000	2,250	
Legal and accounting	68,7	791 66,479	57,606	
Supplies	544,2	294 575,642	613,817	
Repairs and maintenance	113,	532 117,870	91,708	
Utilities	99,	102 97,070	111,209	
Telephone	77,	178 73,253	66,322	
Travel - home health	65,6	165,527	175,804	
Travel - other	20,8	302 22,265	9,059	
Rentals	38,3	383 29,087	6,041	
Education	66,8	308 77,487	88,240	
Recruitment and advertising	13,	166 15,743	13,534	
Clinic ancillary expense	265,0	368,951	357,098	
Miscellaneous	41.0	631 44,536	33,750	
Total other expenses	\$ <u>1.768.</u>	<u>2.024.434</u>	\$ <u>1.847.874</u>	

HOSPITAL SERVICE DISTRICT NO. 1A OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHLAND PARISH HOSPITAL - DELHI SCHEDULE OF PER DIEM AND OTHER COMPENSATION PAID TO BOARD MEMBERS YEARS ENDED SEPTEMBER 30, 1998, 1997 AND 1996

TERM						
Board Members:	BEGAN	ENDING	1998	<u>1997</u>	<u>1996</u>	
Mr. Sidney Perkins Mr. Charles Black Mrs. Eleanor Jones Mr. Jimmy Hopson	04/18/89 04/18/89 04/18/89 04/18/89	04/15/99 04/15/01 04/14/99 10/05/99	NONE NONE NONE	NONE NONE NONE	NONE NONE NONE	

10/05/99

NONE

NONE

NONE

08/20/93

Dr. Paul Grandon

Marvin H. Easley, CPA Bobby G. Lester, CPA John S. Wells, CPA Robert G. Miller, CPA Paul A. Delaney, CPA

William C. Huddleston II, CPA Paul G. Mathews, CPA

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS CONDUCTED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners
Hospital Service District No. 1A
Parish of Richland, State of Louisiana
Delhi, Louisiana 71232

We have audited the financial statements of the Richland Parish Hospital Service District No. 1A (the District or the Hospital) for the years ended September 30, 1998, 1997 and 1996, and have issued our report thereon dated December 11, 1998, which was qualified due to the omission of the year 2000 disclosures that are required by Governmental Accounting Standards Board Technical Bulletin 98-1, <u>Disclosures about Year 2000 Issues</u>. We conducted our audits in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the District's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a

Board of Commissioners
Hospital Service District No. 1A
Parish of Richland, State of Louisiana
Page Two

timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the Board of Commissioners, management and the office of he Legislative Auditor of the State of Louisiana. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

Easily Lath & Wills

Certified Public Accountants

December 11, 1998

RICHLAND PARISH HOSPITAL AUDITORS' COMMENTS AND RECOMMENDATIONS YEAR ENDED SEPTEMBER 30, 1998

Compliance

Prior Year

Finding: The District's deposits with one financial institution exceeded the Federal

Depository Insurance limits and the securities pledged in the name of the

District.

Recommendation: We recommend obtaining additional pledged securities and monitor

deposits on a monthly basis.

Response: Deposits will be monitored monthly and additional securities have been

obtained.

Resolution: This matter has not been resolved.

Finding: The District acquired radiology equipment with credit terms exceeding

ninety days without the approval of the State Bond Commission.

Recommendation: We recommend obtaining State Bond commission approval on debt

exceeding ninety days.

Response: Future purchases with credit terms will not exceed ninety days without

the approval of the State Bond Commission.

Resolution: This matter has been resolved.

Finding: The District did not acquire bids on purchase of equipment subject to the

Louisiana Bid Law.

Recommendation: We recommend acquiring bids and opening the bids during a public

meeting of the Board of Commissioners for purchases of equipment

subject to the Louisiana Bid Law.

Response: Future bids will be acquired in accordance with Louisiana Bid Law, then

opened and appropriate action taken and noted during meeting(s) of the

Board of Commissioners.

Resolution: This matter has been resolved.

Current Year

None

RICHLAND PARISH HOSPITAL AUDITOR'S COMMENTS AND RECOMMENDATIONS YEAR ENDED SEPTEMBER 30, 1998

Internal Controls

Prior Year

Finding: Major purchase of equipment and the related approval by the Board of

Commissioners were not reflected in the minutes of the Board of

Commissioner's meetings.

Recommendation: We recommend the Board establish a dollar threshold for items to be

approved by the Board before the District makes the purchase.

Response: The Board has established a dollar threshold in accordance to the

Louisiana Bid Law.

Resolution: This matter has been resolved.

Finding: Timecards for employees being paid overtime did not include daily entries

of when work began and ended.

Recommendation: We recommend that all employees being paid overtime enter the time(s)

they start and stop work each day. Those not being paid overtime should enter the total time worked. All employees should complete time entries

daily, as they occur.

Response: Employees will complete time entries daily as they occur and time cards

reflecting over-time will have the beginning and ending time documented.

Resolution: This matter has not been resolved.

Current Year

None