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MADISON COUNCIL ON AGING, INC.

FINANCIAL REPORT

YEAR ENDED JUNE 30, 1998

With

REPORT OF CERTIFIED PUBLIC ACCOUNTANTS

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Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date MAR 1 0 1999

MADISON COUNCIL ON AGING, INC. FINANCIAL REPORT YEAR ENDED JUNE 30, 1998

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MADISON COUNCIL ON AGING, INC. Board of Directors

June 30, 1998

Carrie A. Scott, President	07/96 - 07/98
Kathleen Marshall, Vice President	07/97 - 07-98
Myrtle Whitney, Secretary	07/97 - 07/98
Evelyn Cummins	06/95 - 06/98
Debra May	10/95 - 10/98
William Givens	04/97 - 04/00
Lillie Bunch	08/97 - 08/00
Joseph Bosley	08/97 - 08/00
Cleotha Harris	05/96 - 05/99
Sidney Williams	07/97 - 07/00
Charles Dunn	07/97 - 07/00
Gladys Gibson	07/96 - 07/99

GENERAL PURPOSE FINANCIAL STATEMENTS

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Madison Council on Aging, Inc. Tallulah, Louisiana

We have audited the accompanying general purpose financial statements of Madison Council on Aging, Inc. as of and for the year ended June 30, 1998, as listed in the table of contents. These general purpose financial statements are the responsibility of Madison Council on Aging, Inc.'s management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Madison Council on Aging, Inc. as of June 30, 1998, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated October 22, 1998 on our consideration of Madison Council on Aging, Inc.'s internal control structure and a report dated October 22, 1998 on its compliance with laws and regulations.

The accompanying schedules listed in the Table of Contents as Supplementary Financial Information are presented for purposes of additional analysis as required by the State of Louisiana, Governor's Office of Elderly Affairs, and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

The Halford Firm, PLLC

Vicksburg, Mississippi October 22, 1998

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MADISON COUNCIL ON AGING, INC. COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS JUNE 30, 1998

•	Governmental Fund Types		
	<u>General</u>	Special <u>Revenues</u>	
ASSETS			
Cash Grants receivable Due from other funds Inventory Property and equipment Amount to be provided for retirement of long-term debt Total Assets	\$ 13,536 -0- 31,202 -0- -0- -0- \$ 44,738	\$ 30,805 7,340 -0- 1,058 -0- -0- \$ 39,203	
LIABILITIES AND FUND EQUITY (DEFICIT)	•		
LIABILITIES Accounts payable Due to other funds Compensated absences payable Notes payable Due to state Total Liabilities	\$ -0- -0- -0- -0- -0-	\$ 6,685 31,202 -0- -0- -0- 37,887	
FUND EQUITY (DEFICIT) Investment in general fixed assets Fund equity (deficit) Unreserved Reserved for inventory Total Fund Equity (Deficit)	-0- 44,738 -0- 44,738	-0- 258 1,058 1,316	
Total Liabilities and Fund Equity (Deficit)	<u>\$ 44,738</u>	\$ 39,203	

Account	Groups	Totals (Mem	orandum Only)
General Fixed <u>Assets</u>	General Long-Term <u>Debt</u>	1998	1997
\$ -0- -0- -0- -0- 353,274 -0-	\$ -0- -0- -0- -0- -0- 70,586	\$ 44,341 7,340 31,202 1,058 353,274 70,586	\$ 37,238 20,957 31,393 513 321,870 81,108
<u>\$ 353,274</u>	<u>\$ 70,586</u>	<u>\$ 507,801</u>	<u>\$ 493,079</u>
\$ -0- -0- -0- -0- -0-	\$ -0- -0- 3,240 67,346 -0- 70,586	\$ 6,685 31,202 3,240 67,346 -0-	\$ 9,169 31,393 2,791 89,847 80 133,280
353,274 -0- -0-	-0- -0- -0-	353,274 44,996 1,058	321,870 37,416 513
<u>353,274</u>	<u>-0-</u>	<u>399,328</u>	<u>359,799</u>
<u>\$ 353,274</u>	<u>\$ 70,586</u>	<u>\$ 507,801</u>	\$ 493,079

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MADISON COUNCIL ON AGING, INC. COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES YEAR ENDED JUNE 30, 1998

•	General Fund	Special Revenue Funds	Totals (Memorandum <u>Only)</u>		
REVENUES		110 7 01100 7 01100	<u> </u>		
Federal grants	\$ -0-	\$ 160,189	\$ 160,189		
State grants	-0-	194,375	194,375		
Participant contributions	-0-	36,388	36,388		
Local activities	19,650	1,535	21,185		
Other income	<u>-0-</u>	2,217	2,217		
Total Revenues	<u>19,650</u>	394,704	414,354		
<u>EXPENDITURES</u>					
Current:					
Salaries	7,269	177,500	184,769		
Fringe	194	40,572	40,766		
Travel	2,699	2,406	5,105		
Operating services	855	94,368	95,223		
Operating supplies	2,613	16,502	19,115		
Raw food	-0-	41,618	41,618		
Non-edibles	-0- -0-	7,986	7,986		
Other costs	-0-	9,212	9,212		
Capital outlay		2,435	2,435		
Total Expenditures	13,630	392,599	406,229		
Excess (deficiency) of					
revenues over (under)					
expenditures	6,020	<u>2,105</u>	<u>8,125</u>		
OTHER FINANCING SOURCES (USES)					
Operating transfers in	15,817	55,284	71,101		
Operating transfers (out)	<u>(9,013)</u>	(62,088)	<u>(71, 101</u>)		
Total Other Financing					
Sources (Uses)	6,804	(6,804)	-0-		
Excess (deficiency) of revenues and other financing sources					
over (under) expenditures and					
other financing uses	12,824	(4,699)	8,125		
FUND EQUITY (DEFICIT),					
beginning of year	31,914	6,015	37,929		
FUND EQUITY (DEFICIT),					
end of year	\$ 44,7 <u>38</u>	<u>\$ 1,316</u>	\$ 46,054		

MADISON COUNCIL ON AGING, INC. STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE-BUDGET (GAAP BASIS) AND ACTUAL - GENERAL FUND YEAR ENDED JUNE 30, 1998

REVENUES	<u>Budget</u>	Actual	Variance Favorable <u>(Unfavorable)</u>
Federal grants	\$ -0-	\$ -0-	e
State grants	-0-	-0-	\$ -0-
Participant contributions	- 0 -	-ŏ-	-0- -0-
Local activities	-ŏ-	19,650	-0- 10 450
Other income	0-	-0-	19,650
			<u>-0-</u>
Total Revenues	-0-	19,650	19,650
EXPENDITURES			
Current:			
Salaries	-0-	7,269	(7,269)
Fringe	-0-	194	(194)
Travel	-0-	2,699	(2,699)
Operating services	- 0-	855	(855)
Operating supplies	-0-	· 2,613	(2,613)
Raw food	-0-	-0-	-0-
Non-edibles	-0-	-0-	-0-
Other costs	-0-	-0-	-0-
Capital outlay	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Total Expenditures	<u>-0-</u>	13,630	(13,630)
Excess (deficiency) of revenues over (under)			
expenditures	-0-	6,020	6,020
OTHER FINANCING SOURCES (USES) Operating transfers in	-0-	14 270	44.070
Operating transfers (out)	<u>-0-</u>	16,279 (9,475)	16,279 <u>(9,475</u>)
Total Other Financing Sources (Uses)	<u>-0-</u>	6,804	6,804
Excess (deficiency) of revenues and other financing sources over (under) expenditures and			
other financing uses	-0-	12,824	12,824
FUND EQUITY (DEFICIT)			
beginning of year	<u>-0-</u>	31,914	31,914
FUND EQUITY (DEFICIT),			
end of year	<u>* -0-</u>	<u>\$ 44,738</u>	\$ 44,738

MADISON COUNCIL ON AGING, INC. COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET (GAAP BASIS) AND ACTUAL SPECIAL REVENUE FUNDS YEAR ENDED JUNE 30, 1998

-			Variance- Favorable		
	<u>Budget</u>	Actual	(Unfavorable)		
REVENUES	4 400 477	400.474			
Federal grants	\$ 109,476	\$ 109,476	\$ -0-		
State grants	178,423	161,218	(17,205)		
Participant contributions	-0-	15,578	15,578		
Local activities	-0-	1,535	1,535		
Other income	<u>-0-</u>	269	269		
Total Revenues	287,899	<u>288,076</u>	<u> 177</u>		
<u>EXPENDITURES</u>					
Current:					
Salaries	138,556	126,162	12,394		
Fringe	24,141	25,380	(1,239)		
Travel	3,260	1,136	2,124		
Operating services	53,752	74,780	(21,028)		
Operating supplies	57,100	11,541	45,559		
Raw food	-0-	41,618	(41,618)		
Non-edibles	-0- 7 (05	7,986 7,262	(7,986)		
Other costs	3,695 7,705	7,262 2,435	(3,567)		
Capital outlay	<u>7,395</u>	2,435	4,960		
Total Expenditures	287,899	298,300	(10,401)		
Excess (deficiency) of					
revenues over (under)					
expenditures	<u>-0-</u>	(10,224)	(10,224)		
OTHER FINANCING SOURCES (USES)					
Operating transfers in	15,491	45,801	30,310		
Operating transfers (out)	(15,491)	(37,337)	(21,846)		
Total Other Financing	^	9 / / /	0.444		
Sources (Uses)		8,464	<u>8,464</u>		
Excess (deficiency) of revenues and other financing sources					
over (under) expenditures and					
other financing uses	-0-	(1,760)	(1,760)		
FUND EQUITY (DEFICIT).					
beginning of year	6,015	9,232	3,217		
FUND EQUITY (DEFICIT).					
end of year	\$ 6,015	\$ 7,472	\$ 1,457		

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Nature of Activities

The primary function of the Madison Council on Aging, Inc. is to improve the quality of life for the parish's elderly and to provide services to the elderly as well as coordinate and monitor the services of other local agencies serving the aging peoples of the parish. Such services include providing meals, nutritional education, information and referral services, legal assistance, homemaker services, senior centers operations and transportation. A Board of Directors consisting of 12 voluntary members who serve three-year terms governs the Council.

B. Reporting Entity

In 1964, the State of Louisiana passed Act 456 which authorized the charter of voluntary councils on aging for the welfare of the aging people in their respective parishes. Charters are issued by the Louisiana Secretary of State upon approval by the Governor's Office of Elderly Affairs. Madison Council on Aging, Inc. is a non-profit corporation which must comply with the policies and regulations established by the Governor's Office of Elderly Affairs, which provides most of its revenues. The Council also receives revenues from other federal, state and local government agencies which may impose certain restrictions on how the funds may be used.

The Council is not a component unit of another primary government nor does it have any component units which are related to it. Therefore, the Council has presented its financial statements as a separate special-purpose government.

C. <u>Presentation of Statements</u>

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. In November of 1984, the GASB issued a codification of governmental accounting and financial reporting standards. This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments.

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. <u>Presentation of Statements</u> (continued)

The accompanying financial statements conform to generally accepted accounting principles for state and local governments. These statements have also incorporated any applicable requirements set forth by <u>Audits of State and Local Governmental Units</u>, the industry audit guide issued by the American Institute of Certified Public Accountants; Subsection VI-Annual Financial Reporting, accounting manual for Governor's Office of Elderly Affairs contractors; and the <u>Louisiana Governmental Audit Guide</u>.

D. <u>Fund Accounting</u>

The accounts of the Council are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues and expenditures, or expenses, as appropriate. Resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped in the financial statements in this report into two generic fund types and two broad fund categories (account groups). The governmental funds and the programs comprising them as presented in the financial statements are described as follows:

Governmental Fund Types

General Fund:

The general fund is the general operating fund of the Council. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds:

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Account Groups

An account group is a financial reporting device designed to prove accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. The following two account groups are not "funds".

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Fund Accounting (continued)

General Fixed Assets

The fixed assets (capital outlays) used in governmental fund type operations of Madison Council on Aging, Inc. are accounted for (capitalized) in the General Fixed Assets Account Group and are recorded as expenditures in the governmental fund types when purchased.

General Long-Term Debt

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group. The General Long-Term Debt Account Group shows only the measurement of financial position and is not involved with measurement of results of operations.

E. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The governmental fund types are accounted for using the modified accrual basis of accounting. Their revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, if measurable.

F. <u>Budgets and Budgetary Accounting</u>

Budgets for certain special revenue programs are prepared by the Council's executive staff and, after approval by the Board of Directors, are submitted to the Governor's Office of Elderly Affairs for approval. Budget appropriations lapse at the end of the program year.

Budgets for Helping Hands, Gas Assistance, Title XIX Medical Assistance, Section 18 Special Revenue Funds and the General Fund are not prepared because they are not legally required and the amount of revenue to be received could not be determined.

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

G. <u>Interfund Transactions</u>

Advances between funds which are not expected to be repaid are accounted for as transfers. In those cases where repayment is expected, the advances are classified as due from other funds or due to other funds on the balance sheet. Short-term interfund loans are classified as interfund receivable/payables.

H. Compensated Absences

It is the Council's policy to permit employees to accumulate a maximum of 40 hours of earned but unused vacation leave, which will be paid to employees upon separation from the Council's service. Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. Amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources are reported in the General Long-Term Debt account group. No expenditure is reported for these amounts.

I. Fixed Assets

All fixed assets are stated at historical cost or established historical cost, if actual historical cost is not available. Donated fixed assets are stated at their established fair market value on the date donated. No depreciation has been provided on general fixed assets.

J. Long-Term Liabilities

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt account group.

K. Grants

Resources from government grants are recorded in revenue as expenses are incurred.

L. Income Tax Status

The Organization qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and, therefore, has no provision for federal income taxes.

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

M. Encumbrances

The Council does not utilize the encumbrance method of accounting.

N. <u>Total Columns</u>

Total columns are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or cash flows in conformity with generally accepted accounting principles. Interfund eliminations have not been made in the aggregation of this data.

NOTE 2. DEPOSITS WITH FINANCIAL INSTITUTIONS

At June 30, 1998, the carrying amount (recorded on the Council's books) of the Council's demand deposits was \$44,341 and was insured by the FDIC.

NOTE 3. DUE TO AND DUE FROM OTHER FUNDS

As of June 30, 1998 interfund receivables and payables that resulted from interfund transactions were as follows:

<u>Fund</u>	Due from other funds	Due to <u>other funds</u>
General Fund Special Revenue Funds:	\$ 31,202	\$ -0-
Section 18		31,202
	\$ 31,202	\$ <u>31,202</u>

NOTE 4. GRANTS RECEIVABLE

Grants receivable at June 30, 1998 consisted of:

<u>Program</u> Title III-C-1	Fund Constant	<u>, A</u>	mount
Title XIX Medical	Special Revenue	Ş	2,983
Transportation	Special Revenue		4,357
Total		<u>\$</u>	7,340

NOTE 5. BOARD OF DIRECTORS COMPENSATION

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member.

NOTE 6. CHANGES IN LONG-TERM DEBT

The following is a summary of transactions relating to the Council's long-term debt during fiscal year 1998:

		ance 0/97	Addit	<u>cions</u>	<u>Red</u>	uctions	Balance <u>6/30/98</u>		
Accumulated unpaid vacations Notes payable	•	2,791 8,317	\$ 	449 -0-	\$ —	-0- 10,971	\$	3,240 67,346	
Total long-term debt	<u>\$</u> 8	1,108	\$	449	<u>\$</u>	10,971	\$	70,586	

NOTE 7. JUDGMENTS, CLAIMS AND SIMILAR CONTINGENCIES

There is no litigation pending against the Council at June 30, 1998. Furthermore, the Council's management believes that any potential lawsuits would be adequately covered by insurance.

The Council receives revenues from various Federal and State grant programs which are subject to final review and approval as to allowability of expenditures by the respective grantor agencies. Any settlements or expenses arising out of a final review are recognized in the period in which agreed upon by the agency and the Council. Also, it is management's opinion that any audits by the grantor agencies would not produce disallowed program costs and liabilities to such an extent that they would materially affect the Council's financial position.

NOTE 8. ECONOMIC DEPENDENCY

The Council receives the majority of its revenue from funds provided through grants administered by the Louisiana Governor's Office of Elderly Affairs. The grant amounts are appropriated each year by the federal and state governments. If significant budget cuts are made at the federal and/or state level, the amount of the funds the Council receives could be reduced significantly and have an adverse impact on its operations. Management is not aware of any actions that will adversely affect the amount of funds the Council will receive in the fiscal year 1999.

NOTE 9. INTERFUND TRANSFERS

Operating transfers in and out are listed by fund for the year ending June 30, 1998:

	FUNDS TRANSFERRED OUT								
FUNDS TRANSFERRED IN	<u>General</u>	Senior <u>Center</u>	Nisc. <u>Grant</u>	USDA	PCOA (ACT 735)		TITLE III-D	TITLE	TOTAL
Title III-B Supportive Title III-C-1	\$ -0- -0-	\$10,691 \$ -0-	-0-	9,483	\$ -0- 5,721	\$	-0-	-0-	\$15,191 15,204
Title III-C-2 Audit General	7,506 1,507 -0-	3,204 -0- -0-	-0- -0- -0-	6,183 -0- 40	6,058 -0- -0-		-0- -0- 940	-0- 431 <u>14,387</u>	1,938
Total	\$ 9,013	\$13,895			\$11,779	\$	940		\$71,101

SUPPLEMENTARY FINANCIAL INFORMATION

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors Madison Council on Aging, Inc. Tallulah, Louisiana

We have audited the general purpose financial statements of Madison Council on Aging, Inc. as of and for the year ended June 30, 1998, and have issued our report thereon dated October 22, 1998.

We conducted our audit in accordance with generally accepted auditing standards and <u>Government Auditing Standards</u>, issued by the Comptroller General of United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

The management of Madison Council on Aging, Inc. is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with managements's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the general purpose financial statements of Madison Council on Aging, Inc. for the year ended June 30, 1998 we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

Board of Directors Madison Council on Aging, Inc. Page Two

We noted certain matters involving the internal control structure and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the entity's ability to record, process, summarize, and report financial data consistent with the assertions of management in the general purpose financial statements.

The Council has numerous bank accounts, however, only the transactions from the main operating account were recorded in the general ledger.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, we believe none of the reportable conditions described above is a material weakness.

This report is intended for the information of the Board of Directors, management, and the Governor's Office of Elderly Affairs.

The Halpard From, PLLC

Vicksburg, Mississippi October 22, 1998 INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
BASED ON AN AUDIT OF GENERAL PURPOSE
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors Madison Council on Aging, Inc. Tallulah, Louisiana

We have audited the general purpose financial statements of Madison Council on Aging, Inc. as of and for the year ended June 30, 1998, and have issued our report dated October 22, 1998.

We conducted our audit in accordance with generally accepted auditing standards and <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements.

Compliance with laws, regulations, contracts, and grants applicable to Madison Council on Aging, Inc. is the responsibility of the Council's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of the Council's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our audit of the general purpose financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>.

This report is intended for the information of the Board of Directors, management, and the Governor's Office of Elderly Affairs.

The Hadpond Firm, PULC

Vicksburg, Mississippi October 22, 1998

MADISON COUNCIL ON AGING, INC. SCHEDULE OF PROGRAM REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE-GENERAL FUND YEAR ENDED JUNE 30, 1998

	Total	_
<u>REVENUES</u> Federal grants	\$ -0-	
State grants	-0-	
Participant contributions	-0-	
Local activities	-0-	
Other income	-0-	
		_
Total revenues	-0	_
EXPENDITURES		
Current:		
Salaries	-0-	_
Fringe	-0-	_
Travel	-0-	
Operating services	-0-	
Operating supplies	-0-	
Other costs	-0-	
Capital outlay		-
Total expenditures		-
Excess (deficiency) of revenues over (under) expenditures		=
OTHER FINANCING SOURCES (USES) Operating transfers in Operating transfers out	-0-	-
Operating transfers out	<u></u>	
Total other financing sources		
(uses)		
Excess (deficiency) of revenues and other financing sources over under) expenditures and		
other financing uses	-0-	_
FUND EQUITY (DEFICIT)		
beginning of year		-
FUND EQUITY (DEFICIT) end of year	\$	- ==

MADISON COUNCIL ON AGING, INC. COMBINING BALANCE SHEET - SPECIAL REVENUE FUNDS JUNE 30, 1998

	Title III-B Supportive Services	AAA	Title 	Title 	Title 	Senior <u>Center</u>
ASSETS						
Cash Grants receivable Inventory	\$ 1,353 -0- -0-	\$ (186) -0- <u>-0-</u>	\$ (811) 2,983 -0-	\$ 2,955 -0- <u>-0-</u>	\$ -0- -0-	\$ 107 -0- -0-
Total Assets	<u>\$ 1,353</u>	<u>\$ (186</u>)	\$ 2,172	<u>\$ 2,955</u>	<u>\$ 4</u>	<u>\$ 107</u>
LIABILITIES AND FUND EQUITY (DEFICIT)		-				
LIABILITIES: Accounts payable Due to other funds	\$ 1,353 -0-	\$ 94 -0-	\$ 2,172 -0-	\$ 2,955 -0-	\$ 4 -0-	\$ 107 -0-
Total Liabilities	1,353	94	2,172	<u>2,955</u>	4	<u>107</u>
FUND EQUITY (DEFICIT)						•
Unreserved Reserved	-0- -0-	(280) -0-	-0- -0-	-0- -0-	-0- <u>\$</u> -0-	-0- -0-
Total Fund Equity (Deficit)	-0-	(280)	<u>-0-</u>	-0-	-0-	. <u>-0-</u>
Total Liabilities and Fund Equity (Deficit)	\$ 1,353	<u>\$ (186</u>)	\$ 2,172	\$ 2,955	<u>\$</u> 4	<u>\$ 107</u>

MADISON COUNCIL ON AGING, INC. COMBINING BALANCE SHEET - SPECIAL REVENUE FUNDS - continued JUNE 30, 1998

	Gas <u>Assistance</u>	Helping <u>Hands</u>	Title XIX Medical <u>Transportation</u>	735 (PCOA)	_ Audit	Section 18
ASSETS					·	
Cash Grants receivable Inventory	\$ 4,530 -0- -0-	\$ -0- -0-	\$ -0- 4,357 -0-	\$ -0- -0- -0-	\$ -0- -0-	\$ 16,155 -0- -0-
Total Assets	<u>\$ 4,530</u>	<u>\$ 4</u>	<u>\$ 4,357</u>	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ 16,155</u>
LIABILITIES AND FUND EQUITY (DEFICIT) LIABILITIES: Accounts payable Due to other funds Total Liabilities	\$ -0- -0-	\$ -0- -0- -0-	\$ -0- -0- -0-	\$ -0- -0- -0-	\$ -0- -0- -0-	\$ -0- 31,202 31,202
FUND EQUITY (DEFICIT) Unreserved Reserved	4,530 -0-	-0-	4,357 -0-	-0- -0-	-0- -0-	(15,047) -0-
Total Fund Equity (Deficit)	4,530	4	4,357	-0-	-0-	(15,047)
Total Liabilities and Fund Equity (Deficit)	<u>\$ 4,530</u>	<u>\$</u> 4	<u>\$</u> 4,357	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ 16,155</u>

MADISON COUNCIL ON AGING, INC. COMBINING BALANCE SHEET - SPECIAL REVENUE FUNDS - continued JUNE 30, 1998

	Title <u>III-F</u>	Misc. <u>Grant</u>	USDA	Total Special <u>Revenue</u>
ASSETS				
Cash Grants receivable Inventory	\$ 146 -0- -0-	\$ -0- -0- -0-	\$ 6,548 -0- <u>1,058</u>	\$ 30,805 7,340 1,058
Total Assets	<u>\$ 146</u>	<u>\$ -0-</u>	<u>\$ 7,606</u>	<u>\$ 39,203</u>
LIABILITIES AND FUND EQUITY (DEFICIT)				
LIABILITIES: Accounts payable Due to other funds	\$ -0- -0-	\$ -0- -0-	\$ -0- -0-	\$ 6,685 31,202
Total Liabilities	<u>-0-</u>	-0-	-0-	<u>37,887</u>
FUND EQUITY (DEFICIT)				
Unreserved Reserved	146 -0-	-0- <u>-0-</u>	6,548 1,058	258 1,058
Total Fund Equity (Deficit)	146	-0-	7,606	1,316
Total Liabilities and Fund Equity (Deficit)	<u>\$ 146</u>	\$ -0-	\$ 7,606	\$ 39,203

MADISON COUNCIL ON AGING, INC. COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - SPECIAL REVENUE FUNDS YEAR ENDED JUNE 30, 1998

	Title III-B Supportive Services	AAA	Title III-C-1	Title 	Title <u>III-D</u>	Senior <u>Center</u>
REVENUES Federal grants State grants Participant contributions	\$ 32,215 43,712 -0-	\$ 9,536 3,179 -0-	\$ 32,995 17,557 8,814	\$ 17,168 59,285 6,764	\$ 1,564 276 -0-	\$ -0- 18,530 0-
Local activities	1,535 -0-	-0- -0-	-0- 269	-0- -0-	-0- -0-	-0- -0-
Other income				<u> </u>		
Total Revenues	77,462	12,715	<u>59,635</u>	<u>83,217</u>	<u>1,840</u>	<u>18,530</u>
EXPENDITURES Current: Salaries	46,260	6,470	25,531	47,600	301	-0-
Fringe	9,170	1,335	5,179	9,634	62	-0-
Travel	309	97	304	421	5	-0-
Operating services	30,114	4,462	20,189	11,399	473	4,143
Operating supplies	3,530	336	2,594	4,540	49	492
Raw Food	-0-	-0-	16,266	25,352	-0-	-0- -0-
Non-edibles	-0-	-0-	3,175	4,811 2,411	-0- 10	-0- -0-
Other costs	2,945	2 9 5	1,601 -0-	2,411 -0-	-0-	-0-
Capital outlay	325	<u>-0-</u>	-0-			
Total Expenditures	92,653	12,995	74,839	106,168	900	4,635
Excess (deficiency) of revenues over (under) expenditures	(15, 191)	(280)	(15,204)	(22,951)	<u>940</u>	13,895
OTHER FINANCING SOURCES (USES) Operating transfers in Operating transfers (out)	15,191 -0-	-0- -0-	15,204 -0-	22,951 -0-	-0- <u>(940</u>)	-0- (13,895)
Total Other Financing Sources (Uses)	15,191	-0-	15,204	22,951	(940)	<u>(13,895</u>)
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	-0-	(280)	-0-	-0-	-0-	-0-
FUND EQUITY (DEFICIT). beginning of year	-0-	-0-	-0-	-0-	-0-	-0-
<pre>FUND EQUITY (DEFICIT), end of year</pre>	\$ -0-	<u>\$ (280)</u>	\$ -0-	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ -0-</u>

MADISON COUNCIL ON AGING, INC. COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - SPECIAL REVENUE FUNDS - continued YEAR ENDED JUNE 30, 1998

	Gas <u>Assistance</u>	Helping <u>Hands</u>	Title XIX Medical Transportation	PCOA (Act 735)	Audit	Section 18
REVENUES Federal grants State grants Participant contributions Local activities Other income	\$ -0- -0- -0- -0- 1,948	\$ -0- -0- -0- -0-	\$ -0- 33,157 -0- -0- -0-	\$ -0- 11,779 -0- -0- -0-	\$ -0- 2,062 -0- -0- -0- 2,062	\$ 50,713 -0- 20,810 -0- -0-
Total Revenues	<u>1,948</u>	<u>-0-</u>	<u>33,157</u>	<u>11,779</u>	<u> </u>	71,523
EXPENDITURES Current: Salaries Fringe Travel Operating services Operating supplies Raw Food Non-edibles Other costs Capital outlay Total Expenditures	-0- -0- 650 -0- -0- -0- -0-	-0- -0- -0- -0- -0- -0-	17,180 3,695 -0- 2,424 4,961 -0- -0- -0-	-0- -0- -0- -0- -0- -0-	-0- -0- 4,000 -0- -0- -0- -0- -0-	34,158 11,497 1,270 16,514 -0- -0- 1,950 -0-
Excess (deficiency) of revenues over (under) expenditures	1,298	-0-	4,897	11,779	(1,938)	6 <u>, 134</u>
OTHER FINANCING SOURCES (USES) Operating transfers in Operating transfers (out)	-0- -0-	-0- <u>-0-</u>	-0- (15,268)	-0- <u>(11,779</u>)	1,938 -0-	-0- -0-
Total Other Financing Sources (Uses)	<u>-0-</u>	<u>-0-</u>	(15,268)	(11,779)	1,938	-0-
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	1,298	-0-	(10,371)	-0-	-0-	6,134
FUND EQUITY (DEFICIT), beginning of year	3,232	4	14,728	-0-	-0-	(21,181)
FUND EQUITY (DEFICIT). end of year	<u>\$ 4,530</u>	\$ 4	\$ 4,357	\$ -0-	\$ -0-	\$ (15,047)

MADISON COUNCIL ON AGING, INC. COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - SPECIAL REVENUE FUNDS - continued YEAR ENDED JUNE 30, 1998

	Title <u>III-F</u>	Misc. <u>Grants</u>	USDA	Total Special Revenue
REVENUES		_		
Federal grants	\$ 1,918	\$ -0-	\$ 14,080	\$ 160,189
State grants	338	4,500	-0-	194,375
Participant contributions	-0-	-0-	-0-	36,388
Local activities	-0-	-0-	-0-	1,535
Other income	<u>-0-</u>	<u>-0-</u>	-0-	2,217
Total Revenues	2,256	4,500	14,080	394,704
EXPENDITURES				
Current:	- 0-	-0-	-0-	177,500
Salaries	-0-	-ŏ-	-0-	40,572
Fringe Travel	- 0 -	-ŏ-	- 0-	2,406
Operating services	-ŏ-	-0-	-0-	94,368
Operating services Operating supplies	- 0 -	- 0 -	-0-	16,502
Raw Food	-0-	-0-	- 0-	41,618
Non-edibles	-0-	-0-	-0-	7,986
Other costs	-0-	-0-	-0-	9,212
Capital outlay	<u> </u>	<u>-0-</u>	<u>-0-</u>	2,435
. Total Expenditures	2,110	-0-	-0-	392,599
Excess (deficiency) of revenues over (under)	41.6	/ 5 00	14 080	2,105
expenditures	<u>146</u>	4,500	14,080	
OTHER FINANCING SOURCES (USES) Operating transfers in	-0-	-0-	-0-	55,284
Operating transfers (out)	-0-	(4,500)	(15,706)	(62,088)
Total Other Financing Sources (Uses)	<u>-0-</u>	<u>(4,500</u>)	(15,706)	(6,804)
Excess (deficiency) of revenues and other financing sources				
over (under) expenditures and other financing uses	146	-0-	(1,626)	(4,699)
FUND EQUITY (DEFICIT), beginning of year	-0-		9,232	6,015
fund Equity (DEFICIT), end of year	<u>\$ 146</u>	<u>\$ -0-</u>	<u>\$ 7,606</u>	\$ 1,316

(continued)

MADISON COUNCIL ON AGING, INC. SCHEDULE OF PROGRAM EXPENDITURES - BUDGET VS. ACTUALCONTRACTS AND GRANTS PROVIDED THROUGH THE LOUISIANA GOVERNOR'S OFFICE OF ELDERLY AFFAIRS (GOEA) YEAR ENDED JUNE 30, 1998

	YEAR ENDED JUNE 30, 19	29 8	
			Variance-
		B = 4 = = 1	Favorable
	Budget	Actual	(Unfavorable)
TITLE III-B SUPPORTIVE SERVICES	A 50.045	• // 2/0	\$ 5,805
Salaries	\$ 52,065	\$ 46,260	
Fringe	8,968	9,170	(202)
Travel	835	309	1,144
Operating services	20 , 176	30,114	(9,938)
Operating supplies	4,589	3,530	1,059
Other costs	1,895	2,945	(1,050)
Capital outlay	2.590	325	2,265
capital cortay			
Totals	\$ 91,118	<u>\$ 92,653</u>	\$ (917)
101012			
<u> </u>	•		
Salaries	\$ 7,052	\$ 6,470	\$ 582
Fringe	1,229	1,335	(106)
Travel	369	97	466
	3,213	4,462	(1,249)
Operating services	387	336	51
Operating supplies	-0-	295	(295)
Other costs		-0 <u>-</u>	465
Capital outlay	<u>465</u>	<u> </u>	<u> </u>
•	e 10 71E	\$ 12.005	\$ (86)
Totals	<u>\$ 12,715</u>	<u>\$ 12,995</u>	<u>* (80</u>)
TITLE III-C-1			
Salaries	\$ 27,293	\$ 25,531	\$ 1,762
	4,849	5,179	(330)
Fringe	796	304	1,100
Travel	14,454	20,189	(5,735)
Operating services		22,035	(2,604)
Operating supplies	19,431		(899)
Other costs	702	1,601	
Capital outlay	<u>806</u>	<u>-0-</u>	<u>806</u>
Totals	<u>\$ 68,331</u>	<u>\$ 74,839</u>	\$ (5,900)
• •			-
TITLE III-C-2			
Salaries	\$ 51,818	\$ 47,600	\$ 4,218
Fringe	9,038	9,634	(596)
Travel	1,242	421	1,663
Operating services	10,658	11,399	(741)
· -	31,375	34,703	(3,328)
Operating supplies	1,098	2,411	(1,313)
Other costs	•	-0-	1,256
Capital outlay	<u>1.256</u>	<u></u>	1,120
Totals	\$ 106,485	<u>\$ 106,168</u>	\$ 1,159
Totats	1001103		
TITLE III-D			
Salaries	\$ 328	\$ 301	\$ 27
Fringe	57	62	(5)
Travel	18	5	23
	150	473	(323)
Operating services		49	1,269
Operating supplies	1,318	10	(10)
Other costs	-Q-		
Capital outlay		<u>-0-</u>	<u></u>
7-4-10	\$ 1,893	\$ 900	\$ 1,003
Totals	p 1,073		
SENIOR CENTER			
Salaries	\$ -0-	\$ -0-	\$ -0-
Fringe	-0-	-0-	-0-
Travel	-0-	-0-	-0-
Operating services	3,039	4,143	(1,104)
•	-0-	492	(492)
Operating supplies	-0-	-0-	-0-
Other costs		-0-	-0-
Capital outlay	<u>-0-</u>		
Totals	\$ 3,039	\$ 4,635	\$ (1,596)
101010			

MADISON COUNCIL ON AGING, INC. SCHEDULE OF PROGRAM EXPENDITURES - BUDGET VS. ACTUALCONTRACTS AND GRANTS PROVIDED THROUGH THE LOUISIANA GOVERNOR'S OFFICE OF ELDERLY AFFAIRS (GOEA) - continued YEAR ENDED JUNE 30, 1998

	YEAR ENDED JUNE 30, 1998		
UCL BANG HANDS	<u>Budget</u>	Actual	Variance- Favorable <u>(Unfavorable)</u>
HELPING HANDS	• •	• •	
Salaries	\$ -0-	\$ -0-	\$ -0-
Fringe	-0-	-0-	-0-
Travel	-0-	-0-	-0-
Operating services	-0-	650	(650)
Operating supplies	-0-	-0-	-0-
Other costs	-0-	-0-	-0-
Capital outlay	<u>-0-</u>	<u>-0-</u>	
	-		
Totals	<u>\$ -0-</u>	<u>\$ 650</u>	\$ (650)
TITLE XIX			
Şalaries	\$ -0-	\$ 17,180	\$ (17,180)
Fringe	-0-	3,695	(3,695)
Travel	-0-	-0-	-0-
Operating services	-0-	2,424	(2,424)
Operating supplies	- 0 -	4,961	(4,961)
Other costs	-ŏ-	-0-	-0-
Capital outlay	-ŏ-	-ŏ-	ŏ-
	•		
Totals	<u>\$ -0-</u>	<u>\$ 28,260</u>	<u>\$ (28,260</u>)
PCOA - ACT 735			
Transfers to other funds:			
Title III-C-1	\$ 5,721	\$ 5,721	\$ -0-
Title III-C-2	<u>6,058</u>	<u>6,058</u>	<u>-0-</u>
Totals	\$ 11,779	<u>\$ 11,779</u>	\$ -0-
•			
AUDIT			•
Operating services	\$ 2,062	<u>\$ 4,000</u>	<u>\$ (1,938)</u>
		<u> </u>	
Totals	\$ 2,062	\$ 4,000	\$ (1,938)
		· · · · · · · · · · · · · · · · · · ·	
TITLE III-F			
Capital outlay	<u>\$ 2,256</u>	<u>\$2,110</u>	<u>\$ 146</u>
Totals	<u>\$ 2,256</u>	<u>\$ 2,110</u>	<u>\$ 146</u>
	_		
MISC GRANTS			
Transfer to Title III-B	<u>\$ 4,500</u>	<u>\$ 4,500</u>	<u>\$ -0-</u>
Totals	<u>\$ 4,500</u>	<u>\$ 4,500</u>	<u>\$ -0-</u>
USDA			
Transfers to Title III-C-1	\$ 9,523	\$ 9,523	\$ -0-
Transfers to Title III-C-2	4,557	<u>6,183</u>	(1,626)
·			
Totals	\$ 14,080	\$ 15,706	\$ (1,626)
GAS ASSISTANCE			
Salaries	\$ -0-	\$ -0-	\$ -0-
Fringe	-0-	-0-	-ŏ-
Travel	-ŏ-	• ŏ-	-0-
Operating services	-ŏ-	- Õ-	-0-
Operating supplies	- ŏ-	-0-	-0-
Other costs	-ŏ-	- Ŏ-	-0-
Capital outlay	-0-	-0-	
ouplied outlay			<u>-0-</u>
Totals	\$ -0-	\$ -0-	\$ -0-
,			7

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MADISON COUNCIL ON AGING, INC. SCHEDULE OF PRIORITY SERVICES - TITLE III, PART B - GRANT FOR SUPPORTIVE SERVICES YEAR ENDED JUNE 30, 1998

			<pre>% of GOEA GRANT</pre>
Access (30%)	Assisted Transportation Case Management Transportation Information & Assistance Outreach	\$ -0- 315 54,591 837 -0-	
	Total access expenses	55,743	73.42%
In-Home (15%)	Homemaker Chore Telephoning Visiting Adult Day Care/Health Personal care	-0- -0- -0- -0- -0-	
	Total in-home expenses	<u>-0-</u>	0.00%
Legal (5%)	Legal assistance	1,895	2.50%
Other Priority	services	35,015	46.12%
Non-priority s	ervices	<u>-0-</u>	
Total Title II Supportive	I-B services expenditures	92,653	
Othe	icipant contributions r public support sfers in	-0- 1,535 <u>15,191</u>	
Title III-B Su	pportive services grant	75,927	
al Stat	sfers of contract lotments e homemaker e transportation	-0- -0- -0-	
state homemake	award net of additional r and transportation funds of contract allotments	\$ 75,927	

MADISON COUNCIL ON AGING, INC. COMPARATIVE SCHEDULE OF GENERAL FIXED ASSETS AND CHANGES IN GENERAL FIXED ASSETS YEAR ENDED JUNE 30, 1998

	Balance June 30, 1997	<u>Additions</u>	<u>Deletions</u>	Balance June 30, 1998
GENERAL FIXED ASSETS	404 007		•	404.007
Building	\$ 101,927	\$ -0-	\$ -0-	\$ 101,927
Land	25,000	-0-	-0-	25,000
Parking lot	1,248	-0-	-0-	1,248
Equipment	<u>193,695</u>	<u>31,404</u>	<u>-0-</u>	225,099
Total general fixed assets	<u>\$ 321,870</u>	\$ 31,404	<u>\$ -0-</u>	\$ 353,274
INVESTMENT IN GENERAL FIXED ASSETS				
Various funds*	\$ 1,740	\$ -0-	\$ -0-	\$ 1,740
Title XIX	-0-	-0-	-0-	-0-
Title XX	3,357	-0-	-0-	3,357
Senior Center	7,461	- 0-	-0-	7,461
PCOA (Act 735)	296	-0-	-0-	296
Local funds	133,021	-0-	-0-	133,021
Title III-B	8,671	3 25	-0-	8,99 6
Title III-AAA	-0-	-0-	-0-	-0-
DOTD	145,232	28,969	-0-	174,201
Title VII	6,800	-0-	-0-	6,800
Section 18 - Transportation	2,445	-0-	-0-	2,445
Miscellaneous grant	6,648	-0-	-0-	6,648
Title III-F	6,199	<u>2,110</u>	-0-	8,309
Total investment in general fixed assets	<u>\$ 321,870</u>	\$ 31,404	<u>\$ -0-</u>	\$ 353,274

^{*}The inventory records do not reflect the source from which these assets were acquired.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

MADISON COUNCIL ON AGING, INC. SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED JUNE 30, 1998

We have audited the financial statements of Madison Council on Aging, Inc. as of and for the year ended June 30, 1998, and have issued our report thereon dated October 22, 1998. We conducted our audit in accordance with generally accepted auditing standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our audit of the financial statements as of June 30, 1998 resulted in an unqualified opinion.

Section I Summary of Auditor's Reports

a. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

- -No material weaknesses noted.
- -No reportable conditions noted.

Compliance

-No instances of non-compliance material to the financial statements noted.

b. Federal Awards

Not applicable - not a Single Audit in accordance with Circular OMB A-133

c. Identification of Major Programs

Not applicable - not a Single Audit in accordance with Circular OMB A-133

Section II Financial Statement Findings

None noted.

Section III Federal Award Findings and Questioned Costs

None noted.

SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS

MADISON COUNCIL ON AGING, INC. SCHEDULE OF PRIOR YEAR FINDINGS YEAR ENDED JUNE 30, 1998

- Section I Internal Control and Compliance Material to the Financial Statements

 None noted.
- Section II Internal Control and Compliance Material to Federal Awards

 None noted.
- Section III Management Letter

 None noted.

MANAGEMENT'S CORRECTIVE PLAN

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MADISON COUNCIL ON AGING, INC. MANAGEMENT'S CORRECTIVE ACTION PLAN FOR THE YEAR ENDED JUNE 30, 1998

As required by the Office of Legislative Auditor, Madison Council on Aging, Inc. has prepared and hereby submits the following corrective action plan for the reportable condition included in the report on internal controls for the year ended June 30, 1998:

Reportable condition:

The Council has numerous bank accounts. However, only the transactions from the main operating account were recorded in the general ledger.

Corrective action:

The transactions from all bank accounts will be recorded in the general ledger.

DATA COLLECTION FORM

· · · · · · · · · · · · · · · · · · ·	LEGISLATIVE AUDITOR BATON ROUGE LA 70804
	LLECTION FORM
OMB Form 0348-0057 may be used as a substitute for this	COCAL GOVERNMENT AND QUASIPUBLIC ENTITIES RETURN to: Legislative Auditor
form.	Attn: Engagement Processing
Date Submitted 02/22/99	Post Office Box 94397
	Baton Rouge, Louisiana 70804-9397
1. Fiscal Year Ending Date For This Submission: 06./30./98	2. Type of Report: Single Audit XIX GAO Audit Standards Audit
3. Audit Period Covered	☐ Compilation ☐ Compilation/Attestation
XX Annual D Biennial	☐ Program Audit ☐ Other
Other to	E AUDITOD INCODINATION
4. AUDITEE INFORMATION Auditee Name	5. AUDITOR INFORMATION Firm Name
Madison Council on Aging, Inc.	The Halford Firm, PLLC
Street Address (Number and Street)	b. Street Address (Number and Street)
203 South Elm Street	1612 Mission 66 Mailing Address (PO No.)
Mailing Address (PO No.) P. O. Box 1229	P. O. Box 1102
City State Zip Tallulah LA 71284	City State Zip Vicksburg MS 39180
Auditee Contact	c. Auditor Contact
Name Title	Name · Title
Audrey Oaden Director Telephone Fax	A. Kenneth Halford, CPA Telephone Fax
(318) 574-4101 (318) 574-4113	(601) 636-8973 (601) 636-7770
Email (Optional)	Email (Optional)
Component Units Included Within the Report and for Which No	Separate Report Will Be Issued:
None	
If there are no modifications to the auditor's financial opinion, no of noncompliance, and no management letter, check this box; d	o reportable conditions, no material weaknesses, no reported instances to not complete the rest of the form.
6. FINANCIAL STATEMENTS	
	t Applicable
TAUnqualified Opinion Qualified Opinion Adverse b. is a 'going concern' explanatory paragraph included in the au	
c. Do any of the funds have deficit fund balances?	Yes D No
d. Is there a related party footnote?	☐ Yes Tal No
7. INTERNAL CONTROL Do the comments on internal control include: material	weaknesses 🔲 reportable conditions 💢 not applicable
8. COMPLIANCE	/ /
Do the comments on compliance include:	ts fraud/criminal acts not applicable
 MANAGEMENT LETTER (Finding Caption and No.) None 	Beechard D Von D No D No toware Australia
14O11C	Resolved 🗆 Yes 🗀 No 🗀 No Longer Applicable Resolved 🗅 Yes 🕒 No 🗀 No Longer Applicable
	Resolved
10. SCHEDULE OF CURRENT YEAR FINDINGS/QUESTIO	
<u>No findings</u>	Resolved 🖸 Yes 🖸 No 🗇 No Longer Applicable Resolved 🖸 Yes 🗀 No 🗇 No Longer Applicable
·	Resolved 🗆 Yes 🗀 No 🗀 No Longer Applicable Resolved 🖸 Yes 🗀 No 🗀 No Longer Applicable
\$ \$	Resolved 🗆 Yes 🗆 No 🗆 No Longer Applicable
<u> </u>	Resolved 🗆 Yes 🗀 No 🗆 No Longer Applicable
Do any findings address nepotism, ethics violations or related p	Resolved
Do any findings address violation of bond indenture covenants?	
11. SCHEDULE OF PRIOR YEAR FINDINGS/QUESTIONED	COSTS (Finding Caption and No.)
-No-findings	Resolved Yes No No No Longer Applicable
	Resolved 🗆 Yes 🗀 No 🗀 No Longer Applicable Resolved 🗆 Yes 🗀 No 🗀 No Longer Applicable
	Resolved Yes No No Longer Applicable
	Resolved 🗆 Yes 🗀 No 🗀 No Longer Applicable

AU	DITEE SIGNATURE	Date	-
FOR USE BY LEGISLATIVE AUDITOR			
Agency No F	Proj. No.	Firm No.	
FOR USE BY LEGISLAT	TIVE AUDITOR	?	
Date Report Received:		Date Processed:	
egislative Audit Advisory Council:	Are there unresolved	-	. Yes or
District Attorney:	Are there findings of criminal acts?		Yes or
Soard of Ethics: State Bond Commission (SBC):	•	thics, nepotism, or related parties? relating to violations of bond indentures?	Yes or I
State Bord Ciatalassical (SDC).	•	ss going-concern reservations?	Yes or
	_	deficit greater than 5% of revenue? If so, identify the	Yes or
	Are there any significa	of findings?	Yes or
Report: Approved for Release (A=No Comments; B=Management Lett	er Comments Only; C=Co	Date: Rank A B (introl/Compliance Report(s) Comments; D=Criminal/Frau irial findings are treated as a management letter	C D
Report: Approved for Release (A=No Comments; B=Management Lett Note: For grading purp	er Comments Only; C=Co	Date:Rank A B (ntrol/Compliance Report(s) Comments; D=Criminal/Frau	C D
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