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GREEN GOLD LIBRARY SYSTEM SHREVEPORT, LOUISIANA

FINANCIAL STATEMENTS FOR THE PERIOD OCTOBER 1, 1997 TO SEPTEMBER 30, 1998

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Notes to the Financial Statements

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 11-11-98

Green Gold Library System P. O. Box 21523 Shreveport, LA 71107

Street Address: 424 Texas Shreveport, LA 71107 Fax: 318 226-4780

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James R. Pelton Director 318 226-5870

ANNUAL FINANCIAL STATEMENTS

October 6, 1998

Office of the Legislative Auditor Attn: Ms. Carmen Walker P.O. Box 94397, 1600 North Third Baton Rouge, Louisiana 70804-9397

Dear Ms. Walker:

In Accordance with Louisiana Revised Statute 24:514, enclosed are the financial statements for the Green Gold Library System for the period October 1, 1997 to September 30, 1998. The report include all funds under the control and oversight of the Green Gold Library System. The accompanying financial statements have been prepared in accordance with generally accepted accounting principles.

Sincerely,

Jones & Sett

lames R. Pelton

Affidavit and Revenue Certification

<u>Green Gold Library System</u> ENTITY NAME <u>Caddo</u> Parish <u>Shreeport LA</u> (City), Louisiana

ANNUAL SWORN FINANCIAL STATEMENTS AND CERTIFICATION OF REVENUES \$50,000 OR LESS (if applicable)

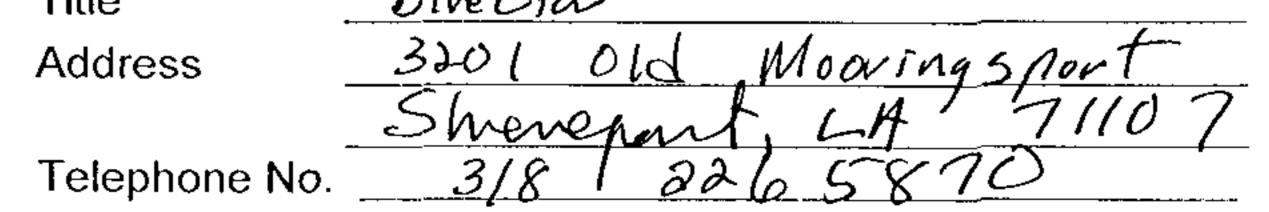
The annual sworn financial statements are required by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues \$50,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(I)(1)(c)(i).

Personally came and appeared before the undersigned authority, <u>James R lelton</u> (name), who, duly sworn, deposes and says that the

financial statements herewith given present fairly the financial position of Green Gold Library System (entity name) as of September 30, 199% and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

(Complete if applicable) In addition, <u>James R Pelton</u>, (name), who, duly sworn, deposes and says that <u>Green Gold Library System</u> (entity name) received \$50,000 or less in revenues and other sources for the year ended <u>September 30</u>, 1978, and accordingly, is not required to have an audit for the previously mentioned year.

Sworn to and subscribed before me this 28th day of OCTOBER, 1998. em NOTARY PUBLIC Officer Name James R Pelton Title Director



GREEN GOLD LIBRARY SYSTEM SHREVEPORT, LOUISIANA

FINANCIAL STATEMENTS FOR THE PEIROD OCTOBER 1, 1997 TO SEPTEMBER 30, 1998

AFFIDAVIT

Personally came and appeared before the undersigned authority, James R. Pelton, of Caddo Parish, who is duly sworn, deposes and says, that the financial statments herewith given are a fair presentation of financial position and the results of the operations for the periods ending September 30, 1998 in accordance with generally accepted accounting principles, applied on a basis consistent with that of the preceding year.

Setter_____ day of OCTOBER Jones Sworn to and subscribed before me this 1998

Henry C. Apeans NOTARY PUBLIC

ADDRESS:

OFFICE:

3201 Old Mooringsport Shreveport, La 71107

424 Texas Street Shrevport, La 71101

PHONE:

(318) 226-5870 (office)

(318) 221-0617 (home) (318) 226-4780 (fax) jpelton@smlnet.sml.lib.la.us (email)

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Statement A

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GREEN GOLD LIBRARY SYSTEM SHREVEPORT, LOUISIANA ALL FUND TYPES AND ACCOUNT GROUP BALANCE SHEET SEPTEMBER 30, 1998

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DESCRIPTION	GENERAL FUND	ACCOUNT GROUP- GENERAL FIXED ASSETS	TOTAL {MEMORANDUM ONLY}
ASSETS:			
Cash	\$16,578.76		\$16,578.76
Investments			\$0.00
Receivables			\$0.00
Other Assets			\$0.00
Land, Buildings, Equipment, etc.		\$13,396.07	\$13,396.07
TOTAL ASSETS	\$16,578.76	\$13,396.07	\$29,974.83
LIABILITIE	S AND FUND EQUIT	Y:	
LIABILITIES:			
Accounts Payable			\$0.00
Payroll Deductions Payable	\$263.45		\$263.45
Other Liabilities			\$0.00
TOTAL LIABILITIES:	\$263.45	\$0.00	\$263.45
FUND EQUITY:			
Investments in General Fixed Assets			\$0.00
Fund Balances:			\$0.00
Reserved ()			\$0.00
Unreserved-Undesignated	\$16,315.31	\$13,396.07	\$29,711.38
TOTAL FUND EQUITY:	\$16,315.31	\$13,396.07	\$29,711.38
TOTAL LIABILITES AND FUND EQUITY	\$16,578.76	\$13,396.07	\$29,974.83

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The accompanying notes are an integral part of this statement

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Statement B

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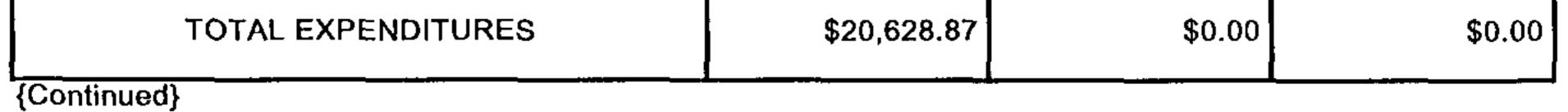
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GREEN GOLD LIBRARY SYSTEM SHREVEPORT, LOUISIANA STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED SEPTEMBER 30, 1998

GOVERNMENTAL FUND TYPE

DESCRIPTION	GENERAL FUND		TOTAL {MEMORANDUM ONLY}
REVENUES:			
Taxes-ad valorem			
Intergovermental Revenues	\$18,562.50		
Fees and Charges for Library Services			
Use of Money and Property	\$301.94		
Other RevenuesContinuing Education Fees	\$1,385.00		
Miscellaneous Revenues	\$6.24		
TOTAL REVENUES	\$20,255.68	\$0.00	\$0.00
EXPENDITURES:			
Culture and Recreation-Libraries			
Personnel Services & Benefits	\$15,205.27		
Operating Services	\$4,451.26		
Materials and Supplies			
Continuing Education	\$949.22		
Capital Outlay			
Miscellaneous	\$23.12		
	<u>}</u>		



The accompanying notes are an integral part of this statement

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Statement B

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GREEN GOLD LIBRARY SYSTEM SHREVEPORT, LOUISIANA STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED SEPTEMBER 30, 1998

GOVERNMENTAL FUND TYPE

DESCRIPTION	GENERAL FUND		TOTAL {MEMORANDUM ONLY}
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES:	(\$373.19)	\$0.00	\$0.00
OTHER FINANCING SOURCES EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(\$373.19)	\$0.00	\$0.00
FUND BALANCES (Deficit) at BEGINNING OF YEAR:	\$16,688.50		
FUND BALANCES (Deficit) at END OF YEAR	\$16,315.31	\$0.00	\$0.00

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{Concluded}

The accompanying notes are an integral part of this statement

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Statement C

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GREEN GOLD LIBRARY SYSTEM SHREVEPORT, LOUISIANA GOVERNMENTAL FUND TYPE-GENERAL FUND

Statement of Revenues, Expenditures and Changes in Fund Balance-Budget and Actual for the Year Ended, September 30, 1998

DESCRIPTION	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
	REVENUES:		
Fees Interest Continuing Education Fees Miscellaneous	\$15,750.00 \$300.00 \$2,000.00 \$50.00	\$301.94 \$1,385.00	\$1.94
TOTAL REVENUES	\$18,100.00	\$20,255.68	\$2,155.68
EX	PENDITURES:		
Salaries Social Security Unemployment Workman's Compensation Gas & Oil Mileage Auto Repairs Auto Repairs Auto Insurance Miscellaneous Office Supplies Continuing Education Expenses Continuing Education Expenses	\$12,000.00 \$918.00 \$40.00 \$1,025.00 \$2,700.00 \$200.00 \$600.00 \$600.00 \$1,881.00 \$150.00 \$100.00 \$1,700.00	\$1,002.14 \$23.90 \$1,083.76 \$2,980.26 \$0.00 \$0.00 \$1,471.00 \$23.12 \$0.00 \$949.22	(\$1,095.47) (\$84.14) \$16.10 (\$58.76) (\$280.26) \$600.00 \$410.00 \$126.88 \$0.00
TOTAL EXPENDITURES: EXCESS, (Deficiencey) OF REVENUES OVER EXPENDITURES	\$21,314.00 (\$3,214.00)		(\$365.65) \$1,790.03
OTHER FINANCING SOURCES:			
EXCESS (Deficiency) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER USES:	(\$3,214.00)	(\$373.19)	\$1,790.03
FUND BALANCE (Deficit) AT BEGINNING OF YEAR:	\$16,688.50	\$16,688.50	\$0.00
FUND BALANCE (Deficit) At END OF YEAR:	\$13,474.50	\$16,315.31	\$1,790.03

The accompanying notes are an integral part of this statment

GREEN GOLD LIBRARY SYSTEM SHREVEPORT, LOUISIANA

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD OCTOBER 1, 1997 TO SEPTEMBER 30, 1998

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Green Gold Library System was originally funded by a Grant from the Louisiana State Library with LSCA funds. For many years, the major source of revenue was continuing grants from the State Library. However, many years ago, all grant money was withdrawn. Currently, individual membership fees from participating libraries are the major source of revenues. The Green Gold Library System is governed by a joint Board and Executive Council. Each library who pays a fee is allowed one Board Member and the director of each library institution is a member of the Executive Council. The Green Gold Library System main purpose is to deliver books and other materials between its members. A secondary purpose is to provide educational and job related training for staff of its members.

A. FUND ACCOUNTING

The Green Gold Library System is organized and operated on a fund basis whereby a separate self-balancing set of accounts (General Fund) is maintained that comprises its assets, liabilities, fund equity, revenues and expenditures.

B. FIXED ASSETS

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The fixed assets of the Green Gold Library System are accounted for in the General Fixed Assets Account Group. All fixed assets are valued at cost. No depreciation has been provided on general fixed assets. The account is not a "fund". It is only concerned with the measurements of results of operation.

C. LONG TERM LIABILITIES

There are no long term liabilities at September 30, 1998

D. BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures are recognized and reported in the financial statement. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The system's records are maintained on the modified accrual basis of accounting utilizing the follow practices in recording revenues and expenditures:



Green Gold Library System, Notes to Financial Statements for period October 1, 1997 to September 30, 1998, Page 2

REVENUES:

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Membership's fees are recorded when received.

Interest is recorded when the system is entitled to the funds. Substantially all other revenues are recorded when received.

EXPENDITURES:

Expenditures are recognized under the modified accrual basis of accounting when the related fund liability is incurred. The one exception is gas credit card bills which are recognized when paid.

BUDGETARY ACCOUNTING Ε.

The budget is adopted on a modified accrual basis. The annual budget is drafted by the Director and submitted at the annual joint meeting of the Board and Executive Council.

F. VACATION AND SICK LEAVE

In the 1983 fiscal year, the Board and Executive Council amended the policy and now these benefits apply only to full time staff members. Currently the system does not have any full time staff members and so there is no obligation for accumulated leave.

G. **TOTAL COLUMN ON BALANCE SHEET--OVERVIEW**

The total column on the Balance Sheet-Overview is captioned Memorandum Only to indicate that it is presented only to facilitate financial analysis. The data in this column does not present financial position, in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

BUDGETS AND ACTUAL FINANCIAL SITUATION COMPARED H.

The Green Gold Library System adopts its budget on a fiscal year that starts on October 1, and ends September 30.

Green Gold Library System, Notes to Financial Statements for period October 1, 1997 to September 30, 1998, Page 3

2. CHANGES IN GENERAL FIXED ASSETS

A summary of changes in the general fixed assets for the reporting period follows:

	BALANCE 10/1/97	ADDITIONS	DELETIONS	BALANCE 9/30/98
		<u></u>		
Equipment	350.07			350.07
Vehicles	13,046.00			13,046.00

\$13,396.07

\$13,396.07

3. PENSION PLAN

All employees contribute to Social Security. The System does not belong to any other retirement system.

4. LEASES

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The Green Gold Library System does not have any leases.

5. RELATED PARTY TRANSACTIONS

There are no related party transactions.

6. LITIGATIONS AND CLAIMS

The System does not have any litigation or claims pending.

7. SUBSEQUENT EVENTS

There have been no material events affecting Green Gold between the close of the fiscal year and the issuance of these financial statements.