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**THE EXTRA MILE, REGION IV, INC.  
Lafayette, Louisiana**

**FINANCIAL STATEMENTS  
June 30, 1998**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date FEB 17 1999

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## INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS

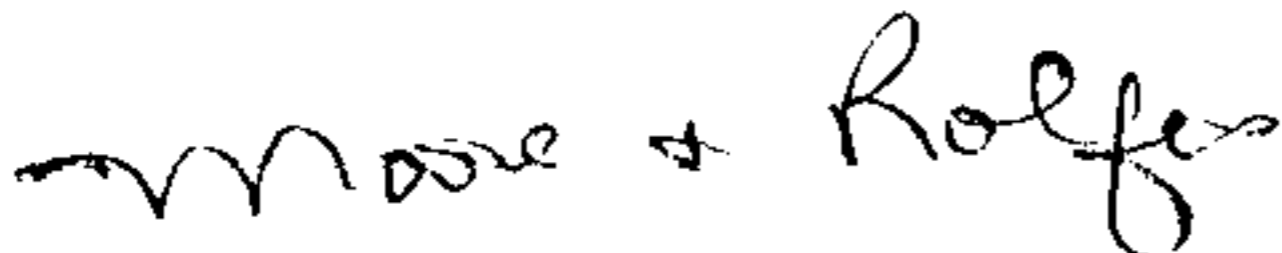
The Board of Directors  
The Extra Mile, Region IV, Inc.  
Lafayette, Louisiana

We have audited the accompanying statement of financial position of The Extra Mile, Region IV, Inc., (a nonprofit organization) as of June 30, 1998, and the related statements of activities, functional expenses, and cash flows for the year then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes evaluating the overall financial statement presentation and assessing the accounting principles used and the significant estimates made by management. We believe our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly in all material respects the financial position of The Extra Mile, Region IV, Inc., as of June 30, 1998, and the changes in its net assets and its cash flows for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued reports dated January 26, 1999, on our consideration of the internal control structure and on compliance with laws and regulations.



Moore & Rolfes  
Lafayette, Louisiana  
January 26, 1999

THE EXTRA MILE, REGION IV, INC.  
Lafayette, Louisiana  
STATEMENT OF FINANCIAL POSITION  
June 30, 1998

ASSETS

CURRENT ASSETS		
Cash		\$ 59,366
Accounts Receivable		<u>80,683</u>
Total Current Assets		\$140,049
PLANT ASSETS		
Equipment, At Cost, Less Accumulated Depreciation of \$24,759		<u>31,875</u>
TOTAL ASSETS		<u><u>171,924</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Accounts Payable		12,793
Payroll Taxes Payable		<u>6,467</u>
Total Current Liabilities		19,260
NET ASSETS		
Unrestricted		
Operating		118,173
Board Designated		2,616
Plant Assets		<u>31,875</u>
Total Net Assets		<u>152,664</u>
TOTAL LIABILITIES AND NET ASSETS		<u><u>\$171,924</u></u>

See accountants' report and accompanying notes to financial statements

THE EXTRA MILE, REGION IV, INC.  
Lafayette, Louisiana  
STATEMENT OF ACTIVITIES  
For the Year Ended June 30, 1998

	<u>Unrestricted Net Assets</u>
<b>SUPPORT AND REVENUE</b>	
Program Revenue	\$510,796
Donations	2,937
Special Events	4,540
Interest Income	<u>1,385</u>
<b>TOTAL SUPPORT AND REVENUE</b>	<b><u>\$519,658</u></b>
<b>EXPENSES</b>	
Program Services	
Volunteer Program	65,032
Family Support Services	184,634
Children's Support Services	19,526
Adult Support Services	41,252
VISTA Program	<u>152,046</u>
Total Program Services	462,490
Supporting Services	
Special Events	<u>3,396</u>
<b>TOTAL EXPENSES</b>	<b><u>465,886</u></b>
<b>INCREASE IN NET ASSETS</b>	<b>53,772</b>
<b>PRIOR PERIOD ADJUSTMENT</b>	<b>1,085</b>
<b>NET ASSETS, BEGINNING OF YEAR</b>	<b><u>97,807</u></b>
<b>NET ASSETS, END OF YEAR</b>	<b><u>\$152,664</u></b>

See accountants' report and accompanying notes to financial statements.

THE EXTRA MILE, REGION IV, INC.  
LAFAYETTE, LOUISIANA  
STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED JUNE 30, 1998

PROGRAM SERVICES

	<u>VOLUNTEER</u>	<u>FAMILY</u>	<u>CHILDREN'S</u>	<u>ADULT</u>	<u>VISTA</u>	<u>SPECIAL</u>	<u>TOTAL</u>
	<u>PROGRAM</u>	<u>SUPPORT</u>	<u>SUPPORT</u>	<u>SUPPORT</u>	<u>PROGRAM</u>	<u>EVENTS</u>	<u>TOTAL</u>
Salaries	\$ 35,975	\$ 46,447	\$ 4,000	\$ -	\$ 25,875	\$ -	\$ 112,297
Stipends and Allowances	-	-	4,509	-	107,435	-	111,944
Payroll Taxes	3,595	3,376	483	-	2,492	-	9,946
<b>TOTAL SALARIES &amp; RELATED EXPENSES</b>	<b>39,570</b>	<b>49,823</b>	<b>8,992</b>	<b>-</b>	<b>135,802</b>	<b>-</b>	<b>234,187</b>
Travel	1,593	6,585	102	3,223	14,286	-	25,789
Counseling and Intervention	-	53,644	-	-	-	-	53,644
Professional Services	6,265	9,631	-	350	-	-	16,246
Office Expenses	501	2,496	379	213	131	-	3,720
Occupancy	2,940	-	2,450	10,090	-	-	15,480
Respite and Living Expenses	-	25,574	1,153	17,378	-	-	44,105
Telephone	1,998	3,948	-	630	-	-	6,576
Supplies	3,693	6,206	5,823	1,415	-	-	17,137
Educational Materials	-	5,542	-	-	-	-	5,542
Education	692	2,670	15	-	1,088	-	4,465
Medical Expenses	-	-	-	4,076	-	-	4,076
Postage	862	4,308	236	723	-	-	6,129
Insurance	3,652	7,425	-	-	606	-	11,683
Special Events	-	-	-	-	-	3,396	3,396
Miscellaneous Expense	1,612	860	376	704	133	-	3,685
<b>TOTAL EXPENSE BEFORE DEPRECIATION</b>	<b>63,378</b>	<b>178,712</b>	<b>19,526</b>	<b>38,802</b>	<b>152,046</b>	<b>3,396</b>	<b>455,860</b>
Depreciation	1,654	5,922	-	2,450	-	-	10,026
<b>TOTAL EXPENSE</b>	<b>\$ 65,032</b>	<b>\$ 184,634</b>	<b>\$ 19,526</b>	<b>\$ 41,252</b>	<b>\$ 152,046</b>	<b>\$ 3,396</b>	<b>\$ 465,886</b>

See accountants' report and accompanying notes to financial statements.

THE EXTRA MILE, REGION IV, INC.  
Lafayette, Louisiana  
STATEMENT OF CASH FLOWS  
For the Year Ended June 30, 1998

CASH FLOWS FROM OPERATING ACTIVITIES	
Increase in Net Assets	\$53,772
Adjustments to Reconcile Decrease in Net Assets to Net Cash Provided by Operating Activities	
Depreciation	10,026
(Increase) Decrease in Operating Assets	
Accounts Receivable	(7,023)
Increase (Decrease) in Operating Liabilities	
Accounts Payable	( 718)
Salaries Payable	(3,660)
Payroll Taxes Payable	2,301
Prior Period Adjustment	<u>1,085</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>55,783</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Payments for Equipment	<u>(23,610)</u>
NET CASH USED BY INVESTING ACTIVITIES	<u>(23,610)</u>
NET INCREASE IN CASH	32,173
CASH AT BEGINNING OF YEAR	<u>27,193</u>
CASH AT END OF YEAR	<u>\$59,366</u>

See accountants' report and accompanying notes to financial statements.



THE EXTRA MILE, REGION IV, INC.  
Lafayette, Louisiana  
NOTES TO FINANCIAL STATEMENTS  
June 30, 1998

NOTE 1 – NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES

NATURE OF ACTIVITIES

The organization is a nonprofit, community-based program governed by a volunteer board of directors. The organization administers several programs for the benefit of persons with mental health, mental retardation/development disabilities, and substance abuse problems. Its activities cover the Parishes of St. Landry, St. Martin, Lafayette, Iberia, Vermilion, Acadia, and Evangeline. The organization is also the administrator of the Ameriports VISTA program for all Extra Mile offices in Louisiana.

FINANCIAL STATEMENT PRESENTATION

The financial statements of the Association are prepared on the accrual basis of accounting. This means revenues are recognized when earned and expenses are recognized when incurred.

PLANT ASSETS AND DEPRECIATION

Equipment is stated at cost. Depreciation of equipment is calculated on a straight-line basis over estimated useful lives ranging from five to seven years.

STATEMENT OF CASH FLOWS

For purposes of the Statement of Cash Flows, demand deposits are considered cash.

INCOME TAX STATUS

The Extra Mile, Region IV, Inc., is exempt from federal income tax under Internal Revenue Code Section 501(c)(3). It is classified as an organization that is not a private foundation under Section 509(a)(2) of the Internal Revenue Code and qualifies for the 50 percent of adjusted gross income charitable contribution deduction rule for individual donors.

ESTIMATES

Financial statements are prepared in conformity with generally accepted accounting principles. These principles require management to make estimates and assumptions affecting certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.



## FUNCTIONAL EXPENSE ALLOCATIONS

A summary of the costs of providing various program and supporting services is in the statement of functional expenses. Accordingly, certain costs are allocated between the programs and supporting services benefited.

## CONTRIBUTED SERVICES

Many volunteers have donated significant amounts of time to the organization. No amounts are recognized in the statement of activities because the criteria for recognition under SFAS No. 116 have not been satisfied.

## NOTE 2 – NATURE OF BOARD DESIGNATED NET ASSETS

In May, 1992, the organization received a transfer of funds from the Evangeline Area Guidance Society. These funds along with monies received from United Way of Acadiana, United Way of Iberia, and other sources are administered by the organization to provide services and special activities for clients of the Children's and Adolescents' Units of the Acadiana Mental Health Clinic and the New Iberia Mental Health Clinic.

## NOTE 3 – CONCENTRATIONS OF CREDIT RISK

Credit risk with respect to receivables is limited because the organization deals primarily with governmental agencies.

## NOTE 4 – RISKS AND UNCERTAINTIES

The organization receives a substantial amount of its support from governmental agencies. A significant reduction in this support, if it were to occur, would affect the organization's program and activities.

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## INDEPENDENT AUDITORS' REPORT ON THE INTERNAL CONTROL STRUCTURE BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Directors  
The Extra Mile, Region IV, Inc.  
Lafayette, Louisiana

We have audited the financial statements of The Extra Mile, Region IV, Inc., (a nonprofit organization) as of and for the year ended June 30, 1998, and have issued our report thereon, dated January 26, 1999.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

The management of The Extra Mile, Region IV, Inc., is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition and transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the financial statements of The Extra Mile, Region IV, Inc., for the year ended June 30, 1998, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

We consider the following matter, involving the internal control structure and its operation, a reportable condition under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters, coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the organization's ability to record, process, summarize, and report financial data in a way consistent with management's assertions in the financial statements.

**FINDING:** Due to the small number of employees, there is not adequate Segregation of functions within the accounting system.

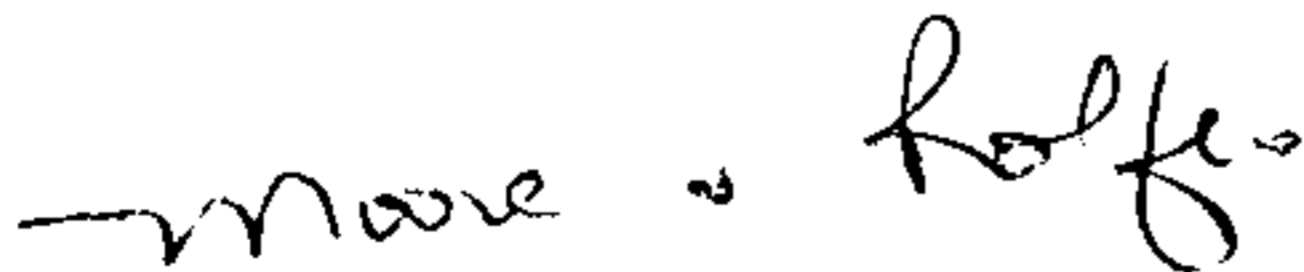
**RECOMMENDATION:** No action recommended.

**MANAGEMENT RESPONSE:** We concur in the finding.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered material weaknesses as defined above. However, we believe that none of the reportable conditions described above is a material weakness.

This report is intended for the information of the Board of Directors and Management of The Extra Mile, Region IV, Inc., applicable state and federal agencies, and the Louisiana Legislative Auditor. This report is a matter of public record and its distribution is not limited.



Moore & Rolfes  
Lafayette, Louisiana  
January 26, 1999

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## INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH LAWS, REGULATIONS, CONTRACTS, AND GRANTS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENTAL AUDITING STANDARDS

The Board of Directors  
The Extra Mile, Region IV, Inc.  
Lafayette, Louisiana

We have audited the financial statements of The Extra Mile, Region IV, Inc., (a nonprofit organization) as of and for the year ended June 30, 1998, and have issued our report thereon, dated January 26, 1999.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to The Extra Mile, Region IV, Inc., is the responsibility of the organization's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of the organization's compliance with certain provisions laws, regulations, contracts, and grants. However, the objective of our audit of the financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests disclosed an instance of noncompliance that is required to be reported under Government Auditing Standards and which is described below.

**FINDING:** Due to managements hiring of a new bookkeeper for the fiscal year who incurred extensive medical treatment, including two surgeries, the books and records were not posted in a timely fashion to allow the audit of the financial statements to be completed by December 31, 1998.

**RECOMMENDATION:** We recommend that the management of the organization, the treasurer of the board, the bookkeeper and the external auditor develop a plan to ensure that the books and records are posted timely and completed shortly after year end to allow the audit to be completed in an timely fashion.



MANAGEMENT RESPONSE: We concur with the auditor's recommendation and have scheduled a meeting of the aforementioned parties to develop such a plan of action to ensure that the audit is completed timely in the future.

This report is intended for the information of the Board of Directors and Management of The Extra Mile, Region IV, Inc., applicable state and federal agencies, and the Louisiana Legislative Auditor. This report is a matter of public record and its distribution is not limited.

*Moore & Rolfes*

Moore & Rolfes  
Lafayette, Louisiana  
January 26, 1999