THE STATE

DO NOT SEED OUT

(Xerox necessary copies from this copy and PLACE BACK in FILE)

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date M/JO 3 1909

HOUSING AUTHORITY OF THE CITY OF INDEPENDENCE, LOUISIANA

REPORT ON EXAMINATION OF FINANCIAL STATEMENTS AND SUPPLEMENTAL DATA

TWELVE MONTHS ENDED SEPTEMBER 30, 1998

ESTES & ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS

TABLE OF CONTENTS

	EXHIBIT	PAGE
INDEPENDENT AUDITOR'S REPORT		1 - 2
FINANCIAL STATEMENTS		
GENERAL PURPOSE FINANCIAL STATEMENTS (COMBINED STATEMENTS - OVERVIEW)		
Combined Balance Sheet — All Fund Types and Account Groups		3 - 4
Combined Statement of Revenues, Expenditures and Changes in Fund Balances — All Governmental Fund Types		5
Combined Statement of Revenues, Expenditures and Changes in Fund Balances — Budget (GAAP Basis) and Actual — General Fund and Special Revenue Funds		6
Combined Statement of Revenues, Expenditures and Changes in Fund Balances — Budget (GAAP Basis) and Actual — Debt Service and Capital Projects Funds		7
Notes to Financial Statements		8 - 16
Special Revenue Fund Types — Combining Balance Sheet		17
Special Revenue Fund Types — Combining Statement of Revenues, Expenditures and Changes in Fund Balances		18
Capital Project Fund Types — Combining Balance Sheet		19
Capital Project Fund Types — Combining Statement of Revenues, Expenditures and Changes in Fund Balances		20
Fiduciary Funds — Combining Balance Sheet		21
Fiduciary Funds — Schedule of Changes in Deposits Due to Others		22

TABLE OF CONTENTS (Continued)

	EXHIBIT	<u>PAGE</u>
SUPPLEMENTARY INFORMATION		
Balance Sheet	Α	23
Statement of Income and Expenses	B(1)	24 - 25
Analysis of Surplus	C(1)	26 - 29
Computation of Residual Receipts and Accruing Annual Contribution	D(1)	30 - 31
Computations of Annual Contributions Earned and Project Account — Operating Reserve Changes Housing Assistance Payments Program	D(2)	32 - 33
Statement of Modernization Costs Uncompleted	E	34
Analysis of General Fund Cash Balance	F	35
Schedule of Expenditures for Federal Awards		36
Report on Compliance with Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133		37 - 38
Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Governmental Auditing Standards		39 - 40
Schedule of Findings and Questioned Costs		41

ESTES & ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS
4200 AIRPORT FREEWAY – SUITE 100
FORT WORTH, TEXAS 76117

(817) 831-3553 METRO (817) 654-4063 FAX (817) 831-3560

MIKE ESTES, CPA/PFS, CFP

MEMBER

AMERICAN INSTITUTE OF CERTIFIED

PUBLIC ACCOUNTANTS

Independent Auditor's Report

Board of Commissioners Housing Authority of the Town of Independence Independence, Louisiana Regional Inspector General for Audit Office of Inspector General Department of Housing and Urban Development

We have audited the accompanying general-purpose financial statements and the combining and individual fund and account group financial statements of the Housing Authority of the Town of Independence, Louisiana at and for the year ended September 30, 1998, as listed in the table of contents. These general-purpose financial statements are the responsibility of the Housing Authority of the Town of Independence, Louisiana' management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and provisions of the Louisiana Governmental Audit Guide. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note A, the authority's policy is to prepare its financial statements on the basis of accounting practices prescribed or permitted by the Department of Housing and Urban Development, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the general-purpose financial statements and the combining and individual fund and account group financial statements—referred to above present fairly, in all material respects, the financial position of the Housing Authority of the Town of Independence, Louisiana as of September 30, 1998 and the results of its operations and changes in its surplus for the year then ended, on the basis of accounting described in Note A.

In accordance with *Government Auditing Standards*, we have also issued a report dated February 8, 1999 on our consideration of Housing Authority of the Town of Independence's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statement of the Housing Authority of the Town of Independence taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

Estes and Associates

Fort Worth, Texas February 8, 1999

COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS SEPTEMBER 30, 1998

			Governmen	Governmental Fund Types	Sé		Fiduciary Fund Types	် နေ	Accour	Account Groups	
	9	General	Special Revenue	Debt		Capital Projects	Trust and Agency	ا اج	General Fixed Assets	General Long-Term Debt	Total (Memorandum Only)
ASSETS											
Cash and cash equivalents Investments	\$ 41 50	41,820.05 50,506.94	↔	€	€		\$ 4,805.00	€9		& 9	\$ 46,625.05 50,506.94
Receivables, net of allowances: Rentals		53.62									53.62
Due from: Other funds	60	13,193.31	63,719.65								76,912.96
Other governments Prepaid expenditures	w.	6,330.13		35,211.48	œ						35,211.48 6,330.13
Property, plant and equipment								2,7	2,448,993.80		2,448,993.80
Amount to be provided for retirement of general long-term debt	1							!		304,463.25	304,463.25
Total Assets	⇔ 11	\$ 111,904.05	\$ 63,719.65	\$ 35,211.48		0.00	\$ 4,805.00	II.	\$2,448,993.80	\$ 304,463.25	\$ 2,969,097.23

s to Financial Statements are an integral part of these statements.

COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS (Continued) SEPTEMBER 30, 1998

		Governmental	I Fund Types		Fiduciary Fund Types	Account	t Groups	
	General	Special	Debt Service	Capital Projects	Trust and Agency	General Fixed Assets	General Long-Term Debt	Total (Memorandum Only)
LIABILITIES AND FUND EQUITY								
LIABILITIES Accounts payable Accrued liabilities Due to:	\$ 1,211.47	€9	€9	€₽	€⁄>	€9	· 69	\$ 1,211.47 4,581.22
Tenants Other funds Other governments General oblination bonds payable	63,719.65	29,412.00		13,193.31	4,805.00			4,805.00 76,912.96 29,412.00
and other liabilities							304,463.25	304,463.25
Total Liabilities	69,512.34	29,412.00	0.00	13,193.31	4,805.00	0.00	304,463.25	421,385.90
FUND EQUITY Investment in general fixed assets Fund balances:						2,448,993.80		2,448,993.80
Reserved for capital projects Reserved for debt service			35,211.48	(13,193.31)				(13,193.31) 35,211.48
Undesignated	42,391.71	34,307.65			•			76,699.36
Total Fund Equity	42,391.71	34,307.65	35,211.48	(13,193.31)	0.00	2,448,993.80	0.00	2,547,711.33
Total Liabilities and Fund Equíty	\$ 111,904.05	\$ 63,719,65	\$ 35,211.48	\$ 0.00	\$ 4,805.00	\$ 2,448,993.80	\$ 304,463.25	\$ 2,969,097.23

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ALL GOVERNMENTAL FUND TYPES YEAR ENDED SEPTEMBER 30, 1998

		Governmer	ntal Fund Types		Total
	General	Special Revenue	Debt Service	Capital Projects	(Memorandum Only)
REVENUES					
Rentals \$	- ,	\$	\$	\$	\$ 63,100.00
Intergovernmental	70,057.00	164,050.00	34,192.71	171,226.82	439,526.53
Interest	240.90	1,419.00			1,659.90
Other	37,765.99				37,765.99
Total Revenues	171,163.89	165,469.00	34,192.71	171,226.82	542,052.42
EXPENDITURES					
Administration	39,024.41	16,790.98			55,815.39
Utilities	17,287.83	10,700.00			17,287.83
Ordinary maintenance	48,623.04				48,623.04
General expenditures	34,541.93				34,541.93
Housing assistance payments		133,096.00			133,096.00
Capital expenditures	10,783.05	•		184,420.13	195,203.18
Debt service:				,	•
Principal retirement			15,803.91		15,803.91
Interest		<u></u>	18,415.37	 -	18,415.37
Total expenditures	150,260.26	149,886.98	34,219.28	184,420.13	518,786.65
Excess (deficiency) of revenues			<u></u>		
over (under) expenditures	20,903.63	15,582.02	(26.57)	(13,193.31)	23,265.77
OTHER FINANCING SOURCES(USES)					0.00
Operating transfers in Operating transfers out		<u> </u>			0.00
Total other financing sources(uses)	0.00	0.00	0.00	0.00	0.00
FUND BALANCE, beginning of year	21,488.08	18,725.63	35,238.05		75,451.76
FUND BALANCE, end of year \$	42,391.71	\$ 34,307.65	\$ 35,211.48	\$ (13,193.31)	\$ 98,717.53

J

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET (GAAP BASIS) AND ACTUAL GENERAL FUND AND SPECIAL REVENUE FUNDS YEAR ENDED SEPTEMBER 30, 1998

		General Fund		Spe	Special Revenue	Funds
			Over (Under)	•		Over (Under)
	Budget	Actual	Budget	Budget	Actual	Budget
REVENUES						
Rentals	\$ 60,100.00	\$ 63,100.00	\$ 3,000.00	€	€	\$ 0.00
Intergovernmental	70,057.00	70,057.00	0.00	179,637.00	164,050.00	(15,587.00)
Interest	500.00	240.90	(259.10)		1,419.00	1,419.00
Other income	41,600.00	37,765.99	(3,834.01)			00.00
Total Revenues	172,257.00	171,163.89	(1,093.11)	179,637.00	165,469.00	(14,168.00)
EXPENDITURES						
Administration	36,890.00	39024.41	2,134.41	22,166.00	16790.98	(5,375.02)
Utilities	17,850.00	17287.83	(562.17)			00.0
Ordinary maintenance	51,300.00	48623.04	(2,676.96)			0.00
General expenditures	36,970.00	34,541.93	(2,428.07)			0.00
Housing assistance payments			0.00	157,471.00	133,096.00	(24,375.00)
Capital expenditures	16,160.00	10,783.05	(5,376.95)			0.00
Total Expenditures	159,170.00	150,260.26	(8,909.74)	179,637.00	149,886.98	(29,750.02)
Excess (deficiency) of revenues over (under) expenditures	\$ 13,087.00	20,903.63	\$ 7,816.63	\$ 0.00	15,582.02	\$ 15,582.02
Transfer of net income to unreserved deficit						
FUND BALANCES, beginning of year		21,488.08			18,725.63	
FUND BALANCES, end of year		\$ 42,391.71			\$ 34,307.65	

.

OMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET (GAAP BASIS) AND ACTUAL DEBT SERVICE AND CAPITAL PROJECTS FUNDS YEAR ENDED SEPTEMBER 30, 1998

		Debt Service Fi	Fund	ပြီ	Capital Projects Funds	nnds
	Budaet	Actual	Over (Under) Budget	Budget	Actual	Over (Under) Budget
REVENUES						
Intergovernmental	\$ 34,192.71	\$ 34,192.71	\$ 0.00	\$171,226.82	\$171,226.82	\$ 0.00
Total Revenues	34,192.71	34,192.71	0.00	171,226.82	171,226.82	0.00
EXPENDITURES						
Capital expenditures			0.00	171,226.82	184,420.13	13,193.31
Debt Service:					•	
Principal retirement	15,803.91	15,803.91	0.00			0.00
Interest	18,415.37	18,415.37	0.00			0.00
Total Expenditures	34,219.28	34,219.28	0.00	171,226.82	184,420.13	0.00
Excess (deficiency) of revenues over (under) expenditures	\$ (26.57)	(26.57)	\$ 0.00	\$ 0.00	(13,193.31)	\$ (13,193.31)
Transfer of net income to unreserved deficit						
FUND BALANCES, beginning of year		35,238.05				
FUND BALANCES, end of year		\$ 35,211.48			\$ (13,193.31)	

to Financial Statements are an integral part of these statements. The Notes

NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Housing Authority of Independence, Louisiana (the Authority), a public corporate body, was organized for the purpose of providing decent, safe, and sanitary dwelling accommodations for persons of low income.

The Authority is engaged in the acquisition, modernization, and administration of low-rent housing. In addition, the Authority has administrative responsibility for various other community development programs whose primary purpose is the development of viable urban communities by providing decent housing, a suitable living environment, and economic opportunities principally for persons of low and moderate income.

The Authority is administered by a governing Board of Commissioners (the Board), whose members are appointed by the Mayor of the Town of Independence, Louisiana. Each member serves a five-year term on a rotating basis. Substantially all of the Authority's revenue is derived from subsidy contracts with the U.S. Department of Housing and Urban Development (HUD). The Annual Contributions Contracts entered into by the Authority and HUD provide operating subsidies for Authority-owned public housing facilities, housing assistance payments for eligible individuals, and receipt of annual debt service requirements for HUD-related long-term debt.

(1) <u>Financial Reporting Entity</u>

Generally accepted accounting principles require that the financial statements present the accounts and operations of the Authority and its component units, entities for which the Authority is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the Authority's operations and data from these units, if any, are combined with data of the Authority. Each discretely presented component unit, if any, would be reported in a separate column in the combined financial statements to emphasize that it is legally separate from the Authority. As of September 30, 1998, and for the fiscal year then ended, the Authority had no discretely presented component units or any component units required to be blended in these financial statements.

(2) Fund Accounting

The accounts of the Authority are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. The various funds are grouped by type and broad categories in the financial statements as follows:

NOTES TO FINANCIAL STATEMENTS (Continued) SEPTEMBER 30, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(3) <u>Fund Accounting</u> (continued)

GOVERNMENTAL FUNDS

Governmental Funds are those through which most governmental functions of the Authority are financed. The measurement focus is on determination of financial position and changes in financial position rather than on net income determination. The following are the Authority's governmental fund types:

General Fund - The General Fund is the general operating fund of the Authority. The General Fund is used to account for all revenues and expenditures applicable to the general operations of the Authority which are not properly accounted for in another fund. All general operating revenues which are not restricted or designated as to their use by outside sources are recorded in the General Fund.

<u>Special Revenue Funds</u> - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

<u>Debt Service Fund</u> - The Debt Service Fund is used to account for the accumulation of resources for the payment of interest, principal, and related costs of general long-term debt.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition, construction, or rehabilitation of major capital facilities.

FIDUCIARY FUNDS

Fiduciary Funds are used to account for assets held by the Authority as an agent for individuals, private organizations, other governmental units, and/or other funds. The following is the Authority's fiduciary fund type:

Agency Funds - Agency Funds include Tenant Security Deposit Fund. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of result of operations.

NOTES TO FINANCIAL STATEMENTS (Continued) SEPTEMBER 30, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

ACCOUNT GROUPS

Account groups are used to establish accounting control and accountability for the Authority's general fixed assets and general long-term debt for governmental fund types. These are not "funds." They are concerned only with the measurement of financial position and not with results of operations. The following are the Authority's account groups:

General Fixed Assets Account Group - This account group is established to account for all fixed assets of the Authority.

General Long-Term Debt Account Group - This account group is established to account for all long-term debt of the Authority.

(4) Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. All Governmental and Agency Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Revenues are considered "measurable" when received in cash, except for certain revenues which are accrued when they are both measurable and available or have not been received at the normal time of receipt. Certain grant revenues are accrued when funds are expended. Revenues susceptible to accrual are federal grants, interest on investments, and other miscellaneous revenues which are both measurable and available to finance expenditures of the current period. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

Agency Funds are custodial in nature and do not measure results of operations. They are clearing accounts whose assets at all times are equally offset by related liabilities.

(5) <u>Budgetary Data</u>

The Authority is required by its HUD Annual Contributions Contracts to adopt annual budgets for the Low-Rent Housing Program, included in the General Fund, and all Assisted Housing (Section 8) Programs, included in Special Revenue Funds. Annual budgets are not required for Capital Projects Funds as their budgets are approved for the length of the project. Both annual and project length budgets require grantor approval.

NOTES TO FINANCIAL STATEMENTS (Continued) SEPTEMBER 30, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The Authority is under a limited budget review from HUD with the control category of total operating expenditures. If there are no overruns of the total operating expenditures, then HUD does not require budget revisions other than when there are substantial additions to nonroutine expenditures, such as reinstatement of prior-year encumbrances. The Board and HUD must approve fund appropriation increases. Any unused appropriations lapse at year-end. Budgeted amounts are as originally adopted or as amended by the Board and HUD.

The original budget has been amended throughout the year to reflect changes in revenue and expenditure estimates.

The budget is prepared on a statutory (HUD) basis and does not contain a provision for uncollectible tenant receivables. The difference is not considered materially different from generally accepted accounting principles.

(6) Cash and Cash Equivalents

The entity defines cash and cash equivalents to include certificates of deposit, money market funds, savings accounts, and demand deposits.

(7) <u>Tenant Receivables</u>

Receivables for rentals and service charges are reported in the General Fund, net of allowances for doubtful accounts amounting to \$ -0- at September 30, 1998.

(8) <u>Interfund Transactions</u>

During the course of normal operations, the Authority has numerous transactions between funds to provide services, construct assets, and service debt. These transactions are generally reflected as operating transfers except for transactions reimbursing a fund for expenditures made by it for the benefit of another fund. Such transactions are recorded as expenditures in the disbursing fund and as a reduction of expenditures in the receiving fund.

(9) General Fixed Assets

General Fixed Assets have been acquired for general governmental purposes. Assets purchased are recorded as expenditures in the Governmental Funds and capitalized at cost in the General Fixed Assets Account Group. Contributed fixed assets are recorded at estimated fair market value at the time received. Depreciation is not recorded on general fixed assets. Public domain general fixed assets (infrastructure) consisting of certain improvements other than buildings, including roads, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems, are capitalized along with other general fixed assets.

NOTES TO FINANCIAL STATEMENTS (Continued) SEPTEMBER 30, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Costs of completed Modernization projects are reported as construction-in-progress until audited cost certification reports are submitted to HUD, at which time such costs are transferred to the appropriate property categories.

(10) General Long-Term Debt

All long-term indebtedness of the Authority is accounted for in the General Long-Term Debt Account Group and is intended to be paid through the Debt Service Fund.

(11) Compensated Absences

Authority employees accrue personal leave, or compensated absences, by a prescribed formula based on length of service. The cost of this has not been accrued due to immateriality.

(12) Total Columns on Combined Statements

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles, nor is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE B - CASH DEPOSITS WITH FINANCIAL INSTITUTIONS

It is the entity's policy for deposits to be secured by collateral valued at market or par, whichever is lower, less the amount of the Federal Deposit Insurance Corporation insurance. The entity's deposits are categorized to give an indication of the level of risk assumed by the entity at September 30, 1998. The categories are described as follows:

Category 1 - Insured or collateralized with securities held by the entity or by its agent in the entity's name.

Category 2 - Collateralized with securities held by the pledging financial institution's trust department or agent in the entity's name.

Category 3 - Uncollateralized.

Cash Deposits, categorized by level of risk, are:

	 	 Category	
Total			
Bank Balances	1	2	3
\$ 97,131.99	\$ 97,131.99	\$ 0.00	\$ 0.00

NOTES TO FINANCIAL STATEMENTS (Continued) SEPTEMBER 30, 1998

NOTE C - ACTIVITIES OF THE PHA

At September 30, 1998, the PHA was managing 58 units of low-rent in one project under Program FW — 1407, and 55 units of section eight existing under Program FW — 2245.

NOTE D - CONTINGENCIES

The entity is subject to possible examinations by federal regulators who determine compliance with terms, conditions, laws and regulations governing grants given to the entity in the current and prior years. These examinations may result in required refund by the entity to federal grantors and/or program beneficiaries.

NOTE E - PROPERTY, PLANT AND EQUIPMENT

Changes in the general fixed assets account group are as follows:

	Beg. of Period	Additions	Deletions	End of Period
Land, land impvts.	\$ 251,477.41	\$	\$	\$ 251,477.41
Buildings	2,132,530.65			2,132,530.65
Equipment	64,112.69	10,783.05	9,910.00	64,985.74
Total	\$ 2,448,120.75	\$ 10,783.05	\$ 9,910.00	\$ 2,448,993.80

All land and building are encumbered by a Declaration of Trust in favor of the United States of America as security for obligations guaranteed by the government and to protect other interests of the government.

NOTES TO FINANCIAL STATEMENTS (Continued) SEPTEMBER 30, 1998

NOTES F - LONG-TERM DEBT

Long-term debt consists of the following:

	Interest Rate	Principal Balance
Bond payable, August 1, 1970 series	5.75 %	\$ 304,463.25

The bonds mature in series annually in varying amounts with the final maturity date in 2011. All required debt service to maturity on the bonds, including principal and interest, is payable by HUD under a debt service contract with the entity.

Long-term debt is secured by the land and buildings of the entity.

Changes in long-term debt is as follows:

	Bonds
Balance, beginning of period Principal retirement	\$ 320,267.16 15,803.91
Balance, end of period	\$ 304,463.25
Schedule retirements of long-term debt is as follows:	
1999 2000 2001 2002 2003 Thereafter	\$ 16,660.75 17,612.79 18,660.04 19,707.28 20,944.94 210,877.45

NOTES TO FINANCIAL STATEMENTS (Continued) SEPTEMBER 30, 1998

NOTE G - RETIREMENT PLAN

The entity provides benefits for all of its full-time employees through a defined contribution plan. In a defined contribution plan, benefits depend solely on amounts contributed to the plan, plus investment earnings. Employees are eligible to participate after a six months exclusionary period. The employee contributes 5 % and the entity contributes 8 % of the employee's base salary each month. The entity's contributions for each employee (and interest allocated to the employee's account) are vested 20% annually for each year of participation. An employee is fully vested after 5 years of participation.

The entity's total payroll in fiscal year ended September 30, 1998 was \$51,849.63. The entity's contributions were calculated using the base salary amount of \$24,300.00. Contributions to the plan were \$1,215.12 and \$1,944.24 by the employee and the entity, respectively.

NOTE H - DISCLOSURES ABOUT FAIR VALUE OF FINANCIAL INSTRUMENTS

The following methods and assumptions were used to estimate the fair value of each class of financial instruments for which it is practicable to estimate that value:

Cash and Investments

The carrying amount approximates fair value because of the short maturity of these instruments.

Long Term Debt

It is not possible to estimate the fair value of long term debt owed to the federal government by this governmental entity, a housing authority. The housing authority is unable, by law, to secure long term financing from any other source. FASB 107 describes fair value of a financial instrument as the amount at which the instrument could be exchanged in a current transaction between willing parties.

NOTE I - ACCOUNTING FOR THE IMPAIRMENT OF LONG - LIVED ASSETS

The full amount of the carrying value of buildings and land improvements are deemed recoverable from future cash flows.

NOTES TO FINANCIAL STATEMENTS (Continued) SEPTEMBER 30, 1998

NOTE J - USE OF ESTIMATES IN THE PREPARATION OF FINANCIAL STATEMENTS

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE K - YEAR 2000 COMPUTER CONVERSION

The PHA utilizes a fee accountant. The fee accountant has assessed the Year 2000 computer conversion issues. The fee accountant has recently purchased new computer hardware and software in anticipation of Year 2000.

SPECIAL REVENUE FUND TYPES COMBINING BALANCE SHEET SEPTEMBER 30, 1998

		Assisted Ho	ousing	g Programs
		Existing Units Program		Total
ASSETS				
Due from:				
Other funds	\$	63,719.65	\$ _	63,719.65
Total Assets	\$	63,719.65	\$	63,719.65
LIABILITIES AND FUND EQUITY LIABILITIES Due to:				
Other governments	 ,	29,412.00		29,412.00
Total liabilities	-	29,412.00	•	29,412.00
FUND EQUITY				
Unreserved and undesignated		34,307.65		34,307.65
Total fund equity		34,307.65		34,307.65
Total liabilities and fund equity	\$	63,719.65	\$ =	63,719.65

SPECIAL REVENUE FUND TYPES COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES SEPTEMBER 30, 1998

		Assisted Housing Programs		
		Existing Units Program		Total
REVENUES				
Intergovernmental Interest	\$	164,050.00 1,419.00	\$ -	164,050.00 1,419.00
Total Revenues	•	165,469.00	_	165,469.00
EXPENDITURES				
Administration		16,790.98		16,790.98
Housing assistance payments		133,096.00	-	133,096.00
Total Expenditures		149,886.98	_	149,886.98
Excess (deficiency) of revenues				
over (under) expenditures		15,582.02		15,582.02
FUND BALANCE, beginning of year		18,725.63	-	18,725.63
FUND BALANCE, end of year	\$	34,307.65	\$ _	34,307.65

CAPITAL PROJECT FUND TYPES COMBINING BALANCE SHEET SEPTEMBER 30, 1998

	-	CIAP Housing Programs		
		CIAP 1997	Total	
ASSETS	-			
Total Assets	\$	0.00 \$	0.00	
LIABILITIES AND FUND EQUITY LIABILITIES Due to: Other funds		13,193.31	13,193.31	
Total liabilities	•	13,193.31	13,193.31	
FUND EQUITY Reserved for capital projects	-	(13,193.31)	(13,193.31)	
Total fund equity	_	(13,193.31)	(13,193.31)	
Total liabilities and fund equity	\$	0.00 \$	0.00	

CAPITAL PROJECT FUND TYPES COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES SEPTEMBER 30, 1998

	_	CIAP Housing Programs		
		C!AP 1997	Total	
REVENUES Intergovernmental	\$_	171,226.82 \$	171,226.82	
Total Revenues	-	171,226.82	171,226.82	
EXPENDITURES Capital expenditures	-	184,420.13	184,420.13	
Total Expenditures	_	184,420.13	184,420.13	
Excess (deficiency) of revenues over (under) expenditures		(13,193.31)	(13,193.31)	
FUND BALANCE, beginning of year			0.00	
FUND BALANCE, end of year	\$	(13,193.31) \$	(13,193.31)	

FIDUCIARY FUNDS COMBINING BALANCE SHEET SEPTEMBER 30, 1998

		Agency Funds Tenant Security Deposit Funds		Total Fiduciary Funds
ASSETS	_	1 01108	-	1 41145
Cash and cash equivalents	\$_	4,805.00	\$	4,805.00
Total Assets	\$ =	4,805.00	\$	4,805.00
LIABILITIES				
Due to tenants	\$_	4,805.00	\$	4,805.00
Total Liabilities	\$ _	4,805.00	\$	4,805.00

FIDUCIARY FUNDS SCHEDULE OF CHANGES IN DEPOSITS DUE TO OTHERS SEPTEMBER 30, 1998

	Age	ncy Funds Tenant Security Deposit Funds	-	Total Fiduciary Funds
DEPOSIT BALANCES AT BEGINNING OF YEAR	\$	5,347.00	\$	5,347.00
ADDITIONS Total Additions		0.00		0.00 0.00 0.00 0.00
REDUCTIONS Payments to tenants Total Reductions	_	542.00		542.00 0.00 0.00 0.00 542.00
DEPOSIT BALANCES AT END OF YEAR	\$	4,805.00	\$	4,805.00

BALANCE SHEET — STATUTORY BASIS SEPTEMBER 30, 1998

ANNUAL CONTRIBUTION CONTRACT <u>FW — 1407</u>

ASSETS

Cash - Exhibit F Accounts receivable - tenants Investments - Note B Debt amortization funds Deferred charges Land, structures and equipment	\$	46,625.05 53.62 50,506.94 35,211.48 6,330.13 2,633,413.93
Total Assets	\$ _	2,772,141.15
LIABILITIES AND SURPLUS		
Accounts payable - HUD Accounts payable - other Accrued liabilities Deferred credits Fixed liabilities	\$	29,412.00 6,016.47 4,581.22 13,825.00 304,463.25
Total Liabilities		358,297.94
Surplus - Exhibit C	_	2,413,843.21
Total Liabilities and Surplus	\$_	2,772,141.15

HOUSING AUTHORITY OF THE TOWN OF INDEPENDENCE STATEMENT OF INCOME AND EXPENSES — STATUTORY BASIS

ANNUAL CONTRIBUTION CONTRACT FW — 1407

		Year Ended
		09-30-98
Operating Income Dwelling rental Interest on general fund investments Other income	\$	63,100.00 240.90 41,670.00
Total Operating Income - Exhibit D(1)		105,010.90
Operating Expenses Administration Utilities Ordinary maintenance and operation General expense		39,024.41 17,287.83 48,623.04 34,541.93
Total Operating Expense - Exhibit D(1)		139,477.21
Net Operating Income (Loss)		(34,466.31)
Other Credits Prior year adjustments - affecting residual receipts		0.00
Total Other Credits		0.00
Other Charges Interest on notes and bonds payable Loss on disposal of non-expendable		18,415.37
equipment		9,910.00
Total Other Charges		28,325.37
Net Loss - Exhibit C(1)	\$ =	(62,791.68)

STATEMENT OF INCOME AND EXPENSES — STATUTORY BASIS

ANNUAL CONTRIBUTION CONTRACT FW — 2245

		Year Ended
	_	09-30-98
Interest Income	\$_	1,419.00
Total Operating Income - Exhibit D(2)		1,419.00
Operating Expenses Administration Housing assistance payments Independent public accountant audit costs		16,290.98 133,096.00 500.00
Total Operating Expense - Exhibit D(2)		149,886.98
Net Operating Income (Loss)		(148,467.98)
Net Loss - Exhibit C(2)	\$ _	(148,467.98)

ANALYSIS OF SURPLUS — STATUTORY BASIS TWELVE MONTHS ENDED SEPTEMBER 30, 1998

ANNUAL CONTRIBUTION CONTRACT FW — 1407

<u>Unreserved Surplus</u> Balance per prior audit at 09-30-97	\$	(1,656,607.36)
Prior audit adjustment recorded in subsequent year		
Net loss for the year ended 09-30-98 - Exhibit B(1)		(62,791.68)
(Provision for) reduction of Operating Reserve for year ended 09-30-98 - Exhibit D(1)		(24,807.64)
Balance at 09-30-98	<u></u>	(1,744,206.68)
Reserved Surplus - Operating Reserve		
Balance per prior audit at 09-30-97		21,488.08
		21,488.08

ANALYSIS OF SURPLUS — STATUTORY BASIS TWELVE MONTHS ENDED SEPTEMBER 30, 1998

ANNUAL CONTRIBUTION CONTRACT <u>FW - 1407</u>

Cumulative HUD Contributions Balance per prior audit at 09-30-97	\$	3,216,930.50
Adjustment by HUD of annual contributions		9,625.78
Annual contribution for year ended 09-30-98 - Exhibit D(1)		34,192.71
Operating subsidy for year ended 09-30-98		70,057.00
Balance at 09-30-98	_	3,330,805.99
Cumulative HUD Grants Balance per prior audit at 09-30-97		601,136.00
Advances for year ended 09-30-98	**	171,226.82
Balance at 09-30-98	\$	772,362.82

ANALYSIS OF SURPLUS — STATUTORY BASIS TWELVE MONTHS ENDED SEPTEMBER 30, 1998

ANNUAL CONTRIBUTION CONTRACT FW - 2245

Unreserved Surplus Balance per prior audit at 09-30-97	\$	(1,832,424.83)
Adjustment per HUD Form 52681		
Net loss for the year ended 09-30-98 - Exhibit B(2)		(148,467.98)
(Provision for) reduction of Operating Reserve for year ended 09-30-98 - Exhibit D(2)		(1,757.02)
(Provision for) reduction of Project Account for year ended 09-30-98 - Exhibit D(2)		(70,919.00)
Balance at 09-30-98	<u> </u>	(2,053,568.83)
Reserved Surplus - Operating Reserve Balance per prior audit at 09-30-97		18,725.16
Provision for (reduction of) Operating Reserve for the year ended 09-30-98 - Exhibit D(2)		1,757.02
Adjustment per HUD 52681 revised for year ended 09-30-97		(3,905.00)
Balance at 09-30-98 - Exhibit E	\$	16,577.18

ANALYSIS OF SURPLUS — STATUTORY BASIS TWELVE MONTHS ENDED SEPTEMBER 30, 1998

ANNUAL CONTRIBUTION CONTRACT FW - 2245

Project Account Balance per prior audit at 09-30-97	\$	633,675.00
Adjustment per HUD Form 52681		
Provision for (reduction of) Project Account For year ended 09-30-98 - Exhibit D(2)		70,919.00
Balance at 09-30-98	-	704,594.00
Cumulative HUD Contributions Balance per prior audit at 09-30-97 Annual contribution for year ended		1,200,383.79
09-30-98 - Exhibit D(2)		150,225.00
Adjustment by HUD		(9,625.78)
Balance at 09-30-98	<u>-</u>	1,340,983.01
Total Surplus - Exhibit A	\$	2,413,843.21

ANNUAL CONTRIBUTION CONTRACT FW — 1407

COMPUTATION OF RESIDUAL RECEIPTS AND ACCRUING ANNUAL CONTRIBUTIONS

	 -	Year Ended
	_	09-30-98
Computation of Residual Receipts Operating Receipts		
Operating Income - Exhibit B(1) HUD operating subsidy	\$ _	105,010.90 70,057.00
Total Operating Receipts	-	175,067.90
Operating Expenditures Operating expenses - Exhibit B(1) Capital expenditures: Replacement of nonexpendable		139,477.21
equipment Casualty losses - capitalized		399.00 10,384.05
Total Operating Expenditures		150,260.26
Residual receipts (deficit) per audit before provision for reserve		24,807.64
Audit adjustments (backed out)	•	
Residual receipts per PHA before provision for reserve		24,807.64
(Provision for) or reduction of operating reserve - Exhibit C(1)		(24,807.64)
Residual receipts per PHA	\$	0.00

COMPUTATION OF RESIDUAL RECEIPTS AND ACCRUING ANNUAL CONTRIBUTIONS

ANNUAL CONTRIBUTION CONTRACT <u>FW - 1407</u>

	Year Ended	
	09-30-98	
Computation of Accruing Annual Contributions		
Fixed annual contribution	\$ 34,192.71	
Total Annual Contribution - Exhibit C(1)	\$ 34,192.71	

COMPUTATION OF ANNUAL CONTRIBUTIONS EARNED AND PROJECT ACCOUNT — OPERATING RESERVE CHANGES HOUSING ASSISTANCE PAYMENTS PROGRAM

ANNUAL CONTRIBUTION CONTRACT <u>FW - 2245</u>

		Year Ended
	_	09-30-98
Maximum Contribution Available Maximum annual contribution authorized Project account balance at beginning of fiscal year	\$	221,144.00 633,675.00
Total Annual Contribution Available		854,819.00
Annual Contribution Required Housing assistance payments Administrative fee Hard-to-house fee Independent public accountant audit costs		133,096.00 17,688.00 360.00 500.00
Project receipts other than annual contribution		151,644.00 1,419.00
Total Contribution Required - Exhibit C(2)	•	150,225.00
Excess in Annual Contribution Available	\$	704,594.00
Year-end Settlement Annual contribution due for fiscal year Total partial payments received by PHA for fiscal year		150,225.00 179,637.00
(Over) Under Payment Due (HUD) PHA	\$	(29,412.00)

COMPUTATION OF ANNUAL CONTRIBUTIONS EARNED AND PROJECT ACCOUNT -- OPERATING RESERVE CHANGES HOUSING ASSISTANCE PAYMENTS PROGRAM

ANNUAL CONTRIBUTION CONTRACT FW - 2245

	_	Year Ended
		09-30-98
Status of Project Account Project account balance at the beginning of fiscal year	\$	633,675.00
Increase (decrease) during fiscal year - Exhibit C(2)		70,919.00
		704,594.00
Provision for Operating Reserve Operating receipts		
Operating income - Exhibit B(2)		1,419.00
Annual contributions earned	_	150,225.00
		151,644.00
Operating Expenditures Operating expenses -Exhibit B(2)		149,886.00
		149,886.00
Residual receipts (deficit) before provision for operating reserve		1,757.02
Audit adjustments - backed out		
(Provision for) reduction of operating reserve - Exhibit C(2)		(1,757.02)
Residual receipts (deficit) per PHA	\$	0.00
	=======================================	

STATEMENT OF MODERNIZATION COSTS — UNCOMPLETED SEPTEMBER 30, 1998

	Project 1997
Funds Approved	\$ 422,625.00
Funds Expended	184,420.13
Excess of Funds Approved	\$ 238,204.87
Funds Advanced	\$ 171,226.82
Funds Expended	184,420.13
Excess of Funds Advanced - Exhibit F	\$ (13,193.31)

ANALYSIS OF GENERAL FUND CASH BALANCE

ANNUAL CONTRIBUTION CONTRACT FW - 1407

Composition Before Adjustments		
Net operating receipts retained:		
Operating reserves - Exhibit C	\$	62,872.90
Audit adjustments to net operating		
receipts "backed out"		
Deferred credits		13,825.00
Excess modernization funds - Exhibit E		(13, 193.31)
	-	
		63,504.59
Adjustments		
Expenses/costs not paid:		
Accounts payable		35,428.47
Accrued payments in lieu of taxes		4,581.22
Current imbalance		1.46
Carrett imbalance		1.10
Income not received:		
Accounts receivable		(53.62)
		
General Fund Cash Available		103,462.12
General Fund Cash:		
Invested		(50,506.94)
Applied to deferred charges		,
(prepaid insurance, inventories, etc.)		(6,330.13)
General Fund Cash - Exhibit A	\$	46,625.05
		

SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE

YEAR ENDED SEPTEMBER 30, 1998

FEDERAL GRANTOR PROGRAM TITLE	CDFA NO.	GRANT ID NO.		AWARD AMOUNT	PROGRAM EXPENDITURES	
U.S. Department of Hou			pmen	t		
Direct Programs:						
Low-Income Housing						
Annual Contribution	14.850	FW- 1407	\$	9,625.78	\$ 9,625.78	1/
Operating Subsidy	14.850	FW- 1407	-	34,192.71	34,192.71	
Major Program T	otal 1/			43,818.49	43,818.49	
Section 8 Hap -						
Existing	14.156	FW- 1407	-	150,225.00	150,225.00	
Major Program T	otal		_	150,225.00	150,225.00	
Comprehensive						
Improvement Assistance Program						
Project 1997	14.852	FW- 1407		171,226.82	184,420.13	
Major Program T	otal		_	171,226.82	184,420.13	
Total HUD			\$	365,270.31	\$ 378,463.62	
			=			

^{1/} The Department of Housing and Urban Development has guarantees through the Annual Contribution Contract of the Housing Authority of Independence's bonded indebtedness. This bonded indebtedness was \$304,463.25 at September 30, 1998.

ESTES & ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS
4200 AIRPORT FREEWAY -- SUITE 100
FORT WORTH, TEXAS 76117

(817) 831-3553 METRO (817) 654-4063 FAX (817) 831-3560

MIKE ESTES, CPA/PFS, CFP

MEMBER

AMERICAN INSTITUTE OF CERTIFIED

PUBLIC ACCOUNTANTS

Report on Compliance with Requirements Applicable to Each

Major Program and Internal Control Over Compliance in

Accordance with OMB Circular A-133

Housing Authority of the Town of Independence Louisiana

<u>Compliance</u>

We have audited the compliance of the Housing Authority of the Town of Independence, Louisiana with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* and HUD Notice PIH 96-53 that are applicable to each of its major federal programs for the year ended September 30, 1998. The Housing Authority of the Town of Independence, Louisiana's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Housing Authority of the Town of Independence, Louisiana's management. Our responsibility is to express an opinion on the Housing Authority of the Town of Independence, Louisiana's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and HUD Notice PIH 96-53. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Housing Authority of the Town of Independence, Louisiana's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Housing Authority of the Town of Independence, Louisiana's compliance with those requirements.

In our opinion, the Housing Authority of the Town of Independence, Louisiana complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended September 30, 1998.

Internal Control Over Compliance

The management of The Housing Authority of the Town of Independence, Louisiana is responsible for establishing and maintaining internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Housing Authority of the Town of Independence, Louisiana's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of the audit committee, management and federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

Estes and Associates

Fort Worth, Texas February 8, 1999

ESTES & ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS
4200 AIRPORT FREEWAY - SUITE 100
FORT WORTH, TEXAS 76117

(817) 831-3553 METRO (817) 654-4063 FAX (817) 831-3560

MIKE ESTES, CPA/PFS, CFP

MEMBER

AMERICAN INSTITUTE OF CERTIFIED

PUBLIC ACCOUNTANTS

Report on Compliance and on Internal Control Over Financial
Reporting Based on an Audit of Financial Statements Performed in
Accordance with Government Auditing Standards

Housing Authority of the Town of Independence Independence, Louisiana

We have audited the financial statements of the Housing Authority of the Town of Independence, Louisiana as of and for the year ended September 30, 1998, and have issued our report thereon dated February 8, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and provisions of the Louisiana Governmental Audit Guide.

Compliance

As part of obtaining reasonable assurance about whether the Housing Authority of the Town of Independence, Louisiana's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing a opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*, or the Louisiana Governmental Audit Guide.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Housing Authority of the Town of Independence, Louisiana's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course

of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the audit committee, management and federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

Estes and Associates

Fort Worth, Texas February 8, 1999

HOUSING AUTHORITY OF THE TOWN OF INDEPENDENCE SCHEDULE OF FINDINGS AND QUESTIONED COSTS SEPTEMBER 30, 1998

Prior	Audit	Findings	and	Questioned	Cost
					

There were no prior audit findings.

Current Audit Findings

Questioned Cost

None.