99100170 i. RECENTED 4100 OFFICIAL FILE COPY DO NOT SEND OUT (Xerbx nocessary JAN 1.4 1999 copies from this popy and PLACS LEUIULININLINUIIUR BACK IN EREL A STATE OF 00110 991 HOUSING AUTHORITY OF THE PARISH OF ST. LANDRY

WASHINGTON, LOUISIANA

# GENERAL PURPOSE FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS REPORTS AS OF AND FOR THE YEAR ENDED JUNE 30, 1998 WITH SUPPLEMENTAL INFORMATION SCHEDULES

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the WILLIAM DANIEL MCCASKILLOURS of the parish clerk of court A PROFESSIONAL ACCOUNTING CORPORATION Release Date

> 415 MAGNOLIA LANE MANDEVILLE, LOUISIANA 70471

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CORRECTIVE ACTION PLAN

#### WILLIAM DANIEL MCCASKILL, CPA A PROFESSIONAL ACCOUNTING CORPORATION

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INDEPENDENT AUDITOR'S REPORT UNOUALIFIED OPINION ON GENERAL PURPOSE

# FINANCIAL STATEMENTS AND SUPPLEMENTARY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

### BOARD OF COMMISSIONERS HOUSING AUTHORITY OF THE PARISH OF ST. LANDRY WASHINGTON, LOUISIANA 70589

I have audited the accompanying general purpose financial statements of the Housing Authority of The Parish of St. Landry (PHA) as of and for the year ended June 30, 1998, as listed in the table of contents. These general purpose financial statements are the responsibility of the PHA's management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Housing Authority of The Parish of St. Landry as of June 30, 1998, and the results of its operations and changes in its surplus for the year then ended in conformity with generally accepted accounting principles.

In accordance with <u>Government Auditing Standards</u>, I have also issued a report dated September 11, 1998 on my consideration of the FHA's internal control over financial reporting and my tests of its compliance with certain laws, regulations, contracts and grants.

My audit was conducted for the purpose of forming an opinion on the general purpose financial statements of the PHA taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes cf additional analysis as required by the U.S. Office of Management and Budget Circular A-133, <u>Audits of States, Local Governments, and Non Profit organizations</u>, and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly presented in all material respects in relation to the financial statements and any other included supplementary information taken as a whole.

This report is intended solely for the information and use of the Board of Commissioners of the PHA, and for filing with the Department of HUD and should not be used for any other purpose.

William Daniel McCaskill, CPA A Professional Accounting Corporation

September 11, 1998

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EXHIBIT A

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	NABVOD******	VERNMENTAL FUND	SC	μ.	Fiduciary	****ACCOUNT G	GROUPS	
HER DEBITS	General	Special Revenue	Debt Service	S	Funds Agency	eral 8d	General Long Term	Total (Memorandum
Equivalents	Fund 102 665 83	Fund 548 483 67	Fund 4 434 44	Fund	Funds 11 760 00	Assets	Obligations	Only) AG7 343 04
	221.4		745.9	00.0	20		00.0	967.3
ables	40,297.45		Ó	0.00	00.0	•	0.00	297
ě		00.00	0.00	0.00	0.00	0,00	00.0	41,271.58
	1,200.00	0.30	00.00	0.00	00.0	0.00	0.00	1,200.30
& Equipment	0.00		0.00	492.96	00.0	5,755,577.59	00.0	•
de in Debt Service Funds rovided for Refirement	00.00	00.0	00.0	0.00	00.0	0.00	4,434.41	4,434.41
ig Term Obligations	0.00	00.0	0.00	00.0	00.0	0.00	755,023.14	755,023.14
AND OTHER DEBITS	\$194,656.35	\$548,483.92	\$133,180.35	\$492.96	\$11,760.00	\$5,755,577.59	\$759,457.55	\$7,403,608.72
JITY AND OTHER CREDITS							F F F F F F F F F F F F F F	
Đ	14,650.88	132,366.34	0.00	0.00	0.00	00.0	00.0	147.017.22
es	00.00	39,804.49	00.0	492.96	00.00	0.00	00.0	297
hers	0.00	00.0	00.0		11,760.00	0.00	00.00	+
Jes	492.82	0.00	128,745.91	0.00	0.00	00.0	00.00	,238
bsenses Payable	0.00	0.00	0.00	00.0	00.0	0.00	27,705.48	705.
<sup>o</sup> ayable	0.0	0.0	Ö	Ö	Ö	0.00	N.	727,317.
adite	\$15,143.70	\$172,170.83	\$128,745.91	\$492.96	\$11,760.00	\$0.00	\$755,023.14	1,083,336.54
eneral Fixed Assets	00.0	0.00	0.00	00.0	00.00	5,755,577.59	00'0	5,755,577.59
ther	0.00	00.0	0.00	00.0	00.0	00.0	00.0	00.0
ebt Payment	0.00	0.00	4,286.47	00.00	00.0		4,434.41	8,720.88
Indesignated		376,313.09	147.97	00.00	00.0	0.00		િંતિ
Other Credits	\$179,512.65	\$376,313.09	\$4,434,44	\$0 <sup>.</sup> 00	\$0.00	\$5,755,559	\$4,434.41	272.
REDITS	\$194,656.35	\$548,483.92	\$133,180.35	\$492.96	\$11,760.00	\$5,755,577.59	\$759,457.55	\$7,403,608.72
		14 11 11 11 11 11 11 11 11 11 11 11 11						

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of the Parish of St. Landry 0589	S AND ACCOUNT GROUPS NCE SHEET AS OF JUNE 30, 1998	
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see notes to financial statements

Accounts Payable Interfund Payables Deposits Due Other Deferred Revenues Compensated Abse Notes & Bonds Pay Total Liabilities Equity & Other Credi Investment in Gene Reserved for Othe Reserved for Debt Unreserved & Und Total Equity & Ot TOTAL LIABILITIES AND OTHER CRE Housing Authority of Washington, LA 705 ALL FUND TYPES A COMBINED BALAN Interfund Receivable Prepaid Insurance Land, Structures & Other Debits: Amount Available i Amount to be Prov of General Long Cash and Cash Ec TOTAL ASSETS A LIABILITIES, EQUI ASSETS AND OTH Fund Balances: Receivables Liabilities: Assets: Other

1,424,613.51 36,946.72 2,918,502.52 2,918,502.52 50,075.89 0.00 0.00 509,676.30 559,752.19	19,363.30 663.70 0.00 (1,156.66) (1,156.66) (492.96)	1,424,613.51 36,946.72 1,461,560.23 2,545.88 2,545.88 1,888.53 4,434.41	1,066,850.32 44,626.35 0.00 44,626.35 331,686.74 376,313.09	370,713.67 2,254.96 0.00 177,257.69 179,512.65
,424,613. 36,946. 918,502.	19,363.30	,424,613. 36,946. ,461,560.	1,066,850.32	370,713.67
49,635.50	19,363.30	0.00	0.00	(15.00) 30,272.20
910,157.21	0.00	0.00	910,15	
116,895.56 (3.319.46)		00.0	00.0	116,895.56 (3,319.46)
11,461.71	0.00	0.00		11,461.71
31,105.48 121 562 40	00.0	00.0	00.0 0.0	31,105.48 121,562.40
219,443.89	0.00	0.00	156,693.11	62,750.78
1,355,387.20 2,968,578.41	20,027.00 20,027.00	1,335,360.20 1,464,106.11	1,111,476.67	372,968.63
211,535.00 1,224,424.91	00.00	128,745.91	1,095,679.00	211,535.00
32,749.08	00.00	00.00	00'0	32,749.08
Total (Memorandum Only) 126,558.55 17,923.67	Capital Projects Fund 0.00	Debt Service Fund 0.00	Special Revenue Fund 15,797.67	General Fund 126,558.55 2,126.00

EXHIBIT B

EXPENDITURES AND CHANGES IN FUND BALANCE of the Parish of St. Landry Housing Authority of the Parish of St. Land, Washington, LA 70589 COMBINED STATEMENT OF REVENUES, FOR THE YEAR ENDED JUNE 30, 1998

Prior Year Adjustments Affecting Residual Receipts

Receipts from the Sale of Equipment Ordinary Maintenance & Operations Tenant Services Facilities Acquisition & Construction Housing Assistance Payments Operating Transfers In Operating Transfers Out Nonroutine Maintenance Interest & Bank Charges General Expenditures Operating Subsidy Annual Contributions Principal Retirement Total Expenditures Total Revenues Interest Charges **Dwelling Rental** EXPENDITURES Federal Sources: Administration Local Sources: Debt Service: REVENUES Utilities Grants Current: Other

EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES OTHER FINANCING SOURCES (USES)

Total Other Financing Sources (Uses) EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXP. AND OTHER USES FUND BALANCES AT BEGINNING OF YEAR FUND BALANCES AT END OF YEAR

see notes to financial statements

- - --

	JED	"GENERAL FUND"		THE STATE ST	IAL REVENUE	FUND"
			Favorable			Favorable
	Budget 129,970.00 5,260.00	Actual 126,558.55 2,126.00	Variance (3,411.45) (3,134.00)	Budget 0.00 0.00	Actua! 0.00 15,797.67	Variance 0.00 15,797.67
	25,516.00	32,749.08	7,233.08	0.00	0.00	00.0
idy Ltions	211,535.00	211,535.00	00.0	1,028,713.00	0.00 1,095,679.00	00.00 66,966.00
ŝ	372,281.00	372,968.63	687.63	1,028,713.00	1,111,476.67	82,763.67
	66,620.00	62,750.78	3,869,22	264.045.00	156 693 11	107 351 89
c	37		6,654	)	) }	00.00
nance & Operations	134,810.00	121,562.40	13,247.60	0.00	00.00	0.00
	14,966.00	11,461.71	4	0.00	00.0	0.00
litures	108,054.00	895	,841	0.00	0.00	0.00
ntenance	0.00	(3,319.46)	3,319.46			00.0
ince Fayments stments Affecting Res. Receipts		(15.00)		955,140.00	910,157.21	44,982.79
tion & Construction	30,450.00	30,272.20	177.80	00'0	0.00	0.00
ment Charges						
ures	392,660.00	370,713.67	21,931.33	1,219,185.00	1,066,850.32	152,334.68
HENCY) OF REVENUES OVER EXPE ING SOURCES (USES) sfers In sfers Out	(20,379.00)	2,254.96	22,618.96	(190,472.00)	44,626.35	235,098.35
nancing Sources (Uses)	00.0	00.0	00.0	00 0	000	
EFICIENCY) OF REVENUES	(20,379.00)	2,254.96	22,618.96	(190,472.00)	44.626.35	235.098.35
ES AT BEGINNING OF YEAR	177,257.69	177,257.69	00.0	331,686.74	331,686.74	00.0
ES AT END OF YEAR	156,878.69	179,512.65	22,618.96	141,214.74	376,313.09	235,098.35
ŝ	see notes to mancial	ancial statements	lts			

EXHIBIT C

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it. La		Į
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arist		
of the Parish of St. Landry	68	
o	0589	Į

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Total Other Finar NET EXCESS (DEF FUND BALANCES FUND BALANCES Washington, LA 70 COMBINED STATE Operating Subsidy Annual Contributio Principal Retireme Interest & Bank Cl Operating Transfe Operating Transfe **Total Revenues** Ordinary Mainten Total Expenditu Housing Authority **GENERAL FUND Dwelling Rental** Interest Charges Receipts from th Federal Sources: **EXPENDITURES Tenant Services** General Expend Nonroutine Main Housing Assistal Prior Year Adjus Facilities Acquisiti EXCESS (DEFICI OTHER FINANCI Administration Local Sources: Debt Service: REVENUES Utilities Grants **Current**: Other

# THE HOUSING AUTHORITY OF THE PARISH OF ST. LANDRY WASHINGTON, LOUISIANA NOTES TO THE FINANCIAL STATEMENTS

Housing Authorities are chartered as a public corporation under the laws (LSA-RS 40:391) of the State of Louisiana for the purpose of providing safe and sanitary dwelling accommodations for the residents of St. Landry Parish, Louisiana. This creation was contingent upon the local governing body of the city or parish. The PHA is governed by a five member Board of Commissioners. The members, appointed by the Police Jury of St. Landry Parish, Louisiana, serve a four year staggered term.

Under the United States Housing Act of 1937, as amended, the US Department of HUD has direct responsibility for administering low rent housing programs in the United States. Accordingly, HUD has entered into an annual contributions contract with the PHA for the purpose of assisting the PHA in financing the acquisition, construction and leasing of housing units and to make annual contributions (subsidies) to the PHA for the purpose of maintaining this low rent character.

The PHA has the following programs under management:

	ACC Number	Number of Units
PHA Owned Housing	FW-921	144
Section 8 Housing	FW-2073	546

#### **NOTE 1-SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:**

## A. BASIS OF PRESENTATION

The accompanying financial statements of the PHA have been prepared in conformity with GAAP as applied to governmental units. The Governmental Accounting Standards Board is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

## **B. REPORTING ENTITY**

GASB Statement Number 14 established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Because the PHA is legally separate and fiscally independent by being solely accountable for fiscal matters, including (1) budget authority, (2) responsibility for funding deficits and operating deficiencies, (3) fiscal management for controlling the collection and disbursement of funds, (4) authority to issue debt, the PHA is a separate concernmental consting antity. The PHA includes all funds

# the PHA is a separate governmental reporting entity. The PHA includes all funds, account groups, activities that are within the oversight responsibility of the PHA.

Certain units of local government over which the PHA exercised no oversight responsibility, such as the school boards, parish police jury, other independently elected parish officials, and municipalities within the parish, are excluded from the accompanying financial statements. These units of government are considered separate entities and issue financial statements separate from those of the PHA.

#### **C. FUND ACCOUNTING**

The PHA uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating; to certain government functions or activities.

A fund is a separate accounting entity with a self balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net spendable financial resources.

Funds of the PHA are classified int three categories: governmental and fiduciary. In turn, each category is divided into separate fund types. The fund classifications and a description of each existing fund type follow:

<u>Governmental funds</u>--Governmental funds account for all or most of the PHA's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition of construction of general fixed assets, and the servicing of general long term debt. Governmental funds include:

1. General Fund--the general operating fund of the PHA accounts for all financial resources, except those required to be accounted for in other funds.

2. Debt Service Fund--accounts for transactions relating to resources retained and used for the payment of principal and interest on those long term obligations recorded in the general long term obligations account group.

3. Capital Projects Funds--account for financial resources received and used for the acquisition, construction, or improvement of capital facilities not reported in the other governmental funds.

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 <u>Fiduciary Funds</u>--Fiduciary funds account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the PHA. Fiduciary funds include:

1. Tenant Security Deposits--accounts for assets held by the PHA as an agent for the individual residents. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

# **D. BASIS OF ACCOUNTING**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating Statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting os used by all governmental funds and agency funds. The governmental funds use the following practices in recording revenues and expenditures:

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<u>Revenues</u>--Federal entitlements are recorded as unrestricted grants-in-aid when available and measurable. Federal restricted grants are recorded when the reimbursable expenditures have been incurred.

Rental income is recorded in the month earned.

Interest earnings on time deposits are recorded when the time deposits have matured and the interest is available. Interest income on interest bearing demand deposits is recorded each month when credited by the bank to the account.

Substantially all other revenues are recorded when they become available to the PHA.

Expenditures--Salaries are recorded as expenditures when paid.

Purchases of various operating supplies are recorded as expenditures in the accounting period they are purchased.

Compensated absences are recognized as expenditures when leave is actually taken or when employees (or heirs) are paid for accrued leave upon retirement or death, while the cost of leave privileges not requiring current resources is recorded in the general long term obligations account group.

Principal and interest on general long term debt are recognized when due.

appropriations are not exceeded. In addition, the monthly budget reports are reviewed to ensure compliance with the budget, and where necessary, revisions to the budget are made.

# G. CASH AND CASH EQUIVALENTS

Cash includes amounts in demand deposits and interest bearing demand deposits. Cash equivalents include amounts in time deposits and cash with fiscal agents. Under state law, the PHA may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana Law and national banks having their principal offices in Louisiana.

## H. SHORT TERM INTERFUND RECEIVABLES/PAYABLES

During the course of operations, numerous transactions occur between individual funds for services rendered. These receivables and payables are classified as due from other funds or due to other funds on the balance sheet. Short term interfund loans are classified as interfund receivables/payables.

#### I. INVENTORY

All purchased inventory items are valued at the lower of cost (first in, first out) or market. Purchased inventories are offset by a fund balance reserve which indicates that these do not constitute "available spendable resources", even though they are a component of total assets.

Acquisition of materials and supplies are accounted for on the purchase method, that is, the expenditure is charged when the items are purchased.

#### J. FIXED ASSETS

Fixed assets of governmental funds are recorded as expenditures at the time they are purchased or constructed, and the related assets are capitalized (reported) in the general fixed assets account group. Public domain or infrastructures such as sidewalks and parking lots are capitalized. Interest expense during construction is capitalized. Depreciation has not been provided on general fixed assets.

#### **K. COMPENSATED ABSENCES**

The PHA follows Louisiana Civil Serviced regulations for accumulated annual and sick leave. Employees may accumulate up to 300 hours of annual leave which may be received upon termination or retirement. Sick leave hours accumulate, but the employee is not paid for them if not used by his/her retirement or termination date.

The cost of current leave privileges, computed in accordance with GASB Codification Section C60, is recognized as a current year expenditure in the governmental funds when leave is actually taken or when employees (or heirs) are paid for accrued leave upon retirement or death, while the cost of leave privileges not requiring current resources is recorded in the general long term obligations account group. Leave benefits are based on accrued leave benefits or employees with 10 years service to a maximum of 25 days at their current annual salary.

## L. LONG TERM OBLIGATIONS

Long term obligations expected to be financed from governmental funds are reported in the general long term obligations account group. Expenditures for principal and interest payments for long term obligations are recognized in the governmental funds when due.

# M. FUND EQUITY

Reserves represent those portions of fund equity not appropriable for expenditures or legally segregated for a specific future use.

#### N. INTERFUND TRANSACTIONS

Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. All other interfund transactions are reported as transfers. Nonrecurring or non routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

#### **O. TOTAL COLUMNS ON COMBINED STATEMENTS**

The total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with GAAP. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

#### NOTE 2 -- CASH AND CASH EQUIVALENTS

At June 30, 1998, the PHA has cash and cash equivalents totaling \$700,865.27 as follows:

Noninterest Bearing Demand Deposits	300,635,39
Interest Bearing Demand Deposits	101,163.41
Time Deposits	295,000.00
Security Deposit Fund	50.00
Cash With Fiscal Agent	4,286.47

Total

\$700,865.27

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At June 30, 1998, the PHA has \$700,865.27 in deposits (collected bank balances). These deposits are secured from risk by \$600,000 federal deposit insurance and \$400,000 of pledged securities held by the custodial bank in the name of the fiscal agent bank (GASB Category 3). Even though the pledger securities are considered uncollateralized (Category 3) under the provisions of GASB Statement 3, Louisiana Revised Statue 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the PHA that the fiscal agent has failed to pay deposited funds on demand.

#### **NOTE 3--RECEIVABLES**

The receivables of \$137,967.35 at June 30, 1998 are as follows:

		Special	Debt
Class of	General	Revenue	Service
Receivables	Fund	Fund	Fund

 Tenants Accounts

 Receivable
 5,355.23

 Other
 3,957.50

 Due From HUD
 (91.24)
 (.05)

Total 9, 221,49 (.05) 128,745.91

# **NOTE 4--FIXED ASSETS**

The changes in general fixed assets are as follows:

# LOW RENT PROGRAM FW-921 Land, Structures, and Equipment Balance 6-30-97 Net Additions Balance 6-30-98

3,398,242.85 30,272.20 3,428,515.05

\_ \_ \_ \_ \_ \_ \_

Unchanged Balances:

MOD 1980	399,444.44
MOD 903	43,640.00
MOD 904	452,029.00
MOD 905	773,262.30
MOD 906	373,193.84
MOD 907 Balance 6-30-97	207,155.96
Net Additions	13,337.00
Balance 6-30-98	220,492.96
MOD 908	58,973.70
Net Additions	6,026.30
Balance 6-30-98	65,000.00
TOTAL FW-921	5,755,577.59
Section 8 Program FW-2073	
Balance 6-30-97	93,888.43
Net Additions	2,190.51
Balance 6-30-98	96,078.94
Total Genreal Fixed Assets	5,853,656.53

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Fixed assets are mortgaged to HUD pursuant to the Annual Contributions Contract as collateral for obligations owed to the US Government. The building cost includes \$N/A of ineligible expenditures as determined by HUD.

#### NOTE 5--RETIREMENT SYSTEM

The PHA participates in the Housing Renewal and Local Agency Retirement Plan which is a defined contribution plan. Through this plan, the PHA provides pension benefits for all of its full time employees. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. All regular and full time employees are eligible to participate in the plan on the first day of the month after completing 6 months of continuous an uninterrupted employment. Each participant in the plan is required to make a monthly contribution equal to 6% of each participant's basic compensation. The PHA's contribution for each employee and income allocated to the employee's account are fully vested after 5 years of continuous service. The PHA's contributions and interest forfeited by employees who leave employment before 5 years of service are used to offset future contributions of the PHA.

The PHA's total payroll for fiscal year ended June 30, 1998 was \$214,203.01. The PHA's contributions were calculated using the base salary amount of \$214,203.01. Both the PHA and the covered employees made the required contributions for the year ended June 30, 1998. Employee contributions to the plan totaled \$12,852.18. The PHA contributions totaled \$17,136.24 for the year ended June 30, 1998.

#### **NOTE 6--ACCOUNTS PAYABLE**

The payables of \$147,017.22 at June 30, 1998 are as follows:

	Special
General	Revenue
Fund	Fund
	5,140.46
iments	
10,400.59	
4,250,29	319.70
	126,906.18
14,650.88	132,366.34
	Fund ments 10,400.59 4,250.29

#### **NOTE 7--COMPENSATED ABSENCES**

At June 30, 1998, employees of the PHA have accumulated and vested \$27,705.48 of employee

#### leave benefits, which was computed in accordance with GASB Codification Section C60. This

amount is not expected to be paid from current available resources; therefore the liability is recorded within general long term obligations account group.

#### NOTE 8--CHANGES IN AGENCY FUND DEPOSITS DUE OTHERS

Agency Funds:	
Tenant Security Deposits 6-30-97	12,320.00
Net Deletions	560.00
Tenant Security Deposits 6-30-98	11,760.00

#### NOTE 9--CHANGES IN GENERAL LONG TERM OBLIGATIONS

The following is a summary of the long term obligation transactions of the year ended June 30, 1998:

Compensated Absences	
Balance 6-30-97	30,285.00
Net Deletions	2,579.52

27,705.48

Notes and Bonds Payable	
Balance 6-30-97	2,208,628.61
Net Deletions	1,481,310.95
Balance 6-30-98	727,317.66

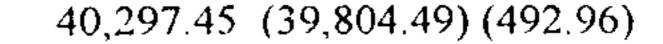
The above notes and bonds are outstanding at June 30, 1998, are HUD guaranteed with maturities. In a departure from GAAP, we are not able to display maturities, interest, and other debt factors.

#### NOTE 10--INTERFUND ASSETS/LIABILITIES

Interfund receivables/payables at June 30, 1998 is as follows:

	General Special Rev. Cap. Proj.		
	Fund	Fund	Fund
Accounts Receivable-S8	39,804.49		
Accounts Payable-Low Rent	(	(39,804.49)	
Accounts Payable-S8	461.82		
Accounts Payable-Low Rent			
Account Receivable-Cap.Projects	492.96		(492.96)
Untraced Difference	(461.82)		





## NOTE 11--COMMITMENTS AND CONTINGENCIES

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There are no major construction projects at june 30, 1998.

The PHA participates in a number of federally assisted grant programs. Although the current grant programs have been audited in accordance with the Single Audit Act of 1996 through June 30, 1998, these programs are still subject to compliance audits. PHA management believes that the amount of disallowances, if any, which may arise from future audits will not be material.

#### NOTE 12 -- UNCONFIRMED ACCOUNTS

During the course of our audit we could not confirm the following accounts:

CIAP 1994 has \$492.96 more expenditures recorded than the closed grant allowed.

The General Fund/Special Revenue Fund Interfund is out of balance by \$461.82.

The General Long Term Obligations Fund contains a debit balance in a normal credit balance account in the amount of \$28,348.72.

There was considerable activity in account 1128, Deposits Over and Under during the year. The net change in the account balance was \$341.61.

Special Revenue Fund account 2111, Vendors and Contractors Payables \$5,140.46.

Housing Authority of the Parish of St. Landry SCHEDULE I Washington, LA 70589 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE CAPITAL PROJECTS FUND FOR THE YEAR ENDED JUNE 30, 1998 PROJECT PROJECT TOTAL LAPO67907-94 LA48PO67908-95

REVENUES Local Sources Federal SourcesGrants	13,337.00	6,690.00	20,027.00
Total Revenues	13,337.00	6,690.00	20,027.00
EXPENDITURES Current: Administrative General Expenses			
Facilities Acquisition and Construction	13,337.00	6,026.30	19,363.30

Total Expenditures	13,337.00	6,026.30	19,363.30
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	0.00	663.70	663.70
FUND BALANCE AT BEGINNING OF YEAR	(492.96)	(663.70)	(1,156.66)
FUND BALANCE AT END OF YEAR	(492.96) ====================================	0.00	(492.96)

see notes to financial statements

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#### Housing Authority of the Parish of St. Landry Washington, LA 70589 GENERAL FIXED ASSETS COMBINING BALANCE SHEET AS OF JUNE 30, 1998

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	OWNED	SECTION 8	TOTAL
ASSETS AND OTHER DEBITS			
Assets:			
Cash and Cash Equivalents	0.00	0.00	0.00
Receivables	0.00	0.00	0.00
Interfund Receivables	0.00	0.00	0.00
Prepaid Insurance	0.00	0.00	0.00
Other	0.00	0.00	0.00
Land, Structures & Equipment	5,755,577.59	96,078.94	5,851,656.53
Other Debits:			
Amount Available in Debt Service Funds	0.00	0.00	0.00
Amount to be Provided for Retirement			
of General Long Term Obligations	0.00	0.00	0.00
TOTAL ASSETS AND OTHER DEBITS	\$5,755,577.59	\$96,078.94	\$5,851,656.53
	==%====================================	=======================================	============
LIABILITIES, EQUITY AND OTHER CREDITS			

Liabilities:

===============	=============	=======
\$5,755,577.59	\$96,078.94	\$5,851,656.53
-		5,851,656.53
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
5,755,577.59	96,078,94	5,851,656,53
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
	0.00 0.00 0.00 0.00 0.00 5,755,577.59 0.00 0.00 0.00 5,755,577.59	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 5,755,577.59 96,078.94 0.00 0.00 0.00 0.00 5,755,577.59 96,078.94

see notes to financial statements

#### Housing Authority of the Parish of St. Landry Washington, LA 70589

#### SCHEDULE Ib

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COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES SPECIAL REVENUE FUND FOR THE YEAR ENDED JUNE 30, 1998

	EXISTING	VOUCHERS	TOTAL.
REVENUES			
Local Sources:			
Dwelling Rental	0.00	0.00	0.00
Interest Charges	10,471.70	5,325.97	15,797.67
Receipts from the Sale of Equipment			
Other	0.00	0.00	0.00
Federal Sources:			
Operating Subsidy			
Annual Contributions	846,970.00	248,709.00	1,095,679.00
Grants			
Total Revenues	857,441.70	254,034.97	1,111,476.67
EXPENDITURES	******		
Current:			
Administration	119,496.72	37,196.39	156,693.11
Utilities	0.00	0.00	0.00
Ordinary Maintenance & Operations	0.00	0.00	0.00
Tenant Services	0.00	0.00	0.00
General Expenditures	0.00	0.00	0.00
Nonroutine Maintenance	0.00	0.00	0.0(
Housing Assistance Payments	705,957.57	204,199.64	910,157.21
Prior Year Adjustments Affecting Residual Receipts	-	·	2
Facilities Acquisition & Construction	0.00	0.00	0.00
Debt Service:			
Principal Retirement			
Interest & Bank Charges			
Total Expenditures	825,454.29	241,396.03	1,066,850.32
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDI	31,987.41	12,638.94	44,626.35
OTHER FINANCING SOURCES (USES)			
Operating Transfers In	0.00	0.00	0.00
Operating Transfers Out	0.00	0.00	0.00
Total Other Financing Sources (Uses)	0.00	0.00	0.00
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SO	31,987.41	12,638.94	44,626.35
UND BALANCES AT BEGINNING OF YEAR	256,679.46	75,007.28	331,686.74
FUND BALANCES AT END OF YEAR	288,666.87	87,646.22	376,313.09

see notes to financial statements

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Housing Authority of the Parish of St. Washington, Louisiana 70589 SCHEDULE OF EXPENDITURES OF For the year ended June 30, 1998		SCHEDULE II
	CFDA	Federal Award
FEDERAL AGENCY:	NO.	Expenditures
U S Department of Housing and Urbar	n Development Direct Programs:	
Low Income Housing:		
Operating Subsidy		211,535.00
Leased		
Development		
Total Low Income Housing	14.85 🗟	211,535.00
Section 8 Cluster:		
Vouchers	14.855	241,396.03
Certificates	14.857	825,454.29
Moderate Rehabilitation	14.856	
New Construction	14.182	
Substantial Rehabilitation	14.182	

Total Section 8 Cluster

1,066,850.32

Comprehensive Grants	14.859
CIAP	14.852
Public Housing Drug Elimination Program: PHDEP Youth Sports Total PHDEP Shelter + Care HOPE HOME Child Care Food Program (USDA)	14.854 14.238 14.858 14.239 10.558

#### TOTAL FEDERAL EXPENDITURES

NOTE: This schedule of expenditures of federal awards is prepared on the HUD regulatory basis of accounting, which is an other comprehensive basis of accounting.

see notes to financial statements

1,297,748.62 

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#### Housing Authority of the Parish of St. Landry Washington, LA 70589 BALANCE SHEET--STATUTORY BASIS Annual Contributions Contracts FW-921 & FW-2073 June 30, 1998

FW-921 ASSETS FW-2073 69,425.83 197,212.61 Cash 45,000.00 351,271.06 Investments 49,117.22 Accounts Receivable 0.00 133,180.32 Debt Amortization Funds 0.00 42,471.58 Deferred Charges 0.00 5,755,577.59 96,078.94 Land, Structures and Equipment \*\*\*\* TOTAL ASSETS 6,094,772.54 644,562.61

#### LIABILITIES AND SURPLUS

LIABILITIES: Accounts Payable

15,639.71 172,170.88

SCHEDULE III

TOTAL LIABILITIES AND SURPLUS	6,094,772.54	644,562.61
Surplus	5,341,414.58	472,391.73
TOTAL LIABILITIES	753,357,96	172,170.88
Fixed Liabilities	727,317.66	0.00
Deferred Credits	0.00	0.00
Accrued Liabilities	10,400.59	0.00
Notes Payable	0.00	0.00

see notes to financial statements

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Housing Authority of the Parish of St. Landry Washington, LA 70589 SCHEDULE IV STATEMENT OF INCOME AND EXPENSES-PHA OWNED HOUSING Annual Contribuitons Contract FW-921 STATUTORY BASIS For the year Ended June 30, 1998

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OPERATING INCOME:	
Dwelling Rental	126,558.55
Interest Income	2,126.00
Other Income	32,749.08
Total Operating Income	161,433.63

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OPERATING EXPENSES:
Administration
Tenant Services

- -- ----

62,750.78 11,461.71

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Utilities	31,105.48
Ordinary Maintenance and Operations	121,562.40
General Expense	116,895.56
Non-Routine Maintenance	(3,319.46)
Total Operating Expenses	340,456.47
NET OPERATING DEFICIT	(179,022.84)
OTHER CHARGES:	
Interest on Notes and Bonds Prior Period Adjustments Affecting	36,946.72
Residual Receipts Prior Period Adjustments Not Affecting	(15.00)
residual Receipts	0.00
TOTAL OTHER CHARGES	36,931.72
DEFICIT	(215,954.56)

see notes to financial statements

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Housing Authority of the Parish of St. Landry Washington, LA 70589 SCHEDULE V STATEMENT OF INCOME AND EXPENSES--Statutory Basis HOUSING ASSISTANCE PAYMENTS PROGRAM Annual Contributions Contracts FW-2073 For the year Ended June 30, 1998

FW-2073CE FW-2073V 10,471.70 5,325.97 **Operating Income** 10,471.70 5,325.97 Total Operating Income **Operating Expenses:** 705,957.57 204,199.64 HAP Payments 119,496.72 37,196.39 Administration Expenses 825,454.29 241,396.03 **Total Operating Expenses** ~~~~~~~~~~~~~~~~~~~~~~ (236,070.06) Net Operating Deficit (814,982.59)

Other Credits: **Prior Period Adjustments Affecting Residual Receipts** 

Deficit

(236,070.06)(814,982.59)

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see notes to financial statements

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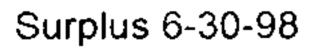
Housing Authority of the Parish of St. Landry Washington, LA 70589 ANALYSIS OF SURPLUS-Statutory Basis For the year Ended June 30, 1998

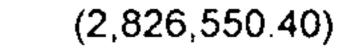
SCHEDULE VI

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Unreserved Surplus Bal. per PHA 6-30-97	FW-921 OWNED (3,658,548.17)	FW-2073 EXISTING (15,892,206.74)	FW-2073 VOUCHERS (3,999,702.83)
Deficit 6-30-98	(215,954.56)	(814,982.59)	(236,070.06)
Provision for Operating Reserve	(2,254.96)	(31,987.41)	(12,638.94)
Provision for Project Account	0.00	(854,704.00)	(291,192.00)
Adjustments During the Year	0.00	4,630,734.51	1,068,969.21
Balance 6-30-98	(3,876,757.69)	(12,963,146.23)	(3,470,634.62)
Reserved SurplusOperating Reserve Balance per PHA 6-30-97	177,257.69	256,679.46	75,007.28
Provision Operating Reserve	2,254.96	31,987.41	12,638.94
Balance 6-30-98	179,512.65	288,666.87	87,646.22
Reserved SurplusProject Account Balance per PHA 6-30-97	0.00	5,068,899.00	1,334,215.21
Provision for Project Account	0.00	854,704.00	291,192.00
Adjustments During the Year	0.00	(4,628,544.00)	(1,068,969.21)
Balance 6-30-98	0.00	1,295,059.00	556,438.00
Cumulative HUD Contributions: Balance per PHA 6-30-97	7,286,294.07	13,582,683. <b>49</b>	
Annual Contributions 6-30-98	128,745.91	1,095,679.00	0.00
Operating Subsidy	211,535.00	0.00	0.00
Modernization Grants	20,027.00	0.00	0.00
Adjustments During the Year	1,392,057.64	0.00	0.00
Balance 6-30-98	9,038,659.62	14,678,362.49	0.00







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see notes to financial statements

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Washington, LA 70589 PHA's Statement and Certification of Actual Modernization Costs COMPLETED PROJECTS LA48PO6790794 and LA48PO6790895 Annual Contributions Contract FW-921 For The Year Ended June 30, 1998

1. The actual modernization costs of the project are as follows:

	======================================	<b>2</b> 22552222222222
Excess of Funds Approved	0.00	0.00
Funds Expended	220,000.00	65,000.00
Funds Approved	\$220,000.00	\$65,000.00
	PROJECT LA48PO6790794	PROJECT LA48PO6790895

#### SCHEDULE VII

FUNDS ADVANCED

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	=======================================	
Excess of Funds Advanced	0.00	0.00
Funds Expended	220,000.00	65,000.00
HUD	220,000.00	65,000.00

- The distribution of costs by project as shown on the Final Statements of Modernization Cost dated 11-10-97 and 12-19-97 accompanying the Actual Modernization Cost Certificates submitted to HUD for approval are in agreement with the PHA's records.
- 2. All modernization costs have been paid and all related liabilities have been discharged through payment.

see notes to financial statements

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### REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH

TELEPHONE 504-626-7772 FAX 504-845-1313 CELLULAR 504-674-6498 E-MAIL DANNYMAC@CMQ.COM

MEMBER MISSISSIPPI SOCIETY OF CPA's LOUISIANA SOCIETY OF CPA's AMERICAN INSTITUTE OF CPA's

#### 415 MAGNOLIA LANE MANDEVILLE, LOUISIANA 70471

#### WILLIAM DANIEL MCCASKILL, CPA A PROFESSIONAL ACCOUNTING CORPORATION

#### **<u>GOVERNMENTAL AUDITING STANDARDS</u>**

#### BOARD OF COMMISSIONERS HOUSING AUTHORITY OF THE PARISH OF ST. LANDRY WASHINGTON, LOUISIANA 70589

I have audited the financial statements of the Housing Authority of The Parish of St. Landry (PHA), as of and for the year ended June 30, 1998, and have issued my report thereon dated September 11, 1998. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing</u> <u>Standards</u>, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether the PHA's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>.

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# Internal Control Over Financial Reporting

In planning and performing my audit, I considered the PHA's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended for the information of the audit committee, management, and for HUD. However, this report is a matter of public record and its distribution is not limited.

September 11, 1998

William Daniel McCaskill, CPA A Professional Accounting Corporation

## WILLIAM DANIEL MCCASKILL, CPA A PROFESSIONAL ACCOUNTING CORPORATION

415 MAGNOLIA LANE MANDEVILLE, LOUISIANA 70471

TELEPHONE 504-845-7772 FAX 504-845-1313 CELLULAR 504-674-6498 E-MAIL DANNYMAC@CMQ.COM MEMBER MISSISSIPPI SOCIETY OF CPA's LOUISIANA SOCIETY OF CPA's AMERICAN INSTITUTE OF CPA's

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

#### BOARD OF COMMISSIONERS HOUSING AUTHORITY OF THE PARISH OF ST. LANDRY WASHINGTON, LOUISIANA 70589

#### Compliance

1 have audited the compliance of the Housing Authority of The Parish of St. Landry (PHA) with the types of compliance requirements described in the <u>U.S. Office of Management and Budget</u> (<u>OMB</u>) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 1998. the PHA's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the PHA's management. My responsibility is to express an opinion on the PHA's compliance based on my audit.

I conducted my audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States; and OMB Circular A-133, <u>Audits of States, Local Governments, and Non Profit Organizations</u>.

Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the PHA's compliance with those requirements and performing such other procedures as we considered necessary in the

# circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on the PHA's compliance with those requirements.

# In my opinion, the PHA complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 1998.

### Internal Control Over Compliance

The management of the PHA is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing my audit, I considered the PHA's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

My consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over compliance and its operation that I consider to be material weaknesses.

This report is intended for the information of the audit committee, management, and HUD. However, this report is a matter of public record and its distribution is not limited.

William Daniel McCaskill, CPA A Professional Accounting Corporation

September 11, 1998



# THE HOUSING AUTHORITY OF THE PARISH OF ST. LANDRY WASHINGTON, LOUISIANA

# SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

There were no findings in the prior audit.

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# THE HOUSING AUTHORITY OF THE PARISH OF ST. LANDRY WASHINGTON, LOUISIANA

# SCHEDULE OF CURRENT AUDIT FINDINGS AND QUESTIONED COSTS

Per A-133, Section 505(d)

#### 1. Summary Schedule of Auditors Results:

- i. The report includes an unqualified opinion on the financial statements.
- ii. There were no reportable conditions in internal controls found required to be disclosed at the financial statement level.
- iii. The audit disclosed no noncompliance which is material to the financial statements.
- iv. No reportable conditions in internal control over major programs, as required by A-133, were disclosed by the audit.
- v. The compliance report issued for major programs was unqualified.
- vi. The report disclosed no audit findings required to be reported under Section 510a of A-133.
- vii. All major programs have oversight by HUD and are identified as follows:

CFDA #	Name of Program
14.855	Vouchers
14.857	Certificates
14,859	Comprehensive Grants

- viii The dollar threshold used to distinguish between Type A and Type B programs was \$300,000.00.
- ix. The auditee was not considered a low risk auditee.
- Findings relating to the financial statements required to be reported with GAGAS are as follows: None
- 3. Findings and questioned costs for Federal awards as defined in A-133, Section 510a, all



#### None

# THE HOUSING AUTHORITY OF THE PARISH OF ST. LANDRY WASHINGTON, LOUISIANA

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# **CORRECTIVE ACTION PLAN**

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Our corrective action plan is as follows:

NONE

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