LEGIS PETERVED JUNE JUNE 1897 OR STATE STA

DO NOT SEND OUT

(Xerox necessary

copies from this

copy and PLACE

BACK in FILE)

# LAFAYETTE PARISH BAYOU VERMILION DISTRICT

Lafayette, Louisiana

Financial Report

Year Ended December 31, 1998

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

### TABLE OF CONTENTS

	Page
INDEPENDENT AUDITORS' REPORT	1-2
GENERAL PURPOSE FINANCIAL STATEMENTS	
(COMBINED STATEMENTS - OVERVIEW)	
Combined balance sheet - all fund types and account groups Combined statement of revenues, expenditures, and changes	4-5
in fund balances - all governmental fund types	6
Statement of revenues, expenditures, and changes in fund balances - budget (GAAP basis) and actual - general fund	7
Comparative statement of revenues, expenses, and changes	7
in retained earnings - proprietary fund type	8
Comparative statement of cash flows - proprietary fund type	9
Notes to financial statements	10-22
SUPPLEMENTAL INFORMATION	
FINANCIAL STATEMENTS OF INDIVIDUAL FUNDS AND ACCOUNT GROUPS	
General Fund:	
Comparative balance sheet	26
Statement of revenues, expenditures, and changes in fund	
balances - budget (GAAP basis) and actual	27
Debt Service Fund:	
Comparative balance sheet	29
Comparative statement of revenues, expenditures, and	
changes in fund balance	30
Capital Projects Fund:	
Comparative balance sheet	32
Comparative statement of revenues, expenditures, and	
changes in fund balance	33

	Page
Enterprise Fund:	
Comparative balance sheet	35
Comparative statement of revenues, expenses, and changes	
in retained earnings	36
Comparative statement of operating expenses by department	37
Comparative statement of cash flows	38
General Fixed Assets Account Group:	
Comparative statement of general fixed assets	40
Statement of changes in general fixed assets	41
General Long-Term Debt Account Group:	
Statement of general long-term debt	43
INTERNAL CONTROL AND COMPLIANCE, AND OTHER INFORMATION	
Report on Compliance and on Internal Control Over	
Financial Reporting Based on an Audit of Financial	
Statements Performed in Accordance with Government	
Auditing Standards	45-46
OTHER SUPPLEMENTAL INFORMATION	
Schedule of prior year findings	48
Corrective action plan	49
Schedule of interest-bearing deposits	50

### KOLDER, CHAMPAGNE, SLAVEN & RAINEY, LLC

C. Burton Kolder, CPA Russell F. Champagne, CPA Mctor R. Slaven, CPA Chris Rainey, CPA Conrad O. Chapman, CPA P. Troy Courville, CPA

Penny Angelle Scruggins, CPA Mary T. Thibodeaux, CPA Gerald A. Thibodeaux, Jr., CPA Kelly M. Doucel, CPA. Kenneth J. Rachel, CPA

**CERTIFIED PUBLIC ACCOUNTANTS** 

234 Rue Beauregard Lafayette, LA 70508 Phone (318) 232-4141 Fax (318) 232-8660

113 East Bridge Street Breaux Bridge, LA 70517 Phone (318) 332-4020 Fax (318) 332-2867

133 East Waddil Marksville, LA 71351 Phone (318) 253-9252 Fax (318) 253-8681

1234 David Drive, Suite 105 Morgan City, LA 70380 Phone (504) 384-2020 Fax (504) 384-3020

> 408 W. Cotton Street Ville Platte, LA 70586 Phone (318) 363-2792 Fax (318) 363-3049

> 332 W. Sixth Avenue Oberlin, LA 70655 Phone (318) 639-4737 Fax (318) 639 4568

INDEPENDENT AUDITORS' REPORT

The Board of Commissioners Lafayette Parish Bayou Vermilion District Lafayette, Louisiana

We have audited the accompanying general purpose financial statements of the Lafayette Parish Bayou Vermilion District, as of and for the year ended December 31, 1998. These general purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Lafayette Parish Bayou Vermilion District, as of December 31, 1998, and the results of its operations and the cash flows of its proprietary fund type for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued a report dated March 24, 1999 on our consideration of the Lafayette Parish Bayou Vermilion District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, and contracts.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying financial information listed as "Supplemental Information" in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements of the Lafayette Parish Bayou Vermilion District. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to such financial statements taken as a whole,

-- - -- ----

The financial information for the preceding year which is included for comparative purposes was taken from the financial report for that year in which we expressed an unqualified opinion on the general purpose financial statements of the Lafayette Parish Bayou Vermilion District.

Kolder, Champagne, Slaven & Rainey, LLC Certified Public Accountants

Lafayette, Louisiana March 24, 1999 GENERAL PURPOSE FINANCIAL STATEMENTS (COMBINED STATEMENTS - OVERVIEW)

Combined Balance Sheet - All Fund Types and Account Groups December 31, 1998

-----

.... . . . . . .

					Accour	Account Groups		
	Go.	Governmental Fund Types	l Types	Proprietary	General	General	Totals	ais
	General	Debt	Capital	Fund Type	Fixed	Long-Term	(Memorandum Only)	lum Only)
	Fund	Service	Projects	Enterprise	Assets	Debt	1998	1997
ASSETS AND OTHER DEBITS								
Cash and interest-bearing deposits	\$537,384	\$1,578,420	\$449,663	\$282,563	ا	ر	\$ 2,848,030	\$ 2,895,364
Receivables -								
Ad valorem taxes	385,747	643,030	•	•		ı	1,028,777	973,442
Accrued interest	2,826	968	1,992	•	1	,	5,714	10,880
Due from other funds	1,499	06	4,513	ŧ	1	•	6,102	1,499
Due from other governments	•	ı	•	6,667	•	•	6,667	•
Prepaid expenses	1	•	•	3,452	ı	•	3,452	3,575
Inventory	•	•	•	34,744	•	•	34,744	32,509
Other	•	•	•	1,223	•	•	1,223	2,524
Restricted assets:								
Cash and interest-bearing deposits	•	•	•	76,617	ı	•	76,617	142,995
Accrued interest	•	•	•	3,297	ı	1	3,297	4,107
Property, plant and equipment	•	t	,	•	7,209,148	•	7,209,148	6,694,115
Amount available in debt service fund	•	I	•	1	•	1,523,119	1,523,119	1,285,790
Amount to be provided for retirement of								
general long-term liabilities	•	1		•	•	2,401,881	2,401,881	2,904,210
Total assets and other debits	\$927,456	\$2,222,436	\$456,168	\$408,563	\$7,209,148	\$3,925,000	\$15,148,771	\$14,951,010

Combined Balance Sheet - All Fund Types and Account Groups (Continued)

December 31, 1998

The accompanying notes are an integral part of this statement.

# Combined Statement of Revenues, Expenditures, and Changes in Fund Balances All Governmental Fund Types Year Ended December 31, 1998

				Tot	als
	General	Debt	Capital	(Memorano	dum Only)
	Fund	Service	Projects	1998	1997
Revenues:		<del></del>			
Taxes	\$386,598	\$ 644,455	\$ -	\$1,031,053	\$ 969,955
Intergovernmental	38,558	-	-	38,558	38,378
Proceeds from sale of assets	-	-	4,513	4,513	-
Miscellaneous	21,504	58,463	32,196	112,163	132,839
Total revenues	446,660	702,918	36,709	1,186,287	1,141,172
Expenditures:					
Current -					
General government	238,579	24,554	-	263,133	243,039
Culture and recreation	330	_	2,550	2,880	26,295
Capital expenditures	-	-	492,571	492,571	110,545
Debt service -					
Principal retirement	-	265,000	-	265,000	235,000
Interest and fiscal charges	<del>-</del>	176,035	<del>-</del>	176,035	192,432
Total expenditures	238,909	465,589	495,121	1,199,619	807,311
Excess (deficiency)				•	
of revenues over					
expenditures	207,751	237,329	(458,412)	(13,332)	333,861
Other financing uses:					
Operating transfers out	(72,814)	<del>-</del>	<del></del>	(72,814)	(21,447)
Excess (deficiency) of revenues over					
expenditures and	124 027	227 220	(450 410)	(06 146)	212 414
other uses	134,937	237,329	(458,412)	(86,146)	312,414
Fund balances, beginning	362,979	1,285,790	872,467	2,521,236	2,208,822
Fund balances, ending	\$497,916	\$1,523,119	\$414,055	\$2,435,090	\$2,521,236

The accompanying notes are an integral part of this statement.

## LAFAYETTE PARISH BAYOU VERMILION DISTRICT General Fund

# Statement of Revenues, Expenditures, and Changes in Fund Balances Budget (GAAP Basis) and Actual Year Ended December 31, 1998

With Comparative Totals For the Year Ended December 31, 1997

		1998		
	Budget	Actual	Variance - Favorable (Unfavorable)	1997 Actual
Revenues:	1700600	71011111	(valuatoriaoro)	
Ad valorem taxes	\$336,000	\$386,598	\$ 50,598	\$362,008
Intergovernmental -				
State revenue sharing	40,000	38,558	(1,442)	38,378
Federal	20,000	-	(20,000)	-
Miscellaneous -				11.000
Interest income	5,000	19,966	14,966	11,899
Interest on ad valorem taxes		1,538	1,538	2,767
Total revenues	401,000	446,660	45,660	415,052
Expenditures:				
Current -				
General government:	የሰ ሰሰላ	01 811	(11,811)	64,550
Salaries	80,000	91,811 14,615	(1,615)	9,751
Fringe benefits	13,000	6,814	(3,414)	4,647
Insurance	3,400	321	179	353
Dues and subscriptions	500 1,200	912	288	3,781
Public notices	3,000	2,972	28	3,027
Office supplies	1,200	1,421	(221)	971
Postage	20,000	18,219	1,781	8,613
Community relations	500	270	230	194
Seminars Claviant from	2,100	2,300	(200)	2,150
Clerical fees	5,600	3,670	1,930	4,528
Professional fees Water noted deputy fees	22,000	22,000	-	28,875
Water patrol deputy fees	4,000	1,866	2,134	4,108
Publications  Page deduction	4,000	13,320	(13,320)	12,718
Pension deduction  Boat fuel and maintenance	3,000	2,167	833	1,961
Auto	1,600	1,294	306	1,834
Utilities	2,500	2,536	(36)	715
	6,500	8,739	(2,239)	8,262
Telephone  Diver alean up	-		(2,227)	1,978
River clean up	12,000	23,056	(11,056)	12,771
Property and equipment maintenance River gage maintenance	6,000	7,947	(1,947)	15,259
River gage maintenance River monitoring grant	20,000	3,775	16,225	•
Bank charges	900	995	(95)	893
Special events	-	250	(250)	_
Signs	-	159	(159)	_
Vermilionville property lease	6,000	7,150	(1,150)	•
Temporary services	•	-	-	2,324
Hazardous waste day	-	-	-	25,000
Total general government	215,000	238,579	(23,579)	219,263
Culture and recreation:			<del></del>	
Vermilionville	58,000	330	57,670	4,035
Total expenditures	273,000	238,909	34,091	223,298
Excess of revenues over expenditures	128,000	207,751	79,751	191,754
	120,000	201,101	721,00	,,,,
Other financing uses: Operating transfers out	(61,000)	(72,814)	(11,814)	(21,447)
Excess of revenues over	_			100 000
expenditures and other uses	67,000	134,937	67,937	170,307
Fund balances, beginning	362,979	362,979	<u> </u>	192,672
Fund balances, ending	\$429,979	\$497,916	\$ 67,937	\$362,979

The accompanying notes are an integral part of this statement.

# Comparative Statement of Revenues, Expenses, and Changes in Retained Earnings Proprietary Fund Type - Enterprise Fund Years Ended December 31, 1998 and 1997

	Tot	als
	1998	1997
Operating revenues:	<del></del>	<del> </del>
Charges, fees and sales -		
Gate admission	\$225,047	\$237,808
Memberships	20,731	20,515
Restaurant and special events	467,337	401,587
Gift shop	129,415	121,278
Miscellaneous -		
Appropriation from City/Parish Government	40,000	54,947
Interest income	12,065	15,908
Other	23,060	11,200
Total operating revenues	917,655	863,243
	<del></del>	<del></del>
Operating expenses:		
Restaurant	338,025	313,344
Gift shop	84,197	82,099
General and administrative	546,122	486,446
Total operating expenses	968,344	881,889
Operating loss	(50,689)	(18,646)
Nonoperating revenues (expenses):		
Fundraising revenues	5,459	-
Fundraising expenses	(2,244)	-
Capital expenses	<u>(90,341)</u>	(58,140)
Total nonoperating revenues (expenses)	(87,126)	(58,140)
Loss before operating transfers	(137,815)	(76,786)
Other financing sources (uses):		
Operating transfers in	72,814	21,447
Net loss	(65,001)	(55,339)
Retained carnings, beginning	421,986	477,325
Retained earnings, ending	<u>\$356,985</u>	\$421,986

### Comparative Statement of Cash Flows Proprietary Fund Type - Enterprise Fund Years Ended December 31, 1998 and 1997

	1998	1997
Cash flows from operating activities:  Operating loss	\$ (50,689)	<u>\$(18,646)</u>
Adjustments to reconcile net operating loss		
to net cash used by operating activities -		
Changes in current assets and liabilities:		
Decrease in prepaid expenses	123	1,418
(Increase) decrease in inventory	(2,235)	2,173
Increase in accounts receivable	(6,667)	_
Decrease in other current assets	1,301	123
Decrease (increase) in accrued interest receivable	810	(2,739)
Increase (decrease) in accounts payables	4,237	(6,129)
Increase in accrued expenses	5,209	6,398
Increase in deferred revenues	1	4,393
Decrease in accrued compensated absences	(440)	(535)
Total adjustments	2,339	5,102
Net cash used by operating activities	(48,350)	(13,544)
Cash flows from noncapital financing activities:		
Net monies raised from antique show	3,215	-
Operating transfers in from other funds	72,814	21,447
Net cash provided from noncapital financing activities	76,029	21,447
Cash flows from capital and related financing activities:		
Capital expenses	(90,341)	(58,140)
Net decrease in cash and cash equivalents	(62,662)	(50,237)
Cash and cash equivalents, beginning of year	421,842	472,079
Cash and cash equivalents, end of year	\$359,180	\$421,842

The accompanying notes are an integral part of this statement.

### Notes to Financial Statements

### (1) Summary of Significant Accounting Policies

The financial statements of Lafayette Parish Bayou Vermilion District (District) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

### A. Reporting Entity

Lafayette Parish Bayou Vermilion District is a corporate body created under Chapter 32 of Title 33 of the Louisiana Revised Statutes of 1950, comprised of R.S. 33:9201 through 33:9210. The District is governed by a Board of Commissioners composed of nine members. Two members are appointed by the chief executive officers of the incorporated municipalities of Lafayette Parish other than the City of Lafayette; one member is appointed by the chief executive officer of the City of Lafayette; three members, one of whom shall be a black citizen, shall be appointed by the governing authority of the City of Lafayette; one member shall be appointed by the chief executive officer of Lafayette Parish; and two members shall be appointed by the governing authority of Lafayette Parish.

The District's purpose is that of improving the water quality and the aesthetics of the Bayou Vermilion within the Parish of Lafayette in an effort to promote the bayou as a recreational and cultural asset, to create and control a new type of viable economic development adjacent to Bayou Vermilion so as to provide a diversified economic base for the City and Parish of Lafayette, and to do any and all other acts which would enhance the general condition of Bayou Vermilion.

As required by generally accepted accounting principles the financial statements of the reporting entity include those of the District (the primary government) and its component unit, Vermilionville Historic Foundation, Inc. The component unit discussed below is included in the District's reporting entity because the component unit provides a service almost exclusively for the benefit of the District. The financial statements of the component unit have been included in the financial reporting entity as a blended component unit.

### Blended Component Unit -

The Vermilionville Historic Foundation, Inc. is an entity legally separate from the District. For financial reporting purposes the financial statements of the Vermilionville Historic Foundation, Inc. are reported as if it were part of the District's operations because its purpose is to operate, manage, plan and administer Vermilionville on behalf of the District. The financial statements are reported in the District's report in

### Notes to Financial Statements (Continued)

a separate column labeled as Vermilionville, proprietary fund. Complete financial statements of the Vermilionville Historic Foundation, Inc. can be obtained from their administrative office at the following address:

Vermilionville Historic Foundation, Inc. 1600 Surrey Street Lafayette, Louisiana 70501

### B. Fund Accounting

The accounts of the District are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into four generic fund types and two broad fund categories as follows:

### Governmental Funds -

### General Fund

The General Fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

### Debt Service Fund

The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

### Capital Projects Fund

The capital projects fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by the proprietary fund).

### Proprietary Fund -

### Enterprise Fund

The enterprise fund is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or

Notes to Financial Statements (Continued)

(b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The enterprise fund included in the financial statements is Vermilionville.

Vermilionville began operations on April 1, 1990. Vermilionville operates as a commemorative museum of living history which preserves and re-creates the elements of folklife of the cultures who settled the Attakapas area of South Louisiana between 1765 and 1890. Services are financed by user charges, membership fees, and sales of food, beverages and souvenirs.

Prior to December 31, 1992, the District was operating Vermilionville. Effective January 1, 1993, the District entered into an agreement with the Vermilionville Historic Foundation, Inc. to operate, manage, plan and administer Vermilionville for one year which could be extended by written mutual consent. The agreement was extended to January 31, 1994. From February 1, 1994 to June 30, 1994 the District operated Vermilionville. The District re-entered into an agreement with the Vermilionville Historic Foundation, Inc. to operate Vermilionville effective July 1, 1994.

### C. Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used by all governmental fund types. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The District considers property taxes as available in the year following the assessment when the majority of the taxes are actually collected. Other major revenues susceptible to accrual are carned grant revenues, other intergovernmental revenues and interest revenue. The District reports deferred revenue on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenues also arise when resources are received by the District prior to the incurring qualified expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized. Expenditures are recorded when the related fund liability is incurred, Principal and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.

Notes to Financial Statements (Continued)

The proprietary fund is accounted for using the accrual basis of accounting whereby revenues are generally recognized when they are earned and expenses are recognized when incurred. Membership income is recorded as revenue in the period received since the obligation to provide member services at a future cost is not evident.

### D. <u>Budgets</u>

Budgets are adopted on a basis consistent with generally accepted accounting principles. Annual appropriated budgets are adopted for the general fund. The budgeted financial statements represented in this report reflect the final budget authorization, including all amendments. During the year ended December 31, 1998, no significant budgetary amendments were approved by the District. All annual appropriations lapse at fiscal year end.

### E. <u>Encumbrances</u>

Encumbrance accounting, under which purchase orders are recorded in order to reserve that portion of the applicable appropriation, is not employed by the District as an extension of formal budgetary integration in the funds. However, outstanding purchase orders are taken into consideration before expenditures are incurred in order to assure that applicable appropriations are not exceeded.

### F. Cash and Interest-Bearing Deposits

Interest-bearing deposits are stated at cost, which approximates market.

### G. Receivables

All receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

### II. Statement of Cash Flows

For purposes of the statement of cash flows, the Proprietary Fund considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

### I. Due to and Due From Other Funds

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds" on the balance sheet.

### J. <u>Prepaid Expenses</u>

Payments made to vendors for services that will benefit periods beyond December 31, 1998, are recorded as prepaid expenses.

Notes to Financial Statements (Continued)

### K. Inventories

Inventories of the proprietary fund are valued at the lower of cost or market.

### L. Restricted Assets

Certain assets are classified as restricted assets because their use is restricted. House Bill No. 1720 of the regular session of 1992 provided that a portion of the proceeds of the state sales and use tax imposed in Lafayette Parish shall be allocated one-third to the Acadian Village and two-thirds to Vermilionville for fiscal years 1993-1994 and 1994-1995 for capital expenditures.

### M. Fixed Assets

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction are reflected as expenditures in governmental funds, and the related assets are reported in the general fixed assets account group. All purchased fixed assets are valued at historical cost. Donated fixed assets are valued at their estimated fair market value on the date received.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Assets in the general fixed assets account group are not depreciated.

### N. <u>Capitalization of Interest Expense</u>

It is the policy of the District to capitalize material amounts of interest resulting from borrowings in the course of the construction of fixed assets. At December 31, 1998, no interest was capitalized.

### O. Compensated Absences

Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. Amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources are reported in the general long-term debt account group. No liability is recorded for nonvesting accumulating rights to receive sick pay benefits.

### General Fund employees -

The employees of the District's General Fund earns annual leave in an amount of 8 hours per month. Annual leave may be carried forward provided the amount carried forward does not exceed an employee's annual earning rate at that time. Unused annual leave (in excess of what can be carried forward) is credited to the employee's sick leave balance. Upon termination, employees are paid for all accumulated annual leave.

Notes to Financial Statements (Continued)

Sick leave is credited to the General Fund employees at the rate of 8 hours per month. All unused sick leave is carried forward from year to year. Upon retirement or separation, employees are paid at their regular rate for any sick leave hours credited in excess of 960 hours.

The amount of annual leave payable from future resources is considered immaterial at December 31, 1998 and is not reflected in the financial statements.

Proprietary fund employees -

All full-time employees of the proprietary fund (Vermilionville) are entitled to 10 days of vacation leave a year and up to 15 days after five years of employment. Unused annual leave can be carried over but is limited to 10 days or 80 hours. Upon separation, the employees are compensated for accumulated annual leave.

The proprietary fund full-time employees are credited with one day of sick leave per month and may begin using sick leave after six months of employment. All unused sick leave is carried forward from year to year but is limited to 120 days or 960 hours. Upon termination, retirement or separation, employees are not compensated for any unused sick leave.

\$890 of annual leave has been accrued in the proprietary fund at December 31, 1998 and is included in accrued compensated absences.

### P. Long-Term Obligations

Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

### Q. Fund Equity

Contributed capital is recorded in proprietary funds that have received capital grants or contributions from developers, customers or other funds.

Reserves represent those portions of fund equity not appropriable for expenditure or legally segregated for a specific future use. Designated fund balances represent tentative plans for future use of financial resources.

### R. Interfund Transactions

Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

Notes to Financial Statements (Continued)

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

### S. Memorandum Only - Total Columns

Total columns on the financial statements are captioned "memorandum only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither are such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

### T. Comparative Data

Comparative data for the prior period have been presented in the accompanying financial statements in order to provide an understanding of changes in the District's financial position and operations. However, comparative (i.e., presentation of prior year totals by fund type) data have not been presented in each of the statements because their inclusion would make the statements unduly complex and difficult to understand.

### (2) <u>Legal Compliance - Budgets</u>

A modified accrual basis budget for the General Fund is formally adopted by the District prior to the beginning of the fiscal year. After its adoption, adjustments to the budget for transfers between funds and/or functions, changes in the capital budget, or for appropriation of unobligated funds must be approved by the Board. All appropriations for expenditures lapse at year end. Budgeted amounts are as originally adopted, or as amended by the Board of Commissioners. The budget is prepared by function and activity and includes information on the past year, current year estimates and requested appropriations for the next fiscal year.

The proposed budget is presented by the Executive Director to the Board of Commissioners for review. The Board holds public hearings and may add to, subtract from, or change appropriations, but may not change the form of the budget. Any changes in the budget must be within the revenues and reserves estimated as available by the Executive Director or the estimates must be changed by an affirmative vote of a majority of the Board.

Notes to Financial Statements (Continued)

### (3) Cash and Interest-Bearing Deposits

Under state law, the District may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The District may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. At December 31, 1998, the District has cash and interest-bearing deposits (book balances) totaling \$2,924,647, as follows:

Demand deposits	\$1,267,107
Time deposits	1,657,540
	\$2,924,647

These deposits are stated at cost, which approximates market. Under state law, these deposits, (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Deposit balances (bank balances) at December 31, 1998, are secured as follows:

Bank balances	\$2,920,940
Federal deposit insurance	400,000
Pledged securities (Category 3)	3,265,425
Total federal insurance and pledged securities	\$3,665,425
Excess of federal insurance and pledged securities	
over bank balances	\$ 744 <u>,48</u> 5

Pledged securities in Category 3 includes uninsured or unregistered investments for which the securities are held by the broker or dealer, or by its trust department or agent, but not in the District's name. Even though the pledged securities are considered uncollateralized (Category 3) Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the District that the fiscal agent has failed to pay deposited funds upon demand.

### (4) Ad Valorem Taxes

Ad valorem taxes attach as an enforceable lien on property as of January 1 of each year. During the current fiscal year, taxes were levied by the District in October and were billed to the taxpayers by the Lafayette Parish Sheriff in November. Billed taxes are due by December 31, becoming delinquent on January 1 of the following year.

Notes to Financial Statements (Continued)

Taxes are budgeted and the revenue recognized in the year following the assessment, when the majority of the taxes are actually collected.

The taxes are based on assessed values determined by the Tax Assessor of Lafayette Parish and are collected by the Lafayette Parish Sheriff. The taxes are remitted to Lafayette Parish Bayou Vermilion District net of deductions for Pension Fund contributions.

For the year ended December 31, 1998, taxes were levied on property with net assessed valuations totaling \$520,232,400 and were dedicated as follows:

General maintenance	.75 mills
Debt service	1.25 mills

### (5) Interfund Receivables/Payables

	Interfund Receivables	Interfund Payables
General Fund	\$1,499	\$4,513
Capital Projects Fund	4,513	1,589
Debt Service Fund	90	<del>-</del>
	<u>\$6,102</u>	\$6,102

### (6) Changes in General Fixed Assets

The following is a summary of changes in the general fixed asset account group during the year:

	Balance 12/31/97	Additions	Deletions	Balance 12/31/98
Land	\$ 90,000	\$ -	\$ -	\$ 90,000
Buildings	3,419,057	139,250	<b>-</b>	3,558,307
Site improvements	2,378,323	472,137	<b>-</b>	2,850,460
Equipment	323,665	39,480	5,690	357,455
Furniture and fixtures	89,721	-	-	89,721
Artifacts	251,399	7,379	~	258,778
Construction in progress	141,950	473,865	611,399	4,427
	\$6,694,115	\$1,132,111	\$617,089	\$7,209,148

### Notes to Financial Statements (Continued)

Ongoing construction of site improvements on the Bayou Vermilion are accounted for in the construction in progress account until completion, at which time the assets are transferred to the site improvements account.

### (7) Changes in Long-Term Debt

The following is a summary of general long-term transactions of the District for the year ended December 31, 1998:

		Intergovenrmental Agreements Payable	
Balance, December 31, 1997 Additions Reductions		\$ 400,000	
Balance, December 31, 1998		\$ 400,000	
	General Obligation	Total	
Balance, December 31, 1997 Additions Reductions	\$3,790,000	\$4,190,000	
Balance, December 31, 1998	\$3,525,000	\$3,925,000	

### A. Intergovernmental Agreements Payable

The Lafayette Parish Bayou Vermilion District entered into agreements with the City of Lafayette in 1992 and the Parish of Lafayette in 1991 in order to obtain funds for the public purpose of assisting the District in meeting the working capital needs of Vermilionville. The funds shall be repaid as funding becomes available and upon the recommendation of a Working Capital Fund Review Committee. As of December 31, 1998, the District is obligated to other governmental agencies as follows:

\$200,000
200,000
\$400,000

Notes to Financial Statements (Continued)

### B. General Obligation Bonds

Lafayette Parish Bayou Vermilion District issued general obligation bonds to provide funds for the acquisition and construction of major capital facilities. These bonds are direct obligations and pledge the full faith and credit of Lafayette Parish Bayou Vermilion District.

In accordance with propositions approved by the voters of Lafayette Parish on November 4, 1986, Lafayette Parish Bayou Vermilion District has the authority to issue general obligation bonds in the amount of \$6,200,000 to run twenty years from date thereof, at rates not exceeding 12 percent per annum, for the purpose of constructing, acquiring and/or improving any work of public improvement included in the master plan in existence at the time of such expenditure which will be payable from ad valorem tax revenues.

Of the \$6,200,000 approved, bonds totaling \$2,950,000 and \$3,250,000 were issued on September 1, 1987 and March 1, 1989, respectively.

On January 11, 1996, \$3,350,000 of General Obligation Refunding Bonds, Series 1997 were issued to partially refund General Obligation Bonds dated September 1, 1987 and March 1, 1989.

General obligation bonds outstanding at December 31, 1998 are comprised of the following individual issues:

March 1, 1989 General Obligation Bonds, installment of \$135,000 due on March 1, 1999; interest at 7.30 percent; secured by levy and collection of ad valorem taxes

\$ 135,000

General Obligation Refunding Bonds, dated January 11, 1996, due in annual installments of \$145,000 to \$435,000 through March 1, 2009; interest at 4.15 to 5.15 percent; secured by levy and collection of ad valorem taxes

3,390,000 \$3,525,000

### Notes to Financial Statements (Continued)

The annual debt service requirements to maturity of bonds outstanding at December 31, 1998, including interest payments of \$905,825 are as follows:

### Year Ending December 31,

\$ 439,394	1999
445,083	2000
446,856	2001
447,745	2002
452,610	2003
2,019,631	2004 - 2008
179,506	2009
\$4,430,825	
<del>,</del>	

### (8) Lease and Intergovernmental Agreements

- A. The District entered into a management agreement with the Vermilionville Historic Foundation, Inc. (Foundation) on July 1, 1994 whereas the Vermilionville Historic Foundation, Inc. would operate, manage, plan and administer Vermilionville subject to the following significant terms and conditions:
  - 1. The terms of the agreement shall be for a term co-extensive with the term of the lease of the property, as same is or may be amended from time to time, unless sooner terminated in accordance with the provisions set forth in the agreement.
  - 2. The Foundation has the right to either approve or disapprove of the executive director of Vermilionville.
  - 3. The annual budget shall be submitted to the District for review and comment prior to final adoption by the Foundation.
  - 4. Vermilionville Historic Foundation, Inc. shall hire all employees it deems necessary.
  - 5. The District shall remain the owner of all property both movable and immovable.
  - 6. The District shall guarantee, to the extent fiscally possible, the sum of \$125,000 for each fiscal year in 1995 and 1996 for the operating expenses of Vermilionville less the costs of casualty, flood and liability insurance.
  - 7. The District shall maintain casualty and liability insurance.

### Notes to Financial Statements (Continued)

- 8. Any profits from the operation of Vermilionville shall be turned over to the District.
- B. The District also entered into a lease agreement with the City of Lafayette, the Parish of Lafayette, and the Lafayette Airport Commission for Beaver Park property for the construction and operation of the Vermilionville Project. The lease commenced on August 17, 1987 with monthly payments of \$100 due on the first day of each month. The lease shall extend for a time period of seventy-one years.
- C. The District entered into an intergovernmental agreement with the State of Louisiana Department of Transportation and Development on August 4, 1987 to use the land and airspace of the Interstate Route I-10 over the Vermilion River between Louisiana Avenue and Calais Road for the purpose of constructing, operating, and maintaining a public boat launch.
- D. Lafayette Parish Bayou Vermilion District and Lafayette Parish Sheriff Department entered into an agreement to provide, on a year to year term, a Deputy Sheriff for patrolling the Bayou Vermilion in Lafayette Parish. The District reimbursed the Sheriff monthly for expenses of the deputy in the amount of \$1,833 monthly or \$22,000 per year and \$2,333 monthly or \$28,000 per year for the years ended December 31, 1998 and 1997, respectively.
- E. Lafayette Parish Bayou Vermilion District and Lafayette Airport Commission entered into an agreement on April 5, 1991 for the Beaver Park property for a period of 20 years with monthly lease payments of \$550 on the first day of the month following the opening of the Vermilionville Project.

### (9) Board Members Compensation

No per diem or other compensation was paid to the members of Lafayette Parish Bayou Vermilion District for the years ended December 31, 1998 and 1997.

### (10) Retirement Commitments

All employees of the Lafayette Parish Bayou Vermilion District and component unit are members of the Social Security System. The District and component unit and its employees contribute a percentage of each employee's salary to the System 7.65 percent contributed by the District; 7.65 percent by the employee). The District and component unit's contribution during the year ended December 31, 1998 amounted to \$7,024 and \$33,154, respectively.

### (11) Prior Year Debt Defeasance

On January 11, 1996, the District issued general obligation refunding bonds of \$3,575,000 with interest rates at 4.00 to 5.15 percent to advance refund \$1,965,000 1987 bonds with interest rates at 7.60 to 8.00 percent and \$2,290,000 1989 bonds with interest rates at 7.40 to 7.50 percent. The 1987 bonds were called for redemption on March 1, 1997 and the 1989 bonds will be called for redemption on March 1, 1999.

SUPPLEMENTAL INFORMATION

# FINANCIAL STATEMENTS OF INDIVIDUAL FUNDS AND ACCOUNT GROUPS

### GENERAL FUND

To account for resources traditionally associated with governments which are not required to be accounted for in another fund.

.

.

.

.

# LAFAYETTE PARISH BAYOU VERMILION DISTRICT General Fund

# Comparative Balance Sheet December 31, 1998 and 1997

	1998	1997
ASSETS	<del></del>	<del></del>
Cash and interest-bearing deposits	\$537,384	\$424,689
Recevables:		
Ad valorem taxes	385,747	364,997
Due from other funds	1,499	1,499
Accrued interest	2,826	432
Total assets	\$927,456	<u>\$791,617</u>
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts payable	\$ 5,428	\$ 38,291
Deferred ad valorem tax revenue	419,273	390,028
Due to other funds	4,513	_
Other	326	319
Total liabilities	429,540	428,638
Fund Balance:		
Unreserved, undesignated	497,916	362,979
Total liabilities and fund balance	\$927,456	\$791,617

## LAFAYETTE PARISH BAYOU VERMILION DISTRICT General Fund

# Statement of Revenues, Expenditures, and Changes in Fund Balances Budget (GAAP Basis) and Actual Year Ended December 31, 1998

With Comparative Totals For the Year Ended December 31, 1997

		1998			
	Budget	Actual	Variance - Favorable (Unfavorable)	1997 Actual	
Revenues:	0.000.000	# <b>* P.C. 5 O D</b>			
Ad valorem taxes	\$336,000	\$ 386,598	\$ 50,598	\$362,008	
Intergovernmental -	10.000	20.669	(1.442)	20.220	
State revenue sharing	40,000	38,558	(1,442)	38,378	
Federal	20,000	-	(20,000)	•	
Miscellancous -	2.000	10.066	14.066	11.000	
Interest income	5,000	19,966	14,966	11,899	
Interest on ad valorem taxes		1,538	1,538	2,767	
Total revenues	401,000	446,660	45,660	415,052	
Expenditures:					
Current -					
General government:	00.000	01.011	(11.011)	/ 1.550	
Salaries	80,000	91,811	(11,811)	64,550	
Fringe benefits	13,000	14,615	(1,615)	9,751	
Insurance	3,400	6,814	(3,414)	4,647	
Dues and subscriptions	500	321	179	353	
Public notices	1,200	912	288	3,781	
Office supplies	3,000	2,972	28	3,027	
Postage	1,200	1,421	(221)	971	
Community relations	20,000	18,219	1,781	8,613	
Seminars	500	270	230	194	
Clerical fees	2,100	2,300	(200)	2,150	
Professional fees	5,600	3,670	1,930	4,528	
Water patrol deputy fees	22,000	22,000		28,875	
Publications	4,000	1,866	2,134	4,108	
Pension deduction	•	13,320	(13,320)	12,718	
Boat fuel and maintenance	3,000	2,167	833	1,961	
Auto	1,600	1,294	306	1,834	
Utilities	2,500	2,536	(36)	715	
Telephone	6,500	8,739	(2,239)	8,262	
River clean up		22.066		1,978	
Property and equipment maintenance	12,000	23,056	(11,056)	12,771	
River gage maintenance	6,000	7,947	(1,947)	15,259	
River monitoring grant	20,000	3,775	16,225	902	
Bank charges	900	995	(95)	893	
Special events	-	250	(250)	-	
Signs	-	159	(159)	-	
Vermilionville property lease	6,000	7,150	(1,150)	2 224	
Temporary services	-	•	-	2,324 25,000	
Hazardous waste day	016.000	229.670	(22.670)	<del></del>	
Total general government	215,000	238,579	(23,579)	219,263	
Culture and recreation:	50.000	220	62.420	4.025	
Vermilionville	58,000	330	57,670	4,035	
Total expenditures	<u>273,000</u>	238,909	34,091	223,298	
Excess of revenues over expenditures	128,000	207,751	79,751	191,754	
Other financing uses: Operating transfers out	(61,000)	(72,814)	(11,814)	(21,447)	
Excess of revenues over	4 <b>-</b> 000	124.025	/# 63#	100 202	
expenditures and other uses	67,000	134,937	67,937	170,307	
Fund balances, beginning	362,979	362,979		192,672	
Fund balances, ending	\$ 429,979	\$497,916	\$ 67,937	\$362,979	

### DEBT SERVICE FUND

### 1987 and 1989 General Obligation Bonds

To accumulate monies for repayment of the September 1, 1987 and March 1, 1989 General Obligation Bonds not refunded and \$3,530,000 Series 1996 Refunding Bonds. These bonds are financed by dedicated property tax levies.

.

### Debt Service Fund 1987 and 1989 General Obligation Bonds

### Comparative Balance Sheet December 31, 1998 and 1997

	1998	1997
ASSETS	<del></del>	
Cash and interest-bearing deposits	\$1,578,420	\$1,324,479
Receivables:		
Ad valorem taxes	643,030	608,445
Due from other funds	90	-
Accrued interest	896	3,211
Total assets	\$2,222,436	\$1,936,135
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts payable	\$ 400	\$ 175
Deferred ad valorem tax revenue	698,917	650,170
Total liabilities	699,317	650,345
Fund Balance:		
Reserved for debt retirement	1,523,119	1,285,790
Total liabilities and fund balance	<u>\$2,222,436</u>	\$1,936,135

### Debt Service Fund 1987 and 1989 General Obligation Bonds

### Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances Years Ended December 31, 1998 and 1997

	1998	1997
Revenues:		
Ad valorem taxes	\$ 644,455	\$ 607,947
Miscellaneous -		
Interest income	55,736	52,615
Interest on ad valorem taxes	2,637	6,076
Other	90	12,980
Total revenues	702,918	679,618
Expenditures:		
Current -		
General government:		
Professional fees	2,350	2,575
Pension expense	22,204	21,201
Total general government	24,554	23,776
Debt Service -		
Principal	265,000	235,000
Interest and fiscal charges	<u>176,</u> 035	192,432
Total debt service	441,035	427,432
Total expenditures	465,589	451,208
Excess of revenues		
over expenditures	237,329	228,410
Fund balances, beginning	1,285,790	1,057,380
Fund balances, ending	\$1,523,119	\$1,285,790

### CAPITAL PROJECTS FUND

The capital projects fund is used to account for the acquisition and construction of major capital facilities and equipment.

.

.

# LAFAYETTE PARISH BAYOU VERMILION DISTRICT Capital Projects Fund

### Comparative Balance Sheet December 31, 1998 and 1997

	1998	1997
ASSETS	<u> </u>	
Cash and interest-bearing deposits	\$449,663	\$867,349
Due from other funds	4,513	-
Accrued interest receivable	1,992	7,237
Total assets	\$456,168	\$874,586
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts payable	\$ 40,524	\$ 620
Due to other funds	1,589	1,499
Total liabilities	42,113	2,119
Fund Balance:		
Unreserved - undesignated	414,055	872,467
Total liabilities and fund balance	\$456,168	\$874,586

# LAFAYETTE PARISH BAYOU VERMILION DISTRICT Capital Projects Fund

### Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances Years Ended December 31, 1998 and 1997

	1998	1997
Revenues:	<del> </del>	
Miscellancous - interest income	\$ 32,196	\$ 46,502
Proceeds from sale of general fixed asset	4,513	
Total revenues	36,709	46,502
Expenditures:		
Current -		
Culture and recreation:		
Professional fees	2,550	2,700
Vermilionville	-	19,385
Miscellaneous	<u> </u>	175
Total culture and recreation	2,550	22,260
Capital -		
Professional fees	1,830	-
Architect and engineering	412,535	8,182
Buildings	59,500	83,592
Purchase of equipment	18,706	18,771
Total capital projects	492,571	110,545
Total expenditures	495,121	132,805
Deficiency of revenues		
over expenditures	(458,412)	(86,303)
Fund balances, beginning	872,467	958,770
Fund balances, ending	\$414,055	<u>\$872,467</u>

## ENTERPRISE FUND

## VERMILIONVILLE

To account for the operations of a commemorative museum of living history which preserves and recreates the elements of folklife of the cultures who settled the Attakapas area of South Louisiana between 1765 and 1890. Services are financed by user charges, membership fees, and sales of food, beverages and souvenirs.

.

## Enterprise Fund Vermilionville

# Comparative Balance Sheet December 31, 1998 and 1997

	1998	1997
ASSETS	<del></del>	
Current Assets:		
Cash and interest-bearing deposits	\$282,563	\$278,847
Due from other governments	6,667	-
Prepaid expenses	3,452	3,575
Inventory	34,744	32,509
Other	1,223	2,524
Total current assets	328,649	317,455
Restricted Assets:		
Cash and interest-bearing deposits	76,617	142,995
Accrued interest receivable	3,297	4,107
Total restricted assets	79,914	147,102
Total assets	\$408,563	\$464,557
LIABILITIES AND RETAINED EARNINGS Current liabilities:		
Accounts payable	\$ 14,442	\$ 10,205
Accrued expenses	21,698	16,489
Deferred revenues	14,988	14,987
Total current liabilities	51,128	41,681
Long-term liabilities:		
Accrued compensated absences	450	890
Total liabilities	51,578	42,571
Retained earnings:		
Reserved for capital expenses	79,914	147,102
Unreserved	277,071	274,884
Total retained earnings	356,985	421,986
Total liabilities and retained earnings	\$408,563	\$464,557

## Enterprise Fund Vermilionville

## Comparative Statement of Revenues, Expenses, and Changes in Retained Earnings Years Ended December 31, 1998 and 1997

	1998	1997
Operating revenues:		<u></u>
Charges, fees and sales -		
Gate admission	\$ 225,047	\$ 237,808
Memberships	20,731	20,515
Restaurant and special events	467,337	401,587
Gift shop	129,415	121,278
Miscellaneous -		
Appropriation from City/Parish Government	40,000	54,947
Interest income	12,065	15,908
Other	23,060	11,200
Total operating revenues	917,655	863,243
Operating expenses:		
Restaurant	338,025	313,344
Gift shop	84,197	82,099
General and administrative	546,122	486,446
Total operating expenses	968,344	881,889
Operating loss	(50,689)	(18,646)
Nonoperating revenues (expenses):		
Fundraising revenues	5,459	_
Fundraising expenses	(2,244)	_
Capital expenses	(90,341)	(58,140)
Total nonoperating revenues (expenses)	(87,126)	(58,140)
Loss before operating transfers	(137,815)	(76,786)
Other financing sources (uses):		
Operating transfers in	72,814	21,447
Net loss	(65,001)	(55,339)
Retained earnings, beginning	421,986	477,325
Retained earnings, ending	\$ 356,985	\$ 421,986

## Enterprise Fund Vermilionville

# Comparative Statement of Operating Expenses by Department Years Ended December 31, 1998 and 1997

	1998	1997
Restaurant:	\$140 07A	\$126,910
Salaries	\$148,874 18,371	14,910
Payroll taxes and benefits	150,512	151,797
Food costs	20,268	19,727
Supplies and small equipment	<del></del>	
Total restaurant	338,025	313,344
Gift shop:	15,744	15,581
Salarics	2,178	2,125
Payroll taxes and benefits	63,780	62,971
Merchandise	1,240	1,092
Freight	1,255	330
Supplies	84,197	82,099
Total gift shop		
General and administrative:	268,144	220,585
Salaries	33,482	30,722
Payroll taxes and benefits	2,214	1,926
Security	12,220	10,280
Grounds maintenance	6,831	10,200
Artifcat restoration	40,108	36,730
Utilities	8,592	7,800
Telephone	21,748	25,365
Advertisement	19,800	18,300
Professional fees	49,555	51,850
Performers	7,200	7,200
Audit fees	12,486	11,849
Outside services	20,491	21,078
Insurance	5,430	5,499
Pest control	650	7,800
Land rent	20,449	17,521
Supplies	6,943	5,229
Bank charges	2,727	2,000
Postage	252	350
Support programs	6,800	4,362
Other	546,122	486,446
Total general and administrative		
Total operating expenses	\$968,344	\$881,889

## Enterprise Fund Vermilionville

# Comparative Statement of Cash Flows Years Ended December 31, 1998 and 1997

Adjustments to reconcile net operating loss to net cash used by operating activities - Changes in current assets and liabilities: Decreace in prepaid expenses 123 1,418 (Increase) decrease in inventory (2,235) 2,173 Increase in accounts receivable (6,667) - Decrease in other current assets 1,301 123 Decrease (increase) in accrued interest receivable 810 (2,735 Increase (decrease) in accounts payables 4,237 (6,125 Increase in accrued expenses 5,209 6,398 Increase in accrued expenses 5,209 6,398 Increase in accrued compensated absences (440) (535 Total adjustments 2,339 5,102 Net cash used by operating activities:  Net monies raised from antique show 3,215 - Operating transfers in from other funds 72,814 21,447 Net cash provided from noncapital financing activities:  Cash flows from capital and related financing activities:  Cash flows from capital and related financing activities:  Capital expenses (90,341) (58,140 Net decrease in cash and cash equivalents (62,662) (50,237 Cash and cash equivalents, beginning of year 421,842 472,079 Cash and cash equivalents, beginning of year 421,842 472,079 Cash and cash equivalents, beginning of year 421,842 472,079	Cach flave from anarating activiti	1998	1997
to net cash used by operating activities -  Changes in current assets and liabilities:  Decreae in prepaid expenses  (Increase) decrease in inventory  (Increase) decrease in inventory  (Increase) decrease in inventory  (Increase in accounts receivable  (Increase in accounts receivable  Decrease in other current assets  Increase (increase) in accrued interest receivable  Increase (increase) in accounts payables  Increase (decrease) in accounts payables  Increase in accrued expenses  Increase in deferred revenues  Increase in deferred revenues  Increase in accrued compensated absences  (440)  Net cash used by operating activities  Net monies raised from antique show  Operating transfers in from other funds  Net cash provided from noncapital financing activities:  Cash flows from capital and related financing activities:  Cash flows from capital and related financing activities:  Capital expenses  (90,341)  Net decrease in cash and cash equivalents  (62,662)  (50,237  Cash and cash equivalents, beginning of year  421,842  472,079	•	\$ (50,689)	\$(18,646)
Changes in current assets and liabilities:       123       1,418         Decreace in prepaid expenses       123       1,418         (Increase) decrease in inventory       (2,235)       2,173         Increase in accounts receivable       (6,667)       -         Decrease in other current assets       1,301       122         Decrease (increase) in accrued interest receivable       810       (2,738         Increase (decrease) in accounts payables       4,237       (6,129         Increase in accrued expenses       5,209       6,398         Increase in deferred revenues       1       4,393         Decrease in accrued compensated absences       (440)       (533         Total adjustments       2,339       5,102         Net cash used by operating activities       (48,350)       (13,544         Cash flows from noncapital financing activities:       (48,350)       (13,544         Cash flows from capital from other funds       72,814       21,447         Net cash provided from noncapital financing activities:       (90,341)       (58,140         Cash flows from capital and related financing activities:       (90,341)       (58,140         Cash and cash equivalents, beginning of year       421,842       472,079          Cash and cash equivalents, begin	Adjustments to reconcile net operating loss		
Decreace in prepaid expenses   123   1,415	to net cash used by operating activities -		
(Increase) decrease in inventory (Increase) decrease in inventory (Increase) decrease in accounts receivable (Increase in accounts receivable (Increase in other current assets (Increase (increase) in accrued interest receivable (Increase (increase) in accounts payables (Increase (decrease) in accounts payables (Increase in accrued expenses (Increase in accrued expenses (Increase in deferred revenues (Increase in deferred revenues (Increase in accrued compensated absences (Increase in acc	Changes in current assets and liabilities:		
(Increase) decrease in inventory Increase in accounts receivable Occrease in accounts receivable Occrease in other current assets In Jaol Increase in accrued interest receivable Increase (increase) in accrued interest receivable Increase (decrease) in accounts payables Increase in accrued expenses Increase in accrued expenses Increase in deferred revenues Increase in deferred revenues Increase in accrued compensated absences Increase in accrue	Decreae in prepaid expenses	123	1 418
Increase in accounts receivable  Decrease in other current assets  Decrease (increase) in accrued interest receivable  Increase (increase) in accounts payables  Increase in accrued expenses  Increase in accrued expenses  Increase in deferred revenues  Increase in accrued compensated absences  Increase in accrued compensate	(Increase) decrease in inventory		•
Decrease in other current assets  Decrease (increase) in accrued interest receivable  Record (increase) in accounts payables  Increase (decrease) in accounts payables  Increase in accrued expenses  Increase in accrued expenses  Increase in deferred revenues  Increase in accrued compensated absences  Increase in accrued compensated absences  Total adjustments  Interest in accrued compensated absences  Increase in accrued expenses  Increase i	Increase in accounts receivable	,	ŕ
Decrease (increase) in accrued interest receivable Increase (decrease) in accounts payables Increase in accrued expenses Increase in accrued expenses Increase in deferred revenues Increase in deferred revenues Increase in accrued compensated absences Increase in accrued expenses Incre	Decrease in other current assets	, , ,	
Increase (decrease) in accounts payables Increase in accrued expenses Increase in accrued expenses Increase in deferred revenues Increase in deferred revenues Increase in accrued compensated absences Increase in accrued expenses Increase in accrued expense	Decrease (increase) in accrued interest receivable		_
Increase in accrued expenses Increase in deferred revenues Increase in deferred revenues Increase in accrued compensated absences Increase in accrued accr			,
Increase in deferred revenues Decrease in accrued compensated absences (440) (535 Total adjustments 2,339 Net cash used by operating activities  Cash flows from noncapital financing activities: Net monies raised from antique show Operating transfers in from other funds Net cash provided from noncapital financing activities:  Cash flows from capital and related financing activities  Cash flows from capital and related financing activities:  Capital expenses  (62,662) (50,237 Cash and cash equivalents, beginning of year  421,842 472,079	• •	·	,
Total adjustments (440) (535)  Total adjustments 2,339 5,102  Net cash used by operating activities (48,350) (13,544)  Cash flows from noncapital financing activities:  Net monies raised from antique show 3,215 Operating transfers in from other funds 72,814 21,447  Net cash provided from noncapital financing activities 76,029 21,447  Cash flows from capital and related financing activities: Capital expenses (90,341) (58,140)  Net decrease in cash and cash equivalents (62,662) (50,237)  Cash and cash equivalents, beginning of year 421,842 472,079	Increase in deferred revenues	3,209	•
Total adjustments 2,339 5,102  Net cash used by operating activities (48,350) (13,544)  Cash flows from noncapital financing activities:  Net monies raised from antique show 3,215 Operating transfers in from other funds 72,814 21,447  Net cash provided from noncapital financing activities 76,029 21,447  Cash flows from capital and related financing activities: Capital expenses (90,341) (58,140)  Net decrease in cash and cash equivalents (62,662) (50,237)  Cash and cash equivalents, beginning of year 421,842 472,079	Decrease in accrued compensated absences	(440)	•
Net cash used by operating activities  Cash flows from noncapital financing activities:  Net monies raised from antique show Operating transfers in from other funds Net cash provided from noncapital financing activities  Cash flows from capital and related financing activities: Capital expenses  (90,341)  Net decrease in cash and cash equivalents  (62,662)  Cash and cash equivalents, beginning of year  421,842  472,079		<del></del>	
Cash flows from noncapital financing activities:  Net monies raised from antique show Operating transfers in from other funds Net cash provided from noncapital financing activities  Cash flows from capital and related financing activities: Capital expenses  (90,341)  Net decrease in cash and cash equivalents  (62,662)  (50,237)  Cash and cash equivalents, beginning of year  421,842  472,079		2,339	5,102
Net monies raised from antique show Operating transfers in from other funds Net cash provided from noncapital financing activities  Cash flows from capital and related financing activities: Capital expenses  Net decrease in cash and cash equivalents  Cash and cash equivalents, beginning of year  3,215 72,814 21,447 21,447  (58,140  (58,140  (59,341) (58,140  (421,842  (50,237  (421,842  (50,237)	Net cash used by operating activities	(48,350)	_(13,544)
Operating transfers in from other funds Net cash provided from noncapital financing activities  Cash flows from capital and related financing activities: Capital expenses  Net decrease in cash and cash equivalents  Cash and cash equivalents, beginning of year  21,447  (58,140  (62,662)  (50,237  (62,662)  (50,237	Cash flows from noncapital financing activities:		
Operating transfers in from other funds Net cash provided from noncapital financing activities  Cash flows from capital and related financing activities: Capital expenses  Net decrease in cash and cash equivalents  Cash and cash equivalents, beginning of year  12,814 21,447	Net monies raised from antique show	3 215	
Net cash provided from noncapital financing activities  Cash flows from capital and related financing activities:  Capital expenses  Net decrease in cash and cash equivalents  (62,662)  Cash and cash equivalents, beginning of year  421,842  472,079	Operating transfers in from other funds	•	21.447
Cash flows from capital and related financing activities:  Capital expenses  Net decrease in cash and cash equivalents  (62,662)  Cash and cash equivalents, beginning of year  421,842  472,079	Net cash provided from noncapital financing activities		
Capital expenses  (90,341)  Net decrease in cash and cash equivalents  (62,662)  (50,237)  Cash and cash equivalents, beginning of year  421,842  472,079			2.1,44/
Capital expenses  (90,341)  Net decrease in cash and cash equivalents  (62,662)  (50,237)  Cash and cash equivalents, beginning of year  421,842  472,079	Cash flows from capital and related financing activities:		
Cash and cash equivalents, beginning of year 421,842 472,079	Capital expenses	(90,341)	_(58,140)
<u> </u>	Net decrease in eash and cash equivalents	(62,662)	(50,237)
	Cash and cash equivalents, beginning of year	421,842	472,079
Cash and cash equivalents, end of year \$359,180 \$421,842	Cash and cash equivalents, end of year	\$359,180	\$421,842

# GENERAL FIXED ASSETS ACCOUNT GROUP

To account for fixed assets not used in proprietary fund operations.

## Comparative Statement of General Fixed Assets December 31, 1998 and 1997

	1998	1997
General fixed assets, at cost:		
Land	\$ 90,000	\$ 90,000
Buildings	3,558,307	3,419,057
Site improvements	2,850,460	2,378,323
Equipment	357,455	323,665
Furniture and fixtures	89,721	89,721
Artifacts	258,778	251,399
Construction in progress	4,427	141,950
Total general fixed assets	<u>\$7,209,148</u>	\$6,694,115
Investment in general fixed assets:		
Special revenue funds	\$ 417,075	\$ 417,075
Capital projects fund	6,792,073	6,277,040
Total investment in general fixed assets	\$7,209,148	\$6,694,115

. - ----

----

## Statement of Changes in General Fixed Assets Year Ended December 31, 1998

	Balances			Balances
	12/31/97	Additions	Retirements	12/31/98
General fixed assets:				
Land	\$ 90,000	\$ -	\$ -	\$ 90,000
Buildings	3,419,057	139,250	-	3,558,307
Site improvements	2,378,323	472,137	_	2,850,460
Equipment	323,665	39,480	5,690	357,455
Furniture and fixtures	89,721	-	_	89,721
Artifacts	251,399	7,379	-	258,778
Construction in progress	141,950	473,865	611,388	4,427
Total general fixed assets	\$6,694,115	\$1,132,111	\$617,078	\$7,209,148
Investment in general fixed assets:				
Special revenue funds	\$ 417,075	\$ -	\$ -	\$ 417,075
Capital projects	6,277,040	1,132,111	617,078	6,792,073
	\$6,694,115	\$1,132,111	\$617,078	\$7,209,148

. . . . . . . . -

- -----

## GENERAL LONG-TERM DEBT ACCOUNT GROUP

To account for unmatured principal amount on general long-term debt expected to be financed from governmental type funds. Payment of maturing obligations, including interest, are accounted for in the debt service funds.

Statement of General Long-Term Debt December 31, 1998 With Comparative Totals for December 31, 1997

Amount to be provided for retirement
Seneral long-term debt from:  Ad valorem taxes  Excess annual revenues from Vermilionville  400,000  Total amount available and to be provided  \$400,000
GENERAL LONG-TERM DEBT PAYABLE Intergovernmental agreements payable Bonds payable: Due within one year Due after one year  Total general long-term debt navable S 400,000

## INTERNAL CONTROL AND COMPLIANCE

## AND

## OTHER INFORMATION

## KOLDER, CHAMPAGNE, SLAVEN & RAINEY, LLC

CERTIFIED PUBLIC ACCOUNTANTS

C. Burton Kolder, CPA Russell F. Champagne, CPA Victor R. Staven, CPA Chris Rainey, CPA Conrad O. Chapman, CPA P. Troy Courvise, CPA

Penny Angelle Scruggins, CPA Mary T. Thibodeaux, CPA Gerald A. Thibodeaux, Jr., CPA Kelly M. Doucet, CPA Kenneth J. Rachal, CPA

234 Rue Beauregard Lafayette, LA 70508 Phone (318) 232-4141 Fax (318) 232-8660

113 East Bridge Street Breaux Bridge, LA 70517 Phone (318) 332-4020 Fax (318) 332-2867

133 East Waddil Marksville, LA 71351 Phone (318) 253-9252 Fax (318) 253-8681

1234 David Drive, Suite 105 Morgan City, LA 70380 Phone (504) 384-2020 Fax (504) 384-3020

> 408 W. Cotton Street Ville Platte, LA 70586 Phone (318) 363-2792 Fax (318) 363-3049

332 W. Sixth Avenue Oberlin, LA 70655 Phone (318) 639-4737 Fax (318) 639 4568

Report on Compliance and on Internal Control over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

The Board of Commissioners Lafayette Parish Bayou Vermilion District Lafayette, Louisiana

We have audited the general purpose financial statements of Lafayette Parish Bayou Vermilion District as of and for the year ended December 31, 1998 and have issued our report thereon dated March 24, 1999. We conducted our audit in accordance with generally accepted auditing standards, Government <u>Auditing Standards</u>, issued by the Comptroller General of the United States.

## Compliance

As part of obtaining reasonable assurance about whether the Lafayette Parish Bayou Vermilion District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations and contracts with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our test disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Lafayette Parish Bayou Vermilion District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted a certain matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the Lafayette Parish Bayou Vermilion District's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements.

## Inadequate Segregation of Accounting Functions

## Finding:

Due to the small number of administrative employees, the Lafayette Parish Bayou Vermilion District did not have adequate segregation of functions within the accounting system.

## Recommendation:

Based upon current operations and the cost-benefit of additional personnel, it may not be feasible to achieve complete segregation of duties.

## Response:

No response is considered necessary.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. We believe the reportable condition described above is a material weakness.

This report is intended for the information of the Board of Commissioners. However, this report is a matter of public record and its distribution is not limited.

Kolder, Champagne, Slaven & Rainey, LLC Certified Public Accountants

Lafayette, Louisiana March 24, 1999 OTHER SUPPLEMENTAL INFORMATION

## Schedule of Prior Year Findings December 31, 1998

There were no findings and/or management comments mentioned in the December 31, 1997 audit that required follow-up procedures.

## Corrective Action Plan Year Ended December 31, 1998

Reference Number	Recommendation	Actions Taken
nadequate Segr	egation of Duties	
98-1	Based upon the size of the operation and the cost-benefit of additional personnel, it may not be feasible to achieve complete segregation of	No action required.
	duties.	

# Schedule of Interest-Bearing Deposits - All Funds December 31, 1998

		Maturity Date	Interest Rate	Amount
General Fund:				
Checking account	(BO)		Variable	\$ 223,261
Certificate of deposit	(BO)	3/26/99	4.41%	109,172
Certificate of deposit	(BO)	4/28/99	4.34%	204,951
				537,384
Debt Service Fund:				
Checking account	(BO)		Variable	803,913
Certificate of deposit	(BO)	3/26/99	4.45%	417,562
Certificate of deposit	(BO)	6/16/99	4.37%	356,945
				1,578,420
Capital Projects Fund:				
Checking account	(BO)		Variable	79,472
Certificate of deposit	(BO)	4/28/99	4.34%	181,905
Certificate of deposit	(BO)	5/31/99	3.80%	188,286
				449,663
Proprietary Fund (Vermilionville): Unrestricted:				
Checking account	(BO)		Variable	124,715
Certifcate of deposit	(BO)	5/14/99	3.90%	16,428
Certificate of deposit	(BO)	3/18/99	4.45%	55,002
Certificate of deposit	(BO)	4/26/99	4.45%	33,358
Certificate of deposit	(BO)	10/7/99	4.39%	11,025
Certificate of deposit	(ISB)	6/5/99	4.04%	26,285
Certificate of deposit	(ISB)	6/6/99	5.00%	15,750
Dantui stad.				282,563
Restricted:	(PO)		Variable	25 711
Checking account Certificate of deposit	(BO) (BO)	4/23/99	Variable 4.45%	35,744 40,873
Certificate of deposit	(BO)	**1 63133	7.7.70	
				76,617
Total all funds				\$2,924,647

(BO) - BankOnc

(ISB) - Iberia Savings Bank