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LAFOURCHE COUNCIL ON AGING, INC.

RACELAND, LA.

AUDITOR'S REPORT

JUNE 30, 1998

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1:13:98

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E. A. ESPARROS

CERTIFIED PUBLIC ACCOUNTANT
1241 MELODY DRIVE
METAIRIE, LOUISIANA 70002

504/834-6195

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Lafourche Council on Aging, Inc. Raceland, Louisiana 70394

I have audited the accompanying general-purpose financial statements of the Lafourche Council on Aging, Inc., Raceland, Louisiana, for the year ended June 30,1998, as listed in the table of contents. These general purpose financial statements are the responsibility of the Lafourche Council on Aging, Inc.'s management. My responsibility is to express an opinion on these general-purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. These standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit Includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Lafourche Council on Aging, Inc., Raceland, Louisiana, as of June 30, 1998, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with <u>Government Auditing Standards</u>, I have also issued my report on my consideration of the <u>Lafourche Council</u> on Aging, Inc.'s internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts, and grants.

My audit was made for the purpose of forming an opinion on the general purpose financial statements of the Lafourche Council on Aging, Inc. taken as a whole. The accompanying financial information listed as supplementary financial information in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and in my opinion, is fairly stated in all material respects in relation to general purpose financial statements taken as a whole.

The accompanying schedule of expeditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and

Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements, and, in my opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

E. (1. E. 2012)

December 22, 1998

Metairie, La.

E. A. ESPARROS

CERTIFIED PUBLIC ACCOUNTANT

1241 MELODY DRIVE

METAIRIE, LOUISIANA 70002

504/834-6195

To the Board of Directors Lafourche Council on Aging, Inc. Raceland, Louisiana 70394

I have audited the financial statements of the Lafourche Council on Aging, Inc. as of and for the year ended June 30, 1998, and have issued my report thereon dated December 22, 1998. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Lafourche Council on Aging, Inc.'s financial statements are free of material misstatement, I preformed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and preforming my audit, I considered the Lafourche Council on Aging, Inc.'s internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of preforming their assigned functions. I noted no matters involving the internal control over financial reporting and its operations that I consider to be material weaknesses.

This report is intended for the information of the Board of Directors and the management of the Lafourche Council on Aging, Inc., the Louisiana Legislative Auditor, the federal awarding agencies, and other pass-through agencies. However, this report is a matter of public record and its distribution is not limited.

December 22, 1998

Metairie, La.

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 1998

	General	<u>Special</u>	General Fixed Men Assets 199	Totals norandum Only 98 1997
ASSETS:				
Cash in Banks	\$11,302.80	\$52,476,02	\$ 63,77	8,82 \$ 45,874.63
Deposits	5,003.00		5,00	3.00 6,645.00
Reimbursements/ Accounts	0 020 00	20 001 00	20.014	0 00 11 #02 20
Receivables	9,929.00	20,081.00	30,010	•
Match on Vans	14,862.80		14,86	2,80 17,962.80
Due from Other Funds	3,832,12		3,83	2.12 33,647.26
General Fixed Assets			\$331,985.64 331,98	5.64 331,543.85
	\$44,929.72	\$72,557.02	\$331,985.64\$449,47	2.38 \$447,166.84
LIABILITIES AND	FUNDS' BA	LANCES:		
Accounts Payable	•	\$ 568.90	\$ 568	8.90 \$ 1,258.52
Due to Other Funds		2,801.11	2,80	1.11 33,312.94
Fund Balances	\$44,929.72	69,187,01	114,116	81,051.53
Investment in General Fixed Assets			\$331,985.64\$331,98	5.64 \$331,543.85
	\$44,929.72	\$72,557.02	\$331,985.64\$449,47	2.38 \$447,166.84
				==== ======

COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUNDS' BALANCES

ALL GOVERNMENTAL FUND TYPES

FOR THE YEAR ENDED JUNE 30, 1998

		Special		Memorandum Only		dum Only	
	General		Revenues		1998		1997
							
Revenues:							
Intergovernmental\$	164,071.00	\$	856,559.00	\$	1,020,630.00	\$	986,358.96
Public Support	14,865.73		172,604.82		187,470.55		155,510.94
Other	8,751.82		13,527.34		22,279.16		37,168.19
\$	187,688.55	- \$1	,042,691.16	\$	1,230,379.71	\$	1,179,038.09
	========	==			========		
Expenditures:							
Salaries \$	91,055.76	\$	643,363.20	\$	734,418.96	\$	632,916.14
Fringe Benefits	7,273.45		50,477.23		57,750.68		50,055.07
Travel	2,203.79		32,345.15		34,548.94		19,353.67
Operating Services	31,611.11		71,683.19		103,294.30		110,860.53
Operating Supplies			20,695.49		48,147.32		53,009.25
Other Costs	7,317.31		149,605.49		156,922.80		281,473.95
Utility Assistance			28,156.02		28,156.02		44,075.72
Capital Outlay	9,900.00		19,734.80		29,634.80		10,918.00
\$	176,813.25	- \$1	.016,060.57	\$	1,192,873.82	\$	1,202,662.33
· ·	========	'=		•	=		
Excess (Deficiency) of Revenues Over							
Expenditures \$	10,875.30	\$	26,630.59	\$	37,505.89	\$	(23,624.24)
Fund Balances:							
Beginning of Year \$	61,215.20	\$	19,836.23	\$	81,051.53	•	103,033.77
Adjustments	(27, 160.78)		22,720.09		(4,440.69)		1,642.00
End of Year \$	<u>44,929.72</u>	\$	<u>69,187.01</u>	\$	<u>114,116.73</u>		<u>81_051.53</u>

COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES (GAAP) AND ACTUAL

GENERAL FUND TYPES

FOR THE YEAR ENDED JUNE 30, 1998

	Budgeted Revenues/ Expenditures	Actual Revenues/ Expenditures	Variances Favorable (Unfavorable)
Revenues: Intergovernmental:			
Office of Elderly Affairs	\$ 13,247.00	\$ 13,247.00	
Lafourche Parish Council	150,824.00	150,824.00	
Public Support:			
Participants' Contributions	14,865.73	14,865.73	
Other	8,751.82	8,751.82	
Total Revenues	\$ <u>187_688.55</u>	\$ <u>187,688.55</u>	
Evnanditurae			
Expenditures: Salaries	+ 00 000 40	. 04 055 76	(206 20)
	\$ 90,669.46		\$ (386.30)
Fringe Benefits	7,153.34	7,273.45	(120.11)
Travel	2,270.24	2,203.79	66.45
Operating Services	34,568.92	31,611.11	2,957.81
Operating Supplies Other Costs	34,966.08	27,451.83	7,514.25
	7,317.31	7,317.31	
Capital Outlay	9,900.00	9,900.00 \$ 176,813.25 \$	10 022 10
	\$ 186,845.35	\$ 170,813.25 4	10,032.10
Excess of Revenues Over Expenditu	ures	\$ 10,875.30	
Fund Balances:			
Beginning of Year		\$ 61,215.20	
Adjustments		(27,160.78)	
End of Year		\$ 44.929.72	

LAFOURCHE COUNCIL ON AGING, INC.

RACELAND, LA.

COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES (GAAP) AND ACTUAL

SPECIAL REVENUE FUND

FOR THE YEAR ENDED JUNE 30, 1998

		Budgeted Revenues/ Expenditures	Actual Revenues/ Expenditures	Variances Favorable (Unfavorable)
Revenues:				
Intergovernmental:				
Office of Elderly Affairs	\$	808,066.00 \$	806,935.00	\$ (1,131.00)
Lafourche Parish Council		25,000.00	25,000.00	
Emergency, Food, & Shelter		16,210.00	16,210.00	
Dept. of Health & Hospitals		8,414.00	8,414.00	
Public Support:		·		
Gheens Foundation		17,000.00	17,000.00	
L.A.C.O.A.		8,808.34	8,808.34	
United Way of South Louisiana		82,348.38	80,804.40	(1,543.98)
Participants' Contributions		67,160.00	65,992.08	(1,167.92)
Other		13,519.00	13,527.34	8.34
Total Revenues	\$	1,046,525.72 \$	1,042,691.16	(3.834.56)
Expenditures:				
Salaries	\$	642,814.05\$	643,363.20	\$ (549.15)
Fringe Benefits		50,764.65	50,477.23	287.42
Travel		42,243.51	32,345.15	9,898.36
Operating Services		77,234.07	71,683.19	5,550.88
Operating Supplies		26,219.09	20,695.49	5,523.60
Other Costs		168,962.78	149,605.49	19,357.29
Utility Assistance		28,156.02	28,156.02	•
Capital Outlay		23,140.00	19,734.80	3,405.20
Total Expenditures	\$	1.059.534.17\$		\$ <u>43.473.60</u>
Revenues in Excess of Expenditure	es	\$	26,630.59	
Other Financial Sources:				
Transfers In		\$	17,732.45	
Transfers Out		·	(17,732.45)	
Fund Balances:				
Beginning of Year		\$	19,836.33	
Adjustments		Ψ	22,720.99	
End of Year		\$	<u>69,187.01</u>	

RACELAND, LOUISIANA NOTES TO FINANCIAL STATEMENTS JUNE 30, 1998

Note 1 - Summary of Significant Accounting Policies:

a. Reporting Entity:

In 1964 the State of Louisiana passed Act 456 which authorized the charter of voluntary councils on aging for the welfare of the aging people of their respective parishes. Charters were issued by the Secretary of State upon approval by the Governor's Office of Elderly Affairs. The Lafourche Council on Aging, Inc. is a non-profit corporation which must comply with the policies and regulations established by the Governor's Office of Elderly Affairs, the state agency which provides the Council with most of its revenues. The Council also receives revenues from other federal, state, and local government agencies which may impose certain restrictions upon how the Council may use the monies provided.

The primary function of the Lafourche Council on Aging, Inc. is to improve the quality of life of the parish's elderly and to provide services to the elderly as well as coordinate and monitor the services of other local agencies serving the aging population of the parish. Such services include providing meals, nutritional education, information and referral services, legal assistance, homemaker services, operating senior centers, and transportation. A Board of Directors, consisting of seventeen voluntary members who serve three year terms, governs the Council. The Lafourche Council on Aging, Inc. also has an Advisitory Committee whose function is to furnish information and advise the Council.

The Council is not a component unit of another primary government nor does it have any component units which are related. Therefore, the Council has presented its financial statements as a separate special-purpose government.

b. Presentation of Statements:

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. In November of 1984, the GASB issued a codification of governmental accounting and financial reporting standards. This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments.

The accompanying financial statements conform to generally accepted accounting principles for state and local governments. These statements also incorporate any applicable requirements set forth by Audits of States, Local Governments, and Not-for Profit Organizations Receiving Federal Awards, the industry audit guide issued by the American Institute of Certified Public Accountants; Subsection VI - Annual Financial Reporting, accounting manual for Governor's Office of Elderly Affairs contractors; and the Louisiana Governmental Audit Guide.

c. Fund Accounting:

The Council uses funds and account groups to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain functions and activities.

The accounts of the Council are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures, or expenses, as appropriate. Resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements of this report, into two generic fund types and two broad fund categories.

Governmental funds are used to account for all or most of the Council's general activities, including the collection and disbursement of specific or legally restricted monies, and the acquisition of fixed assets.

The governmental funds and the programs comprising them as presented in the financial statements are described as follows:

* General Fund:

The General Fund is the general operating fund of the Council. It is used to account for all financial resources except those required to be accounted for in other funds. These discretionary funds are accounted for and reported according to the source of revenues received. The following funds comprise the Council's General Fund:

Title 49:

Title 49, formerly Title 18, funds are provided by the United States Department of Transportation, through the Louisiana Department of Transportation and Development, through the Lafourche Parish Council, and finally to the Lafourche Council on Aging, Inc., who actually operates the transportation system in the parish. Funds received by the Council are based on

actual operating costs of providing transportation services to rural residents within Lafourche Parish. This is a reimbursement type contract and the Council must provide matching funds to be reimbursed for the full amount of the contract. In-kind services and supplies are used to supplement the matching funds and various other agencies contribute to the cost of operating the transportation system. Because money received under this program is for reimbursement of costs previously incurred the Council can use these funds for discretionary purposes. Accordingly, Title 49 funds are recorded and classified in the Council's General Fund group of funds.

The Council also has contracts with other non-profit agencies in the area to provide transportation services at a fixed rate per passenger. These non-profit agencies specifies the passengers, the designation, and the time for such services. Therefore, the revenue derived from these non-profit agencies are classified as Other Revenues in the Title 49 Fund.

The Lafourche Parish Council provides a yearly grant to assist in providing transportation needs. Further, passengers voluntarily contribute to the cost of operating the transportation system.

Additionally, the United Way of South Louisiana annually contribute to the Council to offset the costs of providing transportation costs to the residents of Lafourche Parish.

P.C.O.A.:

P.C.O.A. (Act 735) funds are appropriated by the Louisiana Legislature and passed through the Governor's Office of Elderly Affairs to the Council. The Council may use these funds at its discretion.

Local:

The primary source of funds are provided by the Lafourche Parish Council. One grant from the Lafourche Parish Council is specifically used to supplement the meals program; another grant is specifically used to assist in the transportation program; and a third grant may be used by the Council at its discretion. Generally, the discretionary grant is used for expenses, services, and capital outlays not provided by other funds. The unused discretionary grant may be carried forward to future periods.

* Special Revenue Funds:

Special Revenue Funds are used to account for the proceeds from special revenue sources that are legally restricted to expenditures for specified purposes.

The following are the funds which comprise the Council's

Special Revenue Funds:

Area Agency Administration:

Funds are received from the Louisiana Governor's Office of Elderly Affairs to provide administrative and supervision of all programs of the Lafourche Council on Aging, Inc. associated with Title III and Senior Center Activities. These funds are provided by the United States Department of Health and Human Services.

Title III-B Supportative Services Fund:

Title III-B funds are provided by the United States Department of Health and Human Services through the Louisiana Governor's Office of Elderly Affairs which "passes through" the funds to the Council. This program provides acess services, in-home services, community services, legal assistance, and transportation services to the elderly. Elderly is defined for this fund as persons age 60 and older.

Title III C-1 Congregate Meals Fund:

Title III C-1 funds are provided by the United States Department of Health and Human Services to the Louisiana Governor's Office of Elderly Affairs which "passes through" the funds to the Council. These funds are used to provide nutritional congregate meals to the elderly in strategically located senior centers. This year about 28,691 congregate meals were served.

Title III C-2 Home Delivered Meals Fund:

Title III C-2 funds are provided by the United States Department of Health and Human Services through the Louisiana Governor's Office of Elderly Affairs which "passes through" the funds to the Council. Funds are also received from the Lafourche Parish Council and the United Way of South Louisiana to supplement the Home Delivered Meals program. These funds are used to provide nutritional meals to home-bound older persons. 41,826 meals were delivered to eligible persons.

U.S.D.A. Fund:

The U.S.D.A. Fund is used to account for the administration of the Food Distribution Program funds provided by the United States Department of Agriculture through the Louisiana Governor's Office of Elderly Affairs, which "passes through" the funds to the Council. This program reimburses the service provider on a per meal basis for each congregate and home delivered meal served to an eligible participant. The reimbursement rate for fiscal year 1998 was established at .5607 per meal with a maximum ceiling of \$40,000.00.

Title D Fund:

The Title III-D Fund is used to account for funds which are used to provide in-home services to frail older individuals including in-home supportative services for older persons who are victims of Alzheimer's disease and related disorders with neurological and organic brain dysfunction, and to families of such victims. The Title III-D funds are provided by the United States Department of Health and Human Services through the Louisiana Governor's Office of Elderly Affairs which in turn "passes through" the funds to the Council.

Title F Fund:

The Title III-F Fund is used to account for funds used for disease prevention and health promotion activities or services, such as: (1) equipment and materials (scales to weigh people, education materials, and excercise equipment), (2) home Injury control, (3) medication management, (4) mental health, and (5) nutrition (assessment/screening, conseling, and education). The law directs the state agency administering this program to "give priority to areas inwhich there are a large number of older individuals who have the greatest economic and social need." Title III-F funds are provided by the United States Department of Health and Human Services and "passed through" to the Council through the Louisiana Governor Office of Elderly Affairs.

Title V Fund:

The Senior Community Services Employment Program, known as the Title V program, provides emplyment for senior citizens at various state, parish, and local agencies in Lafourche Parish and six surrounding parishes. These workers are paid the minimum wage and are generally limited to twenty hours a week. These funds are derived from the Governor's Office of Elderly Affairs and are limited to a set number of workers. These "passed through" funds originate with the United States Department of Labor.

Title XIX Fund:

This program accounts for the Medicaid applications completed which are forwarded to the Department of Health and Hospitals for which a reimbursement fee of \$14.00 per application is received. The Council pays employees \$10.00 per Medicaid application secured. This program is also available to assist eligible persons for non-ambulance medical transportation services. Also, this fund can be used to provide assistance to eligible persons suffering from mental retardation or development disabilities.

Senior Centers Fund:

The Senior Centers Fund is used to account for the administration of Senior Center Program funds appropriated by the

Louisiana Legislature to the Governor's Office of Elderly Affairs which "passes through" the funds to the Council. This program provides community service centers at which older persons receive supportive services and participate in activities which foster their independence, enhance their dignity, and encourage their involvement in and with the community.

Title III B Ombudsman Fund:

The Ombudsman Fund is used to account for funds used to provide people age 70 and older residing in long-term care facilities a representative to ensure that such residents' rights are upheld, to resolve complaints by residents with the management of the long-term care facility, and to promote quality care at the facility. Ombudsman funds originate with the United States Department of Health and Human services and "passed through" to the Council through the Louisiana Governor's Office of Elderly Affairs.

F.E.M.A. Fund:

The F.E.M.A. Fund is used to account for the administration of a Disaster Assistance Program. Each year the Federal Emergency Management Agency allocates funds who objective is to supplement utility and shelter assistance to needly persons. These funds are "passed through" the United Way of South Louisiana to the Council.

Audit Fund:

The Audit Fund is used to account for funds received from the Governor's Office of Elderly Affairs that are restricted to use as a supplement to pay for the cost of having an annual audit of the Council's financial statements.

Parish Council Fund:

The Lafourche Parish Council provides funds to be used exclusively to assist in the transportation program. These funds are received quarterly by the Council.

United Way Fund:

The United Way of South Louisiana provides funds to the Lafourche Council on Aging, Inc. to assist in the Council's transportation, literacy, respite, and home delivered meals program.

Gheens Foundation Fund:

The Council received funds directly from the Gheens Foundation to be used exclusively for mileage reimbursement to respite volunteers; to be used for employment of a homemaker; and for partial financial assistance in the purchase of a van.

Helping Hands Fund:

The Helping Hands Fund's revenues originate from two utility companies. These utility companies collect voluntary contributions from their customers and remit the funds directly to the Council or to the Louisiana Association of Councils on Aging which in turn remits these funds to the Council. The funds received are used to provide utility assistance to eligible needy persons in the parish.

d. Account Group:

An account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. The account group of the Lafourche Council on Aging, Inc. that does not effect available expendable resources and is not a "fund" is:

General Fixed Assets:

The fixed assets (capital outlays) used in governmental fund type operations of the Lafourche Council on Aging, Inc. are accounted for (capitalized) in the General Fixed Asset Account Group and are recorded as expenditures in the government fund types when purchased.

e. Basis of Accounting:

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds, including the General and Special Revenue Funds, are accounted for using a current financial resource measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets.

Governmental funds are maintained on the modified accrual basis of accounting wherein revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable.

f. Advances between funds which are not expected to be repaid are accounted for as transfers. In these instances where repayment is expected, the advances are accounted for through the various due from and due to accounts.

g. Budget Policy:

The Council used the following procedures to derive the budgetary data which has been presented in Exhibits C and D of these financial statements.

- * The Governor's Office of Elderly Affairs "GOEA" notifies the Council each year as to the funding levels for each programs' grant award.
- * The Council may also obtain grants from agencies other than GOEA and the Council considers the potential revenues to be earned under those grants.
- * Projections are made of revenues from other sources based on past trends and data available to form expectations of future revenues.
- * The Executive Director prepares a proposed budget based on expected funding levels and then submits the budget to the Board of Directors for approval.
- * The Board of Directors reviews and adopts the budget before May 31 of the current year for the next year.
- * The adopted budget is forwarded to the Governor's Office of Elderly Affairs for final approval.
- * All budgetary appropriations lapse at the end of each fiscal year. Occasionally, the Council will receive a special project grant which may operate on a period different from the Council's normal fiscal year, and therefore, have a specified date where the budgetary appropriations will lapse.
- * The budget is prepared on a modified accrual basis, consistent with the basis of accounting, for comparability of budgeted and actual revenues and expenditures.
- * Budgeted amounts included in the accompanying financial include the original adopted budget amounts and all subsequent amendments. There was one amendment during the year.
- * Actual amounts are compared to budgeted amounts periodically during the fiscal year as a management control device.
- * The Council may transfer funds between line items as often as required but must obtain prior approval from the Governor's Office of Elderly Affairs for funds received under grants from that state agency. As a part of this grant awards, GOEA requires the Council to amend its budget in cases where actual costs for a particular cost category exceeded the budgeted amount by more than 10%. Otherwise, the excess costs could be labeled as unauthorized expenditures.

- * Expenditures cannot legally exceed appropriations on on an individual fund level.
- * The Council is not required by state or local law to prepare a budget for every program or activity it conducts. Accordingly, some General Fund activities are not budgeted, particularly if they are deemed to be immaterial by management.
- * Amounts are not budgeted for revenues and expenses for the Helping Hands Fund because they were not legally required and the amount of revenue to be received under this program could not be determined.

h. Comparative Data:

Comparative data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the Council's financial position and operations. However, presentation of comparative data by fund type have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

Total columns on the combined financial statements are captioned "memorandum only" to indicate that they are presented only to help with financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

i. Fixed Assets:

Assets which cost at least \$250.00 and which have an estimated useful life of greater than one year are capitalized as fixed assets. All fixed assets are stated at historical cost or estimated historical cost, if actual historical cost is not available. Donated fixed assets are stated at their estimated fair market value on the date donated. Vans acquired are stated at their retail value although the cost to the Council is limited to the matching amount. No depreciation have been provided on the general fixed assets

k. Related Party Transactions:

There were no related party transactions during the fisxal year.

Note 2 - Revenue Recognition - Intergovernmental Grants, Public Support, and Miscellaneous Revenues.

Intergovernmental Grants

Intergovernmental grant revenues are recorded in governmental funds as revenues in the accounting period when they become susceptible to accrual, that is, measurable and available (modified accrual basis). These intergovernmental funds are received from various sources at different periods.

After the effective date of the approved contract monthly allotments are received from the Governor's Office of Elderly Affairs for the following programs: Area Agency Administration, Title III B-1, Title III C-1, Title III C-2, Title V, Title D, Title F, Senior Centers, Ombudsman, and P.C.O.A. The Audit Fund receives its revenue as a lump sum, and the U.S.D.A. reimbursement, based on the number of meals served, is reimbursed, usually periodically, through the Governor's Office of Elderly Affairs after submission of the required statements.

The Louisiana Department of Health and Hospitals reimburses the Council for Title XIX program expenditures after the submission of the required data.

The Lafourche Parish Council "passes through" the Section 49 reimbursement to the Council for operating the transportation system. The reimbursement vouchers are submitted monthly, however, the actual reimbursement are periodically and not necessarily monthly. The Lafourche Parish Council supplements the transportation system by providing additional funding. The Lafourche Parish Council further assists by the payment of insurance premiums on the vans.

Periodically, the Federal Emergency, Food, and Shelter National Board (F.E.M.A.) provides the Council with funds to supplement needy individuals' utility and housing costs. These funds are "passed through" the United Way of America.

The Lafourche Parish Council quarterly allocates the yearly grant. This discretionary fund is in addition to other funds used to assist the transportation system and to supplement the home delivery meals program.

Public Support and Miscellaneous Revenues

The United Way of South Louisiana provides monthly amounts to be used in the transportation, literacy, respite programs, and the home delivered meals programs.

The Council encourages and receives contributions from clients for services provided. These contributions are voluntary and are used exclusively to offset the costs of the program. These contributions are received and accounted for in the following programs: Section 49, P.C.O.A., Title III B-1, Title III C-1, Title III C-2, and United Way.

The Helping Hands utility program is funded entirely by utility company customers who donate monies for this purpose with the

payment of their utility bills. The utility companies forward the collected donations to the Louisiana Association of Councils on Aging who in turn distributes these funds to the councils in Louisiana.

The Council has contracts with various nonprofit organizations in the area to provide transportation services at a fixed rate per passenger. These nonprofit organizations designate the passengers, the designation, and the time. These transportation services are unrelated to the function of the Lafourche Council on Aging, Inc. and therefore the revenues derived therefrom is accounted for in the Title 49 Fund and is used to offset the transportation expenses.

In this fiscal year it is considered the Council furnished In-Kind services to the Title V Fund. These In-Kind services was considered salaries of persons who supervised the Title V employees.

The timing and amounts of the receipts of monies from public support and miscellaneous revenues are difficult to predict; therefore, they are not susceptible to accrual and are recorded as revenue in the period received.

Note 3 - Cash in Bank:

Bank balances as of June 30, 2998 were as follows:

Bank		Fund	Amount
Bank One, Louisiana, Bank One, Louisiana, Bank One, Louisiana,	NA	General Special Revenue F.E.M.A.	\$ 11,302.80 47,540.88 4,935.14 \$ 63,778.82

All of the deposits are covered by the Federal Deposit Insurance Fund.

Note 4 - Deposits required of the Lafourche Council on Aging, Inc. as of June 30, 1998 were as follows:

Deposit	Purpose	Amount
Department of Trans- portation and Develop.	Advance Match on ordered Vans	\$ 114,862.80
Louisiana Workmans ¹ Compensation	Deposit on Work- mens' Compensation	5,003.00 \$ 19,865.80

Note 5 - Grants/Reimbursements Receivables:

Grants/reimbursements as of June 30, 1998 were as follows:

Program	Fund	Funding Agency	<u>Amount</u>
Section 49	General Revenue	Lafourche Parish	\$ 9,510.00

Section 49	General Revenue	Various	419.00
Title V	Special Revenue	GOEA	13,275.00
U.S.D.A.	Special Revenue	GOEA	6,806.00
			\$ <u>30,010.00</u>

The reimbursement due the Council from the Lafourche Parish Council was for the June, 1998 reimbursement. Other receivables due the Council for transportation furnished per contracts were:

Due From	<u>Amount</u>
General Health	\$390.00
Raceland Manor	13.00
Options for Independence	16.00
	\$ <u>419.00</u>

The reimbursement due from U.S.D.A. was for meals served in May and June, 1998.

The June, 1998 grant for Title V was not received as of June 30, 1998.

All reinbursements/grants receivable was received in the following year.

Note 6 - Changes in General Fixed Assets:

A summary of the changes in general fixed assets during the year is as follows:

	Balance <u>6-30-97</u>	Additions	Deletions	Balance 6-30-98
Vans Office Furniture	\$296,841.44	\$50,075.80	\$51,849.00	\$295,068.24
and Equipment	34,702.41	2,659.00	444.01	36,917.40
• •	\$ <u>331,543.85</u>	\$ <u>52,734.80</u>	\$ <u>52,293.01</u>	\$ <u>331.985.64</u>

Note 7 - Accounts Payable:

As of June 30, 1998 the Lafourche Council on Aging, Inc. was indebted for telephone service in the total amount of \$568.90.

Note 8 - In-Kind Contributions:

The Council receives in-kind contributions during the year. These in-kind contributions consist of furnishing facilities at various locations without payment of rent or utilities, the payment of van expenses, and the payment of van insurance premiums. These contributions have not been recorded as revenues and consequently no expense have been incurred or recorded, all of which has no effect on the financial statements.

The Council received additional support through services contributed

by volunteers that does not meet the criteria for recognition under generally accepted accounting principles because the Council would not hire additional paid employees to preform these services if volunteers were not available.

Note 9 - Board of Directors' Compensation:

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member. However, board members are reimbursed for out-of-town travel expenses incurred in accordance with the Council's regular personnel policy and state travel regulations.

Note 10 - The Council earned reimbursements totaling \$135,624.00 from the Louisiana Department of Transportation and Development through the Lafourche Parish Council for operating the rural transportation system. Additional funding was received from farebox collections and grants provided by the Lafourche Parish Council. Additionally, the Council has contracts to provide transportation on a fixed fee basis to various nonprofit organizations in the area. Revenues totaled \$150,330.48 for the year.

Operating expenses charged directly to the Title 49 transportation program are as follows:

Expenses	Amount
Salaries and Fringe Benefits Supplies Other	\$ 103,083.09 23,284.46
Other	$\frac{16,780.72}{143,148.27}$

Transportation expenses paid by other funds are as follows:

<u>Fund</u>	Amount
Parish Council	\$ 25,000.00
United Way Title III-B	17,709.00
Title III D	\$ $\frac{30,572.00}{73,281.00}$

Additionally, insurance costs on the vans were provided by the Lafourche Parish Council and the City of Thibodaux and the City of Golden Meadow provided fuel and oil. Further, the Office of the Sheriff of Lafourche Parish provided labor on the repair of vans.

Note 11 - Income Tax Status:

The Council, a nonprofit corporation, is exempt from federal income taxation under Section 501(C)(3) of the Internal Revenue Code. The Council is exempt from Louisiana income taxation under corresponding statutes.

Note 12 - Judgements, Claims, and Similar Contingencies:

There are no judgements, suits, claims, or complaints filed against the Lafourche Council on Aging, Inc.

The Council receives revenues from various Federal and State grant programs which are subject to final review and approval as to allowability of expenditures by the respective grantor agencies. Any settlements or expenses arising out of the final review are recognized in the period in which agreed upon by the agency and the Council. It is the opinion of management that audits by the grantor agencies would not produce disallowed program costs and liabilities to such an extent that they would materially affect the Council's financial position.

Note 13 - Federally Assisted Programs:

The Council participates in a number of federally assisted programs. These programs are audited in accordance with the revised <u>Single Audit Act</u> and is subject to examination for all open years. Based upon prior experience the Council's management believes that any examination will not result in any significant disallowed costs.

Note 14 - Economic Dependency:

The Council receives the majority of its revenues from funds provided through grants administered by the Louisiana Governor's Office of Elderly Affairs. The grant amounts are appropriated each year by federal and state governments. If significant budget cuts are made at the federal and/or state level, the amount of the funds the Coucil receives could be reduced significantly and have an adverse impact on its operations.

Note 15 - Estimated Transportation Expenses:

During the years ended June 30, 1994, June 30, 1995, and June 30, 1996 the following gross income from transportation furnished was transferred from the Title III B-1 revenue account to the Section 49 revenue account:

Period	Amount
6-30-94	\$ 10,670.38
6-30-95	10,813.68
6-30-96	12,589.00
	\$ 34,073.06

These amounts represent gross income earned on contracts with non-profit organizations to provide transportation for designated passengers. This income is unrelated to the function and objective of the Title III B-1 fund and was transferred to the Section 49 revenue who actually provided the transportation. However, at the time of these transfers the applicable expenses of providing the transportation services could not be determined or matched with the service. This caused an overstatement of the transportation expense of Title III B-1 and an understatement of transportation expenses of the Title 49 fund which resulted in a negative fund balance in the Title III B-1 fund. To cure this inequity it is considered that the negative fund balance of Title III B-1, as of June 30, 1998, after minor adjustments, be considered transportation expenses applicable to servicing the transportation furnished the non-profit organizations. Therefore,

the fund balances of Title III B-1 and Section 49 is adjusted accordingly. It is noted that the estimated expenses of \$27,130.12 is less than the \$34,073.06 fees collected and therefore the difference of \$6,942.94 should be reflected in the Section 49 fund.

Note 16 - Reversal of Prior Year Workmans' Compensation Deposit:

For the year ended June 30, 1997 and entry was made to show the additional amounts credited to the workmans' compensation deposit by the Louisiana Workmans' Compensation Corporation. This entry was made for statement purposes only and no funds were received. During the year ended June 30, 1998 the additional deposit was used to reduce the insurance premiums and accordingly, the previous years' entry should be reversed.

Note 17 - Amounts Paid the GOEA:

During the year ended June 30, 1997 the Lafourche Council on Aging, Inc. did not spend amounts allocated in the budgets for workmans' compensation resulting in an overstatement in certain funds where salaries are paid. The Lafourche Council on Aging, Inc. paid the GOEA the unspent funds and accordingly, the funds' balances should be reduced by the reimbursement to the GOEA.

Note 18 - Adjustment for Prior Transfer:

Adjustment for prior transfer which was not reflected in the fund balance.

STATEMENT OF REVENUES AND EXPENDITURES

GENERAL FUND

FOR THE PERIOD ENDED JUNE 30 1998

	<u>Title 4</u> 9	P.C.O.A.	General Fund	Memorandum <u>Total</u>
REVENUES:				
Intergovernmental: Office of Elderly Affairs Lafourche Parish Council	\$ 135,624.00	\$ 13,247.00	\$ 15,200.00	\$ 13,247.00 150,824.00
Public Support: Participants Contributions Other	10,258.48 4,448.00	3,861.00	746.25 4,303.82	14,865.73 8,751.82
Total Revenues	\$ <u>150,330.48</u>	\$ <u>17,108.00</u>	\$ <u>20.250.07</u>	\$ <u>187.688.55</u>
EXPENDITURES:				
Salaries Fringe Benefits	\$ 91,055.76 7,273.45			\$ 91,055.76 7,273.45
Travel Operating Services	1,038.58 17,063.31	\$ 916.84 9,692.63	\$ 248.37 4,855.17	2,203.79 31,611.11
Operating Supplies Other Cost	23,351.17 3,366.00	4,100.66 2,796.00	1,155.31	27,451.83 7,317.31
Capital Outlay Total Expenditures	\$ <u>143.148.27</u>	\$ <u>17.506.13</u>	$\begin{array}{r} 9,900.00 \\ \underline{16,158.85} \end{array}$	9,900.00 \$ <u>176.813.25</u>
Excess of Revenues (Under) Expenditures	\$ 7,182.21	\$ (398.13)	\$ 4,091.22	\$ 10,875.30
Fund Balances:		d	.	
Beginning of the Year Adjustments: (Note 15) (Note 16)	* 31,682.63 (27,130.12) (282.18)	\$ (453.49)	\$ 29,986.06	\$ 61,215.20 (27,130.12) (282.18)
End of Year	\$ <u>11.452.54</u>	\$ (<u>851.62</u>)	251.52 \$ <u>34.328.80</u>	251.52 \$ 44.929.72

LAFOURCHE RACELAND, COUNCIL ON AGING, INC.

STATEMENT OF REVENUE AND EXPENDITURES SPECIAL REVENUE FUNDS

ACENCY ADMINISTRATION, TITLE III B-1, TITLE III C-1, TITLE 111 C-2,

FOR THE YEAR ENDED JUNE 30, 1998

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	Fund Balances Beginning of Year Adjustments: (Note 15) {Note 16) Note 17)	Other Operating Sources: Transfers In Transfers Out	Excess of Revenues (Under) Expenditures	Utility Assistance Capital Outlay Total Expenditures	Cost		Operating Services		Fringe Benefits	S)	EXPENDITURES:	Other: Total Revenues	; 70 ⊏ ⊂	Public Support: Cheens Foundation	of Health & Ho	Latourche Parish Council	ergovernmental: of Elderly	REVENUES:	
-0-	• •			\$ 29.987.00		1,607.65	6,784.69	1,747.19	69.444,1	02.		\$ 29.987.00					\$ 29,987.00		Area Agency Administration
(652, 46)			\$ 26.59	\$ <u>133,559.31</u>	4,540.00	•	,686.	•	,146.	,327.		\$ <u>133,585.90</u>	2,759.90				\$ 130,826.00		Title III B-1
-0-		\$ (987.30)	\$ 987.30	9,000.00 \$ <u>84.315.40</u>	•	6,743.15	•	464.67	1,554.77	\$19,714.96		\$ 85,302,70	29,035.70				\$ 56,267.00		Title 111 C-1
-0-		\$ 18,719.75	\$ (18,719.75)	\$ <u>180_274_57</u>	60,801.24	,778.	,329.	17,204.41	, 138.	Ġ		\$ 161.554.82	33,419,48			•	\$ 118,127.00		Title 111 C-2
\$ 51,410.63	\$ 29,247.08	\$(17,732.45)	\$ 39,896.00									\$ 39_896.00					\$ 39,896.00		U.S.D.A.
116 2 1 4	\$ 32.64 (8.40)			\$ 4.340.00				644.00	•	\$ 3,190.92		\$ 4.340.00		•			\$ 4,340.00		Title D

accompanying notes integral part of these statements.

RACELAND, LA.

STATEMENT OF REVENUES AND EXPENDITURES . SPECIAL REVENUE FUNDS

TITLE F, TITLE V, TITLE XIX, SENIOR CENTERS, OMBUDSMAN, F.E.M.A., AND LINE-ITEM FUNDS

FOR THE YEAR ENDED JUNE 30, 1998

a. el	-								47.17	(12.15) (35.02)	=0====
Line									••		
F.E.M.A.	\$ 16,210.00	\$ 16.210.00			. 42	\$ <u>19,854.28</u>	\$ (3,644.28)		\$ 8,579.42		\$ 4-935-14
Ombudsman	21,779.00	21-779-00	10,620.	φφ	, 0	21,279,00			48.62	(12.52) (36.10)	=======================================
Senior	50,192.00 \$	\$ <u>50-192-00</u> \$	46,037.42 \$	524.		50,192,00			78.26 \$	(47.66)	=0=====================================
×I	₩.	t/	₩.		_	t/\	<u> </u>		44	<u> </u>	l cou
Title XIX	8,414.00	8 414.00	3,611.67	4.61	7,240.00	10,886,78	2		9,561.77	(4.70)	7,084,29
Title V	347,565.00	3,519.00	295,577.06 \$	378.1	7,318.75	2,659.00 351,084.05	\$ (20.)		3,014.81 \$	(776.58) (2,238,18)	\$ =====================================
	↔	↔	₩		_	₩	₩		₩-		Lu
Title F	5,322.00	54322.00			5,322.00	5,322,00					=======================================
	REVENUES: Intergovernmental: Office of Elderly Affairs \$ Lafourche Parish Council Emergency. Food. & Shelter Dept. of Health & Hospitals Public Support:	Gheens Foundation United Way L.A.C.O.A. Participants' Contributions Other: Total Eevenues :	EXPENDITURES: Salaries Fringe Benefits		Other Costs		Excess of Revenues (Under) Expenditures	Other Operating Sources: Transfers In Transfers Out	Fund Balances: Beginning of Year Adjustments:(Note 15)	(Note	

COUNCIL ON AGING, INC LAFOURCHE

RACELAND, LA.

STATEMENT OF REVENUES AND EXPENDITURES SPECIAL REVENUE FUNDS

AUDIT, PARISH COUNCIL, UNITED WAY, CHEENS FOUNDATION, AND HELPING HANDS FOR THE YEAR ENDED JUNE 30, 1998

Memorandum Total	806,935.00 25,000.00 16,210.00 8,414.00	17,000.00 80,804.40 8,808.34 65,992.08 13,527.34		,363. ,477. ,345. ,683.	ည် ကို ထို ကို ဟ	26,630.	19,836.3 27,130.1 (1,359.8 (3,156.9	106.75 69.187.01
Helping	◆	\$ 8,808.34		₩	\$ 8,808.34	F 	•	\$ =0=
Gheens Foundation		\$ 17,000.00		\$ 919.27 72.34 543.92 74.70	000	9,389.7		\$ 389.77
Way		\$ 80,804.40		09.8 30.4 13.7 97.2	\$ 80,413.61	1,167.	\$ (5,027.54) (134.40)	\$ (3,994,15)
Parish	\$ 25,000.00	\$ 25,000,00		\$ 21,605.00 1,869.00 1,526.00	\$ 25,000.00		\$ 486.70 (125.37	\$ 361.33
Audit	\$ 2,634.00	\$ 2,634.00			\$ 2,634.00			=======================================
	REVENUES: Intergovernmental: Office of Elderly Affairs Lafourche Parish Council Emergency, Food, & Shelter Department of Health & Hospitals Public Support:	Gheens Foundation United Way L.A.C.O.A. Participants' Contributions Other: Total Revenues	EXPENDITURES:	Salaries Fringe Benefits Travel Operating Services	Other Costs Utility Assistance Capital Outlay Total Expenditures	Excess of Revenues (Under) Expenditures Other Operating Sources: Transfers in Transfers Out	Fund Balances: Beginning of Year Adjustments: (Note 15) (Note 16) (Note 17)	

notes are an integral part of these statements. The accompanying

STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL CONTRACTS AND GRANTS PROVIDED THROUGH THE LOUISIANA GOVERNOR'S OFFICE OF ELDERLY AFFAIRS

FOR THE YEAR ENDED JUNE 30, 1998

	Budgeted Revenues/ Expenditures	Actual Revenues/ Expenditures	Variances Favorable (Unfavorable)
AREA AC	SENCY ADMINIS	TRATION	
Revenues; Intergovernmental: Office of Elderly Affairs	\$ <u>29,987.00</u> \$ <u>29,987.00</u>	\$ <u>29,987.00</u> \$ <u>29,987.00</u>	
Expenditures: Salaries Fringe Benefits Travel Operating Services Operating Supplies Other Costs Capital Outlay	\$ 18,175.00 1,360.00 1,745.00 6,586.00 2,121.00 \$ <u>29,987.00</u>	\$ 18,402.78 1,444.69 1,747.19 6,784.69 1,607.65	$\begin{array}{c} \$ & \{227.78\} \\ & \{84.69\} \\ & \{2.19\} \\ & \{198.69\} \\ & 513.35 \end{array}$
Davanuas	TITLE III B-1		
Revenues: Intergovernmental: Office of Elderly Affairs Public Support: Participants Contribution		\$ 130,826.00 \$\frac{2,759.90}{133,585.90}	\$ (<u>240.10</u>) \$ (<u>240.10</u>)
Expenditures: Salaries Fringe Benefits Travel Operating Services Operating Supplies Other Costs Capital Outlay	\$ 92,166.00 7,050.58 8,122.00 15,867.42 6,080.00 4,540.00	\$ 92,327.84 7,146.46 8,045.08 15,686.62 5,813.31 4,540.00	\$ (161.84) (95.88) 76.92 180.80 266.69
	\$133.826.00	\$ <u>133,559.31</u>	\$ <u>266.69</u>

STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL CONTRACTS AND GRANTS PROVIDED THROUGH THE LOUISIANA GOVERNOR'S OFFICE OF ELDERLY AFFAIRS

FOR THE YEAR ENDED JUNE 30, 1998

	Budgeted Revenues/ Expenditures	Actual Revenues/ Expenditures	Favo	ances rable orable)
CONGREC	SATE MEALS TI	TLE III C-1		
Revenues: Intergovermental: Office of Elderly Affairs Public Support:		\$ 56,267.00		
Participants Contribution	$$\frac{30,000.00}{86,267.00}$	\$ <u>85,302.70</u>	\$ \$	(<u>964.30</u>) (<u>964.30</u>)
Expenditures:				
Salaries Fringe Benefits Travel Operating Services Operating Supplies	\$ 19,857.00 1,528.00 1,389.00 4,229.00 7,647.00	\$ 19,714.96 1,554.77 464.67 3,834.35 6,743.15	\$	142.00 (26.77) 924.33 394.65 903.85
Other Costs Capital Outlay	49,240.00 9,000.00	43,003.50 9,000.00		,236.50
. HOME DELL	\$ <u>92,890.00</u> VERED MEALS 1	\$ <u>84,315.40</u>	\$ <u>8</u>	<u>.574.60</u>
Revenues: Intergovermental:	V LICE MILITED			
Office of Elderly Affairs Lafourche Parish Council Public Support:	10,000.00	\$ 118,127.00 10,000.00	•	
Participants Contribution Other	ns 34,160.00	33,419.48 8.34	\$	(740.52) 8.34
Expenditures:	\$ <u>162,287.00</u>	\$ <u>161,554.82</u>	\$	$(\frac{732.18}{})$
Salaries Fringe Benefits Travel Operating Services Operating Supplies	\$ 77,002.00 6,367.00 20,511.00 16,040.00 4,540.00	\$ 77,946.47 6,138.22 17,204.41 13,329.69 2,778.74	3 2 1	(944.47) 228.78 ,306.59 ,710.31 ,761.26
Other Costs Capital Outlay	64,764.00 6,000.00 \$ <u>195,224.00</u>	60,801.24 2,075.80 \$ <u>180,274.57</u>	_ 3	,962.76 ,924.20 , <u>949.43</u>

STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL CONTRACTS AND GRANTS PROVIDED THROUGH THE LOUISIANA GOVERNOR'S OFFICE OF ELDERLY AFFAIRS

FOR THE YEAR ENDED JUNE 30, 1998

	Budgeted Revenues/ Expenditures	Actual Revenues/ Expenditures	Variances Favorable (Unfavorable)
	U.S.D.A.		
Revenues: Intergovermental: Office of Elderly Affairs	\$ <u>40.000.00</u>	\$ <u>39.897.00</u>	\$ (104.00)
Transfers: Transfers to Title III C-1 Transfers to Tiele III C-2	\$ (987.30) 18,919.75 \$ 17,732.45	\$ (987.30) 18,919.75 \$ <u>17,732.45</u>	
	TITLE III-D		
Revenues: Intergovernmenal: Office of Elderly Affairs	\$ 4,340.00 \$ 4,340.00	\$ 4,340.00 \$ 4,340.00	
Expenditures: Salaries Fringe Benefits Travel Operating Services Operating Supplies Other Costs	\$ 3,175.00 252.42 644.00 268.58	\$ 3,190.92 254.56 644.00 250.52	\$ (15.92) (2.14) -0-
Capital Outlay	\$ <u>4.340.00</u>	\$ <u>4.340.00</u>	<u> </u>

STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL CONTRACTS AND GRANTS PROVIDED THROUGH THE LOUISIANA GOVERNOR'S OFFICE OF ELDERLY AFFAIRS

FOR THE YEAR ENDED JUNE 30, 1998

	<u>E</u>	Budgeted Revenues/ xpenditures	<u>I</u>	Actual Revenues/ Expenditures	F	/ariances avorable (favorable)
	TITLE F	- HEALTH P	ROMO	TION		
Revenues: Intergovernment: Office of Elderly	Affairs	\$ <u>5,322.00</u> \$ <u>5,322.00</u>		\$ 5,322.00 \$ 5,322.00		
Expenditures: Salaries Fringe Benefits Travel Operating Service Operating Supplie						
Other Costs	2.5	\$ 5,322.00		\$ 5,322.00		
Capital Outlay		\$ <u>5.322.00</u>		\$ <u>5.322.00</u>		
		TITLE V				
Revenues: Intergovernmental:						
Office of Elderly A	Affairs \$	•	\$	347,565.00	\$	(1,027.00)
III-Kinu	\$	$\frac{3,519.00}{352,111.00}$	đ	$\frac{3,519.00}{351,084.00}$		(1 027 00)
Expenditures:	*	=======================================	₽	≒≒∓∓ ∓ ₹∃∓₹₽	*	(1.027.00)
Salaries	\$	292,623.00	\$	295,577.06	*	(2,954.06)
Fringe Benefits		23,263.00	'	23,309.76	*	(46.76)
Travel		1,000.00		866.12		133.88
Operating Services		22,066.00		20,378.10		1,687.90
Operating Supplies Other Costs	>	1,500.00		975.26		524.74
Capital Outlay		9,519.00 2,140.00		7,318.75		2,200.25
	\$	$\frac{2,140.00}{352,111.00}$	\$	2,659.00 351,084.05	\$	(519.00) 1,026.95

STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL CONTRACTS AND GRANTS PROVIDED THROUGH THE LOUISIANA GOVERNOR'S OFFICE OF ELDERLY AFFAIRS

FOR THE YEAR ENDED JUNE 30, 1998

	Budgeted Revenues/ Expenditures	Actual Revenues/ Expenditures	Variances Favorable (Unfavorable)
	SENIOR CENTERS		
Revenues: Intergovernmental: Office of Elderly Affairs Expenditures;	\$ <u>50,192.00</u> \$ <u>50,192.00</u>	\$ <u>50,192.00</u> \$ <u>50,192.00</u>	
Salaries Fringe Benefits Travel	\$ 45,731.00 3,635.00	\$ 46,037.42 3,629.87	\$ (306.42) 5.13
Operating Services Operating Supplies Other Costs Capital Outlay	826.00	524.71	301,29
Capital Outlay	\$ <u>52.192.00</u>	\$ <u>52,192.00</u>	===0==
	AUDIT		
Revenues: Intergovernmental: Office of Elderly Affairs	\$\frac{2,634.00}{2,634.00}	$\frac{2,634.00}{2,634.00}$	
Expenditures: Salaries Fringe Benefits Travel Operating Services			
Operating Supples Other Costs Capital Outlay	\$ 2,634.00	\$ 2,634.00	
Capital Outlay	\$ <u>2_634_00</u>	\$ <u>2.634.00</u>	

STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL CONTRACTS ABD GRANTS PROVIDED THROUGH THE LOUISIANA GOVERNOR'S OFFICE OF ELDERLY AFFAIRS

FOR THE YEAR ENDED JUNE 30, 1998

	Budgeted Revenues/ Expenditures	Actual Revenues/ Expenditures	Variances Favorable (Unfavorable)
	OMBUDSMAN		
Revenues: Intergovernmental: Office of Elderly Affairs	\$ 21,779.00 \$ <u>21,779.00</u>	\$ \frac{21,779.00}{21,779.00}	
Expenditures: Salaries Fringe Benefits Travel Operating Services Operating Supplies Other Costs Capital Outlay	\$ 10,584.00 785.00 1,969.00 6,561.00 1,880.00 \$ 21,779.00 P.C.O.A.	\$ 10,620.01 796.62 1,916.04 6,546.53 1,899.80 \$ <u>21.779.00</u>	\$ (36.01) (11.62) 52.96 14.47 (19.80)
Revenue: Intergovernmental: Office of Elderly Affairs Public Support: Participants Contribution Expenditures: Salaries		\$ 13,247.00 3,861.00 \$ <u>17,108.00</u>	\$ \frac{36.00}{36.00}
Fringe Benefits Travel Operating Services Operating Supplies Other Costs Capital Outlay	\$ 916.84 9,692.63 3,666.53 2,796.00 \$ <u>17.072.00</u>	\$ 916.84 9,692.63 4,100.66 2,796.00 \$ <u>17,506.13</u>	\$ (434.13) \$ <u>(434.13)</u>

LAFOURCHE COUNCIL ON AGING, INC.
RACELAND, LA.

STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 1998

	Budgeted Revenues/ Expenditures	į	Actual Revenues/ Expenditures	Variances Favorable (Unfavorable)
	TITLE 49			
Revenues:				
Intergovernmental: Lafourche Parish Council Public Support:	\$ 135,624.00	\$	135,624.00	
Participants' Contribution	s 9,951.51		10,258.48	\$ 306.97
Other	4,448.00		4,448.00	•
	\$ 150,023.51	\$	150,330.48	\$ <u>306.97</u>
Expenditures:	 			
Salaries	\$ 90,669.46	\$	91,055.76	\$ (386.30)
Fringe Benefits	7,153.34	*	7,273.45	(120.11)
Travel	1,105.03		1,038.58	66.45
Operating Services	16,864.26		17,063.31	(199.05)
Operating Supplies	30,865.42		23,351.17	7,514.25
Other Costs	3,366.00		3,366.00	
Capital Outlay	4			<u> </u>
	\$ <u>150,023.51</u>	\$	<u>143.148.27</u>	\$ <u>6.875.24</u>
	GENERAL FUN	<u>ND</u>		
Payanuaci				
Lafourche Parish Council	\$ 15,200.00	\$	15,200.00	
Public Service:				
Participants' Contribution			746.25	
Other	$\frac{4,303.82}{20,250.07}$		4,303.82	
•	\$ <u>20.250.07</u>	\$	<u>20,250.07</u>	
Expenditures: Salaries Fringe Benefits				
	\$ 248.37	\$	248.37	
Operating Services Operating Supplies	8,012.03	т	4,855.17	\$ 3,156.86
Other Costs	1,155.31		1,155.31	
Capital Outlay	9,900.00		9,900.00	
\$	19,315.71	\$	<u>16,158.85</u>	\$ <u>3.156.86</u>

STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 1998

	Budgeted Revenues/ Expenditures	Actual Revenues/ Expenditures	Variances Favorable (Unfavorable)
	PARISH COUNC	<u> </u>	
Revenues: Intergovernmental: Lafourche Parish Council	\$ 25,000.00 \$ 25,000.00	\$ <u>25,000.00</u> \$ <u>25,000.00</u>	
Expenditures: Salaries Fringe Benefits Travel Operating Services Other Costs Capital Outlay	\$ 21,605.00 1,869.00 1,526.00 \$ <u>25,000.00</u>	\$ 21,605.00 1,869.00 1,526.00 \$ <u>25,000.00</u>	
	UNITED WAY		
Revenue: United Way Public: Participants' Contribution	\$ 81,661.38 s 687.00 \$ 82,348.38	\$ 80,804.40	\$ (856.98) \$ (<u>766.98</u>)
Expenditures: Salaries Fringe Benefits Travel Operating Services Operating Supplies Other Costs	\$ 53,003.08 4,198.79 1,644.51 2,938.61 2,189.94 \$ <u>82,348.38</u>	\$53,409.80 4,230.44 913.72 2,497.22 616.43 18,746.00 \$ 80,413.61	\$ (406.72) (31.65) 730.79 1,573.51 (372.55) \$ <u>1.934.77</u>

STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 1998

	Budgeted Revenues/ Expenditures	Actual Revenues/ Expenditures	Variances Favorable (Unfavorable)
	GHEENS FOUNDAT	TON	
Revenues: Gheens Foundation	\$ <u>17,000.00</u> \$ <u>17,000.00</u>	\$ <u>17,000.00</u> \$ <u>17,000.00</u>	
Expenditures: Salaries Fringe Benefits Travel Operating Services Operating Supplies	\$ 5,281.30 425.00 5,219.00 74.70	\$ 919.27 72.34 543.92 74.70	\$ 4,362.03 352.66 4,675.08
Other Costs Capital Outlay	\$\frac{6,000.00}{17,000.00}	\$\frac{6,000.00}{7.610.23}	\$ <u>9.389.77</u>
-	HELPING HAND	<u>s</u>	
Revenue: Public Support: L.A.C.O.A.	\$ 8,808.84 \$ <u>8,808.84</u>	\$ 8,808.84 \$ 8,808.84	
Expenditures: Salairies Fringe Benefits Travel Operating Services Operating Supplies Other Costs			
Utility Assistance	$\frac{8,808.84}{8,808.84}$	\$ <u>8,808.84</u> \$ <u>8,808.84</u>	

LAFOURCHE COUNCIL ON AGING, INC. RACELAND, LA.

STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 1998

	Budgeted Revenues/ Expenditures	Actual Revenues/ Expenditures	Variances Favorable (Unfavorable)
	TITLE XIX		
Revenues: Intergovernmental: Depart. of Health	\$ <u>14,000.00</u> \$ <u>14,000.00</u>	\$ 8,414.00 \$ 8,414.00	\$ (<u>5,586.00</u>) \$ (<u>5,586.00</u>)
Expenditures: Salaries Fringe Benefits Travel	\$ 3,611.67 30.86	\$ 3,611.67 30.50	\$ (.36)
Operating Services Operating Supplies Other Costs	5.31 <u>14,570.33</u> \$ <u>18,218.17</u>	7,240.00 \$ <u>10,886.78</u>	(7,330.33) \$ (7,331.39)
	F.E.M.A.		
Revenues: Intergovernmental: F.E.M.A.	\$16,210.00 \$16,210.00	\$16,210.00 \$16,210.00	
Expenditures: Salaries Fringe Benefits Travel			
Operating Services Operating Supplies Other Costs	\$ 261.15	\$ 245.45 261.15	\$ (245.45)
Utility Assistance	19,593.13 \$ <u>19,854.28</u>	19,347.68 \$ <u>19,854.28</u>	245.45 ===0==

SCHEDULE OF PRIORITY SERVICES TITLE III, PART B - GRANT FOR SUPPORTIVE SERVICES FOR THE YEAR ENDED JUNE 30, 1998

				% of GOEA Grant
Access (30%)	-	7,697.00 2,302.00 45,587.00 10,698.00	\$ 66,284.00	50.67
In Home(15%)	•	12,604.00 30,009.00	\$ 42,613.00	32.57
Legal(5%)	Legal Assistance		\$ 4,540.00	3.47
Non-priority serv	ices		\$ 20,122.31	
Total Title III B	-Supportive services expendi	itures	\$ 133,559.31	
Less: Participants	s' contributions		(2,759.90)	
Net GOEA Grant	Expenditures		\$ 130,799.41	

COMPARATIVE STATEMENT OF GENERAL FIXED ASSETS AND CHANGES IN GENERAL FIXED ASSETS

FOR THE YEARS ENDED JUNE 30, 1997 AND 1998

	Balance June 30, 1997	Additions	Deletions	Balance June 30, 1998
General Fixed Assets at Control Furniture and Equipment Vans		\$ 2,659.00 50,075.80	\$ 444.01 51,849.00	\$ 36,917.40 295,068.24
Total Fixed Assets	\$331,543.85	\$52,734.80 =======	\$52,293.01 =======	\$331,985.64
Investment in General Fixe Funds Originating From:				
Van Funds	\$284,120.50	\$33,000.00	\$51,849.00	\$265,271.50
Title III C-1	5,909.20	9,000.00		14,909.20
Title III C-2	12,519.41	2,075.80		14,595.21
Title III B-1	639.82			639.82
Title V	1,860.24	2,659.00		4,519.24
Title 49	429.99			429.99
United Way	757.55			757.55
P.C.O.A.	208.25			208.25
Gheens Foundation		6,000.00		6,000.00
Local Sources	25,098.89		444.01	24,654.88
	\$331,543.85	\$52,734.80	\$52,293.01	\$331,985.64
	=========	=======		=========

The accompanying notes are an integral part of these statements.

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- Schedule 6

LAFOURCHE COUNCIL ON AGING, INC. RACELAND, LA.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE PERIOD ENDED JUNE 30, 1998

		Federal CFDA Number	Program or Award <u>Amount</u>	Revenue Recognized	Expenditures
Federal Granto	or/Pass Through	Grantor/F	Program Title		
Passed through Way of America	a Food, and		\$ 16,210.00	\$ 16,210.00	\$ 19,854.28
			•	φ 10,210.00	Ψ 13,031120
Passed throug Office of Elder Special Pro	grams of the Agir	iovernor's	ces:		
Title III	Area Agency Administration	93.045	22,490.00	22,490.00	22,490.00
Title III	Supportative		,	,	,,
B-1	Services	93.044	79,865.00	79,865.00	79,865.00
Title III	Congregate				
C-1	Meals	93.045	54,406.00	54,406.00	54,406.00
Title III	Home Delivered	00 01.5	1. T. O. T. t. O. O.	h= 0=h 00	42 AZU AA
C-2	Meals	93.045	47,874.00	47,874.00	47,874.00
Title III D	In-Home Services	93.046	3,689.00	3,689.00	3,689.00
Title III	Ombudsman	93.040	3,009.00	3,009.00	3,009.00
В	Nursing Home	93.044	18,634.00	18,634.00	18,634.00
Title III	Health	33.044	10,054.00	10,034.00	10,054.00
F	Program	93.043	4,524.00	4,524.00	4,524.00
Passed through	h the Louisiana		•	•	•
Health and Ho					
Title	Medical				
XIX	Assistance	13.714	8,414.00	8,414.00	8,414.00
Department of Passed through Office of Elder Title	h the Louisiana G				
	_ • •	17.235	316,900.00	315,975.70	315,975.65
Office of Elder	h the Louisiana G	overnor's	40,000.00	39,896.00	ያ ው ይወድ ሰብ
•	or commodities	10.570	40,000.00	33,030.00	39,896.00

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Federal CFDA Number

Program or Award Amount

Revenue

Recognized Expenditures

Schedule of Expenditures of Federal Awards (Continued)

Department of Transportation: Passed through the Lafourche Parish Council

Title 49

Public Transportation Operating Assistance Program for the Non-Urbanized Area State Project No:

741-29-0104

Federal Project No:

LA-18-X015 20.509 \$ 135,624.00 \$ 135,624.00 \$ 135,624.00

Total

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\$ 748,630.00 \$ 747,601.70 \$ 751,245.93

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ACTION TAKEN ON PRIOR YEAR FINDINGS

The audit of the Lafourche Council on Aging, Inc. for the year ended June 30, 1997 show unspent workmen compensation expense as provided in the individual grants totaling \$4,732.50. On March 25, 1998 the Council issued a check on the General Fund bank account payable to the Governor's Office of Elderly Affairs in the amount of \$3,266.77. This amount represents the unused workman compensation expense included in grants originating with the Governor's Office of Elderly Affairs.