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**CAMERON PARISH SCHOOL BOARD**  
Cameron, Louisiana

**General Purpose Financial Statements  
With Independent Auditor's Report  
As of and For the Year Ended  
June 30, 1998  
With Supplemental Information Schedules**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date ~~DEC 7 6 1998~~

**VERNON R  
COON**  
CERTIFIED PUBLIC ACCOUNTANT

C O N T E N T S (C O N T D .)

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CAMERON PARISH SCHOOL BOARD

Cameron, Louisiana

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## Independent Auditor's Report

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana

I have audited the general purpose financial statements of the Cameron Parish School Board as of June 30, 1998, and for the year then ended, as listed in the table of contents. These general purpose financial statements are the responsibility of the Cameron Parish School Board's management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Cameron Parish School Board as of June 30, 1998, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

My audit was performed for the purpose of forming an opinion on the general purpose financial statements of the Cameron Parish School Board, taken as a whole. The supplemental information listed in the table of contents, including the schedule of expenditures of federal awards as required by U. S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, are presented for the purpose of additional analysis and are not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

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CAMERON PARISH SCHOOL BOARD

Cameron, Louisiana  
Independent Auditor's Report,  
June 30, 1998

In accordance with *Government Auditing Standards*, I have also issued reports dated December 4, 1998 on my consideration of the Cameron Parish School Board's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contract and grants.



West Monroe, Louisiana  
December 4, 1998

**GENERAL PURPOSE FINANCIAL STATEMENTS  
(OVERVIEW)**

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana  
ALL FUND TYPES AND ACCOUNT GROUPS

Combined Balance Sheet, June 30, 1998

	..... GOVERNMENTAL FUND TYPE.....			FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTAL (MEMORANDUM ONLY)
	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS		GENERAL FIXED ASSETS	GENERAL LONG-TERM OBLIGATIONS	
<b>ASSETS AND OTHER DEBITS</b>							
Cash and cash equivalents	\$10,943,206	\$106,048	\$182,197	\$328,861			\$11,560,312
Cash with fiscal agent			10,000				10,000
Receivables	388,903	57,982					446,885
Due from other funds	44,500						44,500
Inventory		12,627					12,627
Land, buildings, equipment, and improvements					\$23,155,796		23,155,796
Amount available in debt service fund						\$182,197	182,197
Amount to be provided for retirement of long-term obligations						610,055	610,055
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<u>\$11,376,609</u>	<u>\$176,657</u>	<u>\$192,197</u>	<u>\$328,861</u>	<u>\$23,155,796</u>	<u>\$792,252</u>	<u>\$36,022,372</u>
<b>LIABILITIES AND FUND Equity:</b>							
Liabilities:							
Cash overdraft		\$5,912					\$5,912
Accounts payable	\$1,093,275	50,919					1,144,194
Due to other funds		44,500					44,500
Deposits held for others				\$328,861			328,861
Compensated absences payable						\$502,252	502,252
Matured bonds and interest payable			\$10,000				10,000
Bonds payable						290,000	290,000
Total Liabilities	<u>1,093,275</u>	<u>101,331</u>	<u>10,000</u>	<u>328,861</u>	<u>NONE</u>	<u>792,252</u>	<u>2,325,719</u>
Fund Equity:							
Investment in general fixed assets					\$23,155,796		23,155,796
Fund balances:							
Reserved for debt service			182,197				182,197

Designated	7,385,105					7,385,105
Unreserved - undesignated	2,898,229	75,326				2,973,555
Total Fund Equity	<u>10,283,334</u>	<u>75,326</u>	<u>182,197</u>	<u>NONE</u>	<u>NONE</u>	<u>33,696,653</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$11,376,609</u>	<u>\$176,657</u>	<u>\$192,197</u>	<u>\$328,861</u>	<u>\$792,252</u>	<u>\$36,022,372</u>

The accompanying notes are an integral part of this statement.



CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana  
GOVERNMENTAL FUND TYPE

Combined Statement of Revenues, Expenditures  
and Changes in Fund Balances  
For the Year Ended June 30, 1998

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	TOTAL (MEMORANDUM ONLY)
<b>REVENUES</b>				
Local sources:				
Taxes:				
Ad valorem taxes	\$5,486,082		\$113,360	\$5,599,442
Other	173,265			173,265
Rentals, leases, and royalties	1,707,218			1,707,218
Tuition	8,200			8,200
Interest earnings	392,263	\$6,484	6,840	405,587
Food services		209,733		209,733
Other	12,674			12,674
State sources:				
Unrestricted grants-in-aid	5,115,789			5,115,789
Restricted grants-in-aid	466,919	276,099		743,018
Federal sources:				
Unrestricted - indirect cost recoveries		13,414		13,414
Restricted grants-in-aid		793,169		793,169
Revenue-in-lieu-of taxes	77,527			77,527
Other - commodities		40,716		40,716
Total revenues	<u>13,439,937</u>	<u>1,339,615</u>	<u>120,200</u>	<u>14,899,752</u>
<b>EXPENDITURES</b>				
Instruction:				
Regular programs	5,446,095			5,446,095
Special education programs	1,078,092	94,567		1,172,659
Vocational programs	695,994	10,045		706,039
Other programs	54,988			54,988
Adult and continuing education programs	12,304			12,304
Special programs	96,354	199,476		295,830
Support services:				
Pupil support services	418,822	25,102		443,924
Instructional staff support	569,148	121,828		690,976
General administration	579,556	17,390	3,777	600,723
School administration	921,284	577		921,861
Business services	225,103	2,914		228,017

(Continued)

CAMERON PARISH SCHOOL BOARD  
 Cameron, Louisiana  
 GOVERNMENTAL FUND TYPE  
 Combined Statement of Revenues, Expenditures  
 and Changes in Fund Balances, etc.  
 For the Year Ended June 30, 1998

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	TOTAL (MEMORANDUM ONLY)
<b>EXPENDITURES (CONTD.)</b>				
Support services (Contd.)				
Plant services	\$1,430,680	\$1,108		\$1,431,788
Student transportation services	927,966	1,884		929,850
Food services	16,586	817,263		833,849
Central services	1,750			1,750
Community service programs	6,772			6,772
Facility administration	288,573			288,573
Debt service:				
Principal repayment			\$125,000	125,000
Interest and bank charges			30,240	30,240
Total expenditures	<u>12,770,067</u>	<u>1,292,154</u>	<u>159,017</u>	<u>14,221,238</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<u>669,870</u>	<u>47,461</u>	<u>(38,817)</u>	<u>678,514</u>
<b>OTHER FINANCING SOURCES (Uses)</b>				
Donations	68,564			68,564
Sale of fixed assets	200			200
Operating transfers in	13,414			13,414
Operating transfers out		(13,414)		(13,414)
Total other financing sources (uses)	<u>82,178</u>	<u>(13,414)</u>	<u>NONE</u>	<u>68,764</u>
<b>EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES</b>	752,048	34,047	(38,817)	747,278
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<u>9,531,286</u>	<u>41,279</u>	<u>221,014</u>	<u>9,793,579</u>
<b>FUND BALANCES AT END OF YEAR</b>	<u>\$10,283,334</u>	<u>\$75,326</u>	<u>\$182,197</u>	<u>\$10,540,857</u>

(Concluded)

The accompanying notes are an integral part of this statement.

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana  
GOVERNMENTAL FUND TYPE - GENERAL, SPECIAL  
REVENUE, AND DEBT SERVICE FUNDS

Combined Statement of Revenues, Expenditures,  
and Changes in Fund Balances -  
Budget (GAAP Basis) and Actual  
For the Year Ended June 30, 1998

	.....GENERAL FUND.....		...SPECIAL REVENUE FUNDS...		...DEBT SERVICE FUNDS...	
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
<b>REVENUES</b>						
Local sources:						
Taxes:						
Ad valorem taxes	\$5,486,000	\$5,486,082	\$82	\$113,400	\$113,360	(\$40)
Other	172,347	173,265	918			
Rentals, leases, and royalties	1,580,000	1,707,218	127,218			
Tuition	8,200	8,200				
Interest earnings	400,000	392,263	(7,737)	\$6,840	6,840	
Food services						
Other	13,145	12,674	(471)			
State sources:						
Unrestricted grants-in-aid	5,112,547	5,115,789	3,242			
Restricted grants-in-aid	463,619	466,919	3,300	276,099	276,099	
Federal sources:						
Unrestricted - indirect cost recoveries				13,415	13,414	(1)
Restricted grants-in-aid				795,386	793,169	(2,217)
Revenue-in-lieu-of taxes						
Other - commodities	77,527	77,527				
Total revenues	<u>13,313,385</u>	<u>13,439,937</u>	<u>126,552</u>	<u>1,345,040</u>	<u>1,339,615</u>	<u>(5,425)</u>
				<u>120,240</u>	<u>120,200</u>	<u>(40)</u>

**EXPENDITURES**

Instruction:						
Regular programs	5,280,599	5,446,095	(165,496)			
Special education programs	1,074,269	1,078,092	(3,823)	94,727	94,567	160
Vocational programs	686,022	695,994	(9,972)	10,045	10,045	
Other programs	55,049	54,988	61	5,841	5,841	
Adult and continuing education programs	12,432	12,304	128			
Special programs	94,820	96,354	(1,534)	198,398	199,476	(1,078)
Support services:						
Pupil support services	419,492	418,822	670	45,424	25,102	20,322

Support services:												
Pupil support services	419,492	418,822	670	45,424	25,102	20,322						
Instructional staff support	569,464	569,148	316	116,257	121,828	(5,571)						
General administration	580,371	579,556	815	149	17,390	(17,241)		3,777	3,777			
School administration	921,196	921,284	(88)	577	577							
Business services	225,891	225,103	788	2,854	2,914	(60)						
Plant services	1,458,238	1,430,680	27,558	952	1,108	(156)						
Student transportation services	926,819	927,966	(1,147)	1,884	1,884							
Food services	16,534	16,586	(52)	826,151	817,263	8,888						
Central services	1,750	1,750										
Community service programs	6,772	6,772										
Facility administration	368,633	288,573	80,060									
Debt service:												
Principal repayment									125,000	125,000		
Interest and bank charges									30,240	30,240		
Total expenditures	<u>12,698,351</u>	<u>12,770,067</u>	<u>(71,716)</u>	<u>1,303,259</u>	<u>1,292,154</u>	<u>11,105</u>			<u>159,017</u>	<u>159,017</u>		<u>NONE</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<u>615,034</u>	<u>669,870</u>	<u>54,836</u>	<u>41,781</u>	<u>47,461</u>	<u>5,680</u>			<u>(38,777)</u>	<u>(38,817)</u>		<u>(40)</u>
<b>OTHER FINANCING SOURCES (Uses)</b>												
Donations	68,564	68,564										
Sale of fixed assets	200	200										
Operating transfers in	14,000	13,414	(586)									
Operating transfers out				(13,415)	(13,414)	1						
Total other financing sources (uses)	<u>82,764</u>	<u>82,178</u>	<u>(586)</u>	<u>(13,415)</u>	<u>(13,414)</u>	<u>1</u>			<u>NONE</u>	<u>NONE</u>		<u>NONE</u>
<b>EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES</b>	<u>697,798</u>	<u>752,048</u>	<u>54,250</u>	<u>28,366</u>	<u>34,047</u>	<u>5,681</u>			<u>(38,777)</u>	<u>(38,817)</u>		<u>(40)</u>
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<u>9,532,442</u>	<u>9,531,286</u>	<u>(1,156)</u>	<u>34,197</u>	<u>41,279</u>	<u>7,082</u>			<u>221,015</u>	<u>221,014</u>		<u>(1)</u>
<b>FUND BALANCES AT END OF YEAR</b>	<u>\$10,230,240</u>	<u>\$10,283,334</u>	<u>\$53,094</u>	<u>\$62,563</u>	<u>\$75,326</u>	<u>\$12,763</u>			<u>\$182,238</u>	<u>\$182,197</u>		<u>(\$41)</u>

The accompanying notes are an integral part of this statement.

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana

Notes to the Financial Statements  
As of and For the Year Ended June 30, 1998

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Cameron Parish School Board was created by Louisiana Revised Statute (LSA-R.S.) 17:51 to provide public education for the children within Cameron Parish. The school board is authorized by LSA-R.S. 17:81 to establish policies and regulations for its own government consistent with the laws of the State of Louisiana and the regulations of the Louisiana Board of Elementary and Secondary Education. The school board is comprised of six members who are elected from six districts for terms of four years.

The school board operates 7 schools within the parish. In conjunction with the regular educational programs, some of these schools offer special education and/or adult education programs. In addition, the school board provides transportation and school food services for the students.

**A. REPORTING ENTITY**

As the governing authority of the school board, for reporting purposes, the Cameron Parish School Board is considered a separate financial reporting entity. The financial reporting entity consists of (a) the primary government (the school board), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 (Codification Section 2100.120-140) establishes criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. The GASB has set forth criteria to be considered in determining financial accountability, which includes:

1. Appointing a voting majority of an organization's governing body, and:
  - a. The ability of the school board to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the school board.



CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana  
Notes to the Financial Statements (Continued)

2. Organizations for which the school board does not appoint a voting majority but are fiscally dependent on the school board.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Based on the previous criteria, the school board has determined that there are no component units which should be considered as part of the school board reporting entity.

**B. FUND ACCOUNTING**

The school board uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities (general fixed assets and general long-term obligations) that are not recorded in the "funds" because they do not directly affect net expendable available financial resources. They are concerned only with the measurement of financial position, not with the measurement of results of operations.

Funds are classified into three categories; governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types". Governmental funds are used to account for a government's general activities, where the focus of attention is on the providing of services to the public as opposed to proprietary funds where the focus of attention is on recovering the cost of providing services to the public or other agencies through service charges or user fees. Fiduciary funds are used to account for assets held for others. The school board's current operations require the use of the governmental and fiduciary fund categories. The fund types used by the school board are described as follows:

**Governmental Funds:**

**General Fund**

The General Fund is the general operating fund of the school board. It accounts for all financial resources, except those required to be accounted for in other funds.

### **Special Revenue Funds**

The special revenue funds account for the proceeds of specific revenue sources, such as state and federal grants, which are legally restricted to expenditures for specified purposes.

### **Debt Service Funds**

The debt service funds account for accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

### **Fiduciary Funds - Agency Funds**

Agency funds account for assets held in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

## **C. GENERAL FIXED ASSETS AND LONG-TERM OBLIGATIONS**

General fixed assets are not capitalized in the fund used to acquire or construct them. Instead, capital acquisition and construction are reflected as expenditures (capital outlay) in the governmental funds and the related assets are reported in the general fixed assets account group. All purchased fixed assets are valued at cost where historical records are available and at estimated cost where no historical records are available. Approximately 96 per cent of fixed assets are valued at actual cost, while the remaining 4 per cent are valued at estimated cost based on the actual cost of like items. Donated fixed assets are valued at their fair market value on the date received.

The costs of normal maintenance and repairs that do not add to the value of fixed assets or materially extend their useful lives are not capitalized but are only recognized as a normal expenditure of the governmental funds. Public domain or infrastructure general fixed assets consisting of sidewalks, parking lots, etc. are not capitalized, as these assets are immovable and of value only to the school board. No depreciation is recognized on general fixed assets of the school board.

Long-term obligations, such as general obligation bonds are recognized as a liability of a governmental fund only when due. For other long-term obligations, such as compensated absences, only that portion expected to be financed from expendable, available financial resources is reported as a liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term obligations account group.

**D. BASIS OF ACCOUNTING**

The financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements for these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used for reporting all governmental fund types and the fiduciary fund type agency funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The school board uses the following practices in recognizing and reporting revenues and expenditures:

**Revenues**

Ad valorem taxes are recorded in the year the taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis and attach as an enforceable lien and become due and payable on the date the tax rolls are filed with the recorder of mortgages. Louisiana Revised Statute 47:1993 requires that the tax roll be filed on or before November 15 of each year. Ad valorem taxes become delinquent if not paid by December 31. The taxes are normally collected in December, January, and February of the current year.

State revenue sharing, which is based on population and homesteads in the parish, is recorded as unrestricted grants-in-aid in the year received which coincides with the recognition of the related ad valorem taxes discussed above.

State equalization entitlement funds are recognized as unrestricted grants-in-aid when the school board is entitled to them.

Federal and state grants are normally "expenditure driven," which means that the school board does not earn, or is not entitled to, the grant funds until liability for the expenditure has been incurred. Any amounts received in excess of actual expenditures/liabilities at year end is reflected as deferred revenue on the fund's balance sheet.

Revenues from rentals, leases, and royalties are recorded when the school board is entitled to the funds.



CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana  
Notes to the Financial Statements (Continued)

Interest earnings on time deposits are recognized as revenue when the time deposits have matured and the interest is available.

Substantially all other revenues are recognized when received by the school board.

Based on the above criteria, federal and state grants, and revenues from rentals, leases, and royalties have been treated as susceptible to accrual.

### **Expenditures**

Salaries are recorded as expenditures when earned by employees. Teachers' salaries are earned over a nine month period but are paid over a twelve month period.

Purchases of various operating supplies, etc. are recorded as expenditures when the related fund liability is incurred.

Compensated absences are recognized as expenditures when leave is actually taken or when employees, or their heirs, are paid for accrued leave upon retirement or death. The cost of leave privileges not requiring current available resources is recognized in the general long-term obligations account group.

Principal and interest on general long-term debt are recognized when due.

### **Other Financing Sources (Uses)**

Transfers between funds that are not expected to be repaid, donations, and sale of fixed assets are accounted for as other financing sources (uses). These other financing sources (uses) are recognized at the time the underlying events occur.

## **E. BUDGET PRACTICES**

Proposed budgets for the fiscal year are made available for public inspection and comments from taxpayers at the school board office in July or August. At its September meeting, the school board holds a public hearing on the proposed budgets, makes changes to the proposed budgets as it deems appropriate, and formally adopts the budgets for the fiscal year. The proposed budget, which includes expenditures and the means of financing them, is published in the official journal at least 15 days prior to the public hearing.

CAMERON PARISH SCHOOL BOARD  
 Cameron, Louisiana  
 Notes to the Financial Statements (Continued)

The school board adopted budgets for the General Fund and all special revenue and debt service funds. Budgets are prepared on the modified accrual basis of accounting. All appropriations lapse at year end and must be reappropriated during the following year to be expended. Formal budget integration (within the accounting records) is employed as a management control device. The superintendent of schools is authorized to transfer amounts between line items within any fund. However when actual revenues within a fund fail to meet budgeted revenues by five per cent or more and/or actual expenditures within a fund exceed budgeted expenditures by five per cent or more, a budget amendment is adopted by the school board in an open meeting. Budget amounts included in the accompanying financial statements include the original adopted budget and all subsequent amendments.

**F. ENCUMBRANCES**

Encumbrance accounting is not employed; however, outstanding purchase orders are taken into consideration before expenditures are incurred in order to assure that applicable appropriations are not exceeded.

**G. CASH AND CASH EQUIVALENTS**

Under state law, the school board may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks their having principal offices in Louisiana. At June 30, 1998, the school board has cash and cash equivalents (net of cash overdraft of \$5,912) totaling \$11,564,400 as follows:

Demand deposits	\$786,895
Time deposits	10,749,941
Cash in state treasury	<u>27,564</u>
Total	<u>\$11,564,400</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits, or the resulting bank balances must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Cash and cash equivalents (bank balances) at June 30, 1998, are secured as follows:

Bank balances	<u>\$12,272,494</u>
---------------	---------------------

CAMERON PARISH SCHOOL BOARD  
 Cameron, Louisiana  
 Notes to the Financial Statements (Continued)

Federal deposit insurance	\$592,198
Pledged securities	<u>12,887,473</u>
Total	<u>\$13,479,671</u>

Because the pledged securities are held by a custodial bank in the name of the fiscal agent bank rather than in the name of the school board, they are considered uncollateralized (Category 3) under the provisions of GASB Codification C20.106. However, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the school board that the fiscal agent bank has failed to pay deposited funds upon demand.

**II. INVENTORY**

Inventory of the School Lunch Special Revenue Fund consists of food purchased by the school board and commodities granted by the United States Department of Agriculture (USDA) through the Louisiana Department of Agriculture and Forestry. Commodities are recorded as revenues, based on value information from the USDA, when received. All purchased inventory items are valued at actual cost. Inventory is recorded as expenditures when consumed, using a first-in, first-out basis. Inventory on hand at year-end is reported as a reserve of fund balance to indicate that it is not a part of expendable available financial resources.

**I. VACATION, SICK, AND SABBATICAL LEAVE**

All twelve month employees earn from 10 to 15 days of vacation leave each year, depending upon length of service with the school board. Vacation leave must be taken in the year earned. Upon separation from service, all unused vacation leave is forfeited.

All school board employees earn 10 to 15 days of sick leave each year, depending upon the number of months employed each year and the length of service with the school board. Sick leave may be accumulated without limitation. Upon retirement or death, employees or their heirs are paid for up to 25 days of accumulated sick leave at the employee's current rate of pay. Under the Louisiana Teachers Retirement System, all accumulated sick leave, including the 25 days paid to the teacher, is used in the retirement benefit computation as earned service. Under the Louisiana School Employees Retirement System, all accumulated sick leave, excluding the 25 days paid to the employee, is used in the retirement benefit computation as earned service.

Sabbatical leave may be granted for rest and recuperation and for professional and cultural improvement. Any employee with a teaching certificate is entitled, subject to approval by the school board, to one semester of sabbatical leave after three years of



CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana  
Notes to the Financial Statements (Continued)

continuous service or two semesters of sabbatical leave after six or more years of continuous service. Sabbatical leave benefits are recorded as expenditures in the period paid.

The cost of leave privileges, computed in accordance with the GASB Codification Section C60, is recognized as a current-year expenditure in the governmental funds when leave is actually taken or when employees or their heirs are paid for accrued leave upon retirement or death. The cost of leave privileges not requiring current resources is recorded in the general long-term obligations account group.

As reflected on Statement A, at June 30, 1998, employees of the school board have accumulated and vested \$502,252 of employee leave benefits, computed in accordance with GASB Codification Section C60.

**J. RISK MANAGEMENT**

The school board is exposed to various risk of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; and injuries to employees. To handle such risk of loss, the school board maintains commercial insurance policies covering: automobile liability and uninsured motorist; surety bond coverage; flood insurance; and property insurance. In addition to the above policies, the school board maintains a general liability policy and an errors and omissions policy. No claims were paid on any of the policies during the past three years which exceeded the policies' coverage amount.

**K. TOTAL COLUMNS ON COMBINED STATEMENTS**

Total columns on the combined statements are captioned Memorandum Only (overview) to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**2. RECEIVABLES**

The receivables of \$446,885 at June 30, 1998, are as follows:

CAMERON PARISH SCHOOL BOARD  
 Cameron, Louisiana  
 Notes to the Financial Statements (Continued)

<u>Class of receivable</u>	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Total</u>
Ad valorem taxes	\$15		\$15
Royalties	132,971		132,971
Grants:			
Federal		\$52,264	52,264
State	168,783		168,783
Other	<u>87,134</u>	<u>5,718</u>	<u>92,852</u>
Total	<u>\$388,903</u>	<u>\$57,982</u>	<u>\$446,885</u>

Included in "Other" is \$2,551 which is an outstanding loan that was made to a bus driver for the purchase of a bus. The loan is being paid through monthly payroll deductions of \$159.47 through October 25, 1999. The loan is secured by the purchased bus.

**3. LEVIED TAXES**

The following is a summary of authorized and levied ad valorem tax millages:

	<u>Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration Date</u>
Parishwide taxes:			
Constitutional	5.00	4.19	Indefinite
Operation and maintenance	10.00	10.00	2006
Operation, maintenance, and improvements	7.00	7.12	2000
Improvements	5.84	5.93	2002
Special building tax	8.18	8.50	2002
Maintenance - additional support	10.00	10.00	2005
District taxes - debt service:			
District No. 4	12.00	12.00	2000

The difference between authorized and levied millages is the result of reassessments of taxable property as required by Article 7, Section 18(f) of the Louisiana Constitution of 1974.

**4. GENERAL FIXED ASSETS**

The following schedule presents changes in general fixed assets for the year ended June 30, 1998:

CAMERON PARISH SCHOOL BOARD  
 Cameron, Louisiana  
 Notes to the Financial Statements (Continued)

	Balance at July 1, 1997	Additions	Deletions	Balance at June 30, 1998
Land	\$156,790			\$156,790
Buildings and improvements	17,636,139			17,636,139
Furniture and equipment	<u>4,603,304</u>	<u>\$829,905</u>	<u>(\$70,342)</u>	<u>5,362,867</u>
Total	<u>\$22,396,233</u>	<u>\$829,905</u>	<u>(\$70,342)</u>	<u>\$23,155,796</u>

**5. DUE FROM/TO OTHER FUNDS**

Individual balances due from/to other funds at June 30, 1998, are as follows:

	Due from Other Funds	Due to Other Funds
General Fund	\$44,500	
Special revenue funds:		
Title I		\$14,000
Title VI		8,500
P.L. 94-142		14,500
Vocational Education		<u>7,500</u>
Total	<u>\$44,500</u>	<u>\$44,500</u>

**6. RETIREMENT SYSTEMS**

Substantially all employees of the school board are members of two statewide retirement systems. In general, professional employees (such as teachers and principals) and lunchroom workers are members of the Teachers' Retirement System of Louisiana; other employees, such as custodial personnel and bus drivers, are members of the Louisiana School Employees Retirement System. These systems are cost-sharing, multiple-employer defined benefit pension plans administered by separate boards of trustees. Pertinent information relative to each plan follows:

**A. TEACHERS' RETIREMENT SYSTEM OF LOUISIANA (TRS)**

*Plan Description.* The TRS consists of three membership plans: Regular Plan, Plan A, and Plan B. The TRS provides retirement benefits as well as disability and survivor benefits. Ten years of service credit is required to become vested for retirement benefits and five years to become vested for disability and survivor benefits. Benefits are established and amended

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana  
Notes to the Financial Statements (Continued)

by state statute. The TRS issues a publicly available financial report that includes financial statements and required supplementary information for the TRS. That report may be obtained by writing to the Teachers' Retirement System of Louisiana, Post Office Box 941123, Baton Rouge, Louisiana 70804-9123, or by calling (504) 925-6446.

*Funding Policy.* Plan members are required to contribute 8.0 percent, 9.1 percent, and 5.0 percent of their annual covered salary for the Regular Plan, Plan A, and Plan B, respectively. The school board is required to contribute at an actuarially determined rate. The current rate is 16.4 percent of annual covered payroll for all three membership plans. Member contributions and employer contributions for the TRS are established by state law and rates are established by the Public Retirement Systems' Actuarial Committee. The school board's employer contribution for the TRS, as provided by state law, is funded by the State of Louisiana through annual appropriations, by deductions from local ad valorem taxes, and by remittances from the school board.

The school board's contributions to the TRS for the years ending June 30, 1998, 1997, and 1996, were \$1,156,894, \$1,076,090, and \$1,075,264 respectively, equal to the required contributions for each year.

B. LOUISIANA SCHOOL EMPLOYEES' RETIREMENT SYSTEM (LSERS)

*Plan Description.* The LSERS provides retirement benefits as well as disability and survivor benefits. Ten years of service credit is required to become vested for retirement benefits and five years to become vested for disability and survivor benefits. Benefits are established and amended by state statute. The LSERS issues a publicly available financial report that includes financial statements and required supplementary information for the LSERS. That report may be obtained by writing to the Louisiana School Employees' Retirement System, Post Office Box 44516, Baton Rouge, Louisiana 70804, or by calling (504) 925-6484.

*Funding Policy.* Plan members are required to contribute 6.35 percent of their annual covered salary and the school board is required to contribute at an actuarially determined rate. The current rate is 6.00 percent of annual covered payroll. Member contributions and employer contributions for the LSERS are established by state law and rates are established by the Public Retirement Systems' Actuarial Committee. The school board's employer contribution for the LSERS is funded by the State of Louisiana through annual appropriations.

The school board's contributions to the LSERS for the years ending June 30, 1998, 1997, and 1996, were \$42,960, \$42,308, and \$47,356, respectively, equal to the required contributions for each year.



CAMERON PARISH SCHOOL BOARD  
 Cameron, Louisiana  
 Notes to the Financial Statements (Continued)

**7. POSTRETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS**

The Cameron Parish School Board provides certain continuing health care and life insurance benefits for its retired employees. Substantially all of the school board's employees become eligible for these benefits if they reach normal retirement age while working for the school board. These benefits for retirees and similar benefits for active employees are provided through an insurance company or the State Employees Group Benefits Program, whose monthly premiums are paid jointly by the employee and by the school board. The school board recognizes the cost of providing these benefits (the board's portion of premiums) as an expenditure when the monthly premiums are due, which was \$611,070 for 1998. For 1998, the cost of retiree benefits totaled \$148,724.

**8. CHANGES IN AGENCY DEPOSITS DUE OTHERS**

A summary of changes in the agency fund deposits due others follows:

	School Activity Fund	Retired Employees' Hospitalization Insurance Fund	Total
Balance at July 1, 1997	\$296,015	\$1,499	\$297,514
Additions	903,187	111,355	1,014,542
Deletions	<u>(875,305)</u>	<u>(107,890)</u>	<u>(983,195)</u>
Balance at June 30, 1998	<u>\$323,897</u>	<u>\$4,964</u>	<u>\$328,861</u>

**9. CHANGES IN GENERAL LONG-TERM OBLIGATIONS**

The following is a summary of long-term obligation transactions for the year ended June 30, 1998:

	Bonded Debt	Compensated Absences	Total
Long-term obligations at July 1, 1997	\$415,000	\$507,147	\$922,147
Additions		\$7,284	\$7,284
Deletions	<u>(\$125,000)</u>	<u>(12,179)</u>	<u>(137,179)</u>
Long-term obligations at June 30, 1998	<u>\$290,000</u>	<u>\$502,252</u>	<u>\$792,252</u>



CAMERON PARISH SCHOOL BOARD  
 Cameron, Louisiana  
 Notes to the Financial Statements (Continued)

All school board bonds outstanding at June 30, 1998, in the amount of \$290,000, are general obligation bonds with maturities from 2000 to 2002 and interest rates from 6.8 to 11.0 per cent. The individual issues are as follows:

School District No. 10 bonds - \$4,800,000, dated October 1, 1982. The remaining principal is due in annual installments of \$5,000 through February 1, 2002, with interest of 11.0 per cent. Debt retirement payments are made from the School District No. 10 Debt Service.	\$20,000
School District No. 4 bonds - \$1,000,000, dated June 1, 1989. The remaining principal is due in annual installments of \$95,000 to \$140,000 through June 1, 2000, with interest from 6.80 to 7.00 per cent. Debt retirement payments are made from the School District No. 4 Debt Service Fund.	<u>270,000</u>
Total bonded debt	<u><u>\$290,000</u></u>

The annual requirements to amortize bonded debt outstanding at June 30, 1998, including interest of \$34,200 are as follows:

<u>Year</u>	
1999	\$156,100
2000	156,450
2001	6,100
2002	<u>5,550</u>
Total	<u><u>\$324,200</u></u>

As shown on Statement A, \$182,197 is available in the debt service funds to service the general obligation bonds.

General obligation bonds are secured by an annual ad valorem tax levy. In accordance with Louisiana Revised Statute 39:562, the school board is legally restricted from incurring long-term bonded debt in excess of 35 per cent of the assessed value of taxable property in the parish. At June 30, 1998, the statutory limit is \$13,856,616.

**10. RESERVED AND DESIGNATED FUND BALANCE**

The debt service funds have reserved \$182,197 of fund balances for debt service. In accordance with a resolution dated December 12, 1983, the school board has designated a portion of the General Fund fund balance for subsequent years expenditures arising from emergencies and contingencies. The following is a summary of transactions in designated fund balance for the year ended June 30, 1998:

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana  
Notes to the Financial Statements (Continued)

Designated for subsequent year expenditures at July 1, 1997	\$6,699,328
Additions - Interest earnings	<u>181,183</u>
Designated for subsequent year expenditures at June 30, 1998	<u>\$6,880,511</u>

On July 8, 1991, the board designated a portion of the fund balance of the General Fund to provide self-insurance for worker's compensation. The initial designation was \$94,302. At June 30, 1998, the designated fund balance for the worker's compensation self-insurance was \$504,594. Total designated fund balance for the General Fund at June 30, 1998, is \$7,385,105.

**11. LITIGATION AND CLAIMS**

At June 30, 1998, the school board is involved in two lawsuits which are covered by liability insurance.

**SUPPLEMENTAL INFORMATION SCHEDULES**

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana  
SUPPLEMENTAL INFORMATION SCHEDULES  
As of and For the Year Ended June 30, 1998

SPECIAL REVENUE FUNDS

**ELEMENTARY AND SECONDARY  
EDUCATION ACT FUNDS**

**Title I**

Title I of the Elementary and Secondary Education Act (ESEA) is a program designed to improve the teaching and learning of children who are at risk of not meeting challenging academic standards and who reside in areas with high concentrations of children from low-income families. The program is federally financed, state-administered, and locally operated by the school board. The activities supplement, rather than replace, state and locally mandated activities.

**Title II**

Title II of the Elementary and Secondary Education Act (ESEA) is a program by which the federal government provides funds to the school board for projects that are designed to improve the skills of teachers and instruction in the areas of mathematics, science, computer learning, and foreign languages and to increase the accessibility of such instruction to all students.

**Drug Free Schools and  
Communities Act Fund**

The Drug Free Schools and Communities Act is a program by which the federal government provides funds to the school board for the establishment, operation, and improvement of local programs of drug abuse prevention, early intervention, rehabilitation referral, and education in elementary and secondary schools.

**Title VI**

Title VI of the Elementary and Secondary Education Act (ESEA) is a program by which the federal government provides funds to the school board to a) assist local education reform efforts, b) to support efforts to accomplish the National Education Goals, c) to implement promising educational reform programs, d) to provide a continuing source of innovation and educational improvement, including support for library services and instructional and media materials, and e) to meet the special educational needs of at-risk and high cost students.

**SPECIAL EDUCATION PUBLIC  
LAW 94-142 FUND**

The Special Education Public Law (PL) 94-142 Fund is a federally financed program of free education in the least restricted environment to children with exceptionalities.

**SCHOOL LUNCH FUND**

The School Lunch Fund accounts for operations of the school cafeterias. Funding is provided by federal and state grants-in-aid and charges for meals served.

**VOCATIONAL EDUCATION**

The Vocational Education Fund is a program by which the federal government provides funds to assist the school board in expanding and developing vocational education programs to meet the existing and future workforce skills.

CAMERON PARISH SCHOOL BOARD  
 Cameron, Louisiana  
 SPECIAL REVENUE FUNDS

Combining Balance Sheet, June 30, 1998

	ELEMENTARY AND SECONDARY EDUCATION ..ACT FUNDS..	TITLE VI	SPECIAL EDUCATION PUBLIC LAW 94-142	SCHOOL LUNCH	VOCATIONAL EDUCATION	TOTAL
<b>ASSETS</b>						
Cash and cash equivalents	\$31,336	\$7,328		\$62,699	\$4,685	\$106,048
Receivables	15,539	11,343	\$27,941	12,627	3,159	57,982
Inventory						12,627
<b>TOTAL ASSETS</b>	<u>\$46,875</u>	<u>\$18,671</u>	<u>\$27,941</u>	<u>\$75,326</u>	<u>\$7,844</u>	<u>\$176,657</u>
<b>LIABILITIES AND FUND EQUITY</b>						
Liabilities:						
Cash overdraft			\$5,912			\$5,912
Accounts payable	\$32,875	\$10,171	7,529		\$344	50,919
Due to other funds	14,000	8,500	14,500		7,500	44,500
Total Liabilities	<u>46,875</u>	<u>18,671</u>	<u>27,941</u>	<u>NONE</u>	<u>7,844</u>	<u>101,331</u>
Fund Equity - fund balances - unreserved - undesignated	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>\$75,326</u>	<u>NONE</u>	<u>75,326</u>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<u>\$46,875</u>	<u>\$18,671</u>	<u>\$27,941</u>	<u>\$75,326</u>	<u>\$7,844</u>	<u>\$176,657</u>

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana  
SPECIAL REVENUE FUNDS

Combining Schedule of Revenues, Expenditures,  
and Changes in Fund Balances  
For the Year Ended June 30, 1998

	ELEMENTARY AND SECONDARY ..EDUCATION ACT FUNDS..	SAFE AND DRUG FREE SCHOOLS AND COMMUNITIES	TITLE VI	SPECIAL EDUCATION PUBLIC LAW 94-142	SCHOOL LUNCH	VOCATIONAL EDUCATION	TOTAL
<b>REVENUES</b>							
Local sources:							
Interest earnings					\$6,484		\$6,484
Food services					209,733		209,733
State sources:							
Restricted grants-in-aid					276,099		276,099
Federal sources:							
Unrestricted - indirect cost recoveries	\$8,719	\$307	\$308	\$3,886			13,414
Restricted grants-in-aid	265,405	17,188	8,711	167,841	318,278	\$10,098	793,169
Other - commodities					40,716		40,716
Total revenues	<u>274,124</u>	<u>17,495</u>	<u>9,019</u>	<u>171,727</u>	<u>851,310</u>	<u>10,098</u>	<u>1,339,615</u>
<b>EXPENDITURES</b>							
Instruction - special education				94,567			94,567
Instruction - vocational						10,045	10,045
Instruction - special programs	190,765		8,711				199,476
Support services:							
Instructional staff support	71,465	5,648		44,715			121,828
Student services				25,102			25,102
General administration	149	17,188				53	17,390
School administration	577						577
Business services	1,341			1,573			2,914
Plant services	1,108						1,108
Student transportation services				1,884			1,884
Food services					817,263		817,263



Total expenditures	<u>265,405</u>	<u>5,648</u>	<u>17,188</u>	<u>8,711</u>	<u>167,841</u>	<u>817,263</u>	<u>10,098</u>	<u>1,292,154</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<u>8,719</u>	<u>194</u>	<u>307</u>	<u>308</u>	<u>3,886</u>	<u>34,047</u>	<u>NONE</u>	<u>47,461</u>
<b>OTHER FINANCING USES</b>								
Operating transfers out	<u>(8,719)</u>	<u>(194)</u>	<u>(307)</u>	<u>(308)</u>	<u>(3,886)</u>	<u>NONE</u>	<u>NONE</u>	<u>(13,414)</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES AND OTHER USES</b>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>34,047</u>	<u>NONE</u>	<u>34,047</u>
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>41,279</u>	<u>NONE</u>	<u>41,279</u>
<b>FUND BALANCES AT END OF YEAR</b>	<u><u>NONE</u></u>	<u><u>NONE</u></u>	<u><u>NONE</u></u>	<u><u>NONE</u></u>	<u><u>NONE</u></u>	<u><u>\$75,326</u></u>	<u><u>NONE</u></u>	<u><u>\$75,326</u></u>



CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana  
SUPPLEMENTAL INFORMATION SCHEDULES  
As of and For the Year Ended June 30, 1998

DEBT SERVICE FUNDS

**SCHOOL DISTRICTS NO. 4 AND NO. 10**

The school district debt service funds accumulate monies for payment of three bond issues that are financed by a special property tax levy on property within the territorial limits of the appropriate school districts. The bonds were issued to construct and improve school buildings and other school related facilities and acquire the necessary equipment and furnishings.

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana  
DEBT SERVICE FUNDS

Combining Balance Sheet, June 30, 1998

	..SCHOOL DISTRICTS..		
	NO. 4	NO. 10	TOTAL
<b>ASSETS</b>			
Cash and cash equivalents	\$106,523	\$75,674	\$182,197
Cash with fiscal agent		10,000	10,000
TOTAL ASSETS	<u>\$106,523</u>	<u>\$85,674</u>	<u>\$192,197</u>
<b>LIABILITIES AND FUND EQUITY</b>			
Liabilities - matured bonds and interest payable	NONE	\$10,000	\$10,000
Fund Equity - fund balances - reserved for debt service	\$106,523	75,674	182,197
TOTAL LIABILITIES AND FUND EQUITY	<u>\$106,523</u>	<u>\$85,674</u>	<u>\$192,197</u>

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana  
DEBT SERVICE FUNDS

Combining Schedule of Revenues, Expenditures,  
and Changes in Fund Balances  
For the Year Ended June 30, 1998

	..SCHOOL DISTRICTS..		<u>TOTAL</u>
	<u>NO. 4</u>	<u>NO. 10</u>	
<b>REVENUES</b>			
Ad valorem taxes	\$113,360		\$113,360
Use of money and property	<u>6,840</u>		<u>6,840</u>
Total revenues	<u>120,200</u>	NONE	<u>120,200</u>
<b>EXPENDITURES</b>			
General government - general administration	3,777		3,777
Debt service:			
Principal	120,000	5,000	125,000
Interest and other charges	<u>27,490</u>	<u>2,750</u>	<u>30,240</u>
Total expenditures	<u>151,267</u>	<u>7,750</u>	<u>159,017</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	(31,067)	(7,750)	(38,817)
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<u>137,590</u>	<u>83,424</u>	<u>221,014</u>
<b>FUND BALANCES AT END OF YEAR</b>	<u>\$106,523</u>	<u>\$75,674</u>	<u>\$182,197</u>

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana  
SUPPLEMENTAL INFORMATION SCHEDULES  
As of and For the Year Ended June 30, 1998

AGENCY FUNDS

**SCHOOL ACTIVITY AGENCY FUND**

The School Activity Agency Fund accounts for monies generated by the individual schools and organizations within the schools of the parish. While the school activity accounts are under the supervision of the school board, they belong to the individual schools or their student bodies and are not available for use by the school board.

**RETIRED EMPLOYEES' HOSPITALIZATION  
INSURANCE FUND**

The Retired Employees' Hospitalization Insurance Fund accounts for the collection and payment of hospital insurance premiums for, and on behalf of, retired employees.

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana  
AGENCY FUND

Combining Balance Sheet  
June 30, 1998

	<u>SCHOOL ACTIVITY</u>	<u>RETIRED EMPLOYEES' HOSPITALIZATION INSURANCE</u>	<u>TOTAL</u>
<b>ASSETS</b>			
Cash and cash equivalents	<u>\$323,897</u>	<u>\$4,964</u>	<u>\$328,861</u>
<b>LIABILITIES</b>			
Deposits due to others	<u>\$323,897</u>	<u>\$4,964</u>	<u>\$328,861</u>

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana  
SCHOOL ACTIVITY AGENCY FUND

Schedule of Changes in Deposits Due Others  
For the Year Ended June 30, 1998

<u>SCHOOL</u>	<u>BALANCE JULY 1, 1997</u>	<u>ADDITIONS</u>	<u>DEDUCTIONS</u>	<u>BALANCE JUNE 30, 1998</u>
Cameron Elementary School	\$27,049	\$71,799	\$68,682	\$30,166
Grand Chenier Elementary School	7,532	32,952	32,207	8,277
Grand Lake High School	85,434	189,586	186,905	88,115
Hackberry High School	42,573	209,028	199,956	51,645
Johnson Bayou High School	78,935	78,978	72,072	85,841
South Cameron Elementary School	23,174	69,534	71,454	21,254
South Cameron High School	31,318	251,310	244,029	38,599
Total	<u>\$296,015</u>	<u>\$903,187</u>	<u>\$875,305</u>	<u>\$323,897</u>

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana  
RETIRED EMPLOYEES' HOSPITALIZATION  
INSURANCE AGENCY FUND

Schedule of Changes in Deposits Due Others  
For the Year Ended June 30, 1998

<b>DEPOSITS DUE OTHERS AT JULY 1, 1997</b>	\$1,499
<b>ADDITIONS</b>	
Collections from retirees	<u>111,355</u>
Total available	<u>112,854</u>
<b>REDUCTIONS</b>	
Premium payments on behalf of retirees	<u>(107,890)</u>
<b>DEPOSITS DUE OTHERS AT JUNE 30, 1998</b>	<u><u>\$4,964</u></u>

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana  
SUPPLEMENTAL INFORMATION SCHEDULE  
As of and For the Year Ended June 30, 1998

GENERAL

**COMPENSATION PAID BOARD MEMBERS**

The schedule of compensation paid to the school board members is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Compensation of the school board members is included in the general administrative expenditures of the General Fund. In accordance with Louisiana Revised Statute 17:56, the school board members have elected the monthly payment method of compensation. Under this method, each member of the school board receives \$600 per month.



CAMERON PARISH SCHOOL BOARD  
Cameron, LouisianaSchedule of Compensation Paid Board Members  
For the Year Ended June 30, 1998

Glenda Abshire	\$7,200
Daniel Billiot	6,600
Clifton Hebert	7,200
Fred A. Johnson	7,200
William O. Morris	7,200
Karen Nunez, President	7,200
Howard Romero	<u>600</u>
Total	<u>\$43,200</u>

**Independent Auditor's Reports  
on Compliance with  
Laws, Regulations, Contracts, and Grants,  
and Internal Control**

The following independent auditor's reports on compliance with laws, regulations, contracts, and grants and internal control are presented in compliance with the requirements of *Government Auditing Standards*, issued by the Comptroller General of the United States; the U. S. Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*; the *Single Audit Act Amendments of 1996*; and the *Louisiana Governmental Audit Guide*, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor.



## Independent Auditor's Report on Compliance and Internal Control Over Financial Reporting

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana

I have audited the general purpose financial statements of the Cameron Parish School Board as of and for the year ended June 30, 1998, and have issued my report thereon dated December 4, 1998. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether the Cameron Parish School Board's financial statements are free of material misstatement, I performed tests of its compliance with certain provision of laws, regulation, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

### Internal Control Over Financial Reporting

In planning and performing my audit, I considered Cameron Parish School Board's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

MEMBER AMERICAN  
INSTITUTE OF CERTIFIED  
PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA  
CERTIFIED PUBLIC  
ACCOUNTANTS

PRACTICE LIMITED TO  
GOVERNMENTAL  
ACCOUNTING, AUDITING  
AND FINANCIAL REPORTING

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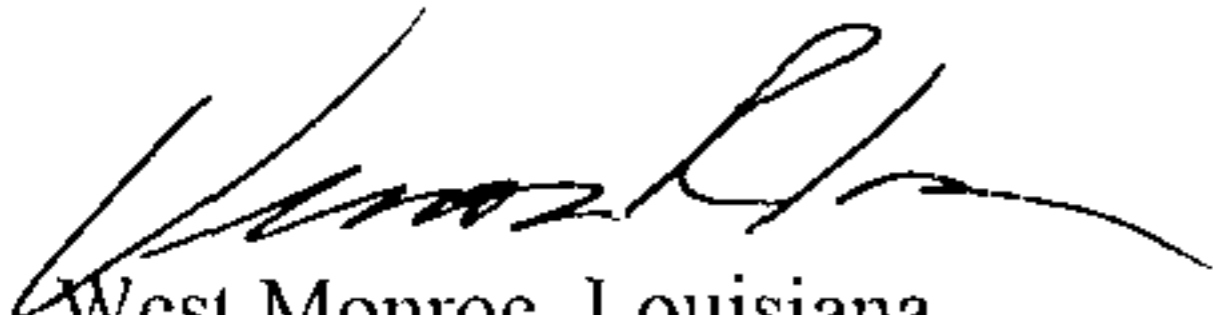
CAMERON PARISH SCHOOL BOARD

Cameron, Louisiana

Independent Auditor's Report on Compliance  
and Internal Control Over Financial Reporting, etc.

June 30, 1998

This report is intended for the information of members of the Cameron Parish School Board, management of the school board, and federal awarding agencies and pass-through entities. This is not intended to limit the distribution of this report, which is a matter of public record.

A handwritten signature in black ink, appearing to be "W. Monroe", written over the typed name "West Monroe, Louisiana".

West Monroe, Louisiana

December 4, 1998



**Independent Auditor's Report on Compliance  
With Requirements Applicable to Each Major Program  
and Internal Control Over Compliance**

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana

**Compliance**

I have audited the compliance of the Cameron Parish School Board with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 1998. Cameron Parish School Board's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs in the responsibility of the Cameron Parish School Board. My responsibility is to express an opinion on the Cameron Parish School Board's compliance based on my audit.

I conducted my audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Cameron Parish School Board's compliance with those requirements and performing such other procedures as I consider necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination of Cameron Parish School Board's compliance with those requirements.

In my opinion, Cameron Parish School Board complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 1998. The results of my auditing procedures disclosed no instances of noncompliance with those requirements that are required to be reported in accordance with OMB Circular A-133.

MEMBER AMERICAN  
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PUBLIC ACCOUNTANTS  
  
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CAMERON PARISH SCHOOL BOARD

Cameron, Louisiana

Independent Auditor's Report on Compliance

With Requirements Applicable to Each Major

Program and Internal Control Over Compliance, etc.

June 30, 1998

**Internal Control Over Compliance**

The management of the Cameron Parish School Board is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing my audit, I considered Cameron Parish School Board's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

My consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over compliance and its operation that I consider to be material weaknesses.

This report is intended for the information of the members of the Cameron Parish School Board, management of the school board, and federal awarding agencies and pass-through entities. This is not intended to limit the distribution of this report, which is a matter of public record.



West Monroe, Louisiana

December 4, 1998

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana

Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 1998

**A. SUMMARY OF AUDIT RESULTS**

1. The auditor's report expresses an unqualified opinion on the general purpose financial statements of the Cameron Parish School Board.
2. No reportable conditions relating to the audit of the financial statements are reported in the Independent Auditor's Report on Compliance and Internal Control Over Financial Reporting.
3. No instances of noncompliance material to the financial statements of the Cameron Parish School Board were disclosed during the audit.
4. No reportable conditions relating to the audit of the major federal award programs is reported in the Auditor's Report on Compliance With Requirements Applicable to Each Major Program and Internal Control Over Compliance.
5. The auditor's report on compliance for the major federal award programs for the Cameron Parish School Board expresses an unqualified opinion.
6. No audit findings relative to the major federal award programs for the Cameron Parish School Board are reported.
7. The programs tested as major programs included:
  - a. Child Nutrition Cluster:
    1. School Breakfast Program - CFDA 10.553
    2. National School Lunch Program - CFDA 10.555

(Continued)

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana

Schedule of Findings and Questioned Costs (Continued)  
For the Year Ended June 30, 1998

**A. SUMMARY OF AUDIT RESULTS (CONTD.)**

8. The threshold for distinguishing Type A and B programs was \$300,000.
9. The Cameron Parish School Board was determined to be a low-risk auditee.

**B. FINDINGS - FINANCIAL STATEMENTS AUDIT**

None

**C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL  
AWARD PROGRAMS AUDIT**

None

(Concluded)

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana

Schedule of Expenditures of Federal Awards  
For the Year Ended June 30, 1998

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR NAME/ PROGRAM TITLE	CFDA NUMBER	PASS-THROUGH GRANTOR'S NUMBER	ACCRUED REVENUE AT JULY 1, 1997	REVENUE RECOGNIZED	EXPENDITURES	ACCRUED REVENUE AT JUNE 30, 1998
<b>UNITED STATES DEPARTMENT OF AGRICULTURE</b>						
Passed through Louisiana Department of Education:						
National School Lunch Program	10.555	N/A		\$244,983	\$244,983	
School Breakfast Program	10.553	N/A		73,295	73,295	
Passed through Louisiana Department of Agriculture and Forestry - Food Distribution Program	10.550	N/A		40,716	40,716	
Total United States Department of Agriculture			NONE	358,994	358,994	NONE
<b>UNITED STATES DEPARTMENT OF EDUCATION</b>						
Passed Through Louisiana Department of Education:						
Adult Education - State-Administered Basic Grant Program	84.002	N/A		13,696	13,696	
ESEA Title I Grants to Local Educational Agencies 1998	84.010	98-IASA-12		212,699	212,699	
ESEA Title I Grants to Local Educational Agencies Carryover	84.010	97-IASA-12		32,259	32,259	
ESEA Title I Grants to Local Educational Agencies 1997	84.010	N/A		60	60	
ESEA Title I Grants to Local Educational Agencies - Reallocation	84.010	N/A		29,106	29,106	
Special Education:						
Handicapped - State Grants	84.027	98-FT-12		141,025	141,025	
Handicapped - State Grants	84.027	97-FT-12		3,817	3,817	
Handicapped - State Grants - Carryover	84.027	96-FTC-12		562	562	
Handicapped - Preschool Incentive Grants	84.173	98-PF-12		16,000	16,000	
Handicapped - Preschool Incentive Grants	84.173	97-PF-12		9,723	9,723	
Handicapped - Infants with Disabilities	84.181	97-CIT3-12		600	600	
Vocational Education:						
Basic Grants to States 1998	84.048	28-98-AM-2- BG		8,171	8,171	
Basic Grants to States Carryover	84.048	28-97-AM-2- BG		1,927	1,927	
Safe and Drug-Free Schools - State Grants 1998	84.186	98-IASA-12-4		9,667	9,667	
Safe and Drug-Free Schools - State Grants Carryover	84.186	97-IASA-12-4		7,828	7,828	

Eisenhower Professional Development State Grants 1998  
 Eisenhower Professional Development State Grants Carryover  
 Innovative Education Program Strategies 1998  
 Innovative Education Program Strategies Carryover  
 Total United States Department of Education

84.281	98-IASA-12-2	4,679	4,679
84.281	97-IASA-12-2	1,163	1,163
84.298	98-IASA-12-6	8,116	8,116
84.298	97-IASA-12-6	903	903
		<u>502,001</u>	<u>502,001</u>
		<u>NONE</u>	<u>NONE</u>

**OTHER FINANCIAL ASSISTANCE**

Direct program - United States Department of the Interior -  
 Payment in Lieu of Taxes

N/A	N/A	77,527	77,527
		<u>NONE</u>	<u>NONE</u>
		<u>NONE</u>	<u>NONE</u>
		<u>\$938,522</u>	<u>\$938,522</u>

Total Federal Financial Assistance

**NOTES:**

1. The accompanying schedule of expenditures of federal awards is prepared on the modified accrual basis of accounting.
2. Nonmonetary assistance is reported in the schedule at the fair market value of the commodities received and disbursed. At June 30, 1998, the school board had food commodities totaling \$12,627 in inventory.

CAMERON PARISH SCHOOL BOARD  
Cameron, Louisiana

Summary Schedule of Prior Audit Findings  
For the Year Ended June 30, 1998

**97-1 NEED TO AMEND BUDGET**

**Condition:** This finding involved a failure to adequately amend the budget for a special revenue fund. Actual revenues of the fund for the year failed to meet budgeted amounts by more than 5 per cent, which violated state law.

**Recommendation:** The auditor recommended that the school board monitor budgets and make necessary amendments when dictated by changing conditions.

**Current Status:** The school board monitored its budgets more closely during the 1997-98 fiscal year and there were no material unfavorable variances.