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TOWN OF HENDERSON, LOUISIANA

GENERAL PURPOSE FINANCIAL STATEMENTS

**AS OF AND FOR THE YEAR ENDED JUNE 30, 1998
WITH SUPPLEMENTAL INFORMATION SCHEDULES**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date ~~DEC 16 1998~~

TABLE OF CONTENTS

	Page
Independent Accountants' Compilation Report	1
Annual Sworn Financial Statements and Certification of Revenues between \$50,000 and \$350,000	2
General-Purpose Financial Statements	
Combined Balance Sheets - All Fund Types and Account Group	4
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances	5
Notes to the Financial Statements	6-12
Supplemental Information Schedules	
Compensation of Elected Officials	14
Accountants' Report on Agreed-Upon Procedures	
Independent Accountants' Report on Agreed-Upon procedures	16-18

KOLDER, CHAMPAGNE, SLAVEN & RAINEY, LLC

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INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

To the Mayor
and Members of the Board of Aldermen
Town of Henderson
Henderson, Louisiana 70517

We have compiled the general-purpose financial statements of the Town of Henderson, Louisiana as of June 30, 1998 and for the year then ended, and the accompanying supplemental information, which is presented only for supplementary analysis purposes, in accordance with standards for Accounting and Review Services established by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of general-purpose financial statements information that is the representation of the Town of Henderson, Louisiana management.

We have not audited or reviewed the accompanying general-purpose financial statements and accordingly, do not express an opinion or any other form of assurance on them.

Kolder, Champagne, Slaven & Rainey, LLC

Certified Public Accountants

Breaux Bridge, Louisiana
November 19, 1998

MEMBER OF
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

TOWN OF HENDERSON, LOUISIANA

ANNUAL SWORN FINANCIAL STATEMENTS AND
CERTIFICATION OF REVENUES BETWEEN \$50,000 AND \$350,000

The annual sworn financial statements are required by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues of between \$50,000 and \$350,000, is required by Louisiana Revised Statute 24:513(I)(1)(c)(i).

=====

AFFIDAVIT

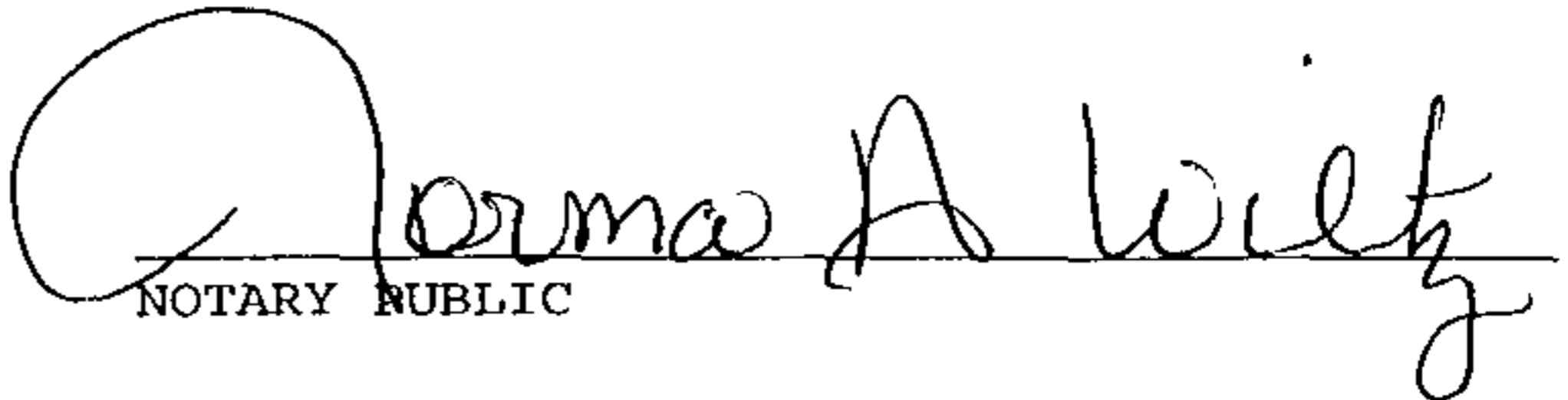
Personally came and appeared before the undersigned authority, Earl J. Patin, Mayor, Town of Henderson, Louisiana, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Town of Henderson, Louisiana as of June 30, 1998, and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

In addition, Earl J. Patin, Mayor, Town of Henderson, Louisiana, who, duly sworn, deposes and says that the Town of Henderson, Louisiana received between \$50,000 and \$350,000 in revenues and other sources for the fiscal year ending June 30, 1998, and, accordingly, is not required to have an audit for the previously mentioned fiscal year end.



Earl J. Patin

Sworn to and subscribed before me, this 8th day of Dec., 1998


NOTARY PUBLIC

GENERAL-PURPOSE FINANCIAL STATEMENTS

TOWN OF HENDERSON, LOUISIANA
 Combined Balance Sheets - All Fund Types and
 Account Group
 June 30, 1998

	GOVERNMENTAL FUNDS			Account Group	Total (Memorandum only)
	GENERAL FUND	SPECIAL REVENUE FUNDS	SPECIAL FUNDS	General Fixed Assets	
ASSETS					
Cash	\$53,561	\$11,528	\$-	\$ -	\$ 65,089
Restricted cash	-	-	348	-	348
Accounts receivable	22,582	8,669	-	-	31,251
Due from other governments	2,415	-	-	-	2,415
Land	-	-	-	13,000	13,000
Buildings	-	-	-	149,745	149,745
Automobiles and equipment	-	-	-	148,960	148,960
Streets and improvements	-	-	-	303,424	303,424
Park and facilities	-	-	-	134,888	134,888
Office equipment	-	-	-	15,713	15,713
TOTAL ASSETS	\$78,558 =====	\$20,197 =====	\$ 348 =====	\$765,730 =====	\$864,833 =====
LIABILITIES AND FUND EQUITY					
LIABILITIES					
Accounts payable	\$ 4,149	6,462	-	-	\$ 10,611
Payroll taxes payable	1,948	-	-	-	1,948
TOTAL LIABILITIES	6,097	6,462	-	-	12,559
FUND EQUITY					
Investment in general fixed assets	-	-	-	765,730	765,730
Fund balance	72,461	13,735	348	-	86,544
TOTAL FUND EQUITY	72,461	13,735	348	765,730	852,274
TOTAL LIABILITIES AND FUND EQUITY	\$78,558 =====	\$20,197 =====	\$ 348 =====	\$765,730 =====	\$864,833 =====

The accompanying notes are an integral part of this statement.

TOWN OF HENDERSON, LOUISIANA
 GOVERNMENTAL FUNDS
 Combined Statement of Revenues, Expenditures,
 and Changes in Fund Balances
 For the Year Ended June 30, 1998

	<u>GOVERNMENTAL FUNDS</u>		Total (Memorandum only)
	<u>General Fund</u>	<u>Special Revenue Funds</u>	
REVENUES			
Taxes:			
Ad valorem	\$ 6,450	\$ -	\$ 6,450
Sales & use taxes	-	44,255	44,255
Beer & tobacco taxes	14,656	-	14,656
Franchise taxes	61,872	-	61,872
Licenses and permits	16,256	-	16,256
Intergovernmental revenues:			
Video poker	15,384	-	15,384
State funds:			
State revenue sharing	2,039	-	2,039
Grants	56,445	-	56,445
Culture and recreation	7,636	-	7,636
Fees			
Fines and forfeits	36,382	-	36,382
Miscellaneous income	4,662	2,319	6,981
Park use fees	-	6,525	6,525
Trash disposal	-	<u>39,228</u>	<u>39,228</u>
Total revenues	<u>221,782</u>	<u>92,327</u>	<u>314,109</u>
EXPENDITURES			
General government:			
Legislative	\$ 4,760	\$ -	\$ 4,760
Judicial	4,250	-	4,250
Executive	11,141	-	11,141
Finance & administrative	59,748	57,929	117,677
Public safety	56,646	-	56,646
Health & welfare	-	34,949	34,949
Culture & recreation	9,660	7,014	16,674
Capital outlay	<u>59,321</u>	<u>1,589</u>	<u>60,910</u>
Total expenditures	<u>205,526</u>	<u>101,481</u>	<u>307,007</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	16,256	(9,154)	7,102
FUND BALANCE BEGINNING OF YEAR	<u>56,205</u>	<u>22,889</u>	<u>79,094</u>
FUND BALANCE END OF YEAR	\$ 72,461 =====	\$ 13,735 =====	\$ 86,196 =====

The accompanying notes are an integral part of this statement.

TOWN OF HENDERSON, LOUISIANA
Notes to the Financial Statements

(1) INTRODUCTION

The Town of Henderson, Louisiana (the "Town") was incorporated in March 1971, under the provisions of the Lawrason Act, State of Louisiana. The Town operates under a Mayor-Board of Aldermen form of government and provides the following services as authorized by its charter; public safety (police and fire), streets, sanitation, health and social services, culture and recreation, public improvements, planning and zoning, and general administrative services.

The Board of Aldermen is composed of five (5) members, duly elected by the citizens of the Town and is compensated for meetings attended. The Town is located in the Northeast section of St. Martin Parish and has approximately 1,500 persons living within the town limits.

There is a Town clerk, a street and playground worker, and an elected Chief of Police, assisted by three (3) additional police officers.

The Town has approximately 500 electrical hookups, twenty-five (25) miles of public roads, a Town Hall and jail, a municipal recreation building, and an approximate 10-acre park with suitable buildings.

(2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. REPORTING ENTITY

As the municipal governing authority, for reporting purposes, the Town of Henderson is considered a separate financial reporting entity. The financial reporting entity consists of (a) the primary government (municipality), (b) organizations for which the primary government is financially accountable, and, (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The Town has no component units.

B. FUND ACCOUNTING

The municipality uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

TOWN OF HENDERSON, LOUISIANA
Notes to the Financial Statements (Continued)

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable financial resources.

Funds of the municipality are classified into one category: governmental. This category is divided into separate fund types. The fund classifications and description of each existing fund type follow:

1. Governmental Funds

Governmental funds are used to account for all or most of the municipality's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. Governmental funds include:

- a. General fund--the general operating fund of the municipality which accounts for all financial resources, except those required to be accounted for in other funds.
- b. Special revenue funds--account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.
- c. Special funds--represents unexpended funds from grant proceeds for a housing project.

C. BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by all governmental funds. The governmental funds use the following practices in recording revenues and expenditures:

TOWN OF HENDERSON, LOUISIANA
Notes to the Financial Statements (Continued)

1. Revenues

Revenues are recognized when available and measurable. Revenues that are accrued are franchise taxes from utility companies, licenses, sale and use taxes, permits, fines, and other taxes.

2. Expenditures

Expenditures are recorded when measurable.

D. BUDGETS

The Town of Henderson did not formally adopt a budget as required by Louisiana Revised Statute 39:1301-1316, for fiscal year end June 30, 1998.

E. CASH AND CASH EQUIVALENTS AND INVESTMENTS

Cash includes amounts in demand deposits, interest-bearing demand deposits, and money market accounts. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the municipality may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

Under state law, the municipality may invest in United States bonds, treasury notes, or certificates. These are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents. Investments are stated at cost.

F. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES

During the course of operations, transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as due from or due to other funds on the balance sheet if they are intended to be repaid. If they are not intended to be repaid then they are shown on the Statement of Revenues, Expenditures, and Fund Balance.

TOWN OF HENDERSON, LOUISIANA
Notes to the Financial Statements (Continued)

G. RESTRICTED ASSETS

Certain proceeds from grants and other receipts from the State of Louisiana have been received specifically for street improvement. A small amount received from a grant to repair substandard homes remains in the hands of the Town. The program came to an end; the funds are still being held by the Town.

H. FIXED ASSETS

Fixed assets of governmental funds are recorded as expenditures at the time purchased or constructed, and the related assets are capitalized (reported) in the general fixed assets account group. Interest costs incurred during construction are capitalized. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost or estimated cost if historical cost is not available.

I. COMPENSATED ABSENCES

The Town adopted a policy concerning vacation leave and other compensated absences. All employees will be paid for unused vacation upon termination of employment. At June 30, 1998 accrual of this amount would not be material to the financial statements.

J. INTERFUND TRANSACTIONS

Quasi-external transactions are accounted for as revenues or expenditures. Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers of the primary government are reported as operating transfers.

K. SALES TAXES

Proceeds of a 1% sales and use tax approved in a special election in June 1972 are dedicated and to be used for the purpose of constructing, acquiring, extending, improving and/or

TOWN OF HENDERSON, LOUISIANA
Notes to the Financial Statements (Continued)

maintaining streets and incidental public buildings, including the acquisition of all necessary land, equipment, and furnishings for the aforesaid public works and improvements; and, maintaining and operating garbage and waste collection and disposal facilities, including the purchase of equipment.

Proceeds from the 1% sales and use tax were \$44,255 for the year ended June 30, 1998.

L. PARK FUND

On April 13, 1984, the Board of Aldermen approved the establishment of a Park Fund. The fund is to be used to account for revenues from park usage fees and expenses for maintaining the park.

Park usage fees collected for the year ended June 30, 1998 were \$6,525.

M. TOTAL COLUMNS ON COMBINED STATEMENTS

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

N. EXPENDITURES - ACTUAL AND BUDGET

The Town did not adopt a budget for the year ended June 30, 1998. Therefore, there is no budgetary comparison for the year ended June 30, 1998.

O. LEVIED TAXES

The following is a summary of authorized and levied ad valorem taxes for the year:

	<u>Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration Date</u>
Townwide taxes:	2.36	2.36	09-30-98

TOWN OF HENDERSON, LOUISIANA
Notes to the Financial Statements (Continued)

The following are the principal taxpayers for the municipality:

<u>Taxpayer</u>	<u>Type of business</u>	<u>Assessed Valuation</u>	<u>Percent to total</u>
Century Telephone	Telephone Co.	\$259,154	11.53%
Atmos Energy Corp.	Energy Corp.	98,040	4.36%
Lafayette MSA	Limited Partnership	81,218	3.62%

The total assessed valuation for the municipality is \$2,248,913 at June 30, 1998.

P. CASH AND CASH EQUIVALENTS

The following is a summary of cash and cash equivalents (book balances) at June 30, 1998:

Demand deposits	\$65,437
-----------------	----------

These deposits are stated at cost, which approximates market. Under state law, these deposits (or resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At June 30, 1998 the Town of Henderson, Louisiana has \$65,437 in deposits (collected bank balances). These deposits are secured from risk by \$65,437 of federal deposit insurance.

Q. RECEIVABLES

The following is a summary of receivables for June 30, 1998:

General fund:	
Fines	\$ 5,845
Beer tax	995
Occupational License	2,250
Property tax	37
Franchise tax	11,425
Tobacco tax	2,007
Miscellaneous	<u>23</u>
Total	\$22,582 =====
Special revenue fund:	
Garbage collection	
16 accounts - all delinquent	\$ 8,669 =====

TOWN OF HENDERSON, LOUISIANA
Notes to the Financial Statements (Continued)

R. DUE FROM OTHER GOVERNMENTS

At June 30, 1998, the Town of Henderson, Louisiana has an amount due from the State of Louisiana for video poker revenue which was not paid at year end in the amount of \$2,415.

S. FIXED ASSETS

The changes in general fixed assets follow:

	<u>Balance</u> <u>07-01-97</u>	<u>Additions</u>	<u>Balance</u> <u>06-30-98</u>
Land	\$ 13,000	\$ -	\$ 13,000
Buildings	149,745	-	149,745
Autos & equipment	122,196	26,764	148,960
Streets & improvements	278,463	24,961	303,424
Park & facilities	134,888	-	134,888
Office equipment	<u>6,528</u>	<u>9,185</u>	<u>15,713</u>
	\$704,820	\$60,910	\$765,730
	=====	=====	=====

T. ACCOUNTS, SALARIES, AND OTHER PAYABLES

	<u>General Fund</u>	<u>Sales Tax Fund</u>	<u>Total</u>
Accounts Payable	\$4,149	\$6,462	\$10,611

U. IMPACT OF YEAR 2000 ON COMPUTER PROGRAMS

The Year 2000 issue is the result of computer programs being written using two digits rather than four to define the applicable year. Any of the Town's computer programs that have time sensitive software may recognize a date using "00" as the year 1900 rather than the year 2000. This could result in a system failure or miscalculations causing disruptions of operations, including, among other things, a temporary inability to process transactions, or engage in similar normal business activities.

The Town is utilizing both internal and external resources to identify and test the systems for Year 2000 compliance. To date, a preliminary assessment of the impact of this issue has not been completed. Consequently, management has not assessed the Year 2000 compliance expense and related potential effect on the Town's earnings.

SUPPLEMENTAL INFORMATION SCHEDULE

TOWN OF HENDERSON, LOUISIANA
 SUPPLEMENTAL INFORMATION SCHEDULE
 For the Year Ended June 30, 1998

COMPENSATION OF ELECTED OFFICIALS

The schedule of compensation paid to elected officials is presented in compliance with House Concurrent Resolution No. 54 of the 1979 session of the Louisiana Legislature.

Mayor - - - - -	-\$ 400 per month
Mayor's court - - - - -	-\$ 200 per month
Council members - - - - -	80 per meeting attended
Council members - - - - -	40 per special meeting attended
Chief of Police - - - - July 1997-September 1997	\$ 1,650 per month
October 1997-June 1998	1,900 per month

Total compensation paid during the fiscal year ended June 30, 1998:

Mayor - - - - -	-\$ 4,800
Mayor's court - - - - -	-\$ 2,400
Board of Aldermen - - - - -	-\$ 4,760
Chief of Police - - - - -	-\$22,050

ACCOUNTANTS' REPORT ON AGREED-UPON PROCEDURES

KOLDER, CHAMPAGNE, SLAVEN & RAINEY, LLC

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Mayor and Board of Aldermen
Town of Henderson, Louisiana

We have performed the procedures included in the Louisiana Government Audit Guide and enumerated below, which were agreed to by the management of the Town of Henderson, Louisiana (the Town) and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the Town's compliance with certain laws and regulations during the period ended June 30, 1998 included in the accompanying Louisiana Attestation Questionnaire. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Select all expenditures made during the year for material and supplies exceeding \$15,000, of public works exceeding \$100,000, and determine whether such purchases were made in accordance with LSA-RS 38:2211-2251 (the public bid law).

Two expenditures in excess of \$15,000 were made during year end June 30, 1998. The Town was in compliance with all requirements of LSA-RS 38:2211-2251.

Code of Ethics for Public Officials and Public Employees

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124 (the code of ethics), and a list of outside business interests of all board members and employees, as well as their immediate families.

Management provided us with the required list including the noted information.

3. Obtain from management a listing of all employees paid during the period under examination.

Management provided us with the required list.

MEMBER OF
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SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (3) were also included on the listing obtained from management in agreed-upon procedure (2) as immediate family members.

None of the employees included on the list of employees provided by management (agreed-upon procedure (3)) appeared on the list provided by management in agree-upon procedure (2).

Budgeting

5. Obtain a copy of the legally adopted budget and all amendments.

The Town did not formally adopt a budget, in accordance with Louisiana Revised Statute 39:1301-1316, for the year ended June 30, 1998.

6. Trace the budget adoption and amendments to the minute book.

No budget was adopted; therefore, could not perform this procedure.

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues failed to meet budgeted revenues by 5% or more or if actual expenditures exceed budgeted amounts by 5% or more.

No budget was adopted; therefore, could not perform this procedure.

Accounting and Reporting

8. Randomly select 6 disbursements made during the period under examination and:

(a) Trace payments to supporting documentation as to proper amount and payee.

We examined supporting documentation for each of the six selected disbursements and found that payment was for proper amount and made to the correct payee.

(b) Determine if payments were properly coded to the correct fund and general ledger account.

All six were properly coded to the correct fund and general ledger account.

(c) Determine whether payments received approval from proper authorities.

Inspection of documentation supporting each of the six selected disbursements indicated approvals of the Mayor and the Chairperson of the Board of Aldermen. In addition, each of the disbursements were traced to the Town's minute book where they were approved by the full board.

Meetings

9. Examine evidence that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:12 (the open meetings law).

The Town is only required to post a notice of each meeting and the accompanying agenda on the door of the Town Hall. Although management has asserted that such documents were properly posted, we could find no evidence supporting such assertion other than an unmarked copy of the notices and agendas. We also noted letters written to the local paper concerning publishing minutes in the paper. The minutes of meetings were printed in the local journals. The town has a copy of the actual articles printed.

Debt

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds, or like indebtedness.

We examined copies of all bank deposit slips for the period under examination and noted that no deposits appeared to be proceeds of bank loans, bonds, or like indebtedness.

Advances and Bonuses

11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees which may constitute bonuses, advances, or gifts.

We inspected the payroll records for the year and noted no instances which would indicate payments to employees which would constitute bonuses, advances, or gifts.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of the Town of Henderson, Louisiana and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

Kolder, Champagne, Slaven & Rainey, LLC

Certified Public Accountants

Breaux Bridge, Louisiana
November 19, 1998

**LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Government)**

6/30/98 (Date Transmitted)

Kolder, Champagne, Slaven & Rainey, LLC

P.O. Box 250

Breaux Bridge, LA 70517

(Auditors)

In connection with your compilation of our financial statements as of [date] and for the year then ended, and as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulation and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of (date of completion/representations).

Public Bid Law

It is true that we have complied with the public bid law, LSA-RS Title 38:2212, and, where applicable, the regulations of the Division of Administration, State Purchasing Office..

Yes [] No []

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of LSA-RS 42:1101-1124.

Yes [] No []

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of LSA-RS 42:1119.

Yes [] No []

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (LSA-RS 39:1301-14) or the budget requirements of LSA-RS 39:34.

Yes [] No []

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by LSA-RS 44:1, 44:7, 44:31, and 44:36.

Yes [] No []

We have filed our annual financial statements in accordance with LSA-RS 24:514, 33:463, and/or 39:92, as applicable.

Yes [] No []

We have had our financial statements audited or compiled in accordance with LSA-RS 24:513.

Yes [] No []

Meetings

We have complied with the provisions of the Open Meetings Law, provided in RS 42:1 through 42:12.

Yes [] No []

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and LSA-RS 39:1410.60-1410.65.

Yes [] No []

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:138, and AG opinion 79-729.

Yes [] No []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known noncompliance which may occur subsequent to the issuance of your report.

<u>Pam Stelly</u> , CLERK	Secretary	<u>12-7-98</u>	Date
<u>Pam Stelly</u> , CLERK	Treasurer	<u>12-7-98</u>	Date
<u>Earl J. Pate</u> , MAYOR	President	<u>12-7-98</u>	Date