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**SOUTHWEST LOUISIANA EDUCATION
AND REFERRAL CENTER, INC.**

(A Nonprofit Organization)

**FINANCIAL REPORT
DECEMBER 31, 1997**

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Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date JUN 24 1998

SOUTHWEST LOUISIANA EDUCATION AND REFERRAL CENTER, INC.

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Brupbacher & Associates

A PROFESSIONAL ACCOUNTING CORPORATION
CERTIFIED PUBLIC ACCOUNTANTS

P. O. Box 34 • 801 The Boulevard Suite B • Rayne, Louisiana 70578 • (318) 334-7251 FAX (318) 334-7002

To the Board of Directors of
Southwest Louisiana Education and
Referral Center, Inc.
Lafayette, Louisiana

We have audited the accompanying Statement of Financial Position of Southwest Louisiana Education and Referral Center, Inc., (a nonprofit organization) as of December 31, 1997, and the related statement of activities and cash flows for the year then ended. These financial statements are the responsibility of Southwest Louisiana Education and Referral Center's management. Our responsibility is to express an opinion on these financial statements based on our audit. The financial statements of Southwest Louisiana Education and Referral Center, Inc. as of December 31, 1996, were audited by other auditors whose report dated May 22, 1997, expressed an unqualified opinion on those statements based on the modified cash basis.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Southwest Louisiana Education and Referral Center, Inc., as of December 31, 1997, and the changes in its net assets and its cash flows for the year ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 13, 1998 on our consideration of Southwest Louisiana Education and Referral Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was performed for the purpose of forming an opinion on the basic financial statements of Southwest Louisiana Education and Referral Center taken as a whole. The supplemental information of the project on page 15, is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.



Brupbacher & Associates
A Professional Accounting Corporation

Rayne, Louisiana
May 13, 1998

MEMBER OF
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SOUTHWEST LOUISIANA EDUCATION AND REFERRAL CENTER, INC.
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 1997

ASSETS

Current Assets		
Cash	\$ 143,776	
Restricted Cash	111,474	
Total Current Assets		\$ 255,250
Fixed Assets		
Property, plant, and equipment	126,343	
Less: Accumulated Depreciation	(98,664)	
Net property, plant, and equipment		27,679
Total Assets		\$ 282,929

LIABILITIES AND NET ASSETS

Current Liabilities		
Accounts Payable	\$ 1,795	
Total Current Liabilities		\$ 1,795
Net Assets, as restated		
Temporarily Restricted	111,474	
Unrestricted	169,660	
Total Net Assets		281,134
Total Net Assets and Liabilities		\$ 282,929

See accompanying notes and accountants audit report

SOUTHWEST LOUISIANA EDUCATION AND REFERRAL CENTER, INC.
STATEMENT OF ACTIVITIES
FOR THE TWELVE MONTH PERIOD ENDED DECEMBER 31, 1997

UNRESTRICTED NET ASSETS

City of Lafayette	\$	125,000	
DDS Contract		20,000	
Miscellaneous Donations		5,630	
Nike Tour		21,807	
Louisiana State Bar Association		6,078	
United Way		111,000	
Donated Services		133,035	
CME Reimbursement		27,360	
Interest Income		3,734	
Total Unrestricted Support		453,644	\$ 453,644

NET ASSETS RELEASED FROM RESTRICTIONS

Tel-Law	\$	120	
Tel-Med		3,539	
Helpline		97,390	
Project RX		61,534	
Epilepsy Task Force		304	
Total Net Assets Released from Restriction		162,887	162,887

Total Unrestricted Support and Reclassifications **\$ 616,531**

EXPENSES

Program Services			
Social Services	\$	133,035	
Helpline		97,390	
Tel-Med		3,539	
Tel-Law		120	
Project RX		61,534	
Epilepsy Task Force		304	
Total Program Services		295,922	\$ 295,922

Supporting Services			
Management and General		287,365	
Total Supporting Services		287,365	287,365
Total Expenses		583,287	\$ 583,287

Increase (Decrease) in Unrestricted Net Assets **\$ 33,244**

See accompanying notes and accountants audit report

SOUTHWEST LOUISIANA EDUCATION AND REFERRAL CENTER, INC.
STATEMENT OF ACTIVITIES
FOR THE TWELVE MONTH PERIOD ENDED DECEMBER 31, 1997

TEMPORARILY RESTRICTED NET ASSETS

Tel-Med Interest Income	\$	236
Helpline Support		100,769
Helpline Interest		598
RX Support		68,431
RX Interest		864
Epilepsy Support		130
Net Assets Released from restrictions		
Tel-Law		(120)
Tel-Med		(3,539)
Helpline		(97,390)
Project RX		(61,534)
Epilepsy Task Force		(304)

INCREASE (DECREASE) IN TEMPORARILY RESTRICTED NET ASSETS

\$ 8,141

INCREASE IN NET ASSETS

\$ 41,385

NET ASSETS AT BEGINNING OF YEAR (as restated)

239,749

NET ASSETS AT END OF YEAR

\$ 281,134

See accompanying notes and accountants audit report

SOUTHWEST LOUISIANA EDUCATION AND REFERRAL CENTER, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE TWELVE MONTH PERIOD ENDED DECEMBER 31, 1997

	Social Services	Helpline	Tel-Med
Wages	\$ -	\$ -	\$ -
Payroll Taxes	-	-	-
Total Salaries and Related Expenses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Bank Charges	\$ -	\$ -	\$ -
Computer Expense	-	-	-
Contract Labor	-	-	-
Depreciation	-	-	-
Dues and subscriptions	-	-	-
Equipment Rental	-	-	-
Insurance	-	-	-
Insurance - Group	-	-	-
Literature	-	-	-
Meetings	-	-	-
Office supplies	-	-	-
Postage	-	-	-
Professional fees	-	-	-
Programs	-	-	-
Rent	-	-	-
Repairs and Maintenance	-	-	-
Seminars and Conferences	-	-	-
Taxes and Licenses	-	-	-
Telephone	-	-	-
Travel	-	-	-
Utilities	-	-	-
System Maintenance	-	-	3,539
Individual Assistance	-	97,390	-
Prescriptions	-	-	-
Miscellaneous	-	-	-
Donated Professional Services	133,035	-	-
Total Expenses	<u>\$ 133,035</u>	<u>\$ 97,390</u>	<u>\$ 3,539</u>

See accompanying notes and accountants audit report

SOUTHWEST LOUISIANA EDUCATION AND REFERRAL CENTER, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE TWELVE MONTH PERIOD ENDED DECEMBER 31, 1997

<u>Tel-Law</u>	<u>Project RX</u>	<u>Task Force</u>	<u>Services</u>	<u>Total</u>
\$ -	\$ -	\$ -	\$ 179,663	\$ 179,663
-	-	-	17,178	17,178
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 196,841</u>	<u>\$ 196,841</u>
\$ 120	\$ -	\$ 112	\$ 127	\$ 359
-	-	-	7,039	7,039
-	-	-	2,008	2,008
-	-	-	13,369	13,369
-	-	-	413	413
-	-	-	2,589	2,589
-	-	-	1,607	1,607
-	-	-	6,753	6,753
-	-	-	1,368	1,368
-	-	-	1,042	1,042
-	-	-	11,416	11,416
-	-	-	6,121	6,121
-	-	-	5,700	5,700
-	-	-	50	50
-	-	-	15,600	15,600
-	-	-	1,379	1,379
-	-	-	3,054	3,054
-	-	-	5	5
-	-	-	6,668	6,668
-	-	-	1,119	1,119
-	-	-	3,097	3,097
-	-	-	-	3,539
-	-	-	-	97,390
-	61,534	-	-	61,534
-	-	192	-	192
-	-	-	-	133,035
<u>\$ 120</u>	<u>\$ 61,534</u>	<u>\$ 304</u>	<u>\$ 287,365</u>	<u>\$ 583,287</u>

See accompanying notes and accountants audit report

SOUTHWEST LOUISIANA EDUCATION AND REFERRAL CENTER, INC.
STATEMENT OF CASH FLOWS
FOR THE TWELVE MONTH PERIOD ENDED DECEMBER 31, 1997

Cash Flows from Operating Activities	
Increase in Net Assets	\$ 41,385
Adjustments to reconcile increase in net assets to net cash provided by operating activities	
Depreciation	13,369
Increase (Decrease) in Accounts Payable	<u>672</u>
Net Cash Provided (Used) by Operating Activities	\$ 55,426
Cash Flows from Investing Activities	
Increase (Decrease) Property, Plant, Equipment	<u>(30,714)</u>
Net Increase (Decrease) in Cash	\$ 24,712
Cash at beginning of year	<u>230,538</u>
Cash at end of year	<u><u>\$ 255,250</u></u>

See accompanying notes and accountants audit report

SOUTHWEST LOUISIANA EDUCATION AND REFERRAL CENTER, INC.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1997

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

ORGANIZATION - The Southwest Louisiana Education and Referral Center, Inc. is a non profit organization as described in Sec 501(c)(3) of the Internal Revenue Code. The Organization administers the following program services:

Campaign of Concern	Milk Fund
Continuing Medical Education	Nutrition line
Counseling	Tel-Med
Donated Dental Services	Tel-Law
Detention Home	Teen Call
Developmental Disabilities	Kid Call
Drug Education Booklets	Parentline
Epilepsy Task Force	Unwed Mothers
Eyeglass Program	Venereal Disease
Helpline	Vial of Life
Project RX	Legal Assistance
Medical Appliances	Citizens for Public Education

The mission of Southwest Louisiana Education and Referral Center, Inc. is to see that, in times of personal crisis, people can call the agency's hotline and be assured of assistance and/or advocacy.

BASIS OF ACCOUNTING - The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles.

PUBLIC SUPPORT AND REVENUE - Public support and revenues from fund raising activities are available for use in the current year unless specifically restricted by the donor. Grants and other contributions of cash and other assets are reported as temporarily restricted if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

ESTIMATES - The preparation of financial statements in conformity with generally accepted accounting principles requires the use of management's estimates.

CASH AND CASH EQUIVALENTS - The organization had in cash the following at December 31, 1997:

General Operating Funds	\$ 42,336
Savings Account	74,554
Other	26,886
Temporarily Restricted Funds	<u>111,474</u>
Total Cash	<u>\$ 255,250</u>

DEPRECIATION - The furniture and equipment is depreciated over 5 years using the MACRS method of depreciation. Leasehold improvements are depreciated over 7 years using the MACRS method of depreciation.

SOUTHWEST LOUISIANA EDUCATION AND REFERRAL CENTER, INC.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1997

INCOME TAXES – Southwest Louisiana Education and Referral Center, Inc. is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and therefore has made no provision for federal income taxes in the accompanying financial statements. There was no unrelated business income for 1997.

NOTE 2 - CHANGES IN ACCOUNTING PRINCIPLES

The organization has adopted the provisions of Statement of Financial Accounting Standards No. 116, Accounting for Contributions received and Contributions Made and No. 117, Financial Statements of Not for Profit Organizations by restating net assets as of December 31, 1997. Statement No. 116 requires the organization to distinguish between contributions that increase permanently restricted net assets, temporarily restricted net assets, and unrestricted net assets. Statement No. 117 establishes standards for general purpose external financial statements of not for profit organizations, and requires a statement of financial position, a statement of activities, and a statement of cash flows. Temporarily restricted net assets as of December 31, 1996 were increased by \$ 103,333, which represents restricted purpose contributions.

NOTE 3 - FURNITURE, EQUIPMENT AND LEASEHOLD IMPROVEMENTS

The following is a summary of furniture, equipment, and leasehold improvements as of December 31, 1997:

Furniture and equipment	\$ 106,625
Leasehold Improvements	<u>19,718</u>
	\$ 126,343
Less Accumulated Depreciation	<u>98,664</u>
	<u>\$ 27,679</u>

NOTE 4 - TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are available for the following periods:

Periods after December 31, 1997

Epilepsy Task Force	\$ 329
Helpline	53,076
Project RX	48,120
Tel-Law	665
Tel-Med	<u>9,284</u>
Total temporarily restricted net assets	<u>\$ 111,474</u>

Net assets were released from donor restrictions by incurring expenses satisfying the purpose restriction specified by donors as follows:

Epilepsy Task Force	\$ 304
Helpline	97,390
Project RX	61,534
Tel-Law	120
Tel-Med	<u>3,539</u>
Total restrictions released	<u>\$165,887</u>

SOUTHWEST LOUISIANA EDUCATION AND REFERRAL CENTER, INC.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1997

NOTE 5 - DONATED SERVICES

Southwest Louisiana Education and Referral Center, Inc. receives a significant amount of donated services from unpaid volunteers who provide medical and dental services to people who are otherwise unable to receive these services. These amounts have been included in the statement of activities as they have met the criteria for recognition as described in SFAS 116.

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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of
Southwest Louisiana Education and
Referral Center, Inc.
Lafayette, Louisiana

We have audited the financial statements of Southwest Louisiana Education and Referral Center, Inc., as of and for the year ended December 31, 1997, and have issued our report thereon dated May 17, 1998. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Southwest Louisiana Education and Referral Center, Inc., financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Southwest Louisiana Education and Referral Center, Inc., internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amount that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

MEMBER OF
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

To the Board of Directors of
Southwest Louisiana Education and
Referral Center, Inc.
Lafayette, Louisiana

This report is intended for the information of the board of directors, management, legislative auditor and other regulatory agencies. However, this report is a matter of public record and its distribution is not limited.

Brupbacher & Associates

Brupbacher & Associates
A Professional Accounting Corporation

Rayne, Louisiana
May 13, 1998

SOUTHWEST LOUISIANA EDUCATION AND REFERRAL CENTER, INC.
SUPPLEMENTAL INFORMATION

SCHEDULE OF TEMPORARILY RESTRICTED ACTIVITY

	Tel-Med	Tel-Law	Helpline	Project RX	Epilepsy
Beginning Balance(1/1/97)	\$ 12,587	\$ 785	\$ 49,099	\$ 40,360	\$ 503
Support Received	236	-	101,368	69,295	130
Released from restrictions	(3,539)	(120)	(97,390)	(61,534)	(304)
Total Temporarily Net Assets (12/31/97)	<u>\$ 9,284</u>	<u>\$ 665</u>	<u>\$ 53,077</u>	<u>\$ 48,121</u>	<u>\$ 329</u>
1997 Change in temporarily restricted net assets by specific program	<u>\$ (3,303)</u>	<u>\$ (120)</u>	<u>\$ 3,978</u>	<u>\$ 7,761</u>	<u>\$ (174)</u>

SCHEDULE OF DONATED PROFESSIONAL SERVICES

	Number of Visits	In Kind Value
Detention Home		
Children seen by Doctors	301	\$ 24,080
Children seen by Dentists	71	4,260
Monthly on Call Fee		9,600
Monthly Medication Fee	17	1,700
Monthly Transportation Fee		756
Pregnancy Tests Performed	65	1,079
Drug Screens Performed	25	638
Total Detention Home	<u>479</u>	<u>\$ 42,113</u>
Campaign of Concern	1,017	\$ 61,020
Donated Dental Services	167	27,502
Eyecare Program	<u>24</u>	<u>2,400</u>
Total Donated Professional Services	<u>1,687</u>	<u>\$ 133,035</u>