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# CITY OF RUSTON, LOUISIANA

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ANNUAL FINANCIAL REPORT SEPTEMBER 30, 1997



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Release Date MAY 2 7 1998

## **KPMG** Peat Marwick LLP

CERTIFIED PUBLIC ACCOUNTANTS SHREVEPORT, LOUISIANA

## CITY OF RUSTON, LOUISIANA

ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED SEPTEMBER 30, 1997

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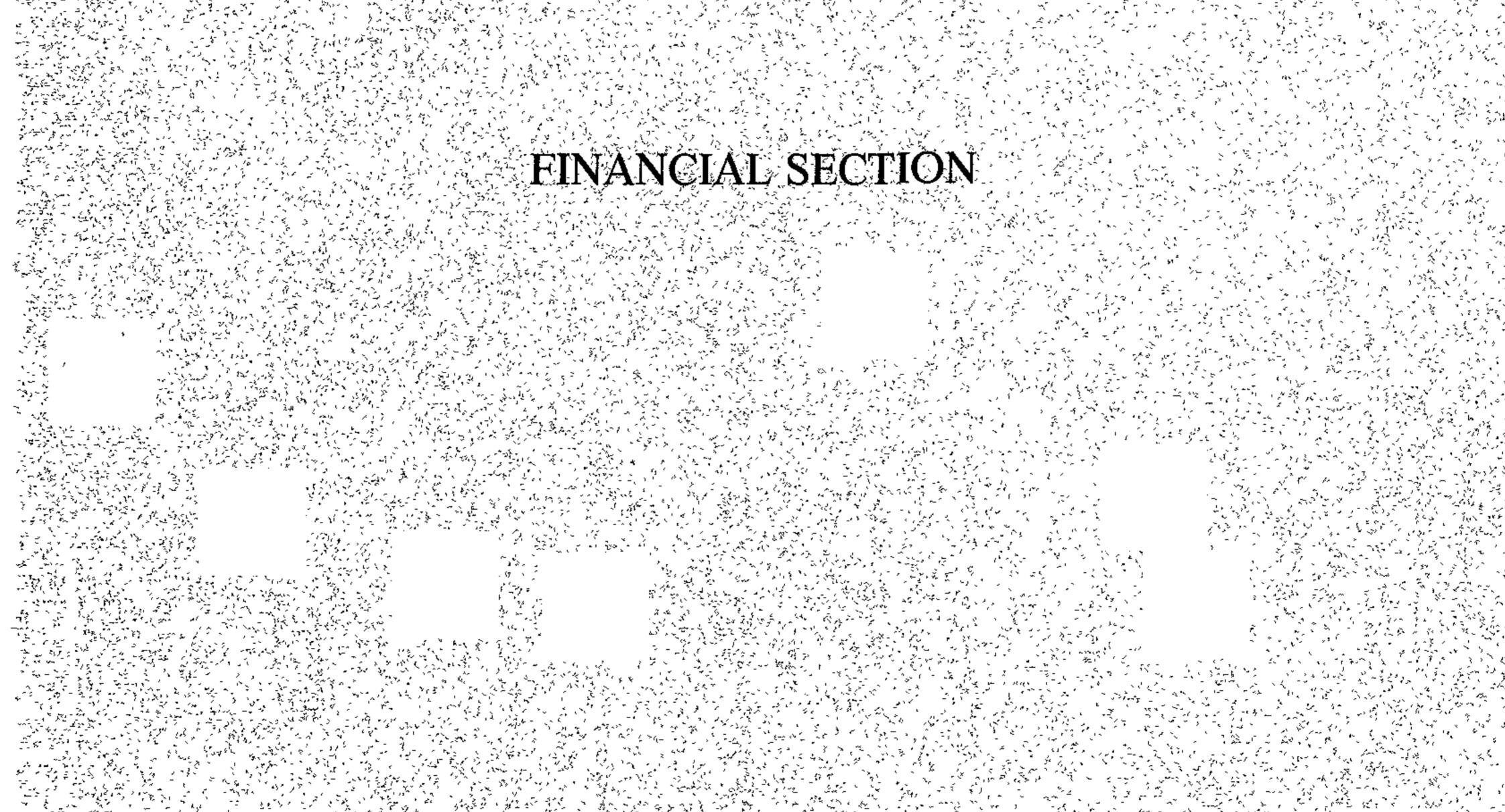
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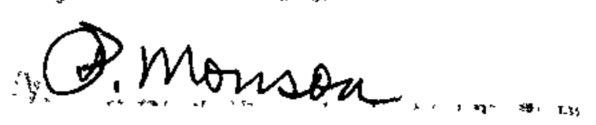
Independent Auditors' Report

To the Honorable Members of the Board of Aldermen and Honorable Hilda Taylor Perritt, Mayor City of Ruston, Louisiana:

We have audited the accompanying general purpose financial statements and the combining, individual fund, and account group financial statements and schedules of the City of Ruston, Louisiana, as of and for the year ended September 30, 1997 as listed in the Table of Contents as Exhibits 1-7 and A-1 to I-1. These financial statements and schedules are the responsibility of the City of Ruston, Louisiana's management. Our responsibility is to express an opinion on these financial statements and schedules based on our audit. We did not audit the component unit financial statements of the City Court of Ruston and City Marshal of Ruston, which statements reflect total assets of \$407,073 as of September 30, 1997, and total revenues of \$465,321 for the year then ended. Those financial statements were audited by other auditors whose report has been furnished to us, and our opinion on the financial statements and schedules, insofar as it relates to the amounts included for the City Court of Ruston and City Marshal of Ruston in the component unit columns of Exhibits 1 and 2 and the governmental fund types, fiduciary fund types, and the general fixed assets account group in Exhibits 6 and 7, is based on the report of the other auditors.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit and the reports of other auditors provide a reasonable basis for our opinion.

In our opinion, based on our audit and the reports of other auditors whose reports expressed an unqualified opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the City of Ruston, Louisiana, as of September 30, 1997, and the results of its operations and the cash flows of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles. Also, in our opinion, the combining, individual fund, and account group financial statements and schedules referred to above present fairly, in all material respects, the financial position of each of the individual funds and account groups of the City of Ruston, Louisiana, at September 30, 1997, and the results of operations of such funds and the cash flows of individual proprietary fund types for the year then ended in conformity with generally accepted accounting principles.





In accordance with *Government Auditing Standards*, we have also issued our report dated January 2, 1998, on our consideration of the City of Ruston, Louisiana's internal control over financial reporting and our tests of its compliance with laws, regulations, contracts and grants.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole and on the combining, individual fund, and account group financial statements and schedules. The accompanying financial information listed as supplementary information in the Table of Contents as Schedules 1-5 is presented for purposes of additional analysis and is not a required part of the financial statements of the City of Ruston, Louisiana. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly presented in all material respects in relation to the financial statements taken as a whole.

KPMG feat Monvick LLP

January 2, 1998

GENERAL PURPOSE FINANCIAL STATEMENTS

#### CITY OF RUSTON, LOUISIANA

## COMBINED BALANCE SHEET - ALL FUND TYPES, ACCOUNT GROUPS & DISCRETELY PRESENTED COMPONENT UNITS

SEPTEMBER 30, 1997

GOVERNMENTAL FUND TYPES

PROPRIETARY FUND TYPES

		SPECIAL	CAPITAL	DEBT		INTERNAL
ASSETS AND OTHER DEBITS	GENERAL	REVENUE	PROJECTS	SERVICE	ENTERPRISE	SERVICE
	\$1,999,937	\$1,509,742	\$537,828	\$87,727	\$4,914,483	\$131,095
Investments (Note 3)	-	4.398	**	-	-	493,649
Accounts Receivable, net (Note 5)	224,952	20,843	-	-	1,159,031	86,800
Unbilled Revenues	58,565	-	-	-	1,280,942	-
Due from Other Funds (Note 5)	1,279,924	62,406	8,000	-	699,590	100,324
Due From Other Governmental Units (Note 6)	12,307	100,383	-,	-	107,500	-
Inventories, at Cost	27,428	-	-	-	585,159	-
Prepaid Expenses	-	-	-	-	27,580	-
Restricted Assets:					,	
Cash and Cash Equivalents (Note 3)	-	-	-	-	3,829,000	-
Investments (Note 3)	-	-	-	-	911,893	-
Fixed Assets, net (Note 7)	_	-	-	-	30,514,422	-
Advances to Sewerage System	_	_	-	_	150,000	-
Other Debits:					100,000	
Amount Available in Debt Service Fund Amount to be Provided for the	-	-	-	-		-
Retirement of General Long-Term Debt	 	╼ ╾╾╾╾╾╕╾┽┍┼╾╃┩┾┽┿┥		╼ ┿┿╅┥╧╧╼╌╌╌╼╼╼	~ 	
Total Assets and Other Debits	\$3,603,113 =======	\$1,697,772	\$545,828 =======	\$87,727 =======	\$44,179,600 ========	\$811,868
LIABILITIES, EQUITY, AND OTHER CREDITS						·
Liabilities:	¢424 560	#20 E04	¢65 070	¢	\$628 9 <b>95</b>	37 989
Accounts and Retainage Payable	\$431,560	\$32,591	\$65,070	\$ -		
Accrued & Other Liabilities	298,401	9,859	-	-	382 2 <b>93</b>	363 751
Deposits	2,421	4,161	-	-	-	-
Due to Other Funds (Note 5)	2,592	233,193	43,085	-	1,470,057	401,317
Payable from Restricted Assets:					4 0 4 0 0 0 0	
Bonds Payable (Note 10)	-	-	-	-	1,040,000	-
Accrued Interest & Coupons	-	-	-	-	265,968	-
Customer Deposits & Interest	-	-	-	-	588,470	-
Due to Other Governmental Units (Note 6)	2,383	1,330	-	-	-	-
Deferred Revenue	-	-	8,474	-	-	-
Certificates of Indebtedness (Note 10)	-	-	-	-	150,000	-
Due to Police Employees Retirement System (Note 10)	-	-	-	-		-
Bonds Payable (Note 10)	-	-	-	-	4,705,274	-
Advances from Electric System	-	-	-	-	150,000	-
Compensated Absences (Note 10)		-	- 		152,357	14,451
Total Liabilities	737,357	281,134	116,629	-	9,533,414	787,508
Equity and Other Credits:						
Contributed Capital (Note 13)	-	-	-	-	10,512,424	-
Investment in General Fixed Assets	-	-	-	<b>د</b>	-	-
Retained Earnings:						
Reserved for Debt Service	-	-	~	-	2,846,454	-
Unreserved	-	-	-	-	21,287,308	24,360
Fund Balances:						
Reserved for Inventories	27,428	-	-	•	-	-
Reserved for Debt Service Unreserved;	21,186	-	-	\$87,727	-	-
Designated for Future Years' Expenditures	-	-	454 066	~	-	-
Undesignated	2,817,142	1,416,638	(24,867)	-		- 
Total Equity and Other Credits	2,865,756	1,416,638	429,199	87,727	34,646,186	24,360
Total Liabilities, Equity, and Other Credits	\$3,603,113	\$1,697,772	\$545,828	\$87,727	\$44,179,600	\$811,868
See ecomponying notes to financial statements	22 <b>42222</b> 888	≈≈≈≈≈≈≈≈≈≈			222223238888	=====================================

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See accompanying notes to financial statements.

	ACCOUN	T GROUPS	TOTALS PRIMARY		TOTALS REPORTING
FUND TYPE	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	GOVERNMENT (MEMORANDUM ONLY)	COMPONENT UNITS	ENTITY (MEMORANDUM ONLY)
\$ -	\$ -	\$ -	\$9,180,812	\$224,045	\$9,404,857
1 953 107	-	-	2,451,184	-	2,451,184
-	-	-	1,491,626	-	1,491,626
-	-	-	1,339,507	-	1,339,507
_	-	-	2,150,244	1,252	2,151,496
-	-	-	220,190	5,604	225,794
-	-	-	612,587	-	612,587
-	-	-	27,580	1,936	29,516
-	-	-	3,829,000	-	3,829,000
-	-	-	911,893	-	911,893
-	16,889,236	-	47,403,658	189,686	47,593,344
-	-	-	150,000	-	150,000
<b>-</b>	-	87,727	87,727	-	87,727
-	-	3,009,934	3,009,934	-	3,009,934
\$1,953,137	\$16,889,236	\$3,097,661	\$72,865,942	\$422,523	\$73,288,465

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\$1,953,137	\$-	\$ -	\$3,119,342	\$3,555	\$3,122,897
-	* <b>-</b>	485,429	1,539,733	91,743	1,631,476
_	_	-	6,582	-	6,582
-	-	-	2,150,244	1,252	2,151,496
-	-	-	1,040,000	-	1,040,000
-	-	-	265,968	-	265,968
_	-	-	588,470	-	588,470
-	_	-	3,713	-	3,713
-	-	-	8,474	-	8,474
-	-	1,547,000	1,697,000	-	1,697,000
_	-	435,597	435,597	-	435,597
_	-	-	4,705,274	-	4,705,274
-	-	-	150,000	-	150,000
-	-	629,635	796,443	-	796,443
1,953,137		3,097,661	16,506,840	96,550	16,603,390
		<u></u>			, , ,
-	-	_	10,512,424	-	10,512,424
-	16,889,236	-	16,889,236	189,686	17,078,922
-	_	-	2,846,454	_	2,846,454
-	-	-	21,311,668	-	21,311,668
-	-	-	27,428	_	27,428
					400 042

108,913 108,913 ---454,066 454,066 -<u> ---</u> 4,345,200 136,287 4 208 913 --+ 56,685,075 325,973 56 059 102 -

16,889,236



\$422,523

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\$73,288,465

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\$1,953,137

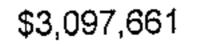
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\$16,889,236



\$72,865,942

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## CITY OF RUSTON, LOUISIANA COMBINED STATEMENT OF REVENUE, EXPENDITURES & CHANGES IN FUND BALANCES ALL GOVERNMENTAL FUND TYPES & DISCRETELY PRESENTED COMPONENT UNITS FOR THE YEAR ENDED SEPTEMBER 30, 1997

#### GOVERNMENTAL FUND TYPES

	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS
Revenues:	\$532,533	\$5 204 220	•
Taxes License & Permits	۵۵۶ <u>۲,</u> 555 713,680	\$5,294,320	\$-
Intergovernmental	794,994	- 753,945	- 42,049
Charges for Services	1,032,930	-	-
Fines & Forfeitures	242,067	_	_
Miscellaneous	204,970	127,454	13,312
Total Revenues	3,521,174	6,175,719	55,361
Expenditures:	ص مدر ند بن بن بن مد بن کا تن تک		· · · · · · · · · · · · · · · · · · ·
Current:	4 000 047	707 044	
General Government	1,298,817	787,314	_
Public Safety	3,537,050	-	-
Public Works	3,641,955	-	-
Recreation	~	404,080	- 126,803
Capital Outlay Debt Service	63,725	-	-
Total Expenditures	8,541,547	1,191,394	126,803
Excess (Deficiency) of Revenues	Figure' est est est iEl éni Figure par est est iEl ét El El El	ند: نان اید بد بد بد بد بد بد بد بو بو بو بو بو بو با <del>به ای کا کا کا کا تا</del> ای این	·····································
Over Expenditures	(5,020,373)	4,984,325	(71,442)
Other Financing Sources (Uses): Sale of Fixed Assets			
Operating Transfers In (Note 14)	5,747,524	216,108	_
Operating Transfers Out (Note 14)	(42,500)	(5,045,232)	-
Total Other Financing	+a += == == == == == == == == == == == ==		ی کا ایک شد: ایک ایک سے نہیچ ہیں ہیں ایک ایک ایک ایک ایک شد ایک شد ہے۔ ایک
Sources (Uses)	5,705,024	(4,829,124)	ᆕ
Excess (Deficiency) of Revenues & Other Sources Over			
Expenditures & Other Uses	684,651	155,201	(71,442)

500,641

1,261,437

\$1,416,638

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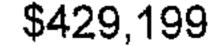
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2,181,105

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#### Fund Balances, October 1

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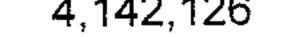
Fund Balances, September 30

See accompanying notes to financial statements.

#### Exhibit 2

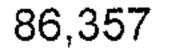
|    | EBT      | TOTALS<br>PRIMARY<br>GOVERNMENT<br>(MEMORANDUM<br>ONLY) | COMPONENT<br>UNITS | TOTALS<br>REPORTING<br>ENTITY<br>(MEMORANDUM<br>ONLY) |
|----|----------|---------------------------------------------------------|--------------------|-------------------------------------------------------|
| \$ |          | \$5,826,853                                             | \$ -               | <b>\$5,82</b> 6,853                                   |
| Ŧ  | _        | 713,680                                                 | _                  | 713,680                                               |
|    | -        | 1,590,988                                               | 427,214            | <b>2,01</b> 8,202                                     |
|    | -        | 1,032,930                                               | 28,000             | 1,060,930                                             |
|    | -        | 242,067                                                 | _                  | 242,067                                               |
|    | 1,369    | 347,105                                                 | 156,446            | 503,551                                               |
|    | 1,369    | 9,753,623                                               | 611,660            | 10,365,283                                            |
|    | <b>-</b> | 2,086,131                                               | 588,059            | 2,674,190                                             |

| _         | 3,537,050   | -       | 3,537,050   |
|-----------|-------------|---------|-------------|
|           | 3,641,955   | -       | 3,641,955   |
| -         | 404,080     | -       | 404,080     |
| •••       | 126,803     | <b></b> | 126,803     |
| 202,296   | 266,021     | -       | 266,021     |
| 202,296   | 10,062,040  | 588,059 | 10,650,099  |
| (200,927) | (308,417)   | 23,601  | (284,816)   |
| _         | _           | 100     | 100         |
| 202,297   | 6,165,929   | -       | 6,165,929   |
| -         | (5,087,732) | -       | (5,087,732) |
|           |             |         |             |
| 202,297   | 1,078,197   | 100     | 1,078,297   |
|           |             |         |             |
| 1,370     | 769,780     | 23,701  | 793,481     |
| 86,357    | 4,029,540   | 112,586 | 4,142,126   |
|           |             |         |             |



\$4,935,607





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\$136,287

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\$4,799,320

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\$87,727

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#### CITY OF RUSTON, LOUISIANA COMBINED STATEMENT OF REVENUE, EXPENDITURES & CHANGES IN FUND BALANCE BUDGET (GAAP BASIS) & ACTUAL GENERAL AND CERTAIN SPECIAL REVENUE FUNDS, FOR THE YEAR ENDED SEPTEMBER 30, 1997

**GENERAL FUND** 

\_\_\_\_\_

|                      | BUDGET            | ACTUAL    | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|----------------------|-------------------|-----------|----------------------------------------|
| Revenues:            |                   |           |                                        |
| Taxes                | \$500,000         | \$532,533 | \$32,533                               |
| License & Permits    | 700,713           | 713,680   | 12,967                                 |
| Intergovernmental    | 768,000           | 794,994   | 26,994                                 |
| Charges for Services | 965,000           | 1,032,930 | 67,930                                 |
| Fines & Forfeitures  | 165,025           | 242,067   | 77,042                                 |
| Miscellaneous        | 96,192            | 204,970   | 108,778                                |
| Total Revenues       | <b>3,19</b> 4,930 | 3,521,174 | 326,244                                |

| Expenditures:                                     |             |             |          |
|---------------------------------------------------|-------------|-------------|----------|
| Current:                                          |             |             |          |
| General Government                                | 1,485,234   | 1,298,817   | 186,417  |
| Public Safety                                     | 3,592,364   | 3,537,050   | 55,314   |
| Public Works                                      | 3,803,822   | 3,641,955   | 161,867  |
| Recreation                                        | -           | _           | <b></b>  |
| Debt Service                                      | -           | 63,725      | (63,725) |
| Total Expenditures                                | 8,881,420   | 8,541,547   | 339,873  |
| <br>Excess (Deficiency) of Revenues               |             |             | 000 447  |
| Over Expenditures                                 | (5,686,490) | (5,020,373) | 666,117  |
| Other Financing Sources (Uses):                   |             |             |          |
| Operating Transfers In                            | 5,662,700   | 5,747,524   | 84,824   |
| Operating Transfers Out                           | (42,500)    | (42,500)    | <br>     |
| Total Other Financing                             |             |             |          |
| Sources (Uses)                                    | 5,620,200   | 5,705,024   | 84,824   |
| Excess (Deficiency) of Revenues                   | ندا که<br>ا |             |          |
| & Other Sources Over<br>Expenditures & Other Uses | (66,290)    | 684,651     | 750,941  |

Expenditures & Other Uses (66,290)084,001 2,181,105 2,181,105

Fund Balances, October 1

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\$2,865,756

\$750,941

\$2,114,815

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Fund Balances, September 30

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See accompanying notes to financial statements.

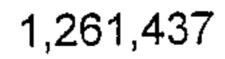
Exhibit 3

#### CERTAIN SPECIAL REVENUE FUNDS

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| BUDGET            | ACTUAL            | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|-------------------|-------------------|----------------------------------------|
| \$5,087,341       | \$5,294,320       | \$206,979                              |
| -<br>621,300      | -<br>753,945      | - 132,645                              |
| -<br>-<br>140,724 | -<br>-<br>127,454 | -<br>-<br>(13,270)                     |
| 5,849,365         | 6,175,719         | 326,354                                |

| 777,910                | 787,314                | (9,404)               |
|------------------------|------------------------|-----------------------|
| -<br>-<br>444,629<br>- | -<br>-<br>404,080<br>- | -<br>-<br>40,549<br>- |
| 1,222,539              | 1,191,394              | 31,145                |
| 4,626,826              | 4,984,325              | 357,499               |
| 217,064<br>(5,031,803) | 216,108<br>(5,045,232) | (956)<br>(13,429)     |
| (4,814,739)            | (4,829,124)            | (14,385)              |
| (187,913)              | 155,201                | 343,114               |



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\$1,073,524

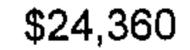
1,261,437

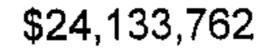
\_\_\_\_\_\_

| COMBINED STATEMENT OF REVENUE, EX                                                                                         | RIETARY FUND TY                        | GES IN RETAIN<br>(PES                  | Exhibit 4<br>IED EARNINGS                      |
|---------------------------------------------------------------------------------------------------------------------------|----------------------------------------|----------------------------------------|------------------------------------------------|
|                                                                                                                           |                                        | PRIETARY<br>ID TYPES                   |                                                |
|                                                                                                                           | ENTERPRISE                             | INTERNAL<br>SERVICE                    | TOTALS<br>(MEMORANDUM<br>ONLY)                 |
| Operating Revenues:<br>Charges for Service<br>Rent Income<br>Charges to Other Funds and Employees<br>Miscellaneous Income | \$17,085,318<br>14,626<br>-<br>433,854 | \$184,756<br>-<br>1,185,291<br>143,000 | \$17,270,074<br>14,626<br>1,185,291<br>576,854 |
| Total Operating Revenues                                                                                                  | 17,533,798                             | 1,513,047                              | 19,046,845                                     |
| Operating Expenses:<br>Direct Expense<br>Indirect Expense                                                                 | 13,172,286<br>1,648,020                | 2,033,290                              | 15,205,576<br>1,648,020                        |
| Total Operating Expenses                                                                                                  | 14,820,306                             | 2,033,290                              | 16,853,596                                     |
| Operating Income(Loss)                                                                                                    | 2,713,492                              | (520,243)                              | 2,193,249                                      |
| Nonoperating Revenues (Expenses):<br>Interest Income<br>Sale of Hay<br>Interest Expense & Fiscal Charges                  | 328,573<br>1,433<br>(270,683)          | 39,512                                 | 368,085<br>1,433<br>(270,683)                  |
| Net Nonoperating Revenues<br>(Expenses)                                                                                   | 59,323                                 | 39,512                                 | 98,835                                         |
| Income (Loss) Before Operating<br>Transfers                                                                               | 2,772,815                              | (480,731)                              | 2,292,084                                      |
| Operating Transfers Out (Note 14)                                                                                         | (1,078,196)                            | -                                      | (1,078,196)                                    |
| Net Income (Loss)                                                                                                         | 1,694,619                              | (480,731)                              | 1,213,888                                      |
| Depreciation on Fixed Assets<br>Acquired with Contributed Capital                                                         | 440,246                                | -                                      | 440,246                                        |
| Retained Earnings, October 1                                                                                              | 21,998,897                             | 505,091                                | 22,503,988                                     |

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\$24,158,122





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Retained Earnings, September 30

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See accompanying notes to financial statements.

#### CITY OF RUSTON, LOUISIANA COMBINED STATEMENT OF CASH FLOWS ALL PROPRIETARY FUND TYPES FOR THE YEAR ENDED SEPTEMBER 30, 1997

|                                                     | ENTERPRISE<br>FUNDS                     | INTERNAL<br>SERVICE<br>FUNDS                            | TOTALS<br>(MEMORANDUM)<br>ONLY)                                          |
|-----------------------------------------------------|-----------------------------------------|---------------------------------------------------------|--------------------------------------------------------------------------|
| Cash Flows From Operating Activities:               |                                         | ▝▚▆▎▆▝▆▎▚▖▖▖▖▆▝▆▝▆▝▆▝▆▝▆▝▆▝▆▝▆                          |                                                                          |
| Operating Income (Loss)                             | \$2,713,492                             | (\$520,243)                                             | \$2,193,249                                                              |
| Adjustments to Reconcile Operating Income (Loss) to | , _ , ,                                 | (+,,,,,)                                                | ΨΑ, ΙΟΟ, 240                                                             |
| Cash Provided (Used) by Operating Activities:       |                                         |                                                         |                                                                          |
| Depreciation and Amortization                       | 1,943,439                               | -                                                       | 1,943,439                                                                |
| Other                                               | 1,433                                   | -                                                       | 1,433                                                                    |
| (Increase) Decrease in Operating Assets:            |                                         |                                                         | ,                                                                        |
| Accounts Receivables                                | (107,114)                               | (23,956)                                                | (131,070)                                                                |
| Due from Other Governmental Units                   | (30,000)                                | -                                                       | (30,000)                                                                 |
| Inventories                                         | 25,936                                  | -                                                       | 25,936                                                                   |
| Due From Other Funds                                | (239,454)                               | (86,293)                                                | (325,747)                                                                |
| Increase (Decrease) in Operating Liabilities:       |                                         | -                                                       |                                                                          |
| Bank Overdraft                                      | -                                       | 102,137                                                 | 102,137                                                                  |
| Accounts Payables                                   | (472,900)                               | (22,166)                                                | (495,066)                                                                |
| Accrued Liabilities                                 | 92,352                                  | 102,540                                                 | 194,892                                                                  |
| Customer Deposits                                   | 24,086                                  | -                                                       | 24,086                                                                   |
| Due to Other Funds                                  | 640,472                                 | 223,507                                                 | 863,979                                                                  |
| Compensated Absences                                | 3,352                                   | (76)                                                    | 3,276                                                                    |
| Net Cash Provided (Used) by Operating Activities    | 4,595,094                               | (224,550)                                               | 4,370,544                                                                |
| Cash Flows From Noncapital Financing Activities:    | ■■#==≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈≈ | <b></b>                                                 | ی، بر نورو وا هغه او ای و هو و و <sup>و</sup> ه بر نورو و و <sup>و</sup> |
| Operating Transfers Out                             | (1,078,196)                             | -                                                       | (1,078,196)                                                              |
|                                                     |                                         | * <b>~~</b> ~ <u>~</u> ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~ |                                                                          |
| Cash Flows From Capital and Related                 |                                         |                                                         |                                                                          |
| Financing Activities:                               |                                         |                                                         |                                                                          |
| Purchase of Capital Assets                          | (773,192)                               | -                                                       | (773,192)                                                                |
| Proceeds from Issuance of Debt                      | 850,000                                 | -                                                       | 850,000                                                                  |
| Retainage Payable<br>Drinning Devid Materities      | (40,814)                                | -                                                       | (40,814)                                                                 |
| Principal Paid on Bond Maturities                   | (1,530,000)                             | -                                                       | (1,530,000)                                                              |
| Interest Paid on Bonds                              | (333,551)                               | -                                                       | (333,551)                                                                |
| Payment to Bond Escrow Agent                        | (880,650)                               |                                                         | (880,650)                                                                |
| Capital Grants                                      | 41,112                                  | -<br>                                                   | 41,112                                                                   |
| Net Cash Used For Capital and Related               |                                         |                                                         |                                                                          |
| Financing Activities                                | (2,667,095)                             | -                                                       | (2,667,095)                                                              |
| Cash Flows From Investing Activities:               |                                         | ▬▬▬,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,                   | ·■■■₩¬=' <sup>4</sup> ₩ <b>%</b> ₽₩¬−−₩₽ <b>₽</b> <sub>₽₩</sub> →₽₽      |
| Interest Received                                   | 328,573                                 | 39,512                                                  | 368,085                                                                  |
| Investment Purchases                                | (1,278,711)                             | (2,270,879)                                             | (3,549,590)                                                              |
| Investment Sales / Maturities                       | 1,341,702                               | 2,419,106                                               | 3,760,808                                                                |
| Net Cash Flows From Investing Activities            | 391,564                                 | 187,739                                                 | 579,303                                                                  |

Net Increase (Decrease) in Cash and Cash Equivalents

Cash and Cash Equivalents, October 1

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1,241,367 (36,811) 1,204,556 7,502,116 167,906 7,670,022

\$131,095

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#### Cash and Cash Equivalents, September 30

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**\$8,7**43 483

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\$8,874,578

Exhibit 5

See accompanying notes to financial statements.

|            |                                     | -                                          | CITY OF I<br>COMBINING BALAN<br>ALI<br>ALI<br>AS OF | RUSTON, LOI<br>NCE SHEET -<br>L FUND TYPE<br>THE YEAR E                                           | JISIANA<br>COMPONENT UNITS<br>S<br>NDED    |                                                   |                                            | Exhibit - 6                                             |
|------------|-------------------------------------|--------------------------------------------|-----------------------------------------------------|---------------------------------------------------------------------------------------------------|--------------------------------------------|---------------------------------------------------|--------------------------------------------|---------------------------------------------------------|
|            | GOVEF                               | GOVERNMENTAL FUND TYPES                    | TYPES                                               | FIDUCIARY FL<br>AGENCY                                                                            | Y FUND TYPES<br>VCY FUNDS                  | GENERAL FIXI<br>ACCOUNT                           | FIXED ASSETS<br>UNT GROUP                  |                                                         |
| . 1        | City Court<br>of Ruston<br>9-30-97  | Ruston City<br>Marshal's Office<br>9-30-97 | Geographic<br>Information<br>System<br>12-31-96     | City Court<br>of Ruston<br>9-30-97                                                                | Ruston City<br>Marshal's Office<br>9-30-97 | City Court<br>of Ruston<br>9-30-97                | Ruston City<br>Marshal's Office<br>9-30-97 | Totals<br>(Memorandum<br>Only)                          |
| ntal Units | \$42,340<br>1,252<br>1,936<br>5,604 | \$76,501<br>-<br>-                         | \$15,450<br>-<br>-                                  | \$87,207<br>-<br>-                                                                                | \$2,547<br>-<br>-                          | \$<br>-<br>114,379                                | \$ -<br>-<br>75,307                        | \$224,045<br>1,252<br>1,936<br>5,604                    |
| , 14       | \$51,132                            | \$76,501                                   | \$15,450                                            | \$87,207                                                                                          | \$2,547                                    | \$114,379                                         | \$75,307                                   | \$422,523                                               |
| ſĨ         | \$3,454<br>3,241<br>-<br>6,695      | \$101<br>101                               |                                                     | \$<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>- | \$ - 2,547<br>- 2,547<br>- 2,547           | · · · · · · · · · · · · · · · · · · ·             | ч ч ч ч ч ч ч ч ч ч ч ч ч ч ч ч ч ч ч      | \$3,555<br>5,788<br>66,930<br>19,025<br>1,252<br>96,550 |
| DITS       | I                                   | l                                          | I                                                   | ſ                                                                                                 | I                                          | 114,379                                           | 75,307                                     | 189,686                                                 |
| R CREDITS  | 44,437<br>44,437                    | 76,400<br>76,400                           | 15,450<br>15,450                                    |                                                                                                   |                                            | 114,379                                           | - 75,307                                   | 136,287<br>325,973                                      |
| DITS       | \$51,132                            | \$76,501<br>==========                     | \$15,450<br>=======                                 | \$87,207                                                                                          | \$2,547                                    | \$114,379<br>==================================== | \$75,307                                   | \$422,523<br>                                           |

See accompanying notes to financial statements.

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| ASSETS<br>Cash & Cash Equivalents<br>Cash & Cash Equivalents<br>Due From Other Funds<br>Prepaid Expenses<br>Prepaid Expenses<br>Due From Other Governmental<br>Fixed Assets<br>TOTAL ASSETS | LIABILITIES<br>Accounts Payable<br>Accrued & Other Liabilities<br>Accrued Fees Earned<br>Civil Deposits<br>Due to Other Funds<br>TOTAL LIABILITIES | EQUITY AND OTHER CREDITS<br>Investment in General<br>Fixed Assets<br>Fund Balance:<br>Unreserved<br>TOTAL EQUITY AND OTHER CI | TOTAL LIABILITIES AND<br>EQUITY AND OTHER CREDITS |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|

#### CITY OF RUSTON, LOUISIANA COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - COMPONENT UNITS ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED

#### GOVERNMENTAL FUND TYPES

Exhibit - 7

|                                                      | City Court<br>of Ruston<br>9-30-97 | Ruston City<br>Marshal's Office<br>9-30-97 | Geographic<br>Information<br>System<br>12-31-96 | Totals<br>(Memorandum<br>Only)                     |
|------------------------------------------------------|------------------------------------|--------------------------------------------|-------------------------------------------------|----------------------------------------------------|
| Revenues:                                            | \$106,295                          | \$194,262                                  | \$126,657                                       | \$427,214                                          |
| Charges for Services<br>Intergovernmental Revenue    | 28,000                             | Ψ10- <del>1</del> ,202                     | φ120,007<br>-                                   | 28,000                                             |
| Miscellaneous                                        | 132,263                            | 4,501                                      | 19,682                                          | 156,446                                            |
|                                                      | 266,558                            | 198,763                                    | 146,339                                         | 611,660                                            |
| Expenditures - Current:                              |                                    |                                            |                                                 | 500.050                                            |
| General Government                                   | 276,782                            | 167,596                                    | 143,681                                         | 588,059                                            |
| Excess (Deficiency) of Revenues                      |                                    |                                            |                                                 |                                                    |
| Over Expenditures                                    | (10,224)                           | 31,167                                     | 2,658                                           | 23,601                                             |
| Other Financing Sources:                             | <b></b>                            | 100                                        |                                                 | 100                                                |
| Sale of Fixed Assets                                 |                                    | 100                                        | ~<br>                                           |                                                    |
| Total Other Financing Sources                        |                                    | 100                                        |                                                 | 100                                                |
| Excess Of Revenues &<br>Other Financing Sources Over |                                    | ******                                     |                                                 |                                                    |
| Expenditures                                         | (10,224)                           | 31,267                                     | 2,658                                           | 23,701                                             |
| Fund Balances at Beginning of Year                   | 54,661                             | <b>4</b> 5,13 <b>3</b>                     | 12,792                                          | 112,586                                            |
| r and Balanooo at Boghning vi r var                  |                                    |                                            |                                                 | ۔<br>مجاجع وہو و وائنانات نہ سے مجھ پر یو تو ہے یہ |
| Fund Balances at End of Year                         | \$44,437<br>=== <b>===</b> =       | \$76,40 <b>0</b><br>===========            | \$15,450<br>=== <b>=</b> ====                   | \$136,287<br>=====≈====                            |

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See accompanying notes to financial statements.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. <u>REPORTING ENTITY</u>

The accounting policies of the City of Ruston conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant accounting policies:

The City of Ruston, Louisiana, was incorporated in 1898, under the provisions of the Lawrason Act. The City operates under a Mayor-Board of Alderman form of government. The City's major operations include public safety, fire protection public works, recreation and parks, utility services, and general administrative services. In addition, the City exercises sufficient control over other governmental agencies and authorities that they are included as part of the City's reporting entity.

The basic criterion for determining whether a governmental department, agency, institution, commission, public authority, or other governmental organization should be included in a primary governmental unit's reporting entity for general purpose financial statements is financial accountability. Financial accountability includes the appointment of a voting majority of the organization's governing body and the ability of the primary government to impose its will on the organization or if there is a financial benefit/burden relationship. In addition, an organization which is fiscally dependent on the primary government should be included in its reporting entity.

The financial statements present the City of Ruston (the primary government) and its component units. The component units discussed below are included in the City's reporting entity because of the significance of their operational or financial relationships with the City.

#### **BLENDED COMPONENT UNIT**

#### Park and Recreation Board

The Ruston Parks and Recreation Board is responsible for providing recreation facilities and programs to the citizens of Ruston The Board consists of eight members appointed by the City of Ruston. Although the Board is legally separate, the City acts as its financial agent and has the ability to modify and approve its budget. Separate financial statements are not issued on the Board since it has been historically included as a fund within the City's financial statements. Since the Board provides services almost entirely to the City and due to the significance of the financial dependency relationship, it has been blended with the City's financial statements.

#### DISCRETELY PRESENTED COMPONENT UNITS

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The component units columns in the combined financial statements include the financial data of the City's discretely presented component units. They are reported in a separate column to emphasize that they are legally separate from the City.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Con't)

#### City Court

The City Court of Ruston was created by special legislative act. Its jurisdiction includes the incorporated area of the City. The City Judge is elected and cannot be removed by City officials. The City Court is fiscally dependent on the City. The City has the ability to modify or approve its budget which comes from the General Fund. There are certain funds collected by the City Court, pursuant to state statute, which are under the control of the Court. The City Court serves the citizenry of the City. The financial statements of the City Court included in the accompanying financial statements are as of and for the fiscal year ended September 30, 1997.

#### <u>City Marshal</u>

The City Marshal is an elected official. The City Marshal is fiscally dependent on the City. The city has the ability to modify or approve the budget which comes from the General Fund. There are certain funds collected as court costs, pursuant to state statute, which are under the control of the City Marshal. The City Marshal serves the citizenry of the City. The financial statements of the City Marshal included in the accompanying financial statements are as of and for the fiscal year ended September 30, 1997.

#### **Geographical Information System**

The Geographical Information System is governed by a twelve member board of commissioners, two of which are appointed by the City of Ruston and two appointed by each of the following agencies: Lincoln Parish Sheriff's Office, Lincoln Communications District, Lincoln Parish Protection District, Lincoln Parish Assessor, and Lincoln Parish Police Jury. All accounting records are maintained by the City of Ruston and all receipts and disbursements are approved through the Treasurer's Office. The City has no power to transact business for the commission nor to control or direct the action of the commissioners. The City has no access to the funds of the commission. The financial statements of Geographical Information System are included in the accompanying financial statements as of and for the fiscal year ended December 31, 1997. Separate financial statements are not issued on the commission.

Complete financial statements of the individual component units may be obtained at the following addresses:

City Court City Marshal P.O. Box 1821 P. O. Box 1582 Ruston, Louisiana 71273-1821 Ruston, LA 71273-1582

#### **OTHER RELATED ORGANIZATIONS**

#### **Housing Authority**

The Authority was created by state statutes and it is legally separate from the City. The Mayor appoints the commissioners; however, the City cannot impose its will on the Authority since it

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Con't)

does not have the ability to modify or approve the budget or overrule or modify the decisions of the commissioners. The Authority is fiscally independent and there is no financial benefit or burden relationship with the City. Therefore, it is not included in the City's financial statements.

#### Lincoln Parish Sales and Use Tax Commission

The Commission is an independent agency which collects sales taxes. It is legally separate from the City. The commission is a jointly governed organization. The City does not retain an ongoing financial interest or responsibility in its operations. It is not included in the City's financial statements.

Complete financial statements of the individual related organizations may be obtained at the following addresses:

Ruston Housing Authority 1615 North Farmerville Ruston, Louisiana 71270 Lincoln Parish Sales and Use Tax Commission P.O. Box 863 Ruston, Louisiana 71273-0863

#### B. <u>BASIS OF PRESENTATION - FUND ACCOUNTING</u>

The accounts of the City of Ruston are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The City utilizes several types of funds and a number of discrete funds within each fund type.

Each fund is accounted for by a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance/retained earnings, revenues, and expenditures/expenses. The individual funds account for the governmental resources allocated to them for the purpose of carrying on specific activities in accordance with laws, regulations, or other restrictions.

The following funds and account groups are utilized by the City:

#### (1) <u>Governmental Fund Types</u>

These are the funds through which most governmental functions typically are financed.

The funds included in this category are as follows:

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Con't)

#### a. <u>General Fund</u>

The General Fund is established to account for resources devoted to financing the general services that the City performs for its citizens. General tax revenues and other sources of revenue used to finance the fundamental operations of the City are included in this fund. The fund accounts for all activities of the government for which a separate fund has not been established.

#### b. <u>Special Revenue Funds</u>

Special Revenue Funds are used to account for the proceeds of specific revenue sources other than expendable trusts or major capital projects that are legally restricted to expenditures for specified purposes.

#### c. <u>Capital Project Funds</u>

Capital Project Funds are used to account for the proceeds of Grants, Bond Issues, and other funding sources used in the construction or acquisition of capital assets other than those financed by proprietary funds and trust funds.

#### d. <u>Debt Service Funds</u>

Debt Service Funds are used to account for the accumulation of resources for the payment of interest and principal on long-term general obligation debt other than those payable from proprietary funds.

#### (2) <u>Proprietary Fund Types</u>

These funds account for operations that are organized to be self-supporting through user charges. All proprietary funds are accounted for on a capital maintenance focus; that is the measurement focus is on determination of net income. Included in this category are the Enterprise Funds and Internal Service Funds.

#### a. <u>Enterprise Funds</u>

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing entity is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Con't)

#### b. Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments of the City on a cost-reimbursement basis.

#### (3) <u>Fiduciary Fund Types</u>

These funds account for assets held by the City as a trustee or agent for other units of government, individuals or private organizations. These funds are as follows:

#### <u>Agency Fund</u>

The Agency Fund is used to account for assets held by the government as an agent for individuals, private organizations, other governments, and/or other funds. The Agency Fund is custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

#### (4) <u>Account Groups</u>

#### a. <u>General Fixed Assets Account Group</u>

General Fixed Assets Account Group accounts for all general fixed assets of the City except those accounted for in proprietary funds.

#### b. <u>General Long-Term Debt Account Group</u>

General Long-Term Debt Account Group accounts for the outstanding principal balances of general obligation bonds, other long-term obligations and compensated absences not reported in the proprietary funds.

## C. <u>BASIS OF ACCOUNTING</u>

The accounting and reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. That is, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Their fund equity (net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total assets.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Con't)

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The modified accrual basis of accounting is followed by all governmental funds (General Fund, Special Revenue Funds, Debt Service Funds, Agency Funds, and Capital Projects Funds). Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Measurable means the amount of the transaction can be determined. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Licenses and permits, charges for services, fines and forfeits, and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received. Federal and State grants, general property taxes, self-assessed taxes, and investment earnings are recorded when earned (when they are measurable and available). Revenues which are susceptible to accrual are property taxes and interest. Property taxes are considered measurable in the calendar year of the tax levy. Interest on investments is recorded as revenue in the year the interest is earned and is available to pay liabilities of the current period.

Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except expenditures for debt service, and other long-term obligations which are recognized when paid.

All proprietary funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred. Interest on revenue bonds, proceeds of which are used in financing the construction of certain assets, is capitalized during the construction period net of interest on the investment of unexpended bond proceeds. The City applies all applicable Governmental Accounting Standards Board (GASB) pronouncements in its proprietary funds, as well as all other authoritative pronouncements issued prior to November 30, 1989, unless those pronouncements conflict or contradict GASB.

The City reports deferred revenue on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenues also arise when resources are received by the City before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures In subsequent periods, when both revenue recognition criteria are met, or when the City has a legal claim to the resources, the liability for deferred revenue is removed

#### from the combined balance sheet and revenue recognized.

#### <u>NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Con't)</u>

## D. <u>BUDGETARY DATA</u>

Formal budgetary accounting is employed as a management control tool for the City. The Treasurer's Office compiles for the Mayor estimates of revenues and requests for appropriations of the annual budget. Before September 30, the Mayor's budget is submitted to the Council for possible revision and adoption. The Council conducts public hearings on the budget, which must be adopted by September 30 to become effective October 1. State law provides that in no event shall the total appropriations exceed total anticipated revenues taking into account the estimated surplus or deficit at the end of the current fiscal year. Budgets may be amended during the year with Council approval.

Budgets of the General Fund and certain Special Revenue Funds are prepared on the modified accrual basis of accounting, which is consistent with the method of accounting for such funds. Budgetary control is exercised at the departmental level, with the exception of salaries, regular and overtime, which are at the line item level, or by projects. A comparison of budget versus actual at the legal level of control is presented for the General Fund in Schedule 1 of the Supplementary Information section of the report. The General Fund is the only fund for which the legal level of control is at a lower level than presented in the exhibits which are reported on a functional level. Appropriations lapse at year end.

Formal budgetary integration is used for management control in the accounting records during the year for the General and certain Special Revenue Funds (Sales Tax Funds, Ruston Parks and Recreation Board, State Revenue Sharing, Health and Safety Rehab, and Section 8 Housing Funds). Formal budgetary integration is not used for Debt Service Funds since authorization for payment of principal and interest on general long-term debt is provided through the bond indentures, and expenditures for these purposes can be exactly determined. The Capital Project Funds do not have annual budgets, as they are accounted for on a project basis. Annual budgets are also adopted for all Enterprise Funds, but are not presented in the financial statements since they are not required information.

## E. <u>CASH AND CASH EQUIVALENTS</u>

The City pools cash resources of its various funds in order to facilitate the processing of accounts payable. Cash applicable to a particular fund is readily identifiable. Cash in the individual funds in excess of current requirements is invested in interest bearing securities and disclosed as part of the City's investments. For the purposes of the Statement of Cash Flows, cash equivalents for each fund are considered to be highly liquid investments with maturities of three months or less. Cash and cash equivalents included restricted and unrestricted cash accounts.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Con't)

#### F. <u>UNBILLED ACCOUNTS RECEIVABLE</u>

Estimated unbilled revenues from the General, Electric, Water, and Sewer Funds are recognized at the end of each fiscal year on a pro rata basis. The estimated amount is based on billings during the month following the close of the fiscal year.

#### G. <u>INVESTMENTS</u>

Investments are stated at cost or amortized cost except for investments in the agency fund (Deferred Compensation Fund), which is reported at market value. Interest is accrued as earned. Louisiana statutes permit the City to invest in United States bonds, treasury notes, certificates, obligations of the U.S. Governments and agencies of the U.S. Government which are federally insured, certificates of deposit of state banks having their principal office in the State of Louisiana, and in mutual or trust fund institutions which are registered and which have underlying investments limited to securities of the U.S. Government or its agencies. During the year ended September 30, 1997, the City invested in certificates of deposit, U.S. Government and U.S. Government agency securities, collateralized mortgage obligations and mortgaged back securities. As of September 30, 1997, the City did not have investments in collateralized mortgage obligations and mortgaged back securities. The funds of the Deferred Compensation Fund are invested in a life insurance contract.

#### H. <u>INTERFUND RECEIVABLE AND PAYABLE</u>

Interfund transactions are transactions between the different funds.

(1) <u>Due To and Due From Other Funds</u>

Interfund receivables and payables arising from interfund transactions expected to be repaid in the next accounting cycle are recorded by all funds affected in the period in which transactions are executed. Interfund Receivables and Payables have not been eliminated.

(2) Advance To and Advance From Other Funds

Interfund receivables and payables that are not expected to be repaid during the next accounting cycle.

I. <u>INVENTORIES</u>

Inventories for all governmental funds are valued at cost using the first in, first out (FIFO) method. Reported inventories in these funds are equally offset by a fund balance reserve, which indicates they are unavailable for appropriation even though they are a component of net current assets. Inventories of proprietary funds are valued at the lower of cost (FIFO) or market.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Con't)

Inventories are accounted for as assets when purchased and recorded as expenditures or expenses as consumed (consumption method).

#### J. <u>PREPAID EXPENSES</u>

Payments made to vendors for services that will benefit periods beyond September 30, 1997, are recorded as prepaid expenses.

## K. <u>RESTRICTED ASSETS</u>

Enterprise Funds, based on certain bond covenants, are required to establish and maintain prescribed amounts of resources (consisting of cash and temporary investments) that can be used only to service outstanding debt. Additionally, amounts received from utility customers as deposits are carried as restricted assets.

#### L. <u>PROPERTY, PLANT AND EQUIPMENT</u>

Fixed assets used in governmental fund type operations are accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, sidewalks, bridges and drainage improvements are not capitalized.

Fixed assets acquired or constructed for general governmental operations are recorded as expenditures in the fund making the expenditure and capitalized at cost in the General Fixed Assets Account Group. Depreciation is not recorded in the General Fixed Assets Account Group.

Property, plant and equipment acquired for proprietary funds is capitalized in the respective funds to which it applies.

Property, plant and equipment is stated at cost except assets acquired by gift or bequest which are recorded at their fair market value on the date of transfer.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related fixed assets, as applicable.

Depreciation of exhaustible fixed assets purchased by proprietary funds is charged as an expense against operations, and accumulated depreciation is reported on the proprietary funds' balance sheets. That portion of depreciation expense applicable to assets acquired with grants, entitlements and shared revenues is reflected as a reduction of the respective contributed capital

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Con't)

account. Depreciation has been provided over the estimated useful lives using the straight-line method of depreciation.

## M. LONG-TERM DEBT

Long-term general obligations of the City are reported in the General Long-Term Debt Account Group. Long-term liabilities for revenue bonds and certificates of indebtedness are reported in the appropriate proprietary fund.

#### N. <u>FUND EQUITY</u>

Contributed capital is recorded in proprietary funds that have received capital grants and contributions from developers, customers, or other funds.

Depreciation on assets acquired by contributions from grants is charged against contributions.

Reservations of fund balances of governmental funds are created to either (1) satisfy legal covenants that require that a portion of the fund balance be segregated or (2) identify the portion of the fund balance that is not appropriable for future expenditures. Specific reservations of the fund balance accounts are summarized below:

#### Reserve for Inventories

These reserves were created to represent the portion of the fund balance that is not available for expenditure even though inventories are a component of net current assets.

#### <u>Reserve for Debt Service</u>

These reserves segregate a portion of fund balance/retained earnings for debt service. These reservations are established to satisfy restrictions imposed by various bond agreements. The unreserved portion of fund balance designated for subsequent years' expenditures indicates the balance has been legally authorized to make up the following years' budget.

## O. <u>INTERFUND TRANSACTIONS</u>

Quasi-external transactions, such as the transfers to the internal service funds, are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditure/expenses in the fund that is reimbursed. All other interfund transactions are reported as operating transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers.

#### <u>NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Con't)</u>

#### Ρ. PROPERTY TAX REVENUES

Property taxes levied are based on the assessed value of property as listed on the previous December 31. Assessed values are an approximation of market value. A revaluation of all real property must be made every four years. The last revaluation date was January 1, 1996

Property taxes are recognized as revenue when they are collected. Taxes are either collected or adjudicated each year by September 30. Therefore, there are generally no unpaid property taxes at year end.

#### VACATION, SICK LEAVE, AND OTHER COMPENSATED ABSENCES Q.

City employees are entitled to certain compensated absences based on their length of employment. Compensated absences for vacation pay does vest and accumulate. The maximum vacation hours that can be accumulated or earned shall not exceed that for a two year period (four weeks, six weeks, or eight weeks – depending on the employee's years of employment). Employees are permitted to use sick leave toward retirement up to a maximum of six months, if they have sufficient time to qualify for retirement. Only unpaid vacation pay for the employees has been accrued, and sick leave for the employees eligible for retirement benefits has been accrued. All other sick leave is recorded as an expenditure when paid.

#### MEMORANDUM ONLY - TOTAL COLUMNS R.

Total columns on the general purpose financial statements are captioned "memorandum only" to indicate that they are presented only to facilitate additional analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles, nor is such data comparable to a consolidation. Interfund eliminations have not been made in aggregation of this data.

#### S. GRANTS FROM OTHER GOVERNMENTAL AGENCIES

Federal and state governmental agencies represent an important source of supplemental funding to finance rent assistance, construction programs and other activities beneficial to the community. These funds, primarily in the form of grants, are recorded in the General, Special Revenues, and Capital Projects Funds. A grant receivable is recorded when the city has a right to reimbursement under the related grant. The grants normally specify the purpose for which the fund may be used and are subject to audit by the granting agency or its representative.

#### CLAIMS AND JUDGFMENTS

Claims and judgements are recorded as expenditures in the appropriate internal service fund. GASB Statement 10 is followed in accruing the liabilities. An expense is accrued when

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Con't)

information is available that it is probable a liability has been incurred, and the amount is reasonably estimatable.

#### U. CAPITAL LEASES

Capital leases are recorded in governmental funds as expenditures and other financing sources at inception at an amount equal to the present value of minimum lease payments. The asset is recorded in the General Fixed Assets Account Group and the related debt in the General Long-Term Debt Account Group. In proprietary funds, capital leases are recorded as assets and liabilities at inception within the funds at an amount equal to the present value of minimum lease payments.

#### NOTE 2 - STEWARDSHIP COMPLIANCE & ACCOUNTABILITY

#### FINANCE RELATED LEGAL AND CONTRACTUAL PROVISIONS Α.

There are a number of limitations and restrictions contained in the various bond indentures. No material violations of finance-related legal and contractual provisions occurred during the year.

#### DEFICIT FUND BALANCE OF INDIVIDUAL FUNDS Β.

At September 30, 1997, the Central Shop Construction Capital Project Fund had a deficit of \$8,607. This fund deficit is expected to be removed by subsequent year's transfers. The Fire Station Construction Capital Project Fund had a deficit of \$16,010. The fund deficit is expected to be removed by subsequent year's transfers. The Sewer Demonstrated Needs Capital Project Fund had a deficit of \$250. The fund deficit will be removed by matching funds from the sewer operating fund. The General Insurance Agency Fund had a deficit at year end of \$540,165. This deficit is expected to be funded by fees charged in subsequent years.

#### EXPENDITURES IN EXCESS OF APPROPRIATIONS C.

Salaries in the Probation Department exceeded budget by \$984.00. Salaries in the Engineering Department exceeded budget by \$449.00. Total expenditures in Section 8 Existing Housing exceeded budget by \$3,973.00.

#### NOTE 3 - CASH AND INVESTMENTS

Deposits А.

> All deposits of the City are held by area financial institutions. At September 30, 1997, the carrying amount of the City's deposits was \$13,009,812 and the bank balance was \$14,065,941. This difference is due to outstanding checks and deposits in transit at September 30, 1997. The City's deposits at year end are categorized below to give an indication of the level of risk assumed by the City at year end. Category 1 includes deposits that are insured or collateralized with

#### <u>NOTE 3 - CASH AND INVESTMENTS (Con t)</u>

securities held by the entity or by its agent in the entity's name. Category 2 includes deposits collateralized with securities held by the pledging financial institution's trust department or agent in the entity's name. Category 3 deposits are uncollateralized.

|            | 09-30-97             |
|------------|----------------------|
|            | <u>Bank Balances</u> |
| Category 1 | \$11,736,229         |
| Category 2 |                      |
| Category 3 | 2,329,712            |
|            | \$14,065,941         |

Discretely Presented Component Units - Deposits

| Deposits – Carrying Amount | \$224,045 |
|----------------------------|-----------|
| Deposits – Bank Balance    | \$309,072 |

Of the \$309,072 bank balance, \$32,183 was not covered by federal depository insurance nor was it covered by pledged securities.

#### Β. Investments

The City's investments at year end are categorized below to give an indication of the level of risk assumed by the City at year end. Category 1 includes investments that are insured or registered or for which the securities are held by the City or its agent in the City's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the City's name. Category 3 includes uninsured or unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the City's name.

|                                                             | CATEGORY            |    |                                        | Carrying         | Market           |
|-------------------------------------------------------------|---------------------|----|----------------------------------------|------------------|------------------|
|                                                             | 1                   | 2  | 3                                      | Amount           | <u>Value</u>     |
| U.S. government and U.S. government agency securities       | \$ <u>1,409,940</u> | \$ | \$                                     | \$1,409,940      | \$1,409,298      |
| Life Insurance Contract in<br>Deferred Compensation<br>Fund |                     | *  | ······································ | <u>1,953,137</u> | <u>1,953,137</u> |
|                                                             |                     |    |                                        | \$3,363,077      | \$3,362,435      |



Property taxes are assessed and collected on a calendar year. Property taxes attach as an enforceable lien on property as of January 1. Tax notices are usually mailed in November each year and become delinquent after December 31, of that year.

#### NOTE 4 - PROPERTY TAXES (Con't)

All property taxes are recognized in compliance with NCGA Interpretation-3 (Revenue Recognition - Property Taxes) which states that such revenue is recorded when it becomes measurable and available. Available means due, or past due and receivable within the current period and collected no longer than 60 days after the close of the current period. For the year ended December 31, 1997, taxes of 9.84 mills were levied on property with assessed valuations totaling \$81,035,680 and were dedicated as follows:

| General Fund   | 6.84 Mills |
|----------------|------------|
| Recreation Tax | 3.00 mills |

Total taxes levied were \$797,390.

State Law requires the Sheriff to collect property taxes in the calendar year in which the assessment is made. If taxes are not paid by the due date, taxes bear interest at the rate of one and one-fourth percent per month until the taxes are paid (LRS 47:2101).

After notice is given to the delinquent taxpayers, the Sheriff is required by the Constitution of the State of Louisiana to sell the least quantity of property necessary to settle the taxes and interest owed (LRS 47:2181).

#### NOTE 5 - RECEIVABLES

#### A. <u>DUE FROM/TO OTHER FUNDS</u>

As of September 30, 1997 interfund receivables and payables that resulted from various interfund transactions were as follows:

|                                 | Due from Other Funds | Due to Other Funds |
|---------------------------------|----------------------|--------------------|
| General Fund                    | \$1,279,924          | \$ 2,592           |
| Special Revenue Funds:          |                      |                    |
| 1968 Sales Tax                  | 859                  | 93,099             |
| 1985 Sales Tax                  |                      | 2,852              |
| 1990 Sales Tax                  |                      | 3,303              |
| Ruston Parks & Recreation Board |                      | 7,935              |
| Section 8 Existing Housing      | 35,041               | 48,869             |
| Section 8 Modrehab Housing      | 26,506               | 23,008             |
| Section 8 Voucher Housing       |                      | 54,127             |



#### NOTE 5 - RECEIVABLES (Con't)

| Capital Projects:         |              |           |
|---------------------------|--------------|-----------|
| Fire Station Construction |              | 33,763    |
| Park & Rec                |              | 1,072     |
| Sewer Demonstrated Need   | 8,000        | 8,250     |
| Enterprise Funds:         |              |           |
| Electrical System         | 56,925       | 1,344,218 |
| Water System              | 248,383      | 4,675     |
| Sewerage System           | 393,034      | 10,707    |
| Ruston Airport Authority  | -<br>Ved vez | 20,657    |
| Ambulance                 | 1,248        | 89,800    |
| Internal Service Funds:   |              |           |
| Workmen's Compensation    | 100,324      |           |
| General Insurance         | ** -*        | 398,452   |
| Purchasing/Warehouse Fund |              | 2,865     |

Totals

\$2,150,244

\$2.150.244

#### ACCOUNTS RECEIVABLE CUSTOMERS Β.

|           |                     | ALLOWANCE FOR     | -                   |
|-----------|---------------------|-------------------|---------------------|
|           | TOTAL               | DOUBTFUL          | NET                 |
|           | <u>RECEIVABLES</u>  | <u>ACCOUNTS</u>   | <u>RECEIVABLES</u>  |
| Electric  | \$ 971,689          | \$137,052         | \$ 834,637          |
| Water     | 130,812             | 19,634            | 111,178             |
| Sewer     | 161,588             | 21,620            | 139,968             |
| Ambulance | 342,276             | 270,274           | 72,002              |
| Airport   | 1,246               |                   | 1,246               |
| Totals    | \$ <u>1,607,611</u> | \$ <u>448_580</u> | \$ <u>1,159,031</u> |

#### NOTE 6 - DUE FROM OTHER GOVERNMENTAL UNITS

A summary of receivables from other governmental units as of September 30, 1997, follows:

General Fund

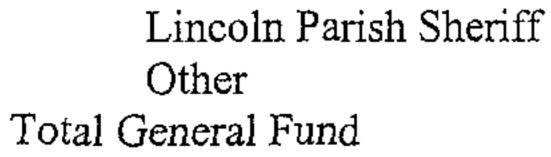
Lincoln Parish Police Jury Salary Reimbursement & LPPJ \$ 7,785 Lincoln Tax Assessor (1,104)Lincoln Communication District

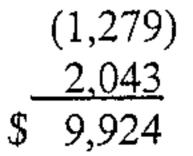
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2,479

## NOTE 6 - DUE FROM OTHER GOVERNMENTAL UNITS (Con't)

#### Special Revenue Funds

1968 Sales Tax Fund: Police Jury – Lincoln Parish

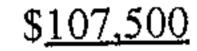
Section 8 Existing Housing – Due from HUD Section 8 Voucher Housing – Due from HUD Section 8 Modrehab Housing – Due from HUD

Total Special Revenue Funds

Enterprise Funds

Ambulance Fund Lincoln Parish Police Jury Ambulance

| \$<br>4,289                            |
|----------------------------------------|
| <br>68,150<br>27,944<br><u>(1,330)</u> |
| \$<br>99,053                           |



#### Total Enterprise Funds

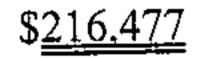
Total All Funds

## NOTE 7 - CHANGES IN FIXED ASSETS

A summary of changes in general fixed assets follows:

#### Balance Adjustments and Balance <u>09-30-97</u> <u>Deductions</u> Additions <u>10-01-96</u> 778,859 \$ \$ \$ \$ 778,859 --Land --4,152,026 4,152,026 ----Buildings ------Improvements Other Than 4,237,569 4,237,569 ----Buildings ----7,720,782 (24,827) <u>846,352</u> <u>6,899,257</u> Equipment \$<u>16,889,236</u> \$<u>(24,827)</u> \$<u>846,352</u> \$<u>16967711</u> Totals

\$<u>107,500</u>





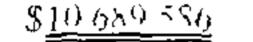
### NOTE 7 - CHANGES IN FIXED ASSETS (Con't)

A summary of fixed assets of all proprietary funds is presented below:

| <b>Description</b>          | Electrical<br><u>System</u> | Water<br><u>Svstem</u> | Sewer<br><u>Svstem</u> | Airport<br><u>Authority</u> | Ambulance<br><u>Service</u> | <u>Total</u>      |
|-----------------------------|-----------------------------|------------------------|------------------------|-----------------------------|-----------------------------|-------------------|
| Land                        | \$ 53,506                   | \$ 75,070              | \$ 140,256             | \$ 138,239                  | \$                          | \$ 407,071        |
| Buildings                   | 2,064,336                   | 173,078                | 112,767                | 407,216                     |                             | 2,757,397         |
| System Improvement          | 13,744,549                  | 7,279,182              | 15,371,590             | 4,429,628                   |                             | 40,824,949        |
| Equipment                   | 16,468,338                  | 488,758                | 614,089                | 51,155                      | 378,561                     | 18,000,901        |
| Construction in<br>Progress |                             | <b>وہ</b> ور ا         | <u>    1=0 5=4</u>     |                             |                             | 170,574           |
| Total                       | \$32,330,729                | \$8,016,088            | \$10,409,276           | \$5,026,238                 | \$378,561                   | \$62,160,892      |
| Accumulated<br>Depreciation | <u>21,641,143</u>           | <u>3.535,887</u>       | <u>5 - 1 - 040</u>     | <u>_517.606</u>             | <u>204 734</u>              | <u>31 646 470</u> |
|                             | <b>01</b> 0 0 0             |                        | • • • • • • •          |                             |                             |                   |

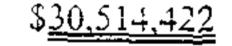
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Net Fixed Assets



><u>4 480 201</u> <u><u>510 662 216</u></u>





The estimated useful lives of proprietary fund property, plant and equipment are as follows:

| Buildings    | 20-50 Years |
|--------------|-------------|
| Improvements | 20-50 Years |
| Equipment    | 4-20 Years  |

Depreciation in the proprietary funds amounted to \$1,943,433 for the fiscal year.

#### NOTE 8 - PENSION COSTS

In 1997, the City adopted the provisions of Governmental Accounting Standards Board No. 27, Accounting for Pensions by State and Local Governmental Employers (GASB 27). This statement establishes standards for the measurement, recognition, and display of pension expenditures/expenses and related liabilities, assets, note disclosures, and required supplementary information.

#### Municipal I-mployees Retirement System

<u>Plan Description</u>. Substantially all full-time employees except police and firemen of the City of Ruston are covered under the Municipal Employees' Retirement System of Louisiana, (the "System") a cost sharing multiple employer public employee retirement system, controlled and administered by the Board of Trustees of the System. The System is mandatory for all employees who are employed on a permanent basis working at least 35 hours per week. Benefits are established by State statutes. The System issues a publicly available financial report that includes financial statements and required supplementary

#### NOTE 8 - PENSION COSTS (Con't)

information. That report may be obtained by writing the Board of Trustees, 7937 Office Park Blvd., Baton Rouge, Louisiana 70809, or by calling (504) 925-4810.

<u>Funding Policy</u>. Covered employees are required to contribute 9.25% of their annual compensation and the City is required to contribute 5.75% of annual compensation. The contribution requirements are established and may be amended by State statute The City's contributions to the System for the years ending September 30, 1997, 1996 and 1995 were \$288,118, \$286 291 and \$269,664, respectively, equal to the required contributions for each year.

#### Statewide Firefighter's Retirement System (SFRS)

<u>Plan Description</u>. The City of Ruston contributes to the Statewide Firefighter's Retirement System of Louisiana, a cost sharing multiple employer defined benefit pension plan administered by the Firefighter's Retirement System. SFRS covers firefighters employed by any municipality, parish, or fire protection district of the State of Louisiana under the provisions of Louisiana Revised Statutes 11:2251 through 2269 effective January 1, 1980. Benefits are established by State statutes. The SFRS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing the Board of Trustees, Firefighters' Retirement System, 2051 Silverside Drive, Suite 210, Baton Rouge, Louisiana 70808-4136 or by calling (504) 925-4060.

<u>Funding Policy</u> Covered employees are required to contribute 8% of their annual compensation and the City is required to contribute 9% of annual compensation excluding overtime but including State supplemental pay. The contribution requirements are established and may be amended by State statute. The City's contributions to SFRS for the years ending September 30, 1997, 1996 and 1995 were \$114,222, \$102,706 and \$71,764, respectively, equal to the required contributions for each year.

#### Municipal Police Employees Retirement System (MPERS)

<u>Plan Description</u> The City of Ruston contributes to the Municipal Police Employees Retirement System Pension Plan, a cost sharing multiple employer defined benefit pension plan administered by the Municipal Police Employees' Retirement System. MPERS covers any full-time police officer, empowered to make arrests, employed by any municipality of the State and engaged in law enforcement, earning at least \$375 per month excluding state supplemental pay, or an elected Chief of Police whose salary is at least \$100 per month, and any employee of this system may participate in the MPERS. Benefits are established by State statutes The MPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing the Board of Trustees of the Municipal Police Employees' Retirement System, 8401 United

## Plaza Blvd., Room 305, Baton Rouge, Louisiana 70806 or by calling 1-800-443-4248.

#### NOTE 8 - PENSION COSTS (Con't)

Funding Policy. Plan members are required to contribute 7.5% of their annual compensation and the City is required to contribute 9% of annual compensation excluding overtime but including State supplemental pay. The contribution requirements are established and may be amended by State statute. The City's contributions to MPERS for the years ending September 30, 1997, 1996 and 1995 were \$112,939, \$99,363 and \$77,797, respectively, equal to the required contributions for each year.

#### NOTE 9 - RISK MANAGEMENT

#### Worker's Compensation

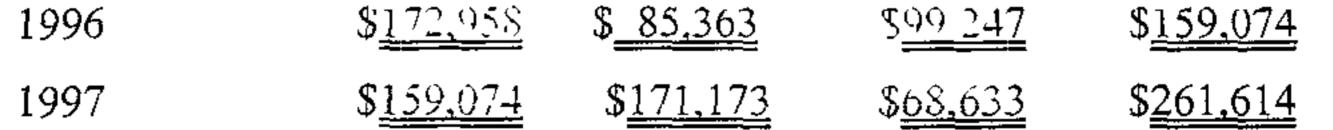
The City established a limited risk management program for worker's compensation in 1988. Premiums are paid into the Workmen's Compensation Self Insurance Fund by other funds and are available to pay claims, claim reserves, and administrative costs of the program During the year ended September 30, 1997, a total of \$135,387 was paid in benefits and administrative costs. An excess coverage insurance policy covers individual claims in excess of \$150,000 Reported claims of \$139,472 have been accrued as a liability based upon the service company's loss reserve report. Interfund premiums are based upon the approximate premium. Payments to the agency fund are accounted for as an expenditure of the paying fund. The Workmen's Compensation Self Insurance Fund has a retained earnings balance of \$555,075 at September 30, 1997. This balance has been accumulated for future potential catastrophic losses.

### <u>General Self Insurance</u>

The City established a limited risk management program for employee medical coverage in 1988. Amounts paid into the General Self Insurance Fund stem from employee contributions, payments by retired employees, and payments by other funds, and are available to pay claims, claim reserves and administrative costs of the program. During the year ended September 30, 1997, a total of \$1,489,999 was paid in benefits and administrative costs. The insurance fund has a deficit of \$540,165 at September 30, 1997. An excess coverage co-insurance policy covers individual claims in excess of \$80,000 per calendar year. Incurred but not reported claims of \$122,142 have been accrued as a liability based upon information provided by the claims administrators. Interfund payments are based on total operating expenses minus employee contributions and payments by retired employees. Payments to the agency fund are accounted for as an expenditure of the paying fund.

A reconciliation of changes in the aggregate liabilities for self-insured claims are as follows:

| Balance          |                  |                   | Balance             |
|------------------|------------------|-------------------|---------------------|
| <u>October 1</u> | <u>Additions</u> | <u>Deductions</u> | <u>September 30</u> |



#### NOTE 10 - LONG-TERM DEBT

The following is a summary of the City's long-term debt transactions for the year ended September 30, 1997:

|                        | General Obligations                                   |                                                      |                                             |                                       |                             |  |
|------------------------|-------------------------------------------------------|------------------------------------------------------|---------------------------------------------|---------------------------------------|-----------------------------|--|
| Balance 10-01-96       | Certificates of<br><u>Indebtedness</u><br>\$1,730,000 | Police Pension<br><u>Fund Liability</u><br>\$495,520 | Compensated<br><u>Absences</u><br>\$570,303 | Capital<br><u>Leases</u><br>\$171,109 | <u>Total</u><br>\$2,966,932 |  |
| Additions              | - <b>-</b>                                            |                                                      | 59,332                                      | 365,004                               | 424,336                     |  |
| Retirements & Payments | (183.000)                                             | <u>(59.922)</u>                                      | <u> </u>                                    | <u>(50,684)</u>                       | <u>(293,607</u> )           |  |
| Balance 9-30-97        | \$ <u>1,547,000</u>                                   | \$ <u>435 597</u>                                    | S <u>629_635</u>                            | \$ <u>485,429</u>                     | \$ <u>3_097_661</u>         |  |

Payments for maturing certificates of indebtedness of \$145,000 were from the Debt Service Fund and payments of \$38,000 were from the General Fund.

On February 18, 1991, the City of Ruston placed cash in an irrevocable trust for the sole purpose of satisfying scheduled payments of both interest and principal of the 1973 Public Improvement Bonds, Series A and Series B. As a result of the defeasance, these bonds are not included in the City's financial statements. The principal outstanding at September 30, 1997 of the defeased bonds was \$130,000.

In December 1996, the City issued \$850,000 in Utilities Revenue Refunding Bonds with interest rates ranging from 4.442% to 5.079% to advance refund \$855,000 of outstanding 1986 Utilities Revenue Bond Series bonds with interest rates ranging from 7.9% to 8.10%. The net proceeds of \$825,900 (after payment of \$24,100 in underwriting fees, insurance, and other issuance costs) plus an additional \$71,231 of existing funds were used to purchase U.S. government securities. Those securities were deposited in an irrevocable trust with an escrow agent to provide for the principal, premium and interest on the refunded bonds to their redemption date of January 1, 1997, irrevocable provision having been made in the resolution adopted by the City for the call for redemption of the Refunded bonds on said date. As a result, at September 30, 1997. \$855,000 of the 1986 Series bonds are considered to be defeased and the liability for those bonds has been removed from the Water Fund.

The advance refunding resulted in a difference between the reacquisition price and the net carrying amount of the old debt of \$25,650. This difference, reported in the accompanying financial statements as a deduction from bonds payable, is being charged to operations through the year 2006 in proportion to stated interest requirements. The City completed the advance refunding which decreased its total debt service payments over the next 10 years by \$114,969 and which resulted in an economic gain (difference between present values of old and new debt service payments) of \$81,072.



#### NOTE 10 – LONG-TERM DEBT (Con't)

Bonds and certificates of indebtedness payable at September 30, 1997, are comprised of the following individual issues:

#### **General Obligation Certificate of Indebtedness**

\$1,100,000 1993 Certificate of Indebtedness dated 4-1-93, due in annual installments of \$100,000 to \$135,000 through 4-1-03, interest at 4.45% to 5.1% (this issue is secured by pledge and dedication of the excess of annual revenue of the City of Ruston)

\$500,000 - 1997 Certificate of Indebtedness dated 5-23-96, due in annual installments of \$41,000 to \$61,000 through 5-1-06, interest at 5.48% (this issue is secured by pledge and dedication of the excess of annual revenue of the City of Ruston)

\$500,000 - 1993 A Certificate of Indebtedness dated 3-1-94, due in annual installments of \$45,000 to \$60,000 through 3.1-04, interest at 4.65% to 5.60% (this issue is secured by pledge and dedication of the excess of annual revenue of the City of Ruston.)

Outstanding <u>09-30-97</u>

\$ 710,000

462,000

Total General Obligation Certificates of Indebtedness

#### Revenue Bonds

\$1,100,000 1968 Electric Light Utility bonds dated 2-2-68 due in annual installments of \$70,000 to \$80,000 through October 1, 1997, interest at 5.10%

\$7,250,000 1973 Electric Light Utility bonds dated 1-1-73 due in annual installments of \$585,000 through October 1, 1997, interest at 4.50 to 5.25%

\$4,500,000 authorized 1990 Sewer Revenue Bonds, \$3,204,747 issued, interest at 5.0%, payable in annual installments of \$120,000 to \$245,000 through October 1, 2012

\$1,620,000 authorized 1993 Sewer Revenue Bonds \$1,432,536 issued, interest at 2.45%, payable in installments over not more than 20 years after the completion date.

\$850,000 1996 Water Utility Revenue Refunding Bonds dated 12-23-96 due in annual installments of \$55,000 to \$110,000 through October 1, 2006, interest at 4.4420% to 5.079%. Refunding resulted in a deferred loss of \$25,650 which is being amortized over the life of the debt. Net deferred loss at 9/30/97 was \$22,262.

37

## 375,000

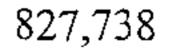
#### \$<u>1,547,000</u>

80,000

585,000

2,815,000

1,302,536



#### NOTE 10 - LONG-TERM DEBT (Con't)

#### Certificates of Indebtedness

\$1,040,000 1989 Certificates of Indebtedness dated 1-1-89, due in annual installments of \$135,000 to \$150,000 through 1-1-99, interest at 7.95% (this issue is secured by pledge and dedication of the excess of annual revenues of the City of Ruston, after provision has been made for the payment therefrom for the outstanding Certificates of Indebtedness, Series 1986, and Series 1988).

#### 285,000

Total Enterprise Funds Bonds

\$<u>5,895,274</u>

The annual requirements to amortize all bonded debt outstanding as of September 30, 1997, including interest payments of \$2,335,084 are as follows:

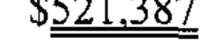
| Year Ending<br><u>September 30</u> | Certificates<br>of Indebtedness | Enterprise<br><u>Revenue Bonds</u> |
|------------------------------------|---------------------------------|------------------------------------|
| 1998                               | <b>\$ 191,000</b>               | \$1,040,000                        |
| 1999                               | 203,000                         | 420,000                            |
| 2000                               | 211,000                         | 275,000                            |
| 2001                               | 223,000                         | 290,000                            |
| 2002                               | 231;000                         | 305,000                            |
| Thereafter                         | <u>488,000</u>                  | 3,587,536                          |
| Total Principal                    | \$1,547,000                     | \$5,917,536                        |
| Total Interest                     | 337,842                         | <u>1,997,242</u>                   |
| Total Future Requirements          | \$ <u>1,884 842</u>             | \$ <u>7,914,778</u>                |

The annual requirements to amortize the liability for the Police Pension Fund as of September 30, 1997, including interest payments of \$85,789 are as follows:

| 1998      | \$ 90,676        |
|-----------|------------------|
| 1999      | 90,676           |
| 2000      | 90,676           |
| 2001      | 90,676           |
| 2002-2003 | <u>158.683</u>   |
| Total     | <b>\$531 307</b> |

38

Total



#### NOTE 10 - LONG-TERM DEBT (Con t)

The amount of long-term debt that can be incurred by the City is limited by state statute. State law allows a maximum of 10% of the assessed valuation of bonded debt for any one purpose or 35% of the total assessed value for all purposes. The City assessed property value at December 31, 1997 was \$81,035,680. The maximum debt allowable for any one purpose and total debt allowable by state law as of December 31, 1997 is \$8,103,568 and \$28,362,488 respectively. The City currently has \$1,832,000 of general bonded debt outstanding.

All outstanding revenue bonds are secured by a first lien on net revenues earned by Enterprise Funds. Net revenues are defined in the revenue bond agreements. There are a number of limitations and restrictions contained in the various bond indentures. The City is in compliance with all significant limitations and restrictions.

#### NOTE 11 - CAPITAL LEASES

The City of Ruston has financed the acquisition of computer hardware and software for its utility billing system and financial system information. The City has also financed the acquisition of five garbage trucks for its Public Works Solid Waste Department and a 544 Loader for Public Works Street Department. These lease agreements qualify as capital leases for accounting purposes (title transfers at the end of the lease terms). The value of the fixed assets recorded in the Electric Fund is \$242,608 and the equipment was placed in service at September 30, 1993 and September 30, 1997, respectively. During the year ended September 30, 1997, depreciation of \$30,326 was recorded on the computer hardware and software and accumulated depreciation amounted to \$80,870 at September 30, 1997. The value of the fixed assets recorded in the equipment was placed in service at September 51,954 and the equipment was placed in service at September 51,954 and the equipment was placed in service at September 51,954 and the equipment was placed in service at September 51,954 and the equipment was placed in service at September 51,954 and the equipment was placed in service at September, 1997.

The following is a schedule of the future minimum lease payments under the capital lease:

| Year Ending 09/30 | <u>Minimum Lease Payment</u> | Principal Pavment |
|-------------------|------------------------------|-------------------|
| 1998              | \$78.19 <b>9</b>             | \$ 68 141         |
| 1999              | 37,211                       | 31.584            |
| 2000              | 33,703                       | 29,625            |
| 2001              | 33,703                       | 31,231            |
| 2002              | <u>30,895</u>                | <u>    30,116</u> |
| Total             | \$ <u>213,711</u>            | \$ <u>190.697</u> |

ENTERPRISE FUND (ELECTRIC & WATER SYSTEM):

#### NOTE 11 - CAPITAL LEASES (Con't)

#### GENERAL LONG-TERM DEBT ACCOUNT GROUP:

| <u>Year Ending 09/30</u> | Minimum Lease Payment | Principal Payment |
|--------------------------|-----------------------|-------------------|
| 1998                     | \$133,054             | \$107,742         |
| 1999                     | 133,054               | 114,140           |
| 2000                     | 133,054               | 120,919           |
| 2001                     | 109,091               | 103,732           |
| 2002                     | <u>39,513</u>         | <u> 38,896</u>    |
| Total                    | \$ <u>547,766</u>     | \$ <u>485,429</u> |

#### NOTE 12 - SEGMENT INFORMATION - ENTERPRISE FUNDS

The City operates a Utilities System, an Airport Authority, and an Ambulance Service. The Utilities System provides electric, water and sewerage services to the residents of the City of Ruston. The Airport Authority accounts for the revenue and expenses of Ruston Municipal Airport. The Ambulance Service provides the residents of Lincoln Parish, Louisiana with emergency medical services.

Segment information for Utilities Systems, Airport Authority, and Ambulance Service for the fiscal year ended September 30, 1997, is as follows:

| Operating Revenue                           | Electric<br><u>System</u><br>\$13,560,616 | Water<br><u>System</u><br>\$1,353,225 | Sewerage<br><u>System</u><br>\$ 2,014,890 | Airport<br><u>Authority</u><br>\$14,473 | Ambulance<br><u>Service</u><br>\$ 590,594 | Total<br><u>Enterprises</u><br>\$17,533,798 |
|---------------------------------------------|-------------------------------------------|---------------------------------------|-------------------------------------------|-----------------------------------------|-------------------------------------------|---------------------------------------------|
| Depreciation                                | 994,162                                   | 230,391                               | 473,360                                   | 201,132                                 | 44,388                                    | 1,943,433                                   |
| Operating Income<br>(Loss)                  | 2,231,815                                 | 295,257                               | 571,087                                   | (216,988)                               | (167,679)                                 | 2,713,492                                   |
| Operating Transfers<br>In(Out)              | (1,063,214)                               | (14,982)                              |                                           |                                         |                                           | (1,078,176)                                 |
| Net Income (Loss)                           | 1,373,378                                 | 261,795                               | 438,326                                   | (214,593)                               | (164,287)                                 | 1,694,619                                   |
| Current Capital<br>Contributions            |                                           | 41,112                                |                                           |                                         |                                           | 41,112                                      |
| Fixed Asset - Additions                     | 470,811                                   | 202,892                               | 69,649                                    | 11,939                                  | 17,901                                    | 773,192                                     |
| Total Assets                                | \$19,065,862                              | \$6,020,135                           | \$14,025,624                              | \$4,632,500                             | \$ 435,479                                | \$44,179,600                                |
| Revenue Bonds<br>Payable<br>Certificates of | \$ 665,000                                | \$ 827,738                            | \$ 4,117,536                              |                                         |                                           | \$ 5,610,274                                |
| Indebtedness                                |                                           |                                       | 285,000                                   |                                         |                                           | 285,000                                     |

#### Total Contributed Capital and Retained \$34,646,186 \$9,299,581 \$344,140 \$15,341,191 \$5,049,630 \$4,611,644 Earnings \$1,210,358 \$2,284,889 \$170,313 \$ 6,292,940 \$ 103,072 \$ 2,524,308 Net Working Capital

#### NOTE 13 - CONTRIBUTED CAPITAL - ENTERPRISE FUNDS

Changes in contributed capital during were as follows

|                                         | Electrical<br><u>Systeri</u> | Waterwor∖s<br><u>Sysiem</u> | Sewernge<br><u>Svistem</u> | Airport<br><u>System</u> | Ambulance<br><u>System</u> | <u>Tota</u>          |
|-----------------------------------------|------------------------------|-----------------------------|----------------------------|--------------------------|----------------------------|----------------------|
| Balance, Beginning of Year              | \$325 129                    | <b>\$</b> 748 329           | \$5 660 641                | \$4 090 405              | \$87.055                   | \$10.911.559         |
| Contributions -<br>Federal/State Grants |                              | 41,112                      |                            |                          |                            | 41 112               |
| Less: Depreciation                      |                              | <u>(11,830</u> )            | <u>( 203,668</u> )         | (224,748)                |                            | <u>(440 246</u> )    |
| Balance, End of Year                    | \$ <u>325,129</u>            | \$ <u>777.611</u>           | > <u>5 456,973</u>         | \$ <u>3,865,657</u>      | S <u>N7 055</u>            | \$ <u>10,512 +24</u> |

#### NOTE 14 - INTERFUND TRANSFERS

Operating Transfers In and Out are listed by fund type for the year:

Transfer In

Transfer Out

| General Fund                         | \$ <u>5,747,523</u> | \$ <u>42,500</u>    |
|--------------------------------------|---------------------|---------------------|
| Special Revenue Funds:               |                     |                     |
| Sales Tax Funds                      | -                   |                     |
| 1968 Sales Tax Fund                  | \$                  | \$1,372,700         |
| 1985 Sales Tax Fund                  |                     | 2,102,629           |
| 1990 Sales Tax Fund                  |                     | 1,415,000           |
| Ruston Parks & Recreation Board      | 216,108             | 84,903              |
| Section 8 Housing                    |                     |                     |
| Total Special Revenue Funds          | \$_216,108          | \$5,045,232         |
| -                                    |                     | +                   |
| Debt Service Fund                    | \$ <u>202,297</u>   | \$                  |
| Enterprise Funds:                    |                     |                     |
| Electrical System                    | \$                  | \$1,063,214         |
| Water System                         |                     | 14,982              |
| Total Enterprise Funds               | \$                  | \$ <u>1,078,196</u> |
| Total Operating Transfers In and Out | \$ <u>6,165,928</u> | S <u>6 165,928</u>  |

#### NOTE 15 - COMPENSATION PAID TO CITY COUNCIL MEMBERS

Per diem paid to the City Council members for the current year is as follows:

| Elmore D. Mayfield | \$4,800  |
|--------------------|----------|
| Troy Smalling      | 4,800    |
| Pat Cardwell       | 4,800    |
| Levell Thurman     | 4,800    |
| Lawrence Smith     | 4,800    |
|                    | \$24,000 |

#### NOTE 16 - SUMMARY DISCLOSURE OF SIGNIFICANT CONTINGENCIES

#### **Litigation**

The City is defendant in several lawsuits in which the outcome is uncertain at the present time. In the opinion of the City Attorney, the City's ultimate exposure will not have a material adverse effect on the financial condition of the City. The City believes they are adequately covered by insurance should the Court find in favor of the plaintiffs. Management of the City, including the City Attorney, are not aware of any liability that should be recorded under Financial Accounting Standard No. 5.

#### Federally Assisted Programs

The City receives financial assistance from Federal and State governmental agencies in the form of grants. The disbursements of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements. The programs are audited in accordance with the Single Audit Act of 1996 and are subject to further examination by the granter agency.

#### NOTE 17 - DEFERRED COMPENSATION PLAN

The City offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all City employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

All amounts of compensation deferred under the plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property or rights are(until paid or made available to the employee or other beneficiary) solely the property and rights of the government subject only to the claims of the government's general creditors. Participants' rights under the plan are equal to those of the general creditors of the government in an amount equal to the fair market value of the

deferred account for each participant.



#### NOTE 17 - DEFERRED COMPENSATION PLAN (Con't)

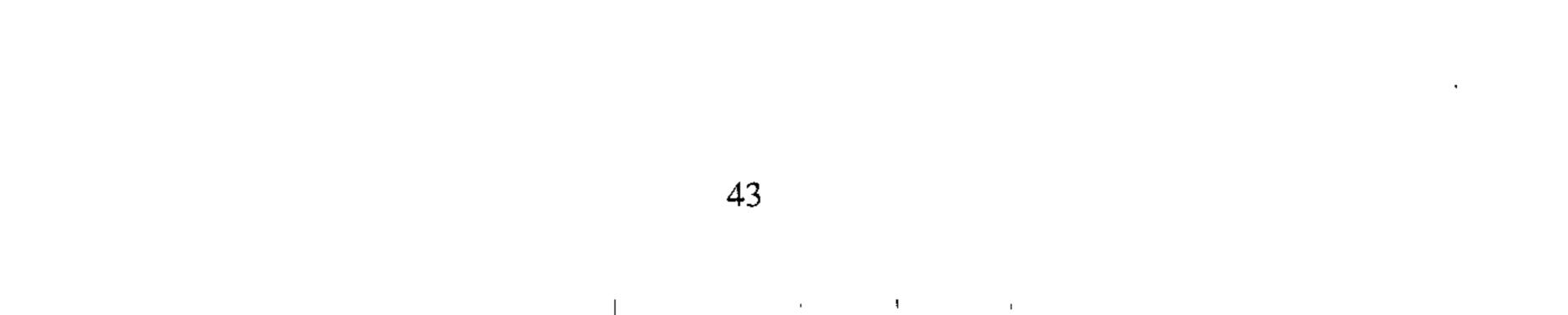
It is the opinion of management that the City has no liability for losses under the plan. It is the intent of management that the deferred amounts will ultimately be paid to the employees. Management also believes that the assets will not be used to satisfy the claims of general creditors.

#### NOTE 18 - POST-EMPLOYMENT HEALTH CARE BENEFITS

In addition to the pension benefits described in note 8, the City provides post-retirement health care benefits, in accordance with state statutes, to all retiring employees who were participating in the group health insurance plan prior to their retirement date. The City is self-insured for medical benefits including post-retirement health care benefits. Currently, there are 90 retirees receiving such benefits. During 1997, expenditures of \$176,754 were recognized for post-retirement health care. The expense is recognized when costs are incurred. The costs are funded on a pay-as-you-go basis. At year-end, an esumate is made for incurred but not reported claims.

NOTE 19 - NEW FUNDS

During 1997, the City was awarded a Sewer Demonstrated Needs Community Development Block Grant. The grant provides for the replacement of a plastic sewer force main placed in the ground in the early 70's from Texas Street to the north side of I-20.



### COMBINING, INDIVIDUAL FUND AND ACCOUNT GROUP STATEMENTS AND SCHEDULES

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#### GENERAL FUND

The General Fund accounts for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

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#### CITY OF RUSTON, LOUISIANA GENERAL FUND COMPARATIVE BALANCE SHEETS SEPTEMBER 30, 1997 AND 1996

#### Exhibit A-1

|                                                              | 1997                        | 1996                                 |
|--------------------------------------------------------------|-----------------------------|--------------------------------------|
| ASSETS<br>Cash and Cash Equivalents<br>Accounts Receivable   | \$1,999,937<br>224,657      | \$1,875,363<br>182,988               |
| Unbilled Revenues<br>Travel Advances<br>Due from Other Funds | 58,565<br>295<br>1,279,924  | 58,648<br>2,650<br>573,143           |
| Due from Other Governmental Units<br>Inventories, at Cost    | 12,307<br>27,428            | 13,043<br>16,734                     |
| Total Assets                                                 | \$3,603,113<br>============ | \$2,722,569<br>== <b>====</b> ====== |

#### LIABILITIES AND FUND BALANCE

Liabilities:

Accounts Pavable

\$431,560

\$280.286

| Accounts Payable                   | φ <del>4</del> 51,000 | φ200,200        |
|------------------------------------|-----------------------|-----------------|
| Deposits                           | 2,421                 | 2,421           |
| Due to Other Funds                 | 2,592                 | 267             |
| Due to Other Governmental Units    | 2,383                 | -               |
| Accrued Salaries                   | 298,401               | 258,49 <b>0</b> |
| Total Liabilities                  | 737,357               | 541,464         |
| Fund Balance:                      |                       |                 |
| Reserved for Inventories           | 27,428                | 16,734          |
| Reserved for Debt Service          | 21,186                |                 |
| Unreserved - Undesignated          | 2,817,142             | 2,164,371       |
| Total Fund Balance                 | 2,865,756             | 2,181,105       |
| Total Liabilities and Fund Balance | \$3,603,113           | \$2,722,569     |
|                                    |                       |                 |

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# See accompanying notes to combined financial statements.

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#### CITY OF RUSTON, LOUISIANA Exhibit A-2 GENERAL FUND COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES & CHANGES IN FUND BALANCES FOR THE YEARS ENDED SEPTEMBER 30, 1997 AND 1996

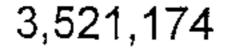
|                                | 1997                                                                                     | 1996                                                       |
|--------------------------------|------------------------------------------------------------------------------------------|------------------------------------------------------------|
| Revenues:                      | ·····································                                                    | یں ہو، ہو، ہو، ہو، اور |
| Taxes - Property Tax - General | \$532,533                                                                                | \$509,143                                                  |
| Licenses and Permits:          |                                                                                          |                                                            |
| Insurance License              | 227,119                                                                                  | 223,919                                                    |
| Alcoholic Beverage License     | 3,277                                                                                    | 3,750                                                      |
| Bicycle License Fees           | 142                                                                                      | 71                                                         |
| Inspection - Building          | 31,259                                                                                   | 58,687                                                     |
| Inspection - Plumbing          | 8,744                                                                                    | 10,496                                                     |
| Inspection - Electrical        | 14,765                                                                                   | 15,569                                                     |
| Inspection - Mechanical        | 9,753                                                                                    | 14,211                                                     |
| Inspection - Occupancy         | 1,678                                                                                    | 1,470                                                      |
| Franchise - Arkla Gas          | 98,800                                                                                   | 96,866                                                     |
| Franchise - Cable T.V.         | 318,143                                                                                  | 56,109                                                     |
| Total Licenses and Permits     | 713,680                                                                                  | . 481,148                                                  |
| Intergovernmental:             | بسر یہ پرم سے سے نے نشا نے جے پر سے سے بھی پھر پھر پی پر ا | ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~                     |
| Solid Waste Mgmt. Program      | 394,876                                                                                  | 445,475                                                    |
| Louisiana Tobacco Tax          | 73,381                                                                                   | 97,840                                                     |
| Louisiana Fire Insurance       | 33,816                                                                                   | 33,851                                                     |
| Louisiana Beer Tax             | 26,617                                                                                   | 29,222                                                     |
| RPD HUD Grant                  | 44,855                                                                                   | -                                                          |
| Video Poker Tax                | 94,884                                                                                   | 85,437                                                     |
| Louisiana Mainstreet Grant     | 5,000                                                                                    | 10,000                                                     |
| Forestry Grant                 | 1,401                                                                                    | -                                                          |
| Louisiana Dept of Highways     | 35,646                                                                                   | 35,646                                                     |
| HUD Administration Fee         | 84,518                                                                                   | 92,153                                                     |
| Total Intergovernmental        | 794,994                                                                                  | 829,624                                                    |
|                                |                                                                                          |                                                            |

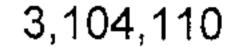
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### CITY OF RUSTON, LOUISIANA Exhibit A-2 GENERAL FUND COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES & CHANGES IN FUND BALANCES FOR THE YEARS ENDED SEPTEMBER 30, 1997 AND 1996

|                                 | 1997      | 1996            |
|---------------------------------|-----------|-----------------|
| Charges for Services:           |           |                 |
| Refuse Collection Fees          | 1,032,930 | <b>9</b> 96,588 |
| Total Charges for Services      | 1,032,930 | 996,588         |
| Fines & Forfeitures:            |           |                 |
| Fines - Ward Marshal            | 108,073   | 57,972          |
| Fines - Witness Fees            | 8,925     | 7,880           |
| Fines - DWI Testing             | 5,790     | 4,485           |
| Fines/Fees - Animal Control     | 2,671     | 2,328           |
| Fire Department Coke Fund       | 514       | _,              |
| Fire Department - CPR Classes   | 5,718     | -               |
| Donation - Animal Control       | 20        | 20              |
| Fines - Parking Tickets         | 10,695    | 14,044          |
| Accident Reports - Police       | 4,849     | 4,081           |
| Incident Reports - Fire         | 109       | _               |
| Crematory Fees                  | 26,253    | 1,393           |
| Cemetary Funds                  | 0         | 300             |
| Probation Revenue               | 47,606    | 46,179          |
| Police Department Miscellaneous | 20,844    | 33,243          |
| Total Fines and Forfeitures     | 242,067   | 171,925         |
| Miscellaneous:                  |           |                 |
| Civic Center Income             | 34,520    | 44,102          |
| Interest                        | 73,408    | 57,978          |
| Rentals - City Property         | 2,511     | 3,000           |
| Sale of Culvert                 | 792       | 681             |
| Sale of Equipment               | 4,016     | -               |
| Commission South Central Bell   | 160       | 156             |
| Federal & State Disaster Relief | 72,883    | -               |
| Concession Receipts             | 1,651     | 1,310           |
| Miscellaneous                   | 15,029    | 8,455           |
| Total Miscellaneous             | 204,970   | 115,682         |







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#### See accompanying notes to combined financial statements.



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#### CITY OF RUSTON, LOUISIANA Exhibit A-2 GENERAL FUND COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES & CHANGES IN FUND BALANCES FOR THE YEARS ENDED SEPTEMBER 30, 1997 AND 1996

|                                                                                                                | 1997                                   | 1996                                                                                                  |
|----------------------------------------------------------------------------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------------------------|
| Expenditures:<br>Current:                                                                                      | ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~ | ور هـ بي ها ها نور بي مراح ور ما ما مي ور بي ها ما ها هو اي ما ما ها ها ما ما ها ها ما ما ها ها ما ما |
| General Government                                                                                             | 1,298,817                              | 1,229,142                                                                                             |
| Public Safety<br>Public Works                                                                                  | 3,537,050<br>3,641,955                 | 3,487,367<br>3,508,925                                                                                |
| Debt Service:<br>Certificate of Indebtedness Principal Payment<br>Certificate of Indebtedness Interest Payment | 38,000<br>25,725                       |                                                                                                       |
| Total Expenditures                                                                                             | 8,541,547                              | 8,225,434                                                                                             |
| Deficiency of Revenues<br>Over Expenditures                                                                    | (5,020,373)                            | (5,121,324)                                                                                           |
| Other Financing Sources (Uses):<br>Operating Transfers In<br>Operating Transfers Out                           | 5,747,524<br>(42,500)                  | 5,681,9 <b>96</b><br>(42,5 <b>00)</b>                                                                 |
| Total Other Financing<br>Sources                                                                               | 5,705,024                              | 5,639,496                                                                                             |
| Excess of Revenues and<br>Other Financing Sources Over<br>Expenditures                                         | 684.651                                | 518,172                                                                                               |
| Fund Balance, October 1                                                                                        | 2,181,105                              | 1 662,933                                                                                             |
| Fund Balance, September 30                                                                                     | \$2,865,756                            | \$2,181,105                                                                                           |

#### CITY OF RUSTON, LOUISIANA Exhibit A-3 GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES & CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) & ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 1997

|                                | Budget    | Actual    | Variance<br>Favorable<br>(Unfavorable) |
|--------------------------------|-----------|-----------|----------------------------------------|
| Revenues:                      |           |           |                                        |
| Taxes - Property Tax - General | \$500,000 | \$532,533 | \$32,533                               |
| Licenses and Permits:          |           |           |                                        |
| Insurance License              | 220,000   | 227,119   | 7,119                                  |
| Alcoholic Beverage License     | 3,600     | 3,277     | (323)                                  |
| Bicycle License Fees           | 75        | 142       | 67                                     |
| Inspection - Building          | 40,000    | 31,259    | (8,741)                                |
| Inspection - Plumbing          | 10,000    | 8,744     | (1,256)                                |
| Inspection - Electrical        | 17,000    | 14,765    | (2,235)                                |
| Inspection - Mechanical        | 12,000    | 9,753     | (2,247)                                |
| Inspection - Occupancy         | 1,500     | 1,678     | 178                                    |
| Franchise - Arkla Gas          | 95,000    | 98,800    | 3,800                                  |
| Franchise - Cable T.V.         | 301,538   | 318,143   | 16,605                                 |
| Total Licenses and Permits     | 700,713   | 713,680   | 12,967                                 |
| Intergovernmental:             |           |           |                                        |
| Solid Waste Mgmt. Program      | 405,000   | 394,876   | (10,124)                               |
| Louisiana Tobacco Tax          | 100,000   | 73,381    | (26,619)                               |
| Louisiana Fire Insurance       | 32,000    | 33,816    | 1,816                                  |
| Louisiana Beer Tax             | 25,000    | 26,617    | 1,617                                  |
| RPD HUD Grant                  | 21,000    | 44,855    | 23,855                                 |
| Video Poker Tax                | 75,000    | 94,884    | 19,884                                 |
| Louisiana Mainstreet Grant     | - 5.000   | 5,000     | 5,000                                  |
| Forestry Grant                 | 5,000     | 1,401     | (3,599)                                |
| Louisiana Dept of Highways     | 35,000    | 35,646    | 646<br>14 518                          |
| HUD Administration Fee         | 70,000    | 84,518    | 14,518                                 |
| Total Intergovernmental        | 768,000   | 794,994   | 26,994                                 |

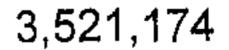
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#### CITY OF RUSTON, LOUISIANA Exhibit A-3 GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES & CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) & ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 1997

|                                                 | Budget  | Actual    | Variance<br>Favorable<br>(Unfavorable) |
|-------------------------------------------------|---------|-----------|----------------------------------------|
| Charges for Services:<br>Refuse Collection Fees | 965,000 | 1,032,930 | 67,930                                 |
|                                                 | ,<br>   | ,<br>     |                                        |
| Total Charges for Services                      | 965,000 | 1,032,930 | 67,930                                 |
| Fines & Forfeitures:                            |         |           |                                        |
| Fines - Ward Marshal                            | 63,000  | 108,073   | 45,073                                 |
| Fines - Witness Fees                            | 8,500   | 8,925     | 425                                    |
| Fines - DWI Testing                             | 4,400   | 5,790     | 1,390                                  |
| Fines/Fees - Animal Control                     | 1,750   | 2,671     | 921                                    |
| Fire Department Coke Fund                       | -       | 514       | 514                                    |
| Fire Department - CPR Classes                   | -       | 5,718     | 5,718                                  |
| Donation - Animal Control                       | -       | 20        | 20                                     |
| Fines - Parking Tickets                         | 13,000  | 10,695    | (2,305)                                |
| Accident Reports - Police                       | 4,000   | 4,849     | 849                                    |
| Incident Reports - Fire                         | -       | 109       | 109                                    |
| Crematory Fees                                  | 2,000   | 26,253    | 24,253                                 |
| Probation Revenue                               | 45,000  | 47,606    | 2,606                                  |
| Police Department Miscellaneous                 | 23,375  | 20,844    | (2,531)                                |
| Total Fines and Forfeitures                     | 165,025 | 242,067   | 77,042                                 |
| Miscellaneous:                                  | <b></b> | <b></b>   |                                        |
| Civic Center Income                             | 40,000  | 34,520    | (5,480)                                |
| Interest                                        | 40,000  | 73,408    | 33,408                                 |
| Rentals - City Property                         | 3,000   | 2,511     | (489)                                  |
| Sale of Culvert                                 | 1,000   | 792       | (208)                                  |
| Sale of Equipment                               | -       | 4,016     | 4,016                                  |
| Commission South Central Bell                   | 200     | 160       | (40)                                   |
| Federal & State Disaster Relief                 | -       | 72,883    | 72,883                                 |
| Concession Receipts                             | 1,000   | 1,651     | 651                                    |
| Miscellaneous                                   | 10,992  | 15,029    | 4,037                                  |
| Total Miscellaneous                             | 96,192  | 204,970   | 108,778                                |

#### **Total Revenues**







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یں ہے کہ اس سرجو جو جو ہی ہے کہ اس سے نشانہ سے دو ہے ہے ہے ہے کہ اس

الله فيه جو هو هو هو خل هم في هو الله خل جو جو جو من من من الله عن الله

### CITY OF RUSTON, LOUISIANA Exhibit A-3 GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES & CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) & ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 1997

|                                               | Budget      | Actual            | Variance<br>Favorable<br>(Unfavorable) |
|-----------------------------------------------|-------------|-------------------|----------------------------------------|
| Expenditures:                                 |             |                   |                                        |
| Current:                                      | 4 407 004   |                   | 400 447                                |
| General Government                            | 1,485,234   | 1,298,817         | 186,417                                |
| Public Safety                                 | 3,592,364   | <b>3,5</b> 37 050 | 55,314                                 |
| Public Works                                  | 3,803,822   | <b>3,64</b> 1 955 | 161,867                                |
| Debt Service:                                 | , -         | ·                 |                                        |
| Certificate of Indebtedness Principal Payment | _           | 38,000            | (38,000)                               |
|                                               |             | 25,725            | (25,725)                               |
| Certificate of Indebtedness Interest Payment  | -           | 20,720            | (20,720)                               |
| Total Expenditures                            | 8,881,420   | 8,541,547         | 339,873                                |
| Deficiency of Revenues<br>Over Expenditures   | (5,686,490) | (5,020,373)       | 666,117                                |

| Other Financing Sources (Uses):<br>Operating Transfers In<br>Operating Transfers Out | 5,662,700<br>(42,500) | 5,747,524<br>_ (42,500) | 84,824<br>- |
|--------------------------------------------------------------------------------------|-----------------------|-------------------------|-------------|
| Total Other Financing<br>Sources                                                     | 5,620,200             | 5,705,024               | 84,824      |
| Excess of Revenues and<br>Other Financing Sources Over<br>Expenditures               | (66,290)              | 684,651                 | 750,941     |
| Fund Balance, October 1                                                              | 2,181,105             | 2,181,105               | -           |
| Fund Balance, September 30                                                           | \$2,114,815           | \$2,865,756             | \$750,941   |

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See accompanying notes to combined financial statements.

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## SPECIAL REVENUE FUNDS

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Special Revenue Funds account for specific revenues that are legally restricted to expenditure for particular purposes.

#### <u>SALES TAX FUNDS</u>

Sales Tax Funds account for the receipt and use of proceeds of the City's sales and use tax. Onehalf percent of the sales tax is dedicated to general operating expenses, general fixed assets, and waterworks extensions and improvements, while three-fourths percent is dedicated to the recreation department, streets and drainage, fire protection and police protection, and one-half percent is dedicated for police and fire departments and drug prevention.

### RUSTON PARKS & RECREATION BOARD

This fund accounts for the receipts and subsequent expenditures of the City of Ruston Park and Recreation Program.

## STATE REVENUE SHARING FUND

This fund accounts for the receipt and subsequent expenditures of revenue sharing funds received from the State of Louisiana.

## SECTION 8 HOUSING ASSISTANCE PAYMENTS PROGRAMS

Section 8 Housing Funds account for receipt of Federal Funds and the payment of Housing Assistance Payments to qualifying rental property owners.

### D.A.R.T GRANT PROGRAM

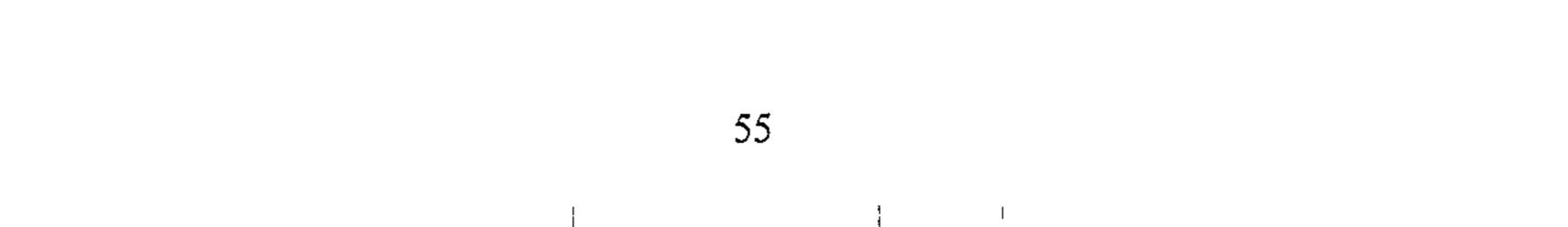
This fund accounts for the receipt and subsequent expenditures of a State of Louisiana Emergency Shelter Grant Program.

#### DECENTRALIZED ARTS GRANT

This fund accounts for the receipt and subsequent expenditures of a State of Louisiana Decentralized Arts Grant Program.

#### HEALTH AND SAFETY REHAB

This fund accounts for a \$150,000 Louisiana Housing Finance Agency Grant in accordance with the terms of the executed State Recipient Agreement, HOME Project Summaries.



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|                                                                                         |                        |                        |                       | CITY OF<br>SPECIA<br>SPECIA<br>COMBINI<br>COMBINI<br>SEP<br>SEP | CITY OF RUSTO<br>SPECIAL REVE<br>COMBINING BAL<br>SEPTEMBEI<br>ARATIVE TOTAL | N, LOU<br>NUE FI<br>S FOR<br>ANCE | OUISIANA<br>E FUNDS<br>CE SHEET<br>0, 1997<br>OR SEPTEMBER 30, 1996 | 1996                        |                                  |                                  |                                 |                                          | Exhibit B-1                               |
|-----------------------------------------------------------------------------------------|------------------------|------------------------|-----------------------|-----------------------------------------------------------------|------------------------------------------------------------------------------|-----------------------------------|---------------------------------------------------------------------|-----------------------------|----------------------------------|----------------------------------|---------------------------------|------------------------------------------|-------------------------------------------|
|                                                                                         | 1968<br>Sales Tax      | 1985<br>Sales Tax      | 1990<br>Sales Tax     | Ruston Parks<br>& Recreation<br>Board                           | State<br>Revenue<br>Sharing                                                  | D.A.R.T.<br>Grant<br>Program      | Decentralized<br>Arts<br>Grant                                      | Health &<br>Safety<br>Rehab | Section 8<br>Existing<br>Housing | Section 8<br>Modrehab<br>Housing | Section 8<br>Voucher<br>Housing | Totals<br>1997                           | s<br>1996                                 |
| ASSETS                                                                                  |                        |                        |                       |                                                                 |                                                                              |                                   |                                                                     |                             |                                  |                                  |                                 |                                          |                                           |
| Cash and Cash Equivalents<br>Investments<br>Accounts Receivable<br>Due From Other Funds | \$619,539<br>-<br>859  | \$350,458<br>-<br>-    | \$306,190<br>-<br>-   | \$62,923<br>-<br>12,317<br>-                                    | \$4,433<br>4,398<br>-                                                        | \$5<br>-<br>8,526<br>-            | чч, ч                                                               | \$2 <b>5</b><br>-           | \$64,606<br>-<br>35,041          | \$8,177<br>-<br>26,506           | \$93,356<br>-<br>-              | \$1,509,742<br>4,398<br>20,843<br>62,406 | \$1,205,405<br>4,212<br>31,384<br>226,761 |
| Due From Other Governmental<br>Units                                                    | 4                      | ,                      | ı                     | 1                                                               |                                                                              | •                                 |                                                                     |                             | 68,150                           | E                                | 27,944                          | 100,383                                  | 55,566                                    |
| Total Assets                                                                            | \$624,687              | \$350,458              | \$306,190             | \$75,240                                                        | \$8,831                                                                      | \$8,531<br>                       | \$                                                                  | \$ <del>2</del> 2           | \$167,797                        | \$34,683                         | \$121,300                       | \$1,697,772                              | \$1,523,328                               |
| LIABILITIES AND FUND BALA                                                               | ANCES                  |                        |                       |                                                                 |                                                                              |                                   |                                                                     |                             |                                  |                                  |                                 |                                          |                                           |
| Liabilities:<br>Accounts Payable<br>Deposits<br>Due to Other Funds                      | \$1,046<br>-<br>93,099 | \$13,887<br>-<br>2,852 | \$1,046<br>-<br>3,303 | \$8,086<br>4,161<br>7,935                                       | чті<br>647-                                                                  | \$8,526<br>-                      | ч ч ч<br>6-Эт                                                       | ч ( і<br>6 <del>/3</del>    | \$ -<br>-<br>48,869              | \$-<br>-<br>23,008               | \$ -<br>-<br>54,127             | \$32,591<br>4,161<br>233,193             | \$6,300<br>3,416<br>230,141               |
| Due to Other Governmental<br>Units<br>Accrued Salaries                                  | 1 1                    | 1 1                    | ( 1                   | - 9,859                                                         | ŧı                                                                           | 14                                | ) (                                                                 | 1 1                         | 1 1                              | 1,330                            | 1 1                             | 1,330<br>9,859                           | 11,924<br>10,110                          |
| Total Liabilities                                                                       | 94,145                 | 16,739                 | 4,349                 | 30,041                                                          |                                                                              | 8,526                             |                                                                     |                             | 48,869                           | 24,338                           | 54,127                          | 281,134                                  | 261,891                                   |
| Fund Balances - Unreserved                                                              | 530,542                | 333,719                | 301,841               | 45,199                                                          | 8,831                                                                        | 2                                 | 4                                                                   | 55                          | 118,928                          | 10,345                           | 67,173                          | 1,416,638                                | 1,261,437                                 |
| Total Liabilities and<br>Fund Balances                                                  | \$624,687              | \$350,458              | \$306,190             | \$75,240                                                        | \$8,831                                                                      | \$8,531                           | ч<br>Ф                                                              | \$55                        | \$167,797                        | \$34,683                         | \$121,300                       | \$1,697,772                              | \$1,523,328                               |
|                                                                                         |                        |                        |                       |                                                                 |                                                                              |                                   |                                                                     |                             |                                  |                                  |                                 |                                          |                                           |
|                                                                                         |                        |                        |                       |                                                                 |                                                                              |                                   |                                                                     |                             |                                  |                                  |                                 |                                          |                                           |
| See accompanying notes to combined financial statements.                                | ombined financ         | cial statements        |                       |                                                                 |                                                                              |                                   |                                                                     |                             |                                  |                                  |                                 |                                          |                                           |

| FOR THE YEA<br>WITH COMPARATIVE                                                         | CITY O<br>SPEC<br>COMBINING STATEME<br>& CHAN                                                                                     |
|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| FOR THE YEAR ENDED SEPTEMBER 30, 1997<br>WITH COMPARATIVE TOTALS FOR SEPTEMBER 30, 1996 | CITY OF RUSTON, LOUISIANA<br>SPECIAL REVENUE FUNDS<br>COMBINING STATEMENT OF REVENUES, EXPENDITURES<br>& CHANGES IN FUND BALANCES |

|                                                                                                         | 1968<br>Sales Tax | 1985<br>Sales Tax | 1990<br>Sales Tax | Ruston Parks<br>& Recreation<br>Board | State<br>Revenuø<br>Sharing | D.A.R.T<br>Grant<br>Program | Decentralized<br>Arts<br>Grant | Health &<br>Safety<br>Rehab | Section 8<br>Existing<br>Housing | Section 8<br>Modrehab<br>Housing | Section 8<br>Voucher<br>Housing |
|---------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------------------------|-----------------------------|-----------------------------|--------------------------------|-----------------------------|----------------------------------|----------------------------------|---------------------------------|
| evenues:<br>Faxes                                                                                       | \$1,446,123       | \$2,169,184       | \$1,446,123       | \$232,890                             | <b>€9</b><br>≀              | <del>69</del><br>1          | <del>()</del>                  | <del>69</del><br>1          | <del>ن</del> ې                   | <b>↔</b>                         | <b>4A</b>                       |
| Intergovernmental<br>Miscellaneous                                                                      | -<br>31,145       | ۔<br>13,240       | -<br>7,001        | 73,059                                | -<br>237                    | 32,488<br>~                 | - 4,444                        |                             | 540,860<br>1,536                 | 57,558<br>246                    | 118,595<br>990                  |
| otal Revenues                                                                                           | 1,477,268         | 2,182,424         | 1,453,124         | 305,949                               | 237                         | 32,488                      | 4,444                          | -                           | 542,396                          | 57,804                           | 119,585                         |
| xpenditures:<br>Current                                                                                 |                   |                   |                   |                                       |                             |                             |                                |                             |                                  |                                  |                                 |
| General Government<br>Recreation                                                                        | 16,553<br>-       | 22,479<br>-       | 14,625<br>-       | -<br>404,080                          | , ,                         | 32,488<br>-                 | - 4,444                        |                             | 519,808<br>-                     | 64,630<br>-                      | 112,287<br>-                    |
| otal Current Expenditures                                                                               | 16,553            | 22,479            | 14,625            | 404,080                               |                             | 32,488                      | 4,444                          | *                           | 519,808                          | 64,630                           | 112,287                         |
| ebt Service                                                                                             | T                 | L                 | T T               |                                       | •                           | *                           |                                |                             |                                  |                                  | •                               |
| otal Expenditures                                                                                       | 16,553            | 22,479            | 14,625            | 404,080                               |                             | 32,488                      | 4,444                          | 1                           | 519,808                          | 64,630                           | 112,287                         |
| xcess (Deficiency) of Revenue<br>Over Expenditures                                                      | 1,460,715         | 2,159,945         | 1,438,499         | (98, 131)                             | 237                         | •                           | ſ                              | ·                           | 22,588                           | (6,826)                          | 7,298                           |
| ther Financing Sources (Uses) <sup>.</sup><br>Operating Transfers In<br>Operating Transfers Out         | (1,372,700)       | _<br>(2,102,629)  | (1,415,000)       | 216, 108<br>(84, 903)                 |                             |                             |                                |                             | - (70,000)                       |                                  |                                 |
| <b>Total Other Financing Sources (Uses)</b>                                                             | (1,372,700)       | (2,102,629)       | (1,415,000)       | 131,205                               |                             | 7                           |                                |                             | (70,000)                         |                                  |                                 |
| xcess (Deficiency) of Revenues &<br>Other Financing Sources Over<br>Expenditures & Other Financing Uses | 88,015            | 57,316            | 23,499            | 33,074                                | 237                         |                             |                                |                             | (47,412)                         | (6,826)                          | 7,298                           |
| und Balances, October 1                                                                                 | 442,527           | 276,403           | 278,342           | 12,125                                | 8,594                       | C1                          | I                              | 55                          | 166,340                          | 17,171                           | 59,875                          |
| und Balances, September 30                                                                              | \$530,542         | \$333,719         | \$301,841         | \$45,199                              | \$8,831                     | \$5                         | \$                             | \$55                        | \$118,928                        | \$10,345                         | \$67,173                        |
|                                                                                                         |                   |                   |                   |                                       |                             |                             |                                |                             |                                  |                                  |                                 |

ee accompanying notes to combined financial statements.

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\$5,294,320 753,945 127,454 216,108 (5,045,232) \$1,416,638 6,175,719 (4,829,124) 1,191,394 1,261,437 1997 4,984,325 1,191,394 787,314 404,080 155,201 1 Totals // \\\\\\ \$1,261,437 \$5,195,038 842,319 108,822 199,422 (4,969,239) (4,769,817) 6,146,179 1,221,273 1996 4,895,906 1,135,348 1,250,273 794,653 426,620 126,089 29,000

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Exhibit B-2

### CITY OF RUSTON, LOUISIANA Exhibit B-3 1968 SALES TAX FUND STATEMENT OF REVENUES, EXPENDITURES, & CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) & ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 1997

|                                   | Budget      | Actual      | Variance<br>Favorable<br>(Unfavorable) |
|-----------------------------------|-------------|-------------|----------------------------------------|
| Revenues:                         |             |             |                                        |
| Taxes:<br>Sales Tax               | \$1,377,000 | \$1,446,123 | \$69,123                               |
| Miscellaneous:<br>Interest Income | 19,000      | 31,145      | 12,145                                 |
| Total Revenues                    | 1,396,000   | 1,477,268   | 81,268                                 |

#### Expenditures:

General Government

| Fund Balance, September 30                                          | \$442,527   | \$530,542   | \$88,015 |
|---------------------------------------------------------------------|-------------|-------------|----------|
| Fund Balance, October 1                                             | 442,527     | 442,527     | _        |
| Excess of Revenues<br>Over Expenditures and Other<br>Financing Uses | -           | 88,015      | 88,015   |
| Total Other Financing Uses                                          | (1,372,700) | (1,372,700) |          |
| Other Financing (Uses):<br>Operating Transfers Out                  | (1,372,700) | (1,372,700) | -1       |
| Excess of Revenues<br>Over Expenditures                             | 1,372,700   | 1,460,715   | 88,015   |
| Total Expenditures                                                  | 23,300      | 16,553      | 6,747    |
| General Government:<br>Collection & Admin.<br>Expenses              | 23,300      | 16,553      | 6,747    |

## See accompanying notes to combined financial statements.

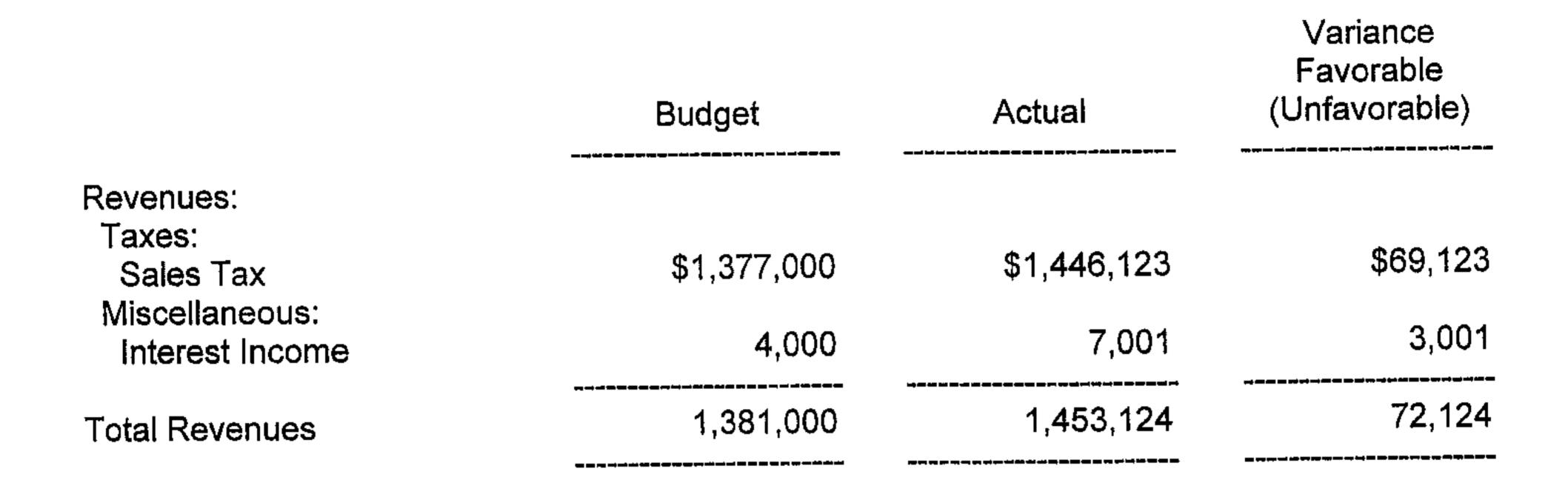
### CITY OF RUSTON, LOUISIANA Exhibit B-4 1985 SALES TAX FUND STATEMENT OF REVENUES, EXPENDITURES, & CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) & ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 1997

Variance

|                                                             | Budget      | Actual                                 | Favorable<br>(Unfavorable)       |
|-------------------------------------------------------------|-------------|----------------------------------------|----------------------------------|
| Revenues:                                                   |             |                                        |                                  |
| Taxes:<br>Sales Tax<br>Miscellaneous:                       | \$2,105,000 | \$2,169,184                            | \$64,184                         |
| Interest Income                                             | 8,500       | 13,240                                 | 4,740                            |
| Total Revenues                                              | 2,113,500   | 2,182,424                              | 68,924                           |
| Expenditures:<br>General Government:<br>Collection & Admin. | <b></b>     |                                        |                                  |
| Expenses                                                    | 27,450      | 22,479                                 | 4,971                            |
| Total Expenditures                                          | 27,450      | 22,479                                 | 4,971                            |
| Excess of Revenues<br>Over Expenditures                     | 2,086,050   | 2,159,945                              | 73,895                           |
| Other Financing (Uses):<br>Operating Transfers Out          | (2,101,862) | (2,102,629)                            | (767)                            |
| Total Other Financing Uses                                  | (2,101,862) | (2,102,629)                            | (767)                            |
| Excess (Deficiency) of Revenues C<br>Expenditures and Other | )ver        | ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~ |                                  |
| Financing Uses                                              | (15,812)    | 57,316                                 | 73,128                           |
| Fund Balance, October 1                                     | 276,403     | 276,403                                |                                  |
| Fund Balance, September 30                                  | \$260,591   | \$333,719<br>============              | \$73,128<br>== <b>===</b> ====== |

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#### Exhibit B-5 CITY OF RUSTON, LOUISIANA 1990 SALES TAX FUND STATEMENT OF REVENUES, EXPENDITURES, & CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) & ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 1997



#### Expenditures:

| General Government:<br>Collection & Admin.<br>Expenses                           | 20,300      | 14,625             | 5,675    |
|----------------------------------------------------------------------------------|-------------|--------------------|----------|
| Total Expenditures                                                               | 20,300      | 14,625             | 5,675    |
| Excess of Revenues<br>Over Expenditures                                          | 1,360,700   | 1,438,499          | 77,799   |
| Other Financing (Uses):<br>Operating Transfers Out                               | (1,415,000) | (1,415,000)        | r→       |
| Total Other Financing Uses                                                       | (1,415,000) | (1,415,000)        |          |
| Excess (Deficiency) of Revenues<br>Over Expenditures<br>and Other Financing Uses | (54,300)    | 23,49 <del>9</del> | 77,799   |
| Fund Balance, October 1                                                          | 278,342     | 278,342            |          |
| Fund Balance, September 30                                                       | \$224,042   | \$301,841          | \$77,799 |

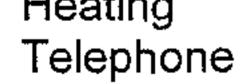
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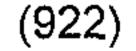
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#### CITY OF RUSTON, LOUISIANA Exhibit B-6 **RUSTON PARKS & RECREATION BOARD** STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) & ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 1997 Variance Favorable Budget (Unfavorable) Actual Revenues: Taxes: **Property Tax-Recreation** \$227,991 \$232,890 \$4,899 350 Penalties & Interest (350)228,341 232,890 4,549 **Total Taxes** Miscellaneous: 90,000 (29, 296)60,704 Program Charges (3,676)8,500 4,824 Concessions 1,831 (169)2,000 Interest 5,000 415 5,415 Rentals (1,939)2,224 285 Other

| -<br>Total Miscellaneous         | 107,724 | 73,059  | (34,665) |
|----------------------------------|---------|---------|----------|
| Total Revenues                   | 336,065 | 305,949 | (30,116) |
| Expenditures:                    |         |         |          |
| Salaries - Regular               | 208,935 | 183,460 | 25,475   |
| Employee Benefits - Pension      | 10,051  | 9,153   | 898      |
| Employee Benefits - FICA Tax     | 6,363   | 7,030   | (667)    |
| Employee Benefits - Insurance    | 26,957  | 26,058  | 899      |
| Workmen's Compensation           | 2,400   | 2,400   | -        |
| Training of Personnel            | 1,000   | 40      | 960      |
| Office Supplies/Printing         | 5,050   | 3,641   | 1,409    |
| Supplies                         | 10,000  | 7,824   | 2,176    |
| Maintenance of Bldgs & Grnds     | 6,500   | 5,073   | 1,427    |
| Repairs & Maintenance - Parks    | 1,000   | 880     | 120      |
| Repairs & Maintenance - Softball | 2,500   | 1,320   | 1,180    |
| Maintenance of Equipment         | 2,000   | 1,565   | 435      |
| Utilities                        | 18,000  | 23,276  | (5,276)  |
| Heating                          | 5,100   | 4,550   | 550      |







## See accompanying notes to combined financial statements.

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### CITY OF RUSTON, LOUISIANA Exhibit B-6 RUSTON PARKS & RECREATION BOARD STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) & ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 1997

Actual

Budget

Variance Favorable (Unfavorable)

المراجع المراجع المراجع المراجع والمراجع فبخباط والمراجع والمراجع المراجع المراجع المراجع المراجع المراجع

|           |                                                                 | 4 4 0 7                                               |
|-----------|-----------------------------------------------------------------|-------------------------------------------------------|
| •         | ,                                                               | 1,187                                                 |
| ,         |                                                                 | 29<br>565                                             |
| •         | •                                                               | 565                                                   |
| •         |                                                                 | 1,081                                                 |
| •         | ľ                                                               | -<br>856                                              |
| ľ         |                                                                 | -                                                     |
| •         |                                                                 | 2 202                                                 |
| · ·       | •                                                               | 3,292                                                 |
|           |                                                                 | 53                                                    |
| •         | ,                                                               | (802)                                                 |
| ,         | ·                                                               | 4,179                                                 |
| • • -     |                                                                 | 123                                                   |
| •         |                                                                 | 884                                                   |
| /20       | 282                                                             | 438                                                   |
| 444,629   | 404,080                                                         | 40,549                                                |
|           |                                                                 |                                                       |
| (108,564) | (98,131)                                                        | 10,433                                                |
|           |                                                                 | - 플 맨 프 ㅋ ㅋ ㅋ ㅋ ㅋ ㅎ ㅎ ㅎ ㅎ ㅎ ㅎ ㅋ ㅋ ㅋ ㅎ ㅎ ㅋ ㅋ           |
| 217.064   | 216,108                                                         | (956)                                                 |
| •         | ,                                                               | (12,662)                                              |
|           |                                                                 |                                                       |
| 144,823   | 131,205                                                         | (13,618)                                              |
| 36.259    | 33.074                                                          | (3,185)                                               |
|           | ,                                                               |                                                       |
| 12,125    | 12,125                                                          |                                                       |
| \$48,384  | \$45,199                                                        | (\$3,185)                                             |
|           | (108,564)<br>217,064<br>(72,241)<br>144,823<br>36,259<br>12,125 | $\begin{array}{c ccccccccccccccccccccccccccccccccccc$ |

| الكال كالب إنشار بتحد بعجر جري جري جري وي الن أخذا | وجيها إخباب ودبار بالعاد فعال بالعا المعاد المعا |
|----------------------------------------------------|--------------------------------------------------|

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### CITY OF RUSTON, LOUISIANA Exhibit B-7 STATE REVENUE SHARING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) & ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 1997

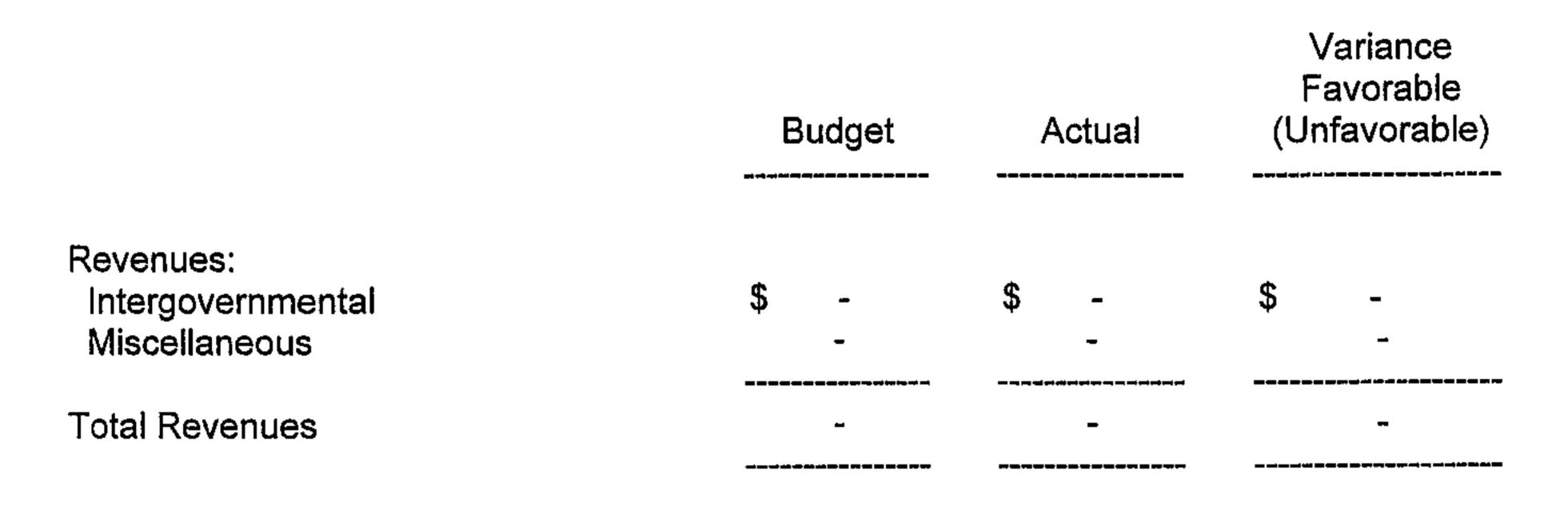
Variance

|                                         | Budget                                                                                                                                                                                                                                                                                                                                                                                          | Actual                | Favorable<br>(Unfavorable) |
|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------------------------|
| Revenues:<br>Miscellaneous:<br>Interest | \$-                                                                                                                                                                                                                                                                                                                                                                                             | \$237                 | \$237                      |
| Total Revenues                          | 사는 가지 가지 않는 것 같은 것 같이 가지 가지 않는 것 같이 가지 가지 않는 것 같이 | 237                   | 237                        |
| Fund Balance, October 1                 | 8,594                                                                                                                                                                                                                                                                                                                                                                                           | 8,594                 |                            |
| Fund Balance, September 30              | \$8,594<br>=========                                                                                                                                                                                                                                                                                                                                                                            | \$8,831<br>========== | \$237<br>===========       |

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#### CITY OF RUSTON, LOUISIANA Exhibit B-8 SPECIAL REVENUE FUND HEALTH AND SAFETY REHAB STATEMENT OF REVENUES, EXPENDITURES, & CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) & ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 1997

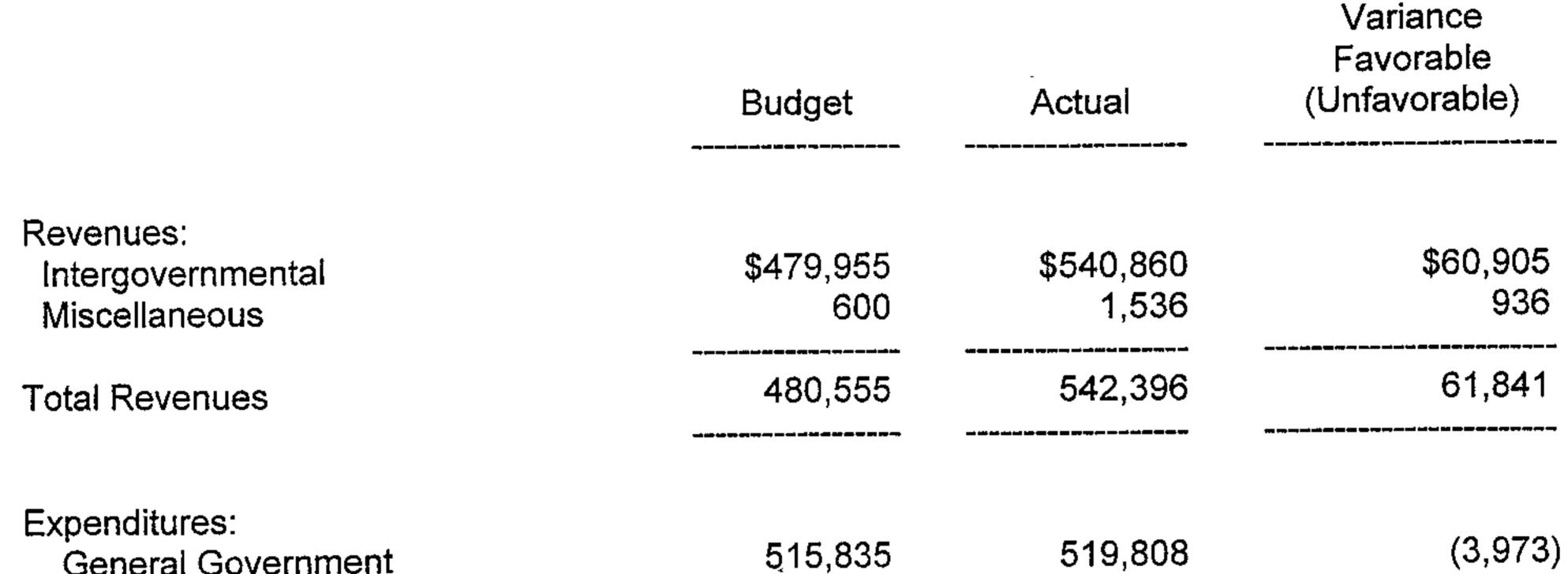


Expenditures:

| General Government          | -                                                              | -                                                       | <b>_</b> ·                                              |
|-----------------------------|----------------------------------------------------------------|---------------------------------------------------------|---------------------------------------------------------|
|                             |                                                                | الحد الاسر اينا ايند (عد احد جم جم جم جم جم جم جم جم جم |                                                         |
| Total Expenditures          | -                                                              | -                                                       |                                                         |
| ·                           |                                                                |                                                         | من <u>من نش که او و و و و و و و من او کا کا او او و</u> |
|                             |                                                                |                                                         |                                                         |
| Excess of Revenues          |                                                                |                                                         |                                                         |
| Over Expenditures           | -                                                              | -                                                       | -                                                       |
|                             |                                                                |                                                         |                                                         |
| Fund Balance, October 1     | 55                                                             | 55                                                      | -                                                       |
|                             | الد الد الد 12 (د الد الد الد بي بين بين بين بين بي بين بين من |                                                         |                                                         |
| Eurod Delense, Centember 20 | \$55                                                           | \$55                                                    | \$-                                                     |
| Fund Balance, September 30  | φ00<br>                                                        |                                                         | ₽ -                                                     |
|                             |                                                                |                                                         |                                                         |

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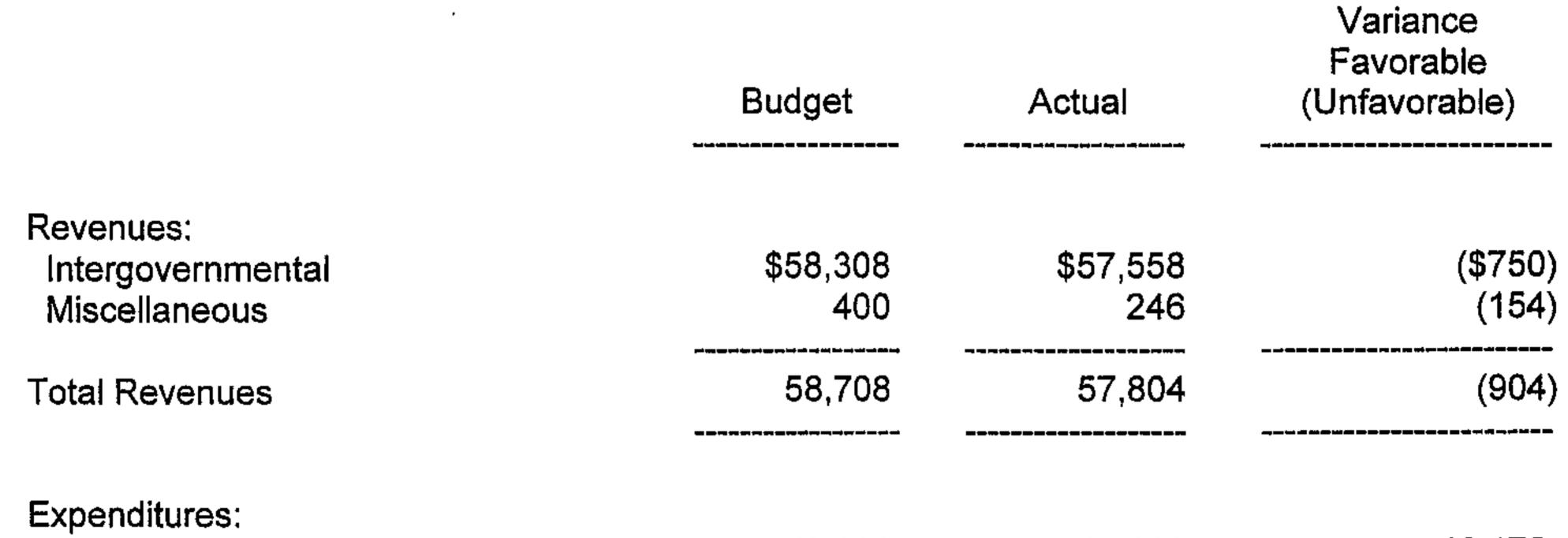
#### CITY OF RUSTON, LOUISIANA Exhibit B-9 SPECIAL REVENUE FUND SECTION 8 EXISTING HOUSING STATEMENT OF REVENUES, EXPENDITURES, & CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) & ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 1997



| General Government                                                      | Q10,000              | 010,000                |                                            |
|-------------------------------------------------------------------------|----------------------|------------------------|--------------------------------------------|
| Total Expenditures                                                      | 515,835              | 519,808                | (3,973)                                    |
| Excess (Deficiency) of Revenues<br>Over Expenditures                    | (35,280)             | 22,588                 | 57,868                                     |
| Other Financing (Uses):<br>Operating Transfers Out                      | (70,000)             | (70,000)               |                                            |
| Total Other Financing Uses                                              | (70,000)             | (70,000)               |                                            |
| Deficiency of Revenues Over<br>Expenditures and Other<br>Financing Uses | (105,280)            | (47,412)               | 57,868                                     |
| Fund Balance, October 1                                                 | 166,340              | 166,340                | ~<br>~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ |
| Fund Balance, September 30                                              | \$61,060<br>======== | \$118,928<br>========= | \$57,868<br>============                   |

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#### CITY OF RUSTON, LOUISIANA Exhibit B-10 SPECIAL REVENUE FUND SECTION 8 MODREHAB HOUSING STATEMENT OF REVENUES, EXPENDITURES, & CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) & ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 1997



Concernal Conversion and

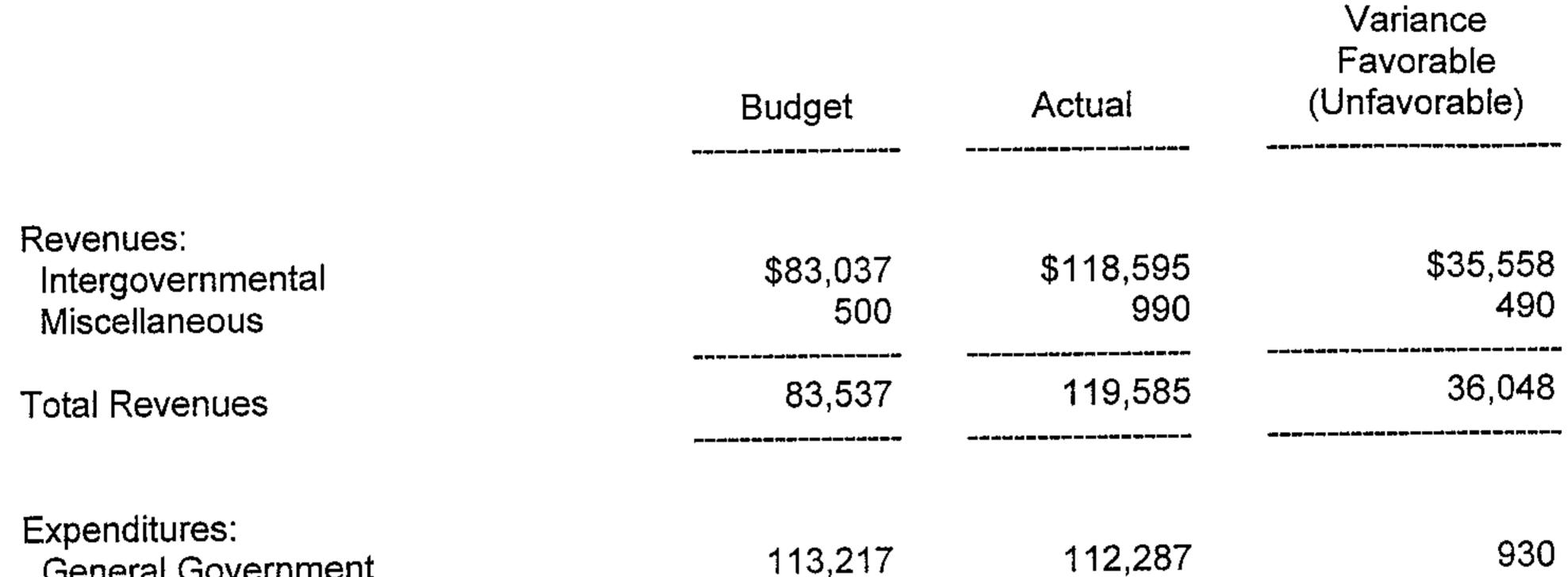
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12 170

|                                             | ========= | 23222222222 |             |
|---------------------------------------------|-----------|-------------|-------------|
| Fund Balance, September 30                  | (\$1,929) | \$10,345    | \$12,274    |
| Fund Balance, October 1                     | 17,171    | 17,171      | <b></b><br> |
| Deficiency of Revenues<br>Over Expenditures | (19,100)  | (6,826)     | 12,274      |
| Total Expenditures                          | 77,808    | 64,630      | 13,178      |
| General Government                          |           | 64,630      | 13,178      |

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### CITY OF RUSTON, LOUISIANA Exhibit B-11 SPECIAL REVENUE FUND SECTION 8 VOUCHER PROGRAM STATEMENT OF REVENUES, EXPENDITURES, & CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) & ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 1997



| General Government                          |                                | ••••••••                       | الا الا خان الله الله الله الله الله الله الله ال |
|---------------------------------------------|--------------------------------|--------------------------------|---------------------------------------------------|
| Total Expenditures                          | 113,217                        | 112,287                        | 930                                               |
| Deficiency of Revenues<br>Over Expenditures | <b>(</b> 29,680)               | 7,298                          | 36,978                                            |
| Fund Balance, October 1                     | 59,875                         | 59,875                         | _<br>                                             |
| Fund Balance, September 30                  | \$30,195<br>== <b>====</b> === | \$67,173<br>==== <b>===</b> == | \$36,978<br>============                          |

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#### DEBT SERVICE FUND

The Debt Service Fund accounts for the accumulation of resources and payment of general obligation bond principal and interest from governmental resources.



#### CITY OF RUSTON, LOUISIANA Exhibit C-1 DEBT SERVICE FUND COMPARATIVE BALANCE SHEETS SEPTEMBER 30, 1997 AND 1996

|                           | 1997     | 1996                                                             |
|---------------------------|----------|------------------------------------------------------------------|
| ASSETS                    | <i></i>  | نده هم بي به مه ين په مه مې ين په د مه بي پي مي مد مه مي ين بي م |
| Cash and Cash Equivalents | \$87,727 | \$86,357                                                         |
|                           |          | * * - , - + .<br>                                                |
| Total Assets              | \$87,727 | \$86,357                                                         |
|                           |          | ===========                                                      |

#### LIABILITIES AND FUND BALANCE

Fund Balance: Reserved for Debt Service

\$87,727

**Total Fund Balance** 

86,357

\$86,357

ور بن به به به بن الدين مر بن بن به بن به به بن به به ب

Total Liabilities and Fund Balance

\$87,727

\$86,357

See accompanying notes to combined financial statements.

#### CITY OF RUSTON, LOUISIANA Exhibit C-2 DEBT SERVICE FUND COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, & CHANGES IN FUND BALANCES SEPTEMBER 30, 1997 AND 1996

|                                                                                   | 1997              | 1996              |
|-----------------------------------------------------------------------------------|-------------------|-------------------|
| Revenues:<br>Interest                                                             | \$1,369           | \$1,378           |
| Expenditures:<br>Debt Service:<br>Bond Principal Payment<br>Bond Interest Expense | 145,000<br>57,296 | 140,000<br>63,329 |
| Total Expenditures                                                                | 202,296           | 203,329           |
| Excess of Expenditures over Revenues                                              | (200,927)         | (201,951)         |
| Other Financing Sources:<br>Operating Transfers In                                | 202,297           | 205,332           |
| Excess of Revenues and Other<br>Financing Sources Over Expenditures               | 1,370             | 3,381             |
| Fund Balance, October 1                                                           | 86,357            | 82,976            |
| Fund Balance, September 30                                                        | \$87,727          | \$86,357          |
|                                                                                   |                   |                   |

See accompanying notes to combined financial statements.

#### CAPITAL PROJECTS FUNDS

Capital Projects Funds account for the financial resources to be used for the acquisition of construction of major capital facilities (other than those financed by proprietary funds and trust funds).

#### ADAMS STREET/WEST ARIZONA

To account for receipts and disbursements of a grant received from the Louisiana Community Development Block Grant for Construction of relocation of sewer lines.

#### FIRE STATION CONSTRUCTION

To account for receipts and disbursements of the proceeds from the issuance of Certificates of Indebtedness Series 1993, designated for the construction of a new fire station.

#### CENTRAL SHOP CONSTRUCTION

To account for receipts and disbursements of the proceeds from the issuance of Certificates of Indebtedness Series 1993, designated for the construction of a central repair shop.

#### PUBLIC WORKS SHOP CONSTRUCTION

To account for receipt and disbursement of the proceeds from the issuance of Certificates of Indebtedness Series 1994A, designated for the Construction of a Public Works Shop.

#### HAZARD MITIGATION GRANT

To account for receipts and disbursements of a grant received from the State of Louisiana for removing repetitive loss structures from the flood plain.

#### PARKS & RECREATION - 1997 CERTIFICATES OF INDEBTEDNESS

To account for receipts and disbursements of the proceeds from the issuance of Certificates of Indebtedness, Series 1997, designated for Park and Recreation capital purchases and improvements.

|                |                       | WITH C               | COMBINING<br>SEPTER<br>COMPARATIVE T | BALANCE SH<br>MBER 30, 199<br>OTALS FOR | SHEET<br>1997<br>R SEPTEMBER | :R 30, 1996     |                     |                     |                     |
|----------------|-----------------------|----------------------|--------------------------------------|-----------------------------------------|------------------------------|-----------------|---------------------|---------------------|---------------------|
|                | Adam's St./<br>West   | Fire Station         | Central Shon                         | Public Works                            | Hazard                       | Parks & Rec.    | Sewer               | Totals              | SIE                 |
|                | Arizona               | Construction         | Constru                              | Construction                            | Grant                        | of Indebtedness | Needs Grant         | 1997                | 1996                |
| ivalents<br>ds | г і<br><del>С</del> Э | \$17,753             | \$56,463                             | \$59,054                                | \$8,474<br>-                 | \$396,084<br>-  | \$,000<br>8         | \$537,828<br>8,000  | \$610,453           |
|                | \$                    | \$17,753             | \$56,463                             | \$59,054                                | \$8,474                      | \$396,084       | \$8,000             | \$545,828           | 0,45                |
| BALAN          | NCES (DEFICIT         |                      |                                      |                                         |                              |                 |                     |                     |                     |
|                | ۱<br><del>دع</del>    | '<br>€∕ <del>)</del> | \$65,070                             | ا<br>ج                                  | ب<br>ب<br>ا                  | ı<br>ج          | ۱<br><del>(/)</del> | \$65,070            | 65,070              |
|                |                       | 33,763               | 1 L                                  | 1 r                                     | 8,4/4<br>-                   | - 1,072         | - 8,250             | 8,474<br>43,085     | 8,474<br>36,268     |
|                | 7                     | 33,763               | 65,070                               | ſ                                       | 8,474                        | 1,072           | 8,250               | 116,629             | 109,812             |
| cit):          |                       |                      |                                      |                                         |                              |                 |                     |                     |                     |
| ure            |                       |                      |                                      |                                         |                              |                 |                     |                     |                     |
| ß              | 1                     | - (16,010)           | _<br>(8,607)                         | 59,054<br>-                             | 1 1                          | 395,012<br>~    | -<br>(250)          | 454,066<br>(24,867) | 527,023<br>(26,382) |
| (Deficits)     |                       | (16,010)             | (8,607)                              | 59,054                                  |                              | 395,012         | (250)               | 429,199             | 500,641             |
|                | I                     | \$17,                | \$56,463                             | \$59,054                                | \$8,474                      | \$396,084       | \$8,000             | \$545,828           | \$610,453           |
|                |                       |                      |                                      |                                         |                              |                 |                     |                     |                     |

See accompanying notes to combined financial statements.

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Cash and Cash Equiva Due from Other Funds Fund Balances (Deficit Designated for Futur Years' Expenditures Undesignated Total Fund Balances (I LIABILITIES & FUND Due to Other Funds Retainage Payable Deferred Revenue Total Liabilities and Fund Balances **Total Liabilities Total Assets** Unreserved Liabilities: ASSETS

CITY OF RUSTON, LOUISIANA

| Fund Balance (Deficit),<br>September 30 | Fund Balance (Deficit),<br>October 1 | Excess (Deficiency) of Revenue<br>and Other Financing Sources<br>Over Expenditures | Total Other Financing Sources | Other Financing Sources :<br>Proceeds of Bond Sales | Excess (Deficiency) of<br>Revenues Over<br>Expenditures | Total Expenditures | Gunnerioo | Miscellaneous<br>Consulting | Architecture Fees | Expenditures:<br>Capital Outlay:<br>Legal Services | Total Revenues | Revenues:<br>Intergovernmental \$<br>Miscellaneous | Ă                             |              |                                                                              |
|-----------------------------------------|--------------------------------------|------------------------------------------------------------------------------------|-------------------------------|-----------------------------------------------------|---------------------------------------------------------|--------------------|-----------|-----------------------------|-------------------|----------------------------------------------------|----------------|----------------------------------------------------|-------------------------------|--------------|------------------------------------------------------------------------------|
| •                                       | 1,268                                | (1,268)                                                                            |                               | 1                                                   | (1,268)                                                 | 1,268              |           | 1,268<br>-                  | 1                 | I                                                  |                |                                                    | Adams St./<br>West<br>Arizona |              | WITH                                                                         |
| (\$16,010)                              | (16,246)                             | 236                                                                                |                               |                                                     | 236                                                     |                    |           | 1 3                         | 1 1               | I                                                  | 236            | \$-<br>236                                         | Fire Station<br>Construction  |              | CAPITAL<br>COMBINING S<br>EXPENDITURES, & CH<br>FOR THE YEAL<br>FOR THE YEAL |
| 0) (\$8,607)                            | 5) (10,136)                          | ; 1,529                                                                            |                               |                                                     | 1,529                                                   |                    |           | 1 1                         | 1 1               | I                                                  | <br>1,529      | \$-<br>1,529                                       | Central Shop<br>Construction  |              | ES, & CHES, & CHEYEA                                                         |
| 7) \$59,054                             | 6) 56,195                            | 9 2,859                                                                            |                               |                                                     | 2,859                                                   |                    |           | <b>1</b>                    | 1 (               | I                                                  | 2,859          | \$-<br>2,859                                       | Construction                  | Public Works | MENT O<br>SIN FUN                                                            |
| 4                                       |                                      | ſ                                                                                  |                               |                                                     | 1                                                       |                    |           | 1 I                         | 1                 | I                                                  | Ð              | <b>↔</b>                                           | Mitigation<br>Grant           | Hazard       | REVENUE<br>BALANCE<br>MBER 30,                                               |
| \$395 012                               | 469,560                              | (74,548)                                                                           |                               |                                                     | (74,548)                                                |                    |           | I<br>N                      | 83,234            | 1                                                  | 8,688          | \$ - 8,688                                         | ) te er                       | Parks & Rec. | s,<br>(Deficit)<br>1997<br>Eptember 30, 1996                                 |
| 2 (\$250)                               |                                      | 3) (250)                                                                           |                               |                                                     | (250)                                                   | 42,299             |           | -<br>15,682                 | 26,487            | - 130                                              | 42,049         | \$42,049                                           | Demonstrated<br>Needs Grant   | Sewer        |                                                                              |
| \$429,199                               | 500,641                              | (71,442)                                                                           |                               |                                                     | (71,442)                                                | 126,803            |           | 15,682                      | 109,721           | - 130                                              | 55,361         | \$42,049<br>13,312                                 | 1997                          | Totals       |                                                                              |
| \$500,641                               | 582,034                              | (81,393)                                                                           |                               | 500,000                                             | (581,393)                                               | 614,877            | 74077     | - 0,010                     | 562,788           | -<br>42,270                                        | 33,484         | 23,637<br>9,847                                    | 1996                          | s            |                                                                              |

See accompanying notes to combined financial statements.

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#### ENTERPRISE FUNDS

Enterprise funds account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the government's council is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the government's council has decided that periodic determination of net income is appropriate for accountability purposes.

#### ELECTRIC SYSTEM FUND

This fund accounts for the operations of the Electric System.

#### WATER SYSTEM FUND

This fund accounts for the operations of the Waterworks System.

#### SEWERAGE SYSTEM FUND

This fund accounts for the operations of the Sewerage System.

#### RUSTON AIRPORT AUTHORITY

This fund accounts for the operations of the Ruston Municipal Airport.

#### AMBULANCE FUND

This fund accounts for the operations of the Ruston-Lincoln Ambulance Service.



#### CITY OF RUSTON, LOUISIANA ENTERPRISE FUNDS COMBINING BALANCE SHEET SEPTEMBER 30, 1997 WITH COMPARATIVE TOTALS FOR SEPTEMBER 30, 1996

|                                                                                                                           | Electric<br>System                                                                                      | Water<br>System                                                      |
|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| ASSETS                                                                                                                    | ائد ہے۔ اور 20 کو بھر نے نین کو رہے ہوچ جم میں کا نظر کے لیے ہیچ جم میں کا نظر کی ہے ہے۔ اور نظر نظر کن | 프 당 내 옥 는 그 는 곳 잘 할 줄 할 수 있을 것 같 것 수 있는 것 수 있는 것 수 있는 것 수 있는 것 수 있다. |
| Current Assets:<br>Cash and Cash Equivalents<br>Accounts Receivable, Net<br>Accounts Receivable Other<br>Unbilled Revenue | <b>\$2,2</b> 79,168<br>800,954<br>33,683<br><b>1,044,168</b>                                            | \$782 533<br>106,631<br>4,547<br>98,990                              |
| Due From Other Governmental Units<br>Due From Other Funds<br>Prepaid Expenses<br>Inventories, at Cost                     | -<br>56,925<br>27,580<br>490,928                                                                        | -<br>248,383<br>-<br>70,063                                          |
| Total Current Assets                                                                                                      | 4,733,406                                                                                               | 1,311,147                                                            |
| Restricted Assets:<br>Cash and Cash Equivalents<br>Investments:<br>U.S. Government and Agency Securities                  | 2,580,977<br>911,893                                                                                    |                                                                      |
| Total Restricted Assets                                                                                                   | 3,492,870                                                                                               | 228,787                                                              |
| Fixed Assets:<br>Property, Plant & Equipment<br>Construction in Progress                                                  | 32,330,729                                                                                              | 8,016,088                                                            |
| Less Accumulated Depreciation                                                                                             | 32,330,729<br>(21,641,143)                                                                              | 8,016,088<br>(3,535,887)                                             |
| Fixed Assets (Net of Accumulated Depreciation)                                                                            | 10,689,586                                                                                              | 4,480,201                                                            |
| Advances to Sewerage System                                                                                               | 150,000                                                                                                 | •                                                                    |
| Total Assets                                                                                                              | \$19,065,862                                                                                            | \$6,02 <b>0,135</b>                                                  |

## See accompanying notes to combined financial statements.



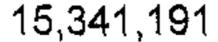
#### Exhibit E-1

| Sewerage               | Ruston<br>Airport                                                 |                                        |                            | Totals                                 |
|------------------------|-------------------------------------------------------------------|----------------------------------------|----------------------------|----------------------------------------|
| System                 | Authority                                                         | Ambulance                              | 1997                       | 1996                                   |
|                        |                                                                   |                                        |                            |                                        |
| \$1,649,720            | \$122,682                                                         | \$80,380                               | \$4,914,483                | \$2 070 AA                             |
| 135,833                | 1 246                                                             | 72,002                                 | 1,116,666                  | \$3,270,44<br>1,232,43                 |
| 4,135                  | -                                                                 | -                                      | 42,365                     | 8,07                                   |
| 137,262                | -                                                                 | 522                                    | 1,280,942                  | 1,092,343                              |
| 202 024                | -                                                                 | 107,500                                | 107,500                    | 77,500                                 |
| 393,034                | -                                                                 | 1,248                                  | 699,590                    | 460,136                                |
| - 24,168               | -                                                                 | -                                      | 27,580                     | 27,580                                 |
| 24, 100                | ند<br>وه در به نو تر به به به به <i>به بو ی به به بو بو به به</i> |                                        | 585,159                    | 611,095                                |
| 2,344,152              | 123,928                                                           | 261,652                                | 8,774,285                  | 6,779,615                              |
| 1,019,236              | -                                                                 | -                                      | 3,829,000                  | 4,231,671                              |
|                        | -                                                                 | -                                      | 911,893                    | 974,884                                |
| 1,019,236              |                                                                   |                                        | 4,740,893                  | 5,206,555                              |
|                        |                                                                   |                                        |                            | '''''''''''''''''''''''''''''''''''''' |
| 16,238,702<br>170,574  | 5,026,238                                                         | 378,561                                | 61,990,318<br>170,574      | 60,484,3 <b>01</b><br>903,3 <b>99</b>  |
| 16,409,276             | 5,026,238                                                         | 378,561                                | 62 100 000                 |                                        |
| (5,747,040)            | (517,666)                                                         | (204,734)                              | 62,160,892<br>(31,646,470) | 61,387,700<br>(29,703,031)             |
| 10,662,236             | 4,508,572                                                         | 173,827                                | 30,514,422                 | 31,684,669                             |
| -                      |                                                                   | ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~ | A E O O O O                |                                        |
| <br>ФААООС со и        | ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~                           |                                        | 150,000                    | 150,000                                |
| \$14,025,624<br>====== | \$4,632,500<br>========                                           | \$435,479                              | \$44,179,600               | \$43,820,839                           |

#### CITY OF RUSTON, LOUISIANA ENTERPRISE FUNDS COMBINING BALANCE SHEET SEPTEMBER 30, 1997 WITH COMPARATIVE TOTALS FOR SEPTEMBER 30, 1996

|                                            | Electric<br>System                                         | Water<br>System                                    |
|--------------------------------------------|------------------------------------------------------------|----------------------------------------------------|
| LIABILITIES, CONTRIBUTED CAPITAL           | ·····································                      |                                                    |
| AND RETAINED EARNINGS                      |                                                            |                                                    |
| Current Liabilities:                       | <b>\$505 370</b>                                           | \$16,548                                           |
| Accounts Payable                           | \$595,370                                                  | φ (0,0 <del>4</del> 0<br>-                         |
| Retainage Payable<br>Due to Other Funds    | 1,344,218                                                  | 4,675                                              |
| Accrued Liabilities                        | 130,767                                                    | 27,612                                             |
| Other                                      | 138,743                                                    | 51,954                                             |
|                                            |                                                            |                                                    |
| Total Current Liabilities                  | 2,209,098                                                  | 100,789                                            |
| Liabilities Payable from                   |                                                            | ** =* =* ** ** *** *** *** ***                     |
| Restricted Assets:                         |                                                            | <b>EE 000</b>                                      |
| Revenue Bonds                              | 665,000                                                    | 55,000                                             |
| Certificate of Indebtedness                | -                                                          |                                                    |
| Accrued Interest & Coupons                 | 153,310                                                    | 20,663                                             |
| Customer Deposits                          | 588,470                                                    | -                                                  |
| Total Liabilities Payable from             |                                                            |                                                    |
| Restricted Assets                          | 1,406,780                                                  | 75,663                                             |
|                                            |                                                            | ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~             |
| Long-term Liabilities:                     |                                                            |                                                    |
| Certificate of Indebtedness                | -                                                          | -                                                  |
| Compensated Absences                       | 108,793                                                    | 21,315                                             |
| Bonds Payable                              | -                                                          | 772,738                                            |
| Advances from Electric System              | ے<br>چچنب سے نے نے نے چھ چ چ چ چ سے نے بے سنج کا تاہ ہے ہے | -                                                  |
| Total Long-term Liabilities                | 108,793                                                    | 794,053                                            |
| Total Liabilities                          | 3,724,671                                                  | 970,505                                            |
|                                            |                                                            | ہے ہوتا ہے اور |
| Contributed Capital and Retained Earnings: |                                                            |                                                    |
| Contributed Capital                        | 325,128                                                    | 777,611                                            |
| Retained Earnings:                         |                                                            |                                                    |
| Reserved for Debt Service                  | 2,086,090                                                  | 153 123                                            |
| Unreserved                                 | 12,929,973                                                 | 4,118,896                                          |
| Total Retained Earnings                    | 15,016,063                                                 | 4,272,019                                          |
|                                            | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,                     |                                                    |

Total Contributed Capital and Retained Earnings





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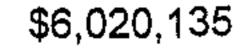
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Total Liabilities, Contributed Capital and Retained Earnings

\$19,065,862

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See accompanying notes to combined financial statements.

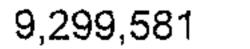
| Sewerage                                                                                                | Ruston<br>Airport |                | ٦                                      | otais                            |
|---------------------------------------------------------------------------------------------------------|-------------------|----------------|----------------------------------------|----------------------------------|
| System                                                                                                  | Authority         | Ambulance      | 1997                                   | 1996                             |
| یے چے سے سے بینے ہے۔ سے جب پردانیہ سے سے 19 ایف نے سے 19 ایف نے اور |                   | *              |                                        |                                  |
| \$15,339                                                                                                | \$199             | \$1,539        | \$628,995                              | \$1,101,895                      |
| -                                                                                                       | -                 | -              | -                                      | 40 81 <b>4</b>                   |
| 10,707                                                                                                  | 20,657            | 89 800         | 1,470,057                              | 829,58 <b>5</b>                  |
| 31,137                                                                                                  | -                 | -              | 189,516                                | 173,035                          |
| 2,080                                                                                                   | -                 |                | 192,777                                | 116,905                          |
| 59,263                                                                                                  | 20 856            | <b>9</b> 1,339 | 2,481,345                              | 2,262,234                        |
| المرد بينة المراجع في والاختر إنجابون عند المرجوع فية فعد عند والأكثر فعا عند عالم                      |                   |                | ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~ | <b>┙</b> ▖╸╸╸╸ <i>╕╺╸</i> ╸┍╴╸╸╸ |

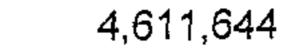
-

185,000

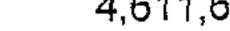
905.000 1,405,000

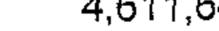
|     | · +       |                                                               |                                              | —               | • • • • • • • • • • • • • • • • • • • • |
|-----|-----------|---------------------------------------------------------------|----------------------------------------------|-----------------|-----------------------------------------|
|     | 135,000   | -                                                             |                                              | 135 000         | 125,000                                 |
|     | 91,995    | <b>-</b> *                                                    |                                              | <b>26</b> 5 968 | 332,224                                 |
|     | -         | -                                                             | -                                            | 588,470         | 564,384                                 |
| **= |           | میں ہے جو ہے جو اور پر اور اور اور اور اور اور اور اور اور او |                                              |                 | 두 ' 두 ' ^                               |
| ~   | 411,995   |                                                               |                                              | 1,894,438       | 2,426,608                               |
|     | 150.000   |                                                               |                                              | 150.000         | 295 000                                 |
|     | 150,000   | -                                                             | -                                            | 150,000         | 285,000                                 |
|     | 22,249    | -                                                             | -                                            | 152,357         | 149,005                                 |
|     | 3,932,536 | -                                                             | -                                            | 4,705,274       | 5,637,536                               |
|     | 150,000   | -<br>                                                         | ۔<br>نے یہ جب ہے یہ کر نے نے جب جب بنی نے یہ | 150,000         | 150,000                                 |
|     | 4,254,785 | -                                                             | -                                            | 5,157,631       | 6,221.541                               |
|     | 4,726,043 | 20,856                                                        | 91,339                                       | 9,533,414       | 10,910 383                              |
|     |           | ~_~~~                                                         | ▝▖▖▖▖▖▖▖▖▖▖▖▖▖▖▖▖▖▖                          |                 |                                         |
|     | 5,456,973 | 3,865,657                                                     | 87,055                                       | 10,512,424      | 10,911,559                              |
|     |           | ~_~                                                           | **==~~==*                                    |                 |                                         |
|     | 607,241   | -                                                             | <del></del>                                  | 2,846,454       | 3,344,331                               |
|     | 3,235,367 | 745,987                                                       | 257,085                                      | 21,287,308      | 18,654,566                              |
|     | 3,842,608 | 745,987                                                       | 257,085                                      | 24,133,762      | 21,998,897                              |
|     | • -       |                                                               |                                              |                 |                                         |

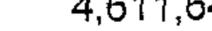




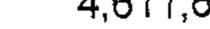




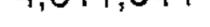




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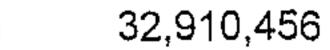




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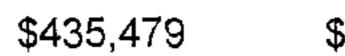
344,140

34,646,186









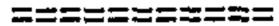
\$44,179,600

\$43,820,839

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\$4,632,500



\$14,025,624

#### CITY OF RUSTON, LOUISIANA ENTERPRISE FUNDS COMBINING STATEMENT OF REVENUES, EXPENSES, & CHANGES IN RETAINED EARNINGS FOR THE YEAR ENDED SEPTEMBER 30, 1997 WITH COMPARATIVE TOTALS FOR SEPTEMBER 30, 1996

| Operating Devenues                                                          | Electric<br>System                | Water<br>System            |
|-----------------------------------------------------------------------------|-----------------------------------|----------------------------|
| Operating Revenues:<br>Charges for Services<br>Rent Income<br>Miscellaneous | \$13,167,601<br>11,638<br>381,377 | \$1,301,044<br>-<br>52,181 |
| Total Operating Revenues                                                    | 13,560,616                        | 1,353,225                  |
| Operating Expenses:<br>Direct Expenses<br>Indirect Expenses                 | 10,148,881<br>1,179,920           | 871,164<br>186,804         |
| Total Operating Expenses                                                    | 11,328,801                        | 1,057,968                  |

Operating Income (Loss)

Nonoperating Revenues (Expenses): Interest Income Sale of Hay Sale of Equipment Sale of Land Interest Expense

Net Nonoperating Revenues (Expenses)

Net Income Before Operating Transfers

**Operating Transfers Out** 

Net Income

Depreciation of Fixed Assets Acquired With Capital Contributions

2,231,815 295,257 225,872 33,293 (21,095)(51,773)204,777 (18, 480)2,436,592 276,777 (1,063,214)(14, 982)1,373,378 261,795

11,830

Retained Earnings, October 1

13,642,685 3,998,394









#### See accompanying notes to combined financial statements.

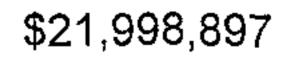


#### Exhibit E-2

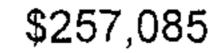
| Sawaraga                               | Ruston                   |                      | To                                      | otais                                           |
|----------------------------------------|--------------------------|----------------------|-----------------------------------------|-------------------------------------------------|
| Sewerage<br>System                     | Airport<br>Authority     | Ambulance            | 1997                                    | 1996                                            |
| \$2,014,890<br>-<br>-                  | \$11,189<br>2,988<br>296 | \$590,594            | \$17,085,318<br>14,626<br>433,854       | 16,898,482<br>13,614<br>470,588                 |
| 2,014,890                              | 14,473                   | 590,594              | 17,533,798                              | 17,382,684                                      |
| 1,162,507<br>281,296                   | 231,461<br>-             | 758,273              | 13,172,286<br>1,648,020                 | 13,528,515<br>1,756,465                         |
| 1,443,803                              | 231,461                  | 758,273              | 14,820,306                              | 15,284,980                                      |
| 571,087                                | (216,988)                | (167,679)            | 2,713,492                               | 2,097,704                                       |
| 63,621<br>1,433<br>-<br>-<br>(197,815) | 2,395<br>-<br>-<br>-     | 3,392<br>-<br>-<br>- | 328,573<br>1,433<br>-<br>-<br>(270,683) | 301,762<br>3,218<br>512<br>148,720<br>(389,329) |
| (132,761)                              | 2,395                    | 3,392                | 59,323                                  | 64,883                                          |
| 438,326                                | (214,593)                | (164,287)            | 2,772,815                               | 2,162,587                                       |
|                                        | <br>                     |                      | (1,078,196)                             | (1,075,011)                                     |
| 438,326                                | (214,593)                | (164,287)            | 1,694,619                               | 1,087,576                                       |
| 203,668                                | 224,748                  | -                    | 440,246                                 | 440,246                                         |
| 3,200,614                              | 735,832                  | 421,372              | 21,998,897                              | 20,471,075                                      |

\$24,133,762

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\_\_\_\_\_



\$745,987

\$3,842,608



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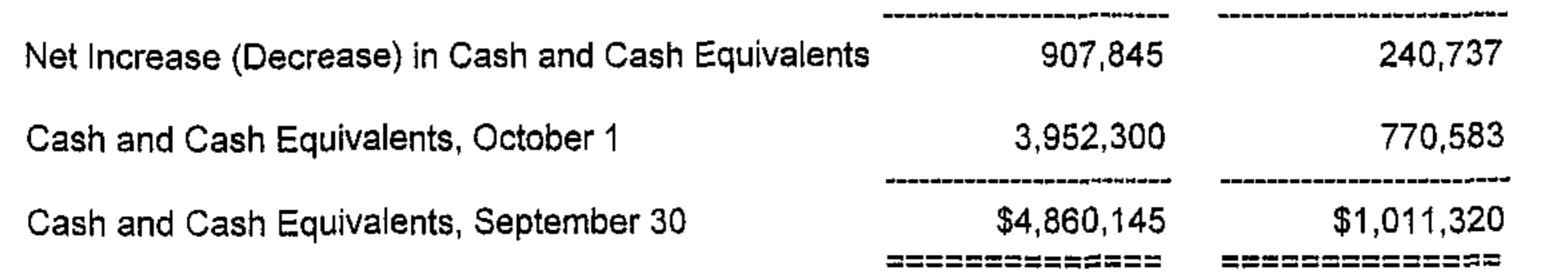
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#### CITY OF RUSTON, LOUISIANA ENTERPRISE FUNDS COMBINING STATEMENT OF CASH FLOWS FOR THE YEAR ENDED SEPTEMBER 30, 1997 WITH COMPARATIVE TOTALS FOR THE YEAR ENDED SEPTEMBER 30, 1996

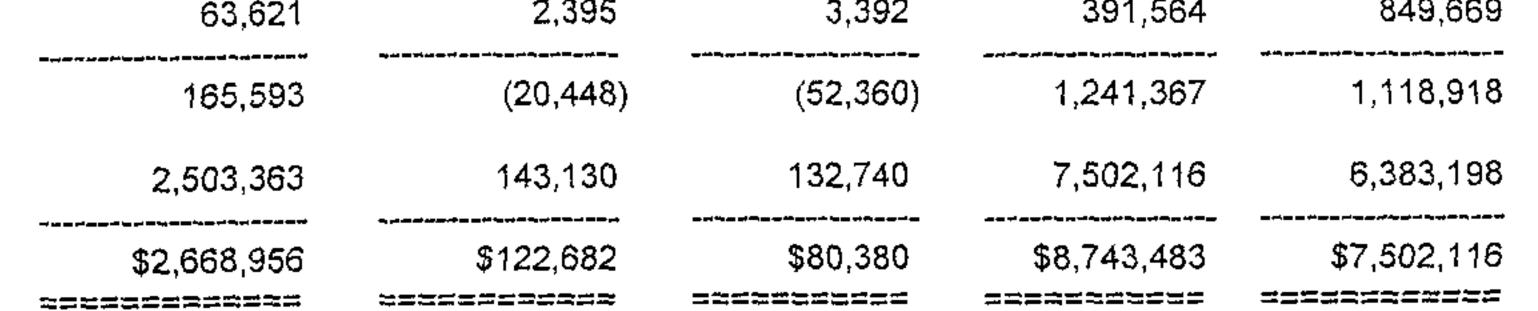
| •                                                                                                    | Electric<br>System | Water<br>System |
|------------------------------------------------------------------------------------------------------|--------------------|-----------------|
| Cash Flows From Operating Activities: -                                                              | 40 004 945         |                 |
| Operating Income (Loss)<br>Sale of Hay                                                               | \$2,231,815        | \$295,257       |
| Adjustments to Reconcile Operating Income (Loss)<br>to Cash Provided (Used) by Operating Activities: | -                  | -               |
| Depreciation and Amortization<br>(Increase) Decrease in Operating Assets:                            | 994,162            | 230,397         |
| Accounts Receivables                                                                                 | (180,634)          | (19,713)        |
| Due from Other Governmental Units                                                                    | -                  | 4               |
| Inventories                                                                                          | (31,794)           | 58,558          |
| Due From Other Funds                                                                                 | 6,337              | (42,586)        |
| Other Assets                                                                                         | -                  | -               |
| Increase (Decrease) in Operating Liabilities:                                                        |                    |                 |
| Accounts Payable                                                                                     | (426,663)          | (47,231)        |
| Accrued Liabilities                                                                                  | 35,107             | 54,233          |
| Customer Deposits                                                                                    | 24,086             | -               |
| Due to Other Funds                                                                                   | 777,289            | 1,768           |
| Compensated Absences                                                                                 | (822)              | 3,996           |
| Net Cash Provided (Used) by Operating Activities                                                     | 3,428,883          | 534,679         |
| Cash Flows From Noncapital and Related<br>Financing Activities:                                      |                    |                 |
| Operating Transfers Out                                                                              | (1,063,214)        | (14,982)        |
| Net Cash Flows From Noncapital and Related                                                           |                    |                 |
| Financing Activities                                                                                 | (1,063,214)        | (14,982)        |
| Cash Flows From Capital and Related                                                                  |                    |                 |
| Financing Activities:                                                                                |                    |                 |
| Purchase of Capital Assets                                                                           | (470,811)          | (202,892)       |
| Proceeds from Issuance of Debt                                                                       | -                  | 850,000         |
| Retainage Payable                                                                                    | (40,814)           | -               |
| Principal Paid on Bond Maturities                                                                    | (1,170,000)        | (55,000)        |
| Interest Paid on Bonds                                                                               | (65,062)           | (64,823)        |
| Payment to Bond Escrow Agent                                                                         | -                  | (880,650)       |
| Proceeds on Disposal of Property                                                                     | -                  | -               |
| Capital Grants                                                                                       | -<br>              | 41,112          |
| Net Cash Flows From Capital and Related                                                              |                    |                 |
| Financing Activities                                                                                 | (1,746,687)        | (312,253)       |
| Cash Flows From Investing Activities:                                                                |                    |                 |
| Interest Received                                                                                    | 225,872            | 33,293          |
| Investment Purchases                                                                                 | (1,278,711)        | -               |
| Investment Sales / Maturities                                                                        | 1,341,702          |                 |
| Net Cash Flows From Investing Activities:                                                            | 288,863            | 33,293          |



See accompanying notes to combined financial statements.



| 0                                              | Ruston                                    |                                                 | Total                | ls                    |
|------------------------------------------------|-------------------------------------------|-------------------------------------------------|----------------------|-----------------------|
| Sewerage<br>System                             | Airport<br>Authority                      | Ambulance                                       | 1997                 | 1996                  |
| \$571,087                                      | (\$216,988)                               | (\$167,679)                                     | \$2 713,492          | \$2,097,704           |
| 1,433                                          | -                                         | _                                               | 1,433                | 3,218                 |
| 473,360                                        | 201,132                                   | 44,388                                          | 1,943,439            | 1,994,673             |
| (7,563)                                        | 179                                       | 100,617                                         | (107,114)            | (134,861              |
|                                                | -                                         | (30,000)                                        | (30,000)             | 43,528                |
| (828)                                          | -                                         | -                                               | 25,936               | (99,328               |
| (206,121)                                      | -                                         | 2,916                                           | (239,454)            | 38,435                |
| <del>~</del>                                   | -                                         | -                                               | -                    | (52,423               |
| 534                                            | 80                                        | 380                                             | (472,900)            | 184,437               |
| 3,012                                          | -                                         | -                                               | 92 352               | 13,882                |
| <b>_</b>                                       | -                                         | -                                               | 24 086               | (9,668                |
| (154,805)                                      | 4,693                                     | 11,527                                          | 640,472              | 62,594                |
| 178                                            | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,    | <u>~</u><br>~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~ | 3,352                | (131,648              |
| 680,287                                        | (10,904)                                  | (37,851)                                        | 4,595,094            | 4,010,543             |
| ے۔<br>ت چر | ~~<br>~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~ |                                                 | (1,078,196)          | (1,075,011            |
|                                                | -                                         | -                                               | (1,078,196)          | (1,075,011            |
| (00.640)                                       | (14.020)                                  | (17.004)                                        | (773 102)            | (2 110 502            |
| (69,649)                                       | (11,939)                                  | (17,901)                                        | (773,192)<br>850,000 | (2,119,592<br>165,233 |
| -                                              | -                                         | -                                               | (40,814)             | (85,999               |
| -<br>(305,000)                                 | -                                         | _                                               | (1,530,000)          | (1,480,000            |
| (203,666)                                      | -<br>-                                    | -                                               | (333,551)            | (300,507              |
| -                                              | _                                         | -                                               | (880,650)            | -                     |
| -                                              | -                                         | -                                               | -                    | 149,232               |
|                                                | -                                         | -                                               | 41,112               | 1,005,350             |
| (578,315)                                      | (11,939)                                  | (17,901)                                        | (2,667,095)          | (2,666,283            |
| 63,621                                         | 2,395                                     | 3,392                                           | 328,573              | 301,762               |
|                                                | -                                         | ~                                               | (1,278,711)          | -                     |
| -                                              | -                                         | -                                               | 1,341,702            | 547,907               |
| 63,621                                         | 2,395                                     | 3,392                                           | 391,564              | 849,669               |



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#### INTERNAL SERVICE FUNDS

Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the government and to other government units, on a cost reimbursement basis.

## WORKMEN'S COMPENSATION SELF-INSURANCE FUND

Workmen's Compensation Fund accumulates resources to finance employee workmen's compensation injuries and claims.

## <u>GENERAL SELF-INSURANCE FUND</u>

General Self-Insurance Fund accumulates resources to finance claims and judgments arising from employee health insurance and other exposures.

#### PURCHASING-WAREHOUSE FUND

Purchasing-Warehouse Fund coordinates purchasing and warehousing operations for all applicable funds.

#### CITY OF RUSTON, LOUISIANA INTERNAL SERVICE FUNDS COMBINING BALANCE SHEET SEPTEMBER 30, 1997 WITH COMPARATIVE TOTALS FOR SEPTEMBER 30, 1996

|                           |                           |                      |                           | Totals    |           |
|---------------------------|---------------------------|----------------------|---------------------------|-----------|-----------|
|                           | Workmen's<br>Compensation | General<br>Insurance | Purchasing /<br>Warehouse | 1997      | 1996      |
| ASSETS                    |                           |                      |                           |           | ₩         |
| Current Assets:           |                           |                      |                           |           |           |
| Cash and Cash Equivalents | \$104,329                 | \$-                  | \$26,766                  | \$131,095 | \$167,906 |
| Investments               | 493,649                   |                      | -                         | 493,649   | 641,876   |
| Accounts Receivable       | 4,234                     | 82,566               |                           | 86,800    | 62,844    |
| Due From Other Funds      | 100,324                   | ~                    | -                         | 100,324   | 14,031    |
| Total Assets              | \$702,536                 | \$82,566             | \$26,766                  | \$811,868 | \$886,657 |
|                           |                           | ==========           |                           | *======== | ========= |

LIABILITIES & RETAINED EARNINGS (DEFICIT) Current Liabilities:

Exhibit F-1

| Accounts Payable                      | \$7,989                         | \$      | -                   | \$ | -                   | \$7,989                                          | \$30,155                                      |
|---------------------------------------|---------------------------------|---------|---------------------|----|---------------------|--------------------------------------------------|-----------------------------------------------|
| Bank Overdraft                        | -                               |         | 102,137             |    | -                   | 102,137                                          | -                                             |
| Estimated Payable for                 |                                 |         |                     |    |                     |                                                  |                                               |
| Outstanding Claims                    | 139,472                         |         | 122,142             |    | -                   | 261,614                                          | 159,074                                       |
| Compensated Absences                  | -                               |         | -                   |    | 14,451              | 14,451                                           | 14,527                                        |
| Due to Other Funds                    | -                               |         | 398,452             |    | 2,865               | 401,317                                          | 177,810                                       |
| Total Liabilities                     | 147,461                         | +=====  | 622,731             |    | - 17,316            | 787,508                                          | 381,566                                       |
|                                       | ੑ <b>ੑੑੑੑੑੑੑੑੑੑੑੑੑੑੑੑੑੑੑੑੑੑ</b> | <b></b> |                     |    |                     | ╼ <i>⋴╾</i> ╺╺╼╼┙ <sup>┍</sup> ╼╺┥ <b>┑</b> ╼┙┙┑ | ~~~~~~ <u>~</u> ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~ |
| Retained Earnings (Deficit):          |                                 |         |                     |    |                     |                                                  |                                               |
| Unreserved                            | 555,075                         |         | (540,165)           |    | 9,450               | 24,360                                           | 505,091                                       |
| Tradit in this of Detained Fornings   | \$702,536                       |         | \$82,566            |    | \$26,766            | \$811,868                                        | \$886,657                                     |
| Total Liabilities & Retained Earnings | \$702,550<br>==========         | ===     | \$02,500<br>======= | == | \$20,700<br>======= | \$011,000<br>==========                          | ≈=≈======                                     |

# See accompanying notes to combined financial statements.

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| CITY OF RUSTON, LOUISIANA Exhibit<br>INTERNAL SERVICE FUNDS<br>COMBINING STATEMENT OF REVENUES, EXPENSES<br>AND CHANGES IN RETAINED EARNINGS (DEFICIT)<br>FOR THE YEAR ENDED SEPTEMBER 30, 1997<br>WITH COMPARATIVE TOTALS FOR SEPTEMBER 30, 1996 |                        |                            |                           |                                 | Exhibit F-2                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|----------------------------|---------------------------|---------------------------------|---------------------------------|
|                                                                                                                                                                                                                                                   | Workmen's              | Conoral                    | Durchacing /              | Tot                             | ais                             |
|                                                                                                                                                                                                                                                   |                        | General<br>Self-Insurance  | Purchasing /<br>Warehouse | 1997                            | 1996                            |
| Operating Revenues:<br>Insurance Subrogations<br>Premiums Paid by                                                                                                                                                                                 | \$-                    | \$184,756                  | \$-                       | \$184,756                       | \$213,269                       |
| Retired Employees<br>Charges to Other Funds<br>Charges for Services                                                                                                                                                                               | -<br>38,464<br>-       | 176,754<br>970,073<br>-    | -<br>-<br>143,000         | 176,754<br>1,008,537<br>143,000 | 158,588<br>955,047<br>130,000   |
| Total Operating Revenues                                                                                                                                                                                                                          | 38,464                 | 1,331,583                  | 143,000                   | 1,513,047                       | 1,456,904                       |
| Operating Expenses:<br>Claims<br>Insurance Premiums<br>Cost of Services                                                                                                                                                                           | 135,387<br>89,714<br>- | , ,                        | -<br>-<br>132,222         | 1,625,386<br>275,682<br>132,222 | 1,408,331<br>242,130<br>137,227 |
| Total Operating Expenses                                                                                                                                                                                                                          | 225,10                 | 1,675,967                  | 132,222                   | 2,033,290                       | 1,787,688                       |
| Operating Income (Loss)                                                                                                                                                                                                                           | (186,637               | 7) (344,384)               | 10,778                    | (520,243)                       | (330,784)                       |
| Nonoperating Revenues:<br>Interest Income                                                                                                                                                                                                         | 37,179                 | 9 1,571                    | 762                       | 39,512                          | 45,375                          |
| Net Income (Loss)                                                                                                                                                                                                                                 | (149,458               | 3) (342,813)               | 11,540                    | (480,731)                       | (285,409)                       |
| Retained Earnings (Deficit),<br>October 1                                                                                                                                                                                                         | 704,533                | 3 (197,352)                | (2,090)                   | 505,091                         | 790,500                         |
| Retained Earnings (Deficit),<br>September 30                                                                                                                                                                                                      | \$555,07               | 5 (\$540,165)<br>= ======= | \$9,450                   | \$24,360                        | \$505,091                       |

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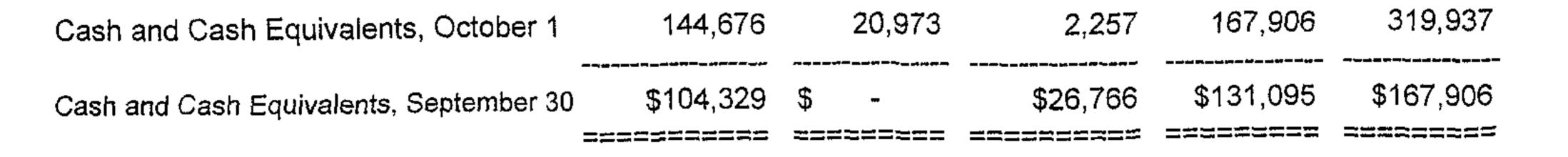
See accompanying notes to combined financial statements. 86

#### CITY OF RUSTON, LOUISIANA INTERNAL SERVICE FUNDS COMBINING STATEMENT OF CASH FLOWS SEPTEMBER 30, 1997 WITH COMPARATIVE TOTALS FOR SEPTEMBER 30, 1996

Exhibit F-3

Totals Workmen's General Purchasing / Compensation Warehouse 1997 Insurance 1996 Cash Flows From Operating Activities: (\$186,637) (\$344,384) \$10,778 (\$520,243) Operating Income (Loss) (\$330,784)Adjustments to Reconcile Operating Loss to Net Cash Provided (Used) by **Operating Activities:** (Increase) Decrease in **Operating Assets:** (4, 234)(19,722)(23,956)348,660 Accounts Receivable (97,321) 11,028 (86, 293)13,416 Due From Other Funds Increase (Decrease) in Operating

| Liabilities:                               |             |          |          |             |             |
|--------------------------------------------|-------------|----------|----------|-------------|-------------|
| Bank Overdraft                             | -           | 102,137  | -        | 102,137     | (131,658)   |
| Accounts Payable                           | (20,676)    | (684)    | (806)    | (22,166)    | 16,838      |
| Estimated Payable for                      |             |          | •        | •           |             |
| Outstanding Claims                         | 83,115      | 19,425   | -        | 102,540     | (13,884)    |
| Due to Other Funds                         | -           | 220,684  | 2,823    | 223,507     | (74,626)    |
| Compensated Absences                       | -           | -        | (76)     | (76)        | (24,557)    |
| Net Cash Provided (Used) by Operating      | ~           |          | <i></i>  |             |             |
| Activities                                 | (225,753)   | (22,544) | 23,747   | (224,550)   | (196,595)   |
| -<br>Cash Flows from Investing Activities: | ~,,,,,,,    |          |          |             |             |
| Interest                                   | 37,179      | 1,571    | 762      | 39,512      | 45,375      |
| Purchases of Investments                   | (2,270,879) | -        | -        | (2,270,879) | (2,566,003) |
| Proceeds from Sales and Maturities         |             |          |          |             |             |
| of Investments                             | 2,419,106   |          | <b>~</b> | 2,419,106   | 2,565,192   |
| Net Cash Flows From Investing              |             |          |          |             |             |
| Activities                                 | 185,406     | 1,571    | 762      | 187,739     | 44,564      |
| -<br>Net Increase (Decrease) in Cash       | *           |          | ،        | <br>        |             |
| and Cash Equivalents                       | (40,347)    | (20,973) | 24,509   | (36,811)    | (152,031)   |



#### See accompanying notes to combined financial statements.

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#### AGENCY FUND

Agency Fund accounts for assets held by government as an agent for individuals, private organizations, other governments and/or other funds.

#### DEFERRED COMPENSATION FUND

The Deferred Compensation Fund accounts for the employees' tax Section 457 deferred compensation plan consisting of optional investment funds.



#### CITY OF RUSTON, LOUISIANA AGENCY FUND DEFERRED COMPENSATION FUND COMPARATIVE BALANCE SHEET SEPTEMBER 30, 1997 AND 1996

|              | 1997                    | 1996        |
|--------------|-------------------------|-------------|
| ASSETS       |                         |             |
| Investments  | \$1,953,137             | \$1,601,487 |
| Total Assets | \$1,953,137<br>======== | \$1,601,487 |

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#### LIABILITIES

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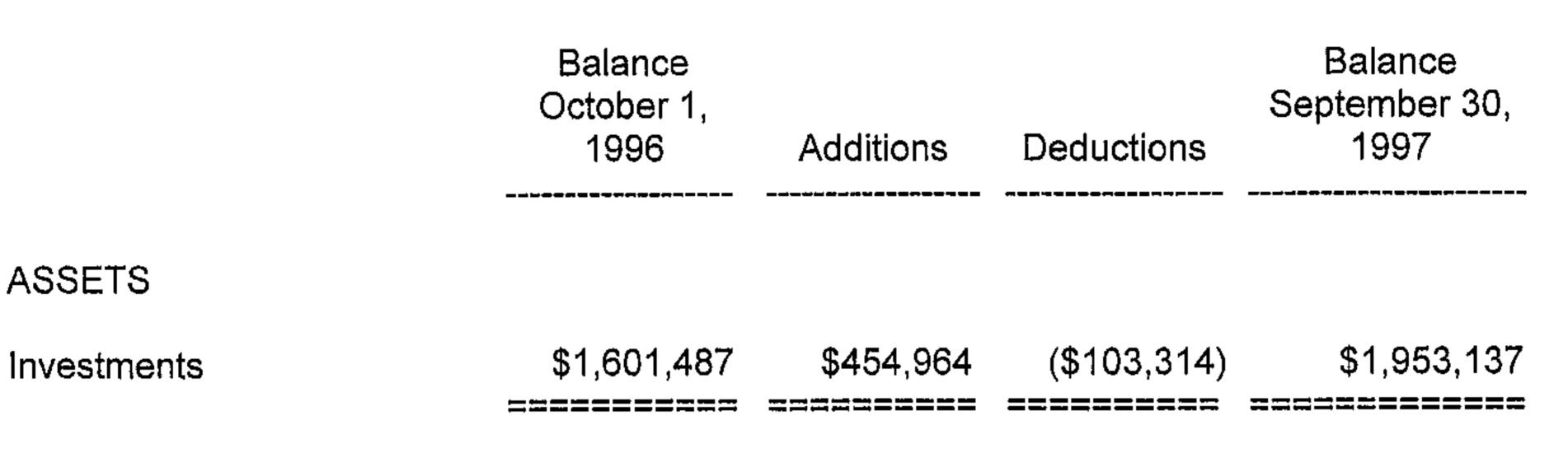
Exhibit G-1

**Total Liabilities** 

| \$1,953,137 | \$1,601,487 |
|-------------|-------------|
| \$1,953,137 | \$1,601,487 |
|             |             |

See accompanying notes to combined financial statements.

#### CITY OF RUSTON, LOUISIANA Exhibit G-2 AGENCY FUND DEFERRED COMPENSATION FUND STATEMENT OF CHANGES IN ASSETS & LIABILITIES FOR THE YEAR ENDED SEPTEMBER 30, 1997



#### LIABILITIES

Accounts Payable

(\$103,314) \$454,964 \$1,953,137 \$1,601,487

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See accompanying notes to combined financial statements.

#### GENERAL FIXED ASSETS ACCOUNT GROUP

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The General Fixed Asset Account Group accounts for fixed assets of the governmental jurisdiction which are not accounted for in an Enterprise, Internal Service, or Trust and Agency Fund.

#### CITY OF RUSTON, LOUISIANA Exhibit H-1 COMPARATIVE SCHEDULES OF GENERAL FIXED ASSETS SEPTEMBER 30, 1997 AND 1996

| GENERAL FIXED ASSETS :            | 1997         | 1996                                    |
|-----------------------------------|--------------|-----------------------------------------|
| Land                              | \$778,859    | \$778,859                               |
| Buildings                         | 4,152,026    | 4,152,026                               |
| Improvements Other Than Buildings | 4,237,569    | 4,237,569                               |
| Equipment                         | 7,720,782    | 6,899,257                               |
|                                   |              | , , ; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ; |
| Total General Fixed Assets        | \$16,889,236 | \$16,067,711                            |

#### TOTAL INVESTMENT IN GENERAL FIXED ASSETS

# \$16,889,236 - \$16,067,711

See accompanying notes to combined financial statements.

CITY OF RUSTON, LOUISIANA SCHEDULE OF GENERAL FIXED ASSETS BY FUNCTION AND ACTIVITY SEPTEMBER 30, 1997

| Function and Activity                   | Land      | Buildings   |  |
|-----------------------------------------|-----------|-------------|--|
| General Government                      | \$344,461 | \$2,352,065 |  |
| Public Safety                           | 312,181   | 150,961     |  |
| Public Works                            | 4,713     | 1,486,093   |  |
| Recreation                              | 117,504   | 162,907     |  |
| Planning, Inspection &<br>Permits Dept. | -         | -           |  |

#### **Total General Fixed Assets**

\$778,859

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# See accompanying notes to combined financial statements.

#### Exhibit H-2

| Improvements<br>Other Than<br>Buildings | Equipment   | Total       |
|-----------------------------------------|-------------|-------------|
| <br>\$ -                                | \$1,229,803 | \$3,926,329 |
| _                                       | 2,042,065   | 2,505,207   |
| 3,269,007                               | 4,297,993   | 9,057,806   |
| 968,562                                 | 141,239     | 1,390,212   |
| _                                       | 9,682       | 9 682       |

\$4,237,569

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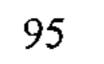
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\$7,720,782

\_\_\_\_\_

\$16,889,236

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#### CITY OF RUSTON, LOUISIANA SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS BY FUNCTION AND ACTIVITY FOR THE YEAR ENDED SEPTEMBER 30, 1997

| Function and Activity                  | General Fixed<br>Assets<br>October 1, 1996 | Additions |
|----------------------------------------|--------------------------------------------|-----------|
| General Government                     | \$3,820,360                                | \$111,219 |
| Public Safety                          | 2,368,261                                  | 136,946   |
| Public Works                           | 8,471,367                                  | 597,687   |
| Recreation                             | 1,398,541                                  | -         |
| Planning, Inspection &<br>Permits Dept | 9.182                                      | 500       |

Permits Dept.

0,102

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**Total General Fixed Assets** 

\$16,067,711

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\$846,352

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# See accompanying notes to combined financial statements.

#### Exhibit H-3

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| Adjustments<br>And<br>(Deductions) | General Fixed<br>Assets<br>September 30, 1997 |
|------------------------------------|-----------------------------------------------|
| (\$5,250)                          | \$3,926,329                                   |
| _                                  | 2,505,207                                     |
| (11,248)                           | 9,057,806                                     |
| (8,329)                            | 1,390,212                                     |

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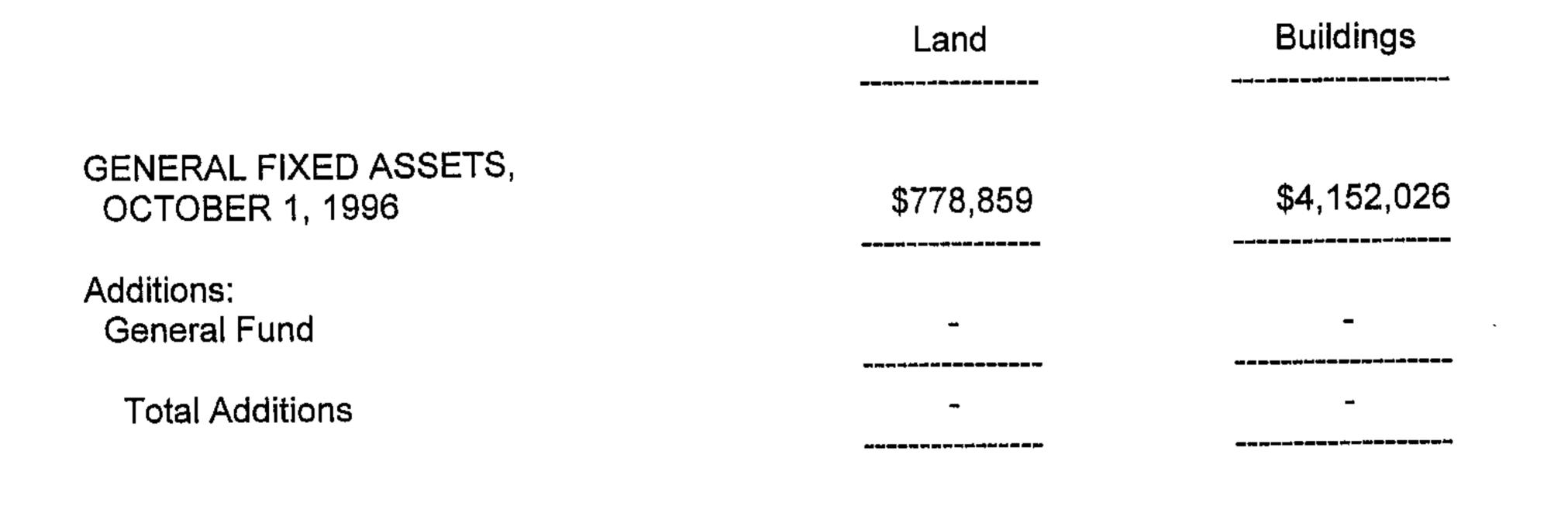
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### \$16,889,236

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#### CITY OF RUSTON, LOUISIANA SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS BY SOURCES FOR THE YEAR ENDED SEPTEMBER 30, 1997



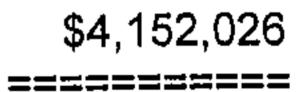
Deductions: Retirements

GENERAL FIXED ASSETS, SEPTEMBER 30, 1997

\$778,859 =======

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# See accompanying notes to combined financial statements.

#### Exhibit H-4

| Improvements<br>Other Than<br>Buildings | Equipment                                    | Total                                                                                                           |
|-----------------------------------------|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| \$4,237,569                             | \$6,899,257                                  | \$16,067,711                                                                                                    |
|                                         | 846,352                                      | 846,352                                                                                                         |
|                                         | 846,352                                      | 846,352                                                                                                         |
|                                         | وي بي الله الله الله الله الله الله الله الل | میں جب جب کے لیے ایک نے نے سے میں سے میں بین جب بب بین جب جب جب جب جو جو ور <u>میں کو کا میں میں میں کو میں</u> |

(24,827)

(24,827)

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**\$16,889**,236

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\$7,720,782

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\$4,237,569

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#### GENERAL LONG-TERM DEBT ACCOUNT GROUP

The General Long-Term Debt Account Group records the general obligation bonds and other forms of long-term debt supported by general revenues that are obligations of a governmental unit as a whole and not its individual constituent funds.



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#### CITY OF RUSTON, LOUISIANA SCHEDULE OF CHANGES IN GENERAL LONG-TERM DEBT FOR THE YEAR ENDED SEPTEMBER 30, 1997

|                                                                   | October 1,<br>1996 | Additions | Deductions | September 30,<br>1997 |
|-------------------------------------------------------------------|--------------------|-----------|------------|-----------------------|
| Amount Available in Debt Service Fund                             | \$86,357           | \$1,370   | \$-        | \$87,727              |
| Amount to be Provided for Retirement of<br>General Long-Term Debt | 2,880,575          | 424,336   | 294,977    | 3,009,934             |
| Totals                                                            | \$2,966,932        | \$425,706 | \$294,977  | \$3,097,661           |

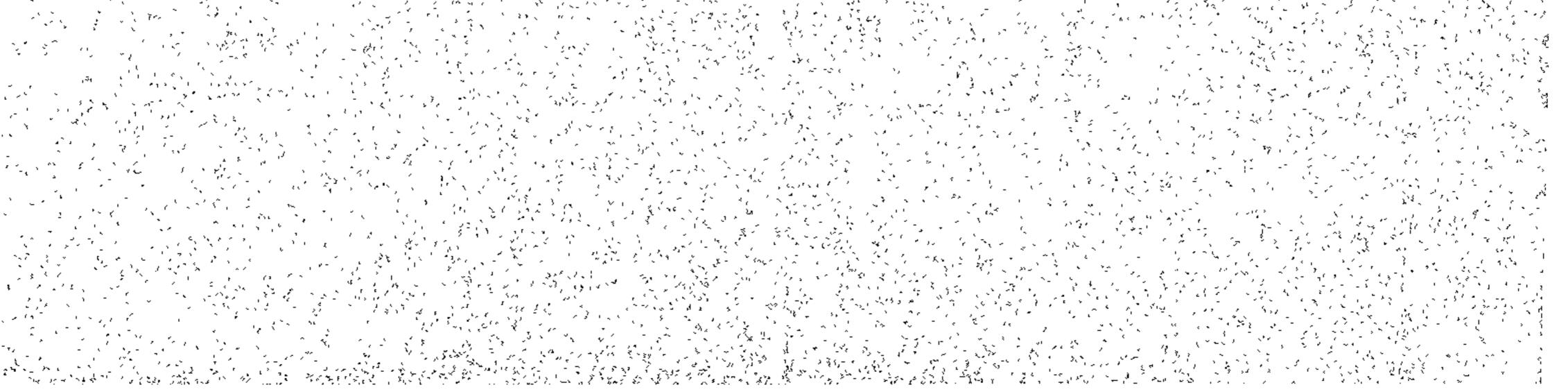
Long-Term Obligations Payable:

Exhibit I-1

| Totals                                           | \$2,966,932<br>== <b>==</b> ==== | \$424,336<br>=== <b>===</b> = | \$293,607<br>======= | \$3,097,661<br>========= |
|--------------------------------------------------|----------------------------------|-------------------------------|----------------------|--------------------------|
| Capital Leases                                   | 171,109                          | 365,004                       | 50,684               | 485,429                  |
| Municipal Police Employees'<br>Retirement System | 495,520                          | -                             | 59,923               | 435,597                  |
| Certificates of Indebtedness                     | 1,730,000                        | -                             | 183,000              | 1,547,000                |
| Compensated Absences                             | \$570,303                        | \$59,332                      | \$-                  | \$629,635                |

See accompanying notes to combined financial statements.

# SUPPLEMENTARY INFORMATION SECTION



#### CITY OF RUSTON, LOUISIANA GENERAL FUND SCHEDULE OF EXPENDITURES BUDGET (GAAP BASIS) & ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 1997

Schedule 1

|                                 | Budget    | Actual    | Variance<br>Favorable<br>(Unfavorable) |
|---------------------------------|-----------|-----------|----------------------------------------|
| General Government:             |           |           | 드 =                                    |
| Executive:                      |           |           |                                        |
| Salaries - Regular              | \$336,322 | \$330,201 | \$6,121                                |
| Salaries - Overtime             | 6,000     | 4,116     | 1,884                                  |
| Salaries - Contract Labor       | 2,400     | 2,384     | 16                                     |
| Employee Benefits - Pension     | 20,080    | 20,533    | (453)                                  |
| Employee Benefits - FICA Tax    | 4,560     | 4,707     | (147)                                  |
| Employee Benefits - Insurance   | 50,173    | 50,834    | (661)                                  |
| Workmen's Compensation          | 1,550     | 1,550     | -                                      |
| Unemployment Compensation       | 1,000     | -         | 1,000                                  |
| Training of Personnel           | 8,800     | 7,961     | 839                                    |
| Printing of Forms               | 3,000     | 2,009     | 991                                    |
| Supplies                        | 15,000    | 14,956    | 44                                     |
| Maintenance of Office Equipment | 2,000     | 1,137     | 863                                    |
| Rent of Office Equipment        | 14,500    | 12,740    | 1,760                                  |
| Utilities                       | 88,632    | 91,301    | (2,669)                                |
| Telephone .                     | 26,500    | 28,069    | (1,569)                                |
| Auto Allowances                 | 14,700    | 14,539    | 161                                    |
| Audit Fees                      | 16,380    | 16,380    | -                                      |
| Legal Advertising               | 4,000     | 4,101     | (101)                                  |
| Legal Services                  | 4,000     | 2,677     | 1,323                                  |
| GIS Expense                     | 20,000    | 20,868    | (868)                                  |
| Coroner Fees                    | 15,000    | 2,425     | 12,575                                 |
| Consulting                      | 410       | 410       | -                                      |
| Data Processing                 | 3,758     | 3,666     | 92                                     |
| Tax Assessor/Collection Fees    | 22,116    | 22,116    | -                                      |
| Cash Short (Over)               | 100       | 15        | 85                                     |
| Lincoln Parish Health Unit      | 5,000     | 5,000     | -                                      |
| Lincoln Parish Vets Admin       | 2,316     | 2,484     | (168)                                  |
| Dues & Subscriptions            | 26,832    | 26,881    | (49)                                   |
| Election Expense                | 100       | -         | 100                                    |
| Insurance                       | 11,438    | 12,537    | (1,099)                                |
| Medical Supplies & Services     | 1,500     | 1,290     | 210                                    |
| Drug Ed/Prevention              | 15,000    | 10,250    | 4,750                                  |
| Council Expenses                | 3,000     | 869       | 2,131                                  |
| Miscellaneous                   | 5,800     | 7,229     | (1,429)                                |
| Postage                         | 9,000     | 7,543     | 1,457                                  |
| Capital Outlay                  | 31,000    | 25,615    | 5,385                                  |
| Warehouse                       | 8,000     | 5,000     | 3,000                                  |
| Totals                          | 799,967   | 764,393   | 35,574                                 |

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See accompanying auditors' report.

#### CITY OF RUSTON, LOUISIANA GENERAL FUND SCHEDULE OF EXPENDITURES BUDGET (GAAP BASIS) & ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 1997

Favorable Budget Actual (Unfavorable) General Government (Continued): City Court: Salaries - Regular 93,128 84,092 9,036 Employee Benefits - Pension 4,365 (151) 4,516 Judge's Retirement 2,583 2,367 216 1,013 Employee Benefits - FICA Tax 994 19 Employee Benefits - Insurance 15,115 13,273 1,842 Workmen's Compensation 500 500 700 Training of Personnel 700 Witness Fee - Officers 15,000 10,625 4,375 2,500 2,282 Telephone 218 Juvenile Assistance Program 10,500 10,500 = Medical Supplies & Services 200 72 128 Totals 145,604 129,221 16,383

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Schedule 1

Variance

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| Ward Marshal:                  |             |         | <b>_</b> _                                           |
|--------------------------------|-------------|---------|------------------------------------------------------|
| Salaries - Regular             | 69,083      | 60,726  | 8,357                                                |
| Salaries - Overtime            | 2,376       | _       | 2,376                                                |
| Employee Benefits - Pension    | 3,995       | 5,216   | (1,221)                                              |
| Employee Benefits - FICA Tax   | 520         | 546     | (26)                                                 |
| Employee Benefits - Insurance  | 16,118      | 15,106  | 1,012                                                |
| Workmen's Compensation         | 840         | 840     | -                                                    |
| Medical Supplies & Services    | 89          | -       | 89                                                   |
| Postage                        | 155         | 93      | 62                                                   |
| Totals                         | 93,176      | 82,527  | 10,649                                               |
| City Hall Buildings & Grounds: | ▝▝▝▝▝▝▝▝▝▝▝ | ~       | ~~~~~~~ <u>~</u> ~ <u>~</u> ~~~~~~~~~~~~~~~~~~~~~~~~ |
| Salaries - Regular             | 83,933      | 81,035  | 2,898                                                |
| Salaries - Overtime            | 4,124       | 1,325   | 2,799                                                |
| Salaries - Contract Labor      | 2,000       | -       | 2,000                                                |
| Employee Benefits - Pension    | 4,600       | 4,319   | 281                                                  |
| Employee Benefits - FICA Tax   | 2,114       | 1,811   | 303                                                  |
| Employee Benefits - Insurance  | 14,836      | 9,370   | 5,466                                                |
| Uniforms                       | 200         | 115     | 85                                                   |
| Workmen's Compensation         | 600         | 600     |                                                      |
| Unemployment Compensation      | 2,100       | -       | 2,100                                                |
| Items for Resale               | 1,500       | 1,052   | 448                                                  |
| Supplies & Chemicals           | 16,950      | 10,123  | 6,827                                                |
| Maintenance of Bldg & Grounds  | 114,674     | 48,149  | 66,525                                               |
| Maintenance of Equipment       | -           | 53      | (53)                                                 |
| Telephone                      | 700         | 901     | (201)                                                |
| Auto Allowances                | 1,200       | 1,200   | -                                                    |
| Gasoline, Oil & Diesel         | 500         | 83      | 417                                                  |
| Insurance                      | 19,530      | 17,920  | 1,610                                                |
| Medical Supplies & Services    | 200         | 56      | 144                                                  |
| Postage                        | 100         | -       | 100                                                  |
| Capital Outlay                 | 25,000      | 17,695  | 7,305                                                |
| Totals                         | 294,861     | 195,807 | 99,054                                               |
|                                |             |         |                                                      |

See accompanying auditors' report.

#### CITY OF RUSTON, LOUISIANA Schedule 1 GENERAL FUND SCHEDULE OF EXPENDITURES BUDGET (GAAP BASIS) & ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 1997

|                                                      | Budget      | Actual      | Variance<br>Favorable<br>(Unfavorable) |
|------------------------------------------------------|-------------|-------------|----------------------------------------|
| Tourism And Promotions:<br>Mainstreet Facade Expense | _           | 5,000       | (5,000)                                |
| Forestry Expense                                     | -           | 3,725       | (3,725)                                |
| Totals                                               |             | 8,725       | (8,725)                                |
| Section 8 Housing:                                   |             |             |                                        |
| Salaries - Regular                                   | 45,127      | 35,228      | 9,899                                  |
| Employee Benefits - Pension                          | 2,463       | 2,235       | 228                                    |
| Employee Benefits - FICA Tax                         | 572         | 483         | 89                                     |
| Employee Benefits - Insurance                        | 8,190       | 8,472       | (282)                                  |
| Workmen's Compensation                               | 200         | 200         | -                                      |
| Training of Personnel                                | 5,000       | 1,289       | 3,711                                  |
| Office Supplies/Printing                             | 8,250       | 4,599       | 3,651                                  |
| Maint. of Office Equipment                           | 500         | 134         | 366                                    |
| Rent of Office Equipment                             | 1,730       | 1,050       | 680                                    |
| Utilities                                            | 1,690       | 1,396       | 294                                    |
| Telephone                                            | 3,350       | 1,842       | 1,508                                  |
| Auto Allowances                                      | 900         | 680         | 220                                    |
| Travel                                               | 5,000       | 2,349       | 2,651                                  |
| Legal Services                                       | 100         | -           | 100                                    |
| Consulting                                           | 6,000       | 750         | 5,250                                  |
| Dues & Subscriptions                                 | 1,000       | 630         | 370                                    |
| Postage                                              | 1,500       | 730         | 770                                    |
| Capital Outlay                                       | 60,054      | 56,077      | 3,977                                  |
| Totais                                               | 151,626     | 118,144     | 33,482                                 |
| TOTAL GENERAL GOVERNMENT                             | \$1,485,234 | \$1,298,817 | \$186,417                              |

See accompanying auditors' report.



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#### CITY OF RUSTON, LOUISIANA GENERAL FUND SCHEDULE OF EXPENDITURES BUDGET (GAAP BASIS) & ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 1997

Favorable Budget Actual (Unfavorable) Public Safety: Police Department: Salaries - Regular 1,247,947 1,248,024 (77)Salaries - Overtime 117,000 115,908 1,092 Salaries - DWI Enforcement 12,500 11,560 940 Employee Benefits - Pension 9,259 8,934 325 Police Retirement 106,444 108,313 (1,869)Former Retirement 90,676 90,676 -Employee Benefits - FICA Tax 14,119 14,852 (733)Employee Benefits - Insurance 166,328 168,993 (2,665)Uniforms 12,800 12,676 124 Workmen's Compensation 4,900 4,900 -Training of Personnel 36,575 37,951 (1,376)Training Supplies 5,000 4,843 157 Widow's Compensation 2,470 2,470 -Narcotics Enforcement Team 4,100 4,052 48

Schedule 1

Variance

| Emergency Response Team                     | 4,100     | 4,718          | (618)       |
|---------------------------------------------|-----------|----------------|-------------|
| Office Supplies/Printing                    | 2,000     | 1,561          | 439         |
| Supplies                                    | 23,050    | 22,791         | 259         |
| Maintenance of Building & Grounds           | 12,340    | 11,110         | 1,230       |
| Rent of Office Equipment                    | 4,800     | 4,087          | 713         |
| Telephone                                   | 16,628    | 16,450         | 178         |
| Auto Allowances                             | 4,500     | 4,500          | - 170       |
| Auto & Truck Repair                         | 34,750    | 34,576         | 174         |
| Gasoline, Oil & Diesel                      | 42,254    | 42,300         | (46)        |
| Travel                                      | -         | 35             | (40)        |
| Legal Services                              | 25,090    | 21,792         | 3,298       |
| Dues & Subscriptions                        | 1,450     | 1,408          |             |
| Insurance                                   | 34,280    | 34,706         | 42<br>(426) |
| Insurance - Auto Liability                  | 8,120     | 8,703          | (426)       |
| Investigative Awards                        | 650       | 642            | (583)       |
| Lincoln Parish Detention Center             | 15,000    | 15,000         | 8           |
| Medical Supplies & Services                 | 2,500     | 2,924          | - (424)     |
| Postage                                     | 600       | 2,924          | (424)       |
| Capital Outlay                              | 110,353   | _              | (366)       |
|                                             |           | 105,855        | 4,498       |
| Totals                                      | 2,172,583 | 2,168,276      | 4,307       |
| Fire Development                            |           |                | <b></b>     |
| Fire Department:                            | 500.000   | <b>.</b>       |             |
| Salaries - Regular<br>Salaries - Orregius - | 820,000   | 800,988        | 19,012      |
| Salaries - Overtime                         | 10,000    | 9,253          | 747         |
| Employee Pension - Municipal                | 1,596     | 1,566          | 30          |
| Employee Pension - Firefighters             | 80,000    | 76,740         | 3,260       |
|                                             |           | <b>—</b> · · — |             |

| Employee Benefits - FICA Tax  | 7,000   | 5,156   | 1,844 |
|-------------------------------|---------|---------|-------|
| Employee Benefits - Insurance | 141,375 | 140,975 | 400   |
| Uniforms                      | 8,000   | 4,936   | 3,064 |
| Workmen's Compensation        | 3,400   | 3,400   | -     |
| Training of Personnel         | 7,400   | 4,920   | 2,480 |
| Supplies                      | 14,902  | 13,956  | 946   |

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See accompanying auditors' report.

#### CITY OF RUSTON, LOUISIANA GENERAL FUND SCHEDULE OF EXPENDITURES BUDGET (GAAP BASIS) & ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 1997

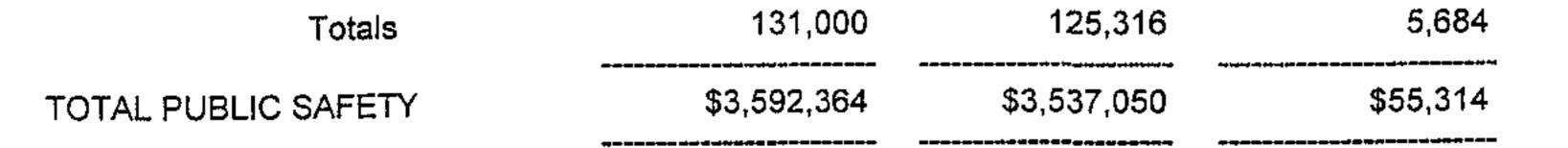
Schedule 1

|                                   | Budget    | Actual    | Variance<br>Favorable<br>(Unfavorable) |
|-----------------------------------|-----------|-----------|----------------------------------------|
| Fire Department (Continued):      |           |           |                                        |
| Maintenance of Building & Grounds | 17,100    | 15,886    | 1,214                                  |
| Rent of Office Equipment          | 5,100     | 3,162     | 1,938                                  |
| Utilities                         | 26,500    | 25,639    | 861                                    |
| Telephone                         | 17,500    | 14,129    | 3,371                                  |
| Auto Allowances                   | 15,000    | 14,242    | 758                                    |
| Auto & Truck Repair               | 6,700     | 6,136     | 564                                    |
| Gasoline, Oil & Diesel            | 4,500     | 4,772     | (272)                                  |
| Travel                            | 42        | 41        | 1                                      |
| Legal Services                    | 1,250     | 750       | 500                                    |
| Dues & Subscriptions              | 1,500     | 1,217     | 283                                    |
| Insurance ,                       | 27,142    | 24,404    | 2,738                                  |
| Medical Supplies & Services       | 856       | 856       | -                                      |
| Postage                           | 100       | 6         | 94                                     |
| Capital Outlay                    | 12,200    | 10,208    | 1,992                                  |
| Totals                            | 1,229,163 | 1,183,338 | 45,825                                 |

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| Probation Office:                 |         |         |       |
|-----------------------------------|---------|---------|-------|
| Salaries - Regular                | 26,959  | 27,944  | (985) |
| Salaries - Overtime               | 1,035   | 1,034   | 1     |
| Employee Benefits - Pension       | 1,178   | 1,436   | (258) |
| Employee Benefits - FICA Tax      | 935     | 994     | (59)  |
| Employee Benefits - Insurance     | 1,670   | 1,728   | (58)  |
| Uniforms                          | 500     | 398     | 102   |
| Workmen's Compensation            | 150     | 150     | -     |
| Training of Personnel             | 132     | 366     | (234) |
| Supplies                          | 2,299   | 1,715   | 584   |
| Maintenance of Equipment          | 250     | 233     | 17    |
| Telephone                         | 1,800   | 1,997   | (197) |
| Auto and Truck Repair             | 300     | 245     | 55    |
| Gas, Oil, and Diesel              | 1,300   | 1,039   | 261   |
| Insurance                         | 842     | 791     | 51    |
| Medical Supplies & Services       | 100     | -       | 100   |
| Miscellaneous                     | 200     | 183     | 17    |
| Postage                           | 100     |         | 100   |
| Capital Outlay                    | 19,868  | 19,867  | 1     |
| Totals                            | 59,618  | 60,120  | (502) |
| Street Lighting:                  |         |         |       |
| Maintenance Street/Traffic Lights | 4,000   | 1,119   | 2,881 |
| Utilities                         | 127,000 | 124,197 | 2,803 |



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See accompanying auditors' report.

Schedule 1

Variance

|                                                             | Budget                                | Actual            | Favorable<br>(Unfavorable) |
|-------------------------------------------------------------|---------------------------------------|-------------------|----------------------------|
|                                                             |                                       |                   | (01110101010)              |
| Public Works Department:                                    |                                       |                   |                            |
| Administrative:                                             |                                       |                   |                            |
| Salaries - Regular                                          | 132,800                               | 129,052           | 3,748                      |
| Salaries - Overtime                                         | 800                                   | 797               | З                          |
| Employee Benefits - Pension                                 | 7,560                                 | 7,792             | (232)                      |
| Employee Benefits - FICA Tax                                | 1,280                                 | 1,281             | (1)                        |
| Employee Benefits - Insurance                               | 8,634                                 | 8,800             | (166)                      |
| Uniforms                                                    | 220                                   | 135               | 85                         |
| Workmen's Compensation                                      | 500                                   | 500               | -                          |
| Office Supplies/Printing                                    | 7,210                                 | 5,624             | 1,586                      |
| Maintenance of Building & Grounds                           | 2,000                                 | 1,993             | 7                          |
| Rent of Office Equipment                                    | 3,000                                 | 2,531             | 469                        |
| Utilities                                                   | 31,500                                | 32,882            | (1,382)                    |
| Telepho <b>ne</b>                                           | 9,300                                 | 10,327            | (1,027)                    |
| Auto Allowances                                             | 7,740                                 | 7,740             | -                          |
| Legal Services                                              | 1,274                                 | 2,708             | (1,434)                    |
| Dues & Subscriptions                                        | 405                                   | 403               | 2                          |
| Insurance - Fire                                            | 13,000                                | 12,035            | 965                        |
| Postage                                                     | 100                                   | 16                | 84                         |
| Capital Outlay                                              | 19,890                                | 19,889            | 1                          |
| Totals                                                      | 247,213                               | 244,505           | 2,708                      |
| Streets:                                                    |                                       |                   |                            |
| Salaries - Regular                                          | 488,582                               | 470,215           | 18,367                     |
| Salaries - Overtime                                         | 24,000                                | 23,475            | 525                        |
| Salaries - Contract Labor                                   | 5,500                                 | 3,794             | 1,706                      |
| Employee Benefits - Pension                                 | 26,240                                | 27,149            | (909)                      |
| Employee Benefits - FICA Tax                                | 8,592                                 | 7,663             | 929                        |
| Employee Benefits - Insurance                               | 79,896                                | 82,842            | (2,946)                    |
| Uniforms                                                    | 5,808                                 | 4,967             | (2,340)<br>841             |
| Workmen's Compensation                                      | 3,600                                 | 3,600             |                            |
| Unemployment                                                | 1,000                                 |                   | - 1,000                    |
| Training of Personnel                                       | 2,500                                 | 842               | 1,658                      |
| Chemicals                                                   | 1,450                                 | 1,408             |                            |
| Signs                                                       | 20,000                                | •                 | 42                         |
| -                                                           | · · · · · · · · · · · · · · · · · · · | 19,159            | 841                        |
| Supplies/Street Paint<br>Maintenance of Building & Grounds  | 39,742                                | 35,625            | 4,117                      |
| Maintenance of Building & Grounds<br>Maintenance of Streets | 63,000<br>405 760                     | 61,848<br>450,576 | 1,152                      |
| Maintenance of Streets                                      | 495,760                               | 452,576           | 43,184                     |
| Housing Demolition                                          | 6,000                                 | 4,525             | 1,475                      |
| Rent of Equipment                                           | 29,400                                | 9,000             | 20,400                     |

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Schedule 1

Variance Favorable Budget (Unfavorable) Actual Streets (Continued): 21,955 2,045 24,000 Auto & Truck Repair (2,868)24,500 27,368 Gasoline, Oil & Diesel (2,608)42,472 45,080 Insurance 1,371 184,610 183,239 Capital Outlay 417 10,000 9,583 Capital Outlay - Culvert 90,739 1,586,652 1,495,913 Totals Solid Waste: 13,679 462,758 476,437 Salaries - Regular 31,500 30,236 1,264 Salaries - Overtime 298 29,057 28,759 Employee Benefits - Pension (179) 4,194 4,373 Employee Benefits - FICA Tax 79,741 8,465 71,276 Employee Benefits - Insurance 32

6,251 6,283 Uniforms 2 000 2 000 ...

| Totals                            | 991,446 | 965,252 | 26,194                                    |
|-----------------------------------|---------|---------|-------------------------------------------|
| Capital Outlay                    | 20,000  |         | ****<br>================================= |
| -                                 | 20,300  | 20,271  | 29                                        |
| Insurance - Auto Liability        | 21,545  | 22,945  | (1,400)                                   |
| Insurance - Gen Liability         | 14,530  | 15,420  | (890)                                     |
| Gasoline, Oil & Diesel            | 51,000  | 53,968  | (2,968)                                   |
| Auto & Truck Repair               | 68,000  | 65,426  | 2,574                                     |
| Rent of Equipment                 | 88,842  | 90,279  | (1,437)                                   |
| Maintenance of Building & Grounds | •       |         | •                                         |
| , i 🗣                             | 77,300  | 72,664  | 4,636                                     |
| Supplies / Training               | 18,717  | 16,955  | 1.762                                     |
| Unemployment Compensation         | 1,000   | 671     | 329                                       |
| Workmen's Compensation            | 3,000   | 3,000   | -                                         |

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Schedule 1

Variance

|                                             | Budget                       | Actual                                | Variance<br>Favorable<br>(Unfavorable)                                                                                                      |
|---------------------------------------------|------------------------------|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
|                                             |                              |                                       |                                                                                                                                             |
| Engineering:                                |                              |                                       |                                                                                                                                             |
| Salaries - Regular                          | 102,760                      | 103,234                               | (474)                                                                                                                                       |
| Salaries - Overtime                         | 1,768                        | 1,743                                 | 25                                                                                                                                          |
| Employee Benefits - Pension                 | 6,355                        | 6,454                                 | (99)                                                                                                                                        |
| Employee Benefits - FICA Tax                | 1,474                        | 1,094                                 | 380                                                                                                                                         |
| Employee Benefits - Insurance               | 4,364                        | 4,894                                 | (530)                                                                                                                                       |
| Workmen's Compensation                      | 400                          | 400                                   | -                                                                                                                                           |
| Training of Personnel                       | 2,300                        | 1,615                                 | 685                                                                                                                                         |
| Supplies                                    | 6,000                        | 5,209                                 | 791                                                                                                                                         |
| Maintenance of Equipment                    | 1,100                        | 876                                   | 224                                                                                                                                         |
| Telephone                                   | 2,400                        | 1,319                                 | 1,081                                                                                                                                       |
| Auto Allowances                             | 2,400                        | 2,400                                 | -                                                                                                                                           |
| Auto & Truck Repair                         | 800                          | 58                                    | 742                                                                                                                                         |
| Gasoline, Oil & Diesel                      | 1,150                        | 397                                   | 753                                                                                                                                         |
| Dues & Subscriptions                        | 760                          | 707                                   | 53                                                                                                                                          |
| Insurance                                   | 4,375                        | 4,646                                 | (271)                                                                                                                                       |
| Medical Supplies & Services                 | 250                          | -                                     | 250                                                                                                                                         |
| Postage                                     | 150                          | 129                                   | 21                                                                                                                                          |
| Capital Outlay                              | 9,200                        | 9,158                                 | 42                                                                                                                                          |
| Totals                                      | 148,006                      | 144,333                               | 3,673                                                                                                                                       |
| Develo Ohiere                               |                              |                                       |                                                                                                                                             |
| Repair Shop:                                | 266,698                      | 254 456                               | 15 242                                                                                                                                      |
| Salaries - Regular                          | 18,000                       | 251,456                               | 15,242                                                                                                                                      |
| Salaries - Overtime                         | •                            | 17,561                                | 439                                                                                                                                         |
| Employee Benefits - Pension                 | 16,399                       | 15,889                                | 510                                                                                                                                         |
| Employee Benefits - FICA Tax                | 3,805                        | 3,819                                 | (14)                                                                                                                                        |
| Employee Benefits - Insurance               | 43,692                       | 35,620                                | 8,072                                                                                                                                       |
| Uniforms                                    | 3,074                        | 3,328                                 | (254)                                                                                                                                       |
| Workmen's Compensation                      | 1,400                        | 1,400                                 | - 4 590                                                                                                                                     |
| Training of Personnel                       | 5,000                        | 3,418                                 | 1,582                                                                                                                                       |
| Supplies<br>Maintain and Duilding & Oroundo | 17,426                       | 16,719                                | 707                                                                                                                                         |
| Maintenance of Building & Grounds           | 2,590                        | 2,639                                 | (49)                                                                                                                                        |
| Auto Allowances                             | 2,400                        | 2,400                                 | - 50                                                                                                                                        |
| Auto & Truck Repair                         | 1,910                        | 1,860                                 | 50                                                                                                                                          |
| Gasoline, Oil & Diesel                      | 2,500                        | 2,643                                 | (143)                                                                                                                                       |
| Insurance                                   | 2,972                        | 3,165                                 | (193)                                                                                                                                       |
| Capital Outlay                              | 17,000                       | 16,872                                | 128                                                                                                                                         |
| Totals                                      | 404,866                      | 378,789                               | 26,077                                                                                                                                      |
|                                             | ▝▖▖▖▝▎▖▖▖▖▖▖▖▖▖▖▖▖▖▖▖▖▖▖▖▖▖▖ | ····································· | ☆ y d ☆ 중 월 <sub>중 중</sub> 및 ☆ 상 월 각 및 및 <del>-</del> _ <del>-</del> 과 <sup>4</sup> <del>-</del> <del>-</del> 과 <sup>4</sup> - <del>-</del> |

Schedule 1

|                                                             | Budget         | Actual       | Variance<br>Favorable<br>(Unfavorable) |
|-------------------------------------------------------------|----------------|--------------|----------------------------------------|
| Animal Control:                                             |                |              |                                        |
| Salaries - Regular                                          | 69,309         | 68,297       | 1 010                                  |
| Salaries - Overtime                                         | 2,000          | 957          | 1,012                                  |
| Employee Benefits - Pension                                 | 3,414          | 3,534        | 1,043<br>(120)                         |
| Employee Benefits - FICA Tax                                | 2,002          | 1,728        | 274                                    |
| Employee Benefits - Insurance                               | 6,576          | 6,934        | (358)                                  |
| Uniforms                                                    | 1,233          | 1,229        | (338)                                  |
| Workmen's Compensation                                      | 500            | 500          |                                        |
| Training of Personnel                                       | 2,000          | 2,080        | (80)                                   |
| Supplies                                                    | 8,125          | 7,887        | 238                                    |
| Maintenance of Building & Grounds                           | 2,010          | 2,009        | 1                                      |
| Utilities                                                   | 2,400          | 2,260        | 140                                    |
| Heating                                                     | 5,400          | 5,050        | 350                                    |
| Telephone                                                   | 1,300          | 1,555        | (255)                                  |
| Auto & Truck Repair                                         | 2,805          | 680          | 2,125                                  |
| Gasoline, Oil & Diesel                                      | 1,550          | 1,492        | 58                                     |
| Legal Fees                                                  | 20             | 35           | (15)                                   |
| Insurance                                                   | 745            | 791          | (46)                                   |
| Medical Supplies & Services                                 | 132            | 32           | 100                                    |
| Capital Outlay                                              | 20,050         | 20,042       | 8                                      |
| Totais                                                      | 131,571        | 127,092      | 4,479                                  |
| Community Developments                                      |                |              |                                        |
| Community Development:                                      | 96 047         | 04.004       | 0.400                                  |
| Salaries - Regular<br>Salaries - Contract Labor             | 86,947         | 84,821       | 2,126                                  |
| Salaries - Contract Labor                                   | 2,400<br>5,384 | 2,413        | (13)                                   |
| Employee Benefits - Pension<br>Employee Benefits - FICA Tax | 1,197          | 5,210<br>950 | 174                                    |
| Employee Benefits - Insurance                               | 8,491          | 8,091        | 247                                    |
| Workmen's Compensation                                      | 300            | 300          | 400                                    |
| Training of Personnel                                       | 1,400          | 477          | - 923                                  |
| Office Supplies/Printing                                    | 9,500          | 6,918        | 2,582                                  |
| Supplies                                                    | 2,500          | 2,120        | 380                                    |
| Telephone                                                   | 800            | 1,166        | (366)                                  |
| Auto Allowance                                              | 2,400          | 2,263        | 137                                    |
| Travel                                                      | 4,700          | 2,990        | 1,710                                  |
| Legal                                                       | 500            | 450          | 50                                     |
| Dues & Subscriptions                                        | 1,000          | 507          | 493                                    |
| Medical Supplies & Services                                 | -              | 64           | (64)                                   |
| Miscellaneous                                               | 7,000          | 9,178        | (2,178)                                |
| Postage                                                     | 800            | 311          | 489                                    |
| Capital Outlay                                              | 14,150         | 13,820       | 330                                    |
| Totais                                                      | 149 469        | 142,049      | 7,420                                  |
|                                                             |                |              |                                        |

See accompanying auditors' report.

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Schedule 1

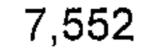
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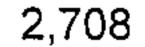
|                                   | Budget                     | Actual                          | Variance<br>Favorable<br>(Unfavorable) |
|-----------------------------------|----------------------------|---------------------------------|----------------------------------------|
| Inspections:                      |                            |                                 |                                        |
| Salaries - Regular                | 95,574                     | 95,176                          | 398                                    |
| Employee Benefits - Pension       | 8,912                      | 9,267                           | (355)                                  |
| Employee Benefits - FICA Tax      | 6,361                      | 5,1 <b>64</b>                   | 1,197                                  |
| Employee Benefits - Insurance     | 2,096                      | 2,127                           | (31)                                   |
| Workmen's Compensation            | 10,056                     | 11,339                          | (1,283)                                |
| Training of Personnel             | 400                        | 400                             | -                                      |
| Office Supplies/Printing          | 5,296                      | 4,360                           | 936                                    |
| Supplies                          | 4,733                      | 4,792                           | (59)                                   |
| Maintenance of Building & Grounds | 100                        | 48                              | 52                                     |
| Telephone                         | 1,000                      | 1,539                           | (539)                                  |
| Auto Allowance                    | 7,700                      | 7,461                           | 239                                    |
| Travel                            | 693                        | 693                             | -                                      |
| Legal                             | 361                        | 445                             | (84)                                   |
| Dues & Subscriptions              | 617                        | 519                             | 98                                     |
| Postage                           | 200                        | 192                             | 8                                      |
| Capital Outlay                    | 500                        | 500                             |                                        |
| Totals                            | 144,599                    | 144,022                         | 577                                    |
| TOTAL PUBLIC WORKS                | \$3,803,822                | \$3,641,955                     | \$161,867                              |
| TOTAL GENERAL FUND                |                            | 474447788#2784 <b>862268</b> 88 | ▝▋▇▋≓⋪⋺╕ਗ਼ਗ਼⋪ਲ਼╕╅ਗ਼⋍⋍┵┵┵┵┵┵┹∎▇         |
| EXPENDITURES                      | \$8,881,420<br>=========== | \$8,477,822<br>=========        | \$403,598<br>============              |

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|                                      | 1997      | 1996              |
|--------------------------------------|-----------|-------------------|
| Direct Expenses:                     |           | <b></b>           |
| Steam Plant:                         |           |                   |
| Salaries                             | \$455,274 | \$483,263         |
| Employee Benefit - Pension           | 25,447    | 26,263            |
| Employee Benefit - FICA Tax          | 2,980     | 2,931             |
| Employee Benefit - Insurance         | 53,816    | 45,749            |
| Uniforms                             | 1,577     | _                 |
| Workmen's Compensation               | 1,800     | 2,700             |
| Training of Personnel                | 164       | 306               |
| Fuel & Energy                        | 7,086,133 | 7,207,550         |
| Supplies                             | 113,978   | 143,136           |
| Permits                              | 8,510     | 15,313            |
| Maintenance of Bldg., Gds., & Equip. | 334,573   | 652,501           |
| Disposal of Hazardous Waste          | 4,674     | 67,743            |
| Utilities                            | 104,792   | 81,283            |
| Telephone                            | 9,425     | 9,397             |
| Auto Allowances                      | 5,650     | 5,100             |
| Auto & Truck Repair                  | 633       | 569               |
| Gasoline, Oil & Diesel               | 724       | 818               |
| Travel                               | 174       | 116               |
| Dues & Subscriptions                 | 30        | 12                |
| Insurance                            | 128,292   | 125,006           |
| Medical Supplies & Services          | 204       | 329               |
| Depreciation                         | 388,065   | 384,835           |
| Totals                               | 8,726,915 | <b>9,2</b> 54,920 |
| Diesel Plant:                        |           |                   |
| Salaries                             | _         | (2,222)           |
| Fuel & Energy                        | 445       | -                 |
| Supplies                             | 418       | 265               |
| Maint of Bldg., Gds., & Equip        | 3,539     | 1,990             |
| Utilities                            | 3,150     | 2,675             |
|                                      |           |                   |







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See accompanying auditors' report.

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|                                             | 1997      | 1996      |
|---------------------------------------------|-----------|-----------|
| Distribution System:                        |           |           |
| Salaries                                    | 462,083   | 490,150   |
| Employee Benefit - Pension                  | 23,589    | 24,757    |
| Employee Benefit - FICA Tax                 | 2,394     | 2,332     |
| Employee Benefit - Insurance                | 58,423    | 54,270    |
| Uniforms                                    | 444       | 252       |
| Workmen's Compensation                      | 1,800     | 2,850     |
| Training of Personnel                       | 1,450     | 315       |
| Supplies                                    | 14,758    | 12,388    |
| Equipment Rental                            |           | 18,000    |
| Maint of Bldg., Gds., & Equip.              | 306,422   | 303,388   |
| Disposal of Hazardous Waste                 | 4,787     | 3,484     |
| Utilities                                   | 73        | 73        |
| Heating                                     | 113       | 120       |
| Telephone                                   | 2,049     | 2,253     |
| Auto & Truck Repair                         | 7,029     | 4,279     |
| Gasoline, Oil & Diesel                      | 15,053    | 14,294    |
| Travel                                      | 53        | 325       |
|                                             | 88        | 108       |
| Damages                                     | 7,120     | 6,157     |
| Insurance<br>Medical Supplies & Services    | 961       | 840       |
| Medical Supplies & Services<br>Depreciation | 488,688   | 464,410   |
| Totals                                      | 1,397,377 | 1,405,045 |
|                                             |           |           |

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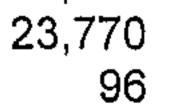
|                                     | 1997         | 1996                                                                  |
|-------------------------------------|--------------|-----------------------------------------------------------------------|
|                                     |              | <b>72 <del>72 72 72 73 73 73 73 73 73 73 73 73 73 73 73 73 </del></b> |
| Substations:<br>Supplies            | 7            | _                                                                     |
| Maintenance of Bldg.,Gds., & Equip. | 17,030       | 14,848                                                                |
| Totals                              | 17,037       | 14,848                                                                |
| Total Direct Expenses               | \$10,148,881 | \$10,677,521                                                          |

Indirect Expense: General & Administrative Expense:

| seneral & Auministrative Expense. |         |            |
|-----------------------------------|---------|------------|
| Salaries                          | 228,064 | 260,142    |
| Employee Benefit - Pension        | 15,039  | 16,030     |
| Employee Benefit - FICA Tax       | 2,242   | 2,729      |
| Employee Benefit - Insurance      | 26,015  | 25,352     |
| Uniforms                          | 730     | <b>-</b> , |
| Workmen's Compensation            | 1,100   | 1,800      |
| Training of Personnel             | 2,024   | 3,889      |
| Supplies                          | 6,058   | 5,279      |
| Warehouse Expense                 | 122,000 | 105,660    |
| Maintenance of Equipment          | 2,341   | 1,247      |
| Rent of Office Equipment          | _       | 60         |
| Telephone                         | 2,566   | 3,867      |
| Auto Allowances                   | 7,433   | 10,681     |
| Auto & Truck Repair               | 1,556   | 2,012      |
| Gasoline, Oil & Diesel            | 2,405   | 2,461      |
| Travel                            | 2,013   | 5,484      |
| Audit Fees                        | 14,068  | 13,200     |
| Legal Services                    | 750     | 26,652     |
| Consulting Engineer               | _       | 18,432     |
| Paying Agent Fees                 | 4,468   | 3,819      |
| Bad Debt Expense                  | 79,405  | 45,278     |
| Dues & Subscriptions              | 7 969   | 6,819      |
| Insurance                         | 31,582  | 29,568     |
|                                   |         |            |

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Insurance Interest Medical Supplies & Services 31,582 21,567 157



|                                         | 1997    | 1996                                                                                                    |
|-----------------------------------------|---------|---------------------------------------------------------------------------------------------------------|
| General and Administrative (Continued): |         | نند ند. ندا ندا به خان که ای او وج <del>به به ای این او وج به به ای</del> ای ند عد مد مد مرابق به نور س |
| Miscellaneous                           | 5,150   | 2,205                                                                                                   |
| Postage                                 | 750     | 703                                                                                                     |
| Depreciation                            | 117,409 | 133,213                                                                                                 |
| Totals                                  | 704,861 | 750,448                                                                                                 |
| Collection Office:                      |         |                                                                                                         |
| Salaries                                | 177,172 | 189,444                                                                                                 |
| Employee Benefit - Pension              | 10,787  | 11,662                                                                                                  |
| Employee Benefit - FICA Tax             | 2,541   | 3,307                                                                                                   |
| Employee Benefit - Insurance            | 25,154  | 24,099                                                                                                  |
| Uniforms                                | 58      | _                                                                                                       |
| Workmen's Compensation                  | 1,000   | 1,650                                                                                                   |
| Training of Personnel                   | 300     | _                                                                                                       |
| Supplies                                | 19,983  | 18,535                                                                                                  |
| Maintenance of Equipment                | 14,206  | 9,134                                                                                                   |
| Telephone                               | 2,337   | 1,738                                                                                                   |
| Auto Allowance                          | 2,215   | 2,290                                                                                                   |
| Travel                                  | 970     | 50                                                                                                      |
| Collection Costs                        | 8,912   | 7,494                                                                                                   |
| Consulting                              | -       | 10,740                                                                                                  |
| Data Processing                         | 13,049  | 75,299                                                                                                  |
| Cash (Over) Short                       | 283     | 66                                                                                                      |
| Dues & Subscriptions                    | -       | 45                                                                                                      |
| Insurance                               | 2,564   | 3,772                                                                                                   |
| Medical Supplies & Services             | 40      | 44                                                                                                      |
| Miscellaneous                           | 518     | (6)                                                                                                     |
| Postage                                 | 39,865  | 40,306                                                                                                  |
| Totals                                  | 321,954 | 399,66 <b>9</b>                                                                                         |

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1997

1996

|                              | هز ها ها با ها با ها با ها ها نه که نه ها ها ها ها ها ها ها ها ها نه است.<br>ما | ور به به به او به |
|------------------------------|---------------------------------------------------------------------------------|-------------------------------------------------------|
| Meter Readers:               |                                                                                 |                                                       |
| Salaries                     | 114,764                                                                         | 108,688                                               |
| Employee Benefit - Pension   | 6,802                                                                           | 6,854                                                 |
| Employee Benefit - FICA Tax  | 852                                                                             | 791                                                   |
| Employee Benefit - Insurance | 16,846                                                                          | 17,317                                                |
| Uniforms                     | 952                                                                             | 306                                                   |
| Workmen's Compensation       | 600                                                                             | 900                                                   |
| Unemployment Compensation    | -                                                                               | (411)                                                 |
| Supplies                     | 1,148                                                                           | 1,489                                                 |
| Maintenance of Equipment     | 519                                                                             | -                                                     |
| Auto & Truck Repair          | 1 685                                                                           | 3,304                                                 |
| Gasoline, Oil & Diesel       | 5,165                                                                           | 4,621                                                 |
| Insurance                    | 2,374                                                                           | 2,052                                                 |
| Medical Supplies & Services  | 272                                                                             | 144                                                   |
| Miscellaneous                | 1,126                                                                           | 1,248                                                 |
| Totals                       | 153,105                                                                         | 147,303                                               |
| Total Indirect Expenses      | \$1,179,920                                                                     | \$1,297,420                                           |
|                              |                                                                                 | ==== <b>==</b> ========                               |



|                                      | 1997     | 1996                                                                                       |
|--------------------------------------|----------|--------------------------------------------------------------------------------------------|
| Direct Expense:                      |          | ک نب سے بہت ہو کے کہ کی کو کے کر ایک کا ایک ہے جاتا ہے کہ ایک کا ایک ہے جاتا ہے جاتا ہے کہ |
| Water Production System:             |          |                                                                                            |
| Salaries                             | \$52,036 | \$49,600                                                                                   |
| Employee Benefit - Pension           | 3,246    | 2,898                                                                                      |
| Employee Benefit - FICA Tax          | 189      | 129                                                                                        |
| Employee Benefit - Insurance         | 7,072    | 3,972                                                                                      |
| Uniforms                             | 281      | _ ,                                                                                        |
| Workmen's Compensation               | 300      | 450                                                                                        |
| Chemicals                            | 61,598   | 99,065                                                                                     |
| Supplies                             | 4,121    | 4,072                                                                                      |
| Maintenance of Bldg., Gds., & Equip. | 36,803   | 17,684                                                                                     |
| Utilities                            | 210,656  | 218,876                                                                                    |
| Telephone                            | 4,384    | 4,755                                                                                      |
| Auto & Truck Repair                  | 437      | 1,024                                                                                      |
| Gasoline, Oil & Diesel               | 1,524    | 1,683                                                                                      |
| Dues & Subscriptions                 | -        | 80                                                                                         |
| Medical Supplies & Services          | 32       | 74                                                                                         |
| Depreciation                         | 65,299   | 65,219                                                                                     |
| Totals                               | 447,978  | 469,581                                                                                    |
| Water Distribution System:           |          |                                                                                            |
| Salaries                             | 118,535  | 144,035                                                                                    |
| Employee Benefit - Pension           | 6,623    | 8,413                                                                                      |
| Employee Benefit - FICA Tax          | 1,243    | 941                                                                                        |
| Employee Benefit - Insurance         | 17,990   | 19,567                                                                                     |
| Uniforms                             | 693      | 706                                                                                        |
| Workmen's Compensation               | 600      | 2,250                                                                                      |
| Training                             | 185      | 225                                                                                        |
| Supplies                             | 6,637    | 9,868                                                                                      |
| Equipment Rental                     | 7,842    | 8,700                                                                                      |
| Maintenance of Equipment             | 122,991  | 78,850                                                                                     |
| Utilities                            | 173      | 207                                                                                        |

See accompanying auditors' report.

| 1997                                                                          | 1996                                                                                 |
|-------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| هه هم هم رج ور ور خن خن نند من نيز اين ور چه هد هد هد هد من خل <del>اين</del> | چہ سے دی فنڈ ننڈ <del>کہ 20 کا ک</del> ا نیڈ ایک سے سے سے حو ہو کو کنڈ ایک ہے۔ سے نے |
| 8,261                                                                         | 7,683                                                                                |
| 7,450                                                                         | 6,896                                                                                |
| 600                                                                           | 599                                                                                  |
| 158                                                                           | 536                                                                                  |
| 121                                                                           | 69                                                                                   |
| 123,084                                                                       | 116,539                                                                              |
| 423,186                                                                       | 406,084                                                                              |
| \$871,164                                                                     | \$875,665                                                                            |
|                                                                               | 8,261<br>7,450<br>600<br>158<br>121<br>123,084<br>423,186                            |

Indirect Expense:

General & Administrative Expense:

| Salaries - Regular                    | 64,434 | 59,743 |
|---------------------------------------|--------|--------|
| Employee Benefit - Pension            | 3,951  | 3,508  |
| Employee Benefit - Insurance          | 5,056  | 4,034  |
| Workmen's Compensation                | 200    | 300    |
| Training of Personnel                 | 85     | 65     |
| Office Supplies                       | 255    | 253    |
| Warehouse                             | 11,000 | 11,000 |
| Maintenance of Bldg., Gnds., & Equip. | 129    | 396    |
| Telephone                             | 2,249  | 1,626  |
| Auto & Truck Repair                   | -      | 109    |
| Gasoline, Oil & Diesel                | 2,673  | 2,408  |
| Legal Services                        | 15,291 | 2,390  |
| Travel                                | 617    | 45     |
| Audit Fees                            | 6,306  | 5,280  |
| Consulting Engineer                   | _      | 2,876  |
| Paying Agent Fees                     | 800    | 703    |
| Bad Debt Expense                      | 14,188 | 4,448  |



|                                                 | 1997                                                                                                            | 1996      |
|-------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|-----------|
|                                                 |                                                                                                                 |           |
| General and Administrative Expense (Continued): |                                                                                                                 |           |
| Dues & Subscriptions                            | 943                                                                                                             | 793       |
| Insurance                                       | 16,573                                                                                                          | 15,284    |
| Miscellaneous                                   | 40                                                                                                              | 7         |
| Depreciation                                    | 42,014                                                                                                          | 57,536    |
|                                                 | الد خلا الذر عة يجر جب جب جي جو جو جو جو جو عن الد الذرك في الد الد الد الدرك و الدرك و الدرك و الدرك و الدرك ا |           |
| Total Indirect Expense                          | \$186,804                                                                                                       | \$172,804 |
| •                                               |                                                                                                                 |           |

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|                                     | 1997      | 1996            |
|-------------------------------------|-----------|-----------------|
| Direct Expense:                     |           |                 |
| Sewerage Collection System:         |           |                 |
| Salaries                            | \$193,769 | \$202,279       |
| Employee Benefit - Pension          | 10,463    | 10,865          |
| Employee Benefit - FICA Tax         | 1,972     | 2,117           |
| Employee Benefit - Insurance        | 19,377    | 15,430          |
| Uniforms                            | 781       | 405             |
| Workmen's Compensation              | 900       | 1,500           |
| Unemployment Compensation           | 69        | 549             |
| Training of Personnel               | 550       | 114             |
| Supplies                            | 17,254    | 25,577          |
| Equipment Rental                    | 4,500     | -               |
| Maintenance of Bldg., Gds., & Equip | 90,539    | 78,046          |
| Utilities                           | 86,435    | 79,682          |
| Telephone                           | 698       | 486             |
| Auto & Truck Repair                 | 6,084     | 4,850           |
| Gasoline, Oil & Diesel              | 9,658     | 10,433          |
| Travel                              | 478       | 189             |
| Damages                             | 430       | 45              |
| Insurance                           | 3,000     | 2,700           |
| Medical Supplies & Services         | 657       | 676             |
| Depreciation                        | 236,677   | 239,050         |
| Totals                              | 684,291   | 674,993         |
| Sewerage Treatment Plant:           |           |                 |
| Salaries                            | 105,034   | 104,685         |
| Employee Benefit - Pension          | 4.468     | 4,782           |
| Employee Benefit - FICA Tax         | 2,642     | 2,436           |
| Employee Benefit - Insurance        | 9,466     | 11,540          |
| Uniforms                            | 180       | - · · , - · · · |
| Workmen's Compensation              | 800       | 1,200           |
| Unemployment Compensation           | -         | 24              |
| Training of Personnel               | _         | 75              |
| Chemicals                           | 18,476    | 19,574          |
|                                     | 4 400     | 40 574          |

### Permits Laboratory Testing Supplies Maint of Bldg., Gds., & Equip.

4,193 15,414 2,887 31,649

126

12,571 14,707 2,520 37,282

|                                       | 1997    | 1996                                                             |
|---------------------------------------|---------|------------------------------------------------------------------|
| Sewerage Treatment Plant (Continued): |         | ,; <b>*</b> # <b>@</b> , <b>,</b> ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, |
| Utilities                             | 136,357 | 110,877                                                          |
| Telephone                             | 2,136   | 2,271                                                            |
| Auto & Truck Repair                   | 738     | 410                                                              |
| Gas, Oil, & Diesel                    | 1,777   | 1,691                                                            |
| Travel                                | 680     | 178                                                              |
| Consulting                            | _       | 11,098                                                           |
| Dues & Subscriptions                  | _       | 10                                                               |
| Medical Supplies & Services           | 168     | 131                                                              |
| Insurance                             | 791     | 684                                                              |
| Depreciation                          | 87,606  | 87,300                                                           |
| Totals                                | 425,462 | 426,046                                                          |

| Sludge Disposal:                     |             |             |
|--------------------------------------|-------------|-------------|
| Šalaries                             | 24,224      | 32,028      |
| Employee Benefit - Pension           | 1,408       | 2,043       |
| Employee Benefit - FICA Tax          | 331         | 453         |
| Employee Benefit - Insurance         | 5,821       | 5,812       |
| Uniforms                             | 208         | -           |
| Workmen's Compensation               | 300         | 300         |
| Training of Personnel                | 434         | 260         |
| Permits                              | 1,500       | 2,000       |
| Laboratory Testing                   | 5,708       | 7,655       |
| Supplies                             | 3,342       | 3,641       |
| Maintenance of Bldg., Gds., & Equip. | 2,729       | 2,657       |
| Utilities                            | 4,868       | 2,127       |
| Telephone                            | 539         | 489         |
| Auto & Truck Repair                  | 218         | 91          |
| Gasoline, Oil & Diesel               | 669         | 1,154       |
| Travel                               | 301         | 91          |
| Legal Services                       | 20          |             |
| Medical Supplies & Services          | 134         | 109         |
| Totals                               | 52,754      | 60,910      |
| Total Direct Evnenses                | \$1 162 507 | \$1.161.949 |



\$1,162,507

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**ЭТ, ЮТ, 949** 

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See accompanying auditors' report.

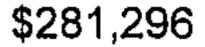


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|                                     | 1997     | 1996     |
|-------------------------------------|----------|----------|
| Indirect Expenses:                  |          |          |
| General & Administrative Expense:   |          |          |
| Salaries                            | \$46,247 | \$48,452 |
| Employee Benefit - Pension          | 3,142    | 3,227    |
| Employee Benefit - FICA Tax         | 706      | 705      |
| Employee Benefit - Insurance        | 9,259    | 8,283    |
| Workmen's Compensation              | 200      | 300      |
| Training of Personnel               | -        | 630      |
| Supplies                            | 949      | 1,483    |
| Maintenance of Bldg., Gds., & Equip | 114      | 48       |
| Heating                             | 501      | 657      |
| Telephone                           | 56       | 2,489    |
| Auto & Truck Repair                 | 83       | 253      |
| Gasoline, Oil & Diesel              | 584      | 627      |
| Travel                              | 547      | 357      |
| Audit Fees                          | 6,792    | 6,600    |
| Legal Fees                          | 863      | 4,282    |
| Consulting                          | 3,500    | 7,800    |
| Paying Agent Fees                   | 21,788   | 17,416   |
| Bad Debt Expense                    | 12,990   | 6,578    |
| Dues & Subscriptions                | 284      | 95       |
| Insurance                           | 17,364   | 15,968   |
| Miscellaneous                       | 481      | 288      |
| Postage                             | -        | 8        |
| Depreciation                        | 149,071  | 153,167  |
| Warehouse Expense                   | 5,000    | 5,340    |
| Totals                              | 280,521  | 285,053  |
| Pest Control:                       |          |          |
| Chemicals                           | 522      | 992      |
| Training of Personnel               | 10       | 20       |
| Gas, Oil, & Diesel                  | 134      | 176      |
| Travel                              | 109      | -        |
| Totals                              | 775      | 1,188    |

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### **Total Indirect Expense**

See accompanying auditors' report.

### CITY OF RUSTON, LOUISIANA COMBINED SCHEDULE OF BONDS PAYABLE SEPTEMBER 30, 1997

| Description                       | Rates | Payment<br>Dates | lssue<br>Dates | Final<br>Maturity<br>Date |
|-----------------------------------|-------|------------------|----------------|---------------------------|
| REVENUE BONDS                     |       |                  |                |                           |
| Electric Utility<br>Revenue Bonds | 5.10% | 4-1;10-1         | 2-1-68         | 10-1-97                   |
| Electric Utility<br>Revenue Bonds | 4.50% | 4-1;10-1         | 1-1-73         | 10-1-97                   |

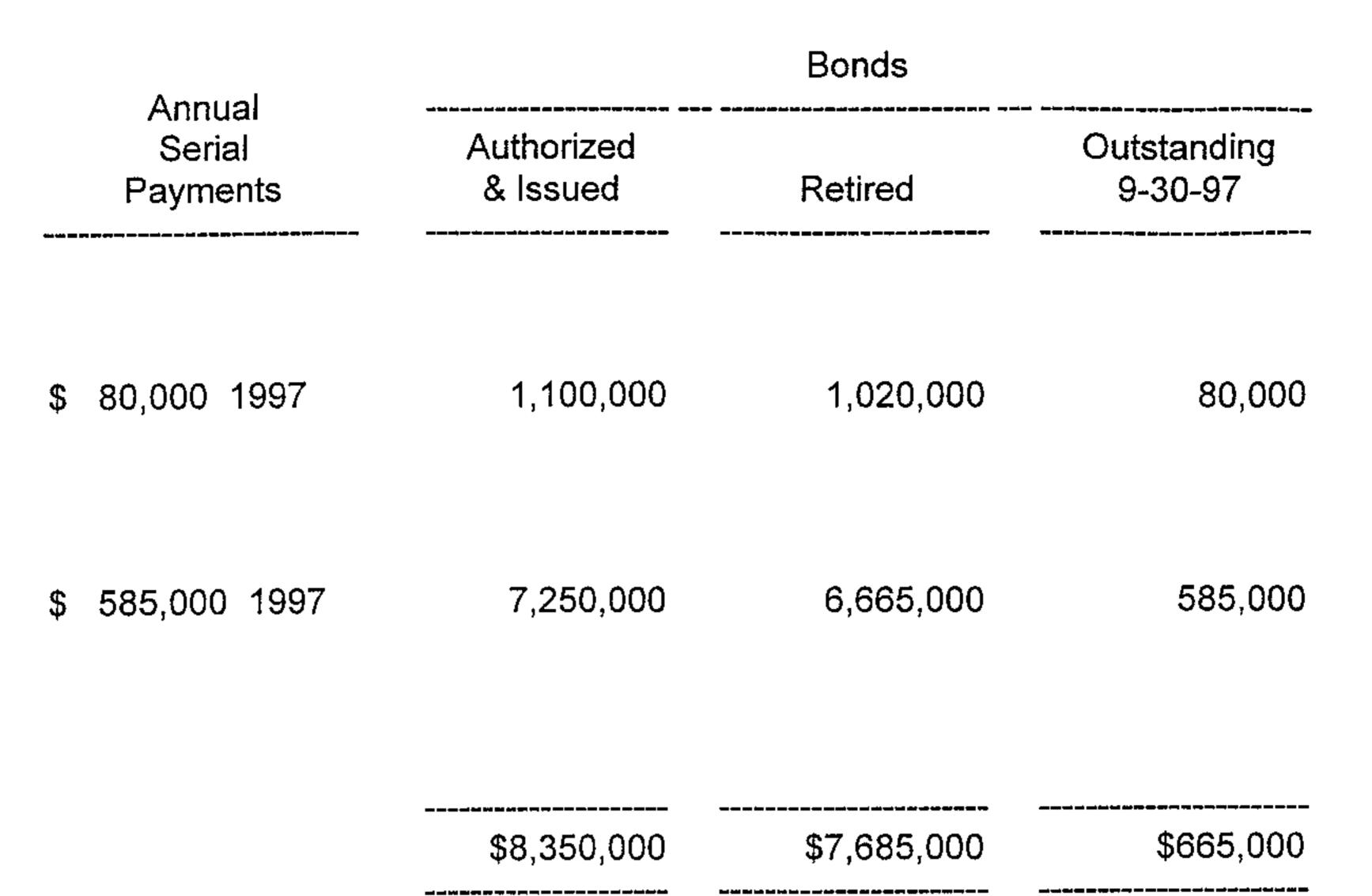
### TOTAL ELECTRIC UTILITY REVENUE BONDS

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See accompanying auditors' report.

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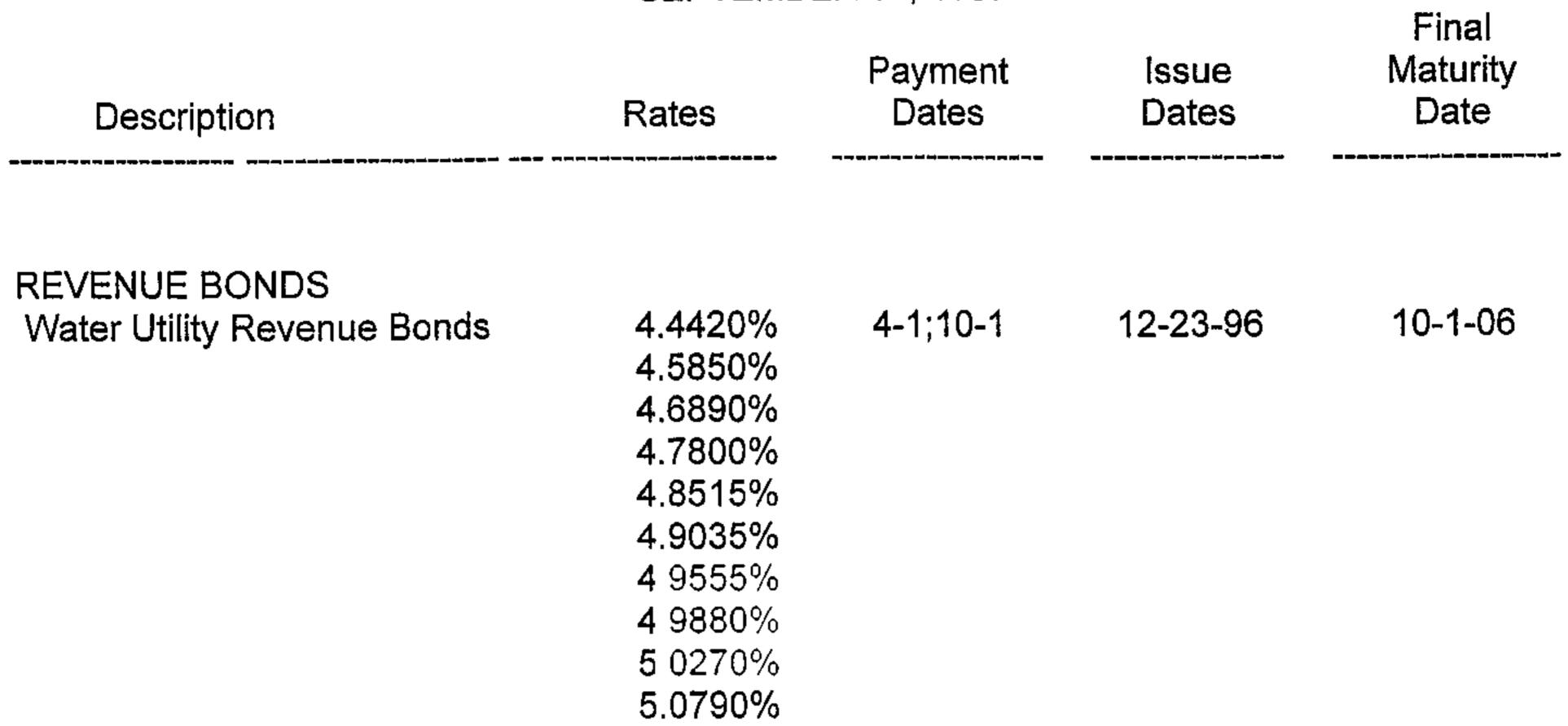
### Schedule 5



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### CITY OF RUSTON, LOUISIANA COMBINED SCHEDULE OF BONDS PAYABLE SEPTEMBER 30, 1997



### TOTAL WATERWORKS UTILITY REVENUE BONDS

### REVENUE BONDS Sewer Utility Revenue Bonds

5.00% 5.00% 5.00% 5.00% 5.00% 5.00% 5.00% 5.00% 5.00% 5.00% 5.00% 5.00% 5.00% 5.00% 5.00% 5.00%

4-1;10-1

4-1-92

4-1-12

Schedule 5

| Annual                                                                                                                                                                                                                                     |                        | Bonds   |                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------|------------------------|
| Payments                                                                                                                                                                                                                                   | Authorized<br>& Issued | Retired | Outstanding<br>9-30-97 |
| 55,000 1997         75,000 1998         75,000 1999         80,000 2000         85,000 2001         85,000 2002         90,000 2003         95,000 2003         95,000 2004         100,000 2005         110,000 2005         110,000 2006 | \$850,000              |         | \$850,000              |
|                                                                                                                                                                                                                                            | 850,000                |         | 850,000                |

7

| 120,000 |      | 3,204,747 | 389,747 | 2,815,000 |
|---------|------|-----------|---------|-----------|
| 125,000 |      |           |         |           |
| 130,000 |      |           |         |           |
| 140,000 | 2000 |           |         |           |
| 145,000 | 2001 |           |         |           |
| 150,000 | 2002 |           |         |           |
| 160,000 | 2003 |           |         |           |
| 165,000 | 2004 |           |         |           |
| 175,000 | 2005 |           |         |           |
| 185,000 | 2006 |           |         |           |
| 195,000 | 2007 |           |         |           |
| 205,000 | 2008 |           |         |           |
| 215,000 | 2009 |           |         |           |
| 225,000 | 2010 |           |         |           |
| 235,000 | 2011 |           |         |           |
| 245,000 | 2012 |           |         |           |

### See accompanying auditors' report.

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### CITY OF RUSTON, LOUISIANA COMBINED SCHEDULE OF BONDS PAYABLE SEPTEMBER 30, 1997

|       |                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Final                                                                                                                                            |  |
|-------|-------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Rates | Payment<br>Dates                                                                                                                    | Issue<br>Dates                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Maturity<br>Date                                                                                                                                 |  |
| 2.45% | 4-1;10-1                                                                                                                            | 9-1-93                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 10-1-11                                                                                                                                          |  |
|       |                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                  |  |
|       |                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                  |  |
|       |                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                  |  |
| 2.45% |                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                  |  |
| 2.45% |                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                  |  |
| 2.45% |                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                  |  |
|       |                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                  |  |
|       |                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                  |  |
|       |                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                  |  |
|       |                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                  |  |
| 2.45% |                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                  |  |
|       | Rates<br>2.45%<br>2.45%<br>2.45%<br>2.45%<br>2.45%<br>2.45%<br>2.45%<br>2.45%<br>2.45%<br>2.45%<br>2.45%<br>2.45%<br>2.45%<br>2.45% | Rates       Payment Dates         2.45%       4-1;10-1         2.45%       4-1;10-1         2.45%       2.45%         2.45%       2.45%         2.45%       2.45%         2.45%       2.45%         2.45%       2.45%         2.45%       2.45%         2.45%       2.45%         2.45%       2.45%         2.45%       2.45%         2.45%       2.45%         2.45%       2.45%         2.45%       2.45%         2.45%       2.45%         2.45%       2.45%         2.45%       2.45% | RatesPayment<br>DatesIssue<br>Dates2.45%4-1;10-19-1-932.45%2.45%2.45%2.45%2.45%2.45%2.45%2.45%2.45%2.45%2.45%2.45%2.45%2.45%2.45%2.45%2.45%2.45% |  |

2.45% 2.45% 2.45% 2.45%

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### TOTAL SEWER UTILITY REVENUE BONDS

TOTAL REVENUE BONDS

Schedule 5

| Annual                                                                                                                                                                                                         |                        | Bonds   |                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------|------------------------|
| Serial<br>Payments                                                                                                                                                                                             | Authorized<br>& Issued | Retired | Outstanding<br>9-30-97 |
| 65,000 1997<br>70,000 1998<br>70,000 1999<br>70,000 2000<br>75,000 2001<br>75,000 2002<br>75,000 2003<br>80,000 2003<br>80,000 2004<br>80,000 2005<br>85,000 2006<br>85,000 2007<br>90,000 2009<br>90,000 2010 | 1,432,536              |         | 1,302,536              |

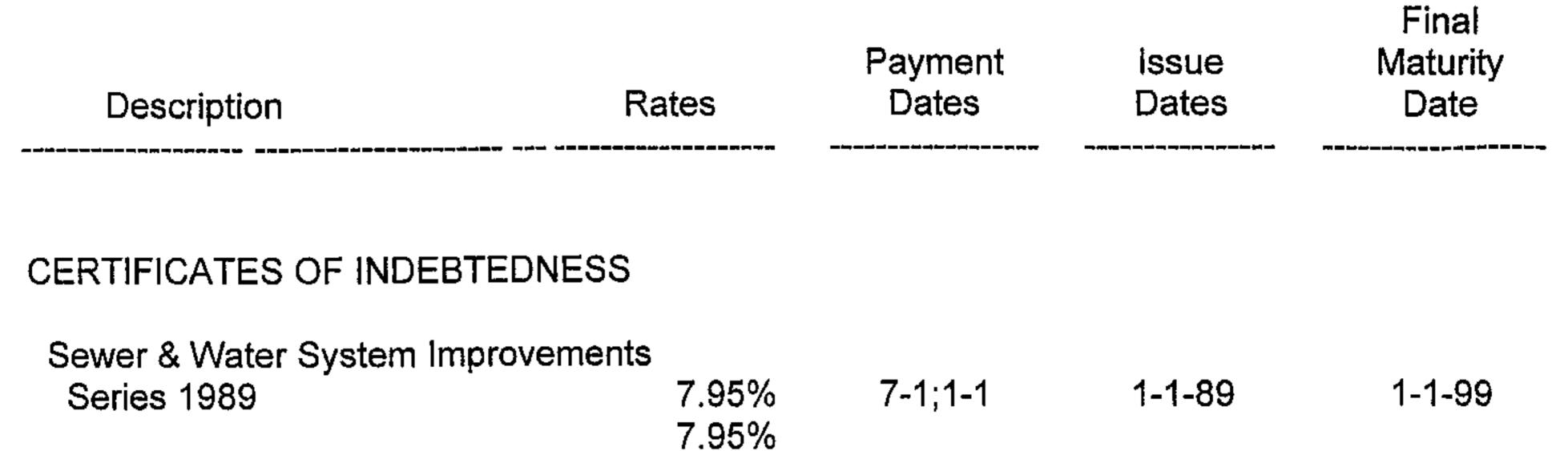
135

Т

95,000 2011 95,000 2012 12,536 2013

| 4,637,283           | 519,747                | 4,117,536   |
|---------------------|------------------------|-------------|
| \$13,837,283        | \$8,204,747            | \$5,632,536 |
| <b>az</b> ========= | ==== <b>====</b> ===== |             |

### CITY OF RUSTON, LOUISIANA COMBINED SCHEDULE OF BONDS PAYABLE SEPTEMBER 30, 1997



| Sales Tax Certificate of Indebtedness |       |          |         |        |
|---------------------------------------|-------|----------|---------|--------|
| Series 1993                           | 4.45% | 4-1;10-1 | 10-1-93 | 4-1-03 |
|                                       | 4.70% |          |         |        |
|                                       |       |          |         |        |

4.80% 4.90% 5.00% 5.10%

Public Works Shop Certificate of Indebtedness Series 1993A 4.65%

4.65% 4.90% 5.00% 5.15% 5.25% 5.30% 5.55%

136

3-1;9-1 3-1-94 3-1-04

Schedule 5

|          |            | Bonds   |                                        |
|----------|------------|---------|----------------------------------------|
| Annual   |            |         | ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~ |
| Serial   | Authorized |         | Outstanding                            |
| Payments | & Issued   | Retired | 9-30-97                                |
|          |            |         |                                        |

| \$ 135,000 1998 | \$1,040,000 | \$755,000 | \$285,000 |
|-----------------|-------------|-----------|-----------|
| 150,000 1999    |             |           | ·         |

\$ 105,000 1998 1,100,000 390,000 710,000 110,000 1999 115,000 2000

137

120,000 2001 125,000 2002 135,000 2003

| 45,000 | 1998 |
|--------|------|
| 50,000 | 1999 |
| 50,000 | 2000 |
| 55,000 | 2001 |
| 55,000 | 2002 |
| 60,000 | 2003 |
| 60,000 | 2004 |
|        |      |

500,000 125,000 375,000

### CITY OF RUSTON, LOUISIANA COMBINED SCHEDULE OF BONDS PAYABLE SEPTEMBER 30, 1997



City of Ruston Certificate of Indebtedness Series 1996

| 5.48% | 5-1;11-1 | 5-23-96 | 5-1-06 |
|-------|----------|---------|--------|
| 5.48% |          |         |        |
| 5.48% |          |         |        |
| 5.48% |          |         |        |
| 5.48% |          |         |        |
| 5.48% |          |         |        |
| 5.48% |          |         |        |
| 5.48% |          |         |        |
| 5 48% |          |         |        |

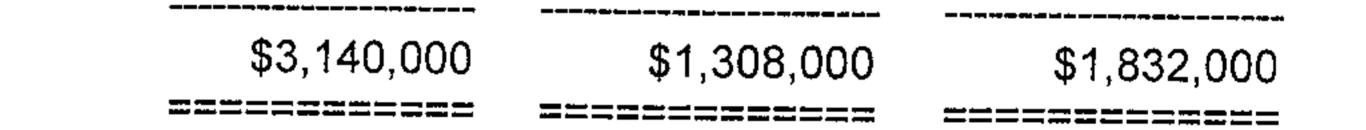
### TOTAL CERTIFICATES OF INDEBTEDNESS

### See accompanying auditors' report.

### Schedule 5

|                                              |                                                              | Bonds                                   |             |
|----------------------------------------------|--------------------------------------------------------------|-----------------------------------------|-------------|
| Annual                                       | وب ، چوچ چ جو عن نند کر بو ماند نند کر بو چ جو بو موجد نند ک |                                         | *           |
| Serial                                       | Authorized                                                   |                                         | Outstanding |
| Payments                                     | & Issued                                                     | Retired                                 | 9-30-97     |
| مر نه او |                                                              | ~ ? ~ ~ ~ ~ ~ ~ ? ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ |             |

| \$ 41,000<br>43,000 |      | 500,000 | 38,000 | 462,000 |
|---------------------|------|---------|--------|---------|
| 46,000              | 2000 |         |        |         |
| 48,000              | 2001 |         |        |         |
| 51,000              | 2002 |         |        |         |
| 54,000              | 2003 |         |        |         |
| 57,000              | 2004 |         |        |         |
| 60,000              | 2005 |         |        |         |
| 62,000              | 2006 |         |        |         |



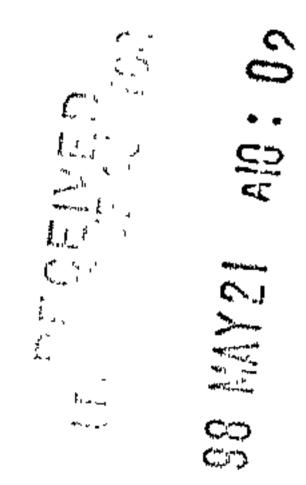
See accompanying auditors' report.



Schedule of Expenditures of Federal Awards (Single Audit)

September 30, 1997

(With Independent Auditors' Report Thereon)



### Supplementary Schedule of Expenditures of Federal Awards (Single Audit)

Year ended September 30, 1997

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Report on Compliance and on Internal Control over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

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### KPNG Peat Marwick LLP

1900 Deposit Guaranty Tower 333 Texas Street Shreveport, LA 71101-3692

> <u>Report on Compliance and on Internal Control Over</u> <u>Financial Reporting Based on an Audit of Financial Statements</u> <u>Performed in Accordance with *Government Auditing Standards*</u>

The Honorable Members of the Board of Aldermen and Honorable Hilda Perritt, Mayor City of Ruston, Louisiana:

We have audited the financial statements of the City of Ruston, Louisiana ("City") as of and for the year ended September 30, 1997, and have issued our report thereon dated January 2, 1998. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

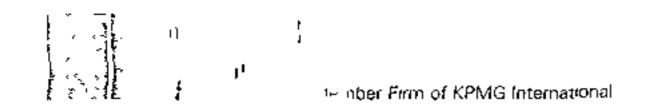
### Compliance

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under *Government Auditing Standards* which are described in the accompanying schedule of findings and questioned costs as items 97-1, 97-2, and 97-3.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the City's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. Reportable conditions are described in the accompanying schedule of findings and questioned costs as item 97-4.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control



that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, of the reportable conditions described above, we consider item 97-4 to be a material weakness. We also noted other matters involving the internal control over financial reporting, which we have reported to management of the City in a separate letter dated January 2, 1998.

This report is intended for the information of the Mayor and Board of Aldermen, management, State of Louisiana Legislative Auditor, the cognizant agency, and other federal agencies. However, this report is a matter of public record and its distribution is not limited.

KPMG Plat Manvick LLP

January 2, 1998

### KPNG Peat Marwick LLP

1900 Deposit Guaranty Tower 333 Texas Street Shreveport, LA 71101-3692

> Report on Compliance with Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133

The Honorable Members of the Board of Aldermen and Honorable Hilda Perritt, Mayor City of Ruston, Louisiana:

### Compliance

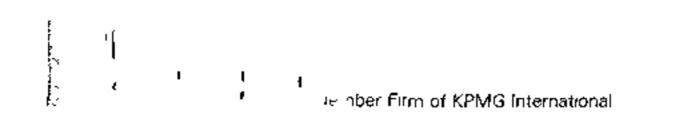
We have audited the compliance of the City with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended September 30, 1997. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the City's management. Our responsibility is to express an opinion on the City's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the City's compliance with those requirements.

As described in item 97-5 in the accompanying schedule of findings and questioned costs, the City did not comply with requirements regarding Reporting that are applicable to its United States Department of Housing and Urban Development - Section 8 major program. Compliance with such requirements is necessary, in our opinion, for the City to comply with requirements applicable to that program.

In our opinion, except for the noncompliance described in the preceding paragraph, the City complied, in

all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended September 30, 1997. The results of our auditing procedures also disclosed other instances of noncompliance with those requirements that are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying schedule of findings and questioned costs as items 97-6, 97-7, and 97-8.



### Internal Control Over Compliance

The management of the City is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the City's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

We noted certain matters involving the internal control over compliance and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over compliance that, in our judgment, could adversely affect the City's ability to administer a major federal program in accordance with applicable requirements of laws, regulations, contracts and grants. A reportable condition is described in the accompanying schedule of findings and questioned costs as item 97-5.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe none of the reportable conditions described above is a material weakness.

### Schedule of Expenditures of Federal Awards

We have audited the general purpose financial statements of the City as of and for the year ended September 30, 1997, and have issued our report thereon dated January 2, 1998. Our audit was performed for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

This report is intended for the information of the Mayor and Board of Aldermen, management, State of Louisiana Legislative Auditor, the cognizant agency, and other federal agencies. However, this report is a matter of public record and its distribution is not limited.

KPMG feat Manuak LLP

January 2, 1998

Schedule of Expenditures of Federal Awards

Year ended September 30, 1997

| <u>Grant Title</u>                                                                | Federal<br>CFDA<br><u>Number</u> | Grant<br><u>Number</u> | Expenditures<br>September 30,<br><u>1997</u> |
|-----------------------------------------------------------------------------------|----------------------------------|------------------------|----------------------------------------------|
| United States Department of Housing and<br>Urban Development:<br>Direct Payments: |                                  |                        |                                              |
| Section 8 - Existing Housing                                                      | 14.857                           | FW-2078                | <b>\$ 5</b> 19,808                           |
| Section 8 - Moderate Rehabilitation                                               | 14.856                           | FW-2159                | 64,630                                       |
| Section 8 - Vouchers                                                              | 14.855                           | FW-2252                | 112,287                                      |

Total United States Department of

| Total Office States Department of |
|-----------------------------------|
| Housing and Urban Development     |
| Direct Payments                   |

| Pass through Louisiana Departments: |        |               |            |
|-------------------------------------|--------|---------------|------------|
| Community Development Block Grant:  |        |               |            |
| Decentralized Arts Grant            | N/A    |               | 4,444      |
| Sewer Demonstrated Need Grant       | 14.219 | 107-700091    | 42,299     |
| D.A.R.T. CDBG Program               | 14.231 | 10-8370       | 32,488     |
| Total United States Department of   |        |               |            |
| Housing and Urban Development       |        |               |            |
| Pass Through                        |        |               | <u> </u>   |
| Total United States Department of   |        |               |            |
| Housing and Urban Development       |        |               | 775,956    |
| Federal Emergency Management Agency |        |               |            |
| Flood Hazard Mitigation Grant       | N/A    | 1012-061-0003 | 72,883     |
| Total federal assistance            |        |               | \$ 848 839 |
|                                     |        |               |            |

See accompanying notes to schedule of expenditures of federal awards.

<u>696,725</u>

Notes to Schedule of Expenditures of Federal Awards

Year ended September 30, 1997

### (1) <u>General</u>

The accompanying schedule of expenditures of federal awards presents the activity of all federal financial assistance programs of the City of Ruston, Louisiana. The City of Ruston, Louisiana's reporting entity is defined in note 1(A) to the City of Ruston, Louisiana's general purpose financial statements. Federal financial assistance received directly from federal agencies, as well as federal financial assistance passed through other government agencies, are included on the schedule.

### (2) <u>Basis of Accounting</u>

The accompanying schedule of expenditures of federal awards is presented using the modified accrual basis of accounting, which is described in note 1(C) to the City of Ruston, Louisiana's general purpose financial statements.

Schedule of Findings and Questioned Costs (Single Audit)

Year ended September 30, 1997

- (1) Summary of Auditor's Results
  - (a) The type of report issued on the general-purpose financial statements: <u>unqualified opinion</u>
  - (b) Reportable conditions in internal control were disclosed by the audit of the Financial Statements: yes Material weaknesses: yes
  - (c) Noncompliance which is material to the general-purpose financial statements: no
  - (d) Reportable conditions in internal control over major programs: <u>yes</u> Material weaknesses: <u>no</u>
  - (e) The type of report issued on compliance for major programs: <u>qualified opinion</u>
  - (f) Any audit findings which are required to be reported under section 510(a) of OMB Circular A-133: <u>yes</u>
  - (g) Major programs:

United States Department of Housing and Urban Development Section 8 (CFDA Numbers: 14.857, 14.856 and 14 855)

- (h) Dollar threshold used to distinguish between Type A and Type B programs: \$300,000
- (i) Auditee qualified as a low-risk auditee under section 530 of OMB Circular A-133: no

Schedule of Findings and Questioned Costs, Continued

Year ended September 30, 1997

(2) Findings Related to the Financial Statements Reported in Accordance with Government Auditing Standards:

| <u>Item #</u> | Finding                                                                                                                            |
|---------------|------------------------------------------------------------------------------------------------------------------------------------|
| 97-1          | The City did not approve their 1995, 1996, 1997 and 1998 fiscal year budgets by the legally required date (R.S. 39:1307).          |
| 97-2          | Bank deposits of the City totaling \$2,329,712 were not collateralized by pledged securities at September 30, 1997 (R.S. 39:1225). |
| 97-3          | The City's financial statements for the year ended September 30, 1997,                                                             |

were not issued within the legal deadline of March 31, 1998 (R.S. 24:514, 33:463 and 39:92).

97-4 The Mayor and the City Attorney seldom communicate on issues affecting legal matters of the City. Proper management of the legal affairs of the City can not be accomplished without the Mayor, the Board of Aldermen and the City Attorney working together. Significant exposure could exist that is not being properly reviewed.

(3) Findings and Questioned Costs relating to Federal Awards: See attached.

| Itary   |                                              | VU5.                                    |           | A uncound | Canifia     |                                                               | •       |                   |                                              |
|---------|----------------------------------------------|-----------------------------------------|-----------|-----------|-------------|---------------------------------------------------------------|---------|-------------------|----------------------------------------------|
| 71011   |                                              | AUD.                                    | Number    | Year      | Requirement | Condition Found                                               | Costs   | Effect            | Recommendation                               |
| 5-72    | Section 8 Rental Voucher Program             | 14.855                                  | FW-2252   | 1997      | Reporting   | Required reports (HUD-52681,<br>Voucher for Payment of Annual | Unknown | Turnover in       | The financial records of the                 |
|         | Lower Income Housing Assistance              | 14.856                                  | FW-2159   |           |             | Contributions and Operating                                   |         | "Formoriad        | reconciled monthly to the                    |
|         | Program-Section 8 Mcderate<br>Rehabilitation | · • • • • • • • • • • • • • • • • • • • |           |           |             | Statement and HUD-52595,<br>Balance Sheet for Section 8 and   |         |                   | accounting records.<br>Differences should be |
|         | Santion 9 Dantal Cartificate                 | 14 857                                  | EW 2070   |           |             | Public Housing) did not agree or                              |         |                   | investigated and cleared timely.             |
| <u></u> | Program                                      | 100.41                                  | 0107-M.I  |           |             | reconcine to accounting records.                              |         |                   |                                              |
| 91-6    | Section 8 Rental Voucher Program             | 14.855                                  | FW-2252   | 1997      | Allowable   | Two employees work solely on the                              | None    | Section 8 Housing | Certifications should be                     |
|         |                                              |                                         |           |           | Costs/Cost  | Section 8 Housing Programs.                                   |         | staff unaware of  | prepared on at least a semi-                 |
|         | Lower Income Housing Assistance              | 14.856                                  | FW-2159   |           | Principles  | Required certifications that the                              |         | changes in OMB    | annual basis. Further, Section               |
|         | Program-Section 8 Moderate                   |                                         | · · · · · |           |             | employees worked solely on that                               |         | Circular A-87.    | 8 Housing personnel should                   |
|         | Rehabilitation                               |                                         |           |           |             | program were not completed on a                               |         |                   | take steps to ensure they are up             |
|         |                                              |                                         | •••       |           |             | semi-annual basis and signed by                               |         |                   | to date on current changes in                |
|         | Section 8 Rental Certificate                 | 14.857                                  | FW-2078   |           |             | an employee or supervisory                                    |         |                   | regulations as they pertain to               |
|         | Program                                      |                                         |           |           |             | official having first hand                                    |         |                   | this federal program.                        |
|         |                                              |                                         |           |           |             | knowledge of the work performed                               |         |                   |                                              |
|         |                                              |                                         |           |           |             | by the employee.                                              |         |                   |                                              |

# Schedule of Findings and Questioned Costs, Continued

## Year ended September 30, 1997

Questioned Costs relating to Federal Awards:

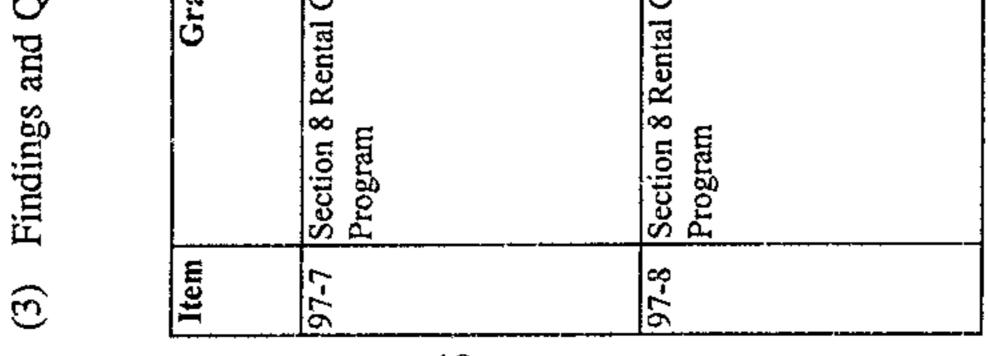
### (3) Findings and

| Grant          | CFDA   | Grant<br>Number | Award<br>Year | Specific<br>Requirement | Condition Found                                                      | Questioned<br>Costs                                      | Asserted<br>Effect                                | Recommendation                                                                                                                                                                                                                                   |
|----------------|--------|-----------------|---------------|-------------------------|----------------------------------------------------------------------|----------------------------------------------------------|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Il Certificate | 14.857 | FW-2078         | 1997          | f ligibility            | Third party venfluation of a participant's income was not performed. | Unknown -<br>Monthly<br>Rental<br>Assistance of<br>\$257 | Of a sample of 25,<br>one exception was<br>noted. | Tenant files should be<br>reviewed for completeness<br>once the Section 8 contract is<br>finalized. This will ensure that<br>all required documentation is<br>on file.                                                                           |
| al Certificate | 14.857 | FW-2078         | 1997          | Contract<br>Rents       | Documentation of rental<br>reasonableness was not performed.         | Unknown                                                  | Of a sample of 25,<br>one exception was<br>noted. | Tenant files should contain<br>documentation of rental<br>reasonableness. Tenant files<br>should be reviewed for<br>completeness once the Section<br>8 contract is finalized. This<br>will ensure that all required<br>documentation is on file. |

Schedule of Findings and Questioned Costs, Continued

Year ended September 30, 1997

Questioned Costs relating to Federal Awards, continued:



Summary Schedule of Prior Audit Findings

Year ended September 30, 1997

| Reference | Finding                               | Status                                                                                                                                                                                                                                                  | Contact      |
|-----------|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
|           |                                       |                                                                                                                                                                                                                                                         | Person       |
| 96-01     | Allowable<br>Costs/Cost<br>Principles | During our testwork of 10 Section 8<br>Housing tenant files in 1996, we noted<br>that the contract rent plus the utility<br>allowance exceeded the Fair Market Rent<br>for one of the items tested. However,<br>documentation approving the higher rent | Glenda Baker |
|           |                                       | could not be located in the tenant file. In<br>1997, during our testwork of 25 Section 8<br>Housing tenant files, we noted no such                                                                                                                      |              |

| instanc | es. |
|---------|-----|
|         |     |
|         |     |

### **KPNG** Peat Marwick LLP

1900 Deposit Guaranty Tower 333 Texas Street Shreveport, LA 71101-3692

January 2, 1998

### CONFIDENTIAL

The Honorable Members of the Board of Aldermen and Honorable Hilda Taylor Perritt, Mayor City of Ruston, Louisiana:

We have audited the financial statements of the City of Ruston, Louisiana (the "City") for the year ended September 30, 1997, and have issued our report thereon dated January 2, 1998. In planning and performing our audit of the financial statements of the City, we considered internal control in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements. An audit does not include examining the effectiveness of internal control and does not provide assurance on internal control.

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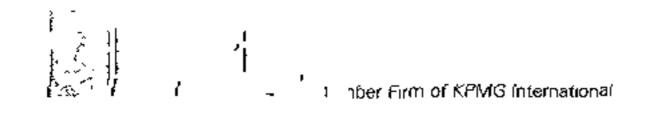
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However, we noted certain matters involving internal control and its operation that we consider to be a reportable condition under standards established by the American Institute of Certified Public Accountants. Reportable conditions are matters coming to our attention that, in our judgment, relate to significant deficiencies in the design or operation of internal control and could adversely affect the organization's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. Our consideration of internal control would not necessarily disclose all matters in internal control that might be reportable conditions.

A material weakness is a reportable condition in which the design or operation of one or more internal control components does not reduce to a relatively low level the risk that errors or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted the following matter that we consider to be a material weakness:

### LEGAL MATTERS

During our audit, we noted that the Mayor and the City Attorney seldom communicate on issues affecting legal matters of the City. Certain items are being handled by the Mayor, risk management, and outside counsel with no input from the City Attorney and matters are being handled by the City Attorney with no input from the Mayor. In addition, ordinances also prohibit the Mayor from obtaining outside legal assistance without approval by the Board of Aldermen or obtaining an Attorney General opinion without the approval of the Board of Aldermen.



It is our understanding that the City Attorney is a City employee and therefore is responsible to the Mayor. However, the Mayor has stated that she has had problems in enforcing personnel policies with the City Attorney such as: (1) documenting the hours worked in the manner she requests, (2) reviewing phone bills and paying for personal calls, (3) and most importantly, responding to requests for updates on legal issues.

The City Attorney has stated he feels that he can not properly represent the City because the Mayor does not consult him on all legal matters. Items are forwarded to Risk Management without his knowledge.

This is a complicated issue with both sides having strong views as to the reasons for the lack of communication and coordination. It is also a budget issue because there are not enough funds to pay the City Attorney and outside counsel on every issue that might arise. We do not feel that proper management of the legal affairs of the City of Ruston can be accomplished without the Mayor, the Board of Aldermen, and the City Attorney working together. Significant exposure could exist that is not being properly reviewed.

The City Attorney should be the focal point of all legal issues whether or not the case is being handled by him. The City Attorney should represent the interest of the City of Ruston i.e., citizens of Ruston, the Board of Aldermen and the Mayor. If he has conflicts in representing all parties then he should so indicate and outside counsel obtained. This should be an open and documented discussion as to who is responsible for issues identified.

The following comment is a reportable condition, which has been discussed with the appropriate members of management, and summarized as follows:

### SECTION 8 HOUSING PROGRAM

As noted in the schedule of findings and questioned costs of our single audit report, the financial reports for the Section 8 Housing Program did not agree or reconcile to the accounting records of the City. Unlocated differences were noted and could not be resolved by either the Section 8 Housing personnel or Accounting Department personnel. Currently, there is no reconciliation process in place between the records of the Section 8 office and the Accounting Department and the Section 8 personnel are not able to accurately complete the required reports or reconcile to the accounting records. We recommend that these records be reconciled on a monthly basis. Reconciling differences should be investigated and cleared each month.

Although not considered to be reportable conditions, we also noted the following items during our audit which we would like to bring to your attention:

### **AMBULANCE OPERATIONS**

**Due From Police Jury** — The City is currently carrying in the Ambulance Fund a receivable from the Lincoln Parish Police Jury for services rendered outside of the Ruston city limits. Part of this receivable balance dates back over two years and continues to increase every month. The City believes these funds will ultimately be collected, however, there is not a signed contract establishing the amount to be paid to the City for providing ambulance services outside the City limits. We recommend that the City complete negotiations and sign a contract with the Lincoln Parish Police Jury to allow collection of these funds.

Ambulance Accounts Receivable — As noted in our previous letter to management, one person in the Fire Department is responsible for all of the following functions related to ambulance fees:

- billing of ambulance fees
- issuing follow up billings for accounts not paid
- decision to stop billing individual delinquent accounts

To ensure a proper control environment, the responsibility for recording and adjusting the ambulance fee accounts should be segregated.

We also reviewed the procedures for collections and writing off of delinquent accounts. We noted that the person responsible for billing will discontinue sending bills and collection efforts when several bills have been sent with no response or the bill is not deliverable at the current address. The City should develop formal billing policies with regard to ambulance fees. We also recommend the use of a collection agency for ambulance fees and a policy stating when accounts should be turned over to the collection agency.

In addition, City policy states that for accounts to be written off, approval of the Board of Aldermen is required. As noted in our previous letter to management, the City does not consistently follow a policy of evaluating and writing off uncollectible receivable accounts for ambulance fees. No accounts were written off for the prior fiscal year. Each year the City should go through a formal evaluation of the individual accounts to determine which accounts should be written off. Just as with the electric, water and sewerage receivable accounts, the write off of accounts should require the approval of the Board of Aldermen.

We also noted that in some instances there is considerable time lag between the rendering of services and billing. We tested this process and noted an instance where a call date occurred on July 11, 1997, however, the ambulance ticket had never been entered into the system or billed until we

inquired. Only then was the ambulance ticket entered into the system and a bill sent out on November 4, 1997. Such a delay in billing impairs the City's ability to collect. Often insurance

companies have settled at this point and the City has few options. To prevent this from occurring we recommend that ambulance tickets be entered into the system as received and the date entered be noted on the ambulance ticket. We also recommend that each month the ambulance tickets be verified against an invoice and the date and invoice number of the bill be noted on the ambulance ticket.

### ELECTRIC UTILITY BILLINGS

During our audit, it was brought to our attention that two customers were not paying their electric bills in a timely manner and that cut off procedures were not being utilized due to medical problems of the customer. The City should adopt a formal policy on the handling of such matters as utilities are not normally in the position of providing free service. This policy should include:

- The use of medical tags on the electric meter to identify medical problems with the occupants;
- Approval by the Board of Aldermen of any users that are given extended terms;
- Notification procedures to the occupant that the electricity will be cut off on a certain date and that they are required to make arrangements.

City personnel may want to consult with other area electric utilities to determine their policies for handling these matters. The policy should be reviewed by the City attorney prior to its adoption.

### PARKS AND RECREATION

Internal Control Weaknesses — As a part of a separate engagement, we performed procedures with respect to the internal control and documentation procedures of the City of Ruston's Parks and Recreation Board (the "Board"). The objective of this work was to review and test the Board's current policies and procedures regarding internal controls over cash receipts and disbursements and payroll. As a result of this work, we noted several weaknesses in the system of internal controls that we reported to the Board in a separate letter dated November 8, 1996. Our findings and recommendations were discussed with the Board in December 1996. We recommend the City monitor the Board's progress in implementing the recommendations as discussed in our letter, to ensure there is an effective system of internal controls in place in the City's Parks and Recreation Department.

The Parks and Recreation Department is managed by the Parks and Recreation Board. Issues have occurred in several areas as to whether the Board must comply with State and local laws, how that

### compliance is to be documented, and who is ultimately responsible for noncompliance, if any.

These issues include:

- Bid laws and emergency determination procedures
- Purchases of food for functions
- Vacation policies
- Car allowances
- Approval procedures to incur debt
- Compliance with public meeting laws
- Authority to sign contracts
- Employee jurisdiction

The structure of the Parks and Recreation Board should be reviewed and the above issues addressed as well as the issue of the City's liability for action of the Parks and Recreation Board.

### **INTERNAL SERVICE FUND**

There is a deficit in the General Self Insurance Fund in the amount of \$540,165 as of September 30, 1997. During the year ended September 30, 1997, the Fund incurred a net loss of \$342,813. Deficits should not be allowed to increase in an internal service fund. The City should develop a plan to increase the charges to the various funds to eliminate this deficit over a reasonable period of time.

### ADHERENCE TO PAY SCALES

As noted in our previous letters to management, from our review of the City pay records, we noted that City employees were not always paid in accordance with the grade established for their position on the pay scale. We were unable to determine from the payroll files, why there was deviation from the approved pay scale. To ensure that the pay scale is uniformly applied among all employees, the City pay scale should be adhered to as written or modified to accommodate the reasons for the exceptions.

### PLANNING AND ZONING COMMISSION

The Commission has formal meetings to conduct their business. Minutes of those meetings should be documented timely and made available for the public to inspect.

### **BUDGET TRANSFERS**

Ordinance No. 1254 states that the Mayor or Department Head with approval of the Mayor, may make changes within the object categories of budget departments. Object categories, in the ordinance, were denoted as those defined in the Local Government Fiscal Manual's chart of accounts.

While we believe the City is in substantial compliance with the Ordinance, we noted that the City of Ruston is not exactly following the chart of accounts object category numbering system as shown in the Local Government Fiscal Manual. We noted two instances where funds were transferred between object categories which is in violation of Ordinance No. 1254. The following transfers were noted as going between two object categories:

- Ambulance Fund on June 16, 1997 transferred \$1,000 between the materials and supplies object category and the operating services object category.
- Inspections Department on March 21, 1997 transferred \$397 between the materials and supplies object category and the operating services object category.

We recommend that the City institute a policy whereby every account is assigned an object code that is used consistently by every department when performing transfers.

### **YEAR 2000**

Many computerized systems, including both hardware and software applications, use only two digits, rather than four, to record the year in a date field. These systems may recognize the year 2000, which is entered into the computer as 00, as the year 1900 or some other date, resulting in errors when the dates are used in computations and comparisons. In addition, some computerized systems do not properly perform calculations with dates beginning in 1999, because these systems use the digits "99" in date fields to represent something other than the year 1999. Such problems are known as the Year 2000 Issue. The Year 2000 Issue may manifest itself before, on or after January 1, 2000, and its effects on operations and financial reporting may range from minor errors to catastrophic systems failure.

The Year 2000 is a significant concern that should be addressed as soon as possible. Failure to adequately address the Year 2000 could result in costly and significant application program failures that prevent the City from performing its normal processing activities. These activities would encompass all departments within the City (Police, Fire, Electric, etc.). Planning now is critical because business processes that depend on dates in the future may experience difficulties or failures well in advance of the year 2000.

\* \* \* \* \*

These conditions were considered in determining the nature, timing, and extent of the audit tests applied in our audit of the 1997 financial statements, and this report does not affect our report on these financial statements dated January 2, 1998. We have not considered internal control since the date of our report.

We would like to take this opportunity to acknowledge the courtesy and assistance extended to us by the personnel of the City during the course of our audit.

This report is intended solely for the information and use of the Mayor and Board of Aldermen, management, the State of Louisiana Legislative Auditor, the cognizant agency, and other federal agencies. However, this report is a matter of public record and its distribution is not limited.

Very truly yours,

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KPMG Peut Mannie LLP

