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Metairie Parish School Board
Metairie, Louisiana

Annual Financial Report
As of and for the Year Ended June 30, 1965

Under provisions of state law, this report is a public document. A copy of this report has been submitted to the auditor, or accountant, every local officer, appropriate public officials. This report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date JAN 20 1966

Mer Rouge Parish School Board
Bastrop, Louisiana
Annual Financial Report
As of and for the Year Ended June 30, 1998

CONTENTS

	Statement	Page
INDEPENDENT AUDITORS' REPORT		1
GENERAL-PURPOSE FINANCIAL STATEMENTS:		
Combined Balance Sheet All Fund Types and Account Groups	A	2-3
GOVERNMENTAL FUNDS:		
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances (Deficit)	B	4-3
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances (Deficit) - Budget (Non-CAAP Funds) and Actual	C	6-9
Notes to the General-Purpose Financial Statements		
Index		10
Notes		12-13
	Exhibit	
SUPPLEMENTAL INFORMATION		36
SPECIAL REVENUE FUNDS:		35-57
Combining Balance Sheet	1	35-38
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	2	40-41
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget (CAAP Funds) and Actual		
Title I	3-1	42
Title VI	3-2	43
Math and Science - Title II	3-3	44
Special Education	3-4	45
Summer School	3-5	46
Free/Reduced	3-6	47
Miscellaneous State Grants	3-7	48
School Food Service	3-8	49
Drug Free - Title IV	3-9	50
Special Federal	3-10	51

(Continued)

**Mandeville Parish School Board
Bastrop, Louisiana**

**Annual Financial Report
As of and for the Year Ended June 30, 1998**

CONTENTS (Continued)

	Folios	Page
SUPPLEMENTAL INFORMATION (Continued)		
CAPITAL PROJECTS FUNDS:		
Combining Balance Sheet	4	94-95
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	5	96-97
AGENCY FUNDS:		
Statement of Assets and Liabilities	6	98
Statement of Changes in Assets and Liabilities	7	99
Schedule of Changes in Deposits Due Other	8	61
GENERAL:		
Schedule of Compensation Paid Board Members		82
OTHER REPORTS REQUIRED BY GOVERNMENT AUDITING STANDARDS AND BY OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR NO. 5, 1997		
Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards		83-85
Report on Compliance With Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance With OMB Circular No. 5, 1997		86-87
Schedule of Expenditures of Federal Awards	9	88-89
Notes to the Schedule of Expenditures of Federal Awards		90
Schedule of Findings and Questioned Costs		91-92
OTHER INFORMATION		93
Summary Status of Prior Audit Findings		88-89
Corrective Action Plan for Current Year Audit		90-95
Management Letter Items		86
Management Letter		91-92
Status of Prior Management Letter Items		89
		(Continued)

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Independent Auditors' Report

Board Members
Mandeville Parish School Board
Bastrop, Louisiana

We have audited the accompanying **GENERAL-PURPOSE FINANCIAL STATEMENTS** of Mandeville Parish School Board, Bastrop, Louisiana, as of and for the year ended June 30, 1998, as listed in the table of contents. These general-purpose financial statements are the responsibility of the School Board's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the School Board as of June 30, 1998, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 19, 1998, on our consideration of the School Board's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of the School Board taken as a whole. The accompanying **SUPPLEMENTAL INFORMATION** as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

Also, the accompanying **OTHER INFORMATION**, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the general-purpose financial statements of the School Board. Such information has not been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, accordingly, we express no opinion on it.

Allen, Green & Company, LLP

ALLEN, GREEN & COMPANY, LLP

Monroe, Louisiana
October 29, 1998

MOOREHOUSE PARISH SCHOOL BOARD
Baton Rouge, Louisiana

ALL FUNDS TYPES AND ACCOUNT GROUPS
Combined Balance Sheet
June 30, 1999

	=====GOVERNMENTAL FUNDS=====			
	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	CAPITAL PROJECTS FUNDS
ASSETS AND OTHER DEBITS				
Assets:				
Cash and cash equivalents	\$ 0	\$ 405,817	\$ 125,498	\$ 131,216
Investments	0	0	0	250,890
Receivables	516,528	1,343,267	388,287	138,841
Interfund receivable	1,588,088	428,820	288,008	0
Inventory	4,328	11,232	0	0
Land, buildings and equipment	0	0	0	0
Other debits:				
Amount available to debt service fund	0	0	0	0
Amount to be provided for retirement of general long-term obligations	0	0	0	0
TOTAL ASSETS AND OTHER DEBITS	\$ 2,188,944	\$ 2,178,936	\$ 513,723	\$ 521,947
LIABILITIES, EQUITY (DEFICIT) AND OTHER CREDITS				
Liabilities:				
Bank overdraft	\$ 773,207	0	0	0
Accounts, salaries and other payables	1,776,790	802,860	0	230,487
Interfund payable	808,158	1,832,877	0	241,971
Deferred revenues	0	1,238	0	0
Deposits - due others	0	0	0	0
Certificates of indebtedness payable	0	0	0	0
Notes payable	0	0	0	0
Capital leases payable	0	0	0	0
Compensated absences payable	0	0	0	0
Total Liabilities	\$ 3,357,955	\$ 1,835,435	\$ 0	\$ 462,958
Equity (Deficit) and other credits:				
Investment in general fixed assets	\$ 0	0	0	0
Fund Balances:				
Reserved for debt service	0	0	518,723	0
Reserved for inventory	4,328	11,232	0	0
Reserved for workers' compensation claims	4,978	0	0	0
Unreserved:				
Undesignated	(1,827,236)	312,849	0	30,846
Total Equity (Deficit) and Other Credits	\$ (1,817,956)	\$ 324,631	\$ 518,723	\$ 30,846
TOTAL LIABILITIES, EQUITY (DEFICIT), AND OTHER CREDITS	\$ 2,188,944	\$ 2,178,936	\$ 513,723	\$ 521,947

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

Statement A

FISCAL YEAR AGENCY FUNDS	ACCOUNTS SECURED		TOTAL (MEMORANDUM ONLY)
	GENERAL FUND ASSETS	GENERAL LONG-TERM DEBT	
\$ 225,288 \$	\$ 0 \$	\$ 0 \$	\$ 225,287
0	0	0	290,000
0	0	0	2,204,880
0	0	0	2,417,648
0	0	0	18,728
0	31,883,581	0	31,883,581
0	0	810,723	810,723
0	0	1,822,782	1,822,782
<u>\$ 225,288 \$</u>	<u>31,883,581 \$</u>	<u>2,633,473 \$</u>	<u>40,448,987</u>
\$ 0 \$	\$ 0 \$	\$ 0 \$	719,207
0	0	0	2,100,349
0	0	0	2,417,648
0	0	0	1,238
225,288	0	0	225,288
0	0	1,048,800	1,048,800
0	0	88,207	88,207
0	0	280,264	280,264
0	0	1,145,809	1,145,809
<u>\$ 225,288 \$</u>	<u>0 \$</u>	<u>2,558,470 \$</u>	<u>3,028,810</u>
\$ 0 \$	31,883,581 \$	0 \$	31,883,581
0	0	0	810,723
0	0	0	18,760
0	0	0	4,878
0	0	0	815,841
<u>\$ 0 \$</u>	<u>31,883,581 \$</u>	<u>0 \$</u>	<u>32,219,241</u>
<u>\$ 225,288 \$</u>	<u>31,883,581 \$</u>	<u>2,558,470 \$</u>	<u>40,448,987</u>

MOYENBOND PARISH SCHOOL BOARD
Bastrop, Louisiana

ALL GOVERNMENTAL FUNDS
Combined Statement of Revenues, Expenditures,
and Changes in Fund Balances (Deficit)
For the Year Ended June 30, 1998

Statement 0

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	CAPITAL PROJECTS FUNDS	TOTAL (MEMORANDUM ONLY)
REVENUES					
Local sources:					
Taxes:					
Ad valorem	\$ 1,834,887	\$ 0	\$ 1,307,330	\$ 0	\$ 3,142,217
Sales and use	2,874,226	0	892,329	284,177	4,050,732
Interest earnings	57,895	0	34,845	10,273	103,013
Food services	0	228,098	0	0	228,098
Other	473,805	60,000	0	81	533,886
State sources:					
Equalization	15,459,230	300,000	0	0	15,759,230
Other	1,180,840	44,300	0	0	1,225,140
Federal sources:					
	62,237	5,185,815	0	0	5,248,052
Total Revenues	\$ 21,728,730	\$ 5,185,815	\$ 2,214,209	\$ 284,448	\$ 29,413,002
EXPENDITURES					
Current:					
Instruction:					
Regular programs	\$ 15,155,540	\$ 75,254	\$ 0	\$ 0	\$ 15,230,794
Special programs	2,879,827	1,888,882	0	0	4,768,709
Other instructional programs	1,385,576	600,830	0	0	1,986,406
Support services:					
Student services	801,888	47,852	0	0	849,740
Instructional staff support	820,883	412,400	0	0	1,233,283
General administration	441,287	1,825	10,887	5,500	459,499
Student administration	1,254,848	0	0	0	1,254,848
Business services	229,747	79,210	0	0	308,957
Food services	2,232,470	605,544	0	28,720	2,866,734
Student transportation services	1,387,263	20,430	0	0	1,407,693
Central services	152,703	17,436	0	0	170,139
Food services	430,828	2,051,980	0	0	2,482,808
Community service programs	3,448	0	0	0	3,448
Facilities acquisition & construction	215,887	9,800	0	188,528	414,215
Debt service:					
Principal retirement	62,887	87,487	1,737,880	0	1,888,254
Interest and bank charges	32,525	15,405	115,122	0	163,052
Total Expenditures	\$ 22,700,852	\$ 5,454,800	\$ 1,853,002	\$ 1,233,748	\$ 31,179,502
EXCESS (Deficiency) OF REVENUES					
OVER EXPENDITURES	\$ (1,005,122)	\$ 271,020	\$ 361,214	\$ (949,300)	\$ (1,084,518)

02/04/1998

MOYENBODIE PARISH SCHOOL BOARD
Bastrop, Louisiana

ALL GOVERNMENTAL FUNDS
Combined Statement of Revenues, Expenditures,
and Changes in Fund Balances (Deficit)
For the Year Ended June 30, 1998

Statement 03

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	CAPITAL PROJECTS FUNDS	TOTAL PROGRAMS/ANNUAL ONLY
OTHER FINANCING SOURCES (USES)					
Proceeds from sale of fixed assets	\$ 2,200	\$ 0	\$ 0	\$ 0	\$ 2,200
Total Other Financing Sources (Uses)	\$ 2,200	\$ 0	\$ 0	\$ 0	\$ 2,200
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	\$ (1,005,817)	\$ 281,828	\$ 361,214	\$ (836,203)	\$ (1,891,988)
FUND BALANCES AT BEGINNING OF YEAR	47,894	62,100	549,500	876,163	1,535,657
FUND BALANCES (DEFICIT) AT END OF YEAR	\$ (1,017,923)	\$ 281,928	\$ 910,714	\$ 29,960	\$ 236,729

(CONCLUDED)

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

MOREHOUSE PARISH SCHOOL BOARD
Bossier, Louisiana

GOVERNMENTAL FUNDS - GENERAL FUND

Condensed Statement of Revenues, Expenditures, and Changes
to Fund Balances (Deficit) - Budget (Non-GAAP Basis) and Actual
For the Year Ended June 30, 1998

Statement C

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
REVENUES			
Local sources:			
Taxes:			
Ad valorem	\$ 1,766,232	\$ 1,824,887	\$ 58,655
Sales and use	2,782,000	2,874,230	(92,230)
Interest earnings	80,000	37,555	(42,445)
Other	423,040	473,484	50,444
State sources:			
Equalization	15,385,000	15,459,230	84,230
Other	1,383,007	1,234,768	(148,239)
Federal sources:	\$	\$	\$
Total Revenues	\$ 21,739,282	\$ 21,719,232	\$ (20,050)
EXPENDITURES			
Current:			
Instruction:			
Regular programs	\$ 9,889,572	\$ 10,150,880	\$ (261,308)
Special programs	2,824,528	2,879,827	(55,299)
Other instructional programs	1,918,576	1,826,576	(91,999)
Support services:			
Student services	864,780	864,800	(20)
Instructional staff support	574,808	605,805	(31,000)
General administration	668,878	641,287	27,591
School administration	1,283,189	1,054,840	228,349
Business services	243,470	220,747	22,723
Plant services	2,188,688	2,224,780	(36,092)
Student transportation services	1,248,176	1,388,765	(140,589)
Central services	123,483	132,763	(9,280)
Food services	313,480	470,820	(157,340)
Community service projects	2,280	3,448	(1,168)
Facilities acquisition and construction	260,000	218,887	41,113
Debt service:			
Principal retirement	119,800	162,448	(42,648)
Interest and bank charges	15,800	32,158	(16,358)
Total Expenditures	\$ 21,819,283	\$ 22,198,812	\$ (379,529)
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	\$ (82,001)	\$ (1,029,408)	\$ (947,407)

(Continued)

MOREHOUSE PARISH SCHOOL BOARD
 Metairie, Louisiana

GOVERNMENTAL FUNDS - GENERAL FUND
 Combined Statement of Revenues, Expenditures, and Changes
 in Fund Balances (Deficit) - Budget (Now GRAP Basis) and Actual
 For the Year Ended June 30, 1998

Statement 0

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
OTHER FINANCING SOURCES (USES)			
Proceeds from sale of fixed assets	\$ 2,000	\$ 2,000	\$ (0)
Proceeds from insurance	<u>388</u>	<u>341</u>	<u>47</u>
Total Other Financing Sources (Uses)	\$ <u>2,388</u>	\$ <u>2,341</u>	\$ <u>47</u>
EXCESS (DEFICIT) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	\$ <u>24,842</u>	\$ <u>23,841</u>	\$ <u>1,001,000</u>
FUND BALANCES AT BEGINNING OF YEAR	<u>47,884</u>	<u>47,884</u>	<u>0</u>
FUND BALANCES (Deficit) AT END OF YEAR	\$ <u>25,126</u>	\$ <u>25,126</u>	\$ <u>1,011,000</u>

(CONTINUED)

MOOREHOUSE PARISH SCHOOL BOARD
Bastrop, Louisiana

GOVERNMENTAL FUNDS - SPECIAL REVENUE FUNDS
Combined Statement of Revenues, Expenditures, and Changes
in Fund Balances - (Deficit) - Budget (Non-GAAP Basis) and Actual
For the Year Ended June 30, 1988

Statement C

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIOUS FAVORABLE (UNFAVORABLE)</u>
REVENUES			
Local sources:			
Food services	\$ 218,000	\$ 228,800	\$ 10,800
State sources:			
Equalization	800,000	800,000	0
Other	88,200	88,200	(8,000)
Federal sources	<u>4,779,100</u>	<u>5,110,210</u>	<u>331,110</u>
Total Revenues	\$ 5,885,300	\$ 5,887,210	\$ 1,910
EXPENDITURES			
Current:			
Instruction:			
Regular programs	\$ 48,700	\$ 70,284	\$ (21,584)
Special programs	3,143,850	3,888,764	744,914
Other instructional programs	548,000	655,800	107,800
Support services:			
Cafeteria services	48,314	47,850	464
Instructional staff support	488,004	419,400	68,604
General administration	1,400	1,820	420
Business services	0	78,218	(78,218)
Plant services	148	605,344	(605,196)
Student transportation services	0	30,400	(30,400)
Central services	0	77,426	(77,426)
Food services	2,080,000	2,001,100	(78,900)
Facilities acquisition and construction	<u>0</u>	<u>0,000</u>	<u>0,000</u>
Total Expenditures	\$ 5,289,321	\$ 5,486,806	\$ 197,485
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	\$ 595,979	\$ 140,404	\$ 455,575
OTHER FINANCIAL SOURCES (USES)			
Payments from insurance	<u>0</u>	<u>60,000</u>	<u>60,000</u>
Total Other Financing Sources (Uses)	\$ 0	\$ 60,000	\$ 60,000

(continued)

MOREHOUSE PARISH SCHOOL BOARD
Bossier, Louisiana

GOVERNMENTAL FUNDS - SPECIAL REVENUE FUNDS
Combined Statement of Revenues, Expenditures, and Changes
in Fund Balances (Deficit) - Budget (Non-GAAP Basis) and Actual
For the Year Ended June 30, 1999

Statement C

	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	\$ (46,000)	\$ 204,830	\$ 250,830
FUND BALANCES AT BEGINNING OF YEAR	55,358	66,390	10,932
FUND BALANCES (deficit) AT END OF YEAR	\$ 9,358	\$ 272,621	\$ 263,263

(CONTINUED)

**Morehouse Parish School Board
Bastrop, Louisiana**

**Notes to the General Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

INDEX	Page
NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES	11
A. REPORTING ENTITY	11
B. FUNDS AND ACCOUNT GROUPS	11
Governmental fund	12
Fiduciary funds	12
Account Groups	12
C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING	13
Governmental fund	13
Fiduciary Funds	14
D. DEBITS	14
E. CASH AND CASH EQUIVALENTS	15
F. INVESTMENTS	15
G. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES	16
H. INVENTORIES	16
I. FIXED ASSETS	17
J. DEFERRED REVENUES	17
K. COMPENSATED ABSENCES	17
L. LONG-TERM OBLIGATIONS	18
M. FUND EQUITY	19
N. INTERFUND TRANSACTIONS	19
O. SALES TAXES	19
P. LIAB ESTIMATES	19
Q. MEMORANDUM ONLY - TOTAL COLUMNS	20
NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY	20
A. Deficit Fund Balances/Unrealized Gains	20
B. Excess of Expenditures Over Appropriations in Individual Funds	20
NOTE 3 - BUDGET/GAAP RECONCILIATION	21
NOTE 4 - LIQUID TAXES	21
NOTE 5 - CASH AND CASH EQUIVALENTS	23
NOTE 6 - INVESTMENTS	24
NOTE 7 - RECEIVABLES	24
NOTE 8 - FIXED ASSETS	25
NOTE 9 - RETIREMENT SYSTEMS	25
NOTE 10 - OTHER POST-EMPLOYMENT BENEFITS	27
NOTE 11 - ACCOUNTS, SALARIES AND OTHER PAYABLES	27
NOTE 12 - COMPENSATED ABSENCES	27
NOTE 13 - CHANGES IN AGENCY FUND - DEPOSITS (SEE OTHER)	28
NOTE 14 - LIABILITIES	28
NOTE 15 - CHANGES IN GENERAL LONG-TERM OBLIGATIONS	29
NOTE 16 - INTERFUND ASSESSLIABILITIES	30
NOTE 17 - DEFERRED FUND BALANCES	31
NOTE 18 - LITIGATION AND CLAIMS	31
NOTE 19 - ENCUMBRANCES	32
NOTE 20 - SUBSEQUENT EVENTS	32
NOTE 21 - RISK MANAGEMENT	32
NOTE 22 - UN-BILLED PAYMENTS FOR FRINGE BENEFITS AND SALARIES	33

**Morehouse Parish School Board
Bastrop, Louisiana**

**Notes to the General Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the Morehouse Parish School Board have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

A. REPORTING ENTITY

The Morehouse Parish School Board was created by Louisiana Revised Statute (LSA-R.S.) 17:51 to provide public education for the children within Morehouse Parish. The School Board is authorized by LSA-R.S. 17:61 to establish policies and regulations for its own government consistent with the laws of the State of Louisiana and the regulations of the Louisiana Board of Elementary and Secondary Education. The School Board is comprised of seven members who are elected from seven districts for terms of four years.

The School Board operates sixteen schools within the parish with a total enrollment of approximately 5,600 pupils. In conjunction with the regular educational programs, some of these schools offer special education and/or adult education programs. In addition, the School Board provides transportation and school lunch services for the students.

GASB Statement No. 14 establishes criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the School Board is considered a primary government, since it is a special purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state or local governments. As used in GASB Statement 14, fiscally independent means that the School Board may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt. The School Board also has no component units, defined by GASB Statement 14 as other legally separate organizations for which the elected School Board members are financially accountable. There are no other primary governments with which the School Board has a significant relationship.

B. FUNDS AND ACCOUNT GROUPS

The accounts of the School Board are organized and reported on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting aggregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of the governmental funds not recorded directly in those funds.

Madisonville Parish School Board
Madisonville, Louisiana

Notes to the General Purpose Financial Statements
As of and for the Year Ended June 30, 1998

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. FUNDS AND ACCOUNT GROUPS (Continued)

Funds of the School Board are classified into two categories: governmental and fiduciary. In turn, each category is divided into separate fund types. The fund classifications and a description of each existing fund type follow:

Governmental funds

Governmental funds account for the School Board's general government activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fund assets, and the servicing of general long-term debt. Governmental funds include:

1. **General fund** - the general operating fund of the School Board accounts for all financial resources, except those required to be accounted for in other funds.
2. **Special revenue funds** - accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes (not including expendable trusts or major capital projects).
3. **Debt service fund** - accounts for the servicing of general long-term debt not being financed by proprietary or nonexpendable trust funds.
4. **Capital project fund** - account for the acquisition of fixed assets or construction of major capital projects not being financed by proprietary or nonexpendable trust funds.

Fiduciary funds

Fiduciary funds account for assets held by the government in a trustee capacity or as an agent on behalf of outside parties, including other governments, or on behalf of other funds within the School Board.

Agency funds are custodial in nature (assets equal liabilities) and do not present results of operations or have a management focus. Agency funds are accounted for using the modified accrual basis of accounting. This fund is used to account for assets that the government holds for others in an agency capacity. The agency fund is as follows:

1. **School activity agency fund** - accounts for assets held by the School Board as an agent for the individual schools and school organizations.

Marshmore Parish School Board
Boutep, Louisiana

Notes to the General-Purpose Financial Statements
As of and for the Year Ended June 30, 1998

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. FUNDS AND ACCOUNT GROUPS (Continued)

Account Groups

The *general fixed assets* account group is used to account for fixed assets not accounted for in proprietary or trust funds.

The *general long-term debt account* group is used to account for general long-term debt and certain other liabilities that are not specific liabilities of proprietary or trust funds.

C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Governmental funds

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The government considers all revenues available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for unamortized interest on general long-term debt, which is recognized when the obligations are expected to be liquidated with expendable available financial resources.

With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The governmental funds use the following practices in recording revenues and expenditures:

Revenues

All tuition fees and sales taxes are susceptible to accrual.

Endowments and shared revenue (which include state equalization and state revenue sharing) are recorded as restricted grants-in-aid at the time of receipt or earlier if the measurable and accrual criteria are met. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met.

Other receipts become measurable and available when cash is received by the School Board and are recognized as revenue at that time.

Morshouse Parish School Board
Bastrop, Louisiana

Notes to the General Purpose Financial Statements
As of and for the Year Ended June 30, 1998

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (Continued)

Expenditures

Salaries are recorded as paid. Salaries for nine-month employees who elect to be paid over twelve months are accrued at June 30.

Operating supplies are recorded as expenditures in the accounting period they are purchased.

Substantially all other expenditures are recognized when the related fund liability has been incurred.

Other Financing Sources (Uses)

Transfers between funds that are not expected to be repaid (or any other types, such as capital lease transactions, sale of fixed assets, debt extinguishments, long-term debt proceeds, et cetera) are accounted for as other financing sources (uses). These other financing sources (uses) are recognized at the time the underlying events occur.

Fiduciary Funds

The agency fund is controlled in nature and does not present results of operations or have a management focus. Agency funds are accounted for using the modified accrual basis of accounting. This fund is used to account for assets that the School Board holds for others in an agency capacity.

B. BUDGETS

General Budget Policies

The School Board follows these procedures in establishing the budgetary data reflected in the combined financial statements:

State statute requires budgets be adopted for the general fund and all special revenue funds.

Each year prior to September 15, the Superintendent submits to the Board proposed annual budgets for the general fund and special revenue funds that are not grant-oriented. Public hearings are conducted, prior to the Board's approval, to obtain taxpayer comments. Grant funds are included in special revenue funds and their budgets are adopted at the time the grant applications are approved by the grantor. The operating budgets include proposed expenditures and the means of financing them.

Appropriations (unexpended budget balances) lapse at year end.

**Morham Parish School Board
Bossier, Louisiana**

**Notes to the General-Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

II. BUDGETS (Continued)

General Budget Policies (Continued)

Formal budget integration (within the accounting period) is employed as a management control device. All budgets are controlled at the division, departmental or project level. Budget amounts included in the accompanying financial statements include the original adopted budget and all subsequent amendments. Those revisions were considered final when approved by the Board. All budget revisions are approved by the Board.

Encumbrances

Encumbrance accounting is employed in the governmental funds. Outstanding encumbrances (e.g., purchase orders, contracts) lapse at year-end. To the extent the Board intends to honor the purchase orders and commitments, they are disclosed in the notes to the financial statements. Authorization for the eventual expenditure will be included in the following year's budget appropriations.

Budget Basis of Accounting

All governmental funds' budgets are prepared on the modified accrual basis of accounting, a basis consistent with Generally Accepted Accounting Principles (GAAP). Budgeted amounts are as originally adopted or as amended by the Board. Legally, the Board must adopt a balanced budget, that is, total budgeted revenues and other financing sources including fund balance must equal or exceed total budgeted expenditures and other financing uses. State statute requires the Board to amend its budgets when revenues plus projected revenues within a fund are expected to be less than budgeted revenues by five percent or more and/or expenditures within a fund are expected to exceed budgeted expenditures by five percent or more. The School Board approves budgets at the function level and management can transfer amounts between line items within a function.

E. CASH AND CASH EQUIVALENTS

Cash includes amounts in demand deposits and interest-bearing demand deposits, and time deposit accounts. Cash equivalents include amounts in time deposits and time investments with original maturities of 90 days or less. Under state law, the School Board may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

F. INVESTMENTS

Investments are limited by R.S. 35:2835 and the School Board's investment policy. If the original maturities of investments exceed 90 days, they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

**Morishouse Parish School Board
Bastrop, Louisiana**

**Notes to the General Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

F. INVESTMENTS (Continued)

The investments are reflected at quoted market prices except for the following which are required/penalized as per GASB Statement No. 31:

1. Investments in *nonparticipating* interest-bearing contracts, such as nonnegotiable certificates of deposit with redemption terms that do not consider market rates, are reported using a cost-based measure.
2. The School Board reported as *amortized cost money market investments and participating* interest-bearing investment contracts that have a remaining maturity at time of purchase of one year or less.

Definitions:

Interest-bearing investment contract includes time deposits with financial institutions (such as certificates of deposit), repurchase agreements, and guaranteed investment contracts.

Money market investments are short-term, highly liquid debt instruments that include U. S. Treasury obligations.

G. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES

During the course of operations, numerous transactions occur between individual funds for services rendered. These receivables and payables are classified as interfund receivables/payables on the balance sheet.

H. INVENTORIES

Inventories of the governmental fund type are recorded as expenditures when purchased, except for inventory of the school fund service fund.

Inventory of the school fund service (special revenue fund) consists of food purchased by the School Board and commodities granted by the United States Department of Agriculture through the Louisiana Department of Agriculture and Forestry. The commodities are recorded as revenues when received; however, all inventory items are recorded as expenditures when consumed. Unused commodities at June 30, are reported as deferred revenues. All purchased inventory items are valued at cost (first-in, first-out) and commodities are assigned values based on information provided by the United States Department of Agriculture.

**Morsham Parish School Board
Bastrop, Louisiana**

**Notes to the General-Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

NOTE 3 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

I. FIXED ASSETS

Fixed assets used in governmental fund types of the School Board are recorded in the general fixed assets account group at cost or estimated historical cost if purchased or constructed. Donated fixed assets are recorded at their estimated fair value at the date of donation. Assets in the general fixed assets account group are not depreciated. Interest during construction is not capitalized on general fixed assets.

Approximately 90% of fixed assets are valued at actual costs, while the remaining 10% are valued at estimated cost based on the actual cost of like items.

Public domain (infrastructure) general fixed assets (e.g. roads, bridges, sidewalks and other assets that are inseparable and of value only to the government) are capitalized. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not included in the general fixed assets account group.

J. DEFERRED REVENUES

The School Board reports deferred revenues on its combined balance sheet. Deferred revenues arise when revenues are received by the School Board before it has a legal claim to them, as when grant revenues are received prior to the occurrence of qualifying expenditures. In subsequent periods, when the School Board has a legal claim to the revenues, the liability for deferred revenue is removed from the combined balance sheet and the revenue is recognized.

K. COMPENSATED ABSENCES

All twelve-month employees earn from twelve to eighteen days of sick leave each year, depending on their length of service. All employees working on a nine-month basis earn ten days of sick leave each year. Nine-month employees who work during the summer receive an additional one day of sick leave for each four weeks of summer work. Sick leave may be accumulated and carried forward to succeeding years without limitation. Upon retirement or death, employees or their heirs are paid for the value of accumulated sick leave; not to exceed twenty-five days at the employee's current rate of pay. Under the Louisiana Teachers' Retirement System and the Louisiana School Employees' Retirement System, all unpaid sick leave is used in the retirement benefit computation as earned service.

All twelve-month employees earn from ten to fifteen days of vacation leave each year, depending upon their length of service with the School Board. Twelve-month employees may accumulate and carry forward a maximum of fifteen days' vacation time to succeeding years. Any employee's vacation leave in excess of fifteen days is forfeited at year end without compensation. Upon separation of employment, all employees' unused vacation leave is forfeited without compensation.

**Marshmore Parish School Board
Bastrop, Louisiana**

**Notes to the General-Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

K. COMPENSATED ABSENCES (Continued)

The School Board's recognition and measurement criteria for compensated absences follows:

GAAP Statement No. 16 provides that a liability for sick leave should be accrued using one of the following termination approaches:

- A. An accrual for earned sick leave should be made only to the extent it is probable that the benefits will result in termination payments, rather than be taken as absences due to illness or other contingencies, such as medical appointments and funerals.
- B. Alternately, a governmental entity should estimate its accrued sick leave liability based on the sick leave accumulated at the balance sheet date by those employees who currently are eligible to receive termination payments as well as other employees who are expected to become eligible in the future to receive such payments.

GAAP Statement No. 16 provides that vacation leave and other compensated absences with similar characteristics should be accrued as a liability as the benefits are earned by the employees if both of the following conditions are met:

- A. The employee's right to receive compensation are attributable to services already rendered.
- B. It is probable that the employer will compensate the employee for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

Only the current portion of the liability for compensated absences is reported in the fund. The current portion is the amount left unpaid at the end of the reporting period that normally would be liquidated with expendable available financial resources. The remainder of the liability is reported in the general long-term obligations account group. The School Board uses approach B to calculate the accrued sick leave liability.

L. LONG-TERM OBLIGATIONS

The School Board reports long-term debt of governmental funds at face value in the general long-term debt account group. Certain other governmental fund obligations not reported to be financed with current available financial resources are also reported in the general long-term debt account group.

For governmental fund types, bond premiums and discounts, as well as issuance costs, are recognized during the current period. Bond premiums are reported as an other financing source net of the applicable premium or discount. Issuance costs, even if withheld from the actual net proceeds received, are reported as debt service expenditures.

**Morehouse Parish School Board
Eastrop, Louisiana**

**Notes to the General Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

M. FUND EQUITY

Reserves

Reservations of fund balances represent those amounts that are not appropriable or are legally segregated for a specific purpose.

Designated Fund Balances

Designated fund balances represent tentative management plans that are subject to change.

N. INTERFUND TRANSACTIONS

Quasi-internal transactions are accounted for as revenues, expenditures, or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-internal transactions and reimbursements, are reported as transfers. Nonreciprocity of administrative personnel transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

O. SALES TAXES

The Morehouse Parish School Board has two sales tax ordinances as follows:

The School Board has a one cent parish-wide sales and use tax as authorized in a special election held November 18, 1988. In accordance with the proposition approved by the voters of the parish, the net "revenues derived from said sales and use tax is to be dedicated and used solely for the purpose of providing funds for the payment of salaries of school employees in the Parish of Morehouse."

The School Board has a one half cent parish-wide sales and use tax. It was authorized in a special election held July 18, 1992. In accordance with the proposition approved by the voters of the parish, the net "revenues derived from said sales and use tax is to be dedicated and used solely for the purpose of constructing, reconstructing, improving, equipping and furnishing public schools within Morehouse Parish." This tax is levied for a six-year period ending September 30, 1998.

P. USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**Mandeville Parish School Board
Bastrop, Louisiana**

**Notes to the General-Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Q. MEMORANDUM ONLY - TUDAL COLUMNS

The total columns on the general-purpose financial statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not represent financial position, results of operations or cash flows in accordance with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. Deficit Fund Balances/Unrealized Earnings

The following funds have a deficit in the fund balance at June 30, 1998:

Fund	Deficit Amount
General fund	\$1,007,815
Special revenue fund	
Title I	30,860

Management expects to correct 70% of the deficit in the general fund in 1998-1999 by cutting cost and increasing revenues. Management expects the deficit to be completely corrected by June 30, 2000.

B. Excess of Expenditures Over Appropriations in Individual Funds

The following individual funds had actual expenditures over budgeted expenditures for the year ended June 30, 1998:

Fund	Budget	Actual	Unfavorable Variance
General fund	\$20,800,000	\$22,786,813	\$970,150
Special revenue funds			
Title I	2,174,000	2,242,369	87,604
Math and Science - Title II	48,700	49,007	274
School fiscal services	2,005,000	2,031,168	26,168
Special federal	649,062	664,688	14,726

**Morshouse Parish School Board
Bastrop, Louisiana**

**Notes to the General Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

NOTE 3 - BUDGET/GAAP RECONCILIATION

The following schedule reconciles the amounts on the Combined Statement of Revenues, Expenditures and Changes in Fund Balances -- Budget (Non-GAAP) Basis to Actual, to the amounts on the Combined Statement of Revenues, Expenditures and Changes in Fund Balances:

	<u>General Fund</u>	<u>Special Revenues</u>
Fund balances, end of the year (Budget)	\$(1,017,000)	\$ 324,000
Revenues		
Local sources: other		(60,500)
State sources: other	52,158	
Federal sources	(62,277)	
Expenditures		
Current		
Instruction:		
Regular programs	10,000	
Special programs		(100,000)
Support Services:		
Plant services	(2,500)	
Debt Services:		
Principal retirement	2,015	87,467
Interest and bank charges	340	16,408
Other financing sources:		
Proceeds from insurance	_____	_____ 61,565
Fund balances, end of the year (GAAP)	<u>\$(1,017,000)</u>	<u>\$ 324,000</u>

Budget/GAAP reporting differences for the general and special revenue funds are a result of classifications and on-behalf payments which are not budgeted but are included for GAAP reporting purposes.

NOTE 4 - LEMVED TAXES

The School Board levies taxes on real and business personal property located within Morshouse Parish's boundaries. Property taxes are levied by the School Board on property values assessed by the Morshouse Parish Tax Assessor and approved by the state of Louisiana Tax Commission.

The Morshouse Parish Sheriff's Office bills and collects all property taxes for the School Board except for the property located in the city of Bastrop which is billed and collected by the city of Bastrop. Collections are remitted to the School Board monthly.

Property Tax Calendar

	Parish (Except City of Bastrop)	City of Bastrop
Tax bills mailed	About November 15, 1997	About November 15, 1997
Total taxes are due	December 31, 1997	December 31, 1997
Liens due	January 1, 1998	March 15, 1998
Penalties and interest are added	January 1, 1998	March 15, 1998

**Morchesne Parish School Board
Bastrop, Louisiana**

**Notes to the General Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

NOTE 4 - LEVIED TAXES (Continued)

Assessed values are established by the Morchesne Parish Tax Assessor each year on a uniform basis at the following ratios of assessed value to fair market value:

10% land	15% machinery
10% residential improvements	15% commercial improvements
15% industrial improvements	25% public service properties, excluding land

A reevaluation of all property is required after 1976 to be completed no less than every five years. The last evaluation was completed for the roll of January 1, 1996. Total assessed value was \$125,888,260 in calendar year 1997. Louisiana state law exempts the first \$7,500 of assessed value of a taxpayer's primary residence from parish property taxes. This homestead exemption was \$21,681,376 of the assessed value in calendar year 1997.

State law requires the Morchesne Parish Sheriff's Department to collect property taxes in the calendar year in which the assessment is made. Property taxes become delinquent January 1 and March 15 as noted in the above property tax calendar of the following year. If taxes are not paid by the due date, taxes bear interest at the rate of 1.25% per month until the taxes are paid. After notice is given to the delinquent taxpayers, the Morchesne Parish Sheriff's Department is required by the *Constitution of the State of Louisiana* to sell the least quantity of property necessary to settle the taxes and interest owed.

All property taxes are recorded in the general fund and debt service fund. Revenues in such funds are recognized in the accounting period in which they become measurable and available. Property taxes are considered measurable in the calendar year of the tax levy. Estimated measurable taxes are those taxes based on past experience which will not be collected in the subsequent year and are primarily due to subsequent adjustments to the tax roll. A reliable means due, or past due, and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter to pay liabilities of the current period. The remaining property taxes receivable are considered available because they are substantially collected within 90 days subsequent to year-end.

The tax roll is prepared by the parish tax assessor in November of each year; therefore, the amount of 1998 property taxes to be collected occurs in December 1998 and January and February of 1999. As a result, no property taxes receivable for 1998 taxes is included on the accompanying balance sheet because it is not available within 90 days of the School Board's year-end.

Historically, virtually all ad valorem taxes receivable were collected since they are secured by property. Therefore, there is no allowance for uncollectible taxes.

**Madison Parish School Board
Bastrop, Louisiana**

**Notes to the General-Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

NOTE 4 - LEVIED TAXES (Continued)

The following is a summary of authorized and levied (in rate per \$1,000 Assessed Value) ad valorem taxes:

	<u>Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration Date</u>
Parish-wide taxes:			
Constitutional	3.57	3.57	Indefinite
Maintenance and operation	6.88	6.88	2004
Maintenance and operations	6.41	6.41	2008
1992 Capital program tax	14.00	14.00	1997

NOTE 5 - CASH AND CASH EQUIVALENTS

At June 30, 1998, the School Board had cash and cash equivalents (bank balances) totaling \$155,000 as follows:

Overhead deposits	\$ 71,285
Interest-bearing demand deposits	125,807
Time deposits	,250,000
Total deposits	447,092
Less: Time deposits classified as investments	,292,092
 Total cash and cash equivalents	 <u>\$155,000</u>
 Cash and cash equivalents per statement A	 \$98,417
Less: bank overdraft per statement A	,213,527
 Total cash and cash equivalents	 <u>\$155,000</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits on the resulting bank balances must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At year-end, the School Board's carrying amount of deposits was \$447,092 and the bank balance was \$1,974,620. Of the bank balance, \$332,130 was covered by federal depositary insurance or by collateral held by the School Board's agent in the School Board's name (GNAR Category 1). The remaining balance of \$1,642,490 was collateralized with securities held by the pledging financial institution's trust department or agent but not in the School Board's name (GNAR Category 2).

Even though the pledged securities are considered uncollateralized (Category 2) under the provisions of GASB statement 5, Louisiana Revised Statute 94:1229 imposes a statutory requirement on the custodial bank to advise and call the pledged securities within 10 days of being notified by the School Board that the fiscal agent has failed to pay deposited funds upon demand.

Marshmore Parish School Board
Kenner, Louisiana

Notes to the General Purpose Financial Statements
As of and for the Year Ended June 30, 1998

NOTE 6 - INVESTMENTS

Investments are categorized into three three categories of credit risk:

1. Issued or registered, or securities held by the School Board or its agent in the name.
2. Unissued and unregistered, with securities held by the counter party's trust department or agent in the School Board's name.
3. Unissued and unregistered, with securities held by the counter party, or by its trust department or agent but not in the School Board's name.

At year end, the School Board investment balances were as follows:

Type of Investment	Category			Carrying Amount			Total Carrying Amount
	1	2	3	Fair Value	Amortized Cost	Cost	
Certificate of deposit	\$250,000	\$ -	\$ -	\$ -	\$ -	\$250,000	\$250,000
Total investments	\$250,000	\$ -	\$ -	\$ -	\$ -	\$250,000	\$250,000

NOTE 7 - RECEIVABLES

The receivables of \$2,354,843 at June 30, 1998, are as follows:

Class of Receivable	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Fund	Total
Taxes:					
Sales and use	\$286,829	\$ -	\$ -	\$ -	\$ 286,829
Ad valorem	2,358	-	2,248	-	4,606
Intergovernmental - grants:					
Federal	31,360	1,289,456	-	-	1,320,816
State	197,783	83,651	-	-	281,434
Other	17,326	1,308	184,843	138,843	502,320
Total	\$533,306	\$1,374,415	\$184,843	\$138,843	\$2,354,843

**Morshouse Parish School Board
Bossier, Louisiana**

**Notes to the General Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

NOTE 8 - FIXED ASSETS

The changes in general fixed assets are as follows:

	Balance July 1, 1997	Additions	Deletions	Balance June 30, 1998
Land	\$ 240,013	\$ -	\$ -	\$ 240,013
Buildings	22,715,876	1,099,816	-	23,815,792
Furniture and equipment	<u>3,556,358</u>	<u>601,848</u>	<u>267,511</u>	<u>3,890,795</u>
Total	<u>\$26,512,247</u>	<u>\$1,701,664</u>	<u>\$267,511</u>	<u>\$28,946,399</u>

NOTE 9 - RETIREMENT SYSTEMS

Plan description

Substantially all School Board employees participate in either the Teachers' Retirement System or the Louisiana School Employees' Retirement System (the Systems), which are cost-sharing, multiple-employer public employee retirement systems (PERS). Benefit provisions are ultimately approved and amended by the Louisiana Legislature.

Participation in the Teachers' Retirement System is divided into two plans - the Teachers' Regular Plan and the Teachers' Plan B. In general, professional employees (such as teachers and principals) and buschwomen workers are members of the Louisiana Teachers' Retirement System (TRS); other employees, such as custodial personnel and bus drivers, are members of the Louisiana School Employees' Retirement System (LSERS). Generally, all full-time employees are eligible to participate in the system.

With respect to the Teachers' Retirement System Regular Plan, normal retirement is at age 60 with 10 years of service, or at any age with 20 years of service. The formula for annual maximum retirement benefits is generally 2% (with less than 20 years of service) or 2.5% (with 20 or more years of service) times the years of creditable service times the average salary of the 36 highest successive months (plus \$300 applicable to persons becoming members prior to July 1, 1986).

Under the Teachers' Retirement System Plan B, normal retirement is at age 55 with at least 30 years of creditable service or at age 60 with at least 10 years of creditable service. The retirement benefit formula is generally 2% times the years of creditable service times the retiree's average salary of the 36 highest successive months.

Employees participating in the School Employees' Retirement System are eligible for normal retirement after 30 years of service, or after 25 years of service at age 55 or after 10 years of service at age 60. The maximum retirement allowance is computed at 2.5% times the highest 36 months of average salary, times the years of service plus a supplement of \$1.00 per month times the years of service.

**Marshmore Parish School Board
Bastrop, Louisiana**

**Notes to the General Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

NOTE 9 - RETIREMENT SYSTEMS (Continued)

Both TRS and LSERS issue annual financial reports. The reports can be obtained by telephoning or writing to the following:

Teachers' Retirement System of Louisiana
Post Office Box 94123
Baton Rouge, Louisiana 70804-9123
(225) 925-6446

Louisiana School Employees' Retirement System
Post Office Box 44316
Baton Rouge, Louisiana 70804
(225) 925-6484

Funding Policy:

Each system is administered and controlled at the state level by a separate board of trustees, with contribution rates approved and amended by the Louisiana Legislature. Benefits of the systems are funded by employee and employer contributions. Benefits granted by the retirement systems are guaranteed by the state of Louisiana under provisions of the Louisiana Constitution of 1974. The School Board's employer contribution for the TRS, as provided by state law, is funded by the state of Louisiana through annual appropriations, by deductions from local ad valorem taxes, and by remittances from the School Board. For the LSERS, the School Board's employer contribution is funded by the state of Louisiana through annual appropriations.

In addition, the employer does not enroll in the Teachers' Retirement System, Regular Plan or Plan B, the employer's contribution for the professional improvement program (PIF) portion of payroll. The PIF contribution is made directly to the Retirement System by the state of Louisiana.

Contribution rates (as a percentage of covered salaries) for active plan members as established by the Louisiana Legislature for the year ended June 30, 1998 are as follows:

	Employee	Employer
Louisiana Teachers' Retirement System		
Regular	5.00%	16.40%
Plan A	5.00%	16.40%
Louisiana School Employees' Retirement System	6.25%	6.00%

Total covered payroll of the School Board for TRS - Regular Plan, TRS - Plan B, and LSERS for the year ended June 30, 1998 amounted to \$12,684,809, \$419,424, and \$1,378,985 respectively. Employer contributions for the year ended June 30, 1998 and each of the two preceding years are as follows:

	TRS		LSERS	
	Annual Actuarially Required Contributions	Percentage of Annual Required Contribution Paid	Annual Actuarially Required Contribution	Percentage of Annual Required Contribution Paid
June 30, 1996	\$1,985,646	95.18%	\$72,823	98.63%
June 30, 1997	3,089,393	92.50%	82,118	98.36%
June 30, 1998	3,242,991	92.99%	87,257	98.64%

**Mandeville Parish School Board
Bastrop, Louisiana**

**Notes to the General-Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

NOTE 9 - RETIREMENT SYSTEMS (Continued)

Annual actuarially required contributions for each plan above is based on the plan's annual financial report for that year except for the year ended June 30, 1998. Each annual actuarially required contribution for the year ended June 30, 1998 is based upon each plan's annual financial report for the year ended June 30, 1997 which is the latest information available.

NOTE 10 - OTHER POST-EMPLOYMENT BENEFITS

The School Board provides certain continuing health care and life insurance benefits for its retired employees. Substantially all of the School Board's employees become eligible for these benefits if they reach normal retirement age while working for the School Board. These benefits for retirees and similar benefits for active employees are provided through the State Employees Group Benefits Program. The cost of benefits for current retired employees is paid jointly by the employee and by the School Board. The School Board's portion of the cost is recognized as an expenditure when the monthly payments are paid. The cost of retiree benefits for 1998 totaled \$1,808,185 for 433 retirees.

NOTE 11 - ACCOUNTS, SALARIES AND OTHER PAYABLES

The payables of \$2,533,348 at June 30, 1998, are as follows:

	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Capital Projects Funds</u>	<u>Total</u>
Salaries and withholding	\$1,429,087	\$289,963	\$ -	\$1,719,050
Accounts	797,536	32,087	255,487	965,110
Accrued but not reported claims	<u>48,125</u>	<u>-</u>	<u>-</u>	<u>48,125</u>
Total	<u>\$1,715,750</u>	<u>\$322,050</u>	<u>\$255,487</u>	<u>\$2,333,287</u>

NOTE 12 - COMPENSATED ABSENCES

At June 30, 1998, employees of the School Board have accumulated and vested \$1,145,889 of employee leave benefits, including \$194,818 of salary related benefits. These employee leave benefits were computed in accordance with GAAP Codification Section 600. This amount is not expected to be paid from current available resources; therefore, the liability of \$1,145,889 is recorded within the general long-term obligations account group.

**Morham Parish School Board
Bossier, Louisiana**

**Notes to the General-Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

NOTE 13 - CHANGES IN AGENCY FUND - DEPOSITS AND OTHERS

A summary of changes in agency fund deposits and others follows:

Balance, July 1, 1997	\$ 241,539
Additions	1,005,464
Deductions	<u>1,005,458</u>
Balance, June 30, 1998	<u>\$ 241,545</u>

NOTE 14 - LEASES

Capital Leases. The School Board records items under capital leases as an asset and an obligation in the accompanying financial statements. The following is an analysis of capital leases:

	<u>Recorded Amount</u>
Computer lab	\$172,264
School buses	153,504
Mowers	1,435
Computer lab	<u>44,287</u>

The remaining minimum lease payments under capital leases, and the present value of the net minimum lease payments at June 30, 1998 are as follows:

Year ending June 30,	Computer Lab	12 School Buses	Mowers	Computer Lab	Total
1999	\$ -	\$124,213	\$2,813	\$25,168	\$152,194
2000	39,368	124,213	469	-	164,050
2001	-----	-----	-----	-----	-----
Total minimum lease payments	39,368	248,426	3,282	25,168	316,244
Less amount representing interest	<u>2,823</u>	<u>13,211</u>	<u>165</u>	<u>2,034</u>	<u>18,233</u>
Present value of future minimum lease payments	<u>\$36,545</u>	<u>\$235,215</u>	<u>\$3,117</u>	<u>\$23,134</u>	<u>\$298,011</u>

**Madison Parish School Board
Bastrop, Louisiana**

**Notes to the General-Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

NOTE 18 - CHANGES IN GENERAL LONG-TERM OBLIGATIONS

The following is a summary of the long-term obligation transactions for the year ended June 30, 1998:

	Certificate of Indebtedness	Note Payable —FFA	Capital Leases	Compensated —Attorney	Total
Balance, June 30, 1997	\$1,833,000	\$69,397	\$486,712	\$ 890,321	\$4,269,330
Additions	-	-	-	337,468	337,468
Deductions	<u>1,798,000</u>	<u>5,000</u>	<u>196,398</u>	<u>61,972</u>	<u>2,061,370</u>
Balance, June 30, 1998	<u>\$1,035,000</u>	<u>\$64,397</u>	<u>\$290,314</u>	<u>\$1,165,817</u>	<u>\$2,555,428</u>

Individual general obligation issues are as follows:

Obligation	Original Issue	Interest Rate	Maturity Date	Principal Outstanding
Certificate of Indebtedness				
Series 1993	\$3,000,000	5.50%	Nov. 1, 1998	\$ 563,000
Series 1994	2,500,000	4.99%	Nov. 1, 1998	940,000
Series 1995	240,000	6.50%	Oct. 1, 2000	142,000
FFA note	377,997	6.00%	May 30, 2002	35,221
Total				<u>\$1,680,221</u>

The obligations are due as follows:

Year Ending June 30,	Principal Payments	Interest Payments	Total
1999	\$ 963,000	\$32,349	\$ 995,349
2000	60,000	4,785	64,785
2001	35,000	979	35,979
2002	5,000	-	5,000
2003	5,000	-	5,000
Thereafter	<u>80,221</u>	-	<u>80,221</u>
Total	<u>\$1,183,221</u>	<u>\$37,569</u>	<u>\$1,220,790</u>

**Morshouse Parish School Board
Boutry, Louisiana**

**Notes to the General Purpose Financial Statements
As of and for the Year Ended June 30, 2008**

NOTE 16 - INTERFUND ASSETS/LIABILITIES

Due from/to others:

Expendable Fund	Profile Fund	Amount
General	Special revenue funds:	
	Title I	\$1,055,358
	Title VI	8,446
	Math and Science - Title II	374
	Special Education	33,358
	Summer School	14,898
	Preschool	28,861
	Miscellaneous State Grants	2,832
	Drug Free - Title IV	11,925
	Special Federal	406,253
	Capital project funds:	
	School Districts No. 2 and No. 3 Merged	936
	Capital Improvements	56,885
Special revenue funds:		
Title I	General	150,145
Title VI	General	1,809
Math and Science - Title II	General	1,638
Summer School	General	3,415
Preschool	General	26,866
Miscellaneous State Grants	General	1,243
School Food Service	General	63,562
Drug Free - Title IV	General	48
Special Federal	General	181,256
Debt Service	General	388,838
	Capital project funds:	
Debt Service	Capital Improvements	<u>180,800</u>
Total		<u>32,407,848</u>

**Marshmore Parish School Board
Bossier, Louisiana**

**Notes to the General Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

NOTE 17 - RESERVED FUND BALANCES

Reserves:

Debt Service: This amount represents the portion of fund balance that has been reserved in the debt service fund for future payment of principal and interest on bonded debt.

Inventory: This amount represents the portion of fund balance relating to inventory on hand which is therefore unavailable to be expended for other purposes.

Workers' Compensation Claims: This amount represents the portion of fund balance that has been reserved to cover possible workers' compensation claims.

NOTE 18 - LITIGATION AND CLAIMS

Litigation

The School Board is a defendant in several lawsuits. Management and legal counsel for the School Board believe that the potential claims against the School Board not covered by insurance would not materially affect the School Board's financial position.

Grant Disbursements

The School Board participates in a number of state and federally assisted grant programs. The programs are subject to compliance audits under the single audit approach. Such audits could lead to requests for reimbursement by the grantor agency for expenditures disallowed under terms of the grants. The School Board's management believes that the amount of disbursements, if any, which may arise from future audits will not be material.

Tax Arbitrage Rebate

Under the Tax Reform Act of 1986, interest earned on the debt proceeds in excess of interest expense prior to the disbursement of the proceeds must be rebated to the Internal Revenue Service (IRS). Management believes there is no tax arbitrage rebate liability at year end.

Self-Insurance

The School Board is partially self-insured for workers' compensation. The School Board maintains stop-loss coverage with an insurance company for claims in excess of \$200,000 per occurrence for each employee for workers' compensation insurance coverage. All known claims filed and an estimate of incurred but not reported claims based on experience of the School Board are made and accrued as necessary in the financial statements. A portion of fund balance of the general fund has been designated for payment of future claims.

**Marshmore Parish School Board
Bastrop, Louisiana**

**Notes to the General Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

NOTE 19 - ENCUMBRANCES

Encumbrances are not liabilities and, therefore, are not recorded as expenditures until receipt of material or service. For budgetary purposes, appropriations lapse at fiscal year-end and outstanding encumbrances are reappropriated in the next year. At June 30, 1998, the School Board had entered into purchase orders and commitments as follows:

	<u>General Fund</u>	<u>Special Revenues Funds</u>	<u>Capital Projects Funds</u>	<u>Total</u>
Total encumbrances	<u>\$220,518</u>	<u>181,348</u>	<u>51,600</u>	<u>\$453,466</u>

NOTE 20 - SUBSEQUENT EVENTS

Aliciation for the School Board members was held in October 1998. Four new members were elected to the seven-member board. The new members will take office January 1, 1999.

The School Board received a revenue anticipation note of \$1,500,000 in October 1998 to pay current year operating expenditures.

The School Board approved issuance of \$2,500,000 of certificates of indebtedness in October 1998 to construct additional classrooms for the elementary schools and renovate the roofs of several elementary schools, and the roof of the auditorium at Delta High School.

The School Board was awarded a technology grant of \$1,700,000 to be received over a five-year period.

NOTE 21 - RISK MANAGEMENT

The School Board is engaged in a risk management program for workers' compensation insurance. Premiums are paid into the general fund by all other funds and are available to pay claims, claims reserves and administrative costs of the program. An excess coverage insurance policy covers claims over \$200,000. Incurral payments are based primarily upon the individual funds' payroll and are reported as expenditures in the individual funds.

Claims amounts for the two most recent fiscal years are as follows:

	<u>Beginning of Fiscal Year Liability</u>	<u>Claims and Charges in Estimates</u>	<u>Benefits Payments and Claims</u>	<u>Ending of Fiscal Year Liability</u>
Workers' Compensation				
1996-1997	\$75,842	\$171,848	\$178,082	\$69,608
1997-1998	69,809	158,346	173,996	49,159

In addition, the School Board has entered into insurance contracts for coverage of property, liability, and bonding of employees.

**Madison Parish School Board
Bossier, Louisiana**

**Notes to the General-Purpose Financial Statements
As of and for the Year Ended June 30, 1998**

NOTE 22 - ON-BEHALF PAYMENTS FOR FRINGE BENEFITS AND SALARIES

On-behalf payments for fringe benefits and salaries are direct payments made by an entity (the paying agent) to a third-party recipient for the employees of another, legally separate entity (the employee entity). GASB Statement No. 24 requires employer governments to recognize revenue and expenditures or expenses for these on-behalf payments.

The state of Louisiana made periodic contributions (regarding Professional Improvement Program) directly to the Teachers' Retirement System of Louisiana on behalf of the School Board in the amount of \$26,848. This amount was recognized as state revenue and a corresponding expenditure in the applicable fund from which the salary was paid.

The School Board is also member of the NLEA LEARN Consortium, comprised of eleven school boards. One of the other school boards serves as fiscal agent and pays the bill for all participating members in the consortium. The fiscal agent paid \$10,858 for salaries and benefits. The amount has been recorded as indirect revenue and an expenditure in the general fund.

**Morehouse Parish School Board
Bossier, Louisiana**

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**Madison Parish School Board
Bastrop, Louisiana**

SUPPLEMENTAL INFORMATION

**Marshmore Parish School Board
Bastrop, Louisiana**

SPECIAL REVENUE FUNDS

TITLE I

This program is designed to improve the educational opportunities of educationally deprived children by helping them succeed in the regular school program, attain grade level proficiency and improve achievement in basic and more advanced skills. Primarily for provision of supplementary instructional activities to educationally deprived children that reside in low-income areas and have been selected on the basis of a needs assessment. Services supplement, not replace, those currently provided by state and local educational agencies.

TITLE VI

This grant mobilizes state and local educational agencies in improving elementary and secondary education.

Grants are provided for students at risk of failure in school; instructional materials; school-wide improvements and effective school programs; training and professional development; early identification of children with reading disabilities; personal excellence of students and student achievements; and innovative enhancement projects to the educational program and climate of the school.

MATH AND SCIENCE - TITLE III

This program is designed to improve the skills of teachers and the quality of instruction in mathematics and science, also to increase the availability of such instruction to all students.

SPECIAL EDUCATION

These grants to states mobilize them in providing a free appropriate public education to all children with disabilities.

SUMMER SCHOOL

This program provides extended summer education to all qualified students.

PRE-SCHOOL

These grants to states assist them in providing a free appropriate public education to preschool disabled children aged three through five years.

MISCELLANEOUS STATE GRANTS

These funds provide financial assistance for contracted services such as speech, physical and occupational therapy.

SCHOOL FOOD SERVICE

Through-cash grants and food donations, the school food service fund assist in providing a nutritious breakfast and lunch service for school students and to encourage the domestic consumption of nutritious agricultural commodities.

DRUG FREE - TITLE IV

This program was designed to establish state and local programs of alcohol and drug abuse education and prevention coordinated with related community efforts and resources.

(Continued)

**Metropolitan Parish School Board
Bastrop, Louisiana**

SPECIAL SOURCE FUNDS

SPECIAL FEDERAL

BASIC GRANTS TO STATES

The purpose of these grants are to make the United States more competitive in the world economy by developing more fully the academic and occupational skills of all segments of the population, principally through concentrating resources on improving educational programs leading to academic and occupational skills needed to work in a technologically advanced society.

CHILD CARE AND DEVELOPMENT BLOCK GRANT

This program makes grants available to assist low-income families with child care services. The purpose of the program is to increase the availability, affordability, and quality of child care and to increase the availability of early childhood development and before- and after-school programs.

TECH-PREP EDUCATION

The purpose of this grant is to develop and operate a four-year program designed to provide a tech-prep education program leading to a two-year associate degree or a two-year certification and to provide links between secondary schools and post-secondary educational institutions.

ADULT EDUCATION - STATE-ADMINISTERED BASIC GRANT PROGRAM

This program was designed to improve educational opportunities for adults and to encourage the establishment of adult education programs that will enable all adults to acquire basic educational skills necessary to function in a literate society, enable adults who so desire to complete secondary school, and enable adults to benefit from job training and continuing programs and obtain productive employment to more fully enjoy the benefits and responsibilities of citizenship.

Special emphasis is given to programs of instruction in computational skills and in speaking, reading, or writing English for those adults who are educationally disadvantaged.

JOB TRAINING PARTNERSHIP ACT (JTPA)

The JTPA program provides job training and related assistance to economically disadvantaged individuals and others who face significant employment barriers. The ultimate goal of the Job Training Partnership Act is to move trainees into permanent, self-sustaining employment.

ROTC

ROTC is a federally funded program through the Department of Defense.

SCHOOL-TO-WORK

This program was designed to equip students with the skills they need to perform the jobs of a modern, competitive world economy.

(Continued)

MOREHOUSE PARISH SCHOOL BOARD
Baton Rouge, Louisiana

SPECIAL REVENUE FUNDS
Combining Balance Sheet
June 30, 1999

	TITLE I	TITLE IV	MATHS AND SCIENCE - TITLE II	SPECIAL EDUCATION
ASSETS				
Cash and cash equivalents	\$ 0 \$	1,990 \$	685 \$	22,811
Receivables	1,834,808	4,787	7,871	10,894
Intertitular receivable	292,745	1,000	1,008	0
Inventory	0	0	0	0
TOTAL ASSETS	\$ 1,727,553 \$	\$ 6,448 \$	\$ 9,564 \$	\$ 33,705
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts, salaries and other payables	\$ 202,894 \$	0 \$	9,600 \$	12,411
Intertitular payable	1,005,000	6,448	274	22,188
Deferred revenues	0	0	0	0
Total Liabilities	\$ 1,207,894 \$	\$ 6,448 \$	\$ 9,874 \$	\$ 34,600
Fund Balances:				
Reserved for inventory	\$ 0 \$	0 \$	0 \$	0
Government - undesignated	(28,341)	0	0	0
Total Fund Balances	\$ (28,341) \$	\$ 0 \$	\$ 0 \$	\$ 0
TOTAL LIABILITIES AND FUND BALANCES	\$ 1,179,553 \$	\$ 6,448 \$	\$ 9,874 \$	\$ 34,600

Exhibit 1

NUMBER SCHOOL	MISCELLANEOUS			SCHOOL	DRUG FREE	SPECIAL	TOTAL
	PRESCHOOL	STATE GRANTS	FOOD SERVICE	TITLE IV	FEDERAL		
\$	18,483 \$	3,493 \$	3,159 \$	281,338 \$	0 \$	6,638 \$	423,077
	12,001	822	0	0	21,811	329,475	1,343,297
	3,478	28,368	1,743	33,000	48	181,238	429,820
	0	0	0	11,372	0	0	11,372
\$	34,463 \$	32,813 \$	4,902 \$	426,710 \$	21,861 \$	429,493 \$	2,179,439
\$	12,487 \$	1,817 \$	1,688 \$	74,887 \$	8,834 \$	32,248 \$	323,080
	14,688	28,881	2,922	0	11,823	375,817	1,531,077
	0	0	0	1,338	0	0	1,338
\$	32,282 \$	30,818 \$	4,610 \$	74,995 \$	21,657 \$	429,493 \$	1,830,473
\$	0 \$	0 \$	0 \$	11,372 \$	0 \$	0 \$	11,372
	2,124	0	0	348,859	0	0	373,648
\$	2,124 \$	0 \$	0 \$	361,231 \$	0 \$	0 \$	363,355
\$	34,463 \$	32,813 \$	4,902 \$	426,710 \$	21,861 \$	429,493 \$	2,179,439

MOBILE COUNTY PUBLIC SCHOOL BOARD
Mobile, Louisiana

(SPECIAL REVENUE FUNDS)
Comparing Statement of Revenues, Expenditures,
and Changes in Fund Balances
For the Year Ended June 30, 1998

	TITLE I	TITLE II	MATH AND SCIENCE - TITLE III	SPECIAL EDUCATION
REVENUES				
Local sources:				
Fund services	\$ 0	\$ 0	\$ 0	\$ 0
Other	0	0	0	0
State sources:				
Equitization	0	0	0	0
Other	0	0	0	0
Federal sources	<u>2,292,908</u>	<u>21,888</u>	<u>48,807</u>	<u>243,578</u>
Total Revenues	\$ 2,292,908	\$ 21,888	\$ 48,807	\$ 243,578
EXPENDITURES				
Current:				
Instruction:				
Regular programs	\$ 1,714,884	\$ 22,000	\$ 0	\$ 243,578
Special programs	0	0	0	0
Other instructional programs	0	0	0	0
Support services:				
Student services	0	0	0	4,850
Instructional staff support	264,882	704	0	88,218
General administration	1,080	22	0	0
Business services	70,200	0	0	0
Plant services	605,148	0	0	380
Student transportation services	5,227	0	0	0
Central services	30,879	0	0	247
Food services	0	0	0	0
Facilities acquisition and construction	8,998	0	0	0
Debt service:				
Principal retirement	87,457	0	0	0
Interest and bank charges	18,400	0	0	0
Total Expenditures	\$ 2,242,288	\$ 22,826	\$ 0	\$ 243,578
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 49,620	\$ 0	\$ 0	\$ 0
FUND BALANCES AT BEGINNING OF YEAR	0	0	0	0
FUND BALANCES (DEBIT) END OF YEAR	\$ 49,620	\$ 0	\$ 0	\$ 0

EXHIBIT

FUND	SCHOOL	MISCELLANEOUS STATE		SCHOOL FOOD SERVICE	DRUG FREE TITLE IV	SPECIAL FEDERAL	TOTAL		
		PRESCHOOL	GRANTS						
\$	\$	\$	\$	\$	\$	\$	\$		
				204,000			204,000		
				83,500			83,500		
				200,000			200,000		
	20,344		20,000				40,300		
		28,238		1,740,178	40,400	204,000	2,112,816		
\$	20,344	\$	28,238	\$	2,004,578	\$	40,400	\$	2,148,400
\$	\$	\$	\$	\$	\$	\$	21,287	\$	78,284
	18,104	55,400	20,000					1,604,800	
						633,600		633,600	
					40,400			40,400	
		50				1,000		410,400	
								1,000	
						500		78,284	
		740						200,244	
	8,268					500		30,430	
								77,400	
				2,001,100				2,001,100	
								9,800	
								67,487	
								70,400	
\$	20,344	\$	55,210	\$	2,001,100	\$	40,400	\$	2,404,800
\$	201	\$	0	\$	201,210	\$	0	\$	201,800
	2,178		0	88,017		0		62,700	
\$	2,154	\$	0	\$	201,200	\$	0	\$	204,801

MOOREHEAD PARISH SCHOOL BOARD
Monroe, Louisiana

SPECIAL REVENUE FUND
Statement of Revenues, Expenditures, and Changes
in Fund Balances - Budget (GAAP Basis) and Actual
For the Year Ended June 30, 1999

EXHIBIT 3-1

	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES			
Federal grants	\$ 2,154,000	\$ 2,262,488	\$ 108,488
Total Revenues	\$ 2,154,000	\$ 2,262,488	\$ 108,488
EXPENDITURES			
Current:			
Instruction:			
Special programs	\$ 1,708,788	\$ 1,887,877	\$ (179,089)
Support services:			
Instructional staff support	445,212	354,593	89,619
Total Expenditures	\$ 2,154,000	\$ 2,242,470	\$ 111,530
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	\$ 0	\$ (80,082)	\$ (80,082)
FUND BALANCE AT BEGINNING OF YEAR	0	0	0
FUND BALANCE AT END OF YEAR	\$ 0	\$ (80,082)	\$ (80,082)

MORNINGSTAR PARISH SCHOOL BOARD
 Bayou, Louisiana

SPECIAL REVENUE FUND
Statement of Revenues, Expenditures, and Changes
in Fund Balances - Budget (GAAP Basis) and Actual
For the Year Ended June 30, 1999

Exhibit 3-B

	TITLE 07		VARIANCE
	BUDGET	ACTUAL	FAVORABLE
	-----	-----	UNFAVORABLE
REVENUES			
Federal sources	\$ 00,000	\$ 00,000	\$ 0
Total Revenues	\$ 00,000	\$ 00,000	\$ 0
EXPENDITURES			
Current:			
Instruction:			
Special programs	\$ 00,000	\$ 00,000	\$ 0
Support services:			
Instructional staff support	794	794	0
General administration	20	20	0
Total Expenditures	\$ 00,000	\$ 00,000	\$ 0
EXCESS (deficiency) OF REVENUES			
OVER (EXPENDITURES)	\$ 0	\$ 0	\$ 0
FUND BALANCES AT BEGINNING OF YEAR	0	0	0
FUND BALANCES AT END OF YEAR	\$ 0	\$ 0	\$ 0

MOOREHOUSE PARISH SCHOOL BOARD
Bastrop, Louisiana

SPECIAL REVENUE FUND
(Statement of Revenues, Expenditures, and Changes
in Fund Balances - Budget (BMAP Basis) and Actual
For the Year Ended June 30, 1999

Exhibit 3-3

*****HEALTH AND SCIENCE - TITLE I*****

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u> <u>FAVORABLE</u> <u>(UNFAVORABLE)</u>
REVENUES			
Federal sources:	\$ 48,733	\$ 49,887	\$ 1,154
Total Revenues	<u>\$ 48,733</u>	<u>\$ 49,887</u>	<u>\$ 1,154</u>
EXPENDITURES			
Current:			
Instruction:			
Regular programs	\$ 48,733	\$ 49,887	\$ 1,154
Total Expenditures	<u>\$ 48,733</u>	<u>\$ 49,887</u>	<u>\$ 1,154</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	\$ 0	\$ 0	\$ 0
FUND BALANCES AT BEGINNING OF YEAR	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCES AT END OF YEAR	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

MONROE PARISH SCHOOL BOARD
Bossier, Louisiana

SPECIAL REVENUE FUND
Statement of Revenues, Expenditures, and Changes
in Fund Balances - Budget (GAAP Basis) and Actual
For the Year Ended June 30, 1998

EXHIBIT 2-4

	SPECIAL EDUCATION		
	BUDGET	ACTUAL	BALANCE FAVORABLE (UNFAVORABLE)
REVENUES			
Federal sources	\$ 342,800	\$ 321,848	\$ (21,000)
Total Revenues	\$ 342,800	\$ 321,848	\$ (21,000)
EXPENDITURES			
Current:			
Instruction:			
Special programs	\$ 342,800	\$ 321,848	\$ 21,000
Total Expenditures	\$ 342,800	\$ 321,848	\$ 21,000
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	\$ 0	\$ 0	\$ 0
FUND BALANCES AT BEGINNING OF YEAR	0	0	0
FUND BALANCES AT END OF YEAR	\$ 0	\$ 0	\$ 0

WINDHOUSE PARISH SCHOOL BOARD
Bastrop, Louisiana

SPECIAL REVENUE FUND
(Statement of Revenues, Expenditures, and Changes
in Fund Balances - Budget (GAAP Basis) and Actual
For the Year Ended June 30, 1988)

Exhibit 3-B

	-----SUMMER SCHOOL-----		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES			
State source:			
Other	\$ 24,000	\$ 23,204	\$ (796)
Total Revenues	<u>\$ 24,000</u>	<u>\$ 23,204</u>	<u>\$ (796)</u>
EXPENDITURES			
Current:			
Instruction:			
Special programs	\$ 24,004	\$ 16,184	\$ 7,820
Support services:			
Student transportation services	0	8,284	(8,284)
Total Expenditures	<u>\$ 24,004</u>	<u>\$ 24,468</u>	<u>\$ 1,208</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$ 0</u>	<u>\$ (24)</u>	<u>(\$24)</u>
FUND BALANCES AT BEGINNING OF YEAR	<u>0</u>	<u>2,154</u>	<u>2,154</u>
FUND BALANCES AT END OF YEAR	<u>\$ 0</u>	<u>\$ 2,130</u>	<u>\$ (24)</u>

MOOREHOUSE PARISH SCHOOL BOARD
Bossier, Louisiana

SPECIAL REVENUE FUND
Statement of Revenues, Expenditures, and Changes
in Fund Balances - Budget (GAAP Basis) and Actual
For the Year Ended June 30, 1988

Exhibit 2-4

	-----PRESCHOOL-----		
	BUDGET	ACTUAL	VARIANCE FAVORABLE UNFAVORABLE
REVENUES			
Federal sources	\$ 52,800	\$ 56,228	\$ (3,428)
Total Revenues	<u>\$ 52,800</u>	<u>\$ 56,228</u>	<u>\$ (3,428)</u>
EXPENDITURES			
Current:			
Instruction:			
Special programs	\$ 58,721	\$ 55,480	\$ 3,241
Support services:			
Instructional staff support	33	33	0
Plant services	758	758	0
Total Expenditures	<u>\$ 60,508</u>	<u>\$ 56,971</u>	<u>\$ 3,537</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	<u>\$ 8 2</u>	<u>\$ 5 5</u>	<u>\$ 2 7</u>
FUND BALANCES AT BEGINNING OF YEAR	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCES AT END OF YEAR	<u>\$ 8 2</u>	<u>\$ 5 5</u>	<u>\$ 2 7</u>

MOOREHOUSE PARISH SCHOOL BOARD
Bastrop, Louisiana

SPECIAL REVENUE FUND
Statement of Revenues, Expenditures, and Changes
in Fund Balances - Budget (GAAP Basis) and Actual
For the Year Ended June 30, 1999

Exhibit D-7

	*****MISCELLANEOUS STATE GRANTS*****		
	BUDGET	ACTUAL	VARIANCE FAVORABLE UNFAVORABLE
REVENUES			
State sources:			
Other	\$ 35,700	\$ 23,858	\$ (11,842)
Total Revenues	\$ 35,700	\$ 23,858	\$ (11,842)
EXPENDITURES			
Current:			
Instruction:			
Special programs	\$ 35,700	\$ 23,858	\$ 11,842
Total Expenditures	\$ 35,700	\$ 23,858	\$ 11,842
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	\$ 0	\$ 0	\$ 0
FUND BALANCES AT BEGINNING OF YEAR	0	0	0
FUND BALANCES AT END OF YEAR	0	0	0

MOREHOUSE PARISH SCHOOL BOARD
Bastrop, Louisiana

SPECIAL REVENUE FUND
Statement of Revenues, Expenditures, and Changes
in Fund Balances - Budget (GAAP Basis) and Actual
For the Year Ended June 30, 1999

EXHIBIT 3-B

	SCHOOL FOOD SERVICE		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES			
Local sources:			
Food services	\$ 250,000	\$ 329,000	\$ 79,000
State sources:			
Equalization	300,000	300,000	0
Federal sources:	1,480,000	1,349,719	130,281
Total Revenues	\$ 1,830,000	\$ 2,378,719	\$ 548,719
EXPENDITURES			
Current:			
Food services	\$ 2,800,000	\$ 2,001,108	\$ 798,892
Total Expenditures	\$ 2,800,000	\$ 2,001,108	\$ 798,892
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	\$ 30,000	\$ 377,611	\$ 347,611
OTHER FINANCING SOURCES (USES)			
Proceeds from insurance	\$ 0	\$ 81,562	\$ 81,562
Total Other Financing Sources (Uses)	\$ 0	\$ 81,562	\$ 81,562
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	\$ 30,000	\$ 459,173	\$ 429,173
FUND BALANCES AT BEGINNING OF YEAR	55,000	60,317	4,317
FUND BALANCES AT END OF YEAR	\$ 85,000	\$ 511,200	\$ 426,200

MOOREHEAD PARISH SCHOOL BOARD
Bastrop, Louisiana

SPECIAL REVENUE FUND
Statement of Revenues, Expenditures, and Changes
in Fund Balances - Budget (GAAP Basis) and Actual
For the Year Ended June 30, 2008

Exhibit 3-4

	BUDGET - TITLE #		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES			
Federal sources	\$ 45,000	\$ 42,432	\$ (2,568)
Total Revenues	\$ 45,000	\$ 42,432	\$ (2,568)
EXPENDITURES			
Current			
Support services			
Student services	\$ 41,584	\$ 42,432	\$ (848)
General administration	1,432	0	1,432
Total Expenditures	\$ 43,016	\$ 42,432	\$ 584
(EXCESS (deficiency)) OF REVENUES OVER EXPENDITURES	\$ 0	\$ 0	\$ 0
FUND BALANCES AT BEGINNING OF YEAR	0	0	0
FUND BALANCES AT END OF YEAR	\$ 0	\$ 0	\$ 0

MOOREHEAD PARISH SCHOOL BOARD
Bastrop, Louisiana

SPECIAL REVENUE FUND
Statement of Revenues, Expenditures, and Changes
in Fund Balances - Budget (GAAP Basis) and Actual
For the Year Ended June 30, 1999

Exhibit 3-10

	-----SPECIAL FEDERAL-----		
	VARIANCE		
	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
REVENUES			
Federal sources	\$ 046,000	\$ 804,895	\$ 758,895
Total Revenues	\$ 046,000	\$ 804,895	\$ 758,895
EXPENDITURES			
Current:			
Instruction:			
Regular programs	\$ 0	\$ 27,287	\$ (27,287)
Other instructional programs	640,000	630,630	9,370
Support services:			
Instructional staff support	0	1,893	(1,893)
Business services	0	662	(662)
Student transportation	0	600	(600)
Total Expenditures	\$ 640,000	\$ 660,972	\$ 20,972
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	\$ 0	\$ 0	\$ 0
FUND BALANCE AT BEGINNING OF YEAR	0	0	0
FUND BALANCE AT END OF YEAR	\$ 0	\$ 0	\$ 0

**Morocco Parish School Board
Bastrop, Louisiana**

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**Morehouse Parish School Board
Bastrop, Louisiana**

CAPITAL PROJECTS FUNDS

SCHOOL DISTRICT A PARISH WIDE
SCHOOL DISTRICTS NO. 1 AND NO. 3 MERGED
SCHOOL DISTRICTS NO. 5 AND NO. 10 MERGED
SCHOOL DISTRICT NO. 12
CAPITAL IMPROVEMENTS

The capital projects funds are used to acquire and improve sites for school buildings and playgrounds, to purchase, erect, and/or improve school buildings and other school-related facilities, and to acquire the necessary equipment and furnishings for these facilities.

MOREHOUSE PARISH SCHOOL BOARD
Baton Rouge, Louisiana

CAPITAL PROJECTS FUNDS
Comparing Balance Sheet
June 30, 1998

	SCHOOL DISTRICT A PARISHWIDE	SCHOOL DISTRICTS NO. 1 AND NO. 2 MERGED	SCHOOL DISTRICTS NO. 4 AND NO. 10 MERGED
ASSETS			
Cash and cash equivalents	\$ 4,200	\$ 10,022	\$ 3,411
Investments	0	0	0
Receivables	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL ASSETS	\$ 4,200	\$ 10,022	\$ 3,411
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accounts, salaries, and other payables	\$ 0	\$ 0	\$ 0
Interest payable	<u>0</u>	<u>000</u>	<u>0</u>
Total Liabilities	\$ 0	\$ 000	\$ 0
Fund Balances:			
Unreserved	\$ 4,200	\$ 10,022	\$ 3,411
TOTAL LIABILITIES AND FUND BALANCES	\$ 4,200	\$ 10,022	\$ 3,411

Exhibit A

	SCHOOL DISTRICT NO. 11		CAPITAL IMPROVEMENTS		TOTAL
\$	6,600 \$	101,704 \$			108,304
	0	200,000			200,000
	0	155,841			155,841
\$	6,600 \$	457,545 \$			521,487
\$	0 \$	205,497 \$			205,497
	0	240,885			240,885
\$	0 \$	446,382 \$			446,382
\$	6,600 \$	6,702 \$			13,302
\$	6,600 \$	468,847 \$			521,487

WAREHOUSE PARKER SCHOOL BOARD
Baskin, Louisiana

CAPITAL PROJECTS FUND
Combining Statement of Revenues, Expenditures,
and Changes in Fund Balances
For the Year Ended June 30, 1988

	SCHOOL DISTRICT A PARISHWIDE	SCHOOL DISTRICTS NO. 2 AND NO. 3 WORLD	SCHOOL DISTRICTS NO. 4 AND NO. 18 MERILEE
REVENUES			
Local sources:			
Taxes:			
Sales and use	\$	0 \$	0 \$
Interest earnings	0	0	0
Other	0	0	0
	<u>\$</u>	<u>0 \$</u>	<u>0</u>
Total Revenues	<u>\$</u>	<u>0 \$</u>	<u>0</u>
EXPENDITURES			
Current:			
Support services:			
General administration	\$	0 \$	0
Plant services	0	0	0
Facilities acquisition and construction	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$</u>	<u>0 \$</u>	<u>0</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$</u>	<u>0 \$</u>	<u>0</u>
FUND BALANCES AT BEGINNING OF YEAR,	<u>4,280</u>	<u>18,092</u>	<u>3,411</u>
FUND BALANCES AT END OF YEAR	<u>\$</u>	<u>4,280 \$</u>	<u>18,092</u>
	<u>\$</u>	<u>18,092 \$</u>	<u>3,411</u>

Exhibit B

SCHOOL DISTRICT NO. 11	CAPITAL IMPROVEMENTS		TOTAL
	0 \$	\$	
\$	0 \$	104,177 \$	104,177
	0	18,372	18,372
	0	85	85
<u>\$</u>	<u>0 \$</u>	<u>104,548 \$</u>	<u>104,548</u>
\$	0 \$	1,000 \$	1,000
	0	58,735	58,735
	0	989,598	989,598
<u>\$</u>	<u>0 \$</u>	<u>1,000,742 \$</u>	<u>1,000,742</u>
\$	0 \$	608,000 \$	608,000
	0,800	647,588	678,152
<u>\$</u>	<u>0,800 \$</u>	<u>6,383 \$</u>	<u>68,548</u>

**Morshouse Parish School Board
Bastrop, Louisiana**

AGENCY FUNDS

SCHOOL ACTIVITY AGENCY FUNDS

The activities of the various individual school accounts are accounted for in the school activity agency fund. While the accounts are under the supervision of the School Board, they belong to the individual schools or their student bodies and are not available for use by the School Board.

MOREHOUSE PARK SCHOOL BOARD
Bossier, Louisiana

AGENCY FUNDS
Statement of Assets and Liabilities
June 30, 1998

Exhibit B

SCHOOL
ACTIVITY
FUND

ASSETS

Cash and cash equivalents

\$ 20,238

LIABILITIES

Deposits due others

\$ 20,238

MOYENHOUSE PARISH SCHOOL BOARD
 Metairie, Louisiana

AGENCY FUNDS
Statement of Changes in Assets and Liabilities
For the Year Ended June 30, 1999

Exhibit F

	Balance, July 1, 1997	Additions	Deductions	Balance, June 30, 1999
---SCHOOL ACTIVITY FUND---				
ASSETS				
Cash and cash equivalents	\$ 247,821	\$ 1,876,484	\$ 1,000,000	\$ 224,305
	\$ 247,821	\$ 1,876,484	\$ 1,000,000	\$ 224,305
LIABILITIES				
Deposits due others	\$ 247,821	\$ 1,876,484	\$ 1,000,000	\$ 224,305
	\$ 247,821	\$ 1,876,484	\$ 1,000,000	\$ 224,305

MOOREHEAD PARISH SCHOOL BOARD
Bastrop, Louisiana

SCHOOL ACTIVITY RESERVY FUND
Schedule of Changes in Deposits Due Officers
For the Year Ended June 30, 1998

Exhibit B

SCHOOL	Balance, Beginning	Additions	Debitations	Balance, Ending
H. V. ADAMS	\$ 4,008	\$ 20,710	\$ 20,170	\$ 1,178
BASTROP KINDERGARTEN-CENTER	10,042	1,506	13,840	0
BASTROP MIDDLE SCHOOL	14,008	710,078	710,200	8,008
BASTROP HIGH SCHOOL	107,708	300,000	300,000	107,008
BASTROP HIGH SCHOOL SAVINGS ACCOUNT	23,407	1,000	0	24,407
BELEMMA	8,000	83,001	90,000	7,000
BONITA	104	17,076	15,000	1,021
CARVER	2,071	23,048	24,070	4,048
CHERRY PICKS	3,014	80,740	77,000	1,294
COLLINGSBORN	1,700	90,001	77,000	100
DELTA HIGH	20,000	87,000	107,000	10,000
EAST SIDE	8,000	21,074	20,040	4,004
MCR ROUGE	2,000	0	0	2,000
MOOREHEAD BRONNET SCHOOL	0	83,004	60,000	12,004
ONE HILL	370	27,700	20,000	1,700
PINE GROVE	90,078	54,004	50,000	94,002
SOOTH SIDE	10,000	20,007	20,000	10,007
WEST SIDE	1,471	0	1,431	0
TOTAL	\$ 241,021	\$ 1,895,084	\$ 1,600,000	\$ 207,000

**Morshouse Parish School Board
Bastrop, Louisiana**

GENERAL

**SCHEDULE OF COMPENSATION PAID BOARD MEMBERS
FOR THE YEAR ENDED JUNE 30, 1998**

The schedule of compensation paid to the School Board members is presented in compliance with House Concurrent Resolution No. 38 of the 1997 Session of the Louisiana Legislature. Compensation of the School Board members is included in the general administrative expenditures of the General Fund. In accordance with Louisiana Revised Statute 17:26, the School Board members have elected the monthly payment method of compensation. Under this method, each member of the School Board receives \$280 per month, and the president receives \$50 per month for performing the duties of his office.

Board Member	Amount
Mr. George Estep, Jr., President	\$ 3,700
Mr. James Howell	2,400
Ms. Frankie Conway	2,400
Ms. Lee Dunn	2,400
Ms. Doris Jackson	2,700
Mr. Thomas A. Ragen	2,400
Mr. Charles Sims	2,400
Total	\$12,400

**Morshouse Parish School Board
Bastrop, Louisiana**

**OTHER REPORT REQUIRED BY
GOVERNMENT AUDITING STANDARDS**

The first report following this page is a report on compliance and on internal control over financial reporting based on an audit of financial statements performed in accordance with Government Auditing Standards, issued by the Comptroller General of the United States. The section of the report on compliance is based solely on the audit of the general-purpose financial statements and programs, where applicable, compliance matters that would be material to the general-purpose financial statements. The section of the report on internal control over financial reporting is, likewise, based solely on the audit of the general-purpose financial statements and includes, where appropriate, any reportable conditions and/or material weaknesses.

**OTHER REPORT REQUIRED BY
OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR NO. A-133**

The second report following this page contains information on the report on compliance with requirements applicable to each major program and internal control over compliance in accordance with OMB Circular No. A-133. The section of the report on compliance is related to tests of compliance with laws, regulations, contracts and grants relating to federal awards programs. The section of the report on internal control over compliance is, likewise, related to matters that would be significant and/or material to federal awards programs.

ALLEN, GREEN & COMPANY, LLP

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Ernest L. Allen, CPA
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The Green, CPA

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Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

Board Members
Monroe Parish School Board
Bastrop, Louisiana

We have audited the financial statements of Monroe Parish School Board, as of and for the year ended June 30, 1998, and have issued our report thereon dated October 29, 1998. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Monroe Parish School Board's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under Government Auditing Standards, which are described in the accompanying schedule of findings and questioned costs as items 95-P1, and 96-P3.

Management Letter Items

We also noted an immaterial instance of noncompliance which we have reported to management of the School Board in a separate letter dated October 29, 1998 included later in this report.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Monroe Parish School Board's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the School Board's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. Reportable conditions are described in the accompanying schedule of findings and questioned costs as items 95-P2, 95-P4, 95-P5, 95-P6, 95-P7, and 96-P6.

Board Members
Marionna Parish School Board
Bossier, Louisiana

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. We believe that items 98-F2, 98-F6, 98-F7, and 98-F8 are material weaknesses.

Management Letter Items

We noted other matters involving the internal control over financial reporting which we have reported to management of the School Board in a separate letter dated October 29, 1998, included later in this report.

This report is intended for the information of the Board, management, federal auditing agencies, and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

Allen, Green & Company, LLP

ALLEN, GREEN & COMPANY, LLP

Monroe, Louisiana
October 29, 1998

ALLEN, GREEN & COMPANY, LLP

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Single Member, SPC



Report on Compliance With Requirements Applicable to Each Major Program and an Internal Control Over Compliance in Accordance With OMB Circular No. A-133

Issued To:

Monchouse Parish School Board
Bastrop, Louisiana

Compliance

We have audited the compliance of Monchouse Parish School Board with the types of compliance requirements described in the U. S. Office of Management and Budget (OMB) Circular No. A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2006. Monchouse Parish School Board's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the School Board's management. Our responsibility is to express an opinion on the School Board's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and OMB Circular No. A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular No. A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School Board's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the School Board's compliance with these requirements.

In our opinion, the School Board complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2006. However, the results of our auditing procedures disclosed an instance of noncompliance with those requirements that are required to be reported in accordance with OMB Circular No. A-133 and which is described in the accompanying schedule of findings and questioned costs as item 88-09.

Internal Control Over Compliance

The management of the School Board is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the School Board's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular No. A-133.

Board Members
Monroe Parish School Board
Baton Rouge, Louisiana

We noted certain matters involving the internal control over compliance and its operation that we consider to be reportable conditions. Reportable conditions involve matters drawing to our attention relating to significant deficiencies in the design or operation of the internal control over compliance that, in our judgment, could adversely affect the School Board's ability to administer a major federal program in accordance with applicable requirements of laws, regulations, contracts and grants. Reportable conditions are described in the accompanying schedule of findings and questioned costs as items 98-F18, 98-F11, and 98-F15.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reflect to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe none of the reportable conditions above is a material weakness.

Schedule of Expenditures of Federal Awards

We have audited the general-purpose financial statements of Monroe Parish School Board, as of and for the year ended June 30, 1998, and have issued our report thereon dated October 28, 1998. Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular No. A-133 and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

This report is intended for the information of the Board, management, federal awarding agencies, and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

Allen, Green & Company, LLP

ALLEN, GREEN & COMPANY, LLP

Baton Rouge, Louisiana
October 28, 1998

**Morehouse Parish School Board
Bastrop, Louisiana**

**Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 1998**

(Continued)

FEDERAL GRANTOR/ PASS-THROUGH GRANTEE/PROGRAM NAME	CFDA Number	Pass-Through Account No.	Expenditures
CASH FEDERAL AWARDS			
United States Department of Agriculture			
Passed Through Louisiana Department of Education:			
School Breakfast Program	18.533	N/A	\$ 452,493
National School Lunch Program	18.535	N/A	<u>1,125,884</u>
Total United States Department of Agriculture			<u>1,578,377</u>
United States Department of Education			
Passed Through Louisiana Department of Education:			
Adult Education - State Grant Program	84.802	N/A	46,361
Title I Grants to Local Educational Agencies	84.814	98-1A5A-34-T1	2,202,988
Special Education:			
Grants to States (Part B)	84.827	98-PT-3418	903,583
Preschool Grants	84.873	98-1T-34	56,239
Part H - Infant/Toddler	84.893	N/A	18,279
Vocational Education:			
Basic Grants to States	84.848	18-98-34-28-93	53,992
Trade-Prep Education	84.853	18-98-34-3-PE	129,138
School-to-Work	84.878	N/A	298,190
Innovative Education Program Strategies - Title VI	84.278	98-1A5A-34-T6	32,869
Title II (Economic Professional Development - State Grants)	84.383	98-1A5A-34-T2	49,807
Title IV (Safe and Drug-Free Schools - State Grants)	84.188	98-1A5A-34-T4	42,422
Goals 2000			
State and Local Education Systemwide Improvement Grants (Goals 2000 State Grants)	84.276	N/A	<u>63,223</u>
Total United States Department of Education			<u>3,261,822</u>
United States Department of Health and Human Services			
Passed Through the Louisiana Department of Education:			
Child Care and Development Block Grant (Starting Points Preschool)	93.575	N/A	<u>61,628</u>
Total United States Department of Health and Human Services			<u>61,628</u>
United States Department of Labor			
Passed Through the Union Community Action, Farmerville, LA:			
Job Training Partnership Act (JTPA)	13.290	N/A	<u>36,182</u>
Total United States Department of Labor			<u>36,182</u>

(Continued)

**Morshouse Parish School Board
Bastrop, Louisiana**

**Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 1998**

Exhibit 9

FEDERAL GRANTOR PASS-THROUGH GRANTOR/PROGRAM NAME	CFDA Number	Pass Through Number/Fin.	Expenditures
CASE FEDERAL AWARDS (Continued)			
United States Department of Defense			
Direct Programs:			
Department of The Army			
NOTE:	NONE	N/A	\$ <u>61,183</u>
Total United States Department of Defense			<u>61,183</u>
Total Cash Awards			<u>609,412</u>
NONCASE FEDERAL AWARDS			
United States Department of Agriculture			
Passed Through Louisiana Department of Agriculture and Forestry:			
Food Distribution (Commodities)	18.500		133,328
Total United States Department of Agriculture			<u>133,328</u>
TOTAL FEDERAL AWARDS			<u>12,132,742</u>
(Continued)			

**Morehouse Parish School Board
Bastrop, Louisiana**

**Notes to the Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 1998**

NOTE 1 - GENERAL

The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal awards programs of the Morehouse Parish School Board. The School Board reporting entity is defined in note 1 to the School Board's general-purpose financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through other government agencies, is included on the schedule.

NOTE 2 - BASIS OF ACCOUNTING

The accompanying schedule of expenditures of federal awards is prepared using the modified accrual basis of accounting, which is described in note 1 to the School Board's general-purpose financial statements.

NOTE 3 - RELATIONSHIP TO GENERAL-PURPOSE FINANCIAL STATEMENTS

Federal awards revenues are reported in the School Board's general-purpose financial statements as follows:

	<u>Federal Sources</u>
General Fund	\$ 62,327
Special Revenue Funds:	
Title I	1,200,988
Title VI	32,989
Math and Science - Title II	48,089
Special Education	321,549
Financial	58,299
School Food Service	1,748,736
Drug Free - Title IV	42,422
Special Federal	<u>604,688</u>
Total	<u>\$3,177,295</u>

NOTE 4 - RELATIONSHIP TO FEDERAL FINANCIAL REPORTS

Amounts reported in the accompanying schedule agree with the amounts reported in the related federal financial reports except for changes made to reflect amounts in accordance with generally accepted accounting principles.

NOTE 5 - MATCHING REVENUES

For those funds that have matching revenues and state funding, federal expenditures were determined by deducting matching revenues from total expenditures.

NOTE 6 - CASH PROGRAMS AND LIABILITIES OUTSTANDING

The commodities received, which are recorded revenues, are valued using prices provided by the United States Department of Agriculture. The School Board has an outstanding loan with the United States Environmental Protection Agency. The loan was for asbestos abatement and the amount outstanding at June 30, 1998, is \$25,287.

**Madison Parish School Board
Bastrop, Louisiana**

**Schedule of Findings and Questioned Costs
For the Year Ended June 30, 1998**

PART I - Summary of the Auditor's Results

Financial Statement Audit

- i. The type of audit report issued was unqualified.
- ii. There were reportable conditions required to be disclosed by Government Auditing Standards issued by the Comptroller General of the United States.

Since reportable conditions disclosed were considered material weaknesses as defined by the Government Auditing Standards.
- iii. There were instances of noncompliance considered material, as defined by the Government Auditing Standards, to the financial statements.

Audit of Federal Awards

- iv. There were reportable conditions required to be disclosed by OMB Circular No. A-133.

The reportable conditions disclosed were not considered material weaknesses as defined by OMB Circular No. A-133.
- v. The type of report the auditor issued on compliance for major programs was unqualified.
- vi. The audit disclosed audit findings which the auditor is required to report under OMB Circular No. A-133, Section .510(a).
- vii. The major federal programs are:

CFDA #84.010 Title I Grants to Local Educational Agencies

Nutrition Cluster

CFDA #10.555 School Breakfast Program
CFDA #10.555 National School Lunch
- viii. The dollar threshold used to distinguish between Type A and Type B programs as described in OMB Circular No. A-133, Section .520(b) was \$200,000.
- ix. The auditor does not qualify as a low-risk auditor under OMB Circular No. A-133, Section .500.

**Metairie Parish School Board
Bastrop, Louisiana**

**Schedule of Findings and Questioned Costs
As of and for the Year Ended June 30, 1998**

PART II - Findings related to the financial statements which are required to be reported in accordance with Generally Accepted Government Auditing Standards:

Reference # and Title	SS-F1	Budgeting a Deficit Fund Balance
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Entity-wide or program-level statement specific: This finding is specific to the general fund.

Criteria or specific requirement: LSA-R.S. 1758 requires the budget to detail revenue and expenditures, the total of which shall not exceed the expected means of financing component of the beginning fund balance and revenues.

Condition found: The School Board adopted a budget for the general fund which had a deficit fund balance of \$6,371.

Possible asserted effect (cause and effect):

Cause: The cause is unknown.

Effect: The School Board adopted a budget for the general fund that was not in compliance with LSA-R.S. 1758.

Recommendation to prevent future occurrence: Budgets with deficit fund balances should not be adopted by the School Board.

Reference # and Title	SS-F2	Budget Controls
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Entity-wide or program-level statement specific: This finding is specific to the general fund.

Criteria or specific requirement: The School Board should use the budget as an internal control to monitor expenditures and to make sure actual plus expected expenditures do not exceed actual plus expected funding for those expenditures.

Condition found: In the general fund, total actual expenditures exceeded total budgeted expenditures by \$879,750 for the year ended June 30, 1998.

Possible asserted effect (cause and effect):

Cause: The cause is unknown.

Effect: The over-expenditures in the general fund contributed to the extremely large fund deficit of \$1,017,903 at June 30, 1998.

Recommendation to prevent future occurrence: Expenditures should be monitored more closely and cost cutting policies should be implemented when expenditures exceed budget.

**Mandeville Parish School Board
Bastrop, Louisiana**

**Schedule of Findings and Questioned Costs
As of and for the Year Ended June 30, 1998**

PART II - Findings related to the financial statements which are required to be reported in accordance with Generally Accepted Government Auditing Standards:

Reference Fund Title:	20-22	Debt Service Voucher
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Entity-wide or program/departmentspecific: This finding is specific to the debt service fund.

Criteria or specific requirement: LSA-R.S. 33:2714 states that revenues derived from a tax shall be dedicated solely for the specific purpose or purposes for which it was imposed.

Condition found: During the fiscal year monies from the debt service fund were transferred to the general fund. At June 30, 1998, the debt service fund had loaned the general fund \$208,939.

Possible causal effect, cause, and effect:

Cause: The financial state of the general fund caused severe cash flow shortages.

Effect: The School Board is not in compliance with LSA-R.S. 33:2714.

Recommendation to prevent future occurrence: Monies in the debt service fund should only be used to pay the cost of debt service obligations.

Reference Fund Title:	20-24	Federal Request Not Reconciled to General Ledger
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Entity-wide or program/departmentspecific: This finding is specific to cost reimbursement programs.

Criteria or specific requirement: To comply with grant requirements and to track reimbursable expenditures, requests should be reconciled with the general ledger.

Condition found: Federal requests were not reconciled to the general ledger resulting in several of the programs having an excess or a deficiency for the year ended June 30, 1998. Presently, requests are reconciled from actual invoices by personnel in each federal department. The invoices are paid by the accounts payable department government. An invoice could be paid by the accounts payable department without flowing through a federal department.

Possible causal effect, cause, and effect:

Cause: The cause is unknown.

Effect: This could result in loss of revenues because some of the expenditures may not be reimbursed.

Recommendation to prevent future occurrence: All federal requests should be reconciled to the general ledger to ensure that all reimbursable expenditures are requested.

**Northeast Parish School Board
Bastrop, Louisiana**

**Schedule of Findings and Questioned Costs
As of and for the Year Ended June 30, 1998**

PART II - Findings related to the financial statements which are required to be reported in accordance with Generally Accepted Government Auditing Standards:

Reference # and title	88-05	Bank Reconciliations
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Entity-wide or program/departmentspecific: This finding is entity-wide.

Criteria or specific requirement: Monthly bank reconciliations should be performed as an internal control over cash.

Condition found: The bank accounts for the payroll fund and the master fund remained unaccomiled for several months of the audit period. The master fund includes the general fund and all special revenue funds. As June 30, 1998, these accounts had a combined balance of \$308,193.

Possible asserted effect (cause and effect):

Cause: The cause is unknown.

Effect: The School Board has a weak control over cash balances.

Recommendations to prevent future occurrence: These bank accounts should be reconciled within a few days of receipt of the bank statement.

Reference # and title	88-06	Debt Service Duplicate Payments
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Entity-wide or program/departmentspecific: This finding is specific to the debt service fund.

Criteria or specific requirement: Good internal control would dictate all invoices should be reviewed before payment to make sure they are accurate and have not already been paid.

Condition found: A debt service payment of \$384,017 was made twice, once to the paying agent and once to the holders of the debt.

Possible asserted effect (cause and effect):

Cause: The School Board was billed by the paying agent and the holders of the debt.

Effect: The School Board paid \$384,017 from current operations for a debt service payment twice. Subsequent to June 30, 1998, the overpayment was reimbursed to the School Board.

Recommendations to prevent future occurrence: The School Board should review invoices to make sure they are not being reviewed for the same thing more than once. The Business Manager should approve all invoices exceeding a dollar threshold established by the School Board.

Houma Parish School Board
Houma, Louisiana

Schedule of Findings and Questioned Costs
As of and for the Year Ended June 30, 1998

PART II - Findings related to the financial statements which are required to be reported in accordance with Generally Accepted Government Auditing Standards:

Reference # and title **28-27** **Fixed Assets**

Entity-wide or program/departments specific: This finding is specific to general fixed assets account group.

Criteria or specific requirement: Good internal control requires the School Board to maintain records of all land, buildings, improvements other than buildings, equipment, and any other general fixed assets which were purchased or otherwise acquired, and for which each entity is accountable.

Condition found: Alterations and additions of \$800,561 to Houma High and Houma Middle Schools were not added to fixed asset listing.

Possible asserted effect (cause and effect):

Cause: These contracts were not handled by the purchasing department, therefore, they had no knowledge of the contracts and could not add them to the fixed asset listing.

Effect: The School Board had undervalued the value of the buildings in its fixed asset listing prior to the discovery of this error.

Recommendations to prevent future occurrences: All major construction should be identified and added to the fixed asset listing. This is more readily accomplished when contracts are handled by the purchasing department.

Reference # and title **30-09** **Federal Report Monitoring**

Entity-wide or program/departments specific: This finding is specific for federal cost reimbursement programs.

Criteria or specific requirement: Federal requests should be monitored closely because they are cost reimbursement programs; no revenue is received until an expenditure is made and a request for reimbursement submitted.

Condition found: There was \$1,313,287 of federal request outstanding at June 30, 1998. This was 29% of the total federal expenditures for the year.

Possible asserted effect (cause and effect):

Cause: The cause is unknown.

Effect: The untimely submission of requests for reimbursements compounded the cash flow problems experienced by the School Board.

Recommendations to prevent future occurrences: Requests for cost reimbursement programs should be submitted to the Louisiana Department of Education monthly.

**Mandeville Parish School Board
Bastrop, Louisiana**

**Schedule of Findings and Questioned Costs
As of and for the Year Ended June 30, 1998**

PART III - Findings and questioned costs for federal awards which are required to be reported under OMB Circular No. A-133 Section .510(a):

Reference # and Title	FY-95	Expenditures Not Reported Not of Credit		
Entity-wide or program/department specific:				
PROGRAM NAME		CFDA Number	Pass-Through Account No.	Federal Award Year
School Breakfast Program		18.525	N/A	1998
National School Lunch Program		18.555	N/A	1998

Criteria or specific requirements: According to U. S. Office of Management and Budget (OMB) Circular No. A-87, *Cost Principles for State and Local Government Receiving Federal Awards*, expenditures should be reported net of applicable credits which includes recovery on losses or insurance refunds.

Condition found: The insurance proceeds from a recent employee theft was deposited in the general fund, although some of the fraudulent expenditures were checks issued from the lunch fund. The amount applicable to the above federal funds is \$63,562.

Possible asserted effect, cause and effect:

Cause: Management was unaware of OMB Circular No. A-87 regulations concerning applicable credits.

Effect: The lunch fund was not reimbursed for losses due to employee theft.

Recommendations to prevent future occurrences: Insurance proceeds should be a cash reduction or cash refund in the fund where fraudulent expenditures were recorded. The School Board should record the entries prepared by the auditor and should make a cash transfer to the school food service fund for the \$63,562.

**Marshmore Parish School Board
Bastrop, Louisiana**

**Schedule of Findings and Questioned Costs
As of and for the Year Ended June 30, 1998**

PART III - Findings and questioned costs for federal awards which are required to be reported under OMB Circular No. A-133 Section 310(a)

Reference # and Title SEFID Federal Request Not Reconciled in General Ledger

Federal program and specific federal award identification

PROGRAM NAME	CFDA Number	Pass-Through Statute No.	Federal Award Year
Title I Grants to Local Educational Agencies	84.010	95-DAEA-34-71	1998
Special Education:			
Grants to States (Part B)	84.027	98-PT 3410	1998
Preschool Grants	84.173	98-PT 34	1998
Part H - Infant/Toddler			1998
Vocational Education:			
Basic Grants to States	84.008	78-95-34-20-790	1998
Tech-Prep Education	84.243	28-88-34-3-PE	1998
School-to-Work	84.0929	N/A	1998
Innovative Education Program Strategies - Title VI	84.298	98-DAEA-34-T6	1998
Title II (Elementary Professional Development - State Grants)	84.281	98-DAEA-34-T2	1998
Title IV (Safe and Drug-Free Schools - State Grants)	84.185	98-DAEA-34-T4	1998
Goals 2000			
State and Local Education Systematic Improvement Grants (Goals 2000 State Grants)	84.276	N/A	1998
Child Care and Development Block Grant (Starting Point Preschool)	85.575	N/A	1998
Job Training Partnership Act (JTPA)	17.280	N/A	1998
ROTC	9309E	N/A	1998

Condition found: See Finding 88-04 in Part II of this Schedule of Findings and Questioned Costs.

**Mandeville Parish School Board
Bastrop, Louisiana**

**Schedule of Findings and Questioned Costs
As of and for the Year Ended June 30, 1998**

PART III - Findings and questioned costs for federal awards which are required to be reported under OMB Circular No. A-133 Section 5.100(a):

Reference # and title: 98-111 Book Reconciliations

Federal program and specific federal award identification:

PROGRAM NAME	CFDA Number	Pass-Through Grantor No.	Federal Award Year
School Breakfast Program	18.525	N/A	1998
National School Lunch Program	18.535	N/A	1998
Adult Education - State Grant Program	84.082		1998
Title I Grants to Local Educational Agencies	84.030	98-DASA-34-T1	1998
Special Education:			
Grants to States (Part B)	84.027	98-PT 8110	1998
Preschool Grants	84.175	98-PT 74	1998
Part H - Infant/Toddler			1998
Vocational Education:			
Basic Grants to States	84.048	28-98-34-28-193	1998
Work-Prep Education	84.243	28-98-34-3-191	1998
School to Work	84.188M	N/A	1998
Innovative Education Program Strategies - Title VI	84.298	98-DASA-34-T5	1998
Title II (Flexibility Professional Development - State Grants)	84.201	98-DASA-34-T2	1998
Title IV (Safe and Drug-Free Schools - State Grant)	84.398	98-DASA-34-T4	1998
Goals 2000			
State and Local Education Systematic Improvement Grants (Goals 2000 State Grants)	84.278	N/A	1998
Child Care and Development Block Grant (Sharing Points Preschool)	85.975	N/A	1998
Job Training Partnership Act (JTPA)	17.258	N/A	1998
EDTC	NONE	N/A	1998

Condition found: See Finding 98-P3 in Part II of this Schedule of Findings and Questioned Costs.

Reference # and title 98-112 Federal Request Monitoring

Federal program and specific federal award identification:

PROGRAM NAME	CFDA Number	Pass-Through Grantor No.	Federal Award Year
Title I Grants to Local Educational Agencies	84.030	98-DASA-34-T1	1998
School to Work	84.188M	MOA	1998

Condition found: See Finding 98-P8 in Part II of this Schedule of Findings and Questioned Costs.

**Morehouse Parish School Board
Bastrop, Louisiana**

Other Information

The information on the following pages concerns management's actions or intentions concerning prior and current-year audit findings and is required by U. S. Office of Management and Budget (OMB) Circular No. A-133. This information has been prepared by the management of the Morehouse Parish School Board. Management accepts full responsibility, as required by OMB Circular No. A-133, for the accuracy of the information. This information has not been audited by the auditors, and accordingly, no opinion is expressed.

**Morehouse Parish School Board
Bastrop, Louisiana**

**Summary Status of Prior Audit Findings
June 30, 1998**

Reference # and title: **21-1** **Reconciliation of Bank Accounts**

Finding initially reported: Fiscal year ended June 30, 1996.

Condition: The bank accounts for the payroll fund and the master fund remained unaccounted for several months of the audit period. The master fund includes the general fund and all special revenues accounts.

Improvement is needed to strengthen internal control and to assure accurate financial reporting. This condition continued due to shifting of duties and turnover of employees. This action resulted in a weak internal-control of cash and inaccurate reporting of cash, expenditures, and revenues.

Corrective action planned: See finding 95-03 in Corrective Action Plan for Current Year Audit.

Person responsible for corrective action:

Michael W. Fuchs, Superintendent
Morehouse Parish School Board
P. O. Box 878
Bastrop, LA 71221-0872

Telephone: (504) 281-5164

Fax: (504) 285-5458

Anticipated completion date: By June 30, 1998.

Reference # and title: **55-2** **Seventy Percent General Fund Instruction Requirement**

Finding initially reported: Fiscal year ended June 30, 1995.

Condition: The School Board expended less than 70% of total general fund expenditures for instructional purposes. The School Board's percentage was 69.3%.

To comply with Louisiana Senate Constitutional Resolution #142 of the 1993 Session, at least seventy percent of general fund expenditures must be spent for instructional purposes. Due to large amounts of fixed costs, the School Board did not comply with Louisiana Senate Constitutional Resolution #142.

Corrective action taken: The School Board met the 70% requirement for 1997-1998 fiscal year.

**Morshouse Parish School Board
Bastrop, Louisiana**

**Summary Status of Prior Audit Findings
June 30, 1998**

Reference # and title: **87-3** **Late Filing of Audit Report**

Finding initially reported: Finding initially reported June 30, 1995.

Conditions: The Louisiana Legislative Auditors requires audit reports to be filed within six months of the year-end of the governments. The audit report as of and for the year ended June 30, 1997 is filed after the deadline.

To comply with state regulations, this report should be filed by December 31. Due to an unexpected additional workload of the audit firm, the report was filed in violation of this regulation.

Corrective action taken: The audit report will be filed timely for the year-ended June 30, 1998.

Reference # and title: **87-4** **Notice of Public Hearing on Budget**

Finding initially reported: Fiscal year ended June 30, 1997.

Conditions: The budget notice was not published at least ten days prior to budget adoption. The notice was published on September 10 and 11, 1997 and the budget was adopted on September 15, 1997.

To comply with the Local Government Budget Act LSA-R.S. 1304-1314, the School Board should publish notice at least ten days prior to budget adoption. Public notice was published just two days prior to adoption, this is in violation of this state statute.

Corrective action planned: See management item 08-501 in the following Management Letter.

Person responsible for corrective action:

Michael W. Frazier, Superintendent
Morshouse Parish School Board
P. O. Box 873
Bastrop, LA 71221-0873

Telephone: (504) 281-5784
Fax: (504) 283-6456

Anticipated completion date: By September 30, 1998.

**Mandeville Parish School Board
Bastrop, Louisiana**

**Summary Status of Prior Audit Findings
June 30, 1998**

Reference 1 and title: **ST-3** **Bank Reconciliation Procedures**

Finding initially reported: Fiscal year ended June 30, 1996.

Condition: Personnel performing bank reconciliations were not matching the bank totals of checks cleared per bank statement to the bank totals of the canceled checks included in the statements.

Part of the assurance gained by performing a bank reconciliation rest on the assumption that all checks are accounted for as a part of the reconciliation, which should be performed by someone independent of the disbursement process. By not executing this procedure, less assurance is gained by performing the bank reconciliation. Due to tax procedures, the School Board would not detect unreported manual checks and deposits.

Corrective action taken: The School Board is following the correct procedure when performing bank reconciliations.

Reference 2 and title: **ST-6** **Federal Requests Not Reconciled to Books**

Finding initially reported: Fiscal year ended June 30, 1996.

Condition: Federal program request were not reconciled to expenditures recorded on the general ledger for federal and state cost reimbursement programs. Several of the programs had an excess or a deficiency for the year-ended June 30, 1997. These excesses or deficiencies were corrected by an adjusting entry.

To comply with grant requirements and to track reimbursable expenditures, requests should be reconciled with the general ledger. Because the School Board does not reconcile requisitions or project completion report to the general ledger, it is possible that some expenditures would not be reimbursed.

Corrective action planned: See Finding 98-04 in Corrective Action Plan for Current Year Audit.

Person responsible for corrective action:

Michael W. Park, Superintendent
Mandeville Parish School Board
P. O. Box 612
Bastrop, LA 71221-0612

Telephone: (518) 381-5764
Fax: (518) 383-3496

Anticipated completion date: By June 30, 1999.

**Mandeville Parish School Board
Bastrop, Louisiana**

**Summary Status of Prior Audit Findings
June 30, 1998**

Reference # and Title:	FL-7	Travel Expenditures Documentation
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Finding initially reported: Fiscal year ended June 30, 1995.

Condition: Excessive travel disbursements were noted for various attributes. The following exceptions were noted. One travel advance check for \$281.20 was issued 39 in advance of trip. Another payment for \$443.11 was not supported by receipts. The only support attached to the check copy was the reimbursement form.

Advances should not be given out more than a few days before planned travel and all payments should be supported with receipts for travel expenses. Due to lax enforcement of without board policy, travel advances may be given to employees without management's knowledge and payments for travel advances may have covered actual expenditures.

Corrective action taken: The School Board changed its policy on advances and reimbursements. Advances are only issued 15 days in advance of the trip and all requests for reimbursement must be supported by a valid receipt.

Reference # and Title:	FL-8	Student Activity Funds
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Finding initially reported: Fiscal year ended June 30, 1993.

Condition: The individual student activity funds should submit monthly financial data to the School Board at the end of each month. H. V. Adams did not submit any financial data for the entire audit period.

Monthly financial reports should be submitted to the School Board to provide assurance that there are checks and balances in place and operating. This assurance would provide an improved control level that assets are safeguarded and expenditures are proper. Due to lax enforcement of policy, there have been no checks and balances for H. V. Adams for the past year. Without these checks and balances, losses could occur without detection.

Corrective action taken: H. V. Adams submitted all the required information for the 1997-1998 fiscal year.

**Marshmore Parish School Board
Bastrop, Louisiana**

**Summary Status of Prior Audit Findings
June 30, 1998**

Reference and Title: SLB Trial Balance Not in Balance

Finding initially reported: Fiscal year ended June 30, 1997.

Conditions: During the setting up of the auditors' trial balances, the following problems were noted:

To provide accurate and reliable financial reporting, the trial balances of all funds should balance. Some of these imbalances were due to computer problems and could have been corrected if financial reports were reviewed each month. This deficiency resulted in inaccurate and unreliable financial statements.

Fund	Bal. of Balance
General Fund	525,284
Special Revenue Funds	
Special Education	44,254
Summer School	589
Title I	11,129
Title VI	20
Special Federal	100

Corrective action taken: The business manager reviews the trial balance for each fund every month. Adjustments are made if necessary.

**Monroe Parish School Board
Baton Rouge, Louisiana**

**Summary Status of Prior Audit Findings
June 30, 1997**

Reference # available:	SCALE	Reconciliation of Bank Accounts		
Findings initially reported: Fiscal year ended June 30, 1997.				
FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/PROGRAM NAME	CFDA Number	Pass-Through Account No.	Federal Award Year	
United States Department of Agriculture				
Passed Through Louisiana Department of Education:				
School Breakfast Program	10.550	N/A	1997	
National School Lunch Program	10.550	N/A	1997	
United States Department of Education				
Passed Through Louisiana Department of Education:				
Adult Education - State Grant Program	84.002	N/A	1997	
Title I Grants to Local Educational Agencies	84.010	97-1A5A-34-I	1997	
Special Education:				
Grants to States (Part B)	84.027	97-PB-34	1997	
Persecol Grants	84.173	97-PB-34	1997	
Vocational Education:				
Basic Grants to States	84.048	97-07-34-2B/3A	1997	
Title I-Pass Education	84.143	97-07-34-3-PB	1997	
Innovative Education Program Strategies - Title VI	84.298	97-1A5A-34-VI	1997	
Title II (Renaissance Professional Development - State Grants)	84.281	97-1A5A-34-II	1997	
Title IV (Sub and Drop-Out Schools - State Grant)	84.180	97-1A5A-34-IV	1997	
Goals 2000				
State and Local Education Systematic Improvement Grants (Goals 2000 State Grants)	84.226	N/A	1997	
United States Department of Health and Human Services				
Passed Through the Louisiana Department of Education:				
Child Care and Development Block Grant (Sharing Points Formula)	93.575	N/A	1997	
United States Department of Labor				
Passed Through the Union Community Action, Pineauville, LA:				
Job Training Partnership Act (JTPA)	17.250	N/A	1997	
United States Department of Defense				
Direct Programs:				
Department of The Army ICMTC	NO640	N/A	1997	

Comment: See finding 97-1 in Summary Status of Prior Audit Findings.

Corrective action planned: See finding 98-P11 in Corrective Action Plan for Current Year Audit.

**Morehouse Parish School Board
Bastrop, Louisiana**

**Summary Status of Prior Audit Findings
June 30, 1998**

Reference: Local 188: ST-18 Reconciliation of Bank Accounts (Continued)

Person responsible for corrective action:

Michael W. Fink, Superintendent
Morehouse Parish School Board
P. O. Box 173
Bastrop, LA 71221-0173

Telephone: (504) 281-5750
Fax: (504) 283-3456

Anticipated completion date: By June 30, 1998.

**Morshouse Parish School Board
Bastrop, Louisiana**

**Summary Status of Prior Audit Findings
June 30, 1998**

Reference # and Title FI-11 Bank Reconciliation Procedures

Finding initially reported: Fiscal year ended June 30, 1998.

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/PROGRAM NAME	CFDA Number	Pass-Through Account No.	Fiscal Award Year
United States Department of Agriculture			
Passed Through Louisiana Department of Education:			
School Breakfast Program	18.555	N/A	1997
National School Lunch Program	18.555	N/A	1997
United States Department of Education			
Passed Through Louisiana Department of Education:			
Adult Education - State Grant Program	84.002	N/A	1997
Title II Grants to Local Educational Agencies	84.010	97-1A5A-34-1	1997
Special Education:			
Grants to States (Part B)	84.027	97-97-34	1997
Preschool Grants	84.171	97-97-34	1997
Vocational Education:			
Basic Grants to States	84.048	28-97-34-2B/DG	1997
Tech-Prep Education	84.243	28-97-34-3-4/E	1997
Innovative Education Program Strategies - Title VI	84.298	97-1A5A-34-VI	1997
Title II (Statewide Professional Development - State Grants)	84.281	97-1A5A-34-II	1997
Title IV (Safe and Drug-Free Schools - State Grants)	84.358	97-1A5A-34-IV	1997
Goals 2000:			
State and Local Education Systematic Improvement Grants (Ecole 2000 State Grants)	84.378	N/A	1997
United States Department of Health and Human Services			
Passed Through Louisiana Department of Education:			
Child Care and Development Block Grant (Planting Future Product)	93.379	N/A	1997
United States Department of Labor			
Passed Through the Union-Community Action, Farmerville, LA:			
Job Training Partnership Act (JTPA)	17.250	N/A	1997
United States Department of Defense			
Direct Programs:			
Department of The Army			
R079C	74090C	N/A	1997

Comments: See finding 97-5 in Summary Status of Prior Audit Findings.

Corrective action taken: The School Board is following the correct procedures when performing bank reconciliations.

**Mandeville Parish School Board
Bastrop, Louisiana**

**Summary Status of Prior Audit Findings
June 30, 1996**

Reference # and title: FDLS Federal Reports Not Resolved to Date

Finding liability reported: Fiscal year ended June 30, 1996.

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/PROGRAM NAME	CFDA Number	Pass Through Contract No.	Fiscal Award Year
United States Department of Education			
Passed Through Louisiana Department of Education:			
Adult Education - State Grant Programs	84-800	N/A	1997
Title I Grants to Local Educational Agencies	84-819	97-1A5A-344	1997
Special Education:			
Grants to States (Part B)	84-837	97-PT 34	1997
Proposed Grants	84-175	97-PT 34	1997
Vocational Education:			
Basic Grants to States	84-848	28-97-34-2800G	1997
Tech-Prep Education	84-243	28-97-34-3-47g	1997
Innovative Education Program Strategies - Title VI	84-208	97-1A5A-34-71	1997
Title II (Eisenhower Professional Development - State Grants)	84-281	97-1A5A-34-8	1997
Title IV (Rural and Design-Free Schools - State Grants)	84-186	97-1A5A-34-79	1997
United States Department of Labor			
Passed Through the Union-Community Action, Farmerville, LA:			
Job Training Partnership Act (JTPA)	17-250	N/A	1997
United States Department of Defense			
Direct Programs:			
Department of The Army			
ADTC	19050	N/A	1997

Comments: See finding 97-6 in Summary Status of Prior Audit Findings.

Corrective action planned: See finding 98-F11 in Corrective Action Plan for Current-Year Audit.

Person responsible for corrective action:

Michael W. Parik, Superintendent
Mandeville Parish School Board
P. O. Box 872
Bastrop, LA. 70221-0872

Telephone: (225) 281-9784
Fax: (225) 281-3495

Anticipated completion date: By June 30, 1999.

**Morshouse Parish School Board
Bastrop, Louisiana**

**Summary Status of Prior Audit Findings
June 30, 1998**

Reference # and Date **92-33** **Trial Balance, Not in Balance**

Finding initially reported: Fiscal year ended June 30, 1993.

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/PROGRAM NAME	CFDA Number	Pass Through Grantor No.	Fiscal Award Year
United States Department of Education			
Passed Through Louisiana Department of Education:			
Title I Grants to Local Educational Agencies	84.010	93-LASA-04-1	1993
Special Education:			
Grants to States (Part H)	84.027	93-PT-34	1993
Vocational Education:			
Trade/Prep Education	84.243	28-93-04-3-PE	1993
Innovative Education Program Strategies - Title VI	84.208	93-LASA-04-01	1993

Condition: See finding 93-8 in Summary Status of Prior Audit Findings.

Corrective action taken: The business manager reviews the trial balance for each fund every month. Adjustments are made if necessary.

**Morshouse Parish School Board
Bastrop, Louisiana**

**Corrective Action Plan for Current-Year Audit
As of and for the Year Ended June 30, 1998**

Finding reference # and title: 88-02 Reducing a Deficit Fund Balance

Condition: The School Board adopted a budget for the general fund which had a deficit fund balance of \$6,373.

Corrective action planned: The Superintendent has requested from Louisiana Department of Education a statement of position regarding the appropriateness of budgeting a deficit fund balance in a fund providing the aggregate budget is projected with a surplus. This opinion is not available at the time of this printing but is forthcoming. However, for future practice no budget will be adopted with a fund deficit.

Person responsible for corrective action:

Michael W. Fink, Superintendent
Morshouse Parish School Board
P. O. Box 832
Bastrop, LA 71221-0872

Telephone: (318) 381-3784
Fax: (318) 383-3456

Anticipated completion date: By June 30, 1999.

Finding reference # and title: 88-02 Budget Controls

Condition: Total actual expenditures exceeded total budgeted expenditures by \$978,750 for the year ended June 30, 1998.

Corrective action planned: Prior to September 1998 the School Board had no procedure in place to assure that expenditures would not exceed budgeted amounts per individual account code. In addition, the School Board operated without a Business Department Manager until January 1998 thus reducing the School Board's ability to monitor spending. Furthermore, prior accounting practices had been used in the past and financial adjustments were made to the General Ledger this year to make the ledger more accurate as to the current financial condition of the Board.

Subsequent to September 1998 the Business Department has been comparing reported expenditures with amounts then currently available for expenditure per appropriation before forwarding them to Purchasing. This application was previously unavailable in the applications software package. In addition, the Superintendent currently reviews expenditures vs. budgeted amounts on a monthly basis.

Person responsible for corrective action:

Michael W. Fink, Superintendent
Morshouse Parish School Board
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Telephone: (318) 381-3784
Fax: (318) 383-3456

Anticipated completion date: By June 30, 1999.

**Monroe Parish School Board
Bastrop, Louisiana**

**Corrective Action Plan for Current-Year Audit
As of and for the Year Ended June 30, 1998**

Finding reference # and title: 98-03

Debt Service Violation

Condition: During the fiscal year monies from the debt service fund were transferred to the general fund. At June 30, 1998, the debt service fund had an interfund receivable from the general fund in the amount of \$204,938.

Corrective action planned: During the fiscal year the School Board experienced cash flow problems resulting from both poor expenditure controls and delayed reimbursements from the Title I Office of the Department of Education. Therefore, monies earmarked for debt service payments were funneled to the General Operating Account to pay salaries and vendors. Also, due to a continuing cash flow problem in fiscal 98-99, the same practice was followed. However as of November 1998 the loan has been repaid and the Certificates of Indebtedness have been completely paid off. There are now no current tax stipulations earmarking debt service payments.

Person responsible for corrective action:

Michael W. Faulk, Superintendent
Monroe Parish School Board
P. O. Box 872
Bastrop, LA 71221-0872

Telephone: (518) 281-5784
Fax: (518) 283-3456

Anticipated completion date: By June 30, 1999.

Finding reference # and title: 98-04

Federal Request Not Reconciled to General Ledger

Condition: Federal requests were not reconciled to the general ledger resulting in several of the programs having an excess or a deficiency for the year ended June 30, 1998. Presently, requests are completed from actual invoices by personnel in each federal department. The invoices are paid by the accounts payable department personnel. An invoice could be paid by the accounts payable department without flowing through a federal department.

Corrective action planned: The Business Department has established a policy in fiscal 98-99 whereby each cost reimbursement program is provided a general ledger report monthly showing all costs charged to that program by Payroll and Accounts Payable. The program administrator reviews the reports for accuracy, request adjustments if needed and returns the report to the Business Department. An adjusted report is then provided to the program administrator to use for requesting reimbursement.

Person responsible for corrective action:

Michael W. Faulk, Superintendent
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P. O. Box 872
Bastrop, LA 71221-0872

Telephone: (518) 281-5784
Fax: (518) 283-3456

Anticipated completion date: By June 30, 1999.

Morshouse Parish School Board
Bastrop, Louisiana

Corrective Action Plan for Current-Year Audit
As of and for the Year Ended June 30, 1998

Finding reference # and title: **85-23** **Fixed Assets**

Condition: Additions and additions of \$483,561 to Bastrop High and Bastrop Middle Schools were not added to fixed asset listing.

Corrective action planned: Steve Purchasing is responsible for maintaining the fixed asset listing and related accounting and the Superintendent is responsible for reviewing major construction projects, both offices will work closely to ensure major projects are accounted for accurately.

Person responsible for corrective action:

Michael W. Furrk, Superintendent

Morshouse Parish School Board

P. O. Box 872

Bastrop, LA 71220-0872

Telephone: (504) 281-5320

Fax: (504) 283-3456

Anticipated completion date: By June 30, 1998.

Finding reference # and title: **85-29** **Federal Report Monitoring**

Condition: There was \$1,313,187 of federal report outstanding at June 30, 1998. This was 25% of the total federal expenditures for the year.

Corrective action planned: As stated in finding 85-23, the Title I subdepartment of the Department of Education has two of Morshouse Parish School System's requests for reimbursements and delinquent claims contributing to approximately \$750,000 of the outstanding receivables that had originally been requested beginning in January 98 but not received until July 98. Also, as previously stated in finding 85-19, the Business Department has provided assurances that should ensure timely requests for reimbursements.

Person responsible for corrective action:

Michael W. Furrk, Superintendent

Morshouse Parish School Board

P. O. Box 872

Bastrop, LA 71221-0872

Telephone: (514) 281-5184

Fax: (514) 283-3456

Anticipated completion date: By June 30, 1998.

**Morehouse Parish School Board
Bastrop, Louisiana**

**Corrective Action Plan for Current-Year Audit
As of and for the Year Ended June 30, 1998**

Reference # and title:	FR-89	Expenditures Not Reported Net of Credit
	<p>Condition found: All insurance proceeds from the employee theft were recorded in the general fund although some of the fraudulent expenditures were recorded in the lunch fund.</p> <p>Corrective action planned: The School Board will review future insurance credits to determine that the program charged with the loss will receive the settlements.</p> <p>Person responsible for corrective action: Michael W. Paulk, Superintendent Morehouse Parish School Board P. O. Box 872 Bastrop, LA 71221-0872</p>	<p>Telephone: (518) 281-5784 Fax: (518) 283-3486</p>
	<p>Anticipated completion date: By December 31, 1998.</p>	
Finding reference # and title:	FR-90	Federal Request Not Reconciled to General Ledger
	<p>Condition: Federal requests were not reconciled in the general ledger resulting in several of the programs having an excess or a deficiency for the year ended June 30, 1998. Presently, requests are reconciled from actual invoices by personnel in each federal department. The invoices are paid by the accounts payable department personnel. An invoice could be paid by the accounts payable department without flowing through a federal department.</p> <p>Corrective action planned: See Finding FR-84 in this Corrective Action Plan for Current-Year Audit.</p> <p>Person responsible for corrective action: Michael W. Paulk, Superintendent Morehouse Parish School Board P. O. Box 872 Bastrop, LA 71221-0872</p>	<p>Telephone: (518) 281-5784 Fax: (518) 283-3486</p>
	<p>Anticipated completion date: By June 30, 1999.</p>	

**Morehouse Parish School Board
Bastrop, Louisiana**

**Corrective Action Plan for Current-Year Audit
As of and for the Year Ended June 30, 1995**

Finding reference # and title: 88-F11 Bank Reconciliations

Condition: The bank accounts for the payroll fund and the master fund remained unaccounted for several months of the audit period. The master fund includes the general fund and all special revenue funds. At June 30, 1995, these accounts had a combined cash/bal of \$188,314.

Corrective action planned: See Finding 98-F5 in this Corrective Action Plan for Current-Year Audit.

Person responsible for corrective action:

Michael W. Fink, Superintendent
Morehouse Parish School Board
P. O. Box 872
Bastrop, LA 71220-8872

Telephone: (337) 281-5184
Fax: (337) 283-5458

Anticipated completion date: By June 30, 1995.

Reference # and title: 88-F12 Federal Request Monitoring

Condition found: There was \$1,313,267 of federal request outstanding at June 30, 1995. This was 25% of the total federal expenditures for the year.

Corrective action planned: See Finding 98-F8 in this Corrective Action Plan for Current-Year Audit.

Person responsible for corrective action:

Michael W. Fink, Superintendent
Morehouse Parish School Board
P. O. Box 872
Bastrop, LA 71220-8872

Telephone: (337) 281-5184
Fax: (337) 283-5458

Anticipated completion date: By June 30, 1995.

**Morshannon Parish School Board
Bastrop, Louisiana**

Management Letter Items

ALLEN, GREEN & COMPANY, LLP

CERTIFIED PUBLIC ACCOUNTANTS

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Ernest J. Allen, CPA
is Professional
Accounting Officer

Tim Brown, CPA

Maqel Williams, CPA

Management Letter

Board Members

Monroe Parish School Board
Bastrop, Louisiana

In planning and performing our audit of the general purpose financial statements of the Monroe Parish School Board, Bastrop, Louisiana, for the year ended June 30, 1998, we considered the School Board's internal control structure to plan our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit, we noted certain matters involving the internal control structure and other operational matters that are presented for your consideration. This letter does not affect our report dated October 29, 1998, on the financial statements of the School Board. We will review the status of these comments during our next audit engagement. Our comments and recommendations, all of which have been discussed with appropriate members of management, are intended to improve the internal control structure or result in other operating efficiencies. We will be pleased to discuss these comments in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations. Our comments are summarized as follows:

98-511 Notice of Public Hearing on Budget

Comment: To comply with Local Government Budget Act, LSA-R.S. 1301-1314, the School Board should publish notices at least ten days prior to budget adoption. Public notice was published only seven days prior to adoption, this is in violation of this state statute.

Recommendation: The School Board should publish the notice of budget adoption at least ten days prior to public hearing.

Management's Response: The School Board presented the proposed budget to the legal journal providing for publication ten days prior to adoption. However, the legal journal delayed publishing the document for reasons unknown, which caused the School Board to be out of compliance with LSA-R.S. 1301-1314.

The administration will discuss the legal requirements for publication with the legal journal to prevent these circumstances from recurring.

98-512 New Year 2000 Compliance Disclosure Required

Comment: The Governmental Accounting Standards Board (GASB) recently issued Technical Bulletin No. 98-1 (TB No. 98-1, TB No. 98-1 will be effective for Monroe Parish School Board for next year, the fiscal year ending June 30, 1999.

The School Board will be required to make disclosures about several aspects of the year 2000 compliance issue. These disclosures will include:

Board Members
Monroe Parish School Board
Bossier, Louisiana

5. A general description of the year 2000 issue as related to the School Board including a description of the status of work in progress or completed in regards to making the School Board's computer systems year 2000 compliant and any additional steps of work that will be necessary to make the computer systems year 2000-compliant. OASD has defined several stages which will need to be examined including:
- assessment stage
 - assessment stage
 - remediation stage
 - validation/testing stage

The School Board may need to dedicate a significant amount of resources to this issue in order to comply with the new disclosure requirements.

Recommendations: The School Board should begin work immediately in order to ensure compliance with these new requirements. Allen, Green & Company, LLP, will be happy to provide any assistance concerning interpretation of the new requirements if needed.

Management's Response: The School Board has been given verbal confirmation by its applications software provider that the year 2000 problem has been addressed and eliminated from our accounting software package. In addition, the School Board has requested a formal letter from our provider stating the same and will forward a copy to our independent auditor. Furthermore, we have initiated contact with our operating system software provider to determine how we shall address the problem in reference to our server system.

We did not issue a management letter for the year-ended June 30, 1997, therefore, no status of comments is required to be reported.

Our audit procedures are designed primarily to enable us to form an opinion on the financial statements and, therefore, may not reveal all weaknesses in policies and procedures that may exist.

This report is intended for the information of the Board, management and federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

Allen, Green & Company, LLP

ALLEN, GREEN & COMPANY, LLP

Monroe, Louisiana
October 29, 1998

**Morehouse Parish School Board
Bossier, Louisiana**

**Status of Prior Management Letter Items
June 30, 1998**

No management letter was issued for the year ended June 30, 1997. Accordingly, there are no prior items for which the status need be reported.