This report is intended for the information of the Board of Dissenses New Horizons, Inc. However, this report is a matter of public receipt and to distribution is not limited.

Respectfully substated,

Dauget Bealt & Dalarce

Deams, Beall & Debence, CPA's, APC Junuary 23, 1997

#### 3. EMPLOYEE'S GROSS PAY CALCULATIONS

Conditions: We named that in our sample of the Organization's paywill saledofered one employee's grass per way increments calculated for one paywill animal

Recommendation: We recommand that Now Howines, Ion. follow their procedures to emote all employed's payroll adealations are security.

### 3. CASH DISIURSEMENTS

Condition: We noted in our tosts of openating expresses that one check was made people to "Cash" for \$50.

Recommendation: We recommend that New Horizons, los, ensure that all disburgements are made payable to the weather.

### 4 STATE UNEMPLOYMENT TAXES

Conditions: We noted that the Louisiana Statu unamployment taxes were energial for the recentl and third quarters of 1997 however three were incorrectly calculated.

Recommendation/We recommend that New Harizons, Inc. annual the incorrectly filed returns to obtain a section for the communication

#### 5. FIXED ASSET INVENTORY

Condition: We noted that the fixed assat investory is not being reconciled to the arrowal lefter.

Recommendation/We recommend that New Horizons, Inc. camblish procedures to measure that the fixed event investory list surgest with the second indexe.

#### FIXED ASSET PURCHASES

Condition: We could that furniture and equipment purchases were not being seconded in the fixed ments accounts in the causal ladeer.

Heremmendation: We recommand that New Hericows, Inc. establish procedures to ensure that fixed asset previous are properly recorded in the fixed asset accounts in the general below.



Board of Disectors New Herizons, Inc. Alexandrin, Louisiana

We have audited the financial statements of New Harizons, Iac. So the year ended September 30, 1997, and have inned our sport therein deted Jamer 23, 1998.

Is planting and performing on earlier of the frame-like intervence of New Horizon, Na, in the same and diff Signature 3D, Thy no considered in the same constraint ensure in earlier to derive the same set of expressions of the same constraint ensure in earlier to the same constraint ensure in the same constraint ensure the same constraint ensure in the same constraint ensure in the same constraint ensure that are constraint with the same constraint ensure that, is not apperred. And also with a same constraint ensure that ensure that are constraint with the constraint with the constraint with the constraint with the constraint ensure that are constraint ensure that are constraint with the constraint ensure that are constraint with the co

#### EMPLOYEE'S TIME SHEETS

Condition: We noted in our sample of New Horizons, Int.'s papeoli calculations two amployees: time abanes ware not approved by the employees's supervisor as required by the Organization's policies.

Recommendation: We recommend that New Horizons, loc. follow their procedures to ensure all employee's time recends are preparty approved.

# NEW HORIZONS, INC. Shreveport, Louisiana

# Corrective Antion Plan for Correct Year Andit Findings for the Year Ended September 30, 2007

Ist.Na.	Dostation of Finding	Currentice Action Classed	Describio	Emploios. Nec
93-1	Two employer first shorts mars not approved.	Imported oranight over the prynell function.	IL Miley	Fabr. 1998
93-2	One couplingers gross pay was incontrarily calculated.	Improved oversight ever manual payord checks.	H MRT	Febs. 1998
93.3	One openning express clock non-made psymble to "Code".	All dishusements will be psysble to the vessler.	H Mity	Febr. 1998
93-4	State an employment toos ware incorrectly calculated rowthing in orrepsymmet.	Amended neuron with the corrorz information will be filed with Dept. of Labor.	H.Mhy	Fdx. 198
85-5	Fixed asset inventory it out reconciled is general helps.	Providents will be madelished to renam agreement between the investory list and general helps.	11 Miley	April 1958
93-6	Furniture and coalposent, ponduate were not neorded in the fitted anat accounts.	Procedures will be candidated to ensure property additions are properly recorded.	H. Miley	Febs. 1998

### NEW HORIZONS, INC. Shreveport, Loniniana

### Summery Scholak of Prior Audit Findings For the Year Ended Secrember 30, 1986

Ref. 24	Finding Initially Occurrent		Manaed Corrective Aritics Talies Care, No. Particity)	Addia Lates
79-1	\$3356	Employees pay nees must in he observed	Yes	All employees pay refer are documonaid.
96-2	132%	Distancements enabled partitional orders	Yes	Disbusements over EBD are non supported with purching schut.
N-3	\$1819	Total locate per time and clengrood with paywheek.	Yes	Printikers implemented to make accuracy.
96-3	83356	These instances of levoicas, not approved prior to payment.	Tes	Executive Descour Approves distancements
79-4	900%	Foun PRD and Alled streety.	Tes	Independent Auditor orgaged to prepare 998.
95-3	90579	Rest expense poid tarian	No	Receivery with lancer precises.
The folio	wing wine manarial s	minitianees reported.		
84	83356	Bank soccessitations per parliament for Deef Action Co.		All bank recenctilations are done by for Plasmor Distorts.
96-2	93076	Dest' Action Costar disbursees were not properly approved.	nin Yes	All disburnaness as approved by Exacutive Director
**3 /	×34% /1	Deal Arrian Contro accounts reversable and canada wave ner complicitly respected	Particly	A new Finance Iblocost was blied and procedures have not been folly implemented.
mfr.	Mil	2		

Harry L. Miley Executive Disbetor

11

its operation that we consider to be a material weakness. We need other manual involving the internel control over framewish reporting that we have reported to management of Now Haviewee, Ive. in a second lister dual framewish provides the second secon

#### ACCOUNTS RECEIVABLE

Condition: We noted that a detailed second a receivable subsidiary was not locked, maintained for costs billed under the Organization's values gausts with state and federal associate.

Criteria: General agencies and generally accepted accepting principles require accounts and complete records in general proper recording of grant faults.

Effect: Allowable costs may not be recovered from granter agencies sequiring New Derbern, Inc. to use program or discretionary income for grant obligations.

Causes Procedures have not been developed to provide an aged detailed tisting of costs billed to the various granter agencies.

Recommendation: We recommend that New Decisions, Inc. materials subsidiary fedgers for events Miled to the Occursionian's protect associat.

This report in Immedial for the information of New Harizons, Iac. However, this report is a matter of public second and its distribution is not limited.

Respectfully Submitted.

Dauget, Beall & Delaure

Dunani, Beall & Debevee, CPA's, J Alexandria, Lauisiana January 23, 1998



KODY D LOUDAN

DAUZAT, BEALL & DEBEVEC, CPAs

A PROPERTIES AND CORPORATION

### SEPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER PENANCIAL BRFORTING BASED ON AN ALBOT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT ALBOTHNS STATEMENTS

Baard of Directors New Horizans, Inc. Shreveport, Louisians

ADMIN TO A COMPANY

CHECKING ATTRACT

We have analized the featureial statements of New Horizons, Inc., so of and fee the year ended September 20, 1997, and here issued our sport thereas data? Jammer 23, 1998. We conducted use with its recordence with generally userpland and the summark applicable to Present and a continue in <u>General and Kang</u> Standards, issued by the Cooptroffer General of the United States.

### Campliance

As port of indicing removable summary how below lives (hences, her, V familia internation on for of an attain international, our performance that in the internation of the internation lines, registration, controls and grants, encouragelines with hold could have a direct transmitted lives and be determined in the financial anternation and and an according lives of an encouption of the direct lines of the count of an end of an end of the second lines of the second second lines of the second lines of the second lines of the second lines and the second lines of the second lines of the second lines of the second lines of the second second lines of the second line

#### Internal Control Over Figureial Reporting

Is plotting and performing on early on consideral New Technologies, it is internal court of ever financing methy in behaviors in an analysis constrained in the present of counsing ore sphelow the france in transmus and activity periods assumes was in a locand or was franced in the present. By the conditions of the largest assume of the final angle and a second year periods with the present of the largest assume of the final angle angle and a second year periods with the present of the largest assume of the sphere of the sphere periods. The sphere of the sphere assume and the sphere of the sphere o SUPPLEMENTAL INFORMATION

NEW HORIZONS, INC. SHREVEPORT, LOUISIANA

## COVERNMENT AUDITING STANDARDS

The following paper contains the report is internal control metricut and compliances with low-reads particless requeres the <u>Controlment Andershold Standards</u> is sound by the Comparisof Contours of other United Standards. The propagation in internal context metacutes in hand anding on the and/or of the formand attituence of an includes orders requestions in its and anding on the and/or of the result statewest and includes orders requestions in the and anding on the state of the result statewest and includes orders requestions in the state of the state of the result statewest and includes orders requestions and and the state of the state of the result statewest and includes orders requires the format of the state of the stat

### NEW HORIZONS, INC. NOTE TO FINANCIAL STATEMENTS SEPTEMBER 30, 1997

The remaining annual minimum lesse payments under the nonconsoluble operating lesse existing all Sectorshee 30, 1997 are:

1999	10,500
2009	1,825
Total	\$28,875

### 2. Mertange Tavable

The reorgage psychic to Silmer, Washank was telfanneed during the year with the lines of credit from Hibernin Reuk (Note 3). The balance due Silmers Weelessle at June 2, 1997 neur 851107.

#### 10. Functional Expenses

Statement of Planncial Accounting Standards No. 117 requires functional expanses to be reported. The Account expanses for the faced year andred September 36, 1997, ore summarized below:

Personal Care Attendient Program	\$ 39,305
Rural Independent Lining Program	113,947
Medicaid Program	546,234
Tide VII - 15	24,792
Tide ML - C	123,686
Program Income	17,514
LA Relabilitation Services -	
PCA Program	43,595
Deaf Actine Conter, Inc.	55,687
Americans with Washinks	16,324
Traumatic Head & Spinsl Cord Injury Program	247,388
Totals	\$1,230,399

#### NEW HORIZONS, INC. NOTE TO FINANCIAL STATEMENTS SEPTEMBER 30, 1997 (continued)

### 2. Long Obligation

New Electrones has entered into a loane for telephone equipment. The loane is identified an a capital loane. Accordingly, as must has been capitalised and has the following book value at Serversber 30, 1977.

Capitalized Cost	\$3,430.26		
Accumulated Depresistion			

Tend depreciation express for this equipment for the year ended September 30, 1997 was 5901.35. This decoulation is included in the total decruciation shows in Note 2.

The following is an analysis of the future minimum base non-ments:

2008	1.057.90
2000	205.20

Present volue af Jesse obligation \$2,823,69

### 8. Operating Lense Commitments

The Organization has lease apprements for office space in Alcoradria, Louisiana and Menece, Louisiana. The losse agreement for effice space in Alcoradria is for 36 reserves concreasing July 1, 1992. The Menece office fields is bissed on a model to exactly basis. Total area concern for the year model Stephenet 93, 1992, year 814.330.

#### NEW ROBZONS, INC. NOTE TO EPANCIAL STATEMENTS SEPTEMBER 34, 1997

(contract)

#### Cantract Revenue Receivable

Various familing sources of New Hankows, Inc., provide reindowstowers of allowable costs and constructs or agreements. These balances represent amounts due from floor familing assures at September 30, 1997 but not received until after that date for the following treasment.

Personal Care Assistance Program	\$ 5.065
Tale VII Pari C	15,229
Tale VII Part B	2,742
Rand Independent Living.	18,863
Americans With Disphilition Act	6.667
Medianid Program	43,129
1383 - Personal Case Assistance	9,281
Program leasure billings	926
Deal Action Center	6,843
Traunatic Heal Inform - Spinol Cord Inform Program	

### 5. Economic Dependency

New Horizon, Inc. is dependent upon familing from government agreesies first-spli grants and contracts for service. A significant derivational impact on New Horizons would court should these governmental agreecies be unable or unwilling to containe familing the hadpetacy needs of an usaging networks from Horizons.

#### Cash and Cash Equivalents

Cosh and cosh equivelents include rath in operating back accounts and certificates of deposit with 7-day materialies.

The Organization animum four accounts at the Hilbernia National Bank. Holosce of Sustainables 30, 1997 an listed below:

#### Hibernia National Bank \$18,463

All funds are insured up to \$100,000 be the PDOC.

### NEW HORIZONS, INC. NOTE TO FINANCIAL STATEMENTS SEPTEMBER 30, 1997

(centered)

#### 2. Formitare and Equipment

Analysis of the familiare and opsigen	nt recorded at September 30, 1997; Porchased Whit Uncertricted 	
Automobile Building, Faceimer and Equiperent	\$ 24,442 123,500 	
Total Assets	226,368	
Accuration Depreciation	64,308	
Net investment in property and equipment	\$156,860	

### 3. Line-of-Crudit - Hilbernia Bank

Nov likebons cannot him a line-d-rankit approxement with likebonia bank, which preveleps for it shows turns however, it is a line-d-rankit approxement with likebonia bank, which preveleps is drawn turns however, it is benear it in the second bank of the structure of the drawn the prime rate. This has of craft in second by a first mortgage on New Hockwark administrative are filled building incomend in Showevergent, Li. The line-of-craft is a noiseaut around by the bench, and how to explore an law 1.1998. The outstanding balance on this line-of-craft in a of Siscender 20.1 Nor 1997 van \$41,209

#### NEW HORIZONS, INC. NOTE TO FINANCIAL STATEMENTS SEPTEMBER 30, 1997 Interfaced

### 1. Summary of Significant Accounting Policies (continued)

D. Support

All sepport is considered to be available and unacationed infram grant regulations contain legal requirements and restrictions. The grant support for fiscal year caded September 33, 1997, was received from the Louisian Department of Social Services and U. S. Department of Direction.

#### 5. Exectional Allocation of Exposure

Substein and related experses are allocated to the various program based on actual or estimated time employees speed on much function. The remotining expenses we specifically allocated whenever practical, or no affected based on spece offloation.

### 7. Nedmitterion

Consist associates for the year ended September 30, 1996 have been reviewified to conform with the presentation of the September 30, 1997 mercurity. The scalar-likewises have no effect on net income for the year ended September 30, 1998.

#### 2. Exercitary and Engineerat

Denoted meets are where it the first sender value at the time of donation. All other front sources are totaled or core. Depreciation is previded or a straight line horis over columnic source of the source. The previous first sender or the straight line horis over columnic solution of the source. The previous sender of the private worker solid is 333.04.11. The folderal and static generators has a reconsistenty interval in the straight senders where the other finatio. The disposition are well as the ownership of any prevents therefores is solitories to folder all other solutions.

#### NEW HORIZONS, INC. NOTES TO FINANCIAL STATEMENTS SEPTEMBER 36, 1997

### 1. Summery of Significant Accounting Publics

New Therizons, Inc. is a private compredit segmentation incorporated under the laws of the Status of Lonisiana. New Horizons, Inc. is governed by a Board of Divectors composed of element resolutions.

New Harizons, Its:, openites a community based review to provide persons with severe disabilities the opportunity to live and function as independently as possible, and, when movible, acoustic and matinitie methy-ment.

#### A. Basis of Accounting

The functional autometries of New Hesperson, Line, Nami News presented on the crossel to the control of New Hesperson in the New York of New York (New York (New York)) of Line Control of New York (New York) and New York (New York) for New York (New York) and New York (New York) (New York) and New York (New York) and New York (New York) (New York) and New York (New York) and New York (New York) (New York) and New York (New York) and New York (New York) (New York) and New York (New York) and New York (New York) (New York) and New York) and New York (New York) and New York) (New York) and New York) and New York (New York) and New York) (New York) and New York) and New York (New York) and New York) (New York) and New York) and New York) and New York (New York) (New York) and New York) and New York) and New York (New York) (New York) and New York) and New York) and New York) (New York) and New York) and New York) and New York) (New York) and New York) and New York) and New York) (New York) and New York) and New York) and New York) (New York) and New York) and New York) and New York) (New York) and New York) and New York) and New York) (New York) and New York) and New York) and New York) (New York) and New York) and New York) and New York) (New York) and New York) and New York) and New York) (New York) and New York) and New York) and New York) (New York) and New York) and New York) and New York) (New York) and New York) and New York) and New York) (New York) and New York) and New York) and New York) (New York) and New York) and New York) and New York) and New York) (New York) and New York) and New York) and New York) and New York) (New York) and New York) and New

#### Income Taxes

New Horizons, Inc. has received a lotter of determination from the internal Revenue Survice advising is that it qualifier as a respective corporation under Societon 501 (c) (1) of the internal Revenue Clade, and therefore, is not sufficient to income tesses.

### C. Retirement Obligations

The surplayees of New Horizons, Inc. are members of the Social Security System. These is no other rationness plans available through New Horizons, Inc.

## NOV DESIGNATION OF COMPANY

## STATISTICST OF CASE MANYE For The Trans. Caded September 20, 1997 and 2006

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### New Interaction, Inc. Merceptr. houses

### EXAMPLE OF ACTIVITY AND THREE IS NOT ADDRESS For the fixed Your Ender Special ar 10, 1997 and 1998

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Charger in Terrent local National		
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Part levels - and of your	1254.62	\$ 2982.0

The sussequencing notes are no integral part of this autorout.

## NEW HORIZONS, INC.

### STATEMENT OF FINANCIAL POSITION September 20, 1997 and 1995

	1997 Uaranakatud Freed	19% Unread-tacked Fried
ANNETS		
Carney Asses		
Constact Rancette Receivable	144,682	185,414
Accounts Receivable - Other	1,508	1,328
Perpaid Decembro	6.181	2,727
Total control much	124.108	1.66.633
Property and Equipment		
tioliding	127,500	127,588
Fuminary and opplyment.	92,868	75,929
Accumulated Dependation	_054,820	(12,4(8)
Tatel Property and Equipment.	136.098	_141222
Total Associa	\$ 116 226	
LIABLETEN AND NET ASSETS		
Current Labilities		
Accounts psysble	\$ 1,699	\$ 4,5%
Account interact payable	224	517
Salaries psyable	13,798	
Feyrod taxas populite	13,748	4,994
Line of Grade Hillenia	41,294	
Corrent portion of Meripage populsis		
Current portion of Tipelponent Lense psychle	582	
Total carriest labilities		20,399
Long Your Linbildicc		
Morgage psychic, loss carnot persion		59,356
Note payable - Equipment Loras, loss cares	3,222	
Total long new liabilities	1,221	
Tatal Labilities		- #2.273
NET ASSEIS		
Union/kited Net Americ		
INAFACINE CONT, Inc.		7,04
Underigented	231.622	_200,283
Total Developed Net Assatz	211,672	205,279
Takel Net America	212,622	_205.239
Tetal Linklitics and Net Assets	\$330,286	\$290,352

The accompanying notes are on impgral part of this analonest.

One scalar way performed for the perspect of forming an ophicing and the disactual intervence of Neve Interaction. See there are relevel. The supplementary information liability is the liability of memory is presented for the propose of ultilized methylation of such areguing period. The functional automation of the second second second second second second second second of Alexe Methodeness. The Alexe Methodeness has been adjusted as the second second of the add of the function of anomeness method. It is not periodic, is firstly presented in all restorial respects is variation to the functional interaction that the second se

Desert, Beall & Debeves, CPAs, APC

Dauget, Beall i Dabare

Alexandria, Leuisiana January 23, 1998



#### INDEPENDENT AUDITORS' REPORT

Board of Directors New Horizons, Inst. Sherveport, Lonisiana

We have audited the accompanying halance shoet of New Horizons, Inc. As of September 30, 1997, and the related statements of activity and changes in easis flows for the year and/of Supernber 30, 1997. These financial statements are the responsibility of the management of New Horizons, Luc. Data cancenceRible is to current as originate and these Francis statements have been use as assistand accounterRible is to current as originate and these Francis statements have been use as assist-

We complement one multi is accordance with generally accepted and sing maturities and the test models performed as the second se

In our opinion, the financial stancesory referred to above person fairly, In all material respects, the framesia position of New Horizons, Inc., as of September 20, 1997, and the results of its operations and its cash flows for the year then ended in conformity with generally assessed accounting principles.

In accordance with Generations, Auditing Standards, we have also issued our report thread howevy 33, 3798, on our combinetion of New Herizow, heri-5 internal worked was fauncial reporting and our state of the combiners with contain preventions of Herizow, republicator, constraints and grants.

> 100 WORKSON PLACE - ALLERANDERIA LORINARIA TAND - CHIL OD NET - FAT CHIL OD THE 200 FORMET FORMET SCHELO - DESIGNALIZA DECIMARIA TAND - CHIL DE MAN

### NEW HORIZONS, INC. SHREVEPORT, LOUISLANA

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FILT COTT

NEW HORIZONS, INC. Shreveport, Louisiano

FINANCIAL STATEMENTS AND AUDITORS' REPORTS

For the year ended September 30, 1997

where provisions of later and the report is a profile document. A copy of the report has been shown ind to the and/ors, or revisived, entity and often copreprints public officials. The report is auto-table to public impaction at the Batter Bagge office of the Legislation Autitor and, where apprepriate, at the Silke of the parish cleak of court

Parinese Date 3-1-98