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HOUSING AUTHORITY OF THE CITY OF COLFAX, LOUISIANA  
REPORT ON EXAMINATION OF  
FINANCIAL STATEMENTS AND SUPPLEMENTAL DATA

TWELVE MONTHS ENDED MARCH 31, 1998

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date July 5, 1998

**ENTER & ASSOCIATES**  
CERTIFIED PUBLIC ACCOUNTANTS

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HOUSING AUTHORITY OF THE CITY OF COLFAX  
SUMMARY OF AUDITOR'S RESULTS AND  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Summary of Auditor's Results

- A. We issued an unqualified opinion on the Housing Authority of Colfax, Louisiana for the audit of its financial statements for the year ended March 31, 1998.
- B. No reportable conditions in internal control were disclosed by our audit of the financial statements.
- C. The audit did not disclose any noncompliance which is material to the financial statements.
- D. No reportable conditions in internal control were disclosed by our audit over major programs.
- E. We issued an unqualified opinion on compliance for major programs.
- F. Our audit disclosed no audit findings that we are required to report under 510(a) of OMB Circular A-133. Our audit procedures also included those of HUD Notice PIH 98-53.
- G. Major programs are as follows, and see Schedule of Federal Expenditures for CFDA numbers and amounts:
  - 1. Low Income Housing
  - 2. Section 8 HAP — Existing
  - 3. CLAP
- H. The dollar threshold to distinguish Type A and Type B programs is \$ 300,000.
- I. The Housing Authority of Colfax, Louisiana qualified for the year ended March 31, 1998 as a low-risk auditee.

Schedule of Findings and Questioned Costs

- J. There are findings in these financial statements that are required to be reported in accordance with GAGAS.
- K. There are no audit findings or questioned costs for Federal awards which shall include audit findings as described in 510(a) of OMB Circular A-133. Our audit procedures also included those of HUD Notice PIH 98-53.

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**Independent Auditor's Report**

Board of Commissioners  
Housing Authority of the  
City of Colfax  
Colfax, Louisiana

Regional Inspector General for Audit  
Office of Inspector General  
Department of Housing and Urban  
Development

We have audited the accompanying general-purpose financial statements and the combining and individual fund and account group financial statements of the Housing Authority of the City of Colfax, Louisiana as of and for the year ended March 31, 1998, as listed in the table of contents. These general-purpose financial statements are the responsibility of the Housing Authority of the City of Colfax, Louisiana's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and provisions of the Louisiana Governmental Audit Guide. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note A, the authority's policy is to prepare its financial statements on the basis of accounting practices prescribed or permitted by the Department of Housing and Urban Development, which is a comprehensive basis of accounting other than generally accepted accounting principles. This report is intended solely for filing with the Department of Housing and Urban Development and is not intended for any other purpose.

In our opinion, the general-purpose financial statements and the combining and individual fund and account group financial statements, referred to above present fairly, in all material respects, the financial position of the Housing Authority of the City of Colfax, Louisiana as of March 31, 1998 and the results of its operations and changes in its surplus for the year then ended, on the basis of accounting described in Note A.

In accordance with *Government Auditing Standards*, we have also issued a report dated July 18, 1998 on our consideration of Housing Authority of the City of Colfax's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of the Housing Authority of the City of Colfax, taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

*Estes and Associates*

Fort Worth, Texas

July 18, 1998

HOUSING AUTHORITY OF THE CITY OF COLFAX  
 COMBINED BALANCE SHEET  
 ALL FUND TYPES AND ACCOUNT GROUPS  
 MARCH 31, 2020

|   | Governmental Fund Types |                 |              | Primary Fund Types |                  | Account Groups      |                        | Total (Management Data) |
|---|-------------------------|-----------------|--------------|--------------------|------------------|---------------------|------------------------|-------------------------|
|   | General                 | Special Revenue | Debt Service | Capital Projects   | Total and Agency | General Fund Assets | General Long-Term Debt |                         |
| <b>ASSETS</b>   |                         |                 |              |                    |                  |                     |                        |                         |
| Cash and cash equivalents                                       | \$ 110,000.00           | \$              | \$           | \$                 | \$ 1,000.00      | \$                  | \$                     | \$ 100,000.00           |
| Investments   | 10,100.00               |                 |              |                    |                  |                     |                        | 10,100.00               |
| Receivables, net of allowances:                                 |                         |                 |              |                    |                  |                     |                        |                         |
| Accounts  | 0.00                    |                 |              |                    |                  |                     |                        | 0.00                    |
| Due from:   |                         |                 |              |                    |                  |                     |                        |                         |
| Other funds   | 10,000.00               |                 |              |                    |                  |                     |                        | 10,000.00               |
| Other governments   |                         |                 | 60,000.00    |                    |                  |                     |                        | 60,000.00               |
| Investors, at cost  |                         |                 |              |                    |                  |                     |                        | 0.00                    |
| Prepaid expenditures  |                         |                 |              |                    |                  | 0,000,000.00        |                        | 0,000,000.00            |
| Property, plant and equipment                                   |                         |                 |              |                    |                  |                     |                        |                         |
| Amounts to be provided for retirement of general long-term debt |                         |                 |              |                    |                  |                     | 600,000.00             | 600,000.00              |
| <b>Total Assets</b>   | \$ 130,100.00           | \$ 10,000.00    | \$ 60,000.00 | \$ 0.00            | \$ 1,000.00      | \$ 0,000,000.00     | \$ 600,000.00          | \$ 1,701,100.00         |

The Notes to Financial Statements are an integral part of these statements.

## HOUSING AUTHORITY OF THE CITY OF COUPAK

COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS (Continued)  
MARCH 31, 1998

|  | Governmental Fund Types |                     |                     |                  | Fiduciary Fund Types |                        | Account Groups         |             | Total (Major Account Group) |
|--|-------------------------|---------------------|---------------------|------------------|----------------------|------------------------|------------------------|-------------|-----------------------------|
|  | General                 | Special Account     | Debt Service        | Capital Projects | Trust and Agency     | General Fund Assets    | General Long-Term Debt |             |                             |
| <b>LIABILITIES:</b>                                    |                         |                     |                     |                  |                      |                        |                        |             |                             |
| Accounts payable                                       | \$ 853.12               | \$                  | \$                  | \$               | \$                   | \$                     | \$                     | \$          | \$ 853.12                   |
| Accrued liabilities                                    | 6882.78                 |                     |                     |                  |                      |                        |                        |             | 42642.78                    |
| Due to:  |                         |                     |                     |                  |                      |                        |                        |             |                             |
| Treasury   |                         |                     |                     |                  | 3,480.00             |                        |                        |             | 3,480.00                    |
| Other funds  | 19,235.00               | 18,380.00           |                     |                  |                      |                        |                        |             | 19,235.00                   |
| Other governments                                      |                         |                     |                     |                  |                      |                        |                        |             | 10,893.00                   |
| General obligation bonds payable and other liabilities |                         |                     |                     |                  |                      |                        |                        |             | 658,690.00                  |
| <b>Total Liabilities</b>                               | <u>24,974.08</u>        | <u>18,380.00</u>    | <u>0.00</u>         | <u>0.00</u>      | <u>3,480.00</u>      | <u>0.00</u>            | <u>658,690.00</u>      | <u>0.00</u> | <u>765,914.08</u>           |
| <b>FUND EQUITY</b>                                     |                         |                     |                     |                  |                      |                        |                        |             |                             |
| Investment in general fund assets                      |                         |                     |                     |                  |                      | 3,470,233.24           |                        |             | 3,470,233.24                |
| Fund balances:   |                         |                     |                     |                  |                      |                        |                        |             |                             |
| Reserved for debt service (unreserved)                 | 126,800.00              | 874.00              | 85,400.00           |                  |                      |                        |                        |             | 85,400.00                   |
| Unreserved   | 126,800.00              | 874.00              |                     | 0.00             | 0.00                 | 3,470,233.24           |                        | 0.00        | 4,033,207.57                |
| <b>Total Fund Equity</b>                               | <u>126,800.00</u>       | <u>874.00</u>       | <u>85,400.00</u>    | <u>0.00</u>      | <u>0.00</u>          | <u>3,470,233.24</u>    | <u>858,690.00</u>      | <u>0.00</u> | <u>1,771,830.29</u>         |
| <b>Total Liabilities and Fund Equity</b>               | <u>\$ 181,874.08</u>    | <u>\$ 19,254.00</u> | <u>\$ 85,400.00</u> | <u>\$ 0.00</u>   | <u>\$ 3,480.00</u>   | <u>\$ 3,470,233.24</u> | <u>\$ 858,690.00</u>   | <u>\$</u>   | <u>\$ 4,768,664.08</u>      |

The Notes to Financial Statements are an integral part of these statements.



## HOUSING AUTHORITY OF THE CITY OF DOLFAK

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
ALL GOVERNMENTAL FUND TYPES  
YEAR ENDED MARCH 31, 1995

|  | Governmental Fund Types |                    |                     |                      | Total<br>(Memorandum<br>Only) |
|--|-------------------------|--------------------|---------------------|----------------------|-------------------------------|
|  | General                 | Special<br>Revenue | Debt<br>Service     | Capital<br>Projects  |                               |
| <b>REVENUES</b>  |                         |                    |                     |                      |                               |
| Rentals  | \$ 89,874.70            | \$                 | \$                  | \$                   | \$ 89,874.70                  |
| Intergovernmental  | 108,244.08              | 93,981.00          | 85,428.28           | 843,898.08           | 830,730.28                    |
| Interest   | 898.88                  | 880.00             |                     |                      | 1,778.88                      |
| Other  | 16,804.20               |                    |                     |                      | 16,804.20                     |
| <b>Total Revenues</b>  | <b>314,871.98</b>       | <b>94,861.00</b>   | <b>85,428.28</b>    | <b>843,898.08</b>    | <b>898,249.34</b>             |
| <b>EXPENDITURES</b>  |                         |                    |                     |                      |                               |
| Administration   | 43,747.58               | 18,687.78          |                     |                      | 62,435.36                     |
| Utilities  | 43,447.08               |                    |                     |                      | 43,447.08                     |
| Necessary maintenance  | 43,548.50               |                    |                     |                      | 43,548.50                     |
| General expenditures   | 38,847.28               |                    |                     |                      | 38,847.28                     |
| Housing assistance payments                                  |                         | 78,980.00          |                     |                      | 78,980.00                     |
| Capital expenditures   | 1,348.88                |                    |                     | 836,354.68           | 837,703.56                    |
| Debt service   |                         |                    |                     |                      |                               |
| Principal retirement   |                         |                    | 80,728.17           |                      | 80,728.17                     |
| Interest   |                         |                    | 44,708.11           |                      | 44,708.11                     |
| <b>Total expenditures</b>                                    | <b>171,840.78</b>       | <b>94,577.78</b>   | <b>85,428.28</b>    | <b>836,354.68</b>    | <b>894,302.42</b>             |
| Excess (deficiency) of revenues<br>over (under) expenditures | 142,831.20              | 0,283.22           | 0.00                | 2,543.40             | 145,448.82                    |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |                         |                    |                     |                      |                               |
| Operating transfers in                                       |                         |                    |                     |                      | 0.00                          |
| Operating transfers out                                      |                         |                    |                     |                      | 0.00                          |
| <b>Total other financing sources(uses)</b>                   | <b>0.00</b>             | <b>0.00</b>        | <b>0.00</b>         | <b>0.00</b>          | <b>0.00</b>                   |
| <b>FUND BALANCE, beginning of year</b>                       | <b>68,868.48</b>        | <b>3,871.38</b>    | <b>85,428.28</b>    | <b>132,711.48</b>    | <b>118,159.68</b>             |
| <b>FUND BALANCE, end of year</b>                             | <b>\$ 128,800.68</b>    | <b>\$ 3,871.38</b> | <b>\$ 85,428.28</b> | <b>\$ 132,711.48</b> | <b>\$ 128,159.68</b>          |

The Notes to Financial Statements are an integral part of these statements.

## HOUSING AUTHORITY OF THE CITY OF COLFAX

## COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

## BUDGET (DAPP BASIS) AND ACTUAL

## GENERAL FUND AND SPECIAL REVENUE FUNDS

YEAR ENDED MARCH 31, 1998

|  | General Fund |                    | Special Revenue Funds     |            | Over<br>(Under)<br>Budget |
|--|--------------|--------------------|---------------------------|------------|---------------------------|
|  | Budget       | Actual             | Over<br>(Under)<br>Budget | Actual     |                           |
| REVENUES   |              |                    |                           |            |                           |
| Receipts   | \$ 74,050.00 | \$ 88,374.70       | \$ 15,014.70              | \$         | \$ 0.00                   |
| Intergovernmental  | 128,204.00   | 128,204.00         | 0.00                      | 112,344.00 | (10,200.00)               |
| Interest   | 4,040.00     | 853.00             | (3,481.91)                | (860.00)   | 860.00                    |
| Other income   | 8,000.00     | 18,894.30          | 8,894.30                  |            | 0.00                      |
| Total Revenues   | 194,044.00   | 234,871.00         | 28,227.69                 | 112,344.00 | (11,468.00)               |
| EXPENDITURES   |              |                    |                           |            |                           |
| Administrability   | 48,000.00    | 43,747.88          | (4,252.12)                | 18,180.00  | (3,024.20)                |
| Utilities  | 33,000.00    | 43,447.06          | 10,357.06                 |            | 0.00                      |
| Ordinary maintenance   | 43,000.00    | 43,848.87          | 8,281.74                  |            | 0.00                      |
| General expenditures   | 28,000.00    | 28,347.29          | 3,007.29                  |            | 0.00                      |
| Situational maintenance                                      | 5,000.00     |                    | (5,000.00)                | 85,180.00  | 0.00                      |
| Printing assistance payments                                 |              |                    | 0.00                      |            | 0.00                      |
| Capital expenditures   | 4,000.00     | 1,844.06           | (2,155.94)                |            | 0.00                      |
| Total Expenditures   | 189,040.00   | 171,244.76         | (17,795.24)               | 112,344.00 | 86,577.76                 |
| Excess (deficiency) of revenues<br>over (under) expenditures | \$ 10,004.00 | \$ 62,921.24       | \$ 19,227.23              | \$ 0.00    | \$ (1,696.76)             |
| Transfers of net income to<br>unreserved deficit             |              |                    |                           |            |                           |
| FUND BALANCES, beginning of year                             |              |                    |                           |            |                           |
| FUND BALANCES, end of year                                   |              | 53,289.42          |                           | 2,271.08   |                           |
|  |              | <u>\$78,000.00</u> |                           | <u>\$</u>  | <u>\$ 814.00</u>          |

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE CITY OF COLFAX

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

BUDGET (DAMP BASIS) AND ACTUAL

DEBT SERVICE AND CAPITAL PROJECTS FUNDS

YEARS ENDED MARCH 31, 1999

|  | Total Service Fund  |                     | Capital Projects Fund |                | Over<br>(Under)<br>Budget |
|--|---------------------|---------------------|-----------------------|----------------|---------------------------|
|  | Budget              | Actual              | Budget                | Actual         |                           |
| <b>REVENUES</b>  |                     |                     |                       |                |                           |
| Intergovernmental  |                     |                     |                       |                |                           |
|  | \$ 80,899.00        | \$ 80,899.00        | \$ 0.00               | \$ 0.00        | \$ 0.00                   |
| Total Revenues   | <u>80,899.00</u>    | <u>80,899.00</u>    | <u>0.00</u>           | <u>0.00</u>    | <u>0.00</u>               |
| <b>EXPENDITURES</b>  |                     |                     |                       |                |                           |
| Capital expenditures   |                     |                     |                       |                |                           |
| Debt Service:  |                     |                     |                       |                |                           |
| Principal retirement   | \$ 0.00             | \$ 0.00             | \$ 0.00               | \$ 0.00        | \$ 0.00                   |
| Interest   | \$ 80,708.17        | \$ 80,708.17        | \$ 0.00               | \$ 0.00        | \$ 0.00                   |
|  | <u>80,708.17</u>    | <u>80,708.17</u>    | <u>0.00</u>           | <u>0.00</u>    | <u>0.00</u>               |
| Total Expenditures   |                     |                     |                       |                |                           |
|  | \$ 80,708.17        | \$ 80,708.17        | \$ 0.00               | \$ 0.00        | \$ 0.00                   |
| Excess (deficiency) of revenues<br>over (under) expenditures |                     |                     |                       |                |                           |
|  | \$ 190.83           | \$ 190.83           | \$ 0.00               | \$ 0.00        | \$ 190.83                 |
| Transfer of net income to<br>unreserved deficit              |                     |                     |                       |                |                           |
|  | \$ 0.00             | \$ 0.00             | \$ 0.00               | \$ 0.00        | \$ 0.00                   |
| FUND BALANCES, beginning of year                             |                     |                     |                       |                |                           |
|  | \$ 92,711.49        | \$ 92,711.49        | \$ 0.00               | \$ 0.00        | \$ 92,711.49              |
| FUND BALANCES, end of year                                   |                     |                     |                       |                |                           |
|  | <u>\$ 92,902.32</u> | <u>\$ 92,902.32</u> | <u>\$ 0.00</u>        | <u>\$ 0.00</u> | <u>\$ 92,902.32</u>       |

The Notes to Financial Statements are an integral part of these statements.

## HOUSING AUTHORITY OF THE CITY OF COLFAX

### NOTES TO FINANCIAL STATEMENTS

MARCH 31, 1998

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Housing Authority of Colfax, Louisiana (the Authority), a public corporate body, was organized for the purpose of providing decent, safe, and sanitary dwelling accommodations for persons of low income.

The Authority is engaged in the acquisition, modernization, and administration of low-rent housing. In addition, the Authority has administrative responsibility for various other community development programs whose primary purpose is the development of viable urban communities by providing decent housing, a suitable living environment, and economic opportunities principally for persons of low and moderate income.

The Authority is administered by a governing Board of Commissioners (the Board), whose members are appointed by the Mayor of the City of Colfax, Louisiana. Each member serves a five-year term on a rotating basis. Substantially all of the Authority's revenue is derived from subsidy contracts with the U.S. Department of Housing and Urban Development (HUD). The Annual Contributions Contracts entered into by the Authority and HUD provide operating subsidies for Authority-owned public housing facilities, housing assistance payments for eligible individuals, and receipt of annual debt service requirements for HUD-related long-term debt.

#### (1) Financial Reporting Entity

Generally accepted accounting principles require that the financial statements present the accounts and operations of the Authority and its component units, entities for which the Authority is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the Authority's operations and data from these units, if any, are combined with data of the Authority. Each discretely presented component unit, if any, would be reported in a separate column in the combined financial statements to emphasize that it is legally separate from the Authority. As of March 31, 1998, and for the fiscal year then ended, the Authority had no discretely presented component units or any component units required to be blended in these financial statements.

#### (2) Fund Accounting

The accounts of the Authority are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. The various funds are grouped by type and broad categories in the financial statements as follows:

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE CITY OF COLFAX

NOTES TO FINANCIAL STATEMENTS

(Continued)

MARCH 31, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(36) Fund Accounting (continued)

GOVERNMENTAL FUNDS

Governmental Funds are those through which most governmental functions of the Authority are financed. The measurement focus is on determination of financial position and changes in financial position rather than on net income determination. The following are the Authority's governmental fund types:

General Fund - The General Fund is the general operating fund of the Authority. The General Fund is used to account for all revenues and expenditures applicable to the general operations of the Authority which are not properly accounted for in another fund. All general operating revenues which are not restricted or designated as to their use by outside sources are recorded in the General Fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

Debt Service Fund - The Debt Service Fund is used to account for the accumulation of resources for the payment of interest, principal, and related costs of general long-term debt.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition, construction, or rehabilitation of major capital facilities.

FIDUCIARY FUNDS

Fiduciary Funds are used to account for assets held by the Authority as an agent for individuals, private organizations, other governmental units, and/or other funds. The following is the Authority's fiduciary fund type:

Agency Funds - Agency Funds include Tenant Security Deposit Fund. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of result of operations.

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE CITY OF COLPAX

NOTES TO FINANCIAL STATEMENTS

(Continued)

MARCH 31, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

**ACCOUNT GROUPS**

Account groups are used to establish accounting control and accountability for the Authority's general fixed assets and general long-term debt for governmental fund types. These are not "Funds." They are concerned only with the measurement of financial position and not with results of operations. The following are the Authority's account groups:

**General Fixed Assets Account Group** - This account group is established to account for all fixed assets of the Authority.

**General Long-Term Debt Account Group** - This account group is established to account for all long-term debt of the Authority.

(4) **Basis of Accounting**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. All Governmental and Agency Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Revenues are considered "measurable" when received in cash, except for certain revenues which are accrued when they are both measurable and available or have not been received at the normal time of receipt. Certain grant revenues are accrued when funds are expended. Revenues susceptible to accrual are federal grants, interest on investments, and other miscellaneous revenues which are both measurable and available to finance expenditures of the current period. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

Agency Funds are custodial in nature and do not measure results of operations. They are clearing accounts whose assets at all times are equally offset by related liabilities.

(5) **Budgetary Data**

The Authority is required by its HUD Annual Contributions Contracts to adopt annual budgets for the Low-Rent Housing Program, included in the General Fund, and all Assisted Housing (Section 8) Programs, included in Special Revenue Funds. Annual budgets are not required for Capital Projects Funds as their budgets are approved for the length of the project. Both annual and project length budgets require grantor approval.

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE CITY OF COLFAX

NOTES TO FINANCIAL STATEMENTS

(Continued)  
MARCH 31, 1998

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The Authority is under a limited budget review from HUD with the control category of total operating expenditures. If there are no overruns of the total operating expenditures, then HUD does not require budget revisions other than when there are substantial additions to nonrecurring expenditures, such as reinstatement of prior-year encumbrances. The Board and HUD must approve fund appropriation increases. Any unused appropriations lapse at year-end. Budgeted amounts are as originally adopted or as amended by the Board and HUD.

The original budget has been amended throughout the year to reflect changes in revenue and expenditure estimates.

The budget is prepared on a statutory (HUD) basis and does not contain a provision for uncollectible tenant receivables. The difference is not considered materially different from generally accepted accounting principles.

(6) Cash and Cash Equivalents

The entity defines cash and cash equivalents to include certificates of deposit, money market funds, savings accounts, and demand deposits.

(7) Tenant Receivables

Receivables for rentals and service charges are reported in the General Fund, net of allowances for doubtful accounts amounting to \$ -0- at March 31, 1998.

(8) Interfund Transactions

During the course of normal operations, the Authority has numerous transactions between funds to provide services, contract assets, and service debt. These transactions are generally reflected as operating transfers except for transactions reimbursing a fund for expenditures made by it for the benefit of another fund. Such transactions are recorded as expenditures in the disbursing fund and as a reduction of expenditures in the receiving fund.

(9) General Fixed Assets

General Fixed Assets have been acquired for general governmental purposes. Assets purchased are recorded as expenditures in the Governmental Funds and capitalized at cost in the General Fixed Assets Account Group. Contributed fixed assets are recorded at estimated fair market value at the time received. Depreciation is not recorded on general fixed assets. Public domain general fixed assets (infrastructure) consisting of certain improvements other than buildings, including roads, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems, are capitalized along with other general fixed assets.

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE CITY OF COLFAX

NOTES TO FINANCIAL STATEMENTS

(Continued)  
MARCH 31, 1988

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Costs of completed Modernization projects are reported as construction-in-progress until audited cost certification reports are submitted to HUD, at which time such costs are transferred to the appropriate property categories.

(10) General Long-Term Debt

All long-term indebtedness of the Authority is accounted for in the General Long-Term Debt Account Group and is intended to be paid through the Debt Service Fund.

(11) Compensated Absences

Authority employees accrue personal leave, or compensated absences, by a prescribed formula based on length of service. The cost of this has not been accrued due to immateriality.

(12) Total Columns on Combined Statements

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles, nor is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE B - CASH AND INVESTMENTS

At March 31, 1988, the Authority had invested excess funds as follows:

|                         | <u>Amount</u>       |
|-------------------------|---------------------|
| Certificate of Deposits | \$ 59,150.64        |
|                         | <u>\$ 59,150.64</u> |

Cash and investments are insured as follows:

|                                      |                      |
|--------------------------------------|----------------------|
| FDIC insurance                       | \$ 119,150.64        |
| Collateralized by pledged securities | <u>20,458.49</u>     |
|                                      | <u>\$ 139,609.13</u> |

The Notes to Financial Statements are an integral part of these statements.



## HOUSING AUTHORITY OF THE CITY OF DOLFAK

NOTES TO FINANCIAL STATEMENTS  
(Continued)  
MARCH 31, 1968

## NOTE C - ACTIVITIES OF THE PHA

At March 31, 1968, the PHA was managing 93 units of low-rent in two projects under Program PW - 2052, and 53 units of Section 8 Existing under LA122CE.

## NOTE D - CONTINGENCIES

The entity is subject to possible examinations by federal regulators who determine compliance with terms, conditions, laws and regulations governing grants given to the entity in the current and prior years. These examinations may result in required refund by the entity to federal grantors and/or program beneficiaries.

## NOTE E - PROPERTY, PLANT AND EQUIPMENT

Changes in the general fixed assets account group are as follows:

|                   | Beg. of Period         |    | Additions       |    | Deletions   |    | End of Period       |
|-------------------|------------------------|----|-----------------|----|-------------|----|---------------------|
| Land, land impvt. | \$ 437,854.08          | \$ |                 | \$ |             | \$ | 437,854.08          |
| Buildings         | 5,174,165.18           |    |                 |    |             |    | 5,234,185.90        |
| Equipment         | 97,824.14              |    | 1,258.00        |    |             |    | 99,082.14           |
| Total             | <u>\$ 5,809,843.40</u> | \$ | <u>1,258.00</u> | \$ | <u>0.00</u> | \$ | <u>5,811,101.40</u> |

All land and building are encumbered by a Declaration of Trust in favor of the United States of America as security for obligations guaranteed by the government and to protect other interests of the government.

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE CITY OF COLFAX

NOTES TO FINANCIAL STATEMENTS  
(Continued)  
MARCH 31, 1998

NOTES F - LONG-TERM DEBT

Long-term debt consists of the following:

|                                  | <u>Interest<br/>Rate</u> |    | <u>Principal<br/>Balance</u> |
|----------------------------------|--------------------------|----|------------------------------|
| FTB Note dated September 4, 1981 | 6.60 %                   | \$ | <u>656,690.63</u>            |

Long-term debt is secured by the land and buildings of the entity.

Changes in long-term debt is as follows:

|                              |    | <u>Bonds</u>      |
|------------------------------|----|-------------------|
| Balance, beginning of period | \$ | 677,410.80        |
| Principal retirement         |    | <u>20,720.17</u>  |
| Balance, end of period       | \$ | <u>656,690.63</u> |

Schedule retirements of long-term debt is as follows:

|            |    |            |
|------------|----|------------|
| 1998       | \$ | 22,067.70  |
| 1999       |    | 23,545.49  |
| 2000       |    | 24,999.00  |
| 2001       |    | 26,748.76  |
| 2002       |    | 28,514.18  |
| Thereafter |    | 500,899.50 |

The Notes to Financial Statements are an integral part of these statements.

## HOUSING AUTHORITY OF THE CITY OF GULFAX

### NOTES TO FINANCIAL STATEMENTS

(Continued)

MARCH 31, 1998

#### NOTE G - RETIREMENT PLAN

The entity provides benefits for all of its full-time employees through a defined contribution plan. In a defined contribution plan, benefits depend solely on amounts contributed to the plan, plus investment earnings. Employees are eligible to participate after a six-months exclusionary period. The employee contributes 6.5 % and the entity contributes 6.5 % of the employees' base salary each month. The entity's contributions for each employee (and interest allocated to the employee's account) are vested 20% annually for each year of participation. An employee is fully vested after 5 years of participation.

The entity's total payroll in fiscal year ended March 31, 1998 was \$ 50,000.00. The entity's contributions were calculated using the base salary amount of \$ 56,270.00. Contributions to the plan were \$ 3,657.00 and \$ 4,763.00 by the employee and the entity, respectively.

#### NOTE H - DISCLOSURES ABOUT FAIR VALUE OF FINANCIAL INSTRUMENTS

The following methods and assumptions were used to estimate the fair value of each class of financial instruments for which it is practicable to estimate that value:

##### Cash and Investments

The carrying amount approximates fair value because of the short maturity of these instruments.

##### Long Term Debt

It is not possible to estimate the fair value of long term debt owed to the federal government by this governmental entity, a housing authority. The housing authority is unable, by law, to secure long term financing from any other source. FASB 107 describes fair value of a financial instrument as the amount at which the instrument could be exchanged in a current transaction between willing parties.

#### NOTE I - ACCOUNTING FOR THE IMPAIRMENT OF LONG - LIVED ASSETS

The full amount of the carrying value of buildings and land improvements are deemed recoverable from future cash flows.

HOUSING AUTHORITY OF THE CITY OF COLFAX

NOTES TO FINANCIAL STATEMENTS

(Continued)

MARCH 31, 1998

NOTE J - USE OF ESTIMATES IN THE PREPARATION OF FINANCIAL STATEMENTS

The preparation of these financial statements requires the use of estimates by management. No significant estimates have been made by management that require disclosure.

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE CITY OF COLFAX  
 SPECIAL REVENUE FUND TYPES  
 COMPARING BALANCE SHEET  
 MARCH 31, 2020

|                                    | Assisted Housing Programs |              |
|------------------------------------|---------------------------|--------------|
|                                    | Existing<br>Units         | Total        |
| <b>ASSETS</b>                      |                           |              |
| Due from:                          |                           |              |
| Other Funds                        | \$ 18,208.00              | \$ 18,208.00 |
| Total Assets                       | \$ 18,208.00              | \$ 18,208.00 |
| <b>LIABILITIES AND FUND EQUITY</b> |                           |              |
| <b>LIABILITIES</b>                 |                           |              |
| Due to:                            |                           |              |
| Other governments                  | 18,208.00                 | 18,208.00    |
| Total liabilities                  | 18,208.00                 | 18,208.00    |
| <b>FUND EQUITY</b>                 |                           |              |
| Unassigned and undesignated        | 0.00                      | 0.00         |
| Total fund equity                  | 0.00                      | 0.00         |
| Total liabilities and fund equity  | \$ 18,208.00              | \$ 18,208.00 |

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE CITY OF COUFAX

SPECIAL REVENUE FUND TYPES  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 MARCH 31, 1998

|  | Assisted Housing Programs    |                   |
|--|------------------------------|-------------------|
|  | Closing<br>Leads<br>Programs | Total             |
| REVENUES   |                              |                   |
| Intergovernmental  | \$ 60,081.00                 | \$ 60,081.00      |
| Interest   | 890.00                       | 890.00            |
| Total Revenue  | <u>64,971.00</u>             | <u>64,971.00</u>  |
| Commodities  |                              |                   |
| Administration   | 16,587.79                    | 16,587.79         |
| Housing assistance payments                                  | 78,800.00                    | 78,800.00         |
| Total Expenditures   | <u>95,387.79</u>             | <u>95,387.79</u>  |
| Income (deficiency) of revenues<br>over (under) expenditures | <u>(1,696.79)</u>            | <u>(1,696.79)</u> |
| FUND BALANCE, beginning of year                              | <u>2,571.28</u>              | <u>2,571.28</u>   |
| FUND BALANCE, end of year                                    | <u>\$ 874.49</u>             | <u>\$ 874.49</u>  |

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE CITY OF COLFAX

CAPITAL PROJECT FUND TYPES  
COMBINING BALANCE SHEET  
MARCH 31, 1999

Old Housing Programs

|                                    | CAP<br>05 | CAP<br>06 | CAP<br>07 | Total   |
|------------------------------------|-----------|-----------|-----------|---------|
| <b>ASSETS</b>                      |           |           |           |         |
| Cash and cash equivalents          | \$ 0.00   | \$ 0.00   | \$ 0.00   | \$ 0.00 |
| Total Assets                       | \$ 0.00   | \$ 0.00   | \$ 0.00   | \$ 0.00 |
| <b>LIABILITIES AND FUND EQUITY</b> |           |           |           |         |
| Total liabilities                  | 0.00      | 0.00      | 0.00      | 0.00    |
| <b>FUND EQUITY</b>                 |           |           |           |         |
| Total fund equity                  | 0.00      | 0.00      | 0.00      | 0.00    |
| Total liabilities and fund equity  | \$ 0.00   | \$ 0.00   | \$ 0.00   | \$ 0.00 |

The Notes to Financial Statements are an integral part of these statements.

## HOUSING AUTHORITY OF THE CITY OF COLUFA

CAPITAL PROJECT FUND TYPES  
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
MARCH 31, 1999

|   | CAP Housing Programs |                   |                  | Total              |
|---|----------------------|-------------------|------------------|--------------------|
|   | CAP<br>85            | CAP<br>86         | CAP<br>87        |                    |
| REVENUES  |                      |                   |                  |                    |
| Intergovernmental   | \$ 21,900.00         | \$ 809,198.00     | \$ 21,805.00     | \$ 852,903.00      |
| Total Revenues  | <u>21,900.00</u>     | <u>809,198.00</u> | <u>21,805.00</u> | <u>852,903.00</u>  |
| EXPENDITURES  |                      |                   |                  |                    |
| Capital expenditures  | 3,884.80             | 804,000.00        | 21,805.00        | 830,394.80         |
| Total Expenditures  | <u>3,884.80</u>      | <u>804,000.00</u> | <u>21,805.00</u> | <u>830,394.80</u>  |
| Changes (decrease) of revenues<br>over (under) expenditures | 28,015.20            | 4,198.00          | 0.00             | 32,711.40          |
| FUND BALANCE, beginning of year                             | <u>(85,340.40)</u>   | <u>(4,280.80)</u> | <u>0.00</u>      | <u>(89,711.40)</u> |
| FUND BALANCE, end of year                                   | \$ 0.00              | \$ 0.00           | \$ 0.00          | \$ 0.00            |

The Notes to Financial Statements are an integral part of these statements.



## HOUSING AUTHORITY OF THE CITY OF COLFAX

FIDUCIARY FUNDS  
COMBINING BALANCE SHEET  
MARCH 31, 1998

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|                           | Agency Funds                           |                             |
|---------------------------|--|-----------------------------|
|                           | Tenant<br>Security<br>Deposit<br>Funds | Total<br>Fiduciary<br>Funds |
| ASSETS                    |  |                             |
| Cash and cash equivalents | \$ 3,600.00                            | \$ 3,600.00                 |
| Total Assets              | \$ 3,600.00                            | \$ 3,600.00                 |
| LIABILITIES               |  |                             |
| Due to tenants            | \$ 3,600.00                            | \$ 3,600.00                 |
| Total Liabilities         | \$ 3,600.00                            | \$ 3,600.00                 |

The Notes to Financial Statements are an integral part of these statements.

## HOUSING AUTHORITY OF THE CITY OF COLFAX

FIDUCIARY FUNDS  
 SCHEDULE OF CHANGES IN DEPOSITS DUE TO OTHERS  
 MARCH 31, 1998

|                                       | <u>Agency Funds</u>                              |                                      |
|---------------------------------------|--|--------------------------------------|
|                                       | <u>Tenant<br/>Security<br/>Deposit<br/>Funds</u> | <u>Total<br/>Fiduciary<br/>Funds</u> |
| DEPOSIT BALANCES AT BEGINNING OF YEAR | \$ 3,600.00                                      | \$ 3,600.00                          |
| ADDITIONS                             |  |                                      |
| Receipts from tenants                 | <u>0.00</u>                                      | <u>0.00</u>                          |
| Total Additions                       | <u>0.00</u>                                      | <u>0.00</u>                          |
| REDUCTIONS                            |  |                                      |
| Payment to tenants                    | <u>0.00</u>                                      | <u>0.00</u>                          |
| Total Reductions                      | <u>0.00</u>                                      | <u>0.00</u>                          |
| DEPOSIT BALANCES AT END OF YEAR       | <u>\$ 3,600.00</u>                               | <u>\$ 3,600.00</u>                   |

The Notes to Financial Statements are an integral part of these statements.

## HOUSING AUTHORITY OF THE CITY OF COLFAX

BALANCE SHEET -- STATUTORY BASIS  
MARCH 31, 1999ANNUAL CONTRIBUTION CONTRACT  
EW - 2052ASSETS

|                                |    |                     |
|--------------------------------|----|---------------------|
| Cash - Exhibit F(1)            | \$ | 100,458.49          |
| Accounts receivable - tenants  |    | 2,859.60            |
| Accounts receivable - other    |    | 100.00              |
| Investments - Note B           |    | 19,150.64           |
| Debt amortization funds        |    | 65,429.20           |
| Deferred charges               |    | 12,506.00           |
| Land, structures and equipment |    | <u>4,696,005.24</u> |
| Total Assets                   | \$ | <u>4,916,509.20</u> |

LIABILITIES AND SURPLUS

|                               |    |                     |
|-------------------------------|----|---------------------|
| Accounts payable - Section B  | \$ | 19,228.20           |
| Accounts payable              |    | 4,402.52            |
| Accrued liabilities           |    | 4,502.76            |
| Fixed liabilities             |    | <u>658,690.63</u>   |
| Total Liabilities             |    | 686,824.11          |
| Surplus - Exhibit D(1)        |    | <u>4,231,545.14</u> |
| Total Liabilities and Surplus | \$ | <u>4,916,509.25</u> |

## HOUSING AUTHORITY OF THE CITY OF COLFAX

BALANCE SHEET — STATUTORY BASIS  
MARCH 31, 1999ANNUAL CONTRIBUTION CONTRACT  
EW - 2121ASSETS

|                                 |    |                  |
|---------------------------------|----|------------------|
| Accounts receivable - Section B | \$ | 10,238.00        |
| Land, structures and equipment  |    | <u>1,473.00</u>  |
| Total Assets                    | \$ | <u>20,641.00</u> |

LIABILITIES AND SURPLUS

|                               |    |                  |
|-------------------------------|----|------------------|
| Accounts payable - HUD        | \$ | 10,353.00        |
| Accounts payable - Other      |    | <u>0.00</u>      |
| Total Liabilities             |    | 10,353.00        |
| Surplus - Exhibit C(2)        |    | <u>2,287.00</u>  |
| Total Liabilities and Surplus | \$ | <u>20,641.00</u> |

HOUSING AUTHORITY OF THE CITY OF COLFAX  
 STATEMENT OF INCOME AND EXPENSES – STATUTORY BASIS  
 ANNUAL CONTRIBUTION CONTRACT  
FW – 2082

|   |    | <u>Year Ended</u>   |
|---|----|---------------------|
|   |    | <u>03-31-00</u>     |
| Operating Income  |    |                     |
| Dwelling rental   | \$ | 89,074.70           |
| Interest on general fund investments                    |    | 898.89              |
| Other income  |    | <u>26,907.30</u>    |
| Total Operating Income -<br>Exhibit D(1)                |    | <u>116,880.89</u>   |
| Operating Expenses                                      |    |                     |
| Administration  |    | 43,747.59           |
| Utilities   |    | 43,447.00           |
| Ordinary maintenance and operation                      |    | 43,548.87           |
| General expense   |    | <u>30,847.29</u>    |
| Total Operating Expense -<br>Exhibit D(1)               |    | <u>170,590.61</u>   |
| Net Operating Income (Loss)                             |    | <u>(51,849.82)</u>  |
| Other Charges   |    |                     |
| Interest on notes and bonds payable                     |    | 44,708.11           |
| Prior year adjustments - affecting<br>residual receipts |    | <u>12,213.00</u>    |
| Total Other Charges                                     |    | <u>56,921.11</u>    |
| Net Loss - Exhibit C(1)                                 | \$ | <u>(108,771.93)</u> |

HOUSING AUTHORITY OF THE CITY OF COLFAX  
 STATEMENT OF INCOME AND EXPENSES – STATUTORY BASIS  
 ANNUAL CONTRIBUTION CONTRACT  
PW – 2121

|  | Year Ended     |
|--|----------------|
|  | 03-31-00       |
| Operating Income                             | \$ 890.00      |
| Total Operating Income -<br>Exhibit D(2)     | 890.00         |
| Operating Expenses                           |                |
| Administration                               | 16,487.78      |
| Housing assistance payments                  | 79,930.00      |
| Independent public accountant<br>audit costs | 170.00         |
| Total Operating Expense -<br>Exhibit D(2)    | 96,587.78      |
| Net Operating Income (Loss)                  | (95,697.78)    |
| Net Loss - Exhibit C(2)                      | \$ (95,697.78) |

## HOUSING AUTHORITY OF THE CITY OF COLFAX

ANALYSIS OF SURPLUS — STATUTORY BASIS  
TWELVE MONTHS ENDED MARCH 31, 1998ANNUAL CONTRIBUTION CONTRACT  
FW — 2052Unreserved Surplus

|  |    |                       |
|--|----|-----------------------|
| Balance per prior audit at 03-31-97  | \$ | (1,823,025.92)        |
| Prior audit adjustment recorded<br>in subsequent year                                    |    | (2,571.28)            |
| Net loss for the year ended 03-31-98 - Exhibit B(1)                                      |    | (106,771.80)          |
| (Provision for) reduction of Operating Reserve<br>for year ended 03-31-98 - Exhibit D(1) |    | (42,931.23)           |
| Balance at 03-31-98  |    | <u>(1,973,300.23)</u> |

Reserved Surplus - Operating Reserve

|  |    |                   |
|--|----|-------------------|
| Balance per prior audit at 03-31-97  |    | 63,800.32         |
| Provision for (reduction of) Operating Reserve<br>for the year ended 03-31-98 - Exhibit D(1) |    | 42,931.23         |
| Balance at 03-31-98 - Exhibit F(1)   | \$ | <u>120,800.55</u> |

## HOUSING AUTHORITY OF THE CITY OF COLFAX

ANALYSIS OF SURPLUS — STATUTORY BASIS  
TWELVE MONTHS ENDED MARCH 31, 1998ANNUAL CONTRIBUTION CONTRACT  
PW — 2052Cumulative HUD Contributions

|   |    |                     |
|---|----|---------------------|
| Balance per prior audit at 03-31-97                           | \$ | 4,330,648.87        |
| Annual contribution for year ended<br>03-31-98 - Exhibit D(1) |    | 65,409.39           |
| Operating subsidy for year ended<br>03-31-98                  |    | 108,244.00          |
| Balance at 03-31-98   |    | <u>4,504,302.26</u> |

Cumulative HUD Grants

|                                     |    |                     |
|-------------------------------------|----|---------------------|
| Balance per prior audit at 03-31-97 |    | 1,015,257.00        |
| Advances for year ended 03-31-98    |    | 563,066.00          |
| Balance at 03-31-98                 |    | <u>1,578,323.00</u> |
| Total Surplus - Exhibit A(1)        | \$ | <u>4,221,946.15</u> |



## HOUSING AUTHORITY OF THE CITY OF COLFAX

ANALYSIS OF SURPLUS — STATUTORY BASIS  
TWELVE MONTHS ENDED MARCH 31, 1998

## ANNUAL CONTRIBUTION CONTRACT

FW—2171Unreserved Surplus

|  |    |                       |
|--|----|-----------------------|
| Balance per prior audit at 03-31-97  | \$ | (3,041,025.82)        |
| Net loss for the year ended 03-31-98 - Exhibit B(2)                                      |    | (95,887.78)           |
| (Provision for) reduction of Operating Reserve<br>for year ended 03-31-98 - Exhibit D(2) |    | 1,886.78              |
| (Provision for) reduction of Project Account<br>for year ended 03-31-98 - Exhibit D(2)   |    | (105,461.00)          |
| Recapture of Section 8 Reserves  |    | 1,251,713.00          |
| Other HUD adjustments  |    | 10,861.58             |
| Balance at 03-31-98  |    | <u>(1,997,783.24)</u> |

Reserved Surplus - Operating Reserve

|  |    |               |
|--|----|---------------|
| Balance per prior audit at 03-31-97  |    | 2,571.58      |
| Provision for (reduction of) Operating Reserve<br>for the year ended 03-31-98 - Exhibit D(2) |    | (1,695.78)    |
| Balance at 03-31-98 - Exhibit F(2)   | \$ | <u>875.20</u> |

## HOUSING AUTHORITY OF THE CITY OF COLFAX

ANALYSIS OF SURPLUS — STATUTORY BASIS  
TWELVE MONTHS ENDED MARCH 31, 1998ANNUAL CONTRIBUTION CONTRACT  
FW — 2052

|  |                     |
|--|---------------------|
| <u>Project Account</u>   |                     |
| Balance per prior audit at 03-31-97  | \$ 1,551,374.00     |
| Provision for (refection of) Project Account<br>for the year ended 03-31-98 - Exhibit D(2) | 135,481.00          |
| Receipture of Section 8 Reserves   | (1,201,713.00)      |
| Other HUD adjustments  | <u>(5,308.00)</u>   |
| Balance at 03-31-98  | <u>418,872.00</u>   |
| <u>Cumulative HUD Contributions</u>  |                     |
| Balance per prior audit at 03-31-97  | 1,490,365.64        |
| Annual contribution for year ended<br>03-31-98 - Exhibit D(2)                              | <u>93,591.00</u>    |
| Balance at 03-31-98  | <u>1,583,956.64</u> |
| Total Surplus - Exhibit A(2)   | \$ <u>2,267.60</u>  |

## HOUSING AUTHORITY OF THE CITY OF COLPAX

## COMPUTATION OF RESIDUAL RECEIPTS AND ACCRUING ANNUAL CONTRIBUTIONS

ANNUAL CONTRIBUTION CONTRACT  
PW — 2052

|  | <u>Year Ended</u>           |
|--|-----------------------------|
|  | <u>03-31-08</u>             |
| <i>Computation of Residual Receipts</i>                            |                             |
| <i>Operating Receipts</i>  |                             |
| Operating Income - Exhibit B(1)                                    | \$ 118,040.99               |
| HUD operating subsidy  | <u>108,244.00</u>           |
| Total Operating Receipts   | <u>227,084.99</u>           |
| <i>Operating Expenditures</i>                                      |                             |
| Operating expenses - Exhibit B(1)                                  | 170,090.81                  |
| Capital expenditures:  |                             |
| Replacement of nonexpendable equipment                             | 1,240.95                    |
| Prior year adjustments - affecting residual receipts               | <u>12,210.00</u>            |
| Total Operating Expenditures                                       | <u>184,153.76</u>           |
| Residual receipts (deficit) per audit before provision for reserve | 42,931.23                   |
| Audit adjustments (booked out)                                     | <u>                    </u> |
| Residual receipts per P1-A before provision for reserve            | 42,931.23                   |
| (Provision for) or reduction of operating reserve - Exhibit C(1)   | <u>(42,931.23)</u>          |
| Residual receipts per P1-A   | \$ <u>0.00</u>              |

## HOUSING AUTHORITY OF THE CITY OF COLFAX

## COMPUTATION OF RESIDUAL RECEIPTS AND ACCRUING ANNUAL CONTRIBUTIONS

ANNUAL CONTRIBUTION CONTRACT  
FW - 2002

|   | <u>Year Ended</u>   |
|---|---------------------|
|   | <u>03-31-08</u>     |
| <u>Computation of Accruing Annual</u>       |                     |
| <u>Contributions</u>                        |                     |
| Fixed annual contribution                   | \$ <u>65,429.29</u> |
| Total Annual Contribution -<br>Exhibit C(1) | \$ <u>65,429.29</u> |

## HOUSING AUTHORITY OF THE CITY OF COLFAX

COMPUTATION OF ANNUAL CONTRIBUTIONS EARNED AND  
PROJECT ACCOUNT -- OPERATING RESERVE CHANGES  
HOUSING ASSISTANCE PAYMENTS PROGRAM

## ANNUAL CONTRIBUTION CONTRACT

FW -- 2121

|   | Year Ended            |
|---|-----------------------|
|   | <u>03-31-98</u>       |
| Maximum Contribution Available                            |                       |
| Maximum annual contribution authorized                    | \$ 229,452.00         |
| Project account balance at beginning<br>of fiscal year    | <u>283,358.00</u>     |
| Total Annual Contribution Available                       | <u>512,810.00</u>     |
| Annual Contribution Required                              |                       |
| Housing assistance payments                               | 79,820.00             |
| Administrative fee  | 14,791.00             |
| Independent public accountant<br>audit costs              | <u>170.00</u>         |
|   | 94,881.00             |
| Project receipts other than annual<br>contribution        | <u>800.00</u>         |
| Total Contribution Required -<br>Exhibit C(2)             | <u>95,681.00</u>      |
| Excess in Annual Contribution<br>Available                | \$ <u>417,129.00</u>  |
| Year-end Settlement                                       |                       |
| Annual contribution due for fiscal year                   | 83,991.00             |
| Total partial payments received by<br>PHA for fiscal year | <u>112,584.00</u>     |
| (Over) Under Payment Due (HUD) PHA                        | \$ <u>(18,363.00)</u> |

## HOUSING AUTHORITY OF THE CITY OF COLFAX

COMPUTATION OF ANNUAL CONTRIBUTIONS EARNED AND  
PROJECT ACCOUNT — OPERATING RESERVE CHANGES  
HOUSING ASSISTANCE PAYMENTS PROGRAMANNUAL CONTRIBUTION CONTRACT  
FR — 2121

|   |    | Year Ended        |
|---|----|-------------------|
|   |    | <u>09-31-09</u>   |
| <b>Status of Project Account</b>                                    |    |                   |
| Project account balance at the beginning of fiscal year             | \$ | 380,366.00        |
| Increase (decrease) during fiscal year - Exhibit C(2)               |    | <u>135,461.00</u> |
|   |    | <u>418,819.00</u> |
| <b>Provision for Operating Reserve</b>                              |    |                   |
| Operating receipts  |    | 090.00            |
| Operating income - Exhibit B(2)                                     |    | 50,991.00         |
| Annual contributions earned   |    | <u>94,991.00</u>  |
| <b>Operating Expenditures</b>                                       |    |                   |
| Operating expenses - Exhibit B(2)                                   |    | <u>95,577.78</u>  |
|   |    | <u>95,577.78</u>  |
| Residual receipts (deficit) before provision for operating reserves |    | (1,995.78)        |
| <b>Audit adjustments - backed out</b>                               |    |                   |
| (Provision for) reduction of operating reserve - Exhibit C(2)       |    | <u>1,596.76</u>   |
| Residual receipts (deficit) per PHA                                 | \$ | <u>0.00</u>       |

HOUSING AUTHORITY OF THE CITY OF COLFAX  
 STATEMENT AND CERTIFICATION OF ACTUAL MODERNIZATION COST  
 ANNUAL CONTRIBUTION CONTRACT  
FW-2052

1. The Actual Modernization Costs of are as follows:

|                             | <u>LA48P122-<br/>904-05</u> | <u>LA48P122-<br/>904-05</u> |
|-----------------------------|-----------------------------|-----------------------------|
| Funds Approved              | \$ 540,250.00               | \$ 325,000.00               |
| Funds Expended              | <u>540,250.00</u>           | <u>325,000.00</u>           |
| Excess of Funds<br>Approved | \$ <u>0.00</u>              | \$ <u>0.00</u>              |
| <br>                        |                             |                             |
| Funds Advanced              | \$ 540,250.00               | \$ 325,000.00               |
| Funds Expended              | <u>540,250.00</u>           | <u>325,000.00</u>           |
| Excess of Funds<br>Advanced | \$ <u>0.00</u>              | \$ <u>0.00</u>              |

2. The distribution of costs by project as shown on the Final Statements of Modernization Cost dated 12-9-97 and 8-2-97 respectively for 96 and 95 accompanying the Actual Modernization Cost Certificates submitted to HUD for approval are in agreement with the PHA's records.
3. All modernization costs have been paid and all related liabilities have been discharged through payment.

HOUSING AUTHORITY OF THE CITY OF COLFAX  
 STATEMENT OF MODERNIZATION COSTS — UNCOMPLETED  
 MARCH 31, 1998

|                             |    | Project<br>1997   |
|-----------------------------|----|-------------------|
| Funds Approved              | \$ | <u>425,000.00</u> |
| Funds Expended              |    | <u>21,935.00</u>  |
| Excess of Funds<br>Approved | \$ | <u>403,065.00</u> |
| <br>                        |    |                   |
| Funds Advanced              | \$ | 21,935.00         |
| Funds Expended              |    | <u>21,935.00</u>  |
| Excess of Funds<br>Advanced | \$ | <u>0.00</u>       |



HOUSING AUTHORITY OF THE CITY OF COLFAX  
 ANALYSIS OF GENERAL FUND CASH BALANCE  
 ANNUAL CONTRIBUTION CONTRACT  
FY — 2002

Composition Before Adjustments

|   |    |                    |
|---|----|--------------------|
| Net operating receipts retained:  |    |                    |
| Operating reserves - Exhibit C(1)                                       | \$ | 126,891.66         |
| Imbalance   |    | <u>0.00</u>        |
|   |    | 126,891.26         |
| <br>  |    |                    |
| Adjustments   |    |                    |
| Expenses/costs not paid:  |    |                    |
| Accounts payable  |    | 23,719.72          |
| Accrued payments in lieu of taxes                                       |    | 4,562.76           |
| <br>  |    |                    |
| Income not received:  |    |                    |
| Accounts receivable   |    | <u>(2,958.00)</u>  |
| <br>  |    |                    |
| General Fund Cash Available   |    | 92,115.10          |
| <br>  |    |                    |
| General Fund Cash:  |    |                    |
| Invested  |    | (19,150.64)        |
| Applied to delinquent charges<br>(prepaid insurance, inventories, etc.) |    | <u>(12,506.82)</u> |
| <br>  |    |                    |
| General Fund Cash - Exhibit A(1)  | \$ | <u>120,458.49</u>  |

HOUSING AUTHORITY OF THE CITY OF COLFAX  
 ANALYSIS OF GENERAL FUND CASH BALANCE  
 ANNUAL CONTRIBUTION CONTRACT  
FW — 2021

Composition Before Adjustments:

Net operating receipts retained:

|                                   |    |        |
|-----------------------------------|----|--------|
| Operating reserves - Exhibit C(2) | \$ | 675.20 |
|                                   |    | 675.20 |

Adjustments:

Expenses/costs not paid:

|                  |  |           |
|------------------|--|-----------|
| Accounts payable |  | 19,228.00 |
|------------------|--|-----------|

Income not received:

|                     |  |             |
|---------------------|--|-------------|
| Accounts receivable |  | [19,228.20] |
|---------------------|--|-------------|

General Fund Cash Available

|  |  |      |
|--|--|------|
|  |  | 0.00 |
|--|--|------|

General Fund Cash - Exhibit A(2)

|  |    |      |
|--|----|------|
|  | \$ | 0.00 |
|--|----|------|

HOUSING AUTHORITY OF THE CITY OF COLFAK  
 SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE  
 YEAR ENDED MARCH 31, 1998

| <u>FEDERAL GRANTOR<br/>PROGRAM TITLE</u>           | <u>CDFA<br/>NO.</u> | <u>GRANT<br/>ID NO.</u> | <u>AWARD<br/>AMOUNT</u> | <u>PROGRAM<br/>EXPENDITURES</u> |
|--|---------------------|-------------------------|-------------------------|---------------------------------|
| U.S. Department of Housing and Urban Development   |                     |                         |                         |                                 |
| Direct Programs:                                   |                     |                         |                         |                                 |
| Low-Income Housing                                 |                     |                         |                         |                                 |
| Annual Contribution                                | 14.855              | PW- 2052                | \$ 65,429.29            | \$ 65,429.29                    |
| Operating Subsidy                                  | 14.855              | PW- 2052                | 108,244.00              | 108,244.00                      |
| Major Program Total 1/                             |                     |                         | <u>173,673.29</u>       | <u>173,673.29</u>               |
| Section 8 Hap -                                    |                     |                         |                         |                                 |
| Existing   | 14.857              | PW- 2052                | 93,991.00               | 93,991.00                       |
| Major Program Total                                |                     |                         | <u>93,991.00</u>        | <u>93,991.00</u>                |
| Comprehensive<br>Improvement<br>Assistance Program |                     |                         |                         |                                 |
| Project: 1995                                      | 14.852              | PW- 2052                | 31,933.00               | 3,584.50                        |
| Project: 1996                                      | 14.852              | PW- 2052                | 509,106.00              | 504,835.00                      |
| Project: 1997                                      | 14.852              | PW- 2052                | 21,926.00               | 21,926.00                       |
| Major Program Total                                |                     |                         | <u>562,965.00</u>       | <u>530,345.50</u>               |
| Total HUD  |                     |                         | \$ <u>820,730.29</u>    | \$ <u>798,018.99</u>            |

1/ The Housing Authority of Colfax is indebted to the Department of Housing and Urban Development for \$ 630,550.53 at March 31, 1998.

**ESTES & ASSOCIATES**  
MEMBERSHIP FIRM OF REGISTERED CPAs  
MEMBER AMERICAN INSTITUTE OF CERTIFIED  
PUBLIC ACCOUNTANTS

8075 425-5555  
MEMPHIS 901-496-6643  
SAN DIEGO 619-594-0000

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MEMPHIS  
AMERICAN INSTITUTE OF CERTIFIED  
PUBLIC ACCOUNTANTS

**Report on Compliance with Requirements Applicable to Each  
Major Program and Internal Control Over Compliance in  
Accordance with OMB Circular A-133**

Housing Authority of the  
City of Colfax  
Colfax, Louisiana

**Compliance**

We have audited the compliance of the Housing Authority of the City of Colfax, Louisiana with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* and HUD Notice PIH 96-53 that are applicable to each of its major federal programs for the year ended March 31, 1998. The Housing Authority of the City of Colfax, Louisiana's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Housing Authority of the City of Colfax, Louisiana's management. Our responsibility is to express an opinion on the Housing Authority of the City of Colfax, Louisiana's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Governance Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audit of States, Local Governments, and Non-Profit Organizations* and HUD Notice PIH 96-53. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Housing Authority of the City of Colfax, Louisiana's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Housing Authority of the City of Colfax, Louisiana's compliance with those requirements.

In our opinion, the Housing Authority of the City of Colfax, Louisiana complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended March 31, 1998.

### Internal Control Over Compliance

The management of The Housing Authority of the City of Colfax, Louisiana is responsible for establishing and maintaining internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Housing Authority of the City of Colfax, Louisiana's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of the audit committee, management and federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

*Estes and Associates*

Ft. Worth, Texas  
July 16, 1998

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PUBLIC ACCOUNTANTS

MEMPHIS OFFICE OF

**Report on Compliance and on Internal Control Over Financial  
Reporting Based on an Audit of Financial Statements Performed in  
Accordance with Government Auditing Standards**

Housing Authority of the  
City of Colfax  
Colfax, Louisiana

We have audited the financial statements of the Housing Authority of the City of Colfax, Louisiana as of and for the year ended March 31, 1998, and have issued our report thereon dated July 16, 1998. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and provisions of the Louisiana Governmental Audit Guide.

**Compliance**

As part of obtaining reasonable assurance about whether the Housing Authority of the City of Colfax, Louisiana's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing a opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*, or the Louisiana Governmental Audit Guide.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Housing Authority of the City of Colfax, Louisiana's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course

of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the audit committees, management and federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

*Ester and Associates*

Fort Worth, Texas  
July 16, 1998

HOUSING AUTHORITY OF THE CITY OF COLFAX  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
MARCH 31, 1988

Prior Audit Findings and Questioned Cost

The only prior audit finding dealt with audit deficiencies found in selected tenant files. That finding has been cleared.

Current Audit Findings

Questioned  
Cost

The current Executive Director started June 1, 1986.

- 1) As March 31, 1988, tenants' accounts receivable were \$ 2,858.00. This amount exceeds 10% of average monthly dwelling rental income, and is therefore considered excessive.

Recommendation

The current collection policies appear adequate. The PHA is encouraged to enforce this policy. Amounts still owed by vacated tenants that the PHA deems uncollectable should be reviewed by the Board of Commissioners and then written off by Board resolution. These former tenants must pay their past due amounts before they re-enter the PHA.

Reply

We will comply with the above.

- 2) For the last eleven months of the fiscal year, and since then, the PHA has kept over \$ 100,000 in a non-interest bearing checking account. Some of this money should be earning interest.

Recommendation

The PHA should, with the assistance of the fee accountant, determine the minimum amount of money that should be kept in a non-interest bearing checking account. The excess should, in some combination, be moved to money market accounts and certificates of deposit.

Reply

We will comply with the above.



HOUSING AUTHORITY OF THE CITY OF COLFAX  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
MARCH 31, 1998

| <u>Current Audit Findings</u>  | <u>Questioned<br/>Cost</u> |
|--|----------------------------|
| 3) The current Executive Director, who started 9-1-88, prepared the PHMAP, HUD-60072, for the year ended 3-31-88. The current Executive Director appears knowledgeable about PHMAP and indicates a willingness to learn more about the required PHMAP calculation. |                            |
| However, we note that the statistical information that support the answers to Indicator One were not available at the time of our field visit.   |                            |
| <u>Recommendation</u>  |                            |
| Information that supports the answers to PHMAP should be kept and made available for third party review.   |                            |
| <u>Reply</u>   |                            |
| We will comply with the above.   |                            |
| 4) For the year ended 3-31-98, Total Routine Expense of \$ 170,691 exceeded the budgeted amount of \$ 181,000.   |                            |
| <u>Recommendation</u>  |                            |
| Efforts should be made to keep actual expenses within budgeted amounts.  |                            |
| <u>Reply</u>   |                            |
| We will comply with the above.   |                            |