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### FAMILY COUNSELING AGENCY, INC.

ALEXANDRIA LOUISIANA

JUNE 32, 1990

Under provisions of state tax, this report is a public docursent. A office of the perith station must

Prints Date distances

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America for an of lane 33, 1960, and the original statements of articles, cash fines and of Family Counseling Agency, Inc.'s management. Our responsibility is to express an openion

We conducted our audit in accordance with generally accepted auditing standards and the by the Comptroller General of the United States. Those standards recuire that we plan and

In accordance with Government Auditing Standards, we have also issued our report dated Sector tell 15. 1995 en las consideration of Earths Counsellon Association internel control

Our audit was performed for the purpose of forming an opinion on the basic financial statements of Family Counseling Agency, Inc. taken as a whole. The accompanying schedule by U.S. Office of Managament and Budget Circular A-133. Audia of States, Local audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

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September 15, 1998

ADLER AND PLAS, LLP

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SOCIETY OF CONTRACT

# REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL

We have audited the financial aptements of Family Counseling Agency, Inc. as of and far the year ended June 30, 1998, and have issued our revert transver stated Revealantian 15. 1998. We conducted our audit in accordance with processly organized a stilling standards

As said of obtaining takenable assurance about whether Early Counseling Associopinion. The results of our tests disclosed no instances of noncompliance that are

#### Internal Control Over Financial Reporting

In plaining and performing our sudit, we considered Family Counseling Agency, Inc.'s internal revenue francial reporting in order to determine our auditing procedures for control over francial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in Summary of Prior Year Findings There were no prior year Indings or management letter comments for FYE 6-30-97.

This report is intended for the information of the audit committee, management and indexal awarding segmetics and pass-through entries. However, this report is a matter of public record and its distribution is not insided.

adee and pion LEP

Suptember 15, 1998

ADLER AND PIAS, LLP CERTFED PUBLIC ACCOUNTANTS 1413 CENTRE OCUR, SUITE 202 ALEXANDRIA, LOUISMAN TTOP1 3086 Prove 315-445-5144 Fax: 125-445-5144

HENRYL MIEROK C.F.A. UNLIAMA MADOE C.F.R. UR ETEMBAYEARCE, C.F.A.

COORDER PAR CEA NET 181 FRE HONERH NOLES CEA NET 186 FRE HARVEST OF CONTRACTOR

SECETY OF COUSIANA CENTRED PUBLIC INCOURTING

Board of Directivis Parnity Counsoling Agency, Inc. Alexandris, Louisiana

REPORT ON COMPLIANCE WITH REGUREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTRICOMPLIANCE BY ACCORDANCE WITH OWN CIRCULAR A-130

Compliance

We have availed the compliance of Faining Channelley, Agency, Yu, with the types of complemon recommendation solution in the U.S. Office of Monogeneous and Rubert (FMR). Circuite A 133 Complement Rubert and a subject to each of a negative balance programmes for the special days and 3. U.S. Rubert, Channelley, Agency, Mit. Table labelat approximation and an each of the complement of the specialized of field and approximation of the complement of the complement of the specialized special complement and a special complement of the specialized and approximation of the special special complement of the special special special complement of the special special

We conclusion for analy of companion in successions with genering assessed analysis biochemistry of the second second second second second second second second biochemistry of the second biochemistry of the second secon

In our opinion, Family Coursesing Agency, Inc. complied, in all instantial respects, with the requirements referred to above that are applicable to each of its reajor federal programs. for the year ended June 30, 1998.

The research of Partic Counceling Agency, inc. is responsible to establishing and memorine offective internal control over compliance with requirements of laws. requisitions, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Family Counterling Agency. Inc.'s internal control over

Our consideration of the internal control over compliance would not necessarily disclose all reatiens in the internal control that might be material week nesses. A reatonial weakness is a condition in which the design or operation of one or more of the internal control in relation to a major federal program being suched may occur and not be detected within

This report is intended for the information of the audit committee, management and federal

adamand Pion LLP

#### Family Counseling Agency, Inc. Statement of Financial Position June 30, 1998

Assata	Operating	Fund	Totels
Cash and Cash Exuivation	15.670	7.057	20,707
Cash - Cerificite of Depost	23,350	-,	23.350
Accounts Receivable - Clents	45,117		45.117
Accounts Receivable - State and			
Federal Grants	94,047	0	94,947
Allowance for Deutstilul Acceunts	(31,562)		(31,592)
Plant and Equipment (Back Value)		115,062	115,052
Total Assets	144,602	122,099	266,701
Lintilities			
Accounts Payable	23	2.002	2,905
Account Payrol Withholding	1,705	2,000	1,705
Reserve for Self-InsuranceUnemployment)	23,123	0	23,123
Notas Pavablo	0,120	19,200	19,200
Accessed Bayerse	952	19,200	902
	25.073	21,290	47.902
Total Lisbilities	25,873	21,290	47,903
Not Assets			
	\$\$7,767		\$\$7,797
Temporarily Restricted		7,037	7,999
Total Net Assets	116.720	100.802	210.655
Total Liebition and Not Assets	544,002	122,099	200,731

#### Family Counceling Agency, Inc. Statistisent of Activities for the year exclud June 30, 1968

	Operating	Plant	
Support and Revenue	Fund	Fund	Totals
United Way	125,028	0	125,028
Governmental Agencias	731,662	Ū.	751,662
Program Service Fee - Individuals	49,695	0	49,505
Foundation Revenues	76,296	0	76,256
		0	
		121	
		0	
MRT			8.349
Ottor	2,484	õ	2,464
Total Support and Revenue	1,048,188	991	1,046,560
Expenses			
Countering and Administrative			
Turning Point		õ	
Tatel Exponses	077,662	26,390	1,004,212
Excess/Deficit) of Support and			
Revenue over Expenses	68,327	(26, 199)	42,128
Net Assets - Beginning of Period	85,040	91,770	177,410
	(35,238)		
Net Assets - End of Poriod	116,720	933,822	219,536

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#### Family Counseling Agency, Inc. Statement of Cash Flows for the year ended June 30, 1998

#### increase (Decrease) in Cash and Cash Equivalents

Cash Flows From Operating Activities:	Operating Fund	Plant Fund	Totala
Excess (Defoit) of Support and Revenue			
over Expenses	68,227	(20,199)	42,128
Adjustments to Recencile Net Income			
to Nat Cash Provided by Operations:			
Depreciation	0	25,168	26,153
Loss(Gare on Disposal of Property Changes in Assets and Liabilities	D	1,200	1,237
Changes in Assets and Likolitek. Accounts Receivable	(12.421)		(12:421)
Allowance for Doubtful Accounts	(12,621) 15,773	0	(12,621) 15,773
Allowance for Doublis Accounts Other Assets - Dooplits	15,772	0	15,773
Accounts Pavable	(117)	2,002	1 905
Account Payoe Wetherding	1.340	2,000	1,340
Reserve for Self - insurance (Unertoloyment)	1,020	0	1.020
Lineared Rovense	153,440	0	153,440)
Tetal Adjustments	147,8450	20.472	119,3730
Net Cash Provided by Operating Activities	20.482	2,272	22,755
the office of the operation of the second se			
Cash Player From Investion Attivities:			
Certificate of Deposit	(1.019)	0	(1.023)
Capital Expenditures		648, 1750	145, 1720
Not Cash Provided by Investing Activities	(1,019)	(40, 1750	(43, 195)
Cash Hows Eron Financing Activities.			
Notes Powable	0	10,859	10.609
Taostos Returen Funds	135 230	35 238	10,004
Not Cash Provided by Findening Activities	05230	41 017	10.658
Not Cash Provided by Prinkery Advices	Beccess .	40.001	10,004
Not Change in Cash and Cash Equivalence	(15,775)	191	(15,504)
Cash and Cash Equivalents - Beginning	29,445	6,845	26,291
Cash and Cash Equivalents - Ending	13,670	7,007	20,707
Supplemental Disclosure:			
Income Taxes Paid	•	0	D
Interest Paid	137	0	137

The econoperang tokys are an integral part of Terrar Investal statements.

#### Family Counseling Agency, Inc. Statement of Functional Expension for the year anded Jane 30, 1958

	Counseling, Administrative		
	Administrative And Coneval	Tarning	Tetels
Saturies	279.079	221.409	607.485
Employee Sensite	45.002	15.545	61 550
Parcel Lines	28,720	19.307	48.027
Workmans Compensation Insurance	4012		4.612
	4,612	722	
Professional Fees/Contracts			722
Occupancy .	95,835	123,173	140,008
Telephone	7,000	4,683	11,883
Postage	2,962	664	3,545
Assistance to individuals		17,743	17,742
	8,514		13,582
Insurance - Property and Liability	7,793	2,585	10,358
Equipment Rental and Maintenbrice	· D	2,741	2,741
	540		
	ó		
Purchase of Equipment		28,009	31,432
	154		
Transfer to Capital Campaign Fund			
Total Expenses	\$32,825	445,227	\$77,062

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#### FAMLY COUNSELING AGENCY SCHEDULE OF EXPENDENTIRES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 1998

NAME OF PROGRAM Office of Women's Bovice Family Violence Program 7-1-97 through 6-30-88	CFDA NUMBER 93.67	EXPENDITURE 30,398
State of Louisiana, Office of Human Services, Department of Health and Hospital, Division of Mental Health, in Home Mortal Health Services 7-1-57 through 6-30-58	93.968	109,008
Rapides Parish Police Jury Emergency Steller Grant Domestic Violence Program 7-1-97 through 6-30-98	14.231	15,502
State of Louisiana, Department of Health and Hospital, Office of Public Health, Rape Crisis Grant 7-1-67 through 6-30-98	13.501	28,251
State of Louisiana, Department of Social Services, Office of Community Services In-Home Services Program 7-1-97 through 6-32-98	93.667	46,695
Louisiana Commission on Law Enforcement, Domestic Violence Counseling Program 10-1-67 through 9-30-68	98.575	\$5,255
State of Louisiana, Dapartment of Social Services, Office of Community Services, Independent Living Project for Adolescents in Poster Care 7-1-67 through 6-20-56	93.674	66,504
State of Louisiana, Louisiana Commission of Law Enforcement and Administration of Criminal Justice, Crime Victims Assistance, Sexual Abuse 10-1-97 through 930-66	16.575	24,109
Family Emergency Management Assistance (FEMA) 7-1-07 through 6-30-08	83.523	2,303

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#### EAMLY COUNSELING AGENCY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 1960

NAME OF PROGRAM Louisiana Commission on Law Enforcement Sexual Asseut Program 10:1-97 Evouph 7-31-96	CFDA NUMBER 16.548	EXPENDITURE 27,624
Louisiana Commission on Law Enforcement, Domestic Violence Program 10-1-97 through 7-31-05	16.588	11,771

GRANT TOTALS

425,210

The assumpting stars are an integral part of time framulal statements

#### FAMILY COUNSELING AGENCY, INC. NOTES TO FINANCIAL STATEMENTS

#### 1. Summery of Significant Accounting Palicies:

Family Considering Agency, No. Is a United Way supported agency offering counseling services in Alexandrik. It also operaits a balaned women's shelter Turning Printin on the exands of Central Localizer Solar Model.

Management uses estimates and assumptions in preparing these financial solenners in accordance with generally accepted accounting principles. These estimates and assumptions which the reported encounts of assets and leadilities, the disclosure of contingent access and leadilities, and the reported revenues and reported. Accel leads result with the the estimate that were used.

Due to certain concentrations the agency faces a certain wilnerability. Grants from the state of Louisiana and the Federal Covenment equal in excess of 55% of total increme.

The financial statements of Family Counseling Agency, Inc., a non-profit law-excerpt organization, are prepared on the scorus) basis of accounting.

All fixed assets are recorded at cost if purchased and on estimated value if donated. Depreciation is computed using the straight-time method over the estimated useful trens of the respective assets.

Retrement and other employee benefit plans are ovaluated to all full time employees.

Cash and cash equivalents are considered to be all highly liquid debt instruments purchased with an original maturity of three months or less.

Cash and Cash Environments Consist of

	OPERATING	PLANT
Patty Cash	250	-0
Savings	9,057	7.007
Checking	4,363	
	13,670	7.037

#### 3. Cash - Certificates of Danosit Consist of

Meturity Date	9-23-98
Term	1 year
Rato	4.50%

## FAMILY COUNSELING AGENCY, INC. NOTES TO FINANCIAL STATEMENTS

### 4. Accounts Receivable - State and Federal Grants Consist of

Office of Women Services - Family Violence Program	45.410
OPH - Sexual Asseult	5.247
Independent Living Project	14.026
Mental Health Center - In home project	0.503
Office of Community Services - In Home Services	505
CVA - Sexual Assault	2.014
Rapides Parish Police June ESGP	3,215
LOLTA	266
Children's Trust	1,663
Venture Grant - Youth Crime Prevention	452
LA Commission on Law Enforcement - Domestic Violence Outmach	203
LA Commission on Law Enforcement - Sexual Assault Program	5,009
LA Commission on Domestic Walence	2,436

A Summary of Plant and Equipment Follows:

Land	10.000
Building	80,363
Building and leasehold improvements	38,123
Office equipment and furniture	168,600
	287,172
Loss: Accumulated depreciation	162,110
Book Value	115.062

- 6. Family Counseling does not contribute to the latistic unsemptyment compensation fund but have elected to provide an engineers exemptyment coverage through a reinhorsenere program. Under this methodes a transport provide the state pays beneficial according to the fore (inclusions adout 1) use. Them tails Family Counseling each quarter for funds that it has expended. Funds set autile for this purpose are doned in settimer.
- Encloyee benefits Family Countering provides all full-time engloyees with introduction contains of Neikin Inscalation and Statement Inscalation. The StateMys Opty Cost On handh and EOD's of clantal for all All-time engloyees. A distinct contributiones paration plan in all-to provided La all and projects and the interplane benefits included classibly analysis. (Journal of Lace Interplane Chter Indeed benefits included classibly analysis. (Journal of Lace Interplane Chter Indeed benefits included classibly analysis.) (Journal of Lace Interplane Chter Indeed benefits included classibly analysis.) (Journal of Lace Interplane Chter Indeed benefits included classibly analysis.)

#### FAMILY COUNSELING AGENCY, INC. NOTES TO FINANCIAL STATEMENTS

employment, and 21 years of egal, disability insurance, (full-time, immediate coverage) and if insurance (full-time, immediate coverage).

Family Countering funds these benefits on a monthly basis equal to 7% of employees wages. For the current yeer, Family Countering comtributed 851,385 toward these employee benefits.

 Notes payable consists of a lease purchase agreement for office equipment. Payments the for the next 5 years are as follows:

EYE	6-30-99	4,116
	6-30-00	4,116
		4,116
	6-30-02	4.116
	6-30-03	2,744
		19,200

- 6. Coperative agreement between the Register Rest in Flock Juny (RPP) and Tanky Coperating Agreement between the Register Deterministic angreement and Tanky Tanky Coperating State Height (C) 54 (1) is the Height (C) 54
- Contributed Services A substantial number of unpaid volunteers have made significant contributions of their time to help the Agency accomptish its goal for its various programs. The value of this contributed time is not reflected in these substantiants since it is not successful to be betterin measurements or wainfin.
- 11. Pamily Counseling indimnented a code section 125 celeterie plan as of May 1,1959.
- 12. Schedule of Federal Awards and Other Grant Revenue.

NAME OF PROGRAM	FEDERAL	OTHER	GRANT
Office of Woreen's Service Family	35,396	138,146	176,544

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#### FAMILY COUNSELING AGENCY, INC. NOTES TO FINANCIAL STATEMENTS

NAME OF PROGRAM State of Louisiane, Office of Human Barvices, Department of Health and Hospital, Division of Mental Health, In-Home Montal Health Services	FEDERAL 109,028	0THER 2,823	GRANT ST1,851
Rapides Parish Police Jury Emergency Shelter Grant Domestic Violence Program	15,932	-0-	15,932
LO.L.T.A. Grants Program, Louisians Bar Foundation (Interest on Lawyer's Trust Accounts) Family Violence Program	-0- n	8,274	0,274
State of Louisiana, Department of Health and Hospital, Office of Public Health, Rape Crisis Grant	28,251	-0-	28,251
State of Louisiania, Department of Social Services, Office of Community Services In-Home Services Program	46,095	-0-	45,006
State of Louisiana, Office of Community Services, Children's Trust	-0-	9,783	9,783
State of Louisiana, Department of Social Services, Office of Community Services, Independent Using Project for Adolesce in Foster Care		-0-	05,804
City of Alexandria Alexandria, Louisiana	4	990	990
State of Louisiana, Louisiana Commissio of Law Enforcement and Administration of Criminal Justice, Crime Victoria Assistance, Securi Atuse	on 24,189	6,047	30,236

## FAMILY COUNSELING AGENCY, INC. NOTES TO FINANCIAL STATEMENTS

NAME OF PROGRAM State of Louisiane, Cental Louisiane State Hospital, Family Volence Program Building Provided Rent Free	FEDERAL -0-	0THER 103,882	TOTAL GRANT 103,882
Fonialy Emergency Management Assistance (FEMA)	2,303	-0-	2,300
Louisiana Commission on Law Enforcement, Domostic Violence Counsuling Program	55,255	13,014	69,069
Louisiana Commission on Law Enforcement, Sexual Assault Program	27,624	-0-	27,624
Louisiana Commission on Law Enforcement, Domestic Violence Program	11,771	-0-	11,771
United Way Venture Grant Domestic Violence and Youth Crime Prevention (Total Grant \$49,062)	۵	21,953	21,953
GRANT TOTALS	\$25,250	306,712	231,962

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