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FINANCIAL STATEMENTS AND ACCOUNTANT'S CERTIFICATION REPORT

FIRE PROTECTION GRANT OF
FRANK FORT-BELLE RIVER VOLUNTEER FIRE DEPARTMENT
(RECEIVED FROM ASSUMPTION TARIFF POLICE JURY)
Frank Fort-Belle River, Louisiana
December 31, 1997

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date: JUL 22 1998

Wagnersperk & Associates (APAC)
Certified Public Accountants
P. O. Box 414
Baton Rouge, LA 70801
(225) 433-8200

FINANCIAL STATEMENTS AND ACCOUNTANT'S COMPLIANCE REPORT

**FIRE PROTECTION GRANT OF
PIERRE PART-BELLE RIVER VOLUNTEER FIRE DEPARTMENT
(RECEIVED FROM ASSUMPTION PARISH POLICE JURY)
Pierre Part-Belle River, Louisiana
December 31, 1991**

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INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

To the Board of Commissioners of
Parrish-Belle River Volunteer Fire Department
Parrish-Belle River, Louisiana

We have compiled the accompanying fire protection grant financial statements of Parrish-Belle River Volunteer Fire Department received from Assumption Parish Police Jury, Parrish-Belle River, Louisiana, as of and for the year ended December 31, 1997, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

As discussed in Note A, the financial statements present only the fire protection grant from Assumption Parish Police Jury and are not intended to present fairly the financial position and results of operations of Parrish-Belle River Volunteer Fire Department, in conformity with generally accepted accounting principles.

Waguespack & Associates (ARAC)

Belle Rose, Louisiana

June 27, 1998

**FIRE PROTECTION GRANT OF
THREE PACT-BELLE RIVER VOLUNTIER FIRE DEPARTMENT
(FOUNDED FROM ASSUMPTION PARISH POLICE JURY)
Three Pact-Belle River, Louisiana**

**BALANCE SHEET - FIRE PROTECTION GRANT
December 31, 1997
(See Accountant's Completion Report)**

	Special Revenue Fund-Fire Protection Grant	General Fixed Assets Acquired With Grant Funds	General Long-Term Debt To Be Paid With Grant Funds	Total (Parenthetical Only)
ASSETS AND OTHER DEBITS				
Assets:				
Cash and cash equivalents	\$ 21,760	\$ -	\$ -	\$ 21,760
Receivable-Fire Protection Grant	159	-	-	159
General Fixed Assets-Grant: Fire protection facilities and equipment	-	342,422	-	342,422
Amount to be provided for retirement of general long-term debt	-	-	82,214	82,214
TOTAL ASSETS AND OTHER DEBITS	\$ 21,919	\$ 342,422	\$ 82,214	\$ 446,554
LIABILITIES, EQUITY AND OTHER CREDITS				
Liabilities:				
Lease purchase obligations payable	-	-	82,214	82,214
TOTAL LIABILITIES	-	-	82,214	82,214
Equity and Other Credits:				
Investments in general fixed assets-grant funds	-	342,422	-	342,422
Fund balance-unreserved, unassigned	21,919	-	-	21,919
TOTAL EQUITY AND OTHER CREDITS	21,919	342,422	-	364,341
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS	\$ 21,919	\$ 342,422	\$ 82,214	\$ 646,554

The accompanying notes are an integral part of this statement.

**FIRE PROTECTION GRANT OF
PIERRE PAROUILLE RIVER VOLUNTEER FIRE DEPARTMENT
(RECEIVED FROM ASSUMPTION PARISH POLICE JURY)
From Fort-Salle River, Louisiana**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL -
SPECIAL REVENUE FUND
FIRE PROTECTION GRANT
For the Year Ended December 31, 1997
(See Accountant's Compilation Report)**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES			
Inter-governmental revenue:			
Fire protection grant from Assumption Parish Police Jury	1 40,000	0 65,000	2 (111)
Fire insurance rebate	2,000	5,017	(80)
Use of money and property:			
Investor earnings	1,000	1,460	(27)
Other revenue	_____	_____	_____
TOTAL REVENUES	<u>43,000</u>	<u>71,477</u>	<u>(228)</u>
EXPENDITURES			
Current operating:			
Public safety	21,100	24,000	2,470
Capital outlay:			
Public safety	100,016	150,000	(1,003)
Debt Service:			
Principal	30,200	30,200	-
Interest	3,000	3,000	-
TOTAL EXPENDITURES	<u>154,316</u>	<u>218,000</u>	<u>1,772</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(111,316)</u>	<u>(146,523)</u>	<u>1,140</u>
OTHER FINANCING SOURCES			
Capital lease obligation	70,000	70,000	-
TOTAL OTHER FINANCING SOURCES	<u>70,000</u>	<u>70,000</u>	<u>-</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES	<u>(41,316)</u>	<u>(76,523)</u>	<u>1,140</u>
FUND BALANCE AT BEGINNING OF YEAR	<u>47,300</u>	<u>47,300</u>	<u>-</u>
FUND BALANCE AT END OF YEAR	<u>\$ 6,984</u>	<u>\$ 21,520</u>	<u>\$ 1,140</u>

The accompanying notes are an integral part of this statement.

**FIRE PROTECTION GRANT OF
PIERRE PARISSOLLE RIVER VOLUNTEER FIRE DEPARTMENT
(RECEIVED FROM ASSUMPTION PARISH POLICE JURY)
PIERRE PARISSOLLE RIVER, LOUISIANA**

**NOTES TO THE FINANCIAL STATEMENTS
December 31, 1997**

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Fire Protection Grant of Pierre Parissolle River Volunteer Fire Department received from Assumption Parish Police Jury have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the fire department's accounting policies are described below.

FINANCIAL REPORTING ENTITY - On April 18, 1990, the Assumption Parish Police Jury entered into a grant agreement with Pierre Parissolle River Volunteer Fire Department of Assumption Parish. The fire protection grant was for the purpose of acquiring, maintaining, and operating buildings, machinery, water tanks, water hydrants, water lines and any other things necessary to provide proper fire protection and control of the property within the boundaries of the department.

The volunteer fire department is a privately created quasi-public corporation that is subject to the grant provisions of its funding agency. The board members are not appointed by the police jury. The volunteer fire department is not fiscally dependent on the police jury and the nature and significance of their relationship with the police jury is not such that their exclusion would render the police jury's financial statements incomplete or misleading. Therefore, the volunteer fire department is a separate special purpose government.

The accompanying financial statements present information only on the fire protection grant received by the fire department from the Assumption Parish Police Jury and do not present information on the Police Jury, the general government services provided by that governmental unit, and other governmental units that comprise the Police Jury's reporting entity, nor any other non grant funds received by the fire department. Pierre Parissolle River Volunteer Fire Department of Assumption Parish has no component units.

FUND ACCOUNTING - The fire department is organized and operated on the basis of a fund and account group whereby a separate, self-balancing set of accounts is maintained that comprises its assets, liabilities, fund equity, revenues, and expenditures.

SPECIAL REVENUE FUNDS - The special revenue fund is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

MEMORANDUM ONLY-TOTAL COLUMN - The total column on the balance sheet is captioned Memorandum Only (provided) to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

BASIS OF ACCOUNTING - Basis of accounting refers to when revenues and expenditures are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement basis applied. The fire department's records are maintained on a cash basis of accounting. However, the fund, as reported in the accompanying financial statements, has been converted to a modified accrual basis of accounting using the following practices in recording revenues and expenditures:

**FIREF PROTECTION GRANT OF
PIERRE PAROISSE LA SISTER VOLUNTEER FIRE DEPARTMENT
(RECEIVED FROM ASSUMPTION PARISH POLICE JURY)
Pierrefort-De-la-Mere Street, Louisiana**

**NOTES TO THE FINANCIAL STATEMENTS
December 31, 1997**

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Revenues are recognized in the accounting period in which they become receivable or accrual-that is when they become measurable and available to finance expenditures of the fiscal period.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

BUDGET PRACTICE - The fire department adopts an annual budget based on anticipated revenues consistent with generally accepted accounting principles. Annual appropriations of funds are not made. Budgetary accounts are not integrated in the formal accounting system. Disbursements accounting is not followed because of the small number of transactions involved.

CASH AND CASH EQUIVALENTS - For reporting purposes, cash and cash equivalents include cash, demand deposits, and time certificates of deposit. Amounts are classified as cash equivalents if the original maturities are 90 days or less. Under state law, the department may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana and national banks having their principal offices in Louisiana. Further, the department may invest in time deposits or certificates of deposit of state banks organized under Louisiana law and national banks having principal offices in Louisiana.

GENERAL FIXED ASSETS AND LONG-TERM LIABILITIES - Fixed assets are accounted for in the general fixed assets account group. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost. The account group is not a fund. It is concerned only with the measurement of financial position and does not involve measurement of results of operations. It is the policy of the department not to capitalize interest. As the department has no infrastructure assets, no accounting policy for infrastructure assets has been adopted.

FUNDING PLAN AMBIGUOUSITY AND DEFERRED LEAVE - All members of the fire department are volunteers. Therefore, the fire department does not contribute to a pension plan and does not have a formal vacation and leave policy.

NOTE B - CASH AND CASH EQUIVALENTS

At December 31, 1997, the department had cash and cash equivalents totaling (check balance) \$21,760 at December 31, 1997. Cash and cash equivalents are stated at cost, which approximates market. The following is a summary of cash and cash equivalents (check balance) at December 31, 1997, with the related federal deposit insurance:

**FIRE PROTECTION DISTRICT OF
PIERRE FORT-BELLE RIVER VOLUNTEER FIRE DEPARTMENT
(RECEIVED FROM AND SUPPLIED FUNDING PUBLIC JOINT)
Pierre Fort-Belle River, Louisiana**

**NOTES TO THE FINANCIAL STATEMENTS
December 31, 1997**

NOTE B - CASH AND CASH EQUIVALENTS - CONTINUED

Interest-bearing demand deposits	\$ 22,513
Federal deposit insurance	\$ 22,513
Total insurance	\$ 22,513

NOTE C - CHANGES IN GENERAL FINED ASSETS

The following is a summary of changes in fixed assets:

	BALANCE 12-31-96	ADDITIONS	DELETIONS	BALANCE 12-31-97
Fire protection for sites and equipment	\$ 182,412	\$ 20,000	\$ _____	\$ 202,412

NOTE D - LITIGATIONS AND CLAIMS

There are no claims or litigation pending against the fire departments at December 31, 1997 according to management of the fire departments.

NOTE E - CAPITAL LEASE OBLIGATIONS

The Pierre Fort-Belle River Volunteer Fire Department records vehicles acquired through capital leases as an asset and an obligation in the accompanying financial statements. The following is a summary of the capital lease obligation transactions for the year ended December 31, 1997:

Capital Lease Obligations Payable at January 1, 1997	\$ 10,249
Additions	79,800
Reductions	(69,789)
Capital Lease Obligations Payable at December 31, 1997	\$ 20,260

**FIRE PROTECTION GRANT OF
PIERRE PARDI-BELLE RIVER VOLUNTIER FIRE DEPARTMENT
(RECEIVED FROM ASSUMPTION PARISH POLICE JURY)
From Pardi-Belle River, Louisiana**

**NOTES TO THE FINANCIAL STATEMENTS
December 31, 1997**

NOTE E - CAPITAL LEASE OBLIGATIONS - Continued

The capital leases entered into during and for the year ended December 31, 1997 are for fire trucks used in the fire department operations. The payment terms of the capital leases are for 3 years at interest rates ranging from 3.10% to 6.31%. All of the capital lease agreements contain non-appropriation clauses. Therefore, in the event the unaffiliated funds are budgeted for the purposes of funding the capital lease obligation, the fire department (lessee) can terminate the lease arrangement with the lessor upon notification in writing.

Future minimum lease payments under the capital leases, together with the present value of net minimum lease payments as of December 31, 1997 are scheduled as follows:

Fiscal year:	
1998	\$ 30,044
1999	30,044
2000	30,044
2001	<u>18,280</u>
Total minimum lease payments	98,372
Less - amounts representing interest	<u>(11,058)</u>
Present value of net minimum lease payments	\$ <u>87,314</u>

**REPORT AND ACCOMPANYING QUESTIONNAIRE REQUIRED BY
THE LEGISLATIVE AUDITOR, STATE OF LOUISIANA**

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INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Commissioners of
Parrish Parish River Volunteer Fire Department
Parrish Parish River, Louisiana

We have performed the procedures included in the Louisiana Government Audit Guide and enumerated below, which were agreed to by the management of Parrish Parish River Volunteer Fire Department and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about Parrish Parish River Volunteer Fire Department's compliance with certain laws and regulations during the period ended December 31, 1997 included in the accompanying Louisiana Legislative Commission. This agreed upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purposes for which this report has been requested or for any other purposes.

PUBLIC BID LAW

1. Review all expenditures made during the year for material and supplies exceeding \$5,000, or public works exceeding \$50,000, and determine whether such purchases were made in accordance with LSA-RS 38:2201-2201 (the public bid law).

No expenditures were made during the year for materials and supplies exceeding \$5,000. One capital outlay transaction was made for over \$50,000 and we examined the documentation which indicated that the expenditures associated with this transaction had been properly advertised and accepted in accordance with the provisions of LSA-RS 38:2210-2291.

CODE OF ETHICS FOR PUBLIC OFFICIALS AND PUBLIC EMPLOYEES

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-AS 4C:1106-1124 (the code of ethics), and a list of outside business interests of all board members and employees, as well as their immediate families.

Management provided us with the required list including the noted information.

3. Obtain from management a listing of all employees paid during the period under examination.

All members and commissioners of the fire department are volunteers. Therefore, the fire department had no employees during the period under examination.

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (3) were also included in the listing obtained from management in agreed-upon procedure (2) as immediate family members.

As indicated in procedure (3), there were no employees during the period under examination. Thus, this procedure would not be applicable.

BUDGETING

5. Obtain a copy of the legally adopted budget and all amendments.

Management provided us with a copy of the original budget and all amendments to the budget during the year.

6. Trace the budget adoption and amendments to the minute book.

We traced the adoption of the original and amended budgets to the minutes which indicated the budgets had been adopted by the Commissioners of the Florio Park-Belle River Volunteer Fire Department.

7. Compare the revenues and expenditures of the final budget to actual revenues or expenditures to determine if actual revenues or expenditures exceed budgeted amounts by more than 5%.

We compared the revenues and expenditures of the final budget to actual revenues and expenditures. Actual revenues and expenditures did not exceed budgeted amounts by more than 5%.

ACCOUNTING AND REPORTING

8. Randomly select 6 disbursements made during the period under examination and:

- (a) trace payments to supporting documentation as to proper amount and payee;

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

- (b) determine if payments were properly coded to the correct fund and general ledger account; and

The six disbursements were properly coded to the correct fund and general ledger account.

- (c) determine whether payments received approval from proper authorities.

Inspection of documentation supporting each of the six selected disbursements indicated approval from the Treasurer. In addition, the Treasurer's report was filed in the fire department's minutes which the report was approved by the commissioners.

MEETINGS

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by I.S.A. §§ 42-11 through 42-13 (for open meetings law).

The Pineau Post-Relle River Volunteer Fire Department posts a notice and accompanying agenda of each meeting to the notice board. Management has asserted that such documents were properly posted.

IBEX

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of banks, loans, bonds, or like instruments which had not been approved by the State Board Commission.

We inspected copies of all bank deposit slips and bank statements for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like instruments.

ADVANCES AND REIMBURSE

11. Examine payroll records and activity for the year to determine whether any payments have been made to employees which may constitute bonuses, advances, or gifts.

The fire department did not employ any employees for the year and a reading of the minutes of the fire department did not indicate any such payments made to the volunteer members.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of the management of Pineau Post-Relle River Volunteer Fire Department and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and accept responsibility for the sufficiency of the procedures for their purpose. However, this report is a matter of public record and its distribution is not limited.

Wagnon & Associates (APAC)

Holly Kross, Louisiana
June 27, 1999

LOUISIANA ATTESTATION QUESTIONNAIRE

30 January 1997 DateWaggoner + Associates (PAs)Certified Public AccountantsPO Box 2147Orlando, FL 32817 (Auditors)

In connection with your completion of our financial statements as of December 31, 1996 and for the period then ended, and as required by Louisiana Revised Statute 24:913 and the Louisiana Governmental Audit Guide, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulations and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of 2/3/97 (date).

Public Bid Law

It is true that we have complied with the public bid law, LSA-RS Title 38:2212, and, where applicable, the regulations of the Division of Administration, State Purchasing Office.

Yes [] No []**Code of Ethics for Public Officials and Public Employees**

It is true that no employee or official has accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of LSA-RS 42:1501-1124.

Yes [] No []

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of LSA-RS 42:1118.

Yes [] No []**Budgeting**

We have complied with the state budgeting requirements of the Local Governmental Budget Act (LSA-RS 58:1301-14) or the budget requirements of LSA-RS 38:43.

Yes [] No []**Accounting and Reporting**

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by LSA-RS 44:1, 44:2, 44:35, and 44:38.

Yes [] No []

We have filed our annual financial statements in accordance with LSA-RS 24:914, 33-983, and/or 38-93, as applicable.

Yes [] No []

We have had our financial statements audited or compiled in accordance with LSA-RS 24:613.

Yes No

Meetings

We have complied with the provisions of the Open Meetings Law, provided in RS 42:1 through 42:12.

Yes No

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 6 of the 1974 Louisiana Constitution, Article VI, Section 23 of the 1974 Louisiana Constitution, and LSA-RS 47:1410-68.

Yes No

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VI, Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:138, and AGO opinion 79-726.

Yes No

We have disclosed to you all known non-compliance of the foregoing laws and regulations, as well as any conditions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible non-compliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known non-compliance which may occur subsequent to the issuance of your report.

<u>Miriam Guillot</u>	Secretary	Feb. 9, 1998	Date
<u>Robert St. Jacques</u>	Treasurer	Feb. 9, 1998	Date
<u>Steph S. Paul</u>	President	20 Dec. 1998	Date

Note: Quasi-public entities should delete reference to the above statutes, unless required to follow such laws by contract with their public funding agencies. The quasi-public entities should include a representation that they have complied with the contractual provisions under which they have received state and/or local funds.

- ① The department did enter a lease purchase agreement for acquisition of fire truck. Said agreement contains the required non-appropriation clause needed to satisfy the above statute.

- J. R. Miller 4/1/98