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FIFTH WARD CEMETERY DRAINAGE DISTRICT NO. 5
OF LAFOURCHE PARISH

COMPONENT UNIT FINANCIAL STATEMENTS
AND INDEPENDENT ACCOUNTANT'S
REPORT ON APPLYING
AGREED-UPON PROCEDURES

DECEMBER 31, 1997 and 1996

Under provisions of state law, this report is a public document. A copy of this report has been submitted to the auditor, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, who is appropriate, at the office of the parish clerk of court.

Release Date

~~NOV 2 1998~~

FIFTH WARD GRAVITY DRAINAGE DISTRICT NO. 2
 OF LAFOURCHE PARISH
 LAFOURCHE PARISH COUNCIL
 TERREBOISE, LOUISIANA

COMPONENT UNIT FINANCIAL STATEMENTS AND
 INDEPENDENT ACCOUNTANT'S REPORTS
 AS OF DECEMBER 31, 1997 AND FOR THE YEAR
 ENDED DECEMBER 31, 1997 AND 1996

CONTENTS

	STATEMENT	Page
Independent Accountant's Compilation Report on the Financial Statements		1
Component Unit Financial Statements:		
Balance Sheet - All Fund Types and Account Groups	A	3
Governmental Funds:		
Statement of Revenues, Expenditures and Changes in Fund Balances	B	4
Statement of Revenues, Expenditures and Changes in Fund Balance - Budget (BWAF Basis) and Actual - General Fund	C	5
Notes to the Financial Statements		7
Supplementary Information		15
Independent Accountant's Report on Applying Agreed-Upon Procedures		14
Louisiana Attestation Questionnaire		20
Schedule of Findings and Questioned Costs		23
Management Letter		24
Summary Schedule of Prior Year Findings		25
Corrective Action Plan		26
Compensation Paid Board Members		27

JOHN D. BUTLER & COMPANY
A PROFESSIONAL ACCOUNTING CORPORATION
P O BOX 21
BAKER, LOUISIANA 70002-0021

 (504) 704-4882

**INDEPENDENT ACCOUNTANT'S REPORT
ON THE FINANCIAL STATEMENTS**

June 12, 1988

Fifth Ward Gravity Drainage District
No. 5 of Lafourche Parish
Lafourche Parish Council
Thibodaux, Louisiana 70301

We have compiled the accompanying balance sheets of Fifth Ward Gravity Drainage District No. 5 of Lafourche Parish, a component unit of the Lafourche Parish Council, as of December 31, 1987 and 1986, and the related Statements of Revenues, Expenditures, and Changes in Fund Balances, and Statements of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual for the years then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

In accordance with the terms of our engagement, we have also issued a report on applying agreed-upon procedures dated June 12, 1988.


John D. Butler & Company
A Professional Accounting Corporation

ANNUAL FINANCIAL STATEMENTS

June 12, 1960

Office of Legislative Auditor
Attention: Ms. Dorothy Milner
1028 North Third
P. O. Box 24197
Baton Rouge, Louisiana 70804-9397

Dear Ms. Milner:

In accordance with Louisiana Revised Statute 24:514, enclosed are the annual financial statements for the Lafourche Parish 5th Ward Drainage District as of and for the fiscal years ended December 31, 1957 and 1958. The report includes all funds under the control and oversight of the district. The accompanying financial statements have been prepared in accordance with generally accepted accounting principles.

Sincerely,

Officer

Enclosure

LAPORCHE PARISH FIFTH WARD DRAINAGE DISTRICT NO. 5
 LAPORCHE PARISH COUNCIL
 THIBODIAUX, LOUISIANA
 MA. FINE-TYNE AND ACCOUNT GROUPS
 COMBINED BALANCE SHEETS
 DECEMBER 31, 1997 AND 1996

Statement A

	<u>Gov't Funds</u>	<u>Account Groups</u>	<u>Totals</u>	
<u>ASSETS AND OTHER DEBITS</u>	<u>General Fund</u>	<u>General Fixed Assets</u>	<u>1997</u>	<u>1996</u>
Cash & cash equivalents	\$167,487.00	\$.00	\$167,487.00	\$171,308.00
Receivables	60,844.00	.00	60,844.00	57,927.00
Land, buildings, & equipment	<u>.00</u>	<u>57,599.00</u>	<u>57,599.00</u>	<u>57,124.00</u>
TOTAL ASSETS AND OTHER DEBITS	228,331.00	57,599.00	285,930.00	286,359.00

<u>LIABILITIES, EQUITY, AND OTHER CREDITS</u>				
Liabilities:				
Accounts payable	954.00	.00	954.00	2,153.00
Payroll deductions and withholdings payable	<u>44.00</u>	<u>.00</u>	<u>44.00</u>	<u>44.00</u>
Total Liabilities	998.00	.00	998.00	2,197.00
Equity and Other Credits:				
Investment in general fixed assets	.00	57,599.00	57,599.00	57,374.00
Fund Balances:				
Unreserved - undesignated	<u>227,433.00</u>	<u>.00</u>	<u>227,433.00</u>	<u>228,848.00</u>
Total Equity and Other Credits and Fund Balances	227,433.00	57,599.00	285,030.00	283,122.00
TOTAL LIABILITIES, EQUITY, OTHER CREDITS, AND FUND BALANCES	228,331.00	57,599.00	285,930.00	286,359.00

See Accompanying Notes and Accountant's Report

LAFAYETTE PARISH FIFTH WARD DRAINAGE DISTRICT NO. 2
 LAFAYETTE PARISH COUNCIL
 THIBODAUX, LOUISIANA
 GOVERNMENTAL FUNDS
 STATEMENTS OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES
 FOR THE YEARS ENDED DECEMBER 31, 1997 AND 1996

Statement 2

<u>REVENUES</u>	1997	1996
Ad valorem taxes	\$ 64,752.00	\$ 53,800.00
Intergovernmental revenues:		
State revenue sharing (net)	18,700.00	10,700.00
Interest earnings	<u>4,288.00</u>	<u>5,875.00</u>
Total Revenues	81,815.00	70,470.00
 <u>EXPENDITURES</u>		
Salaries and related benefits	55,355.00	52,387.00
Legal and accounting	3,200.00	2,300.00
Insurance	2,900.00	2,882.00
Office supplies	90.00	130.00
Repairs and maintenance	8,440.00	12,000.00
Other	4,487.00	3,834.00
FRMA obligation	<u>23,400.00</u>	<u>.00</u>
Total Expenditures	79,967.00	63,600.00
EXCESS OF REVENUES OVER EXPENDITURES	1,900.00	16,880.00
<u>OTHER FINANCING SOURCES (USES)</u>	<u>.00</u>	<u>.00</u>
EXCESS OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	1,900.00	16,880.00
FUND BALANCES AT BEGINNING OF YEAR	<u>288,320.00</u>	<u>266,142.00</u>
FUND BALANCES AT END OF YEAR	290,220.00	283,022.00

See Accompanying Notes and Accountant's Report

LAFORCHER PARISH FIFTH WARD DEAIRBEE DISTRICT NO. 5
LAFORCHER PARISH COUNCIL
THIBODAUX, LOUISIANA
GOVERNMENTAL FUND - GENERAL FUND
STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET (GAAP/Non-GAAP BASIS) AND ACTUAL
FOR THE YEARS ENDED DECEMBER 31, 1997 and 1996

REVENUES	1997		Statement C
	Budget	Actual	Variance Favorable (Unfavor- able)
Ad valorem taxes	\$ 52,500.00	\$ 64,752.00	\$ 12,252.00
Revenue sharing	11,500.00	10,745.00	(755.00)
Interest earnings	5,000.00	6,238.00	1,238.00
Total Revenues	69,000.00	81,735.00	12,735.00
EXPENDITURES			
Accounting	3,100.00	3,248.00	(148.00)
Material & supplies	2,800.00	3,247.00	(447.00)
Office supplies & expense	150.00	50.00	100.00
Legal advertising	25.00	.00	25.00
Insurance	5,500.00	3,652.00	1,848.00
Repairs	12,000.00	9,826.00	2,174.00
Salaries & related benefits	35,000.00	34,835.00	165.00
Licenses	100.00	20.00	80.00
Pension fund assessment	1,800.00	.00	1,800.00
Rent	1,500.00	1,360.00	140.00
WATER obligation	23,480.00	23,480.00	.00
Total Expenditures	87,365.00	79,566.00	7,799.00
EXCESS OF REVENUE OVER EXPENDITURES	(17,764.00)	1,909.00	18,673.00
OTHER FINANCIAL RESOURCES GAINED	.00	.00	.00
EXCESS OF REVENUE AND OTHER SOURCES OVER EXPENDITURES AND OTHER IDES	(17,764.00)	1,909.00	18,673.00
FUND BALANCE AT BEGINNING OF YEAR	283,122.00	283,122.00	.00
FUND BALANCE AT END OF YEAR	265,358.00	285,031.00	19,673.00

See Accompanying Notes and Accountant's Report.

LAFORCHES PARISH FIRE AND DRAINAGE DISTRICT NO. 3
LAFORCHES PARISH COUNCIL
TERMINING, LOUISIANA
GOVERNMENTAL FUND - GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET (GRAP/99) (GAP BASIS) AND ACTUAL
FOR THE YEARS ENDED DECEMBER 31, 1997 and 1998

REVENUES	1998		Statement C
	Budget	Actual	Variance Favorable Unfavor- able
Ad valorem taxes	\$ 53,800.00	\$ 53,800.00	\$ 800.00
Revenue sharing	11,800.00	12,700.00	(200.00)
Interest earnings	5,800.00	8,075.00	1,875.00
Total Revenues	69,400.00	70,575.00	1,670.00
EXPENDITURES			
Accounting	3,000.00	2,100.00	900.00
Material & supplies	8,800.00	3,705.00	5,095.00
Office supplies & expense	200.00	118.00	91.00
fuel	2,800.00	2,500.00	40.00
Advertising	25.00	20.00	5.00
Insurance	9,600.00	2,952.00	4,088.00
Repairs	6,500.00	6,817.00	(327.00)
Salaries & related benefits	38,000.00	33,397.00	4,603.00
Licenses	100.00	20.00	80.00
Vehicle fuel assessment	1,600.00	1,394.00	(104.00)
rent	1,500.00	1,200.00	300.00
Total Expenditures	88,925.00	53,600.00	14,825.00
Excess (deficiency) of Revenues over Expenditures	475.00	16,960.00	16,585.00
Other Financing Sources	.00	.00	.00
Excess (deficiency) of Revenues and Other Sources over Expenditures and Other Uses	475.00	16,960.00	16,585.00
Fund Balance (Deficit) at Beginning of Year	266,142.00	288,142.00	.00
Fund Balance (Deficit) at End of Year	266,617.00	283,102.00	16,505.00

See Accompanying Notes and Accountant's Report

LAFOURCHE PARISH FIFTH WARD DRAINAGE DISTRICT NO. 5
LAFOURCHE PARISH COUNCIL
THIBODIAUX, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEARS ENDED DECEMBER 31, 1997 and 1996

INTRODUCTION

The Fifth Ward Gravity Drainage District No. 5 of Lafourche Parish was created by the Lafourche Parish Council on February 10, 1988, as authorized by Louisiana Revised Statute 38:1791. The district is governed by a board of five commissioners who are appointed by the Lafourche Parish Council. The board of commissioners has elected to receive no compensation for their services. The district is authorized to open and maintain all natural drains in the district, where drainage is accomplished using the natural force of gravity. This may be accomplished by cutting and opening new drains, ditches, and canals. The district covers the entire Fifth Ward of Lafourche Parish and has two full-time employees. The district maintains approximately 18 miles of major drainage canals and 22 miles of smaller drainage canals and ditches.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying general purpose financial statements of the Lafourche Parish Drainage District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

B. REPORTING ENTITY

As the governing authority of the parish, for reporting purposes, the Lafourche Parish Policy Jury is the financial reporting entity for Lafourche Parish. The financial reporting entity consists of (a) the primary government (policy jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the Lafourche Parish Policy Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
 - (a) the ability of the police jury to impose its will on that organization and/or
 - (b) the potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the police jury's financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship, the district was determined to be a component unit of the Lafourche Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the district and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

C. FUND ACCOUNTING

The district uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds of the district are classified as governmental funds, governmental funds account for the district's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of

general long-term debt. Governmental funds of the district include:

1. General Fund - the general operating fund of the district and accounts for all financial resources, except those required to be accounted for in other funds.
2. Debt Service Fund - accounts for transactions relating to resources retained and used for the payment of principal and interest on those long-term obligations recorded in the general long-term obligations account group.
3. Capital projects Fund - accounts for financial resources received and used for the acquisition, construction, or improvement of capital facilities not reported in the other governmental funds.

D. BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by the governmental funds. The governmental funds use the following practices in recording revenues and expenditures:

Revenues -

Revenues of the district consist of the following:

Ad Valorem Tax -

The millage due the district is billed through the parish tax and collected by the Sheriff. The tax is assessed in November of each year for that calendar year. The district accrues the assessed amount as a receivable at year end and records it as a revenue. The tax is collected by the Sheriff and remitted to the district the following year beginning in January with the taxes collected in November and December of the tax year.

Revenue Sharing -

This revenue is received from the State through the Sheriff three times each year. The amounts are recorded as revenue when received, except the final two payments are accrued at year end and actually received in April or May of the following year.

Lafourche Parish Fifth Ward
Drainage District No. 3
Lafourche Parish Council
Thibodaux, Louisiana
Notes to the Financial Statements (Continued)

Interest Income -

Interest earned on the money market account, or certification of deposit are recorded as revenue each month as received.

Expenditures -

Expenditures are recognized under the modified accrual basis of accounting when the related liability is incurred. The major expenditures are salaries and related benefits, repairs, materials and supplies, fuel and insurance.

E. BUDGET PRACTICES

The district adopted a budget for the General Fund for the year ended December 31, 1997, as required by Louisiana Revised Statutes 39:1305. The budget was prepared on a modified accrual basis of accounting and was adopted on March 4, 1997. Budget integration was not employed as a management control device during the year, and there were no amendments to the original adopted budget. Appropriations lapse at year end, and the district does not employ encumbrance accounting. The board of commissioners reserves all authority to make changes to the budget. The district did not budget beginning or ending fund balance.

F. ENCUMBRANCES

The district does not use encumbrance accounting.

G. CASH AND CASH EQUIVALENTS AND INVESTMENTS

Cash includes amounts in demand deposits, interest-bearing demand deposits, and time deposits. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the district may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

Under state law, the district may invest in United States bonds, treasury notes, or certificates. These are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents. Investments are stated at cost.

H. INVENTORIES

Inventories are valued at the lower of cost or market. Inventories consist of expendable supplies held for consumption.

Lafourche Parish Fifth Ward
Drainage District No. 4
Lafourche Parish Council
Thibodaux, Louisiana
Notes to the Financial Statements (Continued)

Expenditures are recognized when the items are purchased. Inventories at year-end are equally offset by fund balance reserves. However, no inventories existed at December 31, 1997.

I. PREPAID ITEMS

There were no prepaid items at December 31, 1997.

J. FIXED ASSETS

Fixed assets are recorded as expenditures at the time purchased or constructed, and the related assets are capitalized (reported in the general fixed assets account group). Public domain or infrastructures are not capitalized. Interest costs incurred during construction are capitalized. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost.

K. COMPENSATED ABSENCES

The district has the following policy relating to vacation and sick leave:

The district adopted a vacation and sick leave policy which allows thirteen (13) paid holidays a year, vacation and sick leave accrue each pay period according to the employee's length of service.

GASB Statement No. 14 governs the reporting of compensated absences. The current portion of the liability for compensated absences should be reported in the fund. The remainder of the liability, if any, should be reported in the general long-term obligations account group.

L. LONG-TERM OBLIGATIONS

Long-term obligations expected to be financed from governmental funds are reported in the general long-term obligations account group. Expenditures for principal and interest payments for long-term obligations are recognized in the governmental funds when due. The district does not have any long-term obligations at December 31, 1997.

M. FUND EQUITY

RESERVED

Reserves represent those portions of fund equity not appropriable for expenditure or legally designated for a specific future use. The district did not have any reserves at December 31, 1997.

Lafourche Parish Fifth Ward
 Drainage District No. 5
 Lafourche Parish Council
 Thibodaux, Louisiana
 Notes to the Financial Statements (Continued)

Designated Fund Balances

Designated fund balances represent tentative plans for future use of financial resources. The district did not have any designated fund balances at December 31, 1997.

N. TOTAL COLUMNS OF STATEMENTS

The total columns on the statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

2. LEVIED TAXES

The following is a summary of authorized and levied ad valorem taxes:

	Authorized ____Millage____	Levied ____Millage____
General Maintenance	5.11	5.11

The following are the principal taxpayers for the parish:

Taxpayer	Assessed Valuation	Percentage of Total Assessed Valuation
Harco Thibodaux - LLC	482,270	13.65%
Wal-Mart Stores - Retail	1,588,950	32.85%
Coca Machinery & Equipment - Production	1,001,380	28.97%
Calsteel Magna - Production	467,880	14.02%
Anger's Bank - Banking	318,920	9.45%
Total	3,761,740	100.00%

3. FUND DEFICITS

There were no fund deficits at December 31, 1997.

4. CASH AND CASH EQUIVALENTS

At December 31, 1997, the district has cash and cash equivalents bank balances totaling \$187,457 as follows:

Lafourche Parish Fifth Ward
 Drainage District No. 3
 Lafourche Parish Council
 Thibodaux, Louisiana
 Notes to the Financial statements (Continued)

Demand deposits	\$	500
Time deposits		\$1,911
Other - Money market account		<u>85,058</u>
Total		<u>187,469</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits for the resulting bank balances must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 1997, the district had \$187,469 in deposits (collected bank balances). These deposits are secured from risk by \$187,469 of federal deposit insurance, and, if needed pledged securities held by the custodial bank in the name of the fiscal agent bank (GASH Category 3).

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of Item Statement No. 1, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 30 days of being notified by the district that the fiscal agent has failed to pay deposited funds upon demand.

5. RECEIVABLES

The following is a summary of receivables at December 31, 1997.

	General	
	<u>Fund</u>	<u>Total</u>
Ad valorem taxes	\$ 60,844	\$ 60,844
Revenue sharing	<u>0-</u>	<u>0-</u>
Total	<u>60,844</u>	<u>60,844</u>

The district accrues the ad valorem taxes receivable in the amount collected by the sheriff before year end and remitted to the district in the current year. Some collections are remitted to the district during the year for delinquent taxes, but this amount is immaterial. Therefore, no bad debts or write-offs are recorded in the books of the district. By closing out the prior years receivables to income the prior year receivables not collected are substantially written-off.

Lafourche Parish Fifth Ward
 Drainage District No. 5
 Lafourche Parish Council
 Thibodaux, Louisiana
 Notes to the Financial Statements (Continued)

6. CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

	Balance 1/01/93	Additions	Balance 12/31/93
vehicles, tools, equipment	\$57,174	\$ 425	\$ 57,599
Total	57,174	425	57,599

7. PENSION PLAN

The employees of the district participate in the federal social security program. The district is required to contribute an amount equal to the employees contribution to the Social Security Administration.

8. OTHER POSTEMPLOYMENT BENEFITS

The district does not provide any other postemployment benefits.

9. IN-DEBTOR PAYMENTS FOR PRIOR BENEFITS AND SALARIES

Certain operating expenditures of the district are paid by the parish police jury and are not included in the accompanying financial statements. These expenditures are summarized as follows:

The parish police jury provides poison spray for vegetation at certain times.

10. INVESTMENTS

The district did not have any outside investments at December 31, 1993.

SUPPLEMENTAL INFORMATION

JOHN D. BUTLER & COMPANY
A PROFESSIONAL ACCOUNTING CORPORATION
P. O. BOX 80
BAGUE, LOUISIANA 70794-0080

DDB: 773-4882

**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

June 5, 1995

To The Management Of
Lafourche Parish Drainage District No. 5
Thibodaux, Louisiana

We have performed the procedures included in the Louisiana Government Audit Guide and enumerated below, which were agreed to by the management of Lafourche Parish Drainage District No. 5 and the Legislative auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about Lafourche Parish Drainage District No. 5's compliance with certain laws and regulations during the year-ended December 31, 1994 included in the accompanying Louisiana Attestation Questionnaire. This agree-upon-procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specific users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which the report has been requested or for any other purpose.

PUBLIC BID LAW

1. Select all expenditures made during the year for materials and supplies exceeding \$5,000, or public works exceeding \$50,000, and determine whether each purchase was made in accordance with LSA-RS 38:2211-2251 (the public bid law).

There were no expenditures over \$5,000 made during the year for material or supplies and no expenditures for public works exceeding \$50,000. Therefore, the district did not have any transactions during the year subject to the public bid law.

CODE OF ETHICS FOR PUBLIC OFFICIALS AND PUBLIC EMPLOYEES

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124 (the Code of Ethics), and a list of outside business interests of all board members and employees, as well as their immediate families.

Management provided us with the required list including the notes information.

3. Obtain from management a listing of all employees paid during the period under examination.

Management provided us with the required list.

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedures (3) were also included on the listing obtained from management in agreed-upon procedures (2) as immediate family members.

None of the employees included on the list of employees provided by management (agreed-upon procedure (3)) appeared on the list provided by management in agreed-upon procedure (2) except for Andre Bourgeois, who is a son of Raoul Bourgeois, a board member. However, he was an employee prior to his father serving on the board. As a result of last year's attestation's finding of this matter, the ethics board was notified as to their opinion. They declined to give an opinion on the matter since it was over four years old.

BUDGETING

5. Obtain a copy of the legally adopted budget and all amendments.

Management provided us with a copy of the original budget and a copy with the one amendment.

6. Trace the budget adoption and amendments to the minute book.

We traced the adoption to the original budget to the minutes of the meeting held on March 4, 1997, which indicated that the budget for 1997 had been adopted by the board with a unanimous vote. The budget was amended at the June 23, 1997 meeting also by unanimous vote. Neither the original or amended budget was advertised in the local journal.

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues or expenditures exceed amounts by more than 5%.

We compared the revenues and expenditures of the final budget to actual revenues and expenditures for the year. The following expenditures exceeded the budgeted amounts as follows: fuel - 20%. However, the following revenue accounts exceeded the budget as follows: ad valorem taxes - 22%, revenue sharing - 6%, interest income - 28%.

ACCOUNTING AND REPORTING

8. Randomly select 6 disbursements made during the period under examination and:
 - (a) trace payments to supporting documentation as to proper amounts and payees,
 - (b) determine if payments were properly coded to the correct fund and general ledger account, and
 - (c) determine whether payments received approval from proper authorities.

- (a) We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.
- (b) All six payments were properly coded to the correct general ledger account.
- (c) Inspection of documentation supporting each of the six selected disbursements indicated that payment was approved by the accountant and chairman of the board of commissioner by a fiscal payment check.

MEETINGS

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised by LSA-PS 41:1 through 42:12. (The open meetings law).

Lafayette Parish Drainage District No. 5 is only required to post a notice of each meeting and the accompanying agenda on the door of the District's office building. The District does not have an office and holds its meetings of the Board at the accountant's office. No posting of the meetings or the agenda were noted.

DEBT

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds, or like indebtedness.

We inspected copies of all bank statements for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds or like indebtedness.

ADVANCES AND BONUSES

11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees which may constitute bonuses, advances, or gifts.

A reading of the minutes of the District for the years indicated no approval for the payments noted. We also inspected payroll records for the year and noted no instances which would indicate payments to employees which would constitute bonuses, advances, or gifts.

Our prior year report, dated May 5, 1997 included comments on the code of ethics, meeting notices, and advertisement of the budgets.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertion. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of Lafourche Parish Drainage District No. 5 and the Legislative Auditor, State of Louisiana, should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.



John D. Butler & Company
A Professional Accounting Corporation

LOUISIANA ATTESTATION QUESTIONNAIRE

Date: JUNE 8, 1995

John D. Butler & Company
A Professional Accounting Corporation
P. O. Box 30
Baker, Louisiana 70704-0030

In connection with your compilation of our financial statements as of December 31, 1993 and for the period then ended, and as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, we made the following representations to you. We accept full responsibility for our compliance with the following laws and regulations and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of December 31, 1993.

Public Bid Law

It is true that we have complied with the public bid law, LSA-RS Title 38:2212, and, where applicable, the regulations of the Division of Administration, State Purchasing Office.

Yes () No ()

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan or promise, from anyone that would constitute a violation of LSA-RS 42:1104-1124.

Yes () No ()

It is true that no member of the immediate family of any member of the governing authority or the chief executive of the governmental entity has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of LSA-RS 42:1139.

Yes () No ()

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (LSA-RS 59:1301-14) or the budget requirements of LSA-RS 39:43.

Yes () No ()

Accounting and Reporting

All non-except government records are available as a public record and have been retained for at least three years, as required by LSA-RS 48:1, 44.3, 44.31 and 48.96.

Yes () No ()

We have filed our annual financial statements in accordance with LSA-RS 24:514, 24:403 and/or 24:92, as applicable.

Yes () No ()

We have had our financial statements audited or compiled in accordance with LSA-RS 24:513.

Yes () No ()

Louisiana Attestation Questionnaire

Page Two

Meetings

We have complied with the provisions of the Open Meetings law, provided in RS 42:1 through 42:12.

Yes () No ()

Bids

It is true we have not incurred any indebtedness, other than credit for 90 days or less, to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 23 of the 1974 Louisiana Constitution, and LSA-RS 47:2418-63.

Yes () No ()

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:114, and AG opinion 79-129.

Yes () No ()

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known noncompliance which may occur subsequent to the issuance of your report.

	Secretary	6/12/98	Date
	Treasurer	6/12/98	Date
	President	6/12/98	Date

11th Ward Gravity Drainage District of LaFourche Parish
Thibodaux, Louisiana

LAFOURCHE PARISH FIFTH WARD DRAINAGE DISTRICT NO. 5
LAFOURCHE PARISH COUNCIL
TERMINOX, LOUISIANA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 1997

We have compiled the financial statements of the Fifth Ward Gravity Drainage District No. 5 of Lafourche Parish, a component unit of the Lafourche Parish Council as of and for the year ended December 31, 1997 in accordance with statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Since we have not audited or reviewed the financial statements, accordingly, we did not express an opinion or any other form of assurance on them.

Also, we have performed the procedures included in the Louisiana Government Audit Guide which were agreed upon by the management of Lafourche Parish Drainage District No. 5 and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about compliance with certain laws and regulations during the year included in the Louisiana Attention Certificate. We made no representation regarding the sufficiency of the procedures either for the purpose for which the report has been requested or for any other purpose.

Section I Summary of Accountant's Reports

A. Report on Compliance with Certain Laws and Regulations.

Compliance: Material to financial statements No

Section II Financial Statement Findings

None reported.

Section III Federal Award Findings and Questioned Costs

N/A

JOHN D. BUTLER & COMPANY
A PROFESSIONAL ACCOUNTING CORPORATION
P.O. BOX 10
BAKE, LOUISIANA 70344000

(504) 779-4980

MANAGEMENT LETTER

June 12, 1998

Fifth Ward Sewerage Drainage District
No. 5 of Lafourcade Parish
Lafourcade Parish Council
Thibodaux, Louisiana 70313

During the course of our attestation engagement for the year ending December 31, 1997, we noted the following items that we would like to bring to your attention. We offer them as a means of improving your internal control structure and management effectiveness.

87.3 Budgeting

Condition

Neither the original nor amended budgets were advertised in the local paper.

Cause and Effect of Condition

Control procedures were not followed.

Reason Improvement Needed

The Local Government Budget Act (LSA 39:1381-14) requires the budget and amendments made to be advertised in the local paper.

Recommendation

The original budget and any amendments should be advertised in the local paper.

Cost and Benefits of Recommendation

By advertising the budget, all interested parties will be informed and the revised statutes will be satisfied. The cost should be minimal.

97.2 Meetings

Condition

Meeting dates and/or agendas were not advertised or posted.

Cause and Effect of Condition

Control procedures were not followed.

Reason Improvement Needed

The open meetings law (LSRS 42:1 through 42:12) provides that meeting dates and the proposed agendas be posted.

Recommendation

All meeting dates and agendas should be advertised in the local paper or posted at the district office.

Cost and Benefits or Reconsideration

Cost would be minimal and local interested parties would be notified in accordance with the revised statutes requirements.

It was a pleasure working with you. If we can be of any other assistance in the above matters, please let us know.


John D. Butler & Company
A Professional Accounting Corporation

LAFORCHE PARISH FIFTH WARD DRAINAGE DISTRICT NO. 5
LAFORCHE PARISH COUNCIL
TERBOREAU, LOUISIANA
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 1997

Section I Internal Control and Compliance Material to the
Financial Statements.

None reported.

Section II Internal Control and Compliance Material to Federal
Awards.

N/A

Section III Management Letter.

66-1. Employee son of board member (12/31/95)

Recommendation -

To request ruling from ethics commission
and send ruling to legislative auditor.

Corrective Action -

Taken.

66-2. Meeting and agenda notices not posted (12/31/95)

Recommendation -

Meeting and agenda notices should be posted.

Corrective Action -

None taken.

LAFAYETTE PARISH FIFTH WARD DRAINAGE DISTRICT NO. 5
LAFAYETTE PARISH COUNCIL
TERBOURNE, LOUISIANA
CORRECTIVE ACTION PLAN
FOR THE YEAR ENDING DECEMBER 31, 1993

Section I Internal Control and Compliance Material to the Financial Statements.

None reported.

Section II Internal Control and Compliance Material to Federal Awards.

N/A

Section III Management Letter.

93-1 Budgeting

Recommendation -

The original budget and any amendments should be advertised in the local paper.

Corrective Action -

The monthly CPA, Robert Eearns, has discussed with the President of the District, Raoul Bourgeois, that the budget be advertised in the local paper.

93-2 Meetings

Recommendation -

Meeting and agenda notices be posted at the district office.

Corrective Action -

The monthly CPA, Robert Eearns, has discussed with the President of The District, Raoul Bourgeois, that the meeting and agenda notices be posted beginning immediately.

LAFAYETTE PARISH FIFTH WARD IRVING'S DISTRICT NO. 5
LAFAYETTE PARISH COUNCIL
THIBODUXE, LOUISIANA
COMPENSATION PAID BOARD MEMBERS
FOR THE YEAR ENDED DECEMBER 31, 1997

The schedule of compensation paid board members is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature.

There were no compensated board members.