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**BROUSSARD ECONOMIC DEVELOPMENT CORPORATION**

Financial Report

June 30, 1967

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Release Date SEP 2 1967

EUGENE B. CHEABRIEL, JR.  
Certified Public Accountant  
Lafayette, Louisiana

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EUGENE E. CHIARULLI, JR.

CERTIFIED PUBLIC ACCOUNTANT

201 BRYANNA BLVD  
LAFAYETTE, LA 70508

01/01/2000

ACCOUNTANT'S COMPILATION REPORT

The Broussard Economic  
Development Corporation  
Broussard, Louisiana

I have compiled the accompanying general purpose financial statements of the Broussard Economic Development Corporation, a component unit of the Town of Broussard, Louisiana, as of and for the year ended June 30, 1997 as listed in the table of contents, in accordance with statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.



December 22, 1997

BRUSSARD ECONOMIC DEVELOPMENT CORPORATION

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS  
June 30, 1997

	<u>General Fund</u>	<u>General Fixed Assets Account Group</u>	<u>Total (Memorandum Only)</u>
<b>ASSETS</b>			
Cash	26,070	-	26,070
Equipment	-	4,996	4,996
<b>Total assets</b>	<u>26,070</u>	<u>4,996</u>	<u>31,066</u>
<b>LIABILITIES AND FUND EQUITY</b>			
<b>Liabilities:</b>			
<b>Total liabilities</b>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Fund equity:</b>			
Investment in general fixed assets	-	4,996	4,996
<b>Fund balance -</b>			
Unreserved, undesignated	<u>26,070</u>	<u>-</u>	<u>26,070</u>
<b>Total fund equity</b>	<u>26,070</u>	<u>4,996</u>	<u>31,066</u>
<b>Total liabilities and fund equity</b>	<u>26,070</u>	<u>4,996</u>	<u>31,066</u>

See Notes to Financial Statements.

**BROUSSARD ECONOMIC DEVELOPMENT CORPORATION**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL - GENERAL FUND  
Year Ended June 30, 1997**

	Budget	Actual	Variance - Favorable (Unfavorable)
<b>Revenues</b>			
Intergovernmental transfers	5,000	3,100	(1,900)
Grant-LEI/134	<u>25,000</u>	<u>25,000</u>	<u>-</u>
<b>Total revenues</b>	<u>30,000</u>	<u>28,100</u>	<u>(1,900)</u>
<b>Expenditures</b>			
Professional services	1,000	500	500
Office and administrative	700	77	623
Advertising & Promotion	1,200	-	1,200
Economic Development	<u>25,000</u>	<u>27,876</u>	<u>124</u>
<b>Total expenditures</b>	<u>30,900</u>	<u>28,453</u>	<u>2,447</u>
<b>Other Financing Sources (Uses):</b>			
Gain on sale of land	<u>-</u>	<u>25,038</u>	<u>25,038</u>
<b>Total other financing sources</b>		<u>25,038</u>	<u>25,038</u>
<b>Excess (deficiency) of revenues over expenditures</b>	(900)	24,675	25,575
<b>Fund balance, beginning</b>	<u>1,385</u>	<u>1,385</u>	<u>-</u>
<b>Fund balance, ending</b>	<u>485</u>	<u>26,070</u>	<u>25,575</u>

See Notes to Financial Statements.

**BROSSARD ECONOMIC DEVELOPMENT CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 1997**

**INTRODUCTION**

The Brossard Economic Development Corporation, (the Corporation) was incorporated on November 30, 1992 under the provisions Chapter 27 of Title 33 of the Louisiana Revised Statutes of 1990 as amended. The Corporation's members are comprised of the Mayor and aldermen of the Town of Brossard, and the members of the Terrebonne Economic Development Committee of said town. Directors of the Corporation are elected by the members, number from three to nine, serve three year staggered terms and receive no compensation. Officers of the Corporation are elected by the directors, and must be directors. The Corporation pursues economic development in and around the Town of Brossard. Through June 30, 1997, the Corporation had no employees.

**i. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. REPORTING ENTITY**

As the municipal governing authority, for reporting purposes, the Town of Brossard is considered a separate financial reporting entity. The financial reporting entity consists of (a) the primary government (municipality), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria for determining which component units should be considered part of the Town of Brossard for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. These criteria include:

1. Appointing a voting majority of an organization's governing body, and
  - a. The ability of the municipality to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the municipality.

2. Organizations for which the municipality does not appoint a voting majority but are financially dependent of the municipality.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

The Corporation has been determined to be a component unit of the Town of Brossard because the Town appoints a voting majority of the Corporation's governing body and has the ability to impose its will on the organization.

## B. FUND ACCOUNTING

The Corporation uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain governmental functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the fund, because they do not directly affect net expendable available financial resources.

The Corporation utilizes one governmental fund type, the general fund which accounts for all financial resources, except those required to be accounted for in other funds.

## C. BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurements made, regardless of the measurement basis applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Grants from other governments are recognized when qualifying expenditures are incurred.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except that principal and interest on general long-term debt are recognized when due. Purchases of various operating supplies are regarded as expenditures at the time purchased.

#### **D. FIXED ASSETS AND LONG-TERM LIABILITIES**

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund is determined by its measurement focus.

All governmental funds are accounted for on a spending or "Financial flow" measurement focus, and only current assets and current liabilities are generally included on their balance sheets.

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group and are reported as expenditures in the governmental fund types when purchased. All fixed assets are stated at historical cost.

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group.

The Corporation had no long-term liabilities during the period from June 30, 1996 through June 30, 1997.

#### **E. ENCUMBRANCES**

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is not employed by the Corporation as an extension of formal budgetary integration in the funds.

#### **F. CAPITALIZATION OF INTEREST EXPENSE**

It is the policy of the corporation to capitalize material amounts of interest resulting from borrowing in the course of the construction of fixed assets. For the period ended June 30, 1997, no interest expense was incurred or capitalized.

#### **G. TOTAL COLUMNS ON COMBINED STATEMENTS—OVERVIEW**

Total columns on the Combined Statements-Overview are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

#### **H. DOLLAR SIGNS**

All numeric data in the financial statements and accompanying notes are presented in U.S. dollars. Dollar signs have been omitted.



## 2. DEPOSITS WITH FINANCIAL INSTITUTIONS

Under state law, the Corporation may deposit funds with a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the union, or the laws of the United States. The Corporation may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. At June 30, 1997, the Corporation had cash deposits (bank balances) totaling \$26,070.

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must, at all times, equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank or in a holding or custodial bank that is mutually acceptable to both parties. At June 30, 1997, bank balances were entirely secured by federal deposit insurance.

## 3. CHANGES IN FIXED ASSETS

A summary of changes in general fixed assets, which is comprised of office equipment, follows:

Balance at June 30, 1996	4,936
Additions	-
Deletions	-
Balance at June 30, 1997	<u>4,936</u>

## 4. COMPENSATION OF DIRECTORS AND OFFICERS

The directors and officers of the Corporation receive no compensation for their services.

## AGREED-UPON PROCEDURES

EUGENE E. CHEBULLI, JR.  
CERTIFIED PUBLIC ACCOUNTANT

210 CHEYENNE BLVD.  
LAFAYETTE, LA. 70501

04/01/2008

INDEPENDENT ACCOUNTANT'S REPORT  
ON APPLYING AGREED-UPON PROCEDURES

To the Board of Directors  
Broussard Economic Development  
Corporation  
Broussard, Louisiana

I have performed the procedures enumerated below, which were agreed to by the Board of Directors of the Broussard Economic Development Corporation, Broussard, Louisiana, solely to assist you in evaluating the accompanying Statement of Revenues, Expenditures, and Changes in Fund Balances (prepared in accordance with the criteria specified therein) for the year ended June 30, 1997. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the specified users of the report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

*Public Bid Law*

1. I agreed to select all expenditures made during the year for material and supplies exceeding \$10,000, or of public works exceeding \$50,000, and to determine whether such purchases were made in accordance with public bid law.

Finding: There were no expenditures exceeding \$10,000 or public works exceeding \$50,000.

*Code of Ethics for Public Officials and Public Employees*

2. I agreed to:

(a) determine if there were any employees paid during the period under examination, and if so to obtain from management a list of the immediate family members of each board member as defined by USA-HS 42-1101-1124 (the code of ethics), and a list of outside business interests of all board members and employees, as well as their immediate families;

(b) obtain from management a listing of all employees paid during the period under examination; and

(c) determine whether any of these employees included in the listing obtained from management were also included on the listing obtained from management in agreed-upon procedure as immediate family members.

**Finding:** There were no employees paid during the period under examination.

#### *Budgeting*

3. I agreed to obtain a copy of the legally adopted budget and all amendments; trace the budget adoption and amendments to the minute book and to compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues or expenditures exceed budgeted amounts by more than 5%.

**Finding:** Copies of the legally adopted budget and all amendments were obtained and traced to the minute book. Actual revenues and expenditures did not exceed budgeted amounts by more than 5%.

#### *Accounting and Reporting*

4. I agreed to randomly select 6 disbursements made during the period under examination and:

(a) trace payments to supporting documentation as to proper amount and payee;

(b) determine if payments were properly coded to the correct fund and general ledger account; and

(c) determine whether payments received approval from proper authorities.

**Finding:** I examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee. All six disbursements were properly coded to the correct fund and general ledger account. All six disbursements received approval from proper authorities.

#### *Meetings*

5. I agreed to examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:12 through 42:12 (the open meetings law).

**Finding:** Although management has asserted that a notice of each meeting and the accompanying agenda were properly posted, we could find no evidence supporting such assertion.

*Data*

6. I agreed to examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds, or like indebtedness.

*Finding:* Bank deposits for the period under examination were examined and no deposits appeared to be the proceeds of bank loans, bonds, or like indebtedness.

*Advances and Salaries*

7. I agreed to examine payroll records and minutes for the year to determine whether any payments have been made to employees which may constitute bonuses, advances, or gifts.

*Finding:* There were no employees during the period under examination.

I was not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, I do not express such an opinion. Had I performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of the Broadband Economic Development Corporation and the Legislative Auditor, State of Louisiana, and should not be used to those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

Sincerely,



EUGENE E. CHARULALA, JR.  
Certified Public Accountant