

STATE OF LOUISIANA LEGISLATIVE AUDITOR

Office of Women's Services
Executive Department
State of Louisiana
Baton Rouge, Louisiana

March 11, 1988

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Baton Rouge, Louisiana



Financial and Compliance Audit Division

*Daniel G. Kyle, Ph.D., CPA, CFE
Legislative Auditor*

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**OFFICE OF WOMEN'S SERVICES
EXECUTIVE DEPARTMENT
STATE OF LOUISIANA
Baton Rouge, Louisiana**

**Management Letter
Dated February 25, 1998**

Under the provisions of state law, this report is a public document. A copy of this report has been submitted to the Governor, to the Attorney General, and to other public officials as required by state law. A copy of this report has been made available for public inspection at the Baton Rouge office of the Legislative Auditor.

March 31, 1998



DAVID L. KYLE, PH.D., CPA, CFE
LEGISLATIVE AUDITOR

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February 25, 1998

OFFICE OF WOMEN'S SERVICES
EXECUTIVE DEPARTMENT
STATE OF LOUISIANA
Baton Rouge, Louisiana

As part of our audit of the State of Louisiana's financial statements for the year ending June 30, 1998, we conducted certain procedures at the Executive Department, Office of Women's Services. Our procedures included (1) a review of the office's internal controls; (2) tests of financial transactions for the years ended June 30, 1996, and June 30, 1997; and (3) tests of adherence to applicable laws, regulations, policies, and procedures governing financial activities for the years ended June 30, 1996, and June 30, 1997.

The Annual Financial Reports of the Office of Women's Services were not within the scope of our work, and, accordingly, we offer no form of assurance on the reports upon their issuance. The office's accounts are an integral part of the State of Louisiana's financial statements, upon which the Louisiana Legislative Auditor expresses an opinion.

Our procedures included interviews with management personnel and selected office personnel. We also evaluated selected documents, files, reports, systems, procedures, and policies, as we considered necessary. We found no matters that required disclosure in this report.

This report is intended for the information and use of the office and its management. By provisions of state law, this report is a public document, and a has been distributed to appropriate public officials.

Respectfully submitted,

David L. Kyle, CPA, CFE
Legislative Auditor

TSS/WMR/dl