



CITY COURT OF CROM, EY FINANCIAL REPORT AUGUST 21, 1997

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Principle Galle - MAR 1 1 1995

FINANCIAL STATUMENTS

Combined believe sheet - all fixed types

Combined statement of revenues, expenditures, and changes

in fund balances - All governmental fund types Somes to financial statements	1.9
SUPPLICATION INFORMATION	
Special revenue funds:	
Combining balance sheet Combining statement of pareness, expenditures, and changes	12 and 13

Content of designs a seasts and Limitizes - Citil Court Food Court



BROUSSARD, POCHE, LEWIS & BREATX

Sir Eura Silv. No. P.A. Devaner Silv. Crowley, Scottle Socr 4661 phone (164) 160

TENEROR COTTOLS

City Judge City Sourt of Srowley, Louisiana

the City Court of Covoley, Evistana, on of Regnet II, 1997 and for the year them embed, on limited in the table of contents. These general purpose financial mensacrons are the cosposability of management. Our responsibility is to suppress an opinion on these general purpose financial elaborates based on one audit.

controlled to <u>September Solition Londrich</u>, tissed by the Computation Source of the Solition Londriches. These sendered require computation are send to the Solition Londriches and the Solition Londriches and Londriches Londriches

referred to shown present failty, in all material tempers, of financial position of the City Court of Crowley as of August 1997, and the counts of its operations for the year then ended, undoratty with generally accepted accounting principles.

outdoratty with generally accepted accounting principles.

In accordance with <u>Compresses Addition Standards</u>, we have also (possed a report dated February 13, 1985 on our numberation of City

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The Reverable T. Barrett Harrington, City Judge City Court of Crowley, Louisland

pergent framedial interments taken, n. s. while. The combining not individual taken Themcial streamment listed as appliencency offermints in the table of centers are present personal framework of the combining of the combining person of the present personal framework of the combining of the combining person (formers in the sum analyzed or the selfiting procedure; applied in the south of the general purpose function between the combining persons and the combining of the personal purpose function between the combining of the combining of the delication of the combining of the combining of the combining of the combining of the delication of the combining o

comparative purposes was taken from the financial report for that year in which we expressed as unqualified uplation as the financial statements of City Court of Crowdey.

BROWN, Read, Lewis F BREAM

February 19, 1998

CITY COURT OF CROSLAY CONTINES BALLACES BRIEF ALL PERS TYPES AUGUST 21, 1997 Vick Comparation Table for August 21, 1 Governmental Tideslay Free Type, Book Type Perk Type, Book Type

	Special		Fixed	(Memograph)	
ABBRTS	SSTATIONS.	AGRECA	fasets	1997	1255
CURRENT ASSETS					
	\$ 44,260			\$ 86,912	\$100,963
Accounts revelvable		330		110	
					1,389
		3,345		3,508	
Equipment	_	_	11,705	11,900	
Total assets	5.14.250	1.65,690	5.11.906	9182,656	\$103,343
LIABILITIES AND PURE SQUITS					
CHRIST LABOLITIES					
Accrepts payable	4 -	9 .		5 .	\$ 4,620
Payrull tax parable	637	4.9		688	572
	45			1,568	
Unsettled deposits	_	42,978	_	62,928	_34,291
Total liabilities	2555	5.45.420	1	8.41.135	2,11,282
FRID ROLLTY					
		5 -	6 11,904	8 11,906	5 -
Fund balance - vereserved	12,576		_	63,376	52,655
			5 11.704	1 55,582	6.52,054
Tetal fund equity	5 62,326	-	1.11,904	1.35,447	1,31,034

Total liabilities and fund equity <u>5.6</u>
to Financial Statements.

ALL STANDONNAL PURE TARIS

Tour Emied August 31, 1997

	139	
foral revenues	\$153192	\$144.3
Dependitures:		
Leuisiana Commission on Law Enforcement fee		

1292 1336

5 9.763

.125,130

SOTES TO PERMICIAL STATEMENT

Nate ! Summary of Significant Securities Policy

The momenting and reporting politics of the City Court of Crewley Conform to generally occupied accesseding principles as applicable to governmental sails. The forecomments concerning transfer and the Court of the Court of the property of the Court of

The fity foort of Grawley's financial statements include the account all the Court's operations.

und accounting:

The accounting system is expended and operated on a fixed basis whereby apparate solf-balancing set of accounts in maintained for the nerveau.

Developmental Funds

Special coverse funds:

Special coverse funds are used to account for the presents of specific
converse converse that are fundamental and the presents of specific

Fiduciary Funds

Agency funds are used to account for asserts held by the Gours on an equal for individuals, other greenments, and/or other funds. Agency funds are castedial in mature (seems equal liabilities) and do not involve measurement of results of specificor.

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General fixed asset account go

This assumed group is established to account for all fixed assects of the Court other than those paid by the City of Greekey, besidens. Fixed assets are accounted for in the peneral fixed assets account group nucleo

This arrows group is not a found, II is conserved only with the measurement of financial position and does not involve measurement of

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, engantiess of the measurement force modified.

all governmental and agency funds are occommend for using the modified accural basis of accounting. Their revenues are recognized when they become measurable and available as not correct named.

Expenditures are generally recognized under the modified everwal basis of accounting when the related fund limitility is incurred.

Outchases of various operating supplies are regarded as expenditures at the

dgetei

City courts are not required under state statements to adopt a hedget. City Court of Createy has elected not to propore an annual bodget. Nanocurdum Univ - Total Solemne:

Total column are amplicated "Memoranism Only" to indicate that they are presented only to facilitate financial analysis. But as these column as an greent financial particle or require of appreciation to existently with generally encapted secondary principles. Suche are not decomposite out of the other columns of the composite of the columns of the c

BOTES TO PERSONAL STATEMENTS

ote 2. Depos

For reporting purposes, cash includes checking and savings deposits. The Genoults at August 51, 1997 and fully secured by FEC securage.

Equipment

Nich Leure and venestion leave are searched on a calendar year hasis and cannot be carried over to the next calendar year. As of asgast 33, 1967, the associal of the Liability for maximum leave satisfee to immunical on the firemental assuments taken as whole and is shortered or recorded.

4. Changes in Emeral Fiscal Assets

A summary of changes in general fixed assets is as follows:

September 1. August 31.

1995 Additions Semestions 1997

5 5 5 11.006 5 5 11.006

Neto 5. Bettrement Commitments and Pecaton Piaca

niana Kialo Employeen' Belijement Kynt

The Sign Jodge of the City Court of Coordey participates in the Laurisians State Supleyes' Rationance System. The Judge received fees from the City Cower City Thead and Beall Claims Pand. The Lonizians Hade Suppleyes' Intronsect System (the Systems) is a cont-sharing multiplerage[cover public employer strictment system (FMS), controlled and

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All time personner unsjonens are medicately time in a partitional religion and in time at any appear of filtrial are eligible to the finance and it is interested as a second of the controller of the contr

The Louisiana State Employees' Sectionest System income a publicity annihable Financial Wayer Char Unibodes Financial statements and complete Amplementary information. That orports may be chalared by writing leadsines State Employees' Sectionest System. F.O. Sec 44215. Bains Engin. J. 20169-4225.

Fire numbers ([signs] are required to constitute 11.35 of their annual concept malary and the Court is required to contribute as an actuarially

occasized rate. The current rate was 11.44 of annual covered peyroll. Hornigh Jain 19, 1997 and 10.28 thereafter. The contribution requirements of the Floro members and the Court are established and may be sensoled by the System's Board of Treatons. The Court's correlation the System for the pears made aganct 31, 1997, 1998 and 1999 were \$1,939, 1,137 and 1,137, expenditively, equal to the coquired \$1,939, 1,137 and 1,137.

Loniniana Medicipal Employees' Sottoward System:

All full-time amployees of diry fourt of freeley participate in Flan A of the State of Leuisiana Monicipal Employees' Sectionary System, a militylecapleput public retirement system (FREE). The retirement expenditure for these amployees is paid by the City of Crowley.

NOTES TO PERMICIAL STATISMENTS

Sete 6. Changes in Agency Funds

A commany of charges in agreey funds in an fellow:

	Balance, Repleaser 1, 1995	Additions	Reductions	Salance, Ingues 11.
Cash Assumets receivable Due from other funds	9 44,130 8 34,130	2 43,569 330 3,508 8 47,302	8 66,967 8,66,762	3 17,632 330 3,508 5,14,180
Payroll tax popuble Due to other funds transitled deposits	0 33 <u>14,897</u> 8,86,120	9 49 3,443 -47,553 5,65,653	9 33 -14, 158 2,45, 121	2 49 3,443 42,528 5,45,430

		e foed nables		e fue. ALua
Special revenue funds: State consti			,	45
Agency Cunda: Civil court Teall claims		45		3,663
	5	3,335	2	3,235

City Coart had - This food accessed not be easily at doorst case derived from ally charges and the propose of coart expense reports as well as the operating operated for coart.

Peers four had - This food accesses for the receipt of coart coart derived from state charges and the propose of coart response topons a well as the operating coart response topons and a well as the operation of coart response topons a well as the operation of coarts.

ALL SPECIAL REVENUE FINES COMMUNIC BALANCE DEEP

COMMUNICAL RESET RESET RESET (RESET 11, 1997)
With Comparative Totals for August 31, 1996

ASSETS	City Grant Tond	Diete Court Fund
CHREST ASSETS Cosh Doe from either governments	8 500	8 97,269
Total assets	1 100	5.3T.265
LIANTLITTES AND PERO BALANCE		
LIAMILITEE Assemble payable Payroll tax payable Due to other funds	\$ 262	9 : 297 43
Tetal liabilities	9 212	\$ 642
PERD MAJAKE - TREETENED		_36,422
Tetal liabilities and fund belone	1	8_31,262

| Total | Tota

CITY COUNT OF CHARLEY ALL SPECIAL REVENUE FROM COMMISSION STATEMENT OF REVENUE, DEFENDATIONS,

OBMINION STREETS OF REVOKEN, DOTHSCHEEN, NO OBMOND IS THOM AND THE NO OBMOND IS THOM AND THE Text Haded Regart 11, 1997 With Compactive Totals for Text Ended August 11, 1996 City State OWNET Famed Court Fund Court Fund

levenues:		
	\$ 33,403	\$ 63,635
Appropriations from City of Crowley	11,500	
Appropriations from Acadia Farish Palice July		34,500
		1,543
		- 15
Tabal removaes	9.45,907	\$203,81
spenditures:		
	\$ 19,656	\$ 30,91
	1,321	39,51
	1,194	1,43
	13,223	19,60
	813	99
	3,263	9.35
Tetal expenditures	5.33,533	\$203,72
Names (deficiency) of revenues over expenditures	8.05,2580	2
Other Financing sources (sees):		

Scene (definitency) of revenue and other financing sources over expeditures and other financing uses Fund balances, legisless Fund balances, coding



sometry a

Civil Court Fand - This fund is an improse account which accounts for the cellection and distribution of civil sais deposits.

Small Chains Fund - This fund is an improse account which accounts for the cellection

and distribution of small claim suit deposits.

Restitution Fund - This fund is an impress occumes which accounts for the collection

Trustey Fund - This fund is an imprest account which accounts for the collection and distribution of trace, fixes, $\,$

CITY COURT OF GENELEY ALL ANDICE YERRO COMMISSION BALANCE SHEET ANGEST 11, 1997

ANNETS	Court Dood	Claims Fund	Bestitution Dank	Trustry Fund	3997 3997	iala 1896
Cosh Accounts receivable Due from solve funda	\$ 22.842 160 83	5 15.6% 170 	6 1.798	\$ 1,338	5 42,632 330 1,388	5 45,130
Total assets	\$ 23,042	5.16,367	9.1.796	£ 1.3M	5 46,453	5 45,130
LIABILITIES						
Payroll tax payable Due to other funda	9 48	1 :	9 :	* :	1.461	5 33

CITY CORRY OF CHARLEY CIVIL CORT 1938 STATEMENT OF CHARLES IN ASSETS AND LIAMLITIES That Ended Segmen 51, 1997

ASSETS	Salamon, Sept. 1. 1995	MANITIMA	Seductions	Salance. August 31, 1992
Cosh Accounts receivable Due from other funds	6 25,061	5 28,908 148 	\$ 31,128	9 22,843 140 63
Total assets LEARCLITES	9.25.063	9.29.115	5-21-118	9-23-267
Payroll tax payable Due to other Dueda Unmettled deposits	23,632	1 45 3,463 _25,905	8 4 _26.432	8 49 3,463 19,122
Total Liabilities	8.29.061	1.32.423	5.36.433	5.23,647

CITY COURT OF GROWLEY SMALL CLASS FIND STATEMENT OF CHARGE IS ASSETS AND LIABILITIES THAT SEAMS RAGNET 21, 1997

ASSETS	Ralance, Sept. 1, 1996	Additions	Reductions	Salance, Sugari 21, 1997
Cush Accounts receivable Due From other Funds	8 19,133	\$ 11,118 170 	8 13,377	3 16,630 120
Total assets	5 19,133	5.35.333	5.11,177	\$ 29,187
LIABILITIES				
Payrell tax payable Described deposits	\$ 29 _15,159	11.118	5 29	10.20
Total Habilities	6 19 133	6 11 116	5 5 766	6 20, 307

CITY COURT OF CROSLEY SESTIMATION FROM STATEMENT OF CRASKES IN ASSETS AND LIABILITIES Year Reded Assets 11, 1997

ASSETS	Balance, Sept. 1, 1996	AddLines	Reductions	Balance, August 11, 1997
Cash	5 3,519	5) . 191	1 2 112	5 1,749
LIABILITIES				

CITY CORNT OF CREMENT THUSSYLESS THATMENT OF CREMENT AND LIABILITIES THAT BOOM INJURIES AND LIABILITIES THAT BOOM INJURY 11, 1997

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REPORT ON COPPLIANCE AND ON INTERNAL CONTROL OWER FINANCIAL REPORTED MADE ON AN ACCOUNT OF FINANCIAL STATEMENT FEMALORIES IN ACCESSANCE UTTO COMMENSATE CONTINUE TRADMANS

The Reverable T. Secrets Earling City Judge

city owart of frontey, Loadsians as of and for the year ended August 3, 1897, and how formed may request thereon dated Tainsays 38, 1891. We conducted our most is accordance with generally accepted auditing sendatates and the standards applicable or (Intuncial Mostler constanted in Exercises Auditing Daughards, though by the Complements Constanted of the United States.

Cognition

As Court's Asset To Cognition

As Court's Asset To Court's Asse

Total States or time of complete or comple

Burth Code of PV Burth of Solar II Record of FISH Solar Fisher (PCSH) Burth Record PCSH Solar CRUMS As part of obtaining resonable assurance about whether fity Court's general purpose financial statements are five of material significance, we performed tests of its compliance with reptain

instructions of the programmers are not use companions when conceptions of the programmers, regulations, concernant may grammer, recommendations of the contract and the contr The Honorable T. Barrett Harrington, City Judge

City Court of CrowCoy, Leulatona

Innertal Control Own Financial Report

in planeing and performing one andit, so considered try Comet's instrumed positive of organization of cometant and the community of organization or products on the Consideral networks and not to provide anyment or the instrumed sometime of the community of the

#97-1 - Oscarel Admistatration

of duties existed within the cocepts and disbursements function.

Suggestion and response: The Court has realward this insdepany and soulcoid the related cours vector heaftis to be entired does not justify the additional personnel. It would require to establish an adequate segregation.

497-1 - Substitut Ledges.

Troofing: In reviewing assistings for sivil, small claims, and restriction funds (agency funds), we noted that subsidiary ledgers are not maintained in assisting for

Cause: Inadequate controls exist in economing for fueds held for eithers.

Suggestion and evaporar: The Court has evaluated this instequacy and concluded that In order to maintain edequate interval control, administry ledgers should be maintained. The ledgers should account for each over case in which advance demails are collected and disherments are not on the should. The Hososuble T. Harrest Harrington, City Judge City Judge

997-1 - Neathly Court Reports

Finding: In reviewing menthly reports filed to various agencies, we neted severa errors in the reporting of cases.

Conner: Clarical errors were made by personnel properties, the reports.

Conne: Clerical errors were made by personnel properting the reports.

Degration and response: We recommend that all Experts be review

a macerial vasiones is a condition to which the design or operation of one or was the internal coercita components of ear or motion or a salariaty like shows that the statements being condition as one of our to describe a salariate to the financial statements being confided any occur and our to describe which a table partial by extend to the statements being confided any occur and our to describe which a table partial by consideration of internal control over financial reporting would not necessarily distance all matters to internal control that night to report the consideration and control over financial reporting would not necessarily of the control of the

This report is intended for the information of management and the legislative Auditor. Processor, this report is a matter of public record, and its distribution in our limited.

Beauters, Rose, Court & Berner

February 19, 1998