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HOUSING AUTHORITY OF THE TOWN OF MARKSVILLE MARKSVILLE, LOUISIANA

GENERAL PURPOSE FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS REPORTS AS OF AND POR THE YEAR ENDED JUNE 30, 1997 WITH SUPPLEMENTAL INFORMATION SCHEDULES



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SIMMARY SCREENLE OF PRICE AND THROUGH ACHERICA OF CURRENT FINDINGS AND QUESTIONS

MANAGEMENT LETTER

WILLIAM DANIEL MCCASKILL, CPA

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MICHAEL STORY OF SHA

OF EXPENDITURES OF F

UNDITAL BUILD OPINION ON GENERAL PURPOSE

MARKETILLE, EDITHEAMA 71391

I have modified the accompanying questal purpose financial actaments of the Kongjag mathyrity of the Tene of Saratville (TME) as of and for the Year under James 10, 1997, as listed in the table of contents. These questal purpose financial attenders are the express as equinion on these questal purpose financial attenders between the proposed of the purpose of the p

constructs by said to sourceware with questrally accepted auxiliary accepted auxiliary accepted to trained and pulsable on first-mail soults accepted to the said acceptance of the said acceptance and the said pulsable acceptance ac

position of the Housing Authority of The Town of Markeville on of carolas for the year then ended in conformity with penerally In accordance with Government Audition Standards, I have also issued a report dated January 26, 1998 on my consideration of the compliance with ceytain laws, requistions, contracts and grants.

He want was conducted for the purpose of forming an ominion on the The noncepanying esterate of expenditures of federal swards in premined for response of additional analysis as required by the U.S. Office of Hanagement and Sudget Circular A-131, Audits of O.S. Office of Management and Manager Circular A-131, America or States, Local Inversents, and Non-Frincis organizations, and to are a required part of the several marrows (inspecial statements, Such

Board of Commissioners of the PNA, and for filing with the





THE HOUSING AUTHORITY OF THE TOWN OF MARKSVILLE

NOTES TO THE PINANCIAL STATEMENT

Signifies, Archevisios, and Chartered in a public compansion model the laws (LSA-MS as (SA)) of the Sana of Leatintain for the purpose of providing size and service desired accommodation for the reddens of Markeville, La. This creation was confined upon the level powering poly of the day of pasied. The Plats is governed by a Plat member Based of Commissioners. The senshers, appelanted by the Mayor of Markeville, La., server a few year staggered form.

Usader the Usaded States Horseing Act of 1997, as membed, the US Department of HUMA and Great repostability for administrating by went beneting appropries in the Usaded States. Accordingly, HUD has cereived into an annual contributions contract, with the PRAS for the purpose of assistant gain to Hida in Remanding the acquaintasts, constructive and facility of locating until and to make annual contributions (subdicided to the 1908, for the purpose of assistanting this hor ext character.

The PHA has the following programs under management

PIEA Owned Housing FW-990 164

NOTE I-SUMMARY OF SIGNIFICANT ACCOUNTING POLICES:

A. BASIS OF PRESENTATION

The accompanying financial statements of the PRA have been prepared in conformity with GAAP as applied to governmental seeks. The Governmental Accounting Standards found in the accorded tandards estimate body for establishing personnental accounting and

B. REPORTING SATITY

GASB Statement Number 14 qualifolded critaria for determining the government reporting carty and component units that should be included within the reporting certy. Because that Files a lightly reported mello flowly reindependent by things polishy controlled for four means of the controlled polishy controlled polishy controlled for four four means of the controlled polishy of the Piles decided all facility account groups, activities that we wishes the contribut responsibly of the Piles.

Certain units of local government over which the PHA exercised no oversight appropriately such as the gelood boards, parish pelicies, and manipulated section parish, cifficult, and manipulates within the parish, are excluded from the accompanying financial statements. These units of government are considered separate entities and issue financial statements incurried from those of the PHA.

C. FUND ACCOUNTING

The PRA ware funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to and financial management by segregating transactions relating to certain government functions or artistize.

A fixed is a separate accounting entity with a self balancing set of accounts. On the other hand, an account group is a fixancial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not derectly affect set spendate financial resources.

directly affect net spendable financial resources.

Finals of the PHA are classified in three categories: governmental and fiduciary. In sum, such category is divided into suparate final types. The final classifications and a description of each sociation final true follow:

Garcenscent funds: Operemental funds account for all or most of the PHA's general activities, including the cellection and observement of specific or legally reminted menics, the cognitation of complexition of general fined assets, and the servicing of general long term debt. Governmental funds include:

 General Fund-the general operating fund of the PHA accounts for all financial resources, except these required to be accounted for in other funds.

Debt Service Fund-accounts for transactions relating to resources unaised and used for the payment of principal and interest on those long term obligations recorded in the general long term obligations account.

Capital Projects Pumbs—account for financial resources received and used for the acquisition, construction, or improvement of capital facilities not

for the acquisition, construction, or improvement of capital facilities not apported in the other governmental funds.

Histories, Panis-Friderium (under account for assets bold on behalf of outside parties, including other provenments, or on behalf of other fands within the PHA. Polectory

Tonant Security Deposits—accounts for assets held by the PHA as an agent for the individual resident. Agency funds are carbolist in nature

(assets equal liabilities) and do not involve measurement of results of

D. BASIS OF ACCOUNTS

The accounting and financial experience quantum applied to a final in determined by the assumements from A. All preventments finals and incommon for using a common financial measurement from. With this occurrence fine from an intermediate final and present final final are pursually included on the bitance better. Opening Statements of these finals preceding increases and accurate in set current meets. The modified second than of accounting on sooil by all provincessarial from the grant final f

Renance Foderal entitlements are recorded as unrespricted grants in aid when available and measurable. Foderal restricted grants are recorded when the neinburnable recombines have been incurred.

Inspects carnings on time deposits are recorded when the time deposits have matered and the interest is available. Inspects income on interest bearing demand deposits is recorded each meant when cradited by the bank to the account.

Substantially all other revenues are recorded when they become available to the PHA.

Expenditures—Salaries are recorded as expenditures when paid.

Purchases of various operating supplies are recorded as expenditures in the accounting period they are purchased.

Compensated absences are recognised as superalizates when here is estable taken or

when complayees (or beins) are point for account have upon retirement or death, while the cost of have privileges not requiring correct ensurement is necessited in the general long term obligations account group.

Principal and interest on general long term debt are recognized when due.

Substantially all other expenditures one recognized when the related fund liability has

 Delettre Revenue—The PlAn reports deletred revenue on its combined balance shows: Delettred revenue action when concerns are received by the PlAh softers in these is regarded claim to them, as when gunt massive are received prior to the insurreces of qualifying appenditure. In obsequence persons, when the PlAh has a legal claim to the creature, the hashing for deferred revenue in reconverd from the combined balance sheet and the revenue it recognition.

The following numerous the hedget activities of the PNA during the fiscal year:

 The PHA adopted budgets for the General Pond, the Special Revenue Fund and the Capital Projects Funds. The Capital Projects Funds budget comparison to actual has not been included visco the cash conject is a multiple year medianer.

The budgets are prepared on the modified accrual basis of accounting. All appropriations lapse at year cml.

Sincumbrances are not recognized within the accounting records for hadgetary purposes.
 Formal hadget integration (within the accounting records) is employed as a

The Executive Director is authorized to transfer amounts between line literate within any

3. The Insecutive Oricine's numerican to transver mouses between the time transvertism and final, with the exception of salaries, provided such does not change the salar of any function. However, when setaal revenues within a fund fail to meet budgeted remonest by 3 % or mere, a budget assentiment is adopted by the PHA in an open meeting. Budget assents included in the accompanying financial statements included the original adopted.

F. ENCUMBRAN

Excumbrance accounting, under which purchase orders are recorded in order to reserve that poxics of the applicable appropriates, it out explored. However, outstanding porturate cultura to that is no consideration before expensioners are incerned in order for source that applicable appropriations are not exceeded. In addition, the mostily before constitution in the hotter ser enable.

G. CASH AND CASH BOUTVALENT

Cash includes amounts in demand deposits, and interest heuring demand deposits. Cash organization include amounts in time deposits and cash with fiscal agents. Under manlaw, the FMs may deposit fouls in demand deposits, instearts bearing demand deposits, instearts bearing demand deposits, instearts bearing deep demand solution and an admit and bears having their generated ender Locations. Law and mission bears having their generated enders Locations.

IL SHORT TERM INTERHIND PROTEVABLES/PAYARLES

Dating the course of operations, motorcons translections occur between individual funds for services readered. These reconsiders and psymbols are classified as due from other funds or due to other funds on the balance sheet. Shert seen interfund feature are classified as interfund executable psymbols.

All perfluied inventory items are valued at the lower of cost (first in, first out) or market. Perchased inventories are offset by a fund balance reserve which indicases these do not constitute "available spendable resources", even though they are a component of small assets.

Acquisition of materials and supplies are accounted for on the purchase method, that is, the expenditure is charged when the items are practicated.

Fixed source of governmental fixeds are recorded as expenditures at the time they are parchased or constructed, and the related assets are capitalized (reported) in the general fixed assets account group. Public deems or influencement such as addownike and parking lots are capitalized. Interest expense during commercion in capitalized.

E COMPENSATION ADSENCES

The PHA follows Louisiana Civil Serviced regulations for accumulated annual and ack leave. Employees may accumulate up to 300 liours of annual leave which may be received upon termination or retirement. Sick leave hours accumulate, but the employee

to our upber commontors receivable, and refer source accusations, one occupance in our paid for them if not used by batcher extrement or semination date.

The cost of current have privileges, compared in accordance with GASR Codification Section COO. In recognited as a current year expenditive in the generalized finels when the control of the contro

on accraed leave benefits or employees with 10 years service to a maximum of 25 days at their current annual salary.

Lower torm obligations currected to be figureed from covernmental funds are experted in the present long term obligations account entain. Expenditures for principal and interest

legally represented for a specific feture as-

Transactions that constitute reimbursements to a fund for expenditures initially made from it that are recently analyzable to another find are cognited as especializes in the reimbarriar fund and as reductions of conventioners in the fund that is reimbarried. All other interfact transactions are properly as transfers. Nanocurring at non-making

permanent transfers of country are presented as probball country transfers. All other

The total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present figuracial position, results of operations, or changes in figuratial position in conformity with GAAP. Neither is such data comparable to a compilerion. leterfund eliminations have not been made in the appropriation of this data.

NOTE 2 -- CASH AND CASH DOLLVALENTS

At June 30, 1997, the PHA has cash and cash equivalents totaline \$101.613.49 as

leterest Searing Demand Deposits Potty Cash

\$101,413.49

Then deposits on stated at cust, which appreciations market. Under note the North Profession of the Pr

NOTE 3-RECEIVABLES The receivables of \$24,016,42 at June 30, 1997 are as fallows:

Office	491.0
Debt Service Fund: Duc From HUD	23,357
fural	24.016

NOTE 4-PIXED ASSETS The change in separal fixed assets are as follows:

Ratance 6-30-95	6,645,688.16		
Net Deletions	1,841.31		
Balance 6-30-97	6,643,846.83		
CIAP 95 Balance 6-30-95	33.565.0		

Additions 366,294.1 ance 6-30-97 399,850.1

Fixed assets are martgaged to HUD pursuent to the Annual Contributions Contract as collapsed for obligations awad to the US Government. The building cost includes SWA

NOTE SUPPLIESMENT SYSTEM

Investments, which is a defined contribution plan. Through this plan, the PHA provides remain beachts for all of its full time employees. In a defined contribution plan. benefits depend solely on amounts contributed to the plan plan investment exercises. All covalur and full time employees are elimble to corticipate in the plan on the first day of the most after completion 6 mostly of continuous as uninterrupted emplement. Employees make no contribution to the plan. The PHA's contribution for each employee and inverse allocated to the continue's account are fully period after 3 years of constitues a service. The PHA's commentions and increat survices by employees was leave employment before 5 years of service are used to offset flature contributions of the PHA. The PHA's contribution to the plan county \$5, of the confeare's relay.

The PRA's total payroll for fiscal year ended June 30, 1997 was \$100.751.50. The have \$5 1997. The PHA contributions totaled \$8,060,12 for the year ended June 30.

NOTE 6-ACCOUNTS PAYABLE

The navables of \$67,208,69 at June 30, 1997 are as follows:

Payment in Lies of Taxes

Tenants Security Deposits Balance 6-30-97

At June 30, 1997, employees of the PHA have accumulated and vested \$14,325 of employee leave benefits, which was computed in accordance with GASB Codification Section CVO. This amount is not expected to be said from current available resources: therefore the highligy is recorded within general long term obligations account group.

NOTE & CHANGES IN AGENCY FUND DEPOSITS DUE OTHERS

Agency Fund:	
Topage Security Deposits Balance 6-30-96	10,575.00
Net Defetions	600.00

OTE 9-CHANGES IN CENTRAL LONG TERM OBLIGATIONS

The following is a summary of the long term obligation transactions of the year ended lane 36, 1997:

Coopensated America: Balance 6-30-96 13,824

The following notes and bonds are estimating at Jane 30, 1997, are HUD guaranteed. FFR principal and interest payable in the next fiscal year are not available.

Permanent Notes Federal Financing Bank

All principal and inserest requirements are funded in accordance with Federal law by the annual countributions from the US Department of HUD. At laws 30, 1997, the PHA has accommissed \$23,357.42 in the older corrice funds for future date requirement. It is need that the PHA dat not receive date service instructions from BHD during the fiscal

NOTE IS. INTERCINE ASSESSMENTARY PRICE

Interfued receivables/payables at June 30, 1997 is as follows:

Due to General Fund 69,513. Due From Capital Projects Fund 69,513.

NOTE 11-COMMITMENTS AND CONTINGENCIES
There are certain major construction projects at Jame 30, 1997. As approved by HUD

these projects are being fassied by HUD. Fasids are requested periodically as the cent in incarred. Costs incurred on these projects and estimated cost to complete these projects could \$399,50.00 and \$150.00 as of June 30, 1997.

The PHA participane in a number of state and federally assisted grant programs. Although the currons great programs have been useful in accordance with the Single Audit Acet of 100 through least 30, 1007, these programs are still subject to conglide audits. PHA meangement believes that the amount of disallowances, is say, which may arise from future unders will not be material.

	le, La. 71351	
	ed Jame 10, 1997	

U S Department of	Housing	and	Trbat	Development	Direct	Programs		
Low Income Housin Operating Subsitesed Development	dy					102,842.0		
Total Low Inc			14.89	3		102,042,0		
Section & Cluster								

Directortial Sebabili

TOTAL PROBRAL EXPENDITURES

469.316.98 Fue. MID has margaraged \$21.826.16 in FFR Mates for the PMA.

Mousing Authority of the Youn of Maykeville BALANCE SHIET -- STATUTORY BASIS

Land, Structures and Sysipment

TOTAL ASSETS

21,926,34

Someing Authority of the Town of Harkeville Markeville, La. 71351 STATURER OF INCOME AND EMPORED-PEA OWNER SCRIPES Armyal Costributions Control PM-300 For the Year Ended Jane 18, 1356	SCHEDULE III STREETORY BASIS
OFERATING ENCOME:	£142 842 84

VILLOWARE TAXONS 45,792.11
OCEANY TAXONS 5,792.21
Docal Operating Income 161,285.21
OFERATING LEPTHIES

| OFFICE CAMBRIES | O.0 | O.0

Unreserved Surplus Delance Per PSA 6-10-86	ACC 2W-390 (2,603,667.78		
Deficit for the Year Ended 6-31-97	(135,852.84		
Provision for Operating Reserve	11,869.51		
Salamos 6-10-97	(2,787,551.89		
Reserved Surplus-Operating Reserve Salance Fer NUA 6-10-94	121,687.17		
Frovision for Operating Reserve	[21,969:52		

Housing Authority of the Town of Merksville Markeville, Le. 71351 MARKEVILLE, Le. 71351 AMALYSIS OF SURPLUS --Statutory Masis

Contributions for Modernization Activities 9.762,265.44

WILLIAM DANIEL MCCASKILL, CPA

SERVICE CONCESSOR

MARK AND TO JULY STORY AND TO JULY WOOD

REPORT ON COMPLIANCE AND ON INTERNAL

CONTROL OVER PIRANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PREFORMED IN ACCORDANCE WITH COVERNMENTAL AUDITING STANDARDS

HOUSING AUTHORITY OF THE TORN OF MARKEVILLE MARROVILLE, LOUISIANA 71361

I have addited the financial statements of the Housing Authority of The Deen of Marturille [PA], as of and for the year ended quase 16, 1997, and have issued by report thereon skeed Jersey 26, 1984, 1997, and have issued by report thereon skeed Jersey 26, 1984, produced and the stendards applicable to financial soults contained in Dovernment Audicing Standards, increed by the Compression of the Only the distance.

The second of the complaints accurate short weather the PRA's instruction instruments are free of wherical instructions. I perform tents of the complaints with certain provisions of laws. Complainties, foreign the provisions of laws. Second tents of the complaints with the complaints provided the provisions are considered to the complaints what those provisions was not an objective of a want and with the complaints was not an objective of a want and complaints of the complaints with the complaints of the complaints when the complaints of Integral, Outstai, Organ, Timessial Assorting
in planning and performing on quitt. Considered the Nove.
In planning and performing on quitt. Considered the Nove.
In planning and performing on quitt. Considered the performing of the Consideration of the Internal Consideration of the Internal Consideration of the Internal Constant Consideration of the Internal Constant Constant

control complements does not reclove to a relatively for level the risk that misurements in ascounts that would be material to relation to the financial intensers being soldied may occur and course of performing their essipant intensies. I need as matter involving the innermal control over financial reporting and its operation that consider to be asserted invaderance. This report is intended for the information of the sudit committee, mesopeous, and for MBD. Reserve, this report is a matter of

mation is not limited.

Jerusty 16, 1998

0.5

WILLIAM DANIEL MOCASKILL, CPA

anethic

20208 (8-0+1) N (0-0+1) T(22/3-(6-2)

ACTOR SECTION OF THE PARTY OF T

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL COMPROL OVER COMPLIANCE IN ACCORDANCE WITH OME CIECULAR A-133

MARROVILLE, LOUISIANS 71991 Compliance I have sudited the compliance of the Massins Authority of The Town

of Markenille (PM. with the veyes of conflictor requirement secretary) in Dal. 2017; and Recognized and Dalest (2008). 102 august 102 august

experies confirm districted by a transition application to Experient control confirm districted by a transition application to Experient Section 1997, and the Conference of resultrements referred to above that are applicable to each of its major federal programs for the year ended June 10, 1997. <u>Takersal Control Desc Compliance</u> The management of the Old is responsible for establishing and maintaining effective internal control over campliance with convircements of laws, repulsions, conflictors and graving applicable.

resistances of loss, revisations, confirmed and problem applicable concentrated and Modes included control over confidence and Modes included in Control over confidence with the Control over confidence and to take the Control over confidence will be taken to the Control over confidence would be taken to the Control over confidence would be control over confidence would be control over confidence and the Control over confidence would be control over confidence and do not control over confidence would be control over confidence and do not cont

which the Satish or contrive of one or more of the incernal citize that more contributed on the contribute of lows, that the more contributed of lows, the contribute of lows, relation to anyt feature propers being solites may occur as no to detected within a timely period by specimen to the feature involving the internal correctly owner compliance and its operation of the contribute of the contribute of the contribute of the late of the contribute of species and its distribution is not limited.

Nilliam Daniel McCaskill, CPA

THE MODRISO AUTHORITY OF THE TOWN OF MARKEVILLE STREAMY SCHOOLS OF PRIOR AIRLY PURDINGS

MARKEVILLE, LOUISIANA

There were no findings in the prior audit.

THE MULLIMO ALTHOUSTY OF THE TOWN OF MARKSVILLE MARKSVILLE

SCHEDULE OF CERSONS AUDIT FINGENCE AND QUESTIONED COSTS

The report includes an unqualified opinion on the financial statements.

There were no reportable conditions in internal controls found

programs, as required by A-115, were disclosed by the

DEDA #

viii The dollar threshold used to distinguish between Type A and iv. The auditee was not considered a low risk auditee.

findings relating to the financial statements required to be

Findings and questioned costs for Federal swards as defined in

THE HOUSING AUTHORITY OF THE TONE OF MARKEVILLE

the sudit was due December 31, 1997. Instructions from the the sudit was one secenter 31, 1997: Iforrecover now use Legislative Auditor's Office specifically state that "...the auditor shall report, as a material issue of monocompliance, the

The new Single Audit Act increased the threshold for audits from 515.000 to 5100.000. The mailten has the responsibility of preparing a schedule of expenditures of Tederal swards. This sudit

New Orleans, MID in Mashington, and MID DIG in Washington but were 1, 1997 that the sudit would be late and the reason. I applieste

Sened on this miscalculation, this smilt firm attended to arrange including litigation and as othics hearing. We contacted WID In