Mr. Food Morgan has reimbursed the Madison Parish Police Jury in full. He has stated that I will sobre kilds over statement in response to the report.

The Police Jury will review in travel expense policy and provide for closer monitoring of travel

reposes.

Mr. Color will exceeds the reductive with additional deservation which he is recommended.

Assempts will be made with Mr. Mosse Williams to nearly his situation. He states that travel superast discussess: which he gave no level Claston, former Secretary-Tonamacs, have been lost or mischered. He also relative that he have not when the class of such production in some instruc-

Finding No. 3 - Folice Jury Employees Fold For Decemend Le

Legislating Andhor

No. The March Line privated Measurabilities which, do not law, suggester that the law from draw manufactured feet, laws, for day of reason from excention even to My, and recessive safe feet around loave preferences and the manufactured of the manufactured of the manufactured of the manufactured of preferences, at the special sets, the colly restored in condensed. Effects will be under the march for converse, at the special sets, the colly restored in condensed. Effects will be under the march for chances, at the special sets, the colly restored a variable are those levely by the "good and these being by a level Clacks, the friend's descriptor," Pressurer: We are at a law as to have to consider the conflict. The cold level control Med. Measured final has an abstractionable. She has executed the converse to the conflict of the special sets of the second sets of the second sets of the second set of the The cold level control Med. Measured final has an abstractionable. She has executed the converse to the second sets of the second second

the Police Jury.

The Police Jury is sweet that poping police jury amployees for leave which they have not eased in

violation of Article 7, Ner. 14 of the Lombiana Constanton. Since the situation with Mrt. Book is investigated and the unsureed larve pay was deducted from Mrt. Smith's next paychesis, it is promite that a solution occurred.

relitions with time records.

I then that this reserves is sufficient for the proper time.



# Background and Methodology

The Legislative Auditor received allegations indicating possible improver activities occurring as the Madison Parish Police Jury. These allegations concerned police jurer travel advances and expressive amounts paid for the typing of jury minutes. We conducted our investigation to Our procedures consisted of (1) interviewing employees and officials of the police larv

(2) interviewing other persons as appropriate; (3) examining selected documents and records of



Tallulab, Louisiane

### LEGISLATIVE AUDITOR

POST OFFICE AGE CO. TELEPROPER CO.C. CO.S. TELEPROPER CO.C. CO.S.

MR. THOMAS J. "JOE" WILLIAMS, PRESIDENT MADISON PARISH POLICE JUNY

Transmitted herewith is our investigative report on the Madison Parish Police Jury. Our cumination was conducted in accordance with Tills 24 of the Localizan Revised States and one nethroned to determine the receiver of certain adjustation received by this office.

This sepont possesses can findings and recommendations, as well as the responses of the Markete Parish Police Jacy. Copies of this sepont have been delivered to the Beneroble James D. "Buddy" Culdwell, District Attentoy for the Sinth Audicial District of Louisians, and others are resolved by stern line.

> Dacid G. Kylo, CPA, CFE Legislative Auditor

AFRICA perce

### Executive Summary

Investigative Audit Report Madison Parish Police Jury

The following summarium the findings and recommendations that resulted from this investigation. Detailed information relating to the findings and recommendations may be

Police James Received Travel Advance

Mr. Durey Oxice received a \$500 travel advance for a conference that he did not strend. In addition, Mr. Chica-

Louisians should review this information and take appropriate legal action, to include seeking restitution. Management's Response: Mr. Dazaw Guice sepsid the police jury on Pelevary 26. 1997, for the \$500 travel advance he received in February

The District Attorney for the Sinth Individ District of 1996, for a conference be did not around. He has also shown evidence that he did attend the NACO Conference in Atlanta

Recommendations

Findings

Police Jarons Fall to Repay Unspect

Police Jaroes Dancy Guice, Moses Williams, and Thomas J Williams received travel advances to attend state and national conferences. Upon returning from those conferences, the lurges failed to submit receipts appopring their expenses and

### Madison Parish Police Jury

March 27, 1997



Investigative Audit
Office of the Legislative Auditor
State of Louisiana

Daniel G. Kyle, Ph.D., CPA, CFE Legislative Auditor

	ministers the police jury for unexpended funds. Police Jurer Fred Mergan also received userel advances. Addings, Mr. Mergan schmidted receipts supporting the expenses, in Biblio to relationers the police jury in a timery memore.
Reconstructura:	The Maclison Parish Palice Jury should implement written sowin picking needing for the spoore use of parish Yanda. These polition industry freeding prints present and proposed for the political political provide speeding sensors and proposed for the parish provides and parish provides and parish provides and parish provides a finally manual or operating that all advances be recorded to a raisely manual rather the rave and any balance report to the policie jury. In addition, the District Ancessor for the Soft In Judicial District of Lookinian studies review this information and since appropriate legal arithm. In order the control production of the properties legal arithm.
Management's Response:	Mr. Dunny Guice has agreed to supay the funds for which he is responsible. Mr. Thomas J. Williams has reinhussed the Meditors Parish Police Jury in fell. Mr. Moses Williams maintains fall he does not one the police jury any more;

Mr. Fant C. Morgan submitted bis response which is attached Police Jury Employees Paid for Unearned Leave

Findian The Madison Parish Police Serv attended Mr. For Book and that they had not extend to wouldle violation of Article ?

The Madison Parish Police Jury should comply with the

Louisiana Constitution and the police pary leave policies. Management's Response: Ms. Eve Fook has provided documentation which, on its face.

surposts that she has four days accumulated sick leave. Eve days of annual leave carried over to 1997, and 21 days of annual leave applied bound retirement, rather than a definit

## Legal Provisions

The Schwing logal provisions are referred to in the Findings and Reconstructions service of this report.

LEAN, R. Halft provides that shelf in the relangenceptation or taking of anything of values the three to remarker, other values the concess of the interfer to the representation or

using, or by record functions conduct, president or appreciation. At most to deprive conducting the color president of the color president of the appropriation to control. 15.50 KB, 1640 president that association for of a promotive like the interference in control. 15.50 KB, 1640 president that association for of a promotive like the final viscosity of the control of the contro

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Execute Summer

The paid leave granted Ms. Margaret Smith was an honest minute. She has repaid the money to the police ices. The police lary is aware that paying police key employees for loave which they have not earned it a violation of Article

halones of 7 days around lower as reported in your modificions. 7. Section 14 of the Louisiana Constitution. Since the situation with Ms. Eve Book is appropriate and the apparent lease not you deducted from Mr. Marriest Smith's next near-horle is in monthly that no violation occurred

#### LEGISLATIVE AUDIT ADVISORY COUNCIL

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LEGISLATIVE AUDITOR

RECTOR OF INVESTIGATIVE AUDIT

Under the provisions of some law, this appear is a public document. A copy of a proper has been submitted to the Generator, in the American General, and on other pubperation in the Basic Design of the Copy of the Copy of the Copy public imagestation at the Basic Design of their of the Laguidative Analous and as the cell of the purch of their docum.

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... Legal Provisions

# Findings and Recommendations

#### POLICE JUROR RECEIVED TRAVEL ADVANCE FOR TRIP HE DID NOT TAKE

Mr. Danny Guice received a \$500 travel advance for a conference that he did not attend. In addition, Mr. Guice received \$1,000 for a conference be may not have attended. In February 1996, Mr. Guice received a \$500 travel advance to attend the classical Value May Association annual Conference in Monroe, Locksinn. Mr. Guice surred that while he

Mr. Gaice comment 8 (200) several advance on 169 (24) 1005, to a sense 1 Pairiceal Association of Contentio (MACO) of content to MACO of content to MACO of content to MACO and Mr. Gaice are no other sea to MACO official inseed that Mr. Code cell that pick up the registration product or to other seas a MACO official market that the advancable makes, Mr. Gaice sensith the self-attend that contention is detaute, but the fee feeder conference there days only. Mr. Gaice septimed that he brought four feedly members with him and sturyed at the sense their due to conference in 3. February 1006, Mr. (Gaice provided \$2,000 at monitor to the conference mich the material sets).

Mr. Golec his agreed to repay any finish for which he is expossible. He seized that he did not repay the moves to the police jury because he did not want the auditors to shink he was trying to cover anything up.

he above actions indicate norable violations of the following Louisians la

K.S. 1447, "TMN"

R.S. 14:134, "Multinuages in Office"

R.S. 42:1461, "Obligation Not to Misappropriate"

eric Above by the Sub Indical District of I

TRAVEL ADVANCES

Police Jarore Discoy Goles, Moses Williams, and Thomas J. Williams received travel advances to distinct unto and outleast conferences. Upon externing from those conferences, the juvers finded to adent recipits supporting their expenses and reinforcement by golds; pay for the extensional feature. This parties pay for the extensional feature with the parties pay for the extensional feature.

releabant the pelice joy is a threat research.

Markine Printly printly print society and derence is stand time and marked conference.

Which is print joy and print society are reported to the conference of twen detautes.

The print printly and the first written printly regarding the treatment of twen detautes.

The joy area capitaled that first precede treated advances is sent of these conference, and

they want, they arthur increase obscuratoring their outpeaks and trips are support assets.

The printing joy has the in a written policy covering exhibitoring of sent ingrease. The

The police jury records indicate that police jacors received travel advances and falled to submit receipts and repay any unappet flands.

In February 1994, Mr. Guice received a \$500 movel advance; however, he failed to subside connection receives and did not receive assessed facility.

In July 1994, Mr. Guice received an \$500 advance. Mr. Guice submitted receipts sensing \$445 in Tehnusry 1995, but never repoid the remaining \$355.

In Tehnusry 1995, Mr. Guice received an advance of \$500 for which he submitted.

receipts for \$481; however, he failed to repay the remaining \$129.

Mr. Guice has agreed to regur any funds for which he is responsible.

Police Jaror Thomas J. Williams

As of Nicrosober 19, 1996, Mr. Thomas Williams had provided the police jury with receipts testing \$212 to support \$2,000 of saved advances received alone February 1994. Durking our investigation, Mr. Thomas Williams provided additional receipts and reinforced the police for as follows: A. Danison M. 1804 Mr. Thomas Williams annihills 6000 annih atomic at served a conference in Alexandria. Louisiana, but failed to submit receipts or recey reserve feeds. Mr. Thomas Williams, stand that he attended the conference, but he had to been after the first day for personal resource. After we discussed this no and to know after the tirst day for personal reasons. After we discussed this issue with Mr. Thomas Williams on language 9, 1997, he submitted receives seaso with Ser. Thomas withinto on renerry 9, 1997, he sentence receipts associate engages of \$214 relating to this relevant paintenant the relies have On help 28, 1984. Mr. Thomas Williams received an \$500 recent advance to attend

a NACCI conference in Lisa Versa Negada. Mr. Williams initially submitted a NACIO contretece in Lin Vegas, Nevana. Mr. Williams strainty intention reculos tradica \$117 has did not rever the remaining \$566. After analytica with recompts belong \$212 but did not repay the remaining \$500. After speaking with committee his bound assessmen. These provides about an extend assessment On Enhance 15, 1995, Mr. Thomas Williams received \$600 to smeat a conference death. On become 8, 1987, Mr. Williams reducted receipts relating to the late.

#### Police Large Masse Williams

On School 21, 1981 Mr. More William resolut a 60% total above to in receipts but has not repaid the remaining \$700. Mr. Moses Williams stated that Mr. Williams rices not believe be owns the police jary any money.

Mr. Mason Williams also received wased advances of \$800 in late 1004. \$500 in Submission 1986, and \$750 in Assess 1986 for robots by fided to robust repression. related to the Edwards 1986 educates. Mr. Marco Williams has not executed as money to the redice lary. Mr. Morey Williams speed that his receipts made have been misstaced by effice employees.

At the start of our investigation, Police Javor Fred Morgan expressed concerns that police teres (including himself) were not reported transcut traval advances in a simply manner. Mr. Morean also received gravel advances and although he submitted receives. Mr. Morean

## 4 Madroin Parts Peter Inc. On Solvenia 92, 1996, Mr. Marcon marked a servel advance for SOCO to served a

Or premary L. Premary S. M. Pragon reviews a state animal at 850 or state.

Locations Philos Play Association Conference in Association, Locations. Upon this parallel for the premary of the premary of

Un tay 2r, 1994, 1697, recognit recovers 2000 to attend in Acc. O contraction 2 to Vegas, Nevertils. Upon his return from the conference, he inhemited excepts socialize 5609. Mrs. Morgan resoluted the excess \$500. In addition, Mrs. Magnetic variet sheet indicates than be covered the policie pays \$964 for his imposary audition place. Mrs. Morgan mentaled this 5706 (\$500 + \$3600) until March 10, 1996.
 De Debusser 21, 1995. Mr. Mercan secretion 4 softly invest March 200, 1996.

Location Profess Party Association Controlled Technology (2006) 18 states, Mr. Mergine completed in experient account states, Mr. Mergine completed in experient account states in indicating state expenses of SSOs. A recent stated of the fits attended that he was analong except the SSO in media and SSOs and SSOs and St. Mr. Margan making the excess SSO sealth in regald in or March 16, 1966.

Mr. Mercan contained that the substitute of all this receiving to Mrs. Cleans, the former

By not reposing suspent insect advance funds in a simply manner, police juries may have violated the following London's large.

. B.S. 14:134, "Malfonence in Office"

a.s. t. inc., tempera inc. o mospyopean

The Madains Parish Telido Javy decid langement vertices more partices providing for the propers and related field. These profess and deli protein profits assess and appears and revision than may be used more territoria. Procedure for travel abbitous, when the reflectment program for all all stress the recordinal is a finely means after the very end any ladance regulat on the policies javy. To addition, the Dirichi Alberton for the Etch Nectical District of Localisms booked vertices this information and other appropriate legal acides, on include seeding restration.

#### WHITE HER PART OVERS BATH FOR

The Madison Periob Police Jury allowed Mr. Eva Real; and Mr. Marcoret Smith, audiothe readmen runts runte pary answer set, and book and ret, reargiret beaut, poster lary consistency, to take read leave which they had not correct in resultin significant

jury conjusters, to take paid stave which they to Article? Section 14 of the Londrices Countitation Parties 1985. Mr. Day Book, entirest parents represent account 22 days of said large (16) thereby advancing TV days in proper of that propert. Thereby 1994, 16. Block around TV days

lower taken, the review jury applied Mr. Book's 1996 annual leave of 15 days several the In Neverther 1996, the redice have allowed Mr. Marquist Smith, reconstructes are the

probationary period. She wided that it was her understanding that she would receive full benefits soon her hire thire. The police issues explained that Mr. Smith was hired for a newyear areoletenest and received full benefits upon her hire date. The colice lary solicy manual addresses the two-year appointment of a secretary-treasurer; however, those are no specifications that the secretary-treasurer receives full benefits communities with this person's

The Civil Assistant District Attorney opined in a legal polition deptd Newwolter 26, 1996, that according to notice jury notice. Mr. Smith was not emitted to the lever the received. He

In these two instances, the Madison Parish Police Jusy advanced leave to their employees domains to or for sen version. By paying policy tery employees for leave which they have not

owners the Madison Parish Police Jury may have violated this provision of the constitution. The Madison Parish Police Jury should comply with the Louisiana Constitution and the reduc-

MADISON PARISH POLICE JURY Tausan Louren 71260

Dated 9

Darius Rosse, Louisiana, Louisiana 79804-5557

on March 5, 1907. In attendance were Darrel Person and Jeff Matheway of your office: James D. Cabbarill.

in February, 1990, for a conference be did not attend. He has also shows evidence that he did strend the

2. Mr. Thomas J. Williams bus reimbursed the Madison Parish Pulice Jury in full.





March 10 1887

to: Deplet A. Frie . Dy. Daniel C. Kylo

E C See Miles P. G. Ben 94397 Baton Doume, LA 70804-9397 twee for Wales

has the Papertinative built received from you on March to Police Jury in a timely manner for travel expenses. (Her Executive Summary: page will and Findings and Recommendations: page 4). Although it is only noted that I made every elitare to clear the I fid to a timely fashion school receipts for expenses once ay return from each police tury conference. I find the citing both

all arrounts good to the Hadisan Parish Police Jury. In addressing the time that it took to clear these optotonding balances. I feel It recessary to naint our that I made commerces attempts to do tues that. Resentedly, I requested Mrs. Jewel Claxten, Recretarythrets. As you rearsher, I informed wear suditors of the problems I had incurred in the areatrening edger on Mrs. blancom a year man craste our cookiess class offer all 7 our the force and the initiate this investigation. I do realize that a bout of avonations will be blamed on Mgp. Clayton, whose criminal articles present her an a ready target, but I appure you this to get an nitempt to find a response. In regard to the amount of time that it took to clear the balance I owed the Madison Parish Police Jury, I must extraor again that the line forter was botally beyond as energed. Even though I scheduled by receipts properly, the ultimate time of antinemax was controlled outlied by New Courten, on a new leaser degree, Poor office. Those was associatly substant part of the courtenance of the courtenance

If there was any wrongfaing as my plant, I see this only as my porting undersord tream in Ma Internstry-Treamings with managed as porting undersord treaming the American Companies with the second of the control of th

implied that I would be study for a possible statily one of as countrol. I believe I can may with operance that I was of great says to your office in bringing to light the malfammance in our scills of the prablem in our office by loghtlying that he may past of the problem. I feel as applied in order and the immediate part is waterfalled. Set of communication that I plant is not support in waterfalled.

FEED C. HOTSEN

# Attachment II Legal Provisions

### STATE OF LOUISIANA LEGISLATIVE AUDITOR

Mothon Parish Polic Tallulah, Locates



Investigative Audit

Daniel G. Kyle, Ph.D., CPA, CF.
Levislative Auditor

Attachment I Management's Responses