

WILLIAM DANIEL MCCASKILL, CPA

A PROFESSIONAL ACCOUNTING CORPORATION  
SHREVEPORT, LOUISIANA 70001

Shreveport  
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Member  
Society of Independent CPAs  
American Institute of CPAs

**INDEPENDENT AUDITORS REPORT ON COMPLIANCE WITH SPECIFIC  
REQUIREMENTS APPLICABLE TO NONMAJOR FEDERAL FINANCIAL  
ASSISTANCE PROGRAM TRANSACTIONS**

BOARD OF COMMISSIONERS  
HOUSING AUTHORITY OF THE CITY OF SHREVEPORT  
SHREVEPORT, LOUISIANA 71001

I have audited the general purpose financial statements of the Housing Authority of The City of Shreveport (HHA), as of and for the year ended September 30, 1986, and have issued my report thereon dated March 14, 1987.

In connection with my audit of the general purpose financial statements of the HHA, and with my consideration of the HHA's control systems used to administer federal financial assistance programs, as required by OMB A-128, "Audits of State and Local Governments," I selected certain transactions applicable to certain nonmajor federal financial assistance programs for the year ended September 30, 1986. As required by OMB A-128, I have performed auditing procedures to test compliance with the requirements governing types of services allowed or unallowed; eligibility; reporting; cost limitations; annual cost adjustments; annual unit inspections; contracts prohibiting the use of lead based paint; procurement options; analysis of general fund cash operating outside eligibility and claims for advances and reimbursements that are applicable to these transactions. My procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the HHA's compliance with these requirements. Accordingly, I do not express such an opinion.

With respect to the items tested, the results of these procedures disclosed no material instances of noncompliance with the requirements listed in the preceding paragraph. With respect to items not tested, nothing came to my attention that caused me to believe that the HHA had not complied, in all material respects, with those requirements. However, if the results of my procedures disclosed immaterial instances of noncompliance with those requirements, they are described in the accompanying schedule of findings and questioned costs and/or the accompanying Management Letter.

This report is intended for the information of the audit committee, management, and HUD. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

March 14, 1987

William Daniel McCaskill, CPA, AAC

in my opinion, the Housing Authority of The City of Shreveport complied, in all material respects, with the requirements governing types of services allowed or unallowed; eligibility; matching or level of effort; reporting; rent limitations; annual rent adjustments; annual unit inspection; contracts prohibiting the use of lead-based paint; procurement actions; analysis of general fund cash; operating subsidy eligibility; and claims for advances and reimbursements that are applicable to its major Federal financial assistance programs for the year ended September 30, 1994.

This report is intended for the information of the audit committee, management and HUD. However, this report is a matter of public record and its distribution is not limited.

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William Daniel McCaskill, CPA  
A Professional Accounting Corporation

March 14, 1997

WILLIAM DANIEL MCCASKILL, CPA  
A PROFESSIONAL ACCOUNTING CORPORATION

8175 SPANISH BAY  
CHICAGO, ILLINOIS 60611

Telephone  
and fax  
508-875-2222

MEMO  
To: Board of Directors, CHA  
Re: Annual Audit of CHA

**INDEPENDENT AUDITORS' OPINION ON COMPLIANCE WITH  
SPECIFIC REQUIREMENTS APPLICABLE TO MAJOR  
FEDERAL FINANCIAL ASSISTANCE PROGRAMS**

BOARD OF COMMISSIONERS  
HOUSING AUTHORITY OF THE CITY OF SHREVEPORT  
SHREVEPORT, LOUISIANA 71201

I have audited the general purpose financial statements of the Housing Authority of The City of Shreveport (CHA), as of and for the year ended September 30, 1996, and have issued my report thereon dated March 14, 1997.

I have also audited the CHA's compliance with the requirements governing types of services allowed or unallowed; eligibility, or matching or level of effort; reporting; rent limitations; annual rent adjustments; annual unit inspections; contracts prohibiting the use of lead based paint; procurement actions; analysis of general fund cash; operating subsidy eligibility and claims for advances and reimbursements that are applicable to its major Federal financial assistance programs, which are identified in the accompanying schedule of Federal financial assistance, for the year ended September 30, 1996. The management of the CHA is responsible for the CHA's compliance with these Requirements. My responsibility is to express an opinion on compliance with these requirements based on my audit.

I conducted my audit of compliance with these requirements in accordance with generally acceptable auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States, and OMB Circular a-128, "Audits of State and Local Governments" and the provisions of Public Law 104-190, "Housing Compliance Supplement" dated July 26, 1996. Those standards and OMB Circular a-128 require that I plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the requirements referred to above occurred. An audit includes examining, on a test basis, evidence about the CHA's compliance with these requirements. I believe that our audit provides a reasonable basis for my opinion.

WILLIAM DANIEL MCCASKILL, CPA  
A PERSONAL ACCOUNTS CERTIFIED  
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Society of Certified CPAs  
Member Institute of CPAs

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH THE  
GENERAL REQUIREMENTS APPLICABLE TO FEDERAL  
FINANCIAL ASSISTANCE PROGRAMS**

BOARD OF COMMISSIONERS  
HOUSING AUTHORITY OF THE CITY OF SHREVEPORT  
SHREVEPORT, LOUISIANA 71101

I have audited the general purpose financial statements of the Housing Authority of The City of Shreveport (PHA), as of and for the year ended September 30, 1996, and have issued my report thereon dated March 14, 1997.

I have applied procedures to test the PHA's compliance with the following requirements applicable to each of its financial assistance programs, which are identified in the schedule of federal financial assistance, for the year ended September 30, 1996.

Political Activity	Federal Financial Report
Davis-Bacon Act	Allowable Costs/ Cost
Civil Rights	Principles
Cash Management	Drug Free Workplace Act
Relocation Assistance and Real Property Acquisition	Administrative Requirements

My procedures were limited to the applicable procedures described in the OMB's Compliance Supplement for Single Audits of State and Local Governments. My procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the PHA's compliance with the requirements listed in the preceding paragraph. Accordingly, I do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the second paragraph of this report.

With respect to items not tested, nothing came to my attention that caused me to believe that the PHA had not complied, in all material respects, with those requirements. However, if as of the results of my procedures there were disclosed immaterial instances of noncompliance with those requirements, I described them in the accompanying schedule of findings and questioned costs and/or the accompanying Management Letter.

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, I believe none of the reportable conditions described above is a material weakness.

This report is intended for the information of the audit committee, management, and for HUD. However, this report is a matter of public record and its distribution is not limited.

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William Daniel Moran III, CPA  
A Professional Accounting Corporation

March 14, 1997

Auditor's Note--Subsequent to the fiscal year end, the following has taken place regarding the above mentioned statements of Conditions:

- A. The PMA is now paying the trustee back exactly the correct amount monthly.
- B. The new chief accountant is providing an excellent statement of operating receipts and expenditures to the board on a monthly basis. The report is meaningful and accurate.
- C. Pre numbered purchase orders have been ordered for use as soon as they arrive.

PMA Response--We concur with the auditor's finding. We have taken steps to realign the accounting department, which is now headed by a CPA certificate holder. We feel that the results of the 1990 fiscal year audit will display a dramatic improvement in this area, as the auditor's note above already demonstrates.

For all of the internal control structure categories listed above, I obtained an understanding of the design of relevant policies and procedures and determined whether they have been placed in operation, and I assessed control risk.

During the year ended September 30, 1994 the FEA expended 90% of its total Federal Financial Assistance Financial Order major federal financial assistance programs.

I performed tests of controls, as required by SAS 4-128, to evaluate the effectiveness of the design and operation of internal control structure policies and procedures that I considered relevant to preventing or detecting material noncompliance with specific requirements, general requirements, and requirements governing claims for advances and reimbursements and amounts claimed or used for matching that are applicable to each of the FEA's major federal financial assistance programs, which are identified in the accompanying schedule of federal financial assistance. My procedures were less in scope than would be necessary to render an opinion on internal control structure policy and procedures. Accordingly, I do not express such an opinion.

I noted certain matters involving the internal control structure and its operation that I consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control structure that, in my judgement, could adversely affect the organization's ability to administer Federal financial assistance programs in accordance with applicable laws and regulations.

Because of the relatively small number of employees, the general cashier function is not segregated from the subsidiary ledger function, checks are prepared by employees who are not independent of voucher/invoice approval, the purchase function is not performed by personnel independent of receiving and disbursing functions, persons preparing payroll are not independent of other payroll duties, and detail records of fixed assets are not maintained by personnel independent of the general ledger, cash or capital expenditure authorizing functions.

A material weakness is a reportable condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that noncompliance with laws and regulations that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

WILLIAM DANIEL MCCASKILL, CPA  
A PROFESSIONAL ACCOUNTING CORPORATION

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order  
City of Louisiana 08/1  
American Institute of CPA's

**INDEPENDENT AUDITORS REPORT ON COMPLIANCE BASED  
ON AN AUDIT OF GENERAL PURPOSE FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENTAL AUDITING STANDARDS**

BOARD OF COMMISSIONERS  
HOUSING AUTHORITY OF THE CITY OF SHREVEPORT  
SHREVEPORT, LOUISIANA 71501

I have audited the general purpose financial statements of the Housing Authority of The City of Shreveport (HMA), as of and for the year ended September 30, 1986, and have issued my report thereon dated March 14, 1987.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to the HMA is the responsibility of management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, I performed tests of the HMA's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of my audit of the general purpose financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, I do not express such an opinion.

The results of my tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

This report is intended for the information of the audit committee, management, and HMA and should not be used for any other purpose. However, this report is a matter of public record and its distribution is not limited.


March 14, 1987

William Daniel McCaskill, CPA, AFAC



This report is intended for the information of the audit committee, management and SHH. However, this report is a matter of public record and its distribution is not limited.

March 14, 1987



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William Daniel McCaskill, CPA  
A Professional Accounting Corporation

WILLIAM DANIEL MCCASKILL, CPA  
A PROFESSIONAL ACCOUNTING CORPORATION

1875 JUNE WAY  
MONROE, LOUISIANA 70133

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INDEPENDENT AUDITORS' REPORT ON SCHEDULE  
OF FEDERAL FINANCIAL ASSISTANCE

BOARD OF COMMISSIONERS  
HOUSING AUTHORITY OF THE CITY OF SHREVEPORT  
SHREVEPORT, LOUISIANA 71201

I have audited the general purpose financial statements of the Housing Authority of The City of Shreveport (PHA), as of and for the year ended September 30, 1996, and have issued my report thereon dated March 14, 1997. These financial statements are the responsibility of the PHA's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statements presentation. I believe that our audit provides a reasonable basis for my opinion.

My audit was made for the purpose of forming an opinion on the financial statements of the Housing Authority of The City of Shreveport taken as a whole. The accompanying schedule of federal financial assistance is presented for purposes of additional analysis and is not a required part of the financial statements. The information in that schedule has been subjected to the auditing procedures applied in the audit of the financial statements and, in my opinion, is fairly presented in all material respects in relation to the financial statements taken as a whole.

  
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William Daniel McCaskill, CPA  
A Professional Accounting Corporation

March 14, 1997

THE HOUSING AUTHORITY OF THE CITY OF SHREVEPORT  
SHREVEPORT, LOUISIANA

STATUS OF PRIOR AUDIT FINDINGS

The prior audit disclosed the following findings:

1. The PWA's accounting department was found to be so inadequate as to be considered a material weakness. A material weakness is a reportable condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that noncompliance with laws and regulations that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

While there have been replacements of key accounting department personnel, the changes took place after the fiscal year end. There has been marked improvement in the accounting department but it will take another fiscal year to rectify the deficiencies.

The following examples of accounting staff deficiencies were described in the findings:

An accounting staff member misunderstood the usage of \$400,000.00 of PWA funds. This misunderstanding has been cleared.

Section 8 reserve usage, as approved by the Board of Commissioners, was not properly accounted for. This finding is cleared.

Monies paid to a trustee bank were calculated and paid in wrong amounts each and every month. This is repeated this year in finding number 1.

The accounting department miscalculated an insurance company billings by \$63,883.71. This finding is cleared.

The physical inventory was not balanced to the general ledger. This finding is cleared.

The accounting department did not provide an overall budget PWA-wide. This repeated as finding number 1.

Whereas the PMA had hired a consulting firm to provide extensive, comprehensive training for certain accounting staff members, positive results were unattainable. This finding is cleared by the staff replacements. It is noted that the PMA will have a consulting firm provide additional training to the staff and it should be very beneficial.

2. The independent company that administers the section 8 program was doing an inadequate job. We find marked improvement in this area and consider this finding cleared.

**THE HOUSING AUTHORITY OF THE CITY OF SHREVEPORT  
SHREVEPORT, LOUISIANA**

**FINDINGS AND RECOMMENDATIONS**

The following either have no monetary effect on the Financial Statements or the monetary effect could not be determined. Accordingly, these findings and recommendations are without adjusting journal entries to the financial statements, unless so noted in the finding.

**Finding Number :**

**Statement of Conditions--**The FHA's accounting department performed some tasks inadequately, as follows:

- A. The amount paid to a trustee bank should be calculated correctly per contractual documents. This fiscal year, the amount calculated and paid was incorrect 4 of the 12 months, for a cumulative imbalance of \$1,303.02.
- B. Whereas the accounting department attempted to provide a listing of operating receipts and expenditures for the board to review monthly, the amounts used were wrong and no budget figures were provided.
- C. Purchase orders are utilized by the Maintenance department but are not pre-numbered. Pre numbering can lessen the chance of duplicate payment of invoices and provide overall better internal control.

**Criterion--**The FHA should have adequate accounting controls. The FHA staff should be knowledgeable in accounting in general and HUD accounting in particular. This is a large FHA with numerous transactions. The staff should be expert in it's field.

**Effect--**The FHA does not have adequate accounting controls.

**Cause--**In our opinion, the FHA staff needed the realignment that has occurred after the fiscal year end. We are extremely pleased with the quality of responses to our audit questions and with the knowledge of the present accounting department personnel.

**THE HOUSING AUTHORITY OF THE CITY OF MONROEPORT  
MONROEPORT, LOUISIANA**

**MANAGEMENT LETTER**

We feel that this large PMA is taking very positive steps to improve it's operations. We offer the following suggestions for continued improvement:

The PMA had been instructing the bank to cut off the bank statements weekly instead of the normal monthly cut off. We understand that the PMA has already changed this procedure.

While the PMA has reduced the number of bank accounts drastically, and is using a revolving fund, which are both very positive steps in the right direction, we suggest consolidating it's Balance Sheets as much as practical.

In testing the Performance Funding System per the new HUD Audit Compliance Supplement, we determined that the PMA has not taken advantage of the Incentive Adjustment, which would increase the Operating Subsidy by as much as \$24,280.00 for the 1997 fiscal year. The PMA plans to do a budget revision of it's 1997 Operating Budget and include the Incentive Adjustment receptors.

It is noted that the PMA's Low Rent Program overran it's budget in the General Expense category by \$82,800.00. A budget revision was done but mistakenly did not adjust this category. Since the program performed overall better than budget by \$190,800.00, we consider this budget overrun a relatively minor matter.

It is noted that the PMA administers a privately owned Section 8 subsidized apartment property. The independent audit of that entity disclosed a number of deficiencies that should be addressed. It is the PMA's responsibility to monitor the correction of these deficiencies.

There are additional internal controls that we suggest the PMA consider, as follows:

The PMA uses a check stamping system in which 2 keys are required to operate the system. It is designed so that 2 different people hold 1 key each. The same staff member has been holding and utilizing both keys. The PMA corrected this problem during the field portion of our audit.

The PMA staff had not been stamping "paid" on invoices as they were paid, to avoid duplicate payment. This was corrected prior to our field work.

Because the PMA collects rents at sites other than the central collection office, a manual receipt system is in use. We suggest that the PMA consider some type of computer terminal use at collections off site for better internal control.

This audit report is being printed 28 days late, per State Law. The reason for the delay is that the Louisiana Society of CPA's was conducting an investigation into an allegation of 3 ethical violations by the auditor. The Society retained the workpapers from previous years on March 28, 1997, causing the resulting delay.

A former staff member of the Shreveport Housing Authority had filed identical complaints with the Louisiana State Board of CPA's and the Society of Louisiana CPA's. The State Board decided that the allegation had no merit early on, but the State Society of CPA's investigation was not resolved until March 21, 1997 due to the unreliability of an investigator. The State Society's decision agreed with the state board's decision that the allegation had no merit.

The former Shreveport Housing Authority staff member made the allegations without authorization from his superiors. Neither the audit firm nor the housing authority had any control and/or fault for this delay.

The management of the FMA is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with HRP accepted accounting principles, and that federal financial assistance programs are managed in compliance with applicable laws and regulations. Because of inherent limitations in any internal control structure, errors or instances of noncompliance may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, I have classified the significant internal control structure policies and procedures used in administering federal financial assistance programs in the following categories:

**ACCOUNTING CONTROLS:**

REVENUES  
RECEIVABLES  
PURCHASING  
INVESTMENTS  
DISBURSEMENTS  
PAYROLL  
BUDGETARY CONTROL

**ADMINISTRATIVE CONTROLS:**

**GENERAL REQUIREMENTS**  
POLITICAL ACTIVITY  
DAVIS-BACON ACT  
CIVIL RIGHTS  
CASH MANAGEMENT  
RELOCATION ASSISTANCE & REAL  
PROPERTY ACQUISITION  
FEDERAL FINANCIAL REPORTS  
ALLOWABLE COSTS/ COST  
PRINCIPLES  
DEBTS FREE WORKPLACE ACT  
ADMINISTRATIVE REQUIREMENTS

**SPECIFIC REQUIREMENTS**  
ELIGIBILITY  
REPORTING  
SPECIAL TESTS & PROVISIONS  
TYPES OF SERVICES



Working authority of the City of Manassas  
 Manassas, Virginia 2010  
 Schedule of Accounting Journal Entries  
 September 30, 1998

GENERAL FUND

Account Number	Description	debit	credit
(1)			
1000.00	Land, Structures & Equipment F 9-10-98	4,112,000.00	
2000.00	Fixed Asset Payable		5,200,000.00
2000.00	Fixed Asset	100,000.00	
2000.00	Unamortized Fixed Asset Discount	45,000.00	
1200.00	Unamortized Fixed Insurance Costs	207,000.00	
3000.00	Fixed Fund	1,00,000.00	
1100.00	Water Service Fund	400,000.00	
1000.00	Mortgage Payment Fund	1,000,000.00	
1200.00	Surplus Fund	400,000.00	
2000.00	Cost of Insurance Paid	0.00	
1200.00	Amort and Fixed Asset Discount		5,000.00
2000.00	Amortized Fixed Insurance Costs		10,000.00
	Accumulated Deprecial (over/under) 1,000		100,000.00
1000.00	Repair & Replacement Fund 980	100,000.00	
1100.00	Water Service Fund 980		70,000.00
1000.00	Fixed Fund 980		100,000.00
1100.00	Water Service Fund 980		400,000.00
1000.00	Mortgage Payment Fund 980		1,000,000.00
1200.00	Surplus Fund 980		400,000.00
2000.00	Cost of Insurance Paid 980		0.00
2000.00	Unamortized Surplus	600,000.00	

To credit the net effect as of 9-30-98 of the FRB acquiring and financing the US Golden Gate Project in 1998.

2000 800000

(2)			
2000.00	Project Cost Retain-800	4,000,000.00	
2000.00	Unamortized 800 Amort. Cost/Balances		4,000,000.00

To write off 800 notes per the new 800.



## H. INTERFUND TRANSACTIONS

Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. All other interfund transactions are reported as transfers. Nonrecurring or non routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

## I. TOTAL COLUMNS ON COMBINED STATEMENTS

The total columns on the combined statements are captioned "Memoranda Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with GAAP. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

## NOTE 2 -- CASH AND CASH EQUIVALENTS

At September 30, 1988, the FRA has cash and cash equivalents totaling \$3,981,028.33 as follows:

Interest Bearing Demand Deposits	\$1,561,366.88
Time Deposits	2,369,640.45
petty cash	425.00
Cash With Fiscal Agent	159.00
Total	\$3,981,028.33

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At September 30, 1988, the FRA has \$3,980,449.33 in deposits (collected bank balances). These deposits are secured from risk by \$180,000.00 of federal deposit insurance and \$4,802,917.56 of pledged securities held by the custodial bank in the name of the fiscal agent bank (G&S Category 3). Even though the pledger securities are considered uncollateralized (Category 3) under the provisions of G&S Statement 3, Louisiana Revised Statute 18:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the FRA that the fiscal agent has failed to pay deposited funds on demand.

## **I. INVENTORY**

All purchased inventory items are valued at the lower of cost (first in, first out) or market. Purchased inventories are offset by a fund balance reserve which indicates that these do not constitute "available spendable resources", even though they are a component of total assets.

Acquisition of materials and supplies are accounted for on the purchase method, that is, the expenditure is charged when the items are purchased.

## **J. FIXED ASSETS**

Fixed assets of governmental funds are recorded as expenditures at the time they are purchased or constructed, and the related assets are capitalized (reported) in the general fixed assets account group. Public domain or infrastructures such as sidewalks and parking lots are capitalized. Interest expense during construction is capitalized. Depreciation has not been provided on general fixed assets.

## **K. COMPENSATED ABSENCES**

The FGA follows Louisiana Civil Service regulations for accumulated annual and sick leave. Employees may accumulate up to 300 hours of annual leave which may be received upon termination or retirement. Sick leave hours accumulate, but the employee is not paid for them if not used by his/her retirement or termination date.

The cost of current leave privileges, computed in accordance with GASB Codification Section 080, is recognized as a current year expenditure in the governmental funds when leave is actually taken or when employees (or heirs) are paid for accrued leave upon retirement or death, while the cost of leave privileges not requiring current resources is recorded in the general long term obligations account group. Leave benefits are based on accrued leave benefits of employees with 20 years service to a maximum of 20 days at their current annual salary.

## **L. LONG TERM OBLIGATIONS**

Long term obligations expected to be financed from governmental funds are reported in the general long term obligations account group. Expenditures for principal and interest payments for long term obligations are recognized in the governmental funds when due.

## **M. FUND EQUITY**

Reserves represent those portions of fund equity not appropriable for expenditures or legally segregated for a specific future use.

2. The budgets are prepared on the modified accrual basis of accounting. All appropriations lapse at year end.

3. Encumbrances are not recognized within the accounting records for budgetary purposes.

4. Formal budget integration (within the accounting records) is employed as a management control device.

5. The Executive Director is authorized to transfer amounts between line items within any fund, with the exception of salaries, provided such does not change the total of any function. However, when actual revenues within a fund fail to meet budgeted revenues by 5% or more, a budget amendment is adopted by the PBA in an open meeting. Budget accounts included in the accompanying financial statements include the original adopted budget and all subsequent amendments.

#### **F. ENCUMBRANCES**

encumbrance accounting, under which purchase orders are recorded in order to reserve that portion of the applicable appropriation, is not employed. However, outstanding purchase orders are taken into consideration before expenditures are incurred in order to assure that applicable appropriations are not exceeded. In addition, the monthly budget reports are reviewed to assure compliance with the budget, and where necessary, revisions to the budget are made.

#### **G. CASH AND CASH EQUIVALENTS**

Cash includes amounts in demand deposits and interest bearing demand deposits. Cash equivalents include amounts in time deposits and cash with fiscal agents. Under state law, the PBA may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

#### **H. SHORT TERM INTERFUND RECEIVABLES/PAYABLES**

During the course of operations, numerous transactions occur between individual funds for services rendered. These receivables and payables are classified as due from other funds or due to other funds on the balance sheet. Short term interfund loans are classified as interfund receivables/payables.

Interest earnings on time deposits are recorded when the time deposits have matured and the interest is available. Interest income on interest bearing demand deposits is recorded each month when credited by the bank to the account.

Substantially all other revenues are recorded when they become available to the PMA.

**Expenditures**--Salaries are recorded as expenditures when paid.

Purchases of various operating supplies are recorded as expenditures in the accounting period they are purchased.

Compensated absences are recognized as expenditures when leave is actually taken or when employees (or heirs) are paid for accrued leave upon retirement or death, while the cost of leave privileges not requiring current resources is recorded in the general long term obligations account group.

Principal and interest on general long term debt are recognized when due.

Substantially all other expenditures are recognized when the related fund liability has been incurred.

**Other Financing Sources** (Usual)--Transfers between funds that are not expected to be repaid (or any other types, such as capital lease transactions, sale of fixed assets, debt maturities, long term debt proceeds, and the like) are accounted for as other financing sources (uses). These other financing sources are recognized at the time the underlying events occur.

**Deferred Revenues**--The PMA reports deferred revenue on its combined balance sheet. Deferred revenues arise when resources are received by the PMA before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when the PMA has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and the revenue is recognized.

#### **E. BUDGETS**

The following summarizes the budget activities of the PMA during the fiscal year:

1. The PMA adopted budgets for the General Fund, the Special Revenues Fund and the Capital Projects Funds. The Capital Projects Funds budget comparison to actual has not been included since the each project is a multiple year endeavor.

**Governmental Funds**--Governmental funds account for all or most of the PMA's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition of construction of general fixed assets, and the servicing of general long term debt. Governmental funds include:

1. **General Fund**--the general operating fund of the PMA accounts for all financial resources, except those required to be accounted for in other funds.
2. **Debt Service Fund**--accounts for transactions relating to resources retained and used for the payment of principal and interest on those long term obligations recorded in the general long term obligations account group.
3. **Capital Projects Funds**--account for financial resources received and used for the acquisition, construction, or improvement of capital facilities not reported in the other governmental funds.

**Fiduciary Funds**--Fiduciary funds account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the PMA. Fiduciary funds include:

1. **Tenant Security Deposits**--accounts for assets held by the PMA as an agent for the individual residents. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

#### **D. BASIS OF ACCOUNTING**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating Statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by all governmental funds and agency funds. The governmental funds use the following practices in recording revenues and expenditures:

**Revenues**--Federal entitlements are recorded as unrestricted grants-in-kind when available and measurable. Federal restricted grants are recorded when the reimbursable expenditures have been incurred.

Rental income is recorded in the month earned.

## B. REPORTING ENTITY

CASH Statement Number 14 established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Because the PMA is legally separate and fiscally independent by being solely accountable for fiscal matters, including (1) budget authority, (2) responsibility for funding deficits and operating deficiencies, (3) fiscal management for controlling the collection and disbursement of funds, (4) authority to issue debt, the PMA is a separate governmental reporting entity. The PMA includes all funds, account groups, activities that are within the oversight responsibility of the PMA.

Certain units of local government over which the PMA exercised no oversight responsibility, such as the school boards, parish police jury, other independently elected parish officials, and municipalities within the parish, are excluded from the accompanying financial statements. These units of government are considered separate entities and issue financial statements separate from those of the PMA.

The PMA has a fiscal year end of September 30, and this audit is as of and for the fiscal year ended September 30, 1996. One program administered by the PMA, Stone Vista, has a year end of December 31. In the past, the auditor has waited until the close of Stone Vista's books to complete the audit, causing the audit reports to be late. The PMA and I agreed to include the financial statements of Stone Vista as of December 31, 1995, with subsequent audits following suit. It is also noted that Stone Vista has a separate independent audit of its financials to comply with the HUD requirements of any Section 8 Substantial Rehabilitation project.

## C. FUND ACCOUNTING

The PMA uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net spendable financial resources.

Funds of the PMA are classified into three categories: governmental and fiduciary. In turn, each category is divided into separate fund types. The fund classifications and a description of each existing fund type follow:



**THE HOUSING AUTHORITY OF THE CITY OF SHREVEPORT  
SHREVEPORT, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS**

Housing Authorities are chartered as a public corporation under the laws (LSA-RS 40:1361) of the State of Louisiana for the purpose of providing safe and sanitary dwelling accommodations for the residents of Shreveport, Louisiana. This creation was contingent upon the local governing body of the city or parish. The PMA is governed by a five member Board of Commissioners. The members, appointed by the Mayor of the City of Shreveport, Louisiana, subject to confirmation by the City Council. They each serve a four year staggered term.

Under the United States Housing Act of 1937, as amended, the US Department of HUD has direct responsibility for administering low rent housing programs in the United States. Accordingly, HUD has entered into an annual contributions contract with the PMA for the purpose of assisting the PMA in financing the acquisition, construction and leasing of housing units and to make annual contributions (subsidies) to the PMA for the purpose of maintaining this low rent character.

The PMA has the following program under management:

	ACC Number	Number of Units
PMA Owned Housing	PW-023	808
Section 8		
Existing	PW-2073	1,458
Vouchers	PW-2215	286
Moderate Rehabilitation	PW-2074	586
Existing-Stone Vista	PW-2143	281
New Construction-		
Goodman Plaza	PW-77-193	170

Non HUD Programs:  
Armstrong Center--non dwelling Community Center  
Childcare  
I-49 50 Dwelling Rental Units

**NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:**

**A. BASIS OF PRESENTATION**

The accompanying financial statements of the PMA have been prepared in conformity with GAAP as applied to governmental units. The Governmental Accounting Standards Board is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.





The PBA's total payroll for fiscal year ended September 30, 1996 was \$1,113,022.26. The PBA's contributions were calculated using the base salary amount of \$894,369.00. Both the PBA and the covered employees made the required contributions for the year ended September 30, 1996. Employee contributions to the plan totaled \$63,661.48. The PBA contributions totaled \$90,712.34 for the year ended September 30, 1996.

**NOTE 6--ACCOUNTS PAYABLE**

The payables of \$193,094.11 at September 30, 1996 are as follows:

<b>General Fund:</b>	
Vendors	28,682.24
Payments in Lieu of Taxes, Due To Other Governments	51,302.89
Total General Fund	\$80,985.13
<b>Special Revenue Fund:</b>	
Vendors	78,098.42
Due to HUD	312,510.96
Total Special Revenue Fund	312,109.98
<b>TOTAL PAYABLES</b>	<b>393,094.11</b>

**NOTE 7--COMPENSATED ABSENCE**

At September 30, 1996, employees of the PBA have accumulated and vested \$199,934.05 of employee leave benefits, which was computed in accordance with GASB Codification Section 607. This amount is not expected to be paid from current available resources; therefore the liability is recorded within general long term obligations account group.

**NOTE 8--CHANGES IN ASSET FUND DEPOSITS DUE OTHERS**

	Balance 9-10-95	Net Addn.	Balance 9-30-96
Owned	59,165	34	59,199
Goodman Plans	9,875	0	9,875
T-49	5,443	-75	5,368
<b>Total</b>	<b>74,483</b>	<b>-41</b>	<b>74,442</b>

b. Supplemental Information Schedule--Regulatory basis, which is an Other Comprehensive Basis of Accounting, has been subjected to the procedures applied in the audit of the general purpose financial statements and, in my opinion, except for the following differences, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole:

	GAAP BASIS	REGULATORY BASIS
<b>Financial Statement Presentation</b>		
Fund Accounting	Used	Not Used
Facilities Acquisition and Construction	Expenditure	Capitalized
Routine Prior Year Adjustments	Beginning Fund Balance Adjustment	Current Expenditure or Receipt
Receipts from Federal Source	Revenue	Credited to Surplus
<b>Basis of Accounting</b>		
Federal Grants for Capital Projects	Modified Accrual	Cash
Interest Expense	Modified Accrual	Accrual
Loan on Disposition of Equipment	Modified Accrual	Accrual

This report is intended solely for the information and use of the Board of Commissioners of the FRA, and for filing with the Department of HUD and should not be used for any other purpose.


---

 William Daniel McCaskill, CPA  
 A Professional Accounting Corporation

March 14, 1997

In accordance with Government Auditing Standards, I have also issued a report dated March 14, 1997 on my consideration of the PIA's internal control structure and a report dated March 14, 1997 on its compliance with laws and regulations.

My audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying financial information listed as supporting schedules in the table of contents is presented for the purposes of additional analysis and is not a required part of the financial statements of the Housing Authority of The City of Shreveport. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly presented in all material respects in relation to the financial statements taken as a whole. The accompanying supplemental information is identified as :

A. Supplemental Information Schedules--GAAP basis has been subjected to the procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

**WILLIAM DANIEL MCCASKILL, CPA**  
A CERTIFIED ACCOUNTING CORPORATION

417 W. MONROE BLVD.  
SHREVEPORT, LOUISIANA 70001

Report  
made for  
SHREVEPORT

order  
Society of Certified CPAs  
American Institute of CPAs

**INDEPENDENT AUDITORS' REPORT**

**BOARD OF COMMISSIONERS**  
**HOUSING AUTHORITY OF THE CITY OF SHREVEPORT**  
**SHREVEPORT, LOUISIANA 71001**

I have audited the accompanying general purpose financial statements of the Housing Authority of the City of Shreveport (PRA) as of and for the year ended September 30, 1996, as listed in the foregoing table of contents. These general purpose financial statements are the responsibility of the PRA's management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards: Government Auditing Standards, issued by the U. S. Comptroller General, and provisions of the Office of Management and Budget (OMB), Circular A-120, Audits of State and Local Governments. These standards and OMB circular A-120 require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Housing Authority of The City of Shreveport as of September 30, 1996, and the results of its operations and changes in its surplus for the year then ended, in conformity with generally accepted accounting principles.

- VI11 STATEMENT OF REVENUES AND EXPENDITURES--  
STATUTORY BASIS--US GOODMAN PLAZA, SECTION 8  
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- 18 STATEMENT OF REVENUES AND EXPENDITURES--STATUTORY BASIS--  
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FM-2182
- X ANALYSIS OF SURPLUS--STATUTORY BASIS
- XI SCHEDULE OF BOND FUND ACTIVITY--US GOODMAN PLAZA

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INDEPENDENT AUDITORS' REPORT ON THE INTERNAL CONTROL STRUCTURE USED  
IN ADMINISTERING FEDERAL FINANCIAL ASSISTANCE

COMPLIANCE REPORT BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENTAL AUDITING STANDARDS

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SINGLE AUDIT REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO  
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SCHEDULE OF ADJUSTING JOURNAL ENTRIES

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MANAGEMENT LETTER



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- III CAPITAL PROJECT FUNDS--COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
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4091

11-11-1987



APR 14 1988

11-11-1987

**HOUSING AUTHORITY OF THE CITY OF SHREVEPORT**  
**SHREVEPORT, LOUISIANA**

**GENERAL PURPOSE FINANCIAL STATEMENTS AND**  
**INDEPENDENT AUDITORS REPORTS**  
**AS OF AND FOR THE YEAR ENDED SEPTEMBER 30, 1986**  
**WITH SUPPLEMENTAL INFORMATION SCHEDULES**

These financial statements were prepared by the Housing Authority of the City of Shreveport, Louisiana. A copy of the report has been furnished to the City of Shreveport, Louisiana, and the Louisiana State Auditor. The report was prepared for public information of the Housing Authority of the City of Shreveport, Louisiana, and the Louisiana State Auditor, and is not intended for the use of any other party.

Release Date: APR 14 1988

**WILLIAM DANIEL BOYASKILL, CPA**  
 a member of the Institute of Certified Public Accountants  
 411 BROADWAY  
 SUITE 1700  
 SHREVEPORT, LOUISIANA 71201

While it appears that the PMA has procured the insurance coverage as required in the Official Statement for property coverage, liability coverage, and business interruption coverage, the trustee may not be named as an additional insured. I understand that ensuring compliance with his provision is the responsibility of the trustee and am only pointing out a possible oversight.

The Official Statement restricts the investment of bond funds to five (5) categories, one of which is an "Investment Agreement." The trustee has approximately \$728,648.00 invested as of 9-30-98 under such an investment agreement with Postiparkki, Ltd, as described in the Official Statement providing a rate of return of 5.62%. I was not able to confirm what kind of securities are backing up this investment. I strongly suggest that the trustee provide documentation to the PMA as to the specific securities backing up the Investment Agreement.

#### **NOTE 13-ACCOUNT CLASSIFICATION**

The 1-98 Balance Sheet includes account number 1048, Deferred Credit Lead Contribution in the amount of \$2,884,155.78. This is the adjusted value of property contributed to the 1-49 Project in the past. Reportedly, previous auditors have researched this matter and indicated to the PMA that the account is correctly coded. I believe that this should be reflected in the Surplus Accounts instead of the Deferred Revenue Accounts.



**BALANCE SHEET OF THE CITY OF ALBANY**

Approved: \_\_\_\_\_  
 Mayor  
 Attest: \_\_\_\_\_  
 City Clerk

PERIOD ENDING  
 12/31/1977

ACCOUNT	12/31/77	12/31/76	12/31/75	12/31/74	12/31/73	12/31/72
<b>ASSETS</b>						
Cash	1,411.00	1,411.00	1,411.00	1,411.00	1,411.00	1,411.00
Accounts Receivable	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Inventory	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Prepaid Expenses	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Fixed Assets	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
<b>LIABILITIES</b>						
Accounts Payable	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Accrued Liabilities	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Long-Term Debt	85,000.00	85,000.00	85,000.00	85,000.00	85,000.00	85,000.00
<b>EQUITY</b>						
Reserve for Contingencies	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Unassigned Fund Balance	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
<b>TOTAL</b>	<b>121,411.00</b>	<b>121,411.00</b>	<b>121,411.00</b>	<b>121,411.00</b>	<b>121,411.00</b>	<b>121,411.00</b>

See notes to financial statements.

In planning and performing my audit of the general purpose financial statements of the PBA, for the year ended September 30, 1998, I obtained an understanding of the internal control structure. With respect to the internal control structure, I obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and I assessed control risk in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, I do not express such an opinion.

I noted certain matters involving the internal control structure and its operation that I consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure THAT, in my judgement, could adversely affect the PBA's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements.

Because of the relatively small number of employees, the general cashier function is not segregated from the subsidiary ledger function, checks are prepared by employees who are not independent of voucher/invoice approval, the purchase function is not performed by personnel independent of receiving and disbursing functions, persons preparing payroll are not independent of other payroll duties, and detail records of fixed assets are not maintained by personnel independent of the general ledger, cash or capital expenditure authorizing functions.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, I believe none of the reportable conditions described above is a material weakness.

This report is intended for the information of the audit committee, management, and for HUD. However, this report is a matter of public record and its distribution is not limited.

March 14, 1999

William Daniel McConskill, CPA, AFAC



Public Utility of the City of Memphis

Account No. 1112  
 Month to Date - January 1952 - \$1,000.00  
 for the year ended September 30, 1951

Account No.  
 1112-11

	74-52	74-53	74-54	74-55	74-56	74-57	74-58	74-59	74-60	74-61	74-62	74-63	74-64	74-65	74-66	74-67	74-68	74-69	74-70						
	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT						
Balance Forward - Project Account																									
Balance 1-1-52	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00				
Balance for Project acct.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00			
Balance 1-1-54	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00		
Operating (for Contingencies)																									
Balance 1-1-52	1,771,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	1,498,000.00	
Balance 1-1-54	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	88,000.00	
Operating liability 1-1-54	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	
Operating (for Contingencies)																									
Balance 1-1-52	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	
Balance 1-1-54	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	
Balance 1-1-56	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	
Operating liability 1-1-54	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	11,000,000.00	
Total Balance 1-1-54	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	13,000,000.00	

See notes to financial statements







Housing Authority of the City of Shreveport  
 Shreveport, Louisiana Files  
 STATEMENT OF INCOME AND EXPENSES—SECTION 8 HOUSING CONSTRUCTION  
 COMMON PLAZA STATUTORY BASIS  
 For the year ended September 30, 1978

SCHEDULE VIII

OPERATING INCOME:	
Swelling Rental	\$204,280.48
Interest Income	45,282.83
Intergovernmental	644,766.08
Other Income	48,789.57
	-----
Total Operating Income	1,043,118.96
OPERATING EXPENSES:	
Administration	\$35,413.35
Tenant Services	0.00
Utilities	240,228.35
Ordinary Maintenance and Operations	249,483.50
General Expense	159,984.14
Prior Period Adjustments	(4,821.98)
Facilities Acquisition	(2,681.70)
	-----
Total Operating Expenses	537,894.70
NET OPERATING INCOME	\$505,244.26
OTHER CHARGES:	
Interest on Bonds	399,176.24
Administration of Escrow	3,282.74
Depreciation	102,795.88
Amortization	12,827.72
	-----
TOTAL OTHER CHARGES	418,082.68
INCOME	\$87,161.58
	-----

see notes to financial statements

Business Agency of the City of Newport

September 30, 1994

Statement of Financial Position - Balance Sheet

EXHIBIT 01

For the Year Ended September 30, 1994

	2000 \$000	2001 \$000	1-9 \$000	Balance \$000
<b>ASSETS</b>				
Current Assets:				
Cash	10,000.00	10,000.00	10,000.00	1.00
Accounts Receivable	1,000.00	1,000.00	1,000.00	1,000.00
Inventory	5,000.00	5,000.00	5,000.00	5,000.00
Prepaid Expenses	1,000.00	1,000.00	1,000.00	1,000.00
Total Current Assets	17,000.00	17,000.00	17,000.00	7,000.00
Non-Current Assets:				
Property, Plant, and Equipment	20,000.00	20,000.00	20,000.00	20,000.00
Investments	1,000.00	1,000.00	1,000.00	1,000.00
Total Non-Current Assets	21,000.00	21,000.00	21,000.00	21,000.00
<b>Total Assets</b>	38,000.00	38,000.00	38,000.00	28,000.00
<b>LIABILITIES</b>				
Current Liabilities:				
Accounts Payable	5,000.00	5,000.00	5,000.00	5,000.00
Accrued Liabilities	1,000.00	1,000.00	1,000.00	1,000.00
Total Current Liabilities	6,000.00	6,000.00	6,000.00	6,000.00
Non-Current Liabilities:				
Long-Term Debt	10,000.00	10,000.00	10,000.00	10,000.00
Total Non-Current Liabilities	10,000.00	10,000.00	10,000.00	10,000.00
<b>Total Liabilities</b>	16,000.00	16,000.00	16,000.00	16,000.00
<b>Net Assets</b>	22,000.00	22,000.00	22,000.00	12,000.00

as note to financial statements

**NOTE 3--RECEIVABLES**

The receivables of \$188,351.97 at September 30, 1996 are as follows:

<b>General Fund:</b>		
Due from tenants		2,326.64
Due from others		0.00
Total General Fund		2,326.64
<b>Special Revenue Funds:</b>		
Due from tenants		1,783.88
Due from HUD		73,238.28
Due from others		0.00
Total Special Revenue Fund		75,022.16
<b>Debt Service Fund:</b>		
Due from HUD		109,043.68
<b>Total Accounts Receivable</b>		<b>188,351.97</b>

**NOTE 4--FIXED ASSETS**

The changes in general fixed assets are as follows:

	BALANCE 9-30-95	NET ADDITIONS	BALANCE 9-30-96
<b>OWNED LAND, STRUCTURES AND EQUIPMENT</b>	28,845,737	2,278,336	31,124,074
DEVELOPMENT 2-9	614,619	43	614,662
MOD # 908 1991	1,853,490	0	1,853,490
CCF # 701-10 1,58K	1,145,469	-1,145,469	0
CCF # 702-10 1,58K	1,258,188	-1,258,188	0
CCF # 703	978,848	366,961	1,345,809
CCF # 704	0	719,766	719,766
CCF # 706	0	41,662	41,662
DEVELOPMENT 010	1,492,776	101,614	1,594,390
FINED 93	-4,558	4,558	0
FINED 95	496	7,402	7,898
HOPE 1	-8,061	-23,748	-31,809

Housing Authority of the City of Shreveport  
 Shreveport, LA 71183  
 SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE  
 For the year Ended September 30, 1996

SCHEDULE V

All programs are Major programs unless otherwise noted.

Program	CFTA NO.	Program Assistance	Program Expenditures
U S Department of Housing and Urban Development			
Direct Programs:			
Low Income Housing			
Conventional		1,467,317.09	1,467,317.09
Leased		0.00	0.00
Development		114,861.91	101,886.99
Debt Forgiveness		4,383,679.22	4,283,679.22
Total	14.836	5,785,857.22	5,772,653.20
Section 8			
Vouchers	14.177	1,323,268.00	1,323,268.00
Missing		8,021,317.00	8,021,313.00
Moderate Rehabilitation		2,282,599.54	2,282,585.54
New Construction=Goodman Plaza		644,766.00	644,866.00
Total	14.156	8,948,674.54	8,948,874.54
Stone Vista Subst. Rehab.		861,083.20	861,083.20
CIAP -- Nonmajor	14.852	0.00	0.00
Comprehensive Grants	14.899	1,080,106.17	1,123,388.94
HOPE I -- Nonmajor	14.851	20,240.84	11,291.94
PRDEP -- Nonmajor	14.854	160,761.84	162,763.07
Child & Adult Care Food Program - Nonmajor	10.568	16,734.10	24,781.10
<b>GRAND TOTALS</b>		<b>18,234,569.86</b>	<b>18,269,087.09</b>

see notes to financial statements

GATEWAY	8,348	-4,848	0
GATEWAY ADULT EDUCATION	0	658	658
ADULT EDUCATION	880	7,167	8,046
INELIGIBLE EXPENDITURES	1,828	0	1,828
TOTAL OWNED	38,300,793		38,386,182

**SECTION 2**

NONDEPENDABLE EQUIPMENT	147,023	-48,737	198,268
GOODMAN--L.S&E	174,273	35,748	210,022
ADDITIONAL CENTER--L.S&E	45,618	-3,015	43,599
I-83--L.S&E	2,843,013	-18,202	2,853,812
STONE VISTA--L.S&E	443	0	443

**TOTAL GENERAL FIXED ASSETS**

BALANCE FORWARD	34,147,788		
NET ADDITIONS		4,019,318	
ENDING BALANCE 9-30-96			38,166,884

Fixed assets are mortgaged to HUD pursuant to the Annual Contributions Contract as collateral for obligations owed to the US Government. The building cost includes \$1,828.00 of ineligible expenditures as determined by HUD.

**NOTE 9--RETIREMENT SYSTEM**

The PMA participates in the Housing Revenue and Local Agency Retirement Plan which is a defined contribution plan. Through this plan, the PMA provides pension benefits for all of its full time employees. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. All regular and full time employees are eligible to participate in the plan on the first day of the month after completing a month or continuous or uninterrupted employment. Each participant in the plan is required to make a monthly contribution equal to 6% of each participant's basic compensation. The PMA's contribution for each employee and income allocated to the employee's account are fully vested after 5 years of continuous service. The PMA's contributions and interest forfeited by employees who leave employment before 5 years of service are used to offset future contributions of the PMA.





Board of Directors of the City of Newport

MEMORANDUM FOR THE BOARD OF DIRECTORS

DATE: 11/15/2011

**REVENUE BUDGET FOR THE YEAR 2012**

ACCOUNT	2011	2012	PERCENTAGE CHANGE
Local Income	19,500,000	19,500,000	0.00%
Local Sales & Excise	19,500,000	19,500,000	0.00%
Local Licenses	19,500,000	19,500,000	0.00%
<b>Subtotal</b>	<b>58,500,000</b>	<b>58,500,000</b>	<b>0.00%</b>
State Income	18,000,000	18,000,000	0.00%
State Sales & Excise	18,000,000	18,000,000	0.00%
State Licenses	18,000,000	18,000,000	0.00%
<b>Subtotal</b>	<b>54,000,000</b>	<b>54,000,000</b>	<b>0.00%</b>
Federal Income	10,000,000	10,000,000	0.00%
Federal Sales & Excise	10,000,000	10,000,000	0.00%
Federal Licenses	10,000,000	10,000,000	0.00%
<b>Subtotal</b>	<b>30,000,000</b>	<b>30,000,000</b>	<b>0.00%</b>
<b>Total Revenue</b>	<b>142,500,000</b>	<b>142,500,000</b>	<b>0.00%</b>

See attached for detailed information

FINANCIAL STATEMENTS OF THE CITY OF CHICAGO

COMBINED 13

STATEMENT OF FINANCIAL POSITION - DECEMBER 31, 2010

ASSETS

	2010	2009	TOTAL
CASH	1,000	1,000	2,000
RECEIVABLES	1,000	1,000	2,000
INVESTMENTS	1,000	1,000	2,000
PROPERTY	1,000	1,000	2,000
EQUIPMENT	1,000	1,000	2,000
OTHER ASSETS	1,000	1,000	2,000
<b>TOTAL ASSETS</b>	<b>6,000</b>	<b>6,000</b>	<b>12,000</b>

LIABILITIES

ACCOUNTS PAYABLE	1,000	1,000	2,000
DEBT	1,000	1,000	2,000
RESERVE FUNDS	1,000	1,000	2,000
OTHER LIABILITIES	1,000	1,000	2,000
<b>TOTAL LIABILITIES</b>	<b>4,000</b>	<b>4,000</b>	<b>8,000</b>

NET POSITION

NET POSITION	2,000	2,000	4,000
<b>TOTAL LIABILITIES AND NET POSITION</b>	<b>6,000</b>	<b>6,000</b>	<b>12,000</b>

See notes to financial statements

Income Statement of the City of Chesapeake  
 For the Year Ended December 31, 2015  
 17

CHESAPEAKE, VA

	2015	2014	2013
<b>REVENUE</b>			
State and Local Government	128,000	128,000	128,000
Interest	1,000	1,000	1,000
Dividend Income	1,000	1,000	1,000
Capital Gains	1,000	1,000	1,000
Other	1,000	1,000	1,000
<b>Total Revenue</b>	132,000	132,000	132,000
<b>EXPENSES</b>			
Salaries & Benefits	100,000	100,000	100,000
Travel	1,000	1,000	1,000
Printing	1,000	1,000	1,000
Telephone	1,000	1,000	1,000
Utilities	1,000	1,000	1,000
Supplies	1,000	1,000	1,000
Professional Fees	1,000	1,000	1,000
Depreciation	1,000	1,000	1,000
Interest	1,000	1,000	1,000
Other	1,000	1,000	1,000
<b>Total Expenses</b>	108,000	108,000	108,000
<b>Net Income</b>	24,000	24,000	24,000
Retained Earnings	108,000	108,000	108,000
<b>Total Assets</b>	132,000	132,000	132,000
<b>LIABILITIES</b>			
Accounts Payable	1,000	1,000	1,000
Accrued Salaries	1,000	1,000	1,000
Accrued Benefits	1,000	1,000	1,000
Accrued Interest	1,000	1,000	1,000
Accrued Taxes	1,000	1,000	1,000
Accrued Other	1,000	1,000	1,000
Long-Term Debt	1,000	1,000	1,000
Other	1,000	1,000	1,000
<b>Total Liabilities</b>	8,000	8,000	8,000
<b>Net Assets</b>	124,000	124,000	124,000

See notes to financial statements

Building Authority of the City of Birmingham  
 Schedule A - 2008  
 Capital Asset Statement - Current Assets (2007)  
 As of December 31, 2007

Page 11

	2007	2007	2007	2007	2007
	ASSETS	LIABILITIES	NET ASSETS	LIABILITIES	NET ASSETS
<b>ASSETS</b>					
Current Assets					
Cash and Cash Equivalents	1.00	1.00	1.00	1.00	1.00
Accounts Receivable	1.00	1.00	1.00	1.00	1.00
Prepaid Expenses	1.00	1.00	1.00	1.00	1.00
Inventory	1.00	1.00	1.00	1.00	1.00
Other Current Assets	1.00	1.00	1.00	1.00	1.00
<b>2007</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
Non-Current Assets					
Capital Assets					
Land	1.00	1.00	1.00	1.00	1.00
Buildings	1.00	1.00	1.00	1.00	1.00
Equipment	1.00	1.00	1.00	1.00	1.00
Other Non-Current Assets	1.00	1.00	1.00	1.00	1.00
<b>2007</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>Total</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>
<b>LIABILITIES</b>					
Current Liabilities					
Accounts Payable	1.00	1.00	1.00	1.00	1.00
Accrued Liabilities	1.00	1.00	1.00	1.00	1.00
Deferred Liabilities	1.00	1.00	1.00	1.00	1.00
Other Current Liabilities	1.00	1.00	1.00	1.00	1.00
<b>2007</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
Non-Current Liabilities					
Long-Term Debt	1.00	1.00	1.00	1.00	1.00
Other Non-Current Liabilities	1.00	1.00	1.00	1.00	1.00
<b>2007</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>Total</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b>Total</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>

See notes to financial statements

**NOTE 12 -- DE GOODMAN PLAZA**

In 1977, the PMA formed a non profit organization in order to initiate a 170 unit Section 8 New Construction Program called US Goodman Plaza. The Annual Contributions Contract with HUD is FW-73-193. Since it's inception until August 1993, the PMA administered the project.

In August 1993, the PMA simultaneously purchased the property from the non profit organization, renewed the acc with HUD, and issued new bonds with a 25 year retirement. The accounting and reporting of this program since that time has been confused. The year end reports to HUD are on standard form conventional (not Section 8) statements of operating receipts and expenditures, which is how the fee accountants indicated that HUD wants the reports to be filed.

One result of not using standard forms for Section 8 reporting is that the PMA has no entry for the HUD Project Account Reserve amount. The PMA is contacting HUD to determine the amount to be entered and to determine future surplus accounting methodology.

The Balance Sheet has not properly reflected all of the capital improvement costs nor the bond indebtedness.

In actuality, the PMA owns this Section 8 New Construction Program. Accordingly, we have made adjusting journal entries to the Balance Sheet to properly reflect the capital improvements, depreciation thereof; bond indebtedness, subsequent retirement thereof; and bond issue cost and discount cost, and amortization thereof.

When the project was refinanced in August 1993, the PMA realized \$1,347,890.13 of net proceeds. These monies are supposed to be spent on a specific prioritized list of improvements to PMA property with the PMA reporting to HUD on a quarterly basis those expenditures. As of now, less than half of those monies have been spent. The PMA indicates that HUD verbally waived the quarterly reporting requirement. I suggest that, in light of the potential cutbacks in HUD funding, the PMA request of HUD that the remaining uncommitted funds be retained as Operating Reserves. I understand that other PMA's in this situation have done so and received HUD approval of this.

In reviewing the official statement of the bond issue of 8-93, a number of matters came to my attention, as follows:

The property seems to be financially and physically healthy with adequate debt coverage. All of the various bond funds maintained by the trustee, First Tennessee Bank, are increasing. It appears to me that the PMA has monies available in the Bond Fund and in the Surplus Fund of approximately \$158,378-57. I am not suggesting that the PMA withdraw these funds, only making the point that these funds may be available.

**NOTE 9--CHANGES IN GENERAL LONG TERM OBLIGATIONS**

The following is a summary of the long term obligation transactions of the year ended September 30, 1998:

**Compensated Absences:**

Balance 9-30-97	175,419.97
Deletions	=85,889.32
Balance 9-30-98	109,530.65

**Notes and Bonds:**

The following HUD Notes were written off by HUD this year, per the new ACC signed during the fiscal year:

Project Loan Notes--HUD	4,300,479.22
Permanent Notes--HUD	11,218,218.03

Total Written off	15,518,797.25
-------------------	---------------

The following notes and bonds outstanding at September 30, 1998 are HUD guaranteed. Bond principal and interest payable in the next fiscal year are \$83,773.08 and \$46,808.38, respectively. The individual issues with activity during the year are as follows:

**Federal Financing Bonds:**

Balance 9-30-97	141,300.13
Principal Reductions	34,777.41
Balance 9-30-98	116,522.72

**Single Issue Bonds:**

Original Issue Amount	1,500,000.00
Retirements Through 9-30-98	628,756.76
Retirements During the Year	41,383.78
Balance 9-30-98	829,859.46

Total Notes and Bonds	776,412.18
-----------------------	------------

All principal and interest requirements are funded in accordance with Federal law by the annual contributions from the US Department of HUD. No cash monies for debt service is actually received or disbursed by the PMA, as this function is totally administered by HUD. The PMA only makes appropriate journal entries to the general ledger to reflect any payments. At September 30, 1998, the PMA has accumulated \$109,881.48 in the debt service funds for future debt requirements.

**WILLIAM DANIEL MCCASKILL, CPA**

1 SHREVEPORT, LOUISIANA OFFICE

401 THE SQUARE EAST  
SHREVEPORT, LOUISIANA 70501

Telephone  
and in  
SH-07-000

under  
authority of resolution 027's  
and/or resolution 028's

**INDEPENDENT AUDITORS' REPORT ON THE INTERNAL CONTROL  
STRUCTURE USED IN ADMINISTERING FEDERAL  
FINANCIAL ASSISTANCE**

**BOARD OF COMMISSIONERS  
HOUSING AUTHORITY OF THE CITY OF SHREVEPORT  
SHREVEPORT, LOUISIANA 71101**

I have audited the general purpose financial statements of the Housing Authority of The City of Shreveport (PHA), as of and for the year ended September 30, 1986, and have issued my report thereon dated March 14, 1987. I have also audited the compliance of the PHA, with requirements applicable to major federal financial assistance programs and have issued my report thereon dated March 14, 1987.

I conducted my audit in accordance with generally accepted auditing standards: Government Auditing Standards, issued by the Comptroller General of the United States; the Office of Management and Budget (OMB) Circular A-128, Audits of State and Local Governments. Those standards and OMB Circular A-128 require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement and about whether the PHA complied with laws and regulations, noncompliance with which would be material to a major federal financial assistance program.

In planning and performing my audit for the year ended September 30, 1986, I considered the internal control structure of the PHA, in order to determine by auditing procedures for the purpose of expressing my opinions on the general purpose financial statements of the PHA, and on the compliance of the PHA with requirements applicable to major programs and to report on the internal control structure in accordance with OMB Circular A-128. This report addresses my consideration of internal control structure policies and procedures relevant to compliance with requirements applicable to federal financial assistance programs. I have addressed internal control policies and procedures relative to my audit of the general purpose financial statements in a separate report dated March 14, 1987.





In a reporting departure from GAAP, I am not able to disclose bond principal and interest maturities paid by HUD for the subsequent five years as well as years six through maturity, nor interest rates and maturity dates because the FMA could not locate the amortization schedules. I left numerous unanswered telephone messages with HUD for the purpose of gaining this information.

The US Goodman property is subject to a mortgage with a balance of \$4,988,000.00 on 9-30-88, payable in annual installments of varying amounts including interest. In addition, all revenues derived from operations are pledged as collateral for the mortgage. Maturities of the mortgage note for the succeeding five years are as follows: 1989, \$110,000.00; 1990, \$135,000.00; 1991, \$125,000.00; 2000, \$130,000.00; 2001, \$130,000.00. The mortgage matures on August 1, 2018. The mortgage is collateral for a bond obligation administered by the trustee.

#### NOTE 10--INTERFUND ASSETS/LIABILITIES

Interfund receivables/payables at September 30, 1988 is as follows:

	Due From	Due To
General Fund		181,481.59
Special Revenue Fund	41,888.00	13,548.50
Capital Project Funds	43,247.82	
Difference	210,224.28	
Total	184,031.09	184,031.09

The difference is caused by the method the fee accountants uses in not recording deposits in transit. Once all checks written are cleared, the interfund accounts balance.

#### NOTE 11--COMMITMENTS AND CONTINGENCIES

There are certain major construction projects at September 30, 1988. As approved by HUD these projects are being funded by HUD. Funds are requested periodically as the cost is incurred. Costs incurred on these projects and estimated cost to complete these projects totaled \$1,228,048.00 and \$1,753,400.07 as of September 30, 1988.

The FMA participates in a number of state and federally assisted grant programs. Although the current grant programs have been audited in accordance with the Single Audit Act of 1984 through September 30, 1988, these programs are still subject to compliance audits. FMA management believes that the amount of disallowances, if any, which may arise from future audits will not be material.